



Agenda

Ordinary Council Meeting

30 June 2026

Notice of Meeting

Notice is hereby given that the next Ordinary Council Meeting of the Shire of Exmouth will be held on 30 June 2026, in the Mandu Function Room, Ningaloo Centre, 2 Truscott Crescent, Exmouth commencing at 4.00 pm.

A handwritten signature in black ink, appearing to be 'Ben Lewis'.

Ben Lewis
CHIEF EXECUTIVE OFFICER

Disclaimer

The advice and information contained herein are given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note that this agenda contains recommendations which have not yet been adopted by Council.

No responsibility whatsoever is implied or accepted by the Shire of Exmouth for any act, omission, statement or intimation occurring during the Council/Committee meetings or during formal/informal conversations with staff. The Shire of Exmouth disclaims any liability for any loss whatsoever and however caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broader disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Exmouth during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Exmouth. The Shire of Exmouth warns that anyone who has an application lodged with the Shire of Exmouth must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attached to the decision made by the Shire of Exmouth in respect of the application.

SNAPSHOT

Strategic Community Plan 2023-2033



Your Choice. Our Future.

VISION

A globally recognised community of guardians for our unique environment and culture as we pursue innovations for sustainable growth.

GOALS

The goals are organised in five strategic pillars: Social, Natural Environment, Built Environment, Economy, and Governance and Leadership.

SOCIAL

Nurture a friendly, safe and inclusive community spirit.

- Improve local community and visitor experiences.
- Ensure a full suite of services to meet the needs of families and individuals at all ages and stages of life.
- Build community cohesion and connectedness.



GOVERNANCE & LEADERSHIP

Foster open, transparent & accountable leadership, working collaboratively & in partnership with our community & stakeholders.

- Forward-thinking leadership for efficient & sustainable operations.
- Continued focus on transparent, accountable leadership & community & stakeholder engagement.
- Council & administration plan & lead with good governance.



ECONOMY

Enhance a robust, resilient & diversified economy that champions innovation.

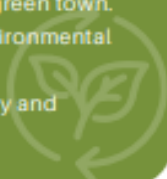
- Increase opportunities for smart and sustainable business ideas.
- Establish Exmouth as a vibrant, welcoming and environmentally aware destination.
- Promote Exmouth as a thriving economy based on its regional strength as a global environmental hotspot.



NATURAL ENVIRONMENT

Embrace natural sensitivities and promote positive change.

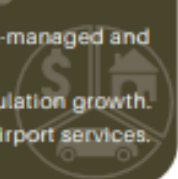
- Establish Exmouth as a clean and green town.
- Prepare Exmouth for changing environmental conditions.
- Increase awareness of sustainability and environmental issues.



BUILT ENVIRONMENT

Enable sustainable development and infrastructure that meets the needs of the community, visitors and industry.

- Infrastructure and assets are well-managed and maintained.
- Plan and cater for increased population growth.
- Revitalisation and expansion of airport services.



Disclosure of Interest Form

(Elected Members/Committee Members/Employees/Contractors)
Local Government Act 1995 (Section 5.65, 5.70, 5.71 & 5.71(B))

To: Chief Executive Officer

Name *Click here to enter text.*

☐ Elected Member ☐ Committee Member ☐ Employee ☐ Contractor

☐ Ordinary Council Meeting held on *Click here to enter text.*

☐ Special Council Meeting held on *Click here to enter text.*

☐ Committee Meeting held on *Click here to enter text.*

☐ Other *Click here to enter text.*

Report No *Click here to enter text.*

Report Title *Click here to enter text.*

Type of Interest (*see overleaf for further information)

☐ Proximity ☐ Financial ☐ Impartiality

Nature of Interest

Click here to enter text.

Extent of Interest (if intending to seek Council approval to be involved with debate and/or vote)

Click here to enter text.

Signed: _____ Date: *Click here to enter text.*

Note 1 - Elected Members/ Committee Members/Employees refer to the Disclosure of Interest Declaration card when disclosure is being read out at Council or Committee Meeting.

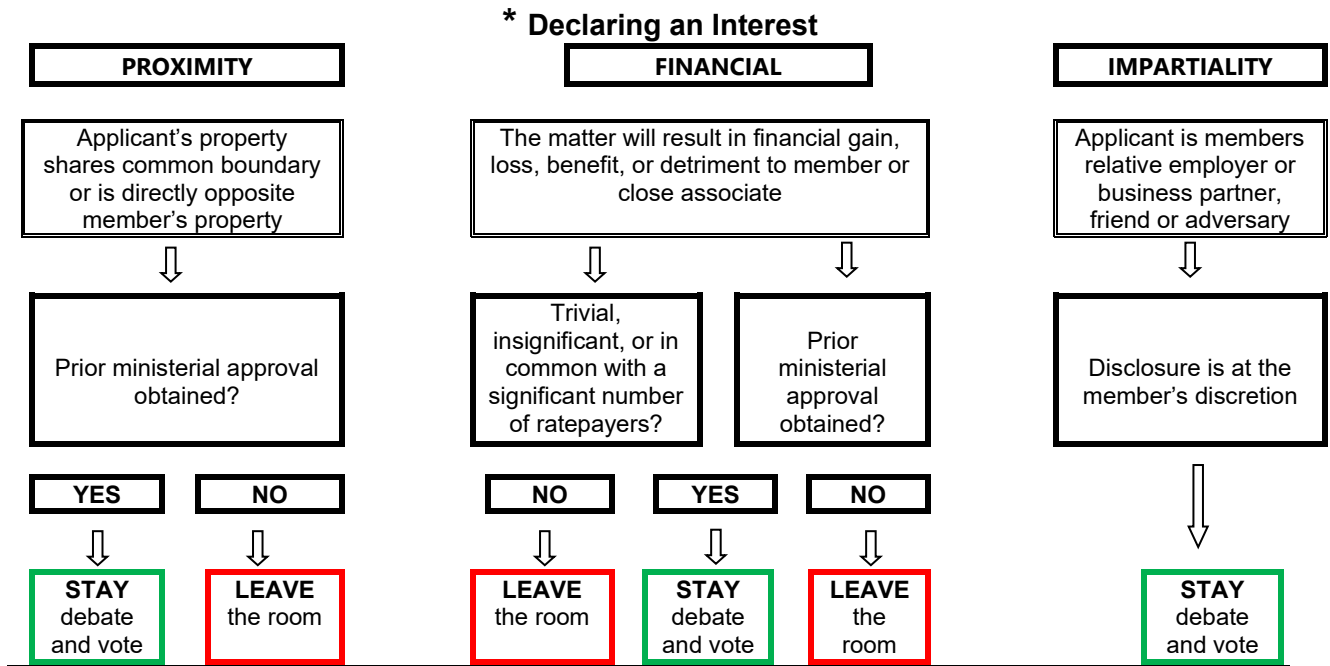
Note 2: For Ordinary meetings of the Council, elected members and employees are requested to submit this completed form to the Chief Executive Officer prior to the meeting. Where this is not practicable, disclosure(s) must be given to the Chief Executive Officer prior to the matter being discussed.

