



Attachments

Ordinary Council Meeting
26 October 2023

Shire of Exmouth Audit Committee Terms of Reference

1. Objectives of Audit Committees

The Audit Committee's role in accordance with Regulation 16 of the Local Government (Audit) Regulations 1996 (the Regulations) is to provide assistance and guidance to Council on the discharge of its duties under Part 6 and 7 of the Local Government Act 1995 (the Act). The Audit Committee assists Council to monitor the integrity of the Shire's financial reporting, external audit, risk management, internal controls and compliance with legislative requirements.

2. Powers of the Audit Committee

The Audit committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its term of reference. This is in order to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the CEO.

The committee is a formally appointed committee of council and is responsible to that body. The committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility. The committee does not have any management functions and cannot involve itself in management processes or procedures.

3. Membership

- i. The committee will consist of at least three members and the majority of the members are to be elected members. The members can consist of elected members and external members. All members shall have full voting rights.
- ii. External persons appointed to the committee will have business or financial management/reporting knowledge and experience, and be conversant with financial and other reporting requirements.
- iii. Appointment of external persons shall be made by Council by way of a public advertisement and be for a maximum term of two years. The terms of the appointment should be arranged to ensure an orderly rotation and continuity of membership despite changes to Council's elected representatives.
- iv. Reimbursement of approved expenses will be paid to the external person who is a member of the committee.
- v. The presiding member of the Committee will be an elected member chosen by the members of the Committee.
- vi. The CEO and employees are not members of the committee.
- vii. The CEO or his/her nominee is to be available to attend meetings to provide advice and guidance to the committee.
- viii. The local government shall provide secretarial and administrative support to the committee.

4. Meetings

The committee shall meet at least twice per year.
Additional meetings shall be convened at the discretion of the presiding person.

5. Reporting

Reports and recommendations of each committee meeting shall be presented to the next ordinary meeting of the Council through its minutes.

6. Duties and Responsibilities

The audit committee is responsible for:

- 6.1. Guiding and assisting Council in carrying out its functions under:
 - i. Part 6 of the Act and its functions relating to other audits and other matters related to financial management; and
 - ii. Part 7 of the Act in relation to auditing the Council's financial accounts.
- 6.2. Review report given to it by the CEO under regulation 17(3) and is to –
 - i. Report to the council the results of that review; and
 - ii. Give a copy of the CEO's report to council.
- 6.3. To monitor and advise the CEO when the CEO is carrying out functions in relation to a review under –
 - i. Regulation 17(1); and
 - ii. The Local Government (Financial Management) Regulation 1996 regulation 5(2)(c)
- 6.4. To support the auditor to conduct an audit and carry out the auditor's other duties under the Act
- 6.5. To oversee the implementation of any action that Council
 - i. Is required to take by section 7.12A(3); and
 - ii. Has stated it has taken or intends to take in a report prepared under section 7.12A(4)(a); and
 - iii. Has accepted should be taken following receipt of a report of a review conducted under regulation 17(1); and
 - iv. Has accepted should be taken following receipt of a report of a review conducted under the Local Government (Financial Management) Regulations 1996 regulation 5(2)(c);
- 6.6. To perform any other function conferred on the audit committee by these regulations or another law.
- 6.7. The Audit Committee's duties include:
 - i. Review the Auditor's interim audit report;
 - ii. Review the final audited financial statement and audit report;
 - iii. Review the annual Compliance Audit Return;
 - iv. Review the appropriateness and effectiveness of Council's systems and procedures in the CEO report in relation to risk management, internal control and legislative compliance.
- 6.8. The Office of the Auditor General has been appointed by government to audit the financial operations of the Shire of Exmouth

Elected Member Prospectus

Becoming a Zone Delegate or State Councillor

2023

About WALGA

WALGA is an independent, member-based, not for profit organisation representing and supporting the WA Local Government sector.

Our purpose is to leverage the collective strength and influence of the Local Government sector for the benefit of WA Local Governments and their communities.

What does WALGA do?

WALGA provides value to Member Local Governments by advocating and facilitating sector solutions and policy, and by delivering member-centric, quality services.

How does WALGA work?

WALGA employs approximately 100 staff across the areas of:

- Policy, including asset management, community, emergency management, environment, infrastructure, planning, roads and waste;
- Services and advice including governance, industrial relations, procurement, recruitment, supplier panels, tender management, and training for officers and Elected Members; and
- Operational functions including events, finance, human resources, information technology, marketing and media management.

How is WALGA funded?

A number of components contribute to the WALGA operational budget. As with most member-based organisations, WALGA has an annual Membership fee paid by all Member Local Governments. To ensure fairness, the annual Membership fee is indexed to the size and capacity of each Local Government. It contributes less than 10 per cent of WALGA total turnover.

WALGA secures additional funding through charges to State and Federal departments and agencies for the administration of grants; fee-for-services selected for use by Member Local Governments; and returns from supplier contracts as part of group buying arrangements that guarantee lowest market rates for Members.

Role of Zones

State Councillors are elected to State Council from one of 17 Zones, which are groupings of Local Governments convened together on the basis of population, commonalities of interest and geographical alignment.

The relationship between State Council and Zones within the Western Australian Local Government Association is a critical one in the political representation of Local Government at the State and Federal levels.

Zones have an integral role in shaping the political and strategic direction of WALGA. Not only are Zones responsible for bringing relevant local and regional issues to the State Council decision making table, they are a key player in developing policy and legislative initiatives for Local Government.

WALGA's Constitution outlines that the functions of Zones are to:

- elect one or more State Councillors;
- consider the State Council agenda;
- provide direction and feedback to their State Councillor; and
- any other function deemed appropriate by the Zone.

Additional activities undertaken by Zones include:

- developing and advocating on positions on regional issues affecting Local Government;
- progressing regional Local Government initiatives;
- identifying relevant issues for action by WALGA;
- networking and information sharing; and
- contributing to policy development through policy forums and other channels.

Zones provide input into State Council's advocacy efforts in two critical ways:

1. by passing resolutions on items contained in the State Council Agenda; and
2. by generating new Agenda items for consideration by State Council.

Zone Motions

To generate new Agenda items for consideration by State Council, a Zone may pass a resolution requesting that WALGA take action. For example, a Zone motion may request WALGA to investigate an issue, undertake advocacy, or develop policy.

It is best practice that Zone motions are submitted with the backing of a resolution of Council. However, as Zones are self-governing and autonomous, individual Zone Delegates may submit motions for the Zone to consider.

It is recommended that the Zone be advised whether a motion to be considered has been endorsed by Council or has been submitted by an individual Zone Delegate.

Role of a Zone Delegate

Zone Delegates are elected or appointed to represent their Council on the Zone and make decisions on their Council's behalf at the regional level.

In fulfilling their role as Council's representative, the Zone Delegate should give regard to their Council's positions on policy issues.

There is also an expectation that Zone Delegates will report back to their Council about decisions made by the Zone.

Role of State Council

WALGA is governed by a President and a 24-member State Council, elected from the Local Government sector.

Each State Councillor represents a WALGA Zone. There are 5 metropolitan Zones and 12 country Zones. All 139 WA Local Governments are invited to be Members of WALGA and a Zone.

Elected Members are able to nominate to represent their Local Government on their Zone and in turn, through the Zone election process, to represent the Zone on State Council.

State Council's primary role is to govern the successful operation of WALGA and broadly includes:

- Strategy formulation and policy making;
- Development, evaluation and succession of the Chief Executive Officer;
- Monitoring financial management and performance, including the annual budget;
- Monitoring and controlling compliance and organisational performance;
- Ensuring effective identification, assessment and management of risk;
- Promoting ethical and responsible decision making;

- Ensuring effective communication and liaison with members and stakeholders; and;
- Ensuring an effective governance framework and culture.

Role of a State Councillor

State Councillors have ultimate responsibility for the overall successful operations of WALGA.

The principal roles of State Councillors relate to:

- policy positions and issues;
- the strategic direction of WALGA;
- financial operations and solvency; and
- all matters as prescribed by law.

State Councillors, as directors of a board, are required to act consistently in the “best interests of the organisation as a whole”. This effectively means that the duties of a State Councillor are owed to all Member Local Governments.

State Councillors are also expected to be champions for WALGA and for the Local Government sector.

Commitment of the Role of State Councillor

State Councillors are expected to attend State Council meetings, of which there are five ordinary meetings per year. As State Councillors are elected to State Council by their Zone, State Councillors would also be expected to attend and play a prominent role in Zone meetings, including reporting back to their Zone about WALGA’s activities and advocacy.

State Councillors are expected to attend WALGA events and functions and play an active role in representing the Local Government sector, and contributing to policy debates and other forums.

State Council operates a number of internal and external committees and policy forums. There is an expectation that State Councillors play a leading role in serving on State Council’s committees on behalf of WALGA and the Local Government sector.

State Councillors are paid an annual sitting fee and expenses incurred to attend State Council meetings are reimbursable.

Opportunities for State Councillors

State Councillors, as board members of WALGA, are key leaders in the Local Government sector in Western Australia. Not only do State Councillors represent their community on their Council, they also have the opportunity to represent their region (Zone) and the Local Government sector at the state level.

All State Councillors will be appointed to a Policy Team or the Finance & Services Committee. Policy Teams provide State Councillors with hands-on exposure to development of policy positions and submissions to Government on behalf of the WA Local Government sector. The Chair of the relevant Policy Team will also have the opportunity to attend meetings with Government Ministers to advocate on behalf of Local Government.

Become Involved

We hope that involvement in your Association – by representing your Council on the Zone, or representing your Zone on State Council – will be an enriching and rewarding experience.

