



Minutes

Special Council Meeting

2 February 2023

Confirmation of Minutes

I hereby certify that the Minutes and Attachments of the Special Council Meeting held on 2 February 2023 are a true and accurate record of the proceedings contained therein.

Shire President

23/2/2023

Date

Disclaimer

The advice and information contained herein are given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note that this agenda contains recommendations which have not yet been adopted by Council.

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VISION

A globally recognised community of guardians for our unique environment and culture as we pursue innovations for sustainable growth.

Goals

The goals are organised in five strategic pillars: Social, Natural Environment, Built Environment, Economy, and Governance and Leadership.

Social

Nurture a friendly, safe and inclusive community spirit

Natural Environment

Embrace natural sensitivities and promote positive change

Built Environment

Enable sustainable development and infrastructure that meets the needs of the community, visitors and industry

Economy

Enhance a robust, resilient and diversified economy that champions innovation

Governance and Leadership

Foster open, transparent & accountable leadership, working collaboratively and in partnership with our community and stakeholders

1. Declaration of Opening and Announcements

The Shire President declared the meeting open at 6.09pm.

The Shire President acknowledged the Traditional Owners of the land on which we meet, and paid respect to Elders past, present, and emerging.

The Shire President advised the gallery in adhering to both the Local Government Act 1995, and the Shire of Exmouth Meeting Procedures Local Law 2015, it is an offence to record the proceedings of this meeting and asked the gallery to switch off any recording devices, including phones.

The Shire President advised the gallery the meeting will be recorded by the Executive Secretary to compile an accurate record of the minutes only; and the recording and will be erased once they are confirmed.

2. Attendance, Apologies and Approved Leave of Absence

Councillor D (Darlene) Allston	Shire President
Councillor J (Jackie) Brooks	Deputy Shire President
Councillor H (Heather) Lake	
Councillor D (David) Gillespie	
Mr Ben Lewis	Chief Executive Officer
Mr Chris McNamara	Deputy CEO/Community and Economic Growth
Mr Mike Richardson	Executive Manager Infrastructure Services
Mr Gollie Coetzee	Executive Manager Corporate Services
Ms Michelle Head	Minute Taker

Gallery

4

Apologies

Councillor M (Matthew) Niikkula
Councillor M (Mark) Lucas

Leave of Absence

Nil

3. Response to Previous Public Questions Taken on Notice

Nil

4. Public Question Time

Nil

5. Declarations of Interest

Nil

6. Applications for Leave of Absence

Nil

7. Confirmation of Minutes of Previous Meetings

That the Minutes and associated attachment of the Ordinary Council Meeting of the Shire of Exmouth held on 15 December 2022 be confirmed as a true and correct record of proceedings.

COUNCIL RESOLUTION	ITEM 7
Res No: 03-0223	
MOVED: Cr Gillespie	
SECONDED: Cr Brooks	
That the Minutes and associated attachment of the Ordinary Council Meeting of the Shire of Exmouth held on 15 December 2022 be confirmed as a true and correct record of proceedings.	
CARRIED 4/0	

8. Announcements/ Reports of Elected Members

Nil

9. Announcements by the Presiding person without discussion

Nil

10. Petitions/ Deputation/Presentations/ Submissions

Nil

11. Matters Arising from Committees of Council

Nil

12. Reports of Officers

12.1.1 Acceptance of Lottery West Funding

File Reference	GS.PR.4 / GS.PR.30
Reporting Officer	Community and Economic Growth
Responsible Officer	Deputy CEO / Community & Economic Growth
Date of Report	10 January 2023
Applicant/Proponent	Nil
Disclosure of Interest	Nil
Attachment(s)	Nil

Purpose

1. That Council accepts the Lottery West funding of \$103,240 to continue the development of the Dark Sky Festival for the Ningaloo Eclipse 2023.