Note 3: Employees or Contractors disclosing an interest in any matter apart from at meetings, where there is a conflict of interest including disclosures required by s5.71 are required to submit this form to the CEO as soon as practicable.

CEO: _____ Signed: _____ Date: _____

OFFICE USE ONLY

☐ Particulars recorded in Minutes ☐ Particulars recorded in Register



Local Government Act 1995 – Extract

s.5.60A - Financial Interest

A person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

s.5.60B – Proximity Interest

A person has a proximity interest in a matter if the matter concerns —

- (a) a proposed change to a planning scheme affecting land that adjoins the person's land; or
- (b) a proposed change to the zoning or use of land that adjoins the person's land; or
- (c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

5.65 - Members' interests in matters to be discussed at meetings to be disclosed.

(1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest:

(a) in a written notice given to the CEO before the meeting; or (b) at the meeting immediately before the matter is discussed. (Penalties apply).

(2) It is a defence to a prosecution under this section if the member proves that he or she did not know: (a) that he or she had an interest in the matter; or (b) that the matter in which he or she had an interest would be discussed at the meeting.

(3) This section does not apply to a person who is a member of a committee referred to in section 5.9(2)(f).

5.70 - Employees to disclose interests relating to advice or reports.

(1) In this section: 'employee' includes a person who, under a contract for services with the local government, provides advice or a report on a matter.

(2) An employee who has an interest in any matter in respect of which the employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when giving the advice or report.

(3) An employee who makes a disclosure under this section must if required to do so by the council or committee, as the case may be, disclose the extent of the interest. (Penalties apply).

5.71 - Employees to disclose interests relating to delegated functions.

If, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and:

- (a) in the case of the CEO, must disclose to the mayor or president the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and (b) in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter. (Penalties apply)

5.71A. - CEOs to disclose interests relating to gifts in connection with advice or reports

(1) A CEO who has an interest relating to a gift in a matter in respect of which the CEO proposes to provide advice or a report, directly or indirectly, to the council or a committee must disclose the nature of the interest in a written notice given to the council.

(2) A CEO who makes a disclosure under subsection (1) must not provide the advice or report unless the CEO is allowed to do so under section 5.71B(2) or (6).

(3) A CEO who has an interest relating to a gift in a matter in respect of which another employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when the advice or report is provided.

Local Government (Administration) Regulations 1996 – Extract - In this clause and in accordance with Regulation 19AA "Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

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1. Declaration of Opening and Announcements

2. Attendance, Apologies and Approved Leave of Absence

Deputy Shire President J (Jackie) Brooks

Councillor K (Kristy) Devereux

Councillor A (Amanda) Kailis

Councillor J (Jacqueline) Hine

Councillor M (Matthew) Thorburn

Councillor G (Gary) Mounsey

Ben Lewis

Chief Executive Officer

Vikki Lauritsen

Chief Financial Officer

Michelle Head

Minute Taker

Approved Leave of Absence

Shire President M (Matthew) Niikkula (CD 01-0526)

3. Response to Previous Public Questions Taken on Notice

Nil

4. Public Question Time

In accordance with section 5.24 of the *Local Government Act 1995*, a 15-minute public question time is made available to allow members of the public the opportunity of questioning Council on matters concerning them.

Council Consideration Towards Public

When public questions necessitate resolutions of Council, out of courtesy and at the Shire President's discretion the matter is to be dealt with immediately to allow the public to observe the determination of the matter (obviates the need for the public to wait an undetermined period of time).

When a matter is listed on the Agenda and member/s of the public are in attendance to observe the determination of the matter, out of courtesy and at the discretion of the Shire President the matter is to be brought forward on the agenda and dealt with immediately to allow the public to observe the determination of the matter (again this obviates the need for the public to wait an indeterminate period of time).

5. Declarations of Interest

6. Applications for Leave of Absence

The *Local Government Act 1995* (section 2.25) provides that a Council may, by resolution, grant leave of absence to a member for Ordinary Council Meetings. A member who is absent, without first obtaining leave of the Council, throughout three consecutive Ordinary meetings of the Council is disqualified from continuing his or her membership of the Council.

Disqualification from membership of the Council for failure to attend Ordinary Meetings of the Council will be avoided so long as the Council grants leave prior to the member being absent. The leave cannot be granted retrospectively. An apology for non-attendance at a meeting is not an application for a leave of absence.

7. Confirmation of Minutes of Previous Meetings

That the minutes and associated attachments of the Ordinary Council meeting held on 20 May 2026 and the Special Council meeting held on 9 June 2026 be confirmed as a true and correct record of proceedings.

8. Announcements/ Reports of Elected Members

8.1.1 INDEPENDENT FACILITATOR ENGAGEMENT - CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW

File Reference	PE.PA.508
Reporting Officer	Shire President
Responsible Officer	As above
Date of Report	22 June 2026
Applicant/Proponent	Nil
Disclosure of Interest	Nil
Attachment(s)	1. Confidential Attachment 1

Authority/Discretion:

	Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
	Executive	<i>The substantial direction setting and oversight role of the Council. E.g., adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
	Legislative	Includes adopting local laws, town planning schemes and policies.
	Information	Includes items provided to Council for information purposes only that do not require a decision of Council (i.e. – for noting).
	Quasi-judicial	When Council determines an application / matter that directly affects a person's right and interest. The judicial character arises from the obligations to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licenses, applications for other permits / licenses and other decisions that may be appealable to the State Administrative Tribunal.

Purpose

1. That Council considers engaging an independent facilitator to assist with conducting the 2025/26 CEO Performance Review which will be undertaken in August of this year.

Background

2. Section 5.38 of the *Local Government Act 1995* provides that a Local Government must review the performance of the CEO in every year that they are employed.
3. Undertaking the annual performance review of the Chief Executive Officer is both an important and necessary function for Council to perform.
4. The Shire of Exmouth Council Policy ES004, deals with the process that is to be followed:

CEO Performance Review – Process

The CEO Performance Review process will include all Council Members and be chaired by the Shire President.

This process is to be facilitated by an independent/external person mutually agreed by the Council and the CEO.

As a minimum the Shire President is to undertake the relevant CEO Performance review training course provided by WALGA.

5. Council engaged independent facilitator, Strategic Leadership Consulting to complete the review last year and was highly satisfied with the quality of service delivered.
6. The Shire President has requested a quotation from Strategic Leadership Consulting to assist with the review this year, which is presented to Council in Confidential Attachment 1 of this report.

Comment

7. Facilitation by Strategic Leadership Consulting is widely sought after throughout the sector, requiring an early resolution of Council if we are to secure these services for this year's review.
8. The Shire President has been advised that, subject to Council's decision, Strategic Leadership Consulting is available the week of 17-21 August 2026 to complete the first round of interviews.
9. The Chief Executive Officer advised the Shire President he supports Strategic Leadership Consulting once again facilitating the process.
10. It is noted that Councillors attended WALGA delivered training of "Chief Executive Officer Performance Review", face to face in June of this year, to better equip themselves for this process.