Consider nominating for a position on the Zone or State Council and play a role in shaping policy and advocacy on behalf of Local Government in Western Australia!

Contacts

Chantelle O'Brien, Governance Support Officer
(08) 9213 2013 cobrien@walga.asn.au

Kathy Robertson, Manager Association and Corporate Governance
(08) 9213 2036 krobertson@walga.asn.au

Tony Brown, Executive Director Member Services
(08) 9213 2051 tbrown@walga.asn.au



Gascoyne Regional Road Group

Reference information for Elected Members on a Regional Road Group

June 2021

This reference information aims to inform Elected Members of a Regional Road Group of matters pertinent to the business of that Group.

Specifically, the contents will inform Elected Members of:

- State Road Funds to Local Government Agreement
- Role of the State Road Funds to Local Government Advisory Committee
- Terms of Reference for a Regional Road Group
- Regional Strategies for Significant Local Government roads
- Restricted Access Vehicle (RAV) network
- Accredited Mass Management Scheme (AMMS)
- Funding sources for road projects
- Key Performance Indicators for a Regional Road Group
- WALGA RoadWise

Contact:

Ian Duncan

Executive Manager, Infrastructure Unit

WALGA

ONE70, LV 1, 170 Railway Parade West Leederville

Phone: (08) 9213 2031

Fax: (08) 9213 2077

Mobile: 0439 947 716

Email: iduncan@walga.asn.au

Website: www.walga.asn.au

Document Information

Author:	Western Australian Local Government Association
Title:	Reference information for Elected Members on a Regional Road Group
Version:	1.3
Version date:	June 2021
Review date:	January 2022

Table of Contents

1.0	Regional Road Groups	4
2.0	Regional Road Sub-Groups or Technical Groups	4
3.0	State Road Funds to Local Government Agreement.....	5
4.0	State Road Funds to Local Government Advisory Committee	6
	Membership	6
	Responsibilities	7
5.0	Regional Strategies for Significant Local Government Roads.....	7
6.0	Level One Bridge Inspections.....	8
7.0	Key Performance Indicators for Regional Road Groups	8
	Expenditure performance	8
	Asset management	8
	Road safety.....	8
	Local road inventory data	8
8.0	Restricted Access Vehicle (RAV) Network.....	9
	As of right vehicles.....	9
9.0	Accredited Mass Management Scheme (AMMS)	9
10.0	Informing Own Councils	10
11.0	WALGA RoadWise	10
12.0	Main Roads WA Contact	11
13.0	WALGA Contacts	11
14.0	ANNEXURE 1 - Terms of Reference for Regional Road Groups	12
15.0	ANNEXURE 2 - Road Funding Sources	17
16.0	ANNEXURE 3 – Indicative timetable for funding submissions	19
17.0	ANNEXURE 4 - Key Performance Indicators.....	21
18.0	ANNEXURE 5 – Profile of Gascoyne Regional Road Group.....	25

1.0 Regional Road Groups

The State Road Funds to Local Government Agreement mandates the existence and operation of Regional Road Groups, which the State Road Funds to Local Government Advisory Committee oversees.

The State Roads to Local Government management structure identified the following Regional Road Groups:

- Gascoyne
- Goldfields-Esperance
- Great Southern
- Kimberley
- Metropolitan
- Mid-West
- Pilbara
- South West
- Wheatbelt North
- Wheatbelt South

The Chairperson of a Regional Road Group shall be an Elected Member.

A Regional Road Group is responsible for

- Assessing road-funding submissions from its member Local Governments.
- The annual distribution of funds to Local Government roads.
- Monitoring and reporting on the effectiveness of applying funds to Local Government roads in its region.

Main Roads Western Australia provides technical and administrative support to Regional Road Groups.

See Annexure 1 for Terms of Reference for a Regional Road Group and Annexure 5 for the profile of the Gascoyne Regional Road Group.

2.0 Regional Road Sub-Groups or Technical Groups

Regional Road Sub Group

A Regional Road Group may establish a Regional Road Sub Group(s) to:

- Assist to identify road-funding priorities.
- Consider local road issues to inform decision making by the Regional Road Group.
- Provide advice to the Regional Road Group.

A Regional Road Group will determine and approve the Terms of Reference for a Regional Road Sub Group(s). The Terms of Reference will include:

- Roles and responsibilities of the Sub Group(s).
- Process to elect the Chairperson.
- Membership of the Sub Group(s).
- Voting rights within the Sub Group(s).
- Voting rights of the Sub Group(s) at the Regional Road Group.

Elected Members can be members of a Regional Road Sub-Group(s).

A Local Government may apply to the Regional Road Group to transfer from one Sub Group to another.

Regional Road Technical Group

A Regional Road Group may establish a Regional Road Technical Group to assist with management and consideration of local road issues; and provide technical advice as requested.

- Assist to identify road-funding priorities.
- Consider local road issues to inform decision making by the Regional Road Group.
- Provide technical advice to the Regional Road Group.

A RRG will determine and approve the Terms of Reference for a Regional Road Technical Group(s). The Terms of Reference will include:

- Roles and responsibilities of the Technical Group(s).
- Process to elect the Chairperson.
- Membership of the Technical Group(s).

The Technical Group(s) is an advisory group with no voting rights at the Regional Road Group.

Elected Members can be members of a Technical Group(s); however, ordinarily, Local Government technical staff comprise a Regional Road Technical Group.

A Local Government may apply to the Regional Road Group to transfer from one Technical Group to another.

3.0 State Road Funds to Local Government Agreement

The State Road Funds to Local Government Agreement (the Agreement) is a formal agreement between State and Local Government in Western Australia.

The Agreement is *intended to ensure that the funds available from State Government sources for local roads are allocated across the State of Western Australia, focusing on areas of strategic importance and areas that will provide maximum benefit. The needs of all road users and the Western Australian community will be considered during the distribution process.* (State Road Funds to Local Government Agreement, Guiding Principles, page 2)

The current Agreement expires in 2022/2023 and states, “On an annual basis, the share of State road funds to be allocated on Local Government roads will be equivalent of the State Budget estimated motor vehicle licence fees for that year.” (State Road Funds to Local Government Agreement, Funding sources, page 3)

The Agreement recognises and determines the membership of:

- State Road Funds to Local Government Advisory Committee
- Regional Road Groups
- Regional Road Sub Groups (if considered necessary)

Under the Agreement, the available funding is split into two categories:

1. Local Government Managed Programs (Category 1)
2. Main Roads Western Australia Managed Programs (Category 2)

The Agreement (page 3) is projected to produce annual allocations from State road funds to Local Government roads for the years 2018/19 to 2022/23 as per the following schedule:

2018/19	2019/20	2020/21	2021/22	2022/23
\$182.3 million	\$188.9 million	\$193.4 million	\$198.4 million	\$203.4 million

The revenue is to be distributed to Local Government roads on the basis of¹:

Local Government Managed Programs

(Category 1): 66%

- Direct Grants
- Road Project Grants
- State Black Spot
- Strategic and Technical Support

Main Roads Western Australian Managed Programs

(Category 2): 34%

- State Initiatives on Local Roads
- Traffic Management, Signs and Pavement Markings
- Bridgeworks and Inspections
- Remote Aboriginal Access Roads
- Regional Road Group Support

The allocation to the categories and sub categories will move in line with the total Agreement pool or as otherwise approved by the State Road Funds to Local Government Advisory Committee. (State Road Funds to Local Government Agreement, page 4)

4.0 State Road Funds to Local Government Advisory Committee

The Agreement stipulates the State Road Funds to Local Government Advisory Committee (SAC) will oversee, monitor and recommend to the Minister for Transport the distribution of State funds to Local Government roads.

The SAC sets and is responsible for the procedures covering the administration and functioning of the Agreement.

Membership

The SAC consists of:

- Managing Director of Main Roads Western Australia.
- Chief Executive Officer of the Western Australian Local Government Association (or their nominee).
- Four elected State Councillors as nominated by the Western Australian Local Government Association.
- Four Main Roads Western Australia senior officers nominated by the Managing Director of Main Roads.

The Managing Director of Main Roads Western Australia chairs the SAC.

¹ See Annexure 2: Road Funding Sources, and Annexure 3: Indicative timetable for Funding Submissions.

Responsibilities

The responsibilities of SAC include:

- Recommending the annual local roads program to the Managing Director, Main Roads WA (for consideration by the Minister for Transport).
- Monitoring the delivery and acquittal of funded programs/projects.
- Redistributing funds between projects, programs and Regional Road Groups if required to suit delivery progress/schedules.
- Reviewing individual Regional Road Group procedures.
- Set procedures covering the administration and functioning of the Agreement.
- Responding to transport issues received from Regional Road Groups, Local Government and Main Roads WA.
- Deciding and approving changes to relevant policies and processes affecting the Agreement.
- Responding to transport issues received from Regional Road Groups, Local Government and MRWA.

The SAC meets four times each year and meeting agendas/minutes are on the WALGA website at: <http://walga.asn.au/Policy-Advice-and-Advocacy/Infrastructure/Funding.aspx>

5.0 Regional Strategies for Significant Local Government Roads

Each Regional Road Group has a document known as *Regional Strategies for Significant Local Government Roads*. The document provides a strategic view of regionally significant Local Government roads and the development strategies for those roads. The current version of the document is *Roads 2030* and under development is *Roads 2040*.

A Memorandum of Understanding between the State Government and WALGA requires that Regional Road Groups review their road development strategies at five yearly intervals to assess the effects of changing circumstances and demand on the local road network.

Local Governments (via Regional Road Groups) work collaboratively to review their local road network to produce an agreed strategic approach to allocate limited funding across the extensive local road network in WA.