Background

2. The Shire of Exmouth will produce numerous free community activities and events that will form part of the Dark Sky's Festival that are accessible and inclusive, which will increase community connectivity. It will allow access to STEM education and cultural activities of a calibre that would otherwise be difficult to experience in a remote community.
3. The First Light Drone Show will be held in Exmouth on the night of the eclipse and the String Symphony will perform three times a day for three days at Federation Park alongside numerous other educational and recreational events.
4. The Shire needed supplementary funding to complement the Dark Sky Festival for the Ningaloo Eclipse. Funding has been secured from Lottery West to fund the First Light Drone show and Spare Parts Puppet Theatre to bring String Symphony to Exmouth.

Comment

5. The Shire has been working with JTSI and Mellen Events to produce the Dark Sky festival program. The Dark Sky Program is scheduled to be released to the public by JTSI in early February 2023.

Consultation

6. Lottery West
7. Department of Jobs Tourism, Science and Innovation
8. Mellen Events
9. Shire Executive Team

Statutory Environment

10. Local Government Act 1995
11. Local Government (Financial Management) Regulations 1996

Policy Implications

12. Nil

Financial Implications

13. \$103,240 to be received as revenue from Lottery West which will be expended for the Dark Sky Festival.

14. Risk Management

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational) The staff will not be able to progress the events required for the eclipse without the allocation of funds.	Almost Certain	Major	High	Allocation of a budget will allow staff to confirm bookings and secure acts and services.
Financial Without a budget the event will rely on State funding only. This would limit the acts available to be part of the Dark Sky Festival.	Almost Certain	Major	High	Allocating a budget will allow the Shire to secure these acts.
Reputational Failure to run the event or provide the services to support the event would damage our reputation to the community, interstate and international travellers and the State Government.	Likely	Major	High	Provide the level of service expected by the State Government and travellers.

Risk Matrix

Consequence \ Likelihood	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (5)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Alternate Options

15. Council has the option to not accept the funding agreement, which is not recommended.

Strategic Alignment

16. This item is relevant to the Council's approved Strategic Community Plan and Corporate Business Plan 2023 – 2033.

Social	Nurture a friendly, safe and inclusive community spirit 1.1 Improve local community and visitor experiences. 1.2 Ensure a full suite of services to meet the needs of families and individuals at all ages and stages of life. 1.3 Building Community cohesion and connectedness.
Built Environment	Enable sustainable development and infrastructure that meets the needs of the community, visitors and industry 3.1 Infrastructure and assets are well-managed and maintained. 3.2 Plan and cater for increased population growth. 3.3 Revitalisation and expansion of airport services.
Economy	Enhance a robust, resilient and diversified economy that champions innovation 4.1 Increase opportunities for smart and sustainable business ideas.

Governance & Leadership	<p>4.2 Establish Exmouth as a vibrant, welcoming and environmentally aware destination.</p> <p>4.3 Promote Exmouth as a thriving economy based on its regional strength as a global environmental hotspot.</p> <p>Foster open, transparent & accountable leadership, working collaboratively and in partnership with our community and stakeholders</p> <p>5.1 Forward-thinking leadership for efficient and sustainable operations.</p> <p>5.2 Continued focus on transparent, accountable leadership and community stakeholder engagement.</p> <p>5.3 Council and administration plan and lead with good governance.</p>
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Voting Requirements

17. Simple Majority

OFFICERS RECOMMENDATION	ITEM 12.1.1
<p>That Council:</p> <ol style="list-style-type: none"> 1. Accept the Lottery West Funding of \$103,240; and 2. Approve the expenditure of \$103,240 for the Dark Sky Festival. 	

COUNCIL RESOLUTION	ITEM 12.1.1
<p>Res No: 04-0223</p> <p>MOVED: Cr Gillespie</p> <p>SECONDED: Cr Lake</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Accept the Lottery West Funding of \$103,240; and 2. Approve the expenditure of \$103,240 for the Dark Sky Festival. 	
	CARRIED 4/0

12.1.2 Acceptance of Funding from the Department of Jobs, Tourism Science and Innovation

File Reference	GS.PR.30
Reporting Officer	Deputy CEO / Community & Economic Growth
Responsible Officer	Chief Executive Officer
Date of Report	9 January 2023
Applicant/Proponent	Nil
Disclosure of Interest	Nil
Attachment(s)	1. Letter from Deputy Premier, Minister for Tourism

Purpose

1. That Council accepts the State Government funding of \$1,254,780 to continue the development of the Welch Street camping site.