Consultation

11. Shire President
12. Chief Executive Officer
13. Strategic Leadership Consulting

Statutory Environment

14. Section 5.38 of the Local Government Act 1995 (WA)

Policy Implications

15. ES004 – Chief Executive Officer Standards, Performance and Management
16. CS001 - Procurement

Financial Implications

17. Process is provided for in the 2026/27 budget.

Risk Management

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance	Likely	Moderate	High	Ensure the review is carried out with a thorough process, using a capable facilitator.
Financial	Possible	Minor	Moderate	Use of an experienced and credentialed facilitator
Reputational	Almost Certain	Major	Extreme	Ensure the review is carried out with a thorough process, using a capable facilitator.

Risk Matrix

Consequence Likelihood	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (5)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Alternate Options

18. Council may wish to receive other quotations to select from and not endorse the Shire Presidents recommendation.

Strategic Alignment

19. This item is relevant to the Council's approved Strategic Community Plan and Corporate Business Plan 2023 – 2033.

Governance & Leadership	Foster open, transparent & accountable leadership, working collaboratively and in partnership with our community and stakeholders
	5.1 Forward-thinking leadership for efficient and sustainable operations
	5.2 Continued focus on transparent, accountable leadership and community stakeholder engagement
	5.3 Council and administration plan and lead with good governance

Voting Requirements

20. Absolute Majority

Shire Presidents Recommendation

Item 8.1.1

That Council, by absolute majority to resolve to engage the services of Strategic Leadership Consulting to facilitate the Chief Executive Officer Performance Review by:

1. Accepting the quote in confidential attachment 1;
2. Agreeing to the process detailed in confidential attachment 1; and
3. Authorise a purchase order be raised for this service.

9. Announcements by the Presiding Person without Discussion

10. Petitions/ Deputation/Presentations/ Submissions

11. Matters Arising from Committees of Council

12. Reports of Officers

EXECUTIVE SERVICES

12.1.1 SHIRE OF EXMOUTH PUBLIC HEALTH PLAN 2026-2031

File Reference	CM.IP.8
Reporting Officer	Acting Manager Development Services
Responsible Officer	Chief Executive Officer
Date of Report	12 June 2026
Applicant/Proponent	Nil
Disclosure of Interest	Nil
Attachment(s)	1. Shire of Exmouth Public Health Plan 2026-2031

Authority/Discretion:

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
Executive	<i>The substantial direction setting and oversight role of the Council. E.g., adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
Legislative	Includes adopting local laws, town planning schemes and policies.
Information	Includes items provided to Council for information purposes only that do not require a decision of Council (i.e. – for noting).
Quasi-judicial	When Council determines an application / matter that directly affects a person's right and interest. The judicial character arises from the obligations to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licenses, applications for other permits / licenses and other decisions that may be appealable to the State Administrative Tribunal.

Purpose

1. That Council adopt the Shire of Exmouth Public Health Plan 2026-2031.

Background

2. Under Part 5, Division 2 of the *Public Health Act 2016*, local governments are required to prepare and implement a local public health plan that is consistent with the State Public Health Plan for Western Australia.
3. The Department of Health's Public Health Planning Guide for Local Government and Guide to Support the Preparation and Ongoing Review of Local Public Health Plans outline a structured, evidence-based approach to developing, implementing, and reviewing public health plans. These guides recommend that local plans:
 - align with the vision, objectives, and guiding principles of the State Plan;
 - address the social determinants of health at the local level;
 - integrate with existing local government planning frameworks, particularly the Shire's Strategic Community Plan;
 - be developed through robust stakeholder and community engagement; and
 - include clear, measurable actions supported by ongoing monitoring and evaluation.
4. The Shire of Exmouth's Public Health Plan 2026-2031 meets the criteria and has been developed through community consultation.

Comment

5. The Shire of Exmouth undertook community consultation for the development of the Public Health Plan from 1 May to 5 June 2025.
6. This process was supported by an external consultant who assisted in planning the consultation approach and developing a community survey. The survey was open for six weeks and promoted through multiple channels, including email distribution, flyers, public notice boards, and in-person engagement at local Sunday markets, where a staffed stall and signage were used to encourage participation. Feedback collected through the survey was collated and provided to the consultant, who prepared a draft Public Health Plan.
7. The draft Public Health Plan was then advertised for public comment from 30 April to 14 May 2026. During this period, two submissions were received, both of which were supportive of the Plan.
8. The draft was also submitted to the Department of Health for review and comment, and feedback received was incorporated into the final version.
9. A final amended Public Health Plan has now been prepared and is presented to Council for consideration and approval.
10. The Shire of Exmouth Public Health Plan 2026-2031 provides a coordinated, evidence-based framework that supports the Shire's commitment to improving community wellbeing and meeting its statutory obligations under the *Public Health Act 2016*. Developed through strong community engagement and aligned with the State Public Health Plan for Western Australia, the Plan focuses on practical actions that address the key determinants of health at the local level. Adoption of this Plan will guide the Shire's public health initiatives over the next five years, strengthen partnerships, and ensure a consistent, organisational approach to creating a healthier, more connected Shire of Exmouth.

Consultation

11. Department of Health
12. Exmouth Residents
13. Shire of Exmouth Executive Leadership team

Statutory Environment

14. [Public Health Act 2016](#)
 - 45. Local public health plans
 - 46. Publication of current local public health plans

Policy Implications

15. Nil

Financial Implications

16. Proposed Public Health events will fall within scheduled Shire of Exmouth events.

Risk Management

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance Not endorsing the PHP by the legislative date	Unlikely	Minor	Low	Endorse the PHP and make publicly available by 4 July
Reputational Shire non-compliant with Public Health Act 2016	Rare	Minor	Low	Endorse the PHP and make publicly available by 4 July

Risk Matrix

Consequence Likelihood	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (5)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Alternate Options

17. Nil

Strategic Alignment

18. This item is relevant to the Council's approved Strategic Community Plan and Corporate Business Plan 2023 – 2033.

Social	Nurture a friendly, safe and inclusive community spirit 1.1 Improve local community and visitor experiences. 1.2 Ensure a full suite of services to meet the needs of families and individuals at all ages and stages of life 1.3 Building Community cohesion and connectedness
Built Environment	Enable sustainable development and infrastructure that meets the needs of the community, visitors and industry 3.2 Plan and cater for increased population growth
Economy	Enhance a robust, resilient and diversified economy that champions innovation 4.2 Establish Exmouth as a vibrant, welcoming and environmentally aware destination
Governance & Leadership	Foster open, transparent & accountable leadership, working collaboratively and in partnership with our community and stakeholders 5.1 Forward-thinking leadership for efficient and sustainable operations 5.2 Continued focus on transparent, accountable leadership and community stakeholder engagement 5.3 Council and administration plan and lead with good governance

Voting Requirements

19. Simple Majority

Officers Recommendation

Item 12.1.1

That Council adopts the Shire of Exmouth Public Health Plan 2026-2031 as per Attachment 1.