It is important to note that only projects on local roads included in the current version of *Regional Strategies for Significant Local Government Roads* are eligible for Road Project Grant funding under the current State Roads Funds to Local Government Agreement.

See Annexure 2 for a breakdown of State Government and Federal Government funding sources for Local Government roads.

The SAC must endorse any amendment to a Regional Road Group's *Regional Strategies for Significant Local Government Roads* document. If a Regional Road Group seeks an amendment for a road crossing into an adjoining region, SAC requires evidence of agreement with the adjoining Regional Road Group.

Access the current version of *Regional Strategies for Significant Local Government Roads* for each Regional Road Group:

<http://walga.asn.au/Policy-Advice-and-Advocacy/Infrastructure/Roads/Roads-2030-Regional-Road-Development-Strategies.aspx>

6.0 Level One Bridge Inspections

Local Governments are responsible for bridges on local roads and must perform annual level-one inspections of bridges under their responsibility. Local Governments submit inspection reports to Main Roads WA. Demonstration of such inspections is critical for a Local Government to be eligible for funding from the Agreement to maintain or replace a bridge.

Main Roads WA performs other detailed technical inspections of bridges, known as level-two and level-three inspections, on behalf of and/or in consultation with Local Governments.

Main Roads WA will provide a list each year to every Regional Road Group to monitor annual level-one bridge inspections by member Local Governments. A Regional Road Group may discuss outstanding inspections and, if necessary, consult with Main Roads WA or WALGA to provide support.

To guide Local Governments in their responsibilities a *Level 1 Bridge Inspection Framework* is available on the WALGA website:

<https://walga.asn.au/getattachment/Policy-Advice-and-Advocacy/Infrastructure/Roads/Level-1-Bridge-Inspection-Framework-version1-2020-Final2.pdf?lang=en-AU>

7.0 Key Performance Indicators for Regional Road Groups

Part 7 of the Agreement relates to Key Performance Indicators (KPIs) for Regional Road Groups. Part 7 states, *Key Performance Indicators will focus on Expenditure Performance, asset management and road safety. KPIs have been established for monitoring purposes and no financial incentives or penalties will apply on the basis of performance against KPIs. Main Roads Western Australia and WALGA will prepare an annual KPI report for SAC. The report will be provided to the Regional Road Groups.*

Expenditure performance

- 1.1 Number of Regional Road Group meetings held. Minimum two meetings per year.
- 1.2 Percentage of Black Spot Programs funding expended. (Includes State Government and Australian Government Black Spot Programs). Target 90%.
- 1.3 Percentage of road project grants expended (includes commodity route supplementary funds projects). Target 90%.
- 1.4 Road project grant applications submitted to SAC (via Main Roads WA) by November each year.

Asset management

- 2.1 Percentage of sealed road length subject to a documented visual condition survey within the region in the previous 5 years. Target 50%.

Road safety

- 3.1 Metropolitan Regional Road Group only - Percentage of road project grant funded road improvements subject to road safety audits. Target 100%
- 3.2 Other Regional Road Groups - Percentage of Road Project Grant funded projects that include Safe System improvements to roads and roadsides. Target 50%.

Local road inventory data

- 4.1 Number of Local Governments by RRG that provide a road inventory data update to Main Roads WA for uploading into the IRIS database in the last three financial years. Target 100%.

Reporting on the KPIs commenced in 2012-2013. Annexure 4 is the KPI report for 2019/2020.

8.0 Restricted Access Vehicle (RAV) Network

The Restricted Access Vehicle (RAV) Network consists of ten levels of road network (i.e. RAV Network 1 to RAV Network 10) on which an approved category of restricted access (heavy) vehicle can be driven (i.e. category 1 restricted access vehicle to category 10 restricted access vehicle). Main Roads WA maintains an electronic list of all roads in the RAV Network.

A restricted access vehicle cannot travel on any road not listed in the RAV network - to do so is contrary to the law.

A higher category restricted access vehicle (e.g. a RAV 10) cannot be driven on a lower RAV rated road (e.g. a RAV 5 road); however, a lower category restricted access vehicle (e.g. a RAV 4) can be driven on a higher RAV rated road (e.g. a RAV 7 road).

Restricted Access Vehicles can only operate on a road (RAV route) approved by Main Roads WA. Vehicle operators may apply to Main Roads WA to add or amend a RAV route and it is the policy of Main Roads WA to refer applications to Local Governments for preliminary assessment.

To provide guidance to a Local Government when assessing an application to add or amend a road on the RAV network, WALGA developed a model policy known as “Policy for Assessing Applications to Operate Restricted Access Vehicles on Local Government Roads”. Download the model policy from the WALGA website [here](#).

Main Roads WA maintains the following guidance documents for the RAV network:

1. Guidelines for Approving RAV Access
<https://www.mainroads.wa.gov.au/globalassets/heavy-vehicles/rav-access/access-guideline-approving-rav-access.pdf>
2. Standard Restricted Access Vehicle (RAV) Route Assessment Guidelines
<https://www.mainroads.wa.gov.au/globalassets/heavy-vehicles/rav-access/access-guide-standard-restricted-access-vehicle-rav-route-assessment-guidelines>

As of right vehicles

An *as of right vehicle* is any vehicle not a restricted access vehicle, for example, rigid trucks and semi-trailers. These vehicles may operate state-wide provided they are:

- Not a road train or b-double;
- Within regulation axle mass limits;
- Less than nineteen (19) metres in combination length or less than 12.5 metres in length for rigid vehicles;
- Less than 42.5 tonnes in total combination mass;
- Less than 2.5 metres wide (excluding mirrors and lights); and
- Less than 4.3 metres high.

9.0 Accredited Mass Management Scheme (AMMS)

The Accredited Mass Management Scheme (AMMS) is a scheme allowing heavy vehicles to carry additional payload on an identified and limited part of the road network assessed as suitable by Main Roads WA.

AMMS allows for three concessional mass levels and allows for any product and use of any proven loading control method. Vehicles accredited under the AMMS can only carry additional mass.

Local Governments retain control over heavy vehicles using local roads. A transport operator applies to have local roads assessed for inclusion in the AMMS network. Main Roads WA seek the support of Local Government before assessing the suitability of a local road for inclusion in the AMMS network. At that time, Local Governments can seek to have relevant conditions applied to the use of a particular local road.

Once approved for access, a road is included on the AMMS network list of roads published on the AMMS page of the Main Roads WA website.

Similar to the RAV network, transport operators must comply with the particular conditions of the AMMS network on which they are operating.

Information about the AMMS is available on the Main Roads WA website:

<https://www.mainroads.wa.gov.au/globalassets/heavy-vehicles/getting-a-permit/amms/permits-information-sheet-accredited-mass-management-scheme-amms-information-sheet.pdf>

10.0 Informing Own Councils

Each Regional Road Group approves and recommends to the SAC a substantial amount of road funding on behalf of member Local Governments. It is useful that delegates to each Regional Road Group or Sub-Group keep their own Councils informed of the business and decisions made by the Regional Road Group of which they are a member.

11.0 WALGA RoadWise

WALGA RoadWise aims to engage Local Governments and communities in actions that support and contribute to the implementation of *Driving Change*, Road Safety Strategy for Western Australia (2020-2030).

WALGA RoadWise supports Local Governments, community groups, local businesses and individuals to become involved in the community road safety network across Western Australia.

A team of regional and metropolitan based RoadWise Road Safety Advisors assist members of the statewide community road safety network (that includes Local Governments) by:

- promoting participation and community ownership
- facilitating opportunities for leadership in local road safety
- supporting local road safety committees
- providing access to resources and training
- sharing information

These actions contribute to building the capacity of the network to make an effective contribution to preventing or reducing death or serious injury on the public road network in Western Australia.

The contact details for the WALGA RoadWise Road Safety Advisor for the Gascoyne Region:

Engel Prendergast
Telephone: 9213 2060 or 0437 413 225
Email: eprendergast@walga.asn.au

12.0 Main Roads WA Contact

Contact details for Main Roads WA Mid West-Gascoyne Region are:

Carnarvon office:
470 Robinson Street, Carnarvon WA 6701 or PO Box 480, Carnarvon WA 6701
Telephone (08) 9941 0777

Or

Geraldton office:
Eastward Road, Geraldton WA 6531 or PO Box 165, Geraldton WA 6531
Telephone (08) 9956 1200

13.0 WALGA Contacts

For further information, please contact the people listed below.

Ian Duncan, Executive Manager, Infrastructure
Telephone: 9213 2031
Email: iduncan@walga.asn.au

Mark Bondiotti, Manager, Transport and Roads
Telephone: 9213 2040
Email: mbondiotti@walga.asn.au

Sebastian Davies-Slate, Policy Officer Transport and Roads
Telephone: 9213 2050
Email: sdavies-slate@walga.asn.au

14.0 ANNEXURE 1 - Terms of Reference for Regional Road Groups

Excerpt from *State Road Funds to Local Government Procedures*
(Part 7 – December 2020 – document number D21#545923, Main Roads WA)

7. Terms of Reference for Regional Road Groups

Region

Each Local Government in Western Australia shall be included in an appropriate RRG as defined by SAC. As a principle, the regional boundaries be as similar as possible to those used by MRWA.

Where there are exceptional circumstances, a Local Government may apply to SAC to transfer from one RRG to another. Supporting documentation shall accompany an application to justify the reasons for a change.

Where SAC approves a Local Government to transfer to another RRG, it will amend funding allocations to reflect the change.

Chairperson

An Elected Member shall be the Chairperson of a RRG. A RRG shall elect a Chairperson at least every second year at its first meeting following Local Government elections.

Membership

An Elected Member shall represent each Local Government on a RRG.

