



# Ordinary Council Meeting Minutes 13 December 2018

## CONFIRMATION OF MINUTES

I hereby certify that the Minutes of the Ordinary Council Meeting held on 13 December 2018 are a true and accurate record of the proceedings contained therein.

.....  
**Matthew Niikkula**  
**Shire President**

.....  
**Dated**

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# ORDINARY COUNCIL MEETING MINUTES

Our Vision	To be a prosperous and sustainable community living in harmony with our natural environment.
Our Purpose	To responsibly provide governance for the whole community in the best interest of current and future generations.
Our Strategic Objectives	<ul style="list-style-type: none"> <li>• Diversify and grow our economy in a manner that provides year round employment opportunities</li> <li>• To protect and value our unique natural and built environment as we grow our economy.</li> <li>• To be a vibrant, passionate and safe community valuing our natural environment and unique heritage</li> <li>• To provide open transparent, accountable leadership working in collaboration with our community.</li> </ul>

## 1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 4.01pm.

The Shire President acknowledged the aboriginal people both past and present, as the traditional custodians of the land on which we meet.

The Shire President advised the gallery in adhering to both the *Local Government Act 1995*, and the Shire of Exmouth Meeting Procedures Local Law 2015, it is an offense to record the proceedings of this meeting and asked the gallery to switch off any recording devices, including phones.

He advised the gallery the meeting will be recorded by the Executive Secretary for the purpose of compiling an accurate record of the minutes only; and the recording will be erased once they are confirmed.

## 2. RECORD OF ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE

Councillor M (Matthew) Niikkula	Shire President
Councillor G (Gary) Mounsey	Deputy Shire President
Councillor B (Ben) Dixon	
Councillor H (Heather) Lake	
Mr C Woods	Chief Executive Officer
Mr K Woodward	Deputy Chief Executive Officer
Mr K Wilson	Executive Manager Corporate Services
Mrs M Head	Minute Clerk

**GALLERY**

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**APOLOGIES**

Councillor M (Mark) Lucas  
Mr M Bird      Executive Manger Commercial and  
Community

**LEAVE OF ABSENCE**

Councillor G (Gavin) Penfold

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4. PUBLIC QUESTIONS TIME**

In accordance with section 5.24 of the *Local Government Act 1995*, a 15 minute public question time is made available to allow members of the public the opportunity of questioning Council on matters concerning them.

Council Consideration Towards Public

When public questions necessitate resolutions of Council, out of courtesy and at the President discretion the matter is to be dealt with immediately to allow the public to observe the determination of the matter (obviates the need for the public to wait an undetermined period of time).

When a matter is listed on the Agenda and member/s of the public are in attendance to observe the determination of the matter, out of courtesy and at the discretion of the President the matter is to be brought forward on the agenda and dealt with immediately to allow the public to observe the determination of the matter (again this obviates the need for the public to wait an indeterminate period of time).

Nil

**5. DECLARATIONS OF INTEREST**

Nil

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

The Local Government Act 1995 (Section 2.25) provides that a Council may, by resolution, grant leave of absence to a member for Ordinary Council Meetings. A member who is absent, without first obtaining leave of the Council, throughout three consecutive Ordinary meetings of the Council is disqualified from continuing his or her membership of the Council.

Disqualification from membership of the Council for failure to attend Ordinary Meetings of the Council will be avoided so long as the Council grants leave prior to the member being absent. The leave cannot be granted retrospectively. An apology for non attendance at a meeting is not an application for leave of absence.

Nil

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

That the Minutes of the Ordinary Meeting of the Shire of Exmouth held on the 22 November 201 be confirmed as a true and correct record of proceedings.