OPERATIONS AND INFRASTRUCTURE SERVICES

12.2.1 ENDORSEMENT – EXMOUTH TOWN BEACH COASTAL HAZARD MANAGEMENT AND ADAPTATION PLAN

File Reference	
Reporting Officer	Executive Manager Engineering & Infrastructure
Responsible Officer	As above
Date of Report	16 June 2026
Applicant/Proponent	Nil
Disclosure of Interest	Nil
Attachment(s)	1. SE134 Exmouth Town Beach Coastal Hazard Management and Adaptation Management Plan Final

Authority/Discretion:

	Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
	Executive	<i>The substantial direction setting and oversight role of the Council. E.g., adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
	Legislative	Includes adopting local laws, town planning schemes and policies.
	Information	Includes items provided to Council for information purposes only that do not require a decision of Council (i.e. – for noting).
	Quasi-judicial	When Council determines an application / matter that directly affects a person's right and interest. The judicial character arises from the obligations to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licenses, applications for other permits / licenses and other decisions that may be appealable to the State Administrative Tribunal.

Purpose

1. That Council endorse the Exmouth Town Beach Coastal Hazard Management and Adaptation Plan (CHRMAP) in Attachment 1.

Background

2. The Exmouth Town Beach CHRMAP was commenced in late 2021 and is funded by a grant from the Department of Planning, Lands and Heritage (DPLH).
3. The purpose of the document is to identify risks and subsequent management strategies for coastal hazards within the study area. The study area extends from the Exmouth Golf Club in the north, to the northern end of McLeod Street in the south, encompassing Town Beach and the Exmouth Boat Harbour.
4. Town Beach was previously identified as a coastal erosion hotspot due to rapid erosion, and the proximity of this erosion to public assets between 2007 and 2015.
5. The CHRMAP aims to improve coastal planning and management within the Shire and will better align the Shire's planning framework with State Planning Policy. Assets identified and considered within the CHRMAP include both natural and built assets owned, and or managed by a combination of stakeholders including the Shire of Exmouth, State government and the private sector. It also considers areas designated for future development and subject to Shire planning and development

conditions.

6. A key objective of the CHRMAP is to provide strategic guidance for the ongoing development within the study area, limiting risk to infrastructure, human safety and other important values as recognised by the community.
7. The CHRMAP will influence upcoming revisions of the Shires Local Planning Strategy, Local Planning Scheme and Local Structure Plans.

Comment

8. Development of the draft CHRMAP was in line with the Department of Planning, Lands and Heritage and Western Australian Planning Commission (WAPC) Coastal hazard risk management and adaption planning guidelines, following the below stages:

Stage 1 – Establish the Context – Establish community coastal values and aspirations
Stage 2 – Risk Identification – Identify assets at risk
Stage 3 – Vulnerability Analysis – Identify likelihood and consequence of assets at risk
Stage 4 – Risk Evaluation – Identify controls and priorities
Stage 5 - Risk Treatment – Identify risk treatment options and adaptation pathways
Stage 6 - Implementation – Identify implementation tools and plans
Stage 7 – Monitor & Review

9. In the initial stages of the development of the draft CHRMAP, significant public consultation was undertaken including both community surveys and multiple community and stakeholder workshops.
10. A total of 97 submissions were received from the community survey which took place over a one-month period. Over 90% of responses identified recreation on the coast as their main interest, inclusive of boating, fishing, swimming, snorkelling etc. Daily and weekly users accounted for almost 90% of the responses also.
11. Community workshop findings reflected the survey results, with the focal point being around maintaining access to the marine environment for community use. Natural areas were more highly valued than facilities which were not viewed as adding to the natural experience.
12. Both the community survey and workshops indicated that there was limited knowledge or awareness of existing or future coastal hazards.
13. The findings and outcomes of the community survey and workshops were used to inform subsequent stages of the CHRMAP and the adaptation pathways which could be considered.
14. At the Ordinary Council meeting held on 23 April 2026, Council approved public advertising of the final draft Coastal Hazard Risk Management and Adaptation plan. Advertising occurred for a four-week period between Wednesday 6 May and Friday 5 June 2026.
15. There were no comments or submissions received during the advertising period.
16. As a requirement of the grant agreement between DPLH and the Shire of Exmouth, following public submissions, of which none were received, the final document shall be endorsed by the Shire prior to publication on the Shires website.

Consultation

17. Extensive consultation with key stakeholders and the broader community has been undertaken throughout the development of the CHRMAP.
18. The last stage of public consultation was undertaken during the public advertising period of the final draft between Wednesday 6 May and Friday 5 June, during which no submissions were received.

Statutory Environment

19. Nil

Policy Implications

20. Nil

Financial Implications

21. Recommended implementation actions identified in chapter 8 of the CHRMAP recognise estimated funding requirements in the short, medium and long term. Table 8-5 also recognises the funding bodies and grant schemes, where applicable, for each recommended action. These actions shall be considered in financial planning activities to ensure they can be funded through future budgets as implementation priorities arise.
22. Below is a summary of estimated investment for recommended actions over the life of the implementation plan. This summary does not differentiate between responsible funding bodies.

Table 8-4: Summary of Projected Additional Costs for Recommendation Actions

Note: All costs based on 2025 values.

Time Period	Coastal Change	Marine Facilities	Dune Management	Floodplain Management
Immediate (0-5 years)	~\$80k	~\$85k	~\$90k	~\$200k
Medium Term (5-25 years)	\$10-15k / yr	Costs depend on integration with facility renewal *	~\$5k / yr	To be identified through revised FMS
Long Term (> 25 years)	\$40-60k / yr (averaged)		~\$10k / yr	

23. The recommended implementation plan is a guiding document, and any future investment will be at the discretion of the Council.
24. Without and endorsed CHRMAP, funding through relevant grant programs for specific implementation activities will not be possible.

Risk Management

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Financial – Inability to source funding for relevant implementation activities.	Likely	Moderate	High	Plan & Budget Advocate for grants
Reputational – Rejecting recommended actions and stakeholder input	Possible	Minor	Moderate	The plan considers input from a range of key stakeholders

Risk Matrix

Consequence Likelihood	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (5)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Alternate Options

25. Council may decide not to endorse the CHRMAP.

Strategic Alignment

26. This item is relevant to the Council's approved Strategic Community Plan and Corporate Business Plan 2023 – 2033.

Social	Nurture a friendly, safe and inclusive community spirit 1.3 Building Community cohesion and connectedness
Natural Environment	Embrace natural sensitivities and promote positive change 2.2 Prepare Exmouth for changing environmental conditions 2.3 Increase awareness of sustainability and environmental issues
Built Environment	Enable sustainable development and infrastructure that meets the needs of the community, visitors and industry 3.1 Infrastructure and assets are well-managed and maintained
Economy	Enhance a robust, resilient and diversified economy that champions innovation 4.2 Establish Exmouth as a vibrant, welcoming and environmentally aware destination
Governance & Leadership	Foster open, transparent & accountable leadership, working collaboratively and in partnership with our community and stakeholders 5.1 Forward-thinking leadership for efficient and sustainable operations 5.2 Continued focus on transparent, accountable leadership and community stakeholder engagement 5.3 Council and administration plan and lead with good governance

Voting Requirements

27. Simple Majority

Officers Recommendation

Item 12.2.1

That Council endorse the Exmouth Town Beach Coastal Hazard Management and Adaptation Plan, and consider the outcomes and identified implementation actions within the plan for the following activities:

1. Revision of the Shires Local Planning Strategy, Local Planning Scheme and Local Structure Plans;
2. The ongoing management of existing built and natural assets within the study area;
3. Future planning for new assets within the study area; and
4. Long term financial planning associated with the implementation of recommended actions identified within the plan.