Voting and Decision Making

As far as practicable, decisions should be by consensus. Where voting is necessary, only Local Government Elected Members will be voting representatives on the following basis:

- One vote for each Local Government represented at RRG meetings where no Sub Group(s) exist; or
- One vote for each Sub Group represented at RRG meeting where Sub Group(s) exist.

Unresolved issues shall be brought to the attention of SAC by the RRG.

Meetings

The Chairperson of a RRG, assisted by the Secretariat, will develop an annual meeting timetable relating to the timetable of SAC. A RRG shall determine its annual meeting timetable at its first meeting after advice of SAC meeting timetable.

The schedule of RRG meetings can be found on the WALGA website.

Delegated Representatives

A member of a RRG may delegate authority, including voting rights, to another Elected Member from the same Local Government to attend and represent them at a meeting.

Reporting Structure

A RRG shall record minutes of its meeting and provide a copy to each member and to SAC. The RRG shall make recommendations as required to SAC.

Observers

A RRG may invite to a meeting any person with appropriate experience or expertise to assist in any matter.

Secretariat

MRWA shall provide technical and administrative support to the RRG. Regional Managers will provide the primary contact for each RRG. (See Attachment 5 for a Guide).

Regional Road Sub Group

A RRG may establish a Regional Road Sub Group(s) to:

- Assist to identify road-funding priorities.
- Consider local road issues to inform decision making by the RRG.
- Provide advice to the RRG.

A RRG will determine and approve the Terms of Reference for a Regional Road Sub Group(s).

The Terms of Reference will include:

- Roles and responsibilities of the Sub Group(s).
- Process to elect the Chairperson.
- Membership of the Sub Group(s).
- Voting rights within the Sub Group(s).
- Voting rights of the Sub Group(s) at the RRG.

A Local Government may apply to the RRG to transfer from one Sub Group to another.

Regional Road Technical Group

A RRG may establish a Regional Road Technical Group to assist with management and consideration of local road issues; and provide technical advice as requested.

A RRG will determine and approve the Terms of Reference for a Regional Road Technical Group(s). The Terms of Reference will include:

- Roles and responsibilities of the Technical Group(s).
- Process to elect the Chairperson.
- Membership of the Sub Group(s).
- The Technical Group(s) is an advisory group with no voting rights at the RRG.

A Local Government may apply to the RRG to transfer from one Technical Group to another.

Correspondence

Address all correspondence:

Chairperson

RRG

C/- Regional Manager

MRWA

Responsibilities

Within policies and guidelines established by SAC, the RRG shall be responsible for assessing road funding submissions from its members, the annual distribution of funds to Local Government roads, monitoring and reporting on the effectiveness of the application of the funds to Local Government roads in its region.

A RRG shall ensure that funds made available by the State are applied to the road network to:

- Maximise capacity and resources through joint purchasing and resource sharing
- Maximise benefits to the community
- Preserve, improve and extend the road system and
- Comply with the obligations of the Managing Director of Main Roads under legislation.

A RRG is responsible for:

- Developing and recommending to SAC, an annual Local Government roads program for their region.
- Monitoring the implementation of the program in their region.
- Developing and recommending to SAC, Strategies for Significant Local Government Roads.
- Developing and recommending to SAC, three year works projections.
- Regularly review project prioritisation methodologies for annual distribution of road funds to Local Government roads within the region.
- Developing regional specific policies and procedures to suit local circumstances.
- Providing updates of regional specific procedures to SAC for approval prior to formal introduction.
- Providing funding information to Local Governments to facilitate expenditure of road funds.
- Assisting SAC with Local Government priorities at the regional level.
- Advising SAC of any likely under expenditure with an explanation as to the cause and proposed solutions.
- Monitoring and responding to the safety performance of the Local Government road network in the region.
- Dealing with any other business relevant to the transport needs of the region.

Key Performance Indicators

RRG have key performance indicators (KPI) reported annually to SAC. The KPIs are:

- Number of RRG meetings held. (Minimum two meetings per year).
- Percentage of Black Spot Programs funding expended. (Includes State Black Spot Program and Federal Government Black Spot Program). (Target 90%).
- Percentage of road project grants expended. (Includes Commodity Route Fund). (Target 90%).
- Road project grant applications submitted to the State Advisory Committee by December each year.
- Percentage of sealed road length subject to documented visual condition survey within the region in the previous five years. (Target 50%).
- Metropolitan RRG only – percentage of road project grant funded road improvements subject to road safety audits / inspections. (Target 100%).
- Other RRG – percentage of road project grant funded projects that include Safe System improvements to roads and roadsides. (Target 50%).
- Number of Local Governments by RRG that have uploaded road inventory data into the MRWA IRIS database in the last three financial years. (Target 100%).

Attachment 5 – State Road Funds to Local Government Administrative Procedures

(To be used as a guide)

Executive Support

MRWA's Regional Office will provide the executive support and all other administrative, technical support to the RRG. (Where there are Sub Groups or Technical Groups to the RRG, support is to be provided by Local Government.) The following is an outline of the support to be provided:

- Provide information to Regional Road Groups and Local Governments on annual and programs of works, indicative funding and other financial matters.
- Provide the necessary support to assist Local Governments in programming and prioritising projects.
- Provide minute takers for meetings, distribute the minutes to the Regional Road Group members and State Funds to Local Government Advisory Committee.
- Provide the necessary administrative duties involved in the follow up of meeting action.

Records

The following will be maintained by MRWA to support RRG:

- Correspondence File (which provides background information required to support action of the Regional Road Group).
- Meeting and Agenda files (to ensure that ready access is available and records of Minutes maintained).
- Annual and Three-Year Program of Works including amendments.
- Summary of Payments of Local Road Funds to Local Governments.
- Certificates of Completion for Local Roads Projects and Direct Grants.
- An up-to-date Procedures and Road Projects Evaluation Guidelines Manual.
- An up-to-date list of RRG and Sub Group or Technical Group membership.

Meetings

Timing and Venue

An annual timetable will be established and meeting should be conducted on a regular basis. The date and venue of meetings to be determined by the RRG. Consider holding meetings at locations equitable for all participants.

Meeting Agenda

MRWA staff to prepare the Agenda in consultation with Chairperson of the RRG.

Agenda Format

- Chairperson to open meeting, welcome members and observers and call for apologies.
- Confirmation of Minutes of previous meeting.
- Business arising from previous minutes.
- Presentation of Advisory Committee Minutes since last RRG meeting.
- Inwards and Outwards Correspondence

- Reports:
 - Chairperson
 - WALGA Representative Submissions from Local Governments
 - Recommendations to State Road Funds to Local Government Advisory Committee
 - Summary of payments made to Local Governments (recoups, audit forms).
 - Amendments to Program of Works.
 - Black Spot and Road Safety Progress Report
- General Business.
- Future meeting dates.
- Meeting close.

The Agenda provided to each RRG member is to include the following:

- Minutes of the previous meeting.
- Summary of financial status and completion of projects.
- Copies of inward and outward correspondence.
- Any other relevant papers, maps etc. to assist the Group.

Correspondence

In general, correspondence is to be dealt with in the following manner:

- RRG correspondence is addressed to the Chairperson or the Regional Manager.
- All correspondence dealing with Local Roads Funding and RRG involvement is treated as inwards correspondence at the RRG meetings.
- Urgent matters are referred by email/facsimile direct to the Chairperson, or otherwise presented at the RRG meeting.

15.0 ANNEXURE 2 - Road Funding Sources

The following funding sources are available to Local Governments for roads.

Direct Grants (State Road Funds to Local Government Agreement)

Provided annually for routine maintenance of Local Government roads. The grants are allocated directly to a Local Government using the Asset Preservation Model formula provided by the Western Australia Local Government Grants Commission.

Road Project Grants (State Road Funds to Local Government Agreement)

Provided annually and used for specific projects assessed and prioritised by a Regional Road Group. Funding may only be used on roads of regional significance for specific road improvements; and major preservation works such as resealing to maintain the road asset.

Commodity Routes (State Road Funds to Local Government Agreement)

Provided annually (from the Road Project Grant allocation) for routes where there is a significant high priority transport task associated with the transport of a commodity such as grain, timber, agricultural lime, iron ore, etc. The funding is intended for roads requiring upgrade or maintenance to accommodate the commodity transport function.

Road and Bridge Condition Data Collection Fund (State Road Funds to Local Government Agreement)

Provided annually (from the Road Project Grant allocation) for assessing the condition of regionally significant Local Government bituminous sealed roads as defined in each Regional Road Group's *Regional Strategies for Significant Local Government Roads*; and to assist Local Governments perform Level 1 bridge inspections on local roads.

State Black Spot Program (State Government)

The Program targets improving the safety of roads with a proven crash history or high-risk location with the likelihood of crashes occurring identified by a road safety audit/inspection. Projects on local roads are funded by a joint contribution of two dollars from the State Government and a one-dollar contribution from the Local Government where the project resides.

State Initiatives on Local Roads (State Road Funds to Local Government Agreement)

Provided annually for works that are generally larger in nature and fall outside the criteria of other funding groups, however are still of strategic importance to the State.

Bridge Works/Bridge Inspections (State Road Funds to Local Government Agreement)

The Commonwealth provides Financial Assistance Grant funding to the Western Australian Local Government Grants Commission in the form of Untied Funds for Local Government. Some of this funding is set aside for major maintenance and replacement of bridges on Local Government roads. The State provides a matching contribution of \$1 for every \$2 provided under this arrangement.

Remote Aboriginal Community Access Roads (State Road Funds to Local Government Agreement)

The Commonwealth provides Financial Assistance Grant funding to the Western Australian Local Government Grants Commission in the form of Untied Funds for Local Government. Some of this funding is set aside for access roads serving Aboriginal Communities. The State provides a matching contribution of \$1 for every \$2 provided under this arrangement.