**COUNCIL RESOLUTION****ITEM 7****Res No: 03-1218****MOVED: Cr Mounsey****SECONDED: Cr Dixon**

**That the Minutes of the Ordinary Meeting of the Shire of Exmouth held on the 22 November 2018 be confirmed as a true and correct record of proceedings.**

**CARRIED 4/0****8. ANNOUNCEMENTS/REPORTS OF ELECTED MEMBERS**

Activity	Councillor					
	Cr Niikkula	Cr Mounsey	Cr Dixon	Cr Lake	Cr Lucas	Cr Penfold
WALGA Gascoyne Zone meeting			✓			
Regional Road Group meeting			✓			
Briefing by Minderoo Foundation	✓	✓	✓	✓	✓	
West Tech Fest Conference – Exmouth Sustainability and future prosperity	✓		✓	✓		
Community & Sporting Grants Program assessments		✓		✓		

**9. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

The Shire President read the following report to the gallery:

*“Exmouth, whilst being such a small town boasts an amazing amount of opportunities for the community to “be Active” and “Get Involved”. I’ve lived here all my life and believe you cannot undervalue the role that community and sporting organisations play. They really are the heart and soul of the town, providing important places for people to meet and participate in all sorts of activities. They promote social connectedness and healthy lifestyles and are vital in maintaining the sense of community that Exmouth residents so highly value.*

*At the September 2018 Ordinary Council meeting, Council adopted a new policy covering Sponsorship Guidelines. As part of this Policy, we created a “Community & Sporting Grants Program” where eligible applicants can apply for grants up to the value of \$1500 per activity to deliver non-core events and programs that achieve community and sporting outcomes.*

*The Community and Sporting Grants Program is a practical way for council to support Projects and activities that enhance the sustainability and viability of our not-for-profit sector and to support volunteers.*

*The first round ran from November 1<sup>st</sup> to 30<sup>th</sup> and saw 7 grant applications submitted from our local sporting and community groups.*

*To determine the successful applicants, we put together a "Community Grant Assessment Panel" who have met today to make some tough decisions. I would like to sincerely thank Cr Lake and Cr Mounsey for volunteering to this important position.*

*The successful applicants are as follows:*

- *Exmouth Golf Club to Purchase Event Marketing Materials*
- *Exmouth Yacht Club for their Australia Day Event*
- *Exmouth Gymnastics Club to attend the 2019 Northwest Congress*
- *Exmouth Community Markets to provide music at events*
- *Exmouth Cultural Arts Centre for their Mosaic Group Project*
- *Exmouth Cultural Arts Centre for their Art of weaving Workshops*

*Council is thrilled to be able to support worthwhile projects that will provide long lasting community benefits. The Next round of community and Sporting Grants will open on the 1<sup>st</sup> February and we encourage many more applications.*

*This is our last Meeting for the year, and I would like to wish everyone a happy and safe Christmas".*

## **10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil

## 11. MATTERS ARISING FROM COMMITTEES OF COUNCIL

### 11.1 AUDITED FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2018

File Reference:	FM.FI.1
Responsible Officer:	Executive Manager Corporate Services
Date of Report:	28 November 2018
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Financial Report for the Year Ended 30 June 2018 2. Audit Opinion for the Year Ended 30 June 2018

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#### PURPOSE

To receive the 2017/18 Audited Financial Report and Management Report issued by Council's auditors, Office of the Auditor General for recommendation to the Council.

#### BACKGROUND

Following receipt of the audit report for the year ended 30 June 2018, the Audit Committee is required to consider any compliance issues raised in the Independent Audit Report and recommend they be accepted by Council.

Office of Auditor General, Council Auditors have completed their audit for the financial year ending 30 June 2018 and the Independent Audit Opinion is attached.

#### COMMENT

The Independent Audit Report highlighted some instances of concern around the journals not being reviewed by a senior officer and two financial ratios which will be managed and monitored going forward.

#### CONSULTATION

Office of Auditor General  
Moore Stephens (Contract auditors)

#### STATUTORY ENVIRONMENT

*Local Government Act 1995 S6.4(3) & 5.54(1)*

#### POLICY IMPLICATIONS

NIL

#### FINANCIAL IMPLICATIONS

Audit Fee of \$46,000

## STRATEGIC IMPLICATIONS

This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022

Leadership: To provide open transparent, accountable leadership working in collaboration with our community.