CORPORATE AND COMMERCIAL SERVICES

12.3.1 FINANCIAL STATEMENT FOR PERIOD ENDING 31 MAY 2026

File Reference	FM.FI.0
Reporting Officer	Manager Finance
Responsible Officer	Chief Financial Officer
Date of Report	16 June 2026
Applicant/Proponent	Nil
Disclosure of Interest	Nil
Attachment(s)	1. Monthly Financial Report for period ending 31 May 2026

Authority/Discretion:

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
Executive	The substantial direction setting and oversight role of the Council. E.g., adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Information	<i>Includes items provided to Council for information purposes only that do not require a decision of Council (i.e. – for noting).</i>
Quasi-judicial	When Council determines an application / matter that directly affects a person's right and interest. The judicial character arises from the obligations to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licenses, applications for other permits / licenses and other decisions that may be appealable to the State Administrative Tribunal.

Purpose

- That Council accepts the financial report for the period ending 31 May 2026.

Background

- In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* a local government is required to prepare monthly financial reports in compliance with the following:
 - Section 6.4 requires the preparation of financial reports as prescribed.
 - Regulation 34 requires a statement of financial activity be presented at an ordinary meeting of council within 2 months of the period end date.
 - Regulation 34(5) which requires a local government is to adopt a percentage or value, calculated in accordance with the Australian Accounting Standards, to be used in statements of financial activity for reporting material variances.
 - Regulation 35 require a statement of financial position be presented at an ordinary meeting of council within 2 months of the period end date.

Comment

- As of 31 May 2026, the operating revenue is below budget by \$915,236 (4.1%). This variance mainly relates to revenue from heliport operations being lower than anticipated and presumed State Government funding for a temporary campground that is yet to be confirmed.
- Operating expenditure is below budget by \$376,067 (1.7%). This variance predominantly relates to employee vacancies, expenditure on the temporary campground not yet incurred due to funding delays and the timing of invoicing for aviation screening contractors.

5. Capital expenditure is below budget by \$442,188. Council has expended \$3.76m of the proposed capital budget of \$7.06m. Further details of capital projects can be found in Note 4 of the Monthly Financial Report.
6. 2025/26 Rates were levied on 11 August 2025. Rates collected as of 31 May 2026 was 98.1%, compared to 97.1% for the same period last year. The final instalment was due 13th April 2026.

Consultation

7. Nil

Statutory Environment

8. [Local Government Act 1995](#)
 - Section 6.4 provides for the preparation of financial reports.
9. [Local Government \(Financial Management\) Regulations 1996](#)
 - Regulation 34 provides the detail of which the financial activity statement is to be prepared each month
 - Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$25,000 or 10% whichever is greater. As this report is composed at a nature/type level, variance commentary considers the most significant items that comprise the variance.
 - Regulation 35 provides that a financial position statement is required each month.

Policy Implications

10. Nil

Financial Implications

11. Nil

Risk Management

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the financial activity statements as required by S6.4 of the LG Act 1995.	Rare	Insignificant	Low	That Council receives the financial activity statements as required by legislation.

Risk Matrix

Consequence \ Likelihood	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (5)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Alternate Options

12. Nil

Strategic Alignment

13. This item is relevant to the Council's approved Strategic Community Plan and Corporate Business Plan 2023 – 2033.

Governance & Leadership | **Foster open, transparent & accountable leadership, working collaboratively and in partnership with our community and stakeholders**

- 5.1 Forward-thinking leadership for efficient and sustainable operations
- 5.2 Continued focus on transparent, accountable leadership and community stakeholder engagement
- 5.3 Council and administration plan and lead with good governance

Voting Requirements

14. Simple Majority

Officers Recommendation	Item 12.3.1
That Council receives the financial report for the financial period ending 31 May 2026.	

12.3.2 LIST OF ACCOUNTS FOR PERIOD ENDING 31 MAY 2026

File Reference	FM.FI.0
Reporting Officer	Manager Finance
Responsible Officer	Chief Financial Officer
Date of Report	16 June 2026
Applicant/Proponent	Nil
Disclosure of Interest	Nil
Attachment(s)	1. List of Accounts for period ending 31 May 2026

Authority/Discretion:

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
Executive	The substantial direction setting and oversight role of the Council. E.g., adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Information	<i>Includes items provided to Council for information purposes only that do not require a decision of Council (i.e. – for noting).</i>
Quasi-judicial	When Council determines an application / matter that directly affects a person's right and interest. The judicial character arises from the obligations to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licenses, applications for other permits / licenses and other decisions that may be appealable to the State Administrative Tribunal.

Purpose

1. That Council receives a list of payments made since the prior Ordinary Council Meeting list of payments report.

Background

2. *Local Government (Financial Management) Regulations 1996*, Regulation 13 (3) requires a list of payments to be presented to Council at the next ordinary meeting of council.
3. It has been customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

Comment

4. Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or electronic lodgement. (refer Attachment 1).

Payments

Municipal Fund	totalling \$1,318,540.23
	Incorporating cheques, direct debits, electronic payments and credit cards.
Trust Fund	totalling \$NIL
	Incorporating electronic payments.
Total Payments:	\$1,318,540.23

Consultation

5. Nil

Statutory Environment

6. [Local Government Act 1995](#)
 - Payments are to be made in accordance with Part 6, Division 4.
7. [Local Government \(Financial Management\) Regulations 1996](#)
 - Regulation 13, of the payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the Chief Executive Officer.

Policy Implications

8. CS001 (Procurement)
9. CS002 (Regional Price Preference Policy)
10. CS004 (Corporate Transaction Cards)
11. CS005 (Investments)
12. CS009 (Reserve Funds)

Financial Implications

13. Payments are made under delegated authority and are within defined and approved budgets.
Payment is made within agreed trade terms and in a timely manner.

Risk Management

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the list of payments.	Rare	Insignificant	Low	That Council receives the list of payments as required by legislation.