Australian Government Black Spot Program (Australian Government)

The Program aims to reduce the social and economic costs of road trauma by treating locations with a record of casualty crashes or with the likelihood of crashes occurring identified by a road safety audit/inspection. The Australian Government fully funds projects on local roads under this program.

Roads to Recovery (Australian Government)

Funded by the Australian Government, the Roads to Recovery Program commenced in 2001 to address the significant amount of Local Government road infrastructure reaching the end of its economic life and its replacement was beyond the capacity of Local Governments. Roads to Recovery funds are paid directly to Local Governments for priority road projects chosen by Local Governments.

See Annexure 3 – Indicative timetable for funding submissions.

16.0 ANNEXURE 3 – Indicative timetable for funding submissions

Indicative timetable for funding applications and proposed meetings of the Gascoyne Regional Road Group.

AUSTRALIAN GOVERNMENT BLACK SPOT PROGRAM

Process step	Month
Call for submissions	April
Proposed Gascoyne RRG meeting	June
Submissions close	July
Submissions assessed	September/October
Prepare recommended program	October/November
Proposed Gascoyne RRG meeting	November
State Panel meets and assesses recommended program	December
Submit recommended program to State Government for approval	December
Proposed Gascoyne RRG meeting	February
Approved program announced	May

STATE GOVERNMENT BLACK SPOT PROGRAM

Process step	Month
Call for submissions	April
Proposed Gascoyne RRG meeting	June
Submissions close	July/August
Submissions assessed	September/October
Proposed Gascoyne RRG meeting	November
Prepare recommended program	November
State Panel meets and assesses recommended program	December
Submit recommended program to State Government for approval	December
Proposed Gascoyne RRG meeting	February
Approved program announced	May

ROAD PROJECT GRANTS

Process step	Month
Local Governments apply to the RRG for project funds with supporting justification	September (for next financial year)
Proposed Gascoyne RRG meeting	November
RRG's provide project recommendations to SAC	November (for next financial year)
SAC makes project recommendations to the Managing Director, Main Roads WA	December (for next financial year)
Proposed Gascoyne RRG meeting	February
Proposed Gascoyne RRG meeting	June
Local Governments advised of approved projects	June (for next financial year)
RRG to advise SAC of likely under expenditure of allocated funds (if applicable)	Before end of June (for current financial year)

COMMODITY ROUTE SUPPLEMENTARY FUNDING

Process step	Month
Proposed Gascoyne RRG meeting	June
Call for submissions	June
Submissions close	September
RRG assesses projects and makes recommendations to Technical Review Group (consists of representatives from WALGA and Main Roads WA, Perth)	September/October
Technical Review Group assesses projects and makes recommendations to SAC	October/November
Proposed Gascoyne RRG meeting	November
SAC approval	December
To State Government for approval	January
Approved program announced	January
Proposed Gascoyne RRG meeting	February

17.0 ANNEXURE 4 - Key Performance Indicators

Regional Road Group Key Performance Indicators Annual Report 2019/2020

1.1 Number of Regional Road Group meetings held. (Minimum 2 meetings per year)

Region	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Great Southern	2	2	2	2	1
South West	4	4	4	4	3
Gascoyne	3	3	3	3	3
Mid-West	2	2	2	2	2
Goldfields-Esperance	1	2	2	2	2
Kimberley	2	2	2	2	2
Wheatbelt South	2	2	2	2	3
Wheatbelt North	2	2	2	2	3
Pilbara	2	2	1	1	2
Metropolitan	2	2	2	2	2

Regional Road Groups met at least twice during the reporting year except the Great Southern Regional Road Group.

1.2 Percentage of Black Spot Programs funding expended. (Target 90%) (Includes State Government and Australian Government Black Spot Programs)

Region	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
	%	%	%	%	%
Great Southern	90	83	87	61	58
South West	87	86	90	91	85
Gascoyne	100	0*	0*	96	100
Mid-West	36	87	49	4*	47
Goldfields-Esperance	48	100	50	66	100
Kimberley	91	49	39	85	58
Wheatbelt South	53	78	75	74	78
Wheatbelt North	64	55	52	83	90
Pilbara	93	125	100	0**	80
Metropolitan	72	52	63	66	61
Total	73	70	60	62	76

The Gascoyne, Goldfields-Esperance and Wheatbelt North Regional Road Groups achieved the 90% target.

1.3 Percentage of road project grants expended. (Target 90%) (Includes Commodity Route Supplementary Fund projects)

Region	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
	%	%	%	%	%
Great Southern	93	82	86	69	86
South West	91	90	89	83	84
Gascoyne	100	100	97	98	93
Mid-West	97	100	94	100	95
Goldfields-Esperance	92	78	89	96	86
Kimberley	79	87	89	84	48
Wheatbelt South	89	91	99	94	89
Wheatbelt North	96	97	91	85	90
Pilbara	100	100	63	55	89
Metropolitan	95	79	79	78	78
Total	93	86	88	84	84

Three Regional Road Groups met the 90% target with two Regional Road Groups at 89%.

Metropolitan Region by Sub Group

Sub Group	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
	%	%	%	%	%
North West	100	100	89	61	94
West	62	83	86	78	53
Central	100	61	78	93	79
East	100	79	97	91	98
South East	100	58	76	79	91
South West	100	92	92	95	65
Total	95	79	86*	79	84

Three of the six metropolitan sub-groups achieved the 90% target.

Member Local Governments of Metropolitan Subgroups

North West	Joondalup, Stirling & Wanneroo
West	Cambridge, Claremont, Cottesloe, Mosman Park, Nedlands & Peppermint Grove
Central	Perth, Subiaco & Vincent
East	Bassendean, Bayswater, Kalamunda, Mundaring & Swan
South East	Armadale, Belmont, Canning, Gosnells, Serpentine-Jarrahdale, South Perth & Victoria Park
South West	Cockburn, East Fremantle, Fremantle, Kwinana, Melville & Rockingham

1.4 Road project grant applications submitted to the State Advisory Committee (via Main Roads WA) by November each year.

Region	2015-2016	2016-2017	2017-2018	2018-2019	2019/2020
Great Southern	✓	✓	✓	✓	✓
South West	✓	✓	✓	✓	X
Gascoyne	✓	✓	✓	✓	✓
Mid-West	✓	✓	✓	✓	✓
Goldfields-Esperance	✓	✓	✓	✓	✓
Kimberley	✓	✓	✓	✓	✓
Wheatbelt South	✓	✓	✓	✓	✓
Wheatbelt North	✓	✓	✓	✓	✓
Pilbara	✓	✓	✓	✓	✓
Metropolitan	X	✓	✓	✓	✓

2.1 Percentage of sealed road length subject to a documented visual condition survey within the region in the previous 5 years. (Target 50%)

Region	% of sealed road length surveyed in the past 5 years				
	2015-2016	2016/2017	2017-2018	2018-2019	2019-2020
Great Southern	71	71	73	54	50
South West	74	71	68	74	64
Gascoyne	46	46	36	89	75
Mid-West	67	62	37	68	43
Goldfields-Esperance	35	40	69	44	74
Kimberley	75	74	53	76	24
Wheatbelt South	66	62	62	90	89
Wheatbelt North	86	83	80	83	72
Pilbara	92	100	100	100	50
Metropolitan	84	72	78	74	77
Total for WA	75	70	65	77	71%

The data excludes 19 Local Governments that do not use RAMM to manage road condition data.

3.1 Metropolitan Regional Road Group only - Percentage of Road Project Grant funded road improvements subject to road safety audits. (Target is 100%)

Region	2015-2016	2016-2017	2017-2018	2018-2019	2019/2020
	%	%	%	%	%
Metropolitan	100	100	100	100	100

3.2 Other Regional Road Groups - Percentage of Road Project Grant funded projects that include Safe System improvements to roads and roadsides. (Target is 50%)

Region	2015-2016	2016-2017	2017-2018	2018-2019	2019/2020
	%	%	%	%	%
Great Southern	69	51	51	56	51
South West	75	66	68	58	67
Gascoyne	70	57	100	100	100
Mid-West	66	62	100	100	100
Goldfields-Esperance	50	51	60	50	97
Kimberley	86	92	75	84	71
Wheatbelt South	96	40	70	66	68
Wheatbelt North	84	34	59	63	65
Pilbara	80	79	100	80	50

All the non-metropolitan Regional Road Groups achieved the target.


4.1 Number of Local Governments by RRG that provide a road inventory data update to Main Roads WA for uploading into the IRIS database in the last three financial years (2017/2018, 2018/2019 and 2019/2020). (Target 100%)

Region	Number of Local Governments in RRG	2016-2017, 2017-18 and 2018-19	2017-18, 2018-19 and 2019-20
Great Southern	12	7	10
South West	16	6	6
Gascoyne	4	2	1
Mid-West	16	5	6
Goldfields-Esperance	9	5	5
Kimberley	4	3	3
Wheatbelt South	18	7	7
Wheatbelt North	24	9	11
Pilbara	4	1	2
Metropolitan	30	18	11
Total	137	63	62

In the last three financial years, 45% of Local Governments provided road inventory data for uploading into the Main Roads WA IRIS database.