- 4.1 To provide proactive, collaborative and transparent leadership
- 4.2 A local government that is respected and accountable.
- 4.3 To be a champion for our community

## VOTING REQUIREMENTS

Simple Majority

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### OFFICER'S RECOMMENDATION

**ITEM 11.1**

That the Audit Committee recommends to Council that it:

1. Receives the 2017/18 Annual Financial Report; and
2. Receives the Audit Opinion for the Year Ended 30 June 2018.

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### COMMITTEES RESOLUTION

**ITEM 11.1**

That the Audit Committee recommends to Council that it:

1. Receives the 2017/18 Annual Financial Report; and
2. Receives the Audit Opinion for the Year Ended 30 June 2018.

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### COUNCIL RESOLUTION

**ITEM 11.1**

**Res No: 04-1218**

**MOVED: Cr Mounsey**

**SECONDED: Cr Lake**

**That Council:**

- 1. Receives the 2017/18 Annual Financial Report; and**
- 2. Receives the Audit Opinion for the Year Ended 30 June 2018.**

**CARRIED 4/0**

*Councillors' Lake and Mounsey commended the Executive Manager Corporate Services for all his hard work to finalise the Annual Financial Report for the 2017/18.*



## 12. REPORTS OF OFFICERS

*The following reports were recommended enbloc – 12.4.1, 12.4.2 and 12.5.1*

### **CORPORATE SERVICES**

#### **12.4.1 FINANCIAL STATEMENTS FOR PERIOD ENDING 30 NOVEMBER 2018**

File Reference:	FM.FI.0
Responsible Officer:	Executive Manager Corporate Services
Date of Report:	30 November 2018
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Monthly Financial Report as at 30 November 2018

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#### **PURPOSE**

This report recommends Council accepts the financial reports for the financial periods ending 30 November 2018.

#### **BACKGROUND**

The provisions of the *Local Government Act 1995* and associated Regulations require a monthly financial report is presented at an ordinary meeting within 2 months of the period end date.

#### **COMMENT**

Revenue 2.2% under year to date budget mainly due to early reporting as we have not received the November landing fees which are normally received service providers 10 days after the end of the month. Also, Ningaloo Centre Exhibition revenue under budget.

Expenditure is 16.2% under year to date budget, mainly as a result of reviewing the residual value of all assets resulting in reduction in depreciation charge in the system. Roads depreciation expense has increased and this will be adjusted in the midyear review.

The year to date surplus is high due to delayed capital acquisition program and disposal of assets.

2017/18 Annual Financial Audit has been presented to Audit Committee with a clear audit opinion.

#### **CONSULTATION**

Nil

#### **STATUTORY ENVIRONMENT**

Sections 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$10,000 or 10% whichever is greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

### **STRATEGIC IMPLICATIONS**

This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022

Leadership: To provide open transparent, accountable leadership working in collaboration with our community.

4.2 A local government that is respected and accountable.

### **VOTING REQUIREMENTS**

Simple Majority

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### **OFFICER'S RECOMMENDATION**

**ITEM 12.4.1**

That Council receives the Financial Report for the financial period ending 30 November 2018.

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### **COUNCIL RESOLUTION**

**ITEM 12.4.1**

**Res No: 05-1218**

**MOVED: Cr Niikkula**

**SECONDED: Cr Mounsey**

**That Council receives the Financial Report for the financial period ending 30 November 2018.**

**CARRIED 4/0**

## 12.4.2 LIST OF ACCOUNTS FOR PERIOD ENDING 30 NOVEMBER 2018

File Reference:	FM.FI.0
Responsible Officer:	Executive Manager Corporate Services
Date of Report:	30 November 2018
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. List of Accounts for period ending 30 November 2018

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### PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

### BACKGROUND

It has been customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

### COMMENT

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

#### November Payments

Municipal Fund	totalling \$1,342,416.55 Incorporating cheques, direct debits, electronic payments and credit cards.
Trust Fund	totalling \$1,550.00 Incorporating cheques and electronic payments.
Total November Payments:	\$1,343,966.55

### CONSULTATION

Nil

### STATUTORY ENVIRONMENT

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the Chief Executive Officer.

### POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy 2.10 – Purchasing Policy and 2.17 – Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

## FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

## STRATEGIC IMPLICATIONS

This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022

Leadership: To provide open transparent, accountable leadership working in collaboration with our community.

4.2 A local government that is respected and accountable.

## VOTING REQUIREMENTS

Simple Majority

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### OFFICER'S RECOMMENDATION

ITEM 12.4.2

That Council pursuant to Sections 6.7 and 6.9 of the Local Government Act 1995 receives the report of payments made from the Municipal and Trust bank accounts during the month of November 2018 (*totalling \$1,343,966.55*).

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### COUNCIL RESOLUTION

ITEM 12.4.2

Res No: 06-1218

MOVED: Cr Niikkula

SECONDED: Cr Mounsey

**That Council pursuant to Sections 6.7 and 6.9 of the Local Government Act 1995 receives the report of payments made from the Municipal and Trust bank accounts during the month of November 2018 (*totalling \$1,343,966.55*).**

**CARRIED 4/0**

### 12.4.3 2017/18 ANNUAL AND FINANCIAL REPORT AND ELECTORS MEETING DATE

File Reference:	FM.FI.1
Responsible Officer:	Executive Manager Corporate Services
Date of Report:	13 December 2018
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. 2017/18 Annual and Financial Report

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#### **PURPOSE**

That Council consider accepting the Annual and Financial Report for the year ending 30 June 2018 and set a date for convening an Annual Meeting of Electors.

#### **BACKGROUND**

Council are to prepare an Annual Report for each financial year and the Chief Executive Officer is to give local public notice of the availability of the Annual Report as soon as practicable after the report has been accepted by Council.

#### **COMMENT**

Council are to accept the annual report by 31 December after the financial year or if the Auditor's report is not available by this date, no later than 2 months after the Auditor's report becomes available. The Audit Report and Management Report were received on 27 November 2018.

Both reports were provided to the Audit Committee at their meeting held 13 December 2018 and the committee have reviewed the reports and have recommended them to Council.

It is required to then advertise that the Annual Report is available for the community to view for a period of 14 days, after which an Annual Electors Meeting can be held. However, this must be within 56 days of accepting the annual report, therefore the meeting cannot be held later than 8 February 2019.

It is recommended the Annual Electors Meeting be held on 7 February 2019 commencing at 6pm in the Mandu Mandu Function Centre at the Ningaloo Centre, Truscott Crescent Exmouth.

#### **CONSULTATION**

Local public notice of the availability of the Annual Financial Report, the date set for the annual General Meeting of Electors will be provided in the Pilbara Newspaper, Shire and Library noticeboards.

#### **STATUTORY ENVIRONMENT**

Sections 5.26, 5.27, 5.53, 5.54 of the Local Government Act 1995.

#### **POLICY IMPLICATIONS**

Nil

## FINANCIAL IMPLICATIONS

Nil

## STRATEGIC IMPLICATIONS

This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022.

- Civic Leadership: 4 To work together as custodians of now and the future.  
4.2 *A local government that is respected, professional, trustworthy and accountable.*

## VOTING REQUIREMENTS

Absolute Majority

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### OFFICER'S RECOMMENDATION

ITEM 12.4.3

That Council:

1. Accept the Annual Financial Report including the Audit Opinion for the financial year ended 30 June 2018;
2. Accept the Annual Report for the financial year ended 30 June 2018; and
3. Authorise the Annual Electors Meeting scheduled to be held in the Mandu Mandu Function Centre at the Ningaloo Centre, Truscott Crescent Exmouth on 7 February 2019 commencing at 6pm.