Background

2. Council at its ordinary Council meeting dated 25 August 2022 resolved the following:

COUNCIL RESOLUTION**ITEM 12.1.3****Res No: 04-0822****MOVED: Cr Lucas****SECONDED: Cr Brooks****ALTERNATE RECOMMENDATION****That Council:**

- 1 **Approve a budget of \$550,000 for the planning and development of the Total Solar Eclipse, which will be funded through the estimated Welch St camping revenue of \$550,000;**
- 2 **Approve the proposed new fees for the camping sites at the proposed Welch Street temporary camping site:**
 - a. **Camping Site (access to ablutions) - \$120 / per night (two people) and \$20 / per night for every extra person (up to a maximum of 6 people per site);**
 - b. **Self-contained Site (no access to ablutions) - \$80 / night (two people) and \$20 / per night for every extra person (up to a maximum of 6 people per site); and**
- 3 **Authorise to give local public notice of the intent to propose new fees for the camping sites at the proposed Welch Street temporary camping site which will be imposed on 28 September 2022.**

CARRIED by ABSOLUTE MAJORITY 6/0

3. It was anticipated that the Shire would need between \$2-\$2.4 million to successfully deliver the proposed projects taking place during the Total Solar Eclipse period (TSE).
4. In June 2022, the Shire successfully obtained \$975,000 from JTSI for the development of TSE projects.
5. The Shire Administration has continued to negotiate with the State to ensure that Council is not responsible for funding the eclipse over and above its normal daily service delivery.

6. The new Financial Assistance Agreement will reflect that the state government has committed a total of \$2,520,640. \$2,229,780 of the total funding is for the Shire of Exmouth for the Total Solar Eclipse and \$290,860 will go to Mellen Events for the Dark Sky Festival program.
7. This supplementary funding of \$1,254,780 is in addition to the \$975,000 already approved by JTSI.

Comment

8. The funding allocated by JTSI for Welch Street will provide up to a total of 1000 sites, with a mixed ratio of self-contained and camping sites.
9. Currently there are 360 of the 500 allocated 'self-contained' sites booked in Welch Street. The 'tent site' - non-self-contained bookings, (when open for booking) may be a challenge to fill, as the majority of International Tour Operators (ITOs) have cancelled their proposed bookings due to a number of factors outside the control of the Shire. The revenue from Welch Street campground may be less than initially anticipated. It is expected that the revenue from Welch Street will be offset against internal wages and associated operational costs.
10. Welch Street will be open from 07 April 2023 to 30 April 2023 (inclusive) for bookings.
11. Town Beach Upgrades are on track and the official opening is set for late March 2023.
12. A waste management plan has been developed and the RFQ closed on 1 February 2023.

Consultation

13. Shire Executive Team
14. Department of Jobs Tourism, Science and Innovation

Statutory Environment

15. Local Government Act 1995
16. Caravan Parks and Camping Grounds Regulations 1997
17. Local Government (Financial Management) Regulations 1996
18. Public Health Act 2016

Policy Implications

19. Nil

Financial Implications

20. Accept \$1,254,780 to allow for the continuation of the development of the Welch Street temporary campsite.

21. Risk Management

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational) the staff will not be able to progress the works required for the eclipse without the allocation of funds.	Almost Certain	Major	High	This budget will allow Welch St to be developed.
Financial Without the budget, the Shire would not be able to complete Welch St The Shire would have to refund all the bookings.	Almost Certain	Major	High	This budget will allow Welch St to be developed. No bookings will need to be refunded.
Environmental	Almost Certain	Major	High	This budget will allow a 1000 site to be developed.

Without the budget, this could allow for illegal camping.				
Reputational Failure to provide the camp site to support the event would damage our reputation to the community, interstate and international travellers and the State Government.	Almost Certain	Major	High	Provide the level of service expected by the State & Local Government and visitors.