18.0 ANNEXURE 5 – Profile of Gascoyne Regional Road Group

(Source: Report on Local Government Road Assets & Expenditure 2019/20, Appendix 5, page 73)

Local Governments (4)	Carnarvon, Exmouth, Shark Bay and Upper Gascoyne			
Length of roads in Region (km)	Sealed:	538		
	Gravel:	1,898		
	Formed:	1,412		
	Unformed:	369		
	Total:	4,217		
Shire of Carnarvon	Sealed	269	Gravel	541
	Formed	525	Unformed	181
	Total:	1,515		
Shire of Exmouth	Sealed	155	Gravel	15
	Formed	43	Unformed	23
	Total:	236		
Shire of Shark Bay	Sealed	40	Gravel	374
	Formed	165	Unformed	6
	Total:	585		
Shire of Upper Gascoyne	Sealed	75	Gravel	968
	Formed	679	Unformed	159
	Total:	1,881		
				



www.northwestdefencealliance.com.au

Terms of Reference

This Terms of Reference is the single defining document of the North West Defence Alliance and is current from 30 September 2023.

Preamble

There is concern at the susceptibility of north-west Australia to attack or even invasion by a foreign aggressor, due to the enormous mineral wealth of the region and the hundreds of billions of dollars of heavy industry processing, transport and export infrastructure located along the coast, inland and on islands of the NW Shelf.

The Pilbara Regiment is an observational force only, with less than 50 personnel across the region. While the nation has air force bases at Exmouth (Learmonth) and Derby (Curtin), these are unmanned and a sudden attack could readily disable them.

In fact, a surprise attack by a foreign aggressor could result in tens of billions of dollars of infrastructure being destroyed in a very short time and before any defensive force could arrive.

For this reason it is believed that a more proactive defence posture is required and that increased numbers of personnel and defence infrastructure is necessary along the north-west coast.

The North West Local Governments

There are nine local governments (eight with coastlines on the Indian Ocean) between the Shires of Exmouth in the south and Wyndham/East Kimberley in the north.

These local governments are in agreement that an alliance would assist in lobbying the Federal and State Governments to increase their investment in defence-related infrastructure and personnel in the northern half of Western Australia.

It has been decided to call this group, the North West Defence Alliance.

Objectives

- To promote the case for increased defence infrastructure and personnel expenditure across local governments in the North West
- To act as a point of liaison for the Department of Defence and associated authorities
- To communicate key defence priorities to all levels of government, relevant stakeholders and to the public

North West Defence Alliance – Terms of Reference

- To maintain effective communication and collaboration between the Alliance members and to promote one another's strategic objectives.

Governance Structure

- The Alliance is a voluntary grouping of the interested local governments in the North West of WA and will be known as the North West Defence Alliance, abbreviated NWDA or the Alliance.
- The Alliance is an Incorporated Association Registration Number (IARN) A1043269S.
- The Alliance's official name is NORTH WEST DEFENCE ALLIANCE INC. and may or may not include all nine councils
- The member local governments at 24 August 2022 include the Shires of:
 - Wyndham/East Kimberley
 - Derby/West Kimberley
 - Broome
 - Halls Creek
 - East Pilbara
 - Town of Port Hedland
 - City of Karratha
 - Ashburton
 - Exmouth
- The Alliance will be represented by two members from each local government which shall nominally include the CEO and generally but not necessarily the Mayor/Shire President or otherwise a councillor. Councils are encouraged to have a second councillor to act as proxy where necessary.
- Individual local governments may co-opt other councillors, or senior staff as necessary to attend Committee Meetings, but if a vote is required, each local government will have only one vote.
- The Alliance will have a Chairperson, whose tasks shall include:
 - Arranging Committee meetings when requested by a member
 - Taking minutes and distributing them to all members when necessary
 - Taking a lead role in initiating and managing lobbying activities, inter- or intra-state trips, advertisements etc
 - Writing and sending off letters on behalf of the Alliance
 - Talking to the press and delivering media statements on behalf of and only with the approval of the Committee
- A Deputy Chairperson shall also be elected, whose task is to assist the Chair as required.
- The Chairperson and Deputy shall be voted in by a majority of Committee members for a term of one year beginning 30 September.
- Neither the Chair, the Deputy Chair nor members shall be paid for their time.
- Consultants and other services may be hired at any time but only in accordance with the approved budget.

Meetings

- Meetings shall be held to discuss upcoming lobbying activities, correspondence, advertising, new government defence initiatives, funding options or any other topic relevant to the Alliance Objectives.
- There is no predefined meeting schedule but an Annual General Meeting must be held by

North West Defence Alliance – Terms of Reference

- Meetings shall occur when requested by the Chair or any member.
- Meetings may be face to face or through the use of electronic media such as Zoom
- A quorum is not necessary unless a decision is to be made affecting all members, in which case that shall be a majority of the current NWDA councils
- Secretarial support, including making arrangements for meetings and taking and distributing minutes where necessary will be provided by the local government organisation of the Chair.

Communications and Correspondence

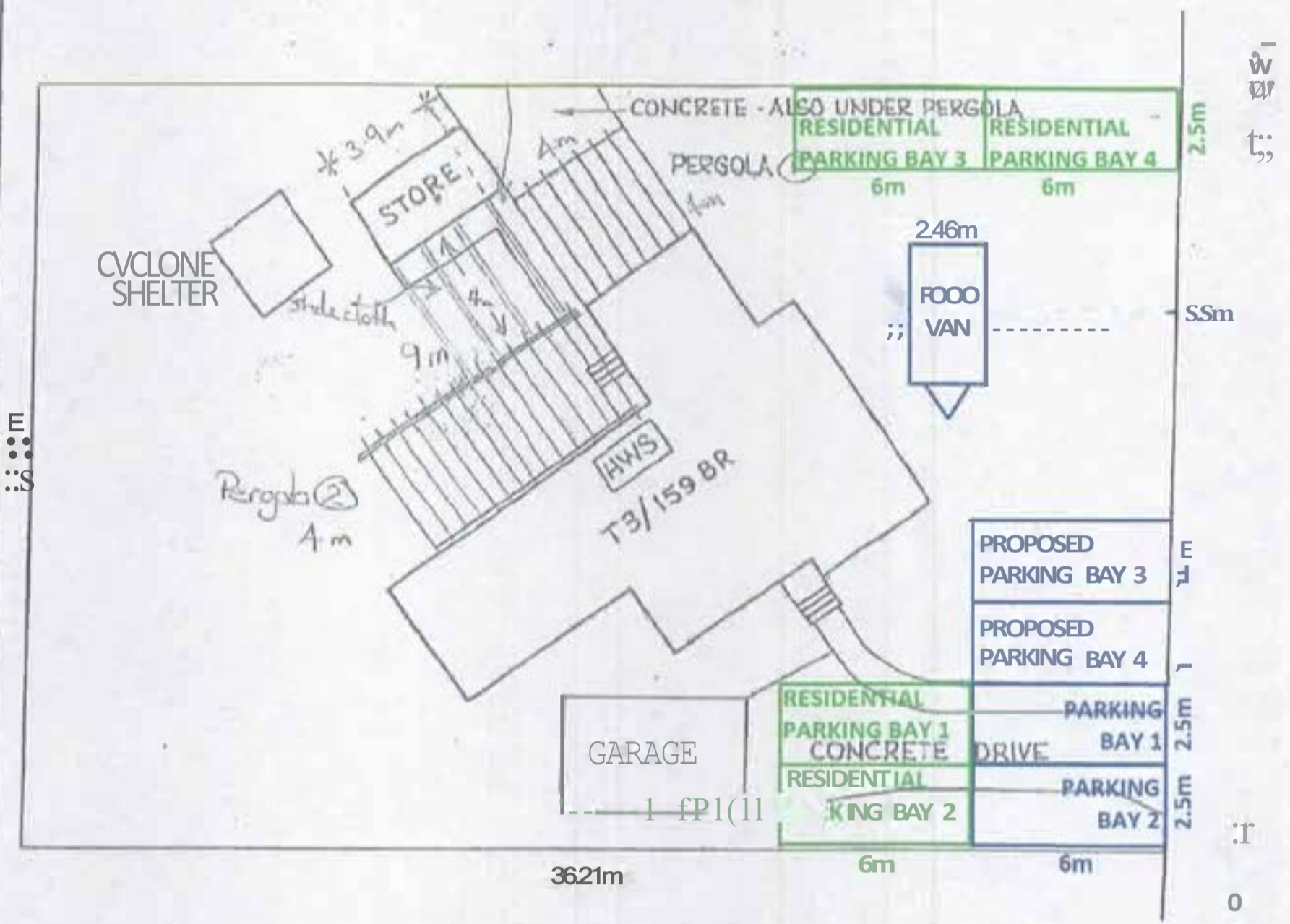
- The Alliance will report through the Chair to the Mayor/Shire President and CEO of each member local government after any meeting where a significant decision is made.
- Press releases and other public documents shall only be made by the Chair, who shall circulate them to member councils.
- Member council Mayors/Shire Presidents or CEOs may provide informal updates on Alliance activities to their councils and communities.
- If a document distributed to members for comment is not responded to by a council within one week of issue, it will be assumed that council approves the document.
- Members must keep abreast of pertinent issues within their own local government area and provide information to the other Alliance members where relevant.
- Members are responsible for updating other councils of any key issues on the Alliance agenda, including arising topical issues/incidents, activities, risks, and opportunities, when appropriate.

Attendance at Events

- Lobbying is often best done at major events as a wide range of Defence personnel will be present. Such events are expensive to attend, and the cost must be included in the approved annual budget.
- To minimise costs, attendance at events will generally include no more than the Chair and the Deputy and any consultant that may be involved. Other members may attend such functions but will be responsible for all travel and accommodation costs.

