



# VERGE ENHANCEMENT AND/OR CROSSOVER APPLICATION FORM

PO Box 21  
Exmouth WA 6707  
Ph.: 08 9949 3000  
Fax.: 08 9949 3050

All applications MUST be accompanied by a STATEMENT BY A SUPPLIER available from  
[https://www.ato.gov.au/uploadedFiles/Content/MEI/downloads/BUS38509n3346\\_5\\_2012.pdf](https://www.ato.gov.au/uploadedFiles/Content/MEI/downloads/BUS38509n3346_5_2012.pdf)

## PART A APPLICATION FOR WORKS

APPLICANTS NAME \_\_\_\_\_

POSTAL ADDRESS \_\_\_\_\_

LOCATION OF WORKS \_\_\_\_\_

DETAILS OF WORKS \_\_\_\_\_

PLANS/PHOTOS attached  Date: \_\_\_/\_\_\_/\_\_\_ Applicant's Signature: \_\_\_\_\_

\*NOTE: Please refer to Shire of Exmouth Council Policies 7.8, 7.9 & 7.10 for a full list of conditions and information.

**OFFICE USE ONLY**

Approval by Engineering Works Supervisor: \_\_\_\_\_

Comment: \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_

## PART B ON COMPLETION OF WORKS

\*NOTE: A rebate may be applicable for approved works.  
Presentation of receipts and associated supporting information is required.

PLANS/PHOTOS AND RECEIPTS attached

**PAYMENT METHOD**

by Direct deposit  Bank Branch: \_\_\_\_\_ Account #: \_\_\_\_\_  
BSB: \_\_\_\_\_

by Cheque

Date: \_\_\_/\_\_\_/\_\_\_ Applicant's Signature: \_\_\_\_\_

**OFFICE USE ONLY**

Approval by Engineering Works Supervisor: \_\_\_\_\_

Comment: \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_



# VERGE ENHANCEMENT AND/OR CROSSOVER APPLICATION GUIDELINES

PO Box 21  
Exmouth WA 6707  
Ph.: 08 9949 3000  
Fax.: 08 9949 3050

## *Crossover and Verges– Within Townsite*

### **Standard Crossovers:**

All crossovers shall be constructed to the approved Engineering Services specifications. The Owner/agent is to arrange for construction.

The crossover shall be paved utilising sprayed bitumen, bituminous concrete, insitu concrete, paving bricks or blocks

The removal of kerbing, etc to accommodate a crossover and any remedial works needs to be approved by the Council's Engineering Services at the cost to the applicant. Footpaths shall not be removed in the location of the crossover. The pedestrian/multi-use pathway shall take precedence over vehicle crossovers. In certain areas, Residential Design Guidelines may apply which may impact and have precedence over this Policy

### **Second Crossovers:**

Where a person wishes to construct a second crossover to a residential property an application shall be made in writing and the Executive Manager Engineering Services will arrange inspection of the property to make sure the second crossover will not cause traffic or other problems

## ***Verge Enhancement***

### **Conditions:**

1. Concrete kerbing being insitu or as approved by the Executive Manager Engineering Services;
2. A plan of the enhancement shall be provided to the Shire's administration for approval prior to any works commencing. The plan shall provide information relating to the proposed method of enhancement, existing street trees and any proposed new trees or other vegetation;
3. Any proposed removal of trees shall be in accordance with Council's Townsite Street Tree Policy;
4. An "approved verge enhancement" is one that is consistent with that defined in this policy;
5. The current or previous owner/occupier of the premises immediately adjacent to the verge not having already received a reimbursement for such works on the same verge;
6. The applicant taking all responsibility in relation to the protection of any underground services. The cost of any repairs to such services resulting from verge works shall be borne by the applicant.
7. The applicant to accept full responsibility for the ongoing maintenance of the verge.