Risk Matrix

Consequence \ Likelihood	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (5)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Alternate Options

22. Not Accept the funding and cancel the project, which is not recommended.

Strategic Alignment

23. This item is relevant to the Council’s approved Strategic Community Plan and Corporate Business Plan 2023 – 2033.

Social	<p>Nurture a friendly, safe and inclusive community spirit</p> <p>1.1 Improve local community and visitor experiences.</p> <p>1.2 Ensure a full suite of services to meet the needs of families and individuals at all ages and stages of life.</p> <p>1.3 Building Community cohesion and connectedness.</p>
Built Environment	<p>Enable sustainable development and infrastructure that meets the needs of the community, visitors and industry</p> <p>3.1 Infrastructure and assets are well-managed and maintained.</p> <p>3.2 Plan and cater for increased population growth.</p> <p>3.3 Revitalisation and expansion of airport services.</p>
Economy	<p>Enhance a robust, resilient and diversified economy that champions innovation</p> <p>4.1 Increase opportunities for smart and sustainable business ideas.</p> <p>4.2 Establish Exmouth as a vibrant, welcoming and environmentally aware destination.</p> <p>4.3 Promote Exmouth as a thriving economy based on its regional strength as a global environmental hotspot.</p>
Governance & Leadership	<p>Foster open, transparent & accountable leadership, working collaboratively and in partnership with our community and stakeholders</p> <p>5.1 Forward-thinking leadership for efficient and sustainable operations.</p> <p>5.2 Continued focus on transparent, accountable leadership and community stakeholder engagement.</p> <p>5.3 Council and administration plan and lead with good governance.</p>

Voting Requirements

24. Simple Majority

OFFICERS RECOMMENDATION

ITEM 12.1.2

That Council:

1. Accept the State Government funding of \$1,254,780; and
2. Approve the expenditure of \$1,254,780 for the development of the Welch Street temporary campsite.

COUNCIL RESOLUTION

Item 12.1.2

Res No: 05-0223

MOVED: Cr Lake

SECONDED: Cr Brooks

That Council:

1. **Accept the State Government funding of \$1,254,780; and**
2. **Approve the expenditure of \$1,254,780 for the development of the Welch Street temporary campsite.**

CARRIED 4/0



**Deputy Premier
Minister for State Development, Jobs and Trade;
Hydrogen Industry; Tourism; Science**

Our ref: 60-53881

Mr Ben Lewis
Chief Executive Officer
Shire of Exmouth
PO Box 21
EXMOUTH WA 6707
Email: mhead@exmouth.wa.gov.au

Dear M

J:(e/A

Further to my response of 29 November 2022 to the Shire of Exmouth's (the Shire) request for additional funding to assist its planning for the Total Solar Eclipse (TSE), I understand work to ensure the delivery of the safe and enjoyable event to the community and visitors is continuing.

I am pleased to advise that the Government will provide funding of up to \$1,254,780 to the Shire to develop the Welch Street camping site. This complements the work being carried out by Water Corporation to provide temporary water infrastructure on the Welch Street site for the TSE, and permanent upgrades within the Exmouth township.

An additional \$290,860 will be allocated from The Department of Jobs, Tourism, Science and Innovation's (JTSI) existing TSE budget to support delivery of recommended events in Exmouth. This will be provided to the Mellen Events and We Are Gather Joint Venture, working in collaboration with the Shire to increase efficiencies and ensuring that these events form part of the Dark Sky Festival program.

Together with previous funding provided through a Financial Assistance Agreement (FAA), the Government has committed up to \$2,520,640 to the Shire for the TSE.

I am advised that JTSI is continuing to work with the Shire to finalise the detail of the funding request as well as developing a new FAA to facilitate the Welch Street funding.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Roger Cook'.

**HON ROGER COOK MLA
DEPUTY PREMIER
MINISTER FOR STATE DEVELOPMENT, JOBS & TRADE**

- 6 JAN 2023

13. Elected Members Motions of which previous Notice has Been Given

Nil

14. New Business of an Urgent nature introduced by Decision of Meeting

Nil

15. Matters to be considered Behind Closed Doors

Nil

16. Closure of Meeting

The Shire President declared the meeting closed at 6.14 pm and thanked everyone for their attendance.

The next Ordinary Council meeting will be on 23 February 2023.