Finances

- The Alliance will take no membership fees from its constituent local governments, but annual budgets will be prepared and member contributions considered necessary for the organisation to operate in the following year shall be determined by agreement at the Annual General Meeting.
- Expenses accrued by members enacting the programme agreed at the Annual General Meeting such as advertising, social media, lobbying, travel and accommodation to approved events, shall be equally distributed amongst the current NWDA members. However, the Alliance will not be responsible for any salary or working time costs associated with lobbying, event attendance etc. It is considered that time costs for members associated with such tasks to be part of their Local Government elected members allowance, or staff salary. It is up to the individual local government to pay or not pay for this time as thought appropriate.
- Individual councils must meet all the costs of their representatives attending Alliance meetings, including costs such as travel, accommodation, stationery, telecommunications etc



SCALE 1: 240

DRAWING INFORMATION					1st: JES	
NO.	REV.	DATE	BY	CHKD	DESCRIPTION	NO.
1						1
2						2
3						3
4						4

AUSTRALIAN TELECOMMUNICATIONS COMMISSION

EXMOUTH
STAFF RESIDENCE
LOT 30 LEAR MONTH ST.
BLOCK PLAN

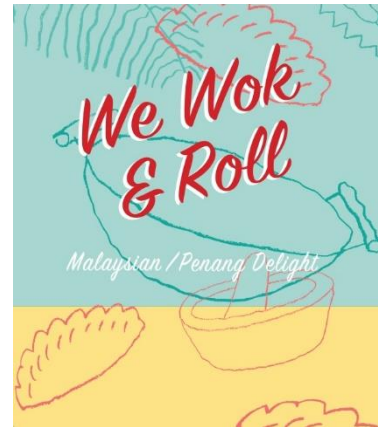
DRAWING H...
BBW 11123

SHEET 2
OF 2

16 August 2023

Vikky Brown
Town Planning
Shire of Exmouth
2 Truscott Crescent (PO Box 21),
Exmouth WA 6707

We Wok & Roll
15 Learmonth Street,
Exmouth WA 6707



Dear Vikky Brown,

RFI - DA55/23 - Fast Food Outlet – Environmental Assessment Response

Thank you for your e-mail dated 3 August 2023, the following comments are made for your consideration:

What access will be provided to ablutions for food handlers?

Food handlers will be able to access the handwash basin within the food van and domestic ablutions via the northern side gate of the property.

How is the van going to be situated on the property, is it going to be boxed in or remain mobile?

The food van will remain mobile to maintain the ability to attend functions/festivals within the Shire of Exmouth.

Are any tables and chairs going to be placed around or solely takeaway?

Solely takeaway. No tables or chairs will be placed around the food van.

What is the distance between the van and the domestic premise (for fire safety purposes)?

The minimum distance between the food van and the domestic premise will be 2.0 metres.

Would they make the space available for other mobile food vendors to trade from?

The We Wok & Roll food van is the only food van that will be trading from the property.

Should the food van be approved to trade from the property, permits to trade at Federation Park and Payne Street will be withdrawn to allow for other mobile food vendors to trade.

How will noise and odours be managed?

Noise

Access doors to the van will be closed during operational hours to reduce any echo of kitchen sounds.

Scheduling of cooking activities, for example:

- Wok frying will cease by 8pm to reduce excessive sound.

Relevant training for food van operators in relation to noise reduction, such as keeping voices down, closing of doors and closing of food van within specified times.

Odours

Ventilation will be used during all operational hours.

Adequate training for food van operators for the proper use of equipment, and the importance of correct kitchen practices to reduce unwanted odours.

Rubbish will be properly sealed for disposal, and arrangements made for more frequent collection of waste if necessary.

The food van and the area around the food van will follow a cleaning schedule to maintain cleanliness.

Will the van be running off a generator? Or will it be plugged into mains power?

The food van operates on a 15 Amp power source, of which the property's main power can provide. The food van will not be running off a generator at the property unless there is a power failure throughout town.

Can you advise on whether deliveries of produce are received at the lot?

Please be advised that no deliveries of produce are received at the lot.



VIEW FROM DRIVEWAY OF 13B LEARMONTH STREET



VIEW FROM DRIVEWAY OF 9 LEARMONTH STREET



VIEW FROM DRIVEWAY OF 10 LEARMONTH STREET





VIEW FROM DRIVEWAY OF 12 LEARMONTH STREET



VIEW FROM DRIVEWAY OF 14A LEARMONTH STREET



VIEW FROM DRIVEWAY OF 16 LEARMONTH STREET



VIEW FROM DRIVEWAY OF 19 LEARMONTH STREET



VIEW FROM DRIVEWAY OF 17 LEARMONTH STREET





Thank you for your time throughout the assessment of this development application, I look forward to receiving Council's decision at the next Ordinary meeting.

Yours faithfully,

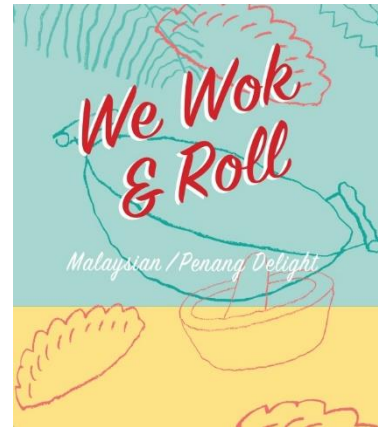
We Wok & Roll

We Wok & Roll

30 July 2023

Vikky Brown
Town Planning
Shire of Exmouth
2 Truscott Crescent (PO Box 21),
Exmouth WA 6707

We Wok & Roll
15 Learmonth Street,
Exmouth WA 6707



Dear Vikky Brown,

RFI - DA55/23 - Fast Food Outlet – Public Submissions

Thank you for your e-mail dated 27 July 2023 providing public submissions in relation to the subject planning application. The following comments are made for your consideration.

The mentioned existing tree

The mentioned existing tree at the proposed area for the location of the food van no longer exists.

Public submissions

Please find attached the proponent's comments in response to the objections raised by two neighbouring properties.

Vexatious objection

For the reasons mentioned in the proponent's comments, it is sought that the first submission be rejected on vexatious grounds.

I look forward to receiving notice of your decision in response to this application within the statutory timeframes pursuant to the *Planning and Development Act 2005*.

Yours faithfully,

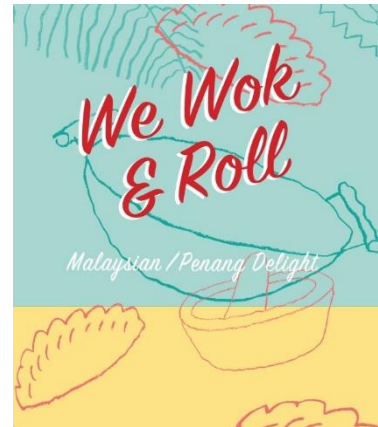
We Wok & Roll

We Wok & Roll

3 July 2023

Vikky Brown
Town Planning
Shire of Exmouth
2 Truscott Crescent (PO Box 21),
Exmouth WA 6707

We Wok & Roll
15 Learmonth Street,
Exmouth WA 6707



Dear Vikky Brown,

RFI - DA55/23 - Fast Food Outlet - Lot 30 (15) Learmonth Street, Exmouth

Thank you for your e-mail dated 23 June 2023 raising concerns in relation to the subject planning application.

The attached site plan has been updated to indicate the residential parking bays within the property. Please note that the parking bays allocated for the commercial aspect of the property will be available to the public only during operational hours and will be appropriately partitioned with the residential parking bays during those times by a temporary barricade such as a vertical shade cloth. Two new proposed parking bays have been added to the site plan.

Appropriate signage will be made visible at the front of the property to prevent the use of surrounding private lots or public verges for parking by commercial visitors. This can be achieved with the use of an A frame sign presented at the front of the property during hours of operation. The sign will advise excess visitors to refrain from parking on surrounding verges and to park on Thew Street. Should the issue of parking bay availability persist despite efforts made to redirect traffic, two new parking bays can be installed.

With respect to waste management, the property has access to two residential rubbish bins. If more space is required to dispose of waste, it may be sought that additional waste bins be provided, or that waste be picked up on a more frequent basis, if the Shire can accommodate such arrangement.

Finally, the setback for the food van has been amended to 5.5m to preserve the residential amenity of the property. Please be reminded for planning purposes that the food van is not a permanent building. Ongoing efforts are being made to implement online ordering which will schedule orders in such a way that will limit traffic to and from the property. It is in the best interest of We Wok & Roll to liaise with the Shire of Exmouth to conserve the residential amenity of the area for existing neighbours.

Please find attached a revised site plan. Thank you for your time and please feel free to make contact should any further queries arise.

Yours faithfully,

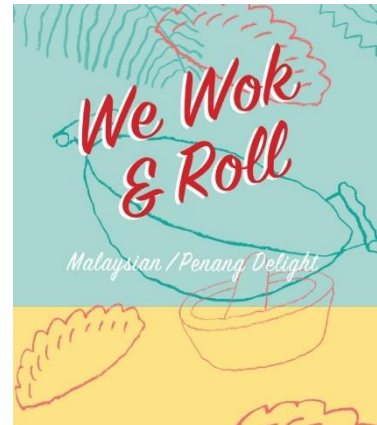
We Wok & Roll

We Wok & Roll

2 June 2023

Town Planning
Shire of Exmouth
2 Truscott Crescent (PO Box 21),
Exmouth WA 6707

We Wok & Roll
15 Learmonth Street,
Exmouth WA 6707



Dear Exmouth Council,

WE WOK & ROLL FOOD VAN –PLANNING APPLICATION TO OPERATE A HOME OCCUPATION AT 15 LEARMONTH ST. EXMOUTH WA 6707

I write to seek planning approval by the Shire of Exmouth Council for the We Wok & Roll food van to commence business at 15 Learmonth St. Exmouth. The property is currently used for residential purposes and is zoned C2 – Mixed Use.