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### COUNCIL RESOLUTION

ITEM 12.4.3

**Res No: 07-1218**

**MOVED: Cr Dixon**

**SECONDED: Cr Mounsey**

That Council:

1. **Accept the Annual Financial Report including the Audit Opinion for the financial year ended 30 June 2018;**
2. **Accept the Annual Report for the financial year ended 30 June 2018; and**
3. **Authorise the Annual Electors Meeting scheduled to be held in the Mandu Mandu Function Centre at the Ningaloo Centre, Truscott Crescent Exmouth on 7 February 2019 commencing at 6pm.**

**CARRIED 4/0**

## **ITEMS FOR INFORMATION ONLY**

### **12.5.1 ITEMS FOR INFORMATION ONLY**

#### **PURPOSE**

To advise Council of the information items for November 2018 as listed below.

#### **VOTING REQUIREMENTS**

Simple Majority.

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#### **OFFICER'S RECOMMENDATION**

#### **ITEM 12.5.1**

That Council note the following information items:

#### Register of Documents Stamped with the Shire of Exmouth Common Seal

The documents, as listed below, that have been stamped with the Common Seal of the Shire of Exmouth since the last meeting.

<b>DATE</b>	<b>DOCUMENT</b>
Nil	

#### Building Permits

A summary of the building permits and building certificate applications pursuant to the *Building Act 2011* up to 26 November 2018.

<b>App #</b>	<b>Date Received</b>	<b>Lot</b>	<b>Property Address</b>	<b>Description</b>	<b>Decision</b>	<b>Decision Date</b>
18/68	12/11/18	749	3 Turnor Place	Boundary Fence	Pending	
18/69	12/11/18	347	4 Lockwood Street	Patio Shutters	Pending	
18/70	12/11/18	347	4 Lockwood Street	Patio Shutters	Pending	

## Planning Applications

A summary of the planning applications up to 26 November 2018.

App #	Date Received	Lot	Property Address	Description.	Decision	Decision Date
PA112/16	25/08/16	1586 and 1587	164 Lyndon Location Exmouth Gulf Pastoral Station	Use Not Listed (Nature Based Park)	Deferred	27/07/18
<b>PA65/18</b>	<b>8/06/18</b>	<b>198</b>	<b>Yardie Creek Rd</b>	<b>Caravan Park Additions</b>	<b>Approved</b>	<b>21/11/18</b>
PA72/18	3/07/18	321	Minilya-Exmouth Rd	Outbuilding	Withdrawn	13/11/18
<b>PA76/18</b>	<b>12/07/18</b>	<b>2</b>	<b>Yardie Creek Road</b>	<b>Change of Use</b>	<b>Approved</b>	<b>26/11/18</b>
<b>PA84/18</b>	<b>3/08/18</b>	<b>462</b>	<b>16 Osprey Way</b>	<b>Garage</b>	<b>Approved</b>	<b>12/11/18</b>
PA91/18	13/08/18	382	36 Corella Court	Single House & Swimming Pool	Deferred	20/09/18
PA96/18	17/08/18	963	27 Patterson Way	Change of Use	withdrawn	16/10/18
<b>PA108/18</b>	<b>19/09/18</b>	<b>432</b>	<b>84 Madaffari Drive</b>	<b>Single House &amp; Swimming Pool</b>	<b>Approved</b>	<b>16/11/18</b>
<b>PA112/18</b>	<b>11/10/18</b>	<b>461</b>	<b>14 Osprey Way</b>	<b>Single House</b>	<b>Approved</b>	<b>23/11/18</b>
<b>PA115/18</b>	<b>19/10/18</b>	<b>131</b>	<b>42 Young Street</b>	<b>Extension Time for Outbuilding</b>	<b>Approved</b>	<b>15/11/18</b>
PA116/18	23/10/18	319	11 Pellew Street	Change of Use	Processing	
PA117/18	1/11/18	379	30 Corella Court	New Dwelling	Processing	
PA119/18	9/11/18	201	30 Kennedy Street	Change of Use	<b>Approved</b>	<b>09/11/18</b>
PA120/18	12/11/18	215	Coral Way	Commercial / Residential Premise	Processing	
PA125/18	19/11/18	963	27 Patterson Way	Extend Licence area and add new toilet block	Processing	
PA126/18	20/11/18	500	1 Nimitz Street	Alfresco / Carport	Processing	
PA127/18	20/11/18	48	17 Ningaloo Street	Change of Use	Processing	
PA128/18	22/11/18	500	1 Nimitz Street	Carport and Semi Permanent Caravan	Processing	
PA129/18	23/11/18	1280	8 Seawolf Place	Pergola	Processing	
PA130/18	23/11/18	428	19 Fitzhardinge Street	Garage	Processing	