Risk Matrix

Consequence \ Likelihood	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (5)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Alternate Options

14. Nil

Strategic Alignment

15. This item is relevant to the Council's approved Strategic Community Plan and Corporate Business Plan 2023 – 2033.

Governance & Leadership

Foster open, transparent & accountable leadership, working collaboratively and in partnership with our community and stakeholders

- 5.1 Forward-thinking leadership for efficient and sustainable operations
- 5.2 Continued focus on transparent, accountable leadership and community stakeholder engagement
- 5.3 Council and administration plan and lead with good governance

Voting Requirements

16. Simple Majority

Officers Recommendation

Item 12.3.2

That Council receives the report of payments made from the Municipal and Trust bank accounts during the month of May 2026 (totalling \$1,318,540.23).

12.3.3 FUNDING SUPPORT – SEVERE TROPICAL CYCLONE NARELLE

File Reference	FM.FO.1
Reporting Officer	Manager Community and Emergency Services
Responsible Officer	Chief Financial Officer
Date of Report	12 May 2026
Applicant/Proponent	Nil
Disclosure of Interest	Nil
Attachment(s)	1. CONFIDENTIAL Funding Agreement - Woodside Energy # 1 2. CONFIDENTIAL Funding Agreement - Woodside Energy # 2 3. CONFIDENTIAL Funding Agreement - Santos 4. CONFIDENTIAL Funding Agreement – DFES

Authority/Discretion:

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
Executive	<i>The substantial direction setting and oversight role of the Council. E.g., adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
Legislative	Includes adopting local laws, town planning schemes and policies.
Information	Includes items provided to Council for information purposes only that do not require a decision of Council (i.e. – for noting).
Quasi-judicial	When Council determines an application / matter that directly affects a person's right and interest. The judicial character arises from the obligations to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licenses, applications for other permits / licenses and other decisions that may be appealable to the State Administrative Tribunal.

Purpose

1. That Council accept the funding from Woodside Energy, Santos Ltd and Department of Fire and Emergency Services to assist with the recovery from Severe Tropical Cyclone Narelle for inclusion in the 2026/27 budget.

Background

2. Exmouth was impacted by Severe Tropical Cyclone Narelle on 27 March 2026.
3. Widespread damage was sustained to Exmouth and surrounding areas.
4. The transition from response to recovery occurred on 8 April 2026 and the Local Recovery Coordinator appointed for the Shire of Exmouth
5. The recovery was deemed a Level 2 recovery, Local Government led with support from Department Fire Emergency Service State Recovery Team.
6. The Local Recovery Coordination Group was created and convened on 14 April 2026. The group and its subcommittees have met nine times during April and May and will continue to meet as required.
7. Woodside Energy met with the Shire's Chief Executive Officer and Local Recovery Coordinator on 10 April 2026 to discuss funding to support the recovery for Exmouth.

8. The Chief Executive Officer and Local Recovery Coordinator have worked with Woodside Energy and Santos Ltd on the funding arrangements and where the funds are best suited to meet the needs of the Local Operational Recovery Plan.
9. The Severe Tropical Cyclone Narelle Recovery and Resilience Fund has also been developed through a \$1.5 million contribution from Rio Tinto and is being administered by the Department of Fire and Emergency Services.

Comment

10. Woodside Energy plans to contribute \$750,000 to the Shire of Exmouth. Woodside and Greater Enfield/Vincent joint venture participant, Mitsui E&P Australia also plan to contribute \$200,000 to the Shire of Exmouth. Next steps will involve the finalisation of a formal sponsorship agreement(s). Woodside has advised that it is working directly with community organisations on the allocation of the remaining funds included in their announcement.
11. The funding allocated to the initiatives within the Local Operational Recovery Plan will allow for the Local Recovery Coordination Group members to participate in identifying where funds are allocated to meet the needs of the community recovery.
12. The funds will be used on a range of initiatives supporting the recovery from Severe Tropical Cyclone Narelle.
13. The Shop Local Initiative will be delivered in partnership with Exmouth Chamber of Commerce and include one voucher being allocated per residential property to be used within Exmouth. The program will be administered by Exmouth Chamber of Commerce for five years.
14. Santos will contribute \$100,000 to the Shire of Exmouth.
15. Santos's funding will be used to replace street trees and trees lost in community places; this will include the replacement of the damaged shade tunnel and lost reticulation to resume the partnership between the Shire of Exmouth and the Exmouth Community Garden.
16. The Severe Tropical Cyclone Narelle Recovery and Resilience Fund administered by Department of Fire and Emergency Services is capped at \$300,000 per impacted local government.
17. On 17 June 2026 the Shire received approval under this funding of \$100k to support the employment of a Community Recovery Officer (12-month contract) and \$60,726 to replace the Depot fuel bowser damaged during the cyclone event.
18. The grant monies and subsequent expenditure will be incurred in the next financial year and included in the 2026/27 Budget to be adopted; however, recruitment and procurement activities will commence as soon as possible.
19. It is intended that Severe Tropical Cyclone Narelle Recovery and Resilience Funding also be sought for other potential resilience projects such as Evacuation Centre planning and design and variable message signs for community messaging. These will also be included in the 2026/27 Budget for adoption.

Consultation

20. Shire of Exmouth Executive Leadership Team
21. Woodside Energy

22. Santos Ltd
23. Local Recovery Coordination Group (LRCG) and the subcommittees
24. Department of Fire and Emergency Services Recovery Team

Statutory Environment

25. [Emergency Management Act 2005](#)

s. 36 Function of local government

It is a function of a local government —

- (a) subject to this Act, to ensure that effective local emergency management arrangements are prepared and maintained for its district; and
- (b) to manage recovery following an emergency affecting the community in its district; and
- (c) to perform other

Policy Implications

26. Nil

Financial Implications

27. The following income and expenditure is to be included in the 2026/27 budget.

Income	Expenditure	
\$750,000*		Woodside Energy
	\$500,000	Exmouth Town Beach Precinct- immediate rectification and resilience planning
	\$250,000	Woodside Community Recovery Fund – Funding linked to Local Operational Recovery Plan Recovery Outcomes
\$200,000*		Woodside and Greater Enfield/Vincent joint venture participant, Mitsui E&P Australia
	\$200,000	Exmouth Buy Local Program
\$100,000		Santos Ltd
	\$100,000	Reinstatement of trees and shrubs in community places and streets, including replacement of shade tunnel and reticulation.
\$160,726		Severe Tropical Cyclone Narelle Recovery and Resilience Fund
	\$100,000	Community Recovery Officer
	\$60,726	Fuel Bowser Replacement

* Distribution of funds subject to execution a formal sponsorship agreement(s).

Risk Management

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Financial Allocation of Woodside funding does not meet the perception of the community	Rare	Major	Low	The Local Recovery Coordination Group will discuss and approve all funding allocation for the Local Operational Recovery Plan
Financial Shop local initiative governance not strong enough	Rare	Major	Low	Clear guidelines will be developed for distribution of funds.
Reputational The community is unhappy with the allocation of Woodside funding	Unlikely	Minor	Low	Communicate through the Local Recovery Coordination Group the needs of the funding allocation.

