

Title:
RATES AND PROPERTY INFORMATION REQUEST FORM

Form Code:

Approved: June 2020

Administered: Town Planning

Next review:

This information is provided within 5 working days (Rates) or 10 working days (Town Planning, Health or Building information) from the receipt of the completed form *and* fees. The applicable fee (inclusive of GST) shown below relate to the search and report of Council records, irrespective of whether the search finds any approvals / information.

PROPERTY DETAILS			
Lot: House: Street:	Assessment No.:	Assessment No.:	
TOWN PLANNING INFORMATION REQUEST			
☐ Town Planning Information Request	\$ 73.00	(R106146)	
INFORMATION REQUEST			
☐ Rates Enquiry	\$ 70.00	(R031146)	
Property Sales Environmental Health Enquiries (Approvals/Orde	ers) \$63.00	(R074140)	
☐ Property Sales Building Enquiries (Approvals/Orders)	\$ 82.90	(R135146)	
☐ Inspection & Report to verify legality of buildings	\$218.00	(R135146)	
OWNER OF SUBJECT LAND (please print in block letters. Not required if re	equested by authorised settlemen	nt agent)	
Name/s:			
Postal address			
Telephone/s:			
E-mail:			
Signature/s:	Date:		
DETAILS OF PERSON/S REQUESTING INFORMATION (plea	ase print in block letters)		
Owner (as above) OTHER (* signed letter of approval needed if owner signature not provided above)			
Name:			
Postal address			
Telephone:			
E-mail:			
Signature:	Date:		
OFFICE USE ONLY			
RECEIPT #: OWNER AUTHORITY: Yes / No	OFFICER:		
DATE RECEIVED: DATE COMPLETED:	RECORD REF:		