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**OFFICER'S RECOMMENDATION****ITEM 12.5.1**

That Council note the following information items:

- Register of Documents Stamped with the Shire of Exmouth Common Seal;
- Building Decisions Issued up to 26 Novmeber 2018; and
- Planning Decisions Issued up to 26 Novmeber 2018.

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**COUNCIL RESOLUTION****ITEM 12.5.1**

**Res No: 08-1218**

**MOVED: Cr Niikkula**

**SECONDED: Cr Mounsey**

That Council note the following information items:

- **Register of Documents Stamped with the Shire of Exmouth Common Seal;**
- **Building Decisions Issued up to 26 Novmeber 2018; and**
- **Planning Decisions Issued up to 26 Novmeber 2018.**

**CARRIED 4/0**

**12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

UNCONFIRMED

## **13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

### **13.1 LANDFILL FEES AND CHARGES (GREEN WASTE)**

File Reference:	WM. SP.2
Responsible Officer:	Deputy Chief Executive Officer
Date of Report:	December 2018
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. New Waste Charges 2018-2019-Correspondence

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#### **PURPOSE**

To obtain Council's approval to amend the fees and charges associated with landfill green waste.

#### **BACKGROUND**

Council adopted the landfill fees and charges at the July 2018 Ordinary Council Meeting. As per the attached correspondence the fees and charges were applied from the 1 October 2018.

#### **COMMENT**

The Council through the Chief Executive Officer has requested that the fees associated with domestic green waste be reconsidered and potentially rescinded for 2018/2019 financial year. The management team recognise the 'common good' interest and the financial impact on the elderly as well as the safety need associated with controlling green waste on property in a cyclone region.

Therefore it will recommended that:

1. The Domestic fee for green waste be reduced to \$0
2. The Contractors and Commercial green waste fee be reduced to \$12.27m<sup>3</sup>. This fee is the same as the 2017/2018 fee.

Moving forward the Strategic Community Plan 2030 has clear directives regarding waste management such as:

1. *A strong focus on environmental, conservation and preservation issues to support our natural environment. An innovative and proactive approach to addressing water supply, recycling, renewable energy and waste management.*
2. *A best practice example of innovation in providing sustainable environmentally friendly local facilities for water supply, recycling, renewable energy and waste management.*
3. *Investigate sustainable waste management and recycling options.*

The management of waste is one of the most critical issues facing the Shire. Challenges arise every day as our community disposes of more and more wastes, the storage capacity of the Shire landfill continues to decline, regulations grow and the cost of providing services increases. Financially and logistically, the management of waste and recycling in remote locations is becoming ever more difficult. Managing waste is no simple task nor is it cheap. When residents and municipalities see their waste bills rise, they need to understand the complete and complex operation that is required to safely manage waste and realize the regulatory environment that affects the waste industry and contributes to the rising cost of waste collection, disposal and recycling.

With the probable introduction of an additional kerbside collection for recyclables, the installation of a landfill weight bridge, landfill site utility connections, reserving funds for the rehabilitation of the existing landfill site and the construction of the future landfill site it is expected there will be significant increases in the cost of providing landfill, basic waste collection and recycling services.