Risk Matrix

Consequence Likelihood	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (5)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Alternate Options

28. Nil

Strategic Alignment

29. This item is relevant to the Council's approved Strategic Community Plan and Corporate Business Plan 2023 – 2033.

Social	Nurture a friendly, safe and inclusive community spirit 1.1 Improve local community and visitor experiences. 1.2 Ensure a full suite of services to meet the needs of families and individuals at all ages and stages of life 1.3 Building Community cohesion and connectedness
Natural Environment	Embrace natural sensitivities and promote positive change 2.2 Prepare Exmouth for changing environmental conditions
Built Environment	Enable sustainable development and infrastructure that meets the needs of the community, visitors and industry 3.1 Infrastructure and assets are well-managed and maintained
Economy	Enhance a robust, resilient and diversified economy that champions innovation 4.2 Establish Exmouth as a vibrant, welcoming and environmentally aware destination
Governance & Leadership	Foster open, transparent & accountable leadership, working collaboratively and in partnership with our community and stakeholders 5.1 Forward-thinking leadership for efficient and sustainable operations 5.2 Continued focus on transparent, accountable leadership and community stakeholder engagement 5.3 Council and administration plan and lead with good governance

Voting Requirements

30. Simple Majority

Officers Recommendation

Item 12.3.3

That Council accept the funding from Woodside Energy, Santos Ltd and Department of Fire and Emergency Services to assist with the recovery from Severe Tropical Cyclone Narelle for inclusion in the 2026/27 Budget.

12.3.4 2025/26 BUDGET VARIATION – FORECAST CLOSING SURPLUS

File Reference	FM.BU.1
Reporting Officer	Chief Financial Officer
Responsible Officer	As above
Date of Report	17 June 2026
Applicant/Proponent	Nil
Disclosure of Interest	Nil
Attachment(s)	Nil

Authority/Discretion:

	Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
	Executive	<i>The substantial direction setting and oversight role of the Council. E.g., adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
	Legislative	Includes adopting local laws, town planning schemes and policies.
	Information	Includes items provided to Council for information purposes only that do not require a decision of Council (i.e. – for noting).
	Quasi-judicial	When Council determines an application / matter that directly affects a person's right and interest. The judicial character arises from the obligations to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licenses, applications for other permits / licenses and other decisions that may be appealable to the State Administrative Tribunal.

Purpose

1. That Council approve the various 2025/26 budget variations resulting in a forecast closing surplus of \$1.974m for the 2025/26 financial year.

Background

2. As part of the 2026/27 Budget deliberations, Shire administration reviews the forecast closing costs and revenue for the current 2025/26 financial year.
3. At the end of each financial year there may be monies that have been appropriated for specific purposes that are yet to be spent.
4. The timing of expenditure may relate to many factors such as procurement processes and availability of internal resources as well as outside influences such as availability of contractors or consultants for projects, ordering and delivery of materials, grant/funding applications and adverse weather or other events.
5. Additional revenues or expenditure may also be identified during this period that can affect the forecast closing balance and subsequent opening surplus for the following budget.
6. Since the 2025/26 Budget Review being adopted at the Special Council Meeting held on 26 March 2026, the Shire of Exmouth has been impacted by Tropical Cyclone Narelle with recovery works having a significant effect on Council priorities, expenditure and revenues.

Comment

7. The following variations from the 2025/26 Budget have been identified:

8. Revenue – Grants & Contributions:

Prepayment of 2026/27 Financial Assistant Grants \$2,204,275 received 23rd June 2026.

- The WA Local Government Grants Commission has been advised by the Commonwealth Government that there will be an advance payment of the 2026/27 Financial Assistance Grants in June 2026 of approximately 80% of the 2026/27 funding.
- In accordance with Australian Accounting Standards, this income is required to be recognised on receipt in the financial year in which the funds are received by the local government. This means the advance payment is to be recognised as revenue for 2025/26, as control passes to the local government on receipt of the grant.
- This payment will therefore impact the closing balance for 2025/26 and subsequent opening balance for 2026/27. Local governments budgets for 2026/27 will need to account for the reduction in income in 2026-27 (having been received in advance).

9. Carry Forward Projects - Whilst some projects were already identified to be carried forward at the time of Budget Review, the following additional projects have now been identified as likely to be incomplete as at 30 June 2026.

10. Operating Projects - It is requested funds for carry forward operating projects currently budgeted from general revenue or receipted grant monies are transferred into the Carry Forward Projects Reserve for the purpose of completing the projects in 2026/27.

11. These projects include:

Carry Forward Operating Projects	2025/26 Current Budget	2025/26 Forecast Spend	Jun-26 Budget Variation Opex	Jun-26 Budget Variation Tfr 'To' Reserve	Comment
					Transfer to Carry Forward Projects Reserve
Communications Strategy	40,000	0	(40,000)	40,000	Santos Funding Rec'd
Records Management	102,104	43,254	(58,850)	58,850	
Cape Range Crossing - Flora & Fauna Report	75,000	10,000	(65,000)	65,000	
CCTV Strategy	30,000	0	(30,000)	30,000	
	247,104	53,254	(193,850)	193,850	

12. Capital Projects – Capital projects currently budgeted to be funded from Reserve will only be drawn upon to the extent of project expenditure. For projects underspent as at 30 June 2026, the funds will remain in the relevant reserve to be transferred upon completion of the project in 2026/27. Where a portion of the project was to be funded from general revenue, this unspent portion will be transferred 'to' the relevant reserve. Recognition of related grant monies will also be deferred to the following year upon completion of the project.

13. These projects (and relative funding variations) include:

Carry Forward Capital Projects	2025/26 Current Budget Capital Expenditure	2025/26 Forecast Capital Expenditure	2025/26 Budget Variation Capital Expenditure	2025/26 Budget Variation Trfr 'From' Reserve	2025/26 Budget Variation Trfr 'To' Reserve	2025/26 Budget Variation Grant Revenue	
Airport/Heliport - Fire Panels	90,000	8,086	(81,914)	81,914	0		Aviation Reserve
Airport - Baggage Carousel	115,000	0	(115,000)	115,000			Aviation Reserve
Airport - Carpark Design/Costings	90,000	0	(90,000)	45,000	45,000		Aviation Reserve 50%
Airport - Airside Lighting	155,000	7,800	(147,200)	77,500	69,700		Aviation Reserve 50%
EDHS Hardcourt Lighting	20,000	0	(20,000)	10,000	10,000		Community Development Reserve
Marina Bridge Lighting	50,000	0	(50,000)	50,000			Marina Village Asset Replacement Reserve
Plant / Light Vehicle Replacements	760,273	48,013	(712,260)	712,260			Plant Replacement Reserve
Swimming Pool Resurfacing & Repaint	180,000	0	(180,000)	180,000			Swimming Pool Reserve
Shed 1 - Recycling Centre	270,000	121,181	(148,819)	148,819			Waste & Recycle Mgmt Reserve
Recycle Centre - Kitchen / Toilet Facilities Upgrade	60,000	6,279	(53,721)	53,721			Waste & Recycle Mgmt Reserve
Town Road & Kerbing Renewals	1,446,983	872,168	(574,815)	174,815		400,000	Roads Reserve
Shared Path Projects	357,500	200,000	(157,500)	157,500			Roads Reserve
Carpark - Kennedy / Learmonth	10,000	0	(10,000)	10,000			Roads Reserve
Drainage Improvements	100,000	0	(100,000)	100,000			Roads Reserve
Information Kiosk Installation	18,000	0	(18,000)	0	9,000	9,000	Carry Forward Projects Reserve
	3,722,756	1,263,527	(2,459,229)	1,916,529	133,700	409,000	

Consultation

14. Local Government Grants Commission
15. Internal Department Managers – ongoing budget reviews/forecasts
16. Council Budget workshops

Statutory Environment

17. [Local Government Act 1995](#)

- Part 6 Division 4 s6.8(1)

requires the local government not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –

(b) is authorised in advance by resolution*

“additional purpose” means a purpose for which no expenditure estimate is included in the local governments annual budget.

* Requires an absolute majority of Council

Policy Implications

18. Nil

Financial Implications

19. Recognition of the 2026/27 Financial Assistance Grants received in June 2026 will result in a forecast closing surplus of \$2.204m.
20. Unspent monies appropriated in the 2025/26 Budget for specific projects are to be transferred ‘to’ the Carry Forward Projects Reserve to maintain the purpose of the funds for the specific project and to be drawn upon as a transfer ‘from’ Reserve in the 2026/27 Budget once projects are completed. Carrying these funds forward in Reserve has a \$0 net effect on the forecast closing surplus.
21. Funds budgeted to be transferred from Reserve will only be drawn upon to the extent of project expenditure, resulting in a \$0 net effect on forecast closing surplus.

Risk Management

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Financial – Revenue and Expenditure exceed budget resulting in	Possible	Major	High	Administration regularly reviews forecast revenue and expenditure in-line with Adopted Budget

closing deficit or cashflow problems				
Reputational Council does not adequately allow for or identify potential budget deficits	Possible	Moderate	Moderate	Administration regularly reviews forecast revenue and expenditure in-line with Adopted Budget
Reputational – Council does not recognise revenue and expenses in line with relevant financial reporting regulations	Unlikely	Moderate	Moderate	Administration is suitably qualified and trained to prepare financial statements and budgets in accordance with current legislation and standards.

Risk Matrix

Consequence Likelihood	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (5)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Alternate Options

22. Do not adopt a budget variation for Financial Assistance Grants received in advance resulting in a material variance to Grants and Contributions revenue for 2025/26.
23. Do not carry forward funds for projects to be completed in 2026/27. Risk of inadequate funds, cancelled projects.

Strategic Alignment

24. This item is relevant to the Council's approved Strategic Community Plan and Corporate Business Plan 2023 – 2033.

Governance & Leadership	Foster open, transparent & accountable leadership, working collaboratively and in partnership with our community and stakeholders 5.1 Forward-thinking leadership for efficient and sustainable operations 5.2 Continued focus on transparent, accountable leadership and community stakeholder engagement 5.3 Council and administration plan and lead with good governance
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Voting Requirements

25. Absolute Majority

Officers Recommendation	Item 12.3.4
That Council, by absolute majority:	
1. Approve the amendment to the 2025/26 Adopted Budget as follows:	

	Current Budget	Increase/ Decrease	Amended Budget	Effect on Closing Surplus
Description				
2026/27 Financial Assistance Grants (estimate) rec'd in advance Operating Revenue - Grants, Subsidies & Contributions	1,750,072	2,204,275	3,954,347	2,204,275
Carry Forward Operating Projects				
<i>Operating Expenditure - Materials & Contracts</i>	8,224,446	(193,850)	8,030,596	
Transfer TO Reserve - Carry Forward Projects Reserve	357,000		541,850	
<i>Cape Range Crossing</i>		65,000		
<i>Communications Strategy</i>		40,000		
<i>CCTV Strategy</i>		30,000		
<i>Records Management</i>		58,850		0
Carry Forward Capital Projects				
Capital Expenditure - Information Kiosk Installation	18,000	(18,000)	-	
Transfer TO - Carry Forward Projects Reserve	-	9,000	9,000	
Capital Revenue - Non-Operating Grants, Subsidies & Contributions	2,049,755	(9,000)	2,040,755	0
Capital Expenditure - Airport/Heliport Fire Panels	90,000	(81,914)	8,086	
Capital Expenditure - Airport Baggage Carousel	115,000	(115,000)	-	
Capital Expenditure - Airport Carpark Design	90,000	(90,000)	-	
Capital Expenditure - Airport - Airside Lighting	155,000	(147,200)	7,800	
Transfer TO - Aviation Reserve	528,351	114,700	643,051	
Transfer FROM - Aviation Reserve	496,500	(319,414)	177,086	0
Capital Expenditure - EDHS Hardcourt Lighting	20,000	(20,000)	-	
Transfer TO - Community Development Reserve	-	10,000	10,000	
Transfer FROM - Community Development Reserve	110,000	(10,000)	100,000	0
Capital Expenditure - Marina Bridge Lighting	50,000	(50,000)	-	
Transfer FROM - Marina Village Asset Replacement Reserve	50,000	(50,000)	-	0
Capital Expenditure - Plant / Light Vehicle Replacement	760,273	(712,260)	48,013	
Transfer FROM - Plant Replacement Reserve	744,410	(712,260)	32,150	0
Capital Expenditure - Swimming Pool Resurface / Repaint	180,000	(180,000)	-	
Transfer FROM - Swimming Pool Reserve	180,000	(180,000)	-	0
Capital Expenditure - Recycling Centre Shed 1	270,000	(148,819)	121,181	
Capital Expenditure - Recycling Centre Kitchen / Ablutions Upgrade	60,000	(53,721)	6,279	
Transfer FROM - Waste & Recycle Mgmt Reserve	467,925	(202,540)	265,385	-0
Capital Expenditure - Town Road & Kerbing Renewals	1,446,983	(574,815)	872,168	
Capital Revenue - Non-Operating Grants, Subsidies & Contributions	924,514	(400,000)	524,514	
Capital Expenditure - Shared Path Projects	357,500	(157,500)	200,000	
Capital Expenditure - Carpark Kennedy/Learmonth	10,000	(10,000)	-	
Capital Expenditure - Drainage Improvements	100,000	(100,000)	-	
Transfer FROM - Roads Reserve	1,112,279	(442,314)	669,965	0
Closing Supleus				2,204,275

2. Note the proposed amendments result in a forecast closing surplus of \$2,204,275 for the financial year 2025/26.

13. Elected Members Motions of which Previous Notice has Been Given

14. New Business of an Urgent nature introduced by Decision of Meeting

15. Matters to be considered Behind Closed Doors

In accordance with s 5.23(4)(b) of the *Local Government Act 1995*, the following report will be considered behind closed doors.

15.1.1 FINANCIAL HARDSHIP APPLICATION

16. Closure of Meeting