The bottom line is that the cost of waste collection and recycling service will continue to increase. Tough federal and state regulations governing waste disposal, more rigorous requirements for truck emissions, new taxes/levies, increased labour, higher fuel and insurance costs, and more expensive equipment are just a few of the realities we face today. But even with all the additional costs, residential waste collection and recycling services is a great value. Indeed, for most households, the cost of recycling and waste collection is just a fraction of what is spent on utilities.

Removing the revenue associated with the management of green waste is a financially unsustainable practice for the Shire unless a cost offset can be identified, someone will need to pay for the management of the green waste. In the future should the Shire offer free green waste disposal, the associated cost could be offset by increasing the disposal rates over the other waste streams. The same principle could be applied cyclone kerbside green waste collection which costs an average of \$17,000 per year.

## **CONSULTATION**

The businesses who use the Shire's landfill site were advised of the 2018/2019 landfill charges in August 2018. The associated correspondence has been attached.

## **STATUTORY ENVIRONMENT**

Local Government Act 1995, (Financial management, Financing local government activities) Part 6, Division 5, section 6.16 (3) (b)

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

In part the landfill fees and charges were increased to reduce the deficit associated with managing green waste at the landfill site. The data recovered from the landfill staff time sheets demonstrates the cost to manage green waste:

- 2013/2014 \$48,083
- 2014/2015-\$34,840
- 2015/2016-\$41,709
- 2016/2017-\$33,930

The associated income over the 4 year period was \$5,486.

As per the attached correspondence the landfill fees and charges collection commenced on the 1<sup>st</sup> October 2018. As of the 4<sup>th</sup> December 2018 the green waste and cardboard revenue was \$5,846. YTD monthly revenue is approximately \$2,923 at this rate of recovery the annual green waste financial return is calculated to be \$35,076.

The 2018/2019 Shire Budget included green waste revenue at \$40,662.

At this current time no offset that reverses the loss of revenue has been identified. Should an offset not be identified prior to the closure of this financial year, the loss of revenue may be a carried forward deficit into next financial year.

Calculating the loss of revenue is problematic because this is the first year that the green waste fee has been diligently managed. The Shire does not have the data illustrating the separate domestic and commercial green waste volumes.

The average annual cost of managing landfill green waste and kerbside cyclone green waste is \$57,000. The free green waste kerbside collection occurred in November 2018.

### **STRATEGIC IMPLICATIONS**

This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022

Environment: To protect and value our unique natural and built environment as we grow our economy.

- 2.1 A strong focus on environmental conservation and sustainable management of our natural environment
- 2.2 Strive to achieve a balance between the preservation of our unique environment and the delivery of sustainable economic growth.
- 2.3 Advocate and promote opportunities for the development of environmentally sustainable essential infrastructure and services

Social: To be a vibrant, passionate and safe community valuing our natural environment and unique heritage

- 3.2 Promote facilities/services that enhance public health and safety.
- 3.3 Champion self-supporting community clubs and associations.

Leadership: To provide open transparent, accountable leadership working in collaboration with our community.

- 4.1 To provide proactive, collaborative and transparent leadership
- 4.2 A local government that is respected and accountable.
- 4.3 To be a champion for our community

### **VOTING REQUIREMENTS**

Absolute Majority

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**OFFICER'S RECOMMENDATION****ITEM 13.1**

That Council approve:

1. The Domestic fee for green waste be reduced to \$0 for unlimited volume/weight; and
2. The Contractors and Commercial green waste fee be reduced to \$12.27m<sup>3</sup>

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**COUNCIL RESOLUTION****ITEM 13.1**

**Res No: 09-1218**

**MOVED: Cr Mounsey**

**SECONDED: Cr Lake**

**That Council approve:**

- 1. The Domestic fee for green waste be reduced to \$0 for unlimited volume/weight; and**
- 2. The Contractors and Commercial green waste fee be reduced to \$12.27m<sup>3</sup>**

**CARRIED 4/0**

**14 MATTERS TO BE CONSIDERED BEHIND CLOSED DOORS**

Nil

**15 CLOSURE OF MEETING**

The Shire President closed the meeting at 4.22 pm.

UNCONFIRMED