Pursuant to section 3.10.3.2 of the Local Planning Scheme 4:

The objectives of the Commercial zone are as follows —

To provide for a range of shops, offices, restaurants and other commercial outlets in defined town sites or activity centres; and

To maintain the compatibility with the general streetscape, for all new buildings in terms of scale, height, style, materials, street alignment and design of facades or improve the existing streetscape; and

To ensure that development is not detrimental to the amenity of adjoining owners or residential properties in the locality.

The establishment of the We Wok & Roll food van at 15 Learmonth Street will add to the diversity of food available in Exmouth for the local community and its visitors. The new outlet aligns with the commercial zoning and compliments the amenity of the streetscape to suit for the expansion of the Exmouth township for business purposes in the future.

The nature of this application is solely for the proposed use of the We Wok & Roll food van to operate at 15 Learmonth Street Exmouth. This application does not include any proposed permanent developments of buildings or infrastructure. There will be no landscaping changes made to the property.

The operation of the food van is unlikely to cause any noise disturbance since all work shall cease by 10pm. Nor will the operation of the food van cause detrimental odour emissions to adjacent properties because wastewater will be discarded at the local waste facility.

The proposed hours of operation are from 11am - 2pm and 5pm - 9pm. The van will have two to three working staff at a time. Two existing parking bays will be made available to visitors. We Wok & Roll intends to commence online ordering and home deliveries to reduce waiting times, and traffic to and from the property.

Visitors will be encouraged to use the parking bays located on Thew Street. Appropriate signage may be used to direct any excessive vehicles to the parking area to prevent any nearby congestion on Learmonth Street. Pedestrian foot paths exist on both sides of adjoining Learmonth Street, and vehicles tend to drive slowly given the proximity to the township.

We Wok & Roll looks forward to offering Chinese-Malaysian food to the Exmouth community and its travellers.

I enclose the following documentation for your consideration:

Annexure 1 – Application for Development Approval

Annexure 2 – Certificate of Title

Annexure 3 – Deposited Plan No. 9501

Annexure 4 – Site Plan

Annexure 5 – Sewer Plans

Annexure 6 – Bushfire Attack Level Certificate

Annexure 7 – Bushfire Attack Level Assessment Report

Yours faithfully,

We Wok & Roll

We Wok & Roll

DEVELOPMENT APPLICATION 55/23 PUBLIC SUBMISSIONS Lot 30 (15) Learmonth Street Fast Food Outlet			
No.	Summary of Submission(s)	Proponent Comment	Officer Comment and Recommendation
1.	<p>My clients have received notification of a development application seeking planning approval for a fast-food outlet at 15 Learmonth Street, Exmouth (subject site).</p> <p>My clients have several concerns regarding the proposed fast food outlet as follows:</p> <p><u>1. The proposal does not meet the objectives of the LPS4 Commercial zone</u></p> <p>While my clients recognise the commercial zoning of this street and the intent for future development to be commercial/residential mix (C2/R40), there still remains at this point, a surrounding primarily residential amenity. A food van parked and operating from an existing residential property front lawn is not compatible or consistent with the existing residential streetscape and amenity nor consistent with the intent of this zone according to LPS4 Zone objective " to provide for a range of shops, offices, restaurants...".</p> <p>The proposed 'appropriate' signage for parking direction is also not consistent nor does it compliment the predominant existing residential amenity of this part of Learmonth St.</p> <p><u>2. The proposal does not meet several of LPS4 general development requirements of the Commercial zone</u></p> <p>LPS4 Commercial zone general and Mixed Use zone development requirements are directed at and intended for future development of buildings/structures and their associated uses. This proposal is for a fast food van parked and operating from the subject site containing a dwelling and as such cannot satisfy development requirements in LPS4 Part 3.10.3.3(b), (c), (d). Further, specific development requirements of Mixed Use C2 zone in Part 3.10.3.7 cannot be satisfied.</p> <p><u>3. The proposed parking & hours of operation</u></p> <p>While my clients appreciate the proposed efforts to reduce carparking at the subject site by online ordering and encourage carparking at Thew St, realistically, people will want to park as close as possible to the food van and not walk from Thew St. My clients are concerned the carparking at 12 Learmonth Street will be used due to its proximity especially during the evening hours of operation. The increased traffic flow in the vicinity as a result of the fast food operations will</p>	<p>Pursuant to Section 3.10.3.2(a) of the Local Planning Scheme 4 (LPS4): The objectives of the Commercial zone are as follows — (a) To provide for a range of shops, offices, restaurants and other commercial outlets in defined town sites or activity centres;</p> <p>Read in whole, section 3.10.3.2(a) of the LPS4 states that the objective of the commercial zone includes '... other commercial outlets in defined town sites or activity centres.'</p> <p>The property is zoned C2 Mixed Use for the purpose of residential and commercial use. In accordance with the <i>Planning and Development Act 2005</i>, development means 'the development or use of any land'.</p> <p>With respect to Section 3.10.3.3(b) of the LPS4, the food van may be accessed via an installed footpath adjacent to the proposed parking bays.</p> <p>In relation to Section 3.10.3.3(c)(d) of the LPS4, please note that the food van is not a building and the development application is intended for the <i>use of land</i> only.</p> <p>No reasons have been stated for the claim that Section 3.10.3.7 of the LPS4 cannot be satisfied. In consideration of the fact that the term 'development' includes the 'use of any land', there is no reason why Section 3.10.3.7 cannot be satisfied.</p> <p>The owner of 12 Learmonth Street has not objected to the subject development proposal. Accordingly, it is submitted that the objection raised with reference to the carparking at 12 Learmonth Street is vexatious in nature. No further comments will be made in relation to this submission and a request is hereby made that this submission be rejected on vexatious grounds.</p>	<p>Read in full, the objectives of the Commercial zone are as follows:</p> <p><i>"(a) To provide for a range of shops, offices, restaurants and other commercial outlets in defined town sites or activity centres;</i></p> <p><i>(b) To maintain the compatibility with the general streetscape, for all new buildings in terms of scale, height, style, materials, street alignment and design of facades or improve the existing streetscape;</i></p> <p><i>(c) To ensure that development is not detrimental to the amenity of adjoining owners or residential properties in the locality;"</i></p> <p>The Shire's officers are of the view that whilst the proposal is somewhat consistent with the objective (a) of the zone through its provision of a food outlet, it is not consistent with the other two objectives.</p> <p>In reference to objective b):</p> <p>The street within which the food truck is proposed, predominantly consists of dwellings with non-conforming use rights. The intended streetscape for the zone is one of double storey, mixed use buildings. The proposed food van is not consistent with either of these built forms. It is not aligned with the current residential nature of the lots but also does not bring the lot closer to the intended architectural style for the area as outlined in the Exmouth Town Centre and Foreshore Revitalisation Plan.</p> <p>In reference to objective c):</p> <p>In accordance with Clause 67 of the Regulations the Shire is required to give due regard to (n) the character of the locality and the social impacts of the development, (s) the adequacy of access and egress to the site and arrangements for parking of vehicles and manoeuvring, and, (t) the amount of traffic generated by the development in relation to the capacity of the road system and probable effect on traffic flow and safety. The shires officers are of the view that the proposal will detrimentally effect the amenity of the street.</p> <p>As above, the food van is not considered to align with the character (existing or intended) of the locality. The Shire has concerns about the adequacy of parking and manoeuvring on the lot, the verge and the road. The proposal includes 4 bays at 90 degrees to the road. There is potential for 4 vehicles to be manoeuvring at any time, with a high turnover of vehicles likely. These additional vehicle numbers, with the additional reversing movements are likely to present a traffic hazard.</p>

generate increased noise from vehicles and patrons at my clients property boundaries and surrounding areas. This is of great concern to my clients given the proposed night-time hours of operation, there being no noise buffering between these properties and my clients and no visual privacy from these carparks into my clients' property. My clients' property/occupants already suffer a significantly reduced residential amenity from the Froth premises in the form of site noise (drunken patrons, bands) and visual privacy.

4. No detailed information has been provided as to the holding/disposal of grey water/cooking oils/fats etc, water and electricity supply for the cooking associated with supply of food from the van and unsatisfactory details as to rubbish disposal for the proposed commercial operation separate from the residential site use have been provided.

Given the concerns raised above and lack of satisfaction of LPS4 zone objectives and development requirements, my clients are against/not supportive of this proposal.

Ordinarily, proposals commercial in nature provide forward-in, forward-out parking and access for this reason.

The Shire also acknowledges the small likelihood that people will park at Thew Street, over 80m away from the lot and walk to collect their food.

Read in full the definition of development in accordance with the *Planning and Development Act 2005* development is defined as follows:

"The development or use of any land, including -
(a) any demolition, erection, construction, alteration of or addition to any building or structure on the land;
(b) the carrying out on the land of any excavation or other works;
(c) in the case of a place to which a protection order made under the Heritage Act 2018 Part 4 Division 1 applies, any act or thing that —
(i) is likely to change the character of that place or the external appearance of any building; or
(ii) would constitute an irreversible alteration of the fabric of any building;"

The proposed food van is considered to be a structure by Shire officers and is therefore considered to be development on the lot. It is therefore required to meet the development requirements for the zone under LPS4, including Clause 3.10.3.3.

It is the Shires view that the proposed food van is not consistent/compliant with these requirements.

The food van does not present with an architectural style or generate an 'urban edge' through appropriate built form. It does not provide an entry statement for the site, have a roof form, or generate natural surveillance.

In this regard, the food van does not contribute a 'clear expression of architectural style envisaged for the overall site'. As such it is not in accordance with, or bring the lot closer to the intent of the area set out in the Exmouth Town Centre and Foreshore Revitalisation Plan.

It is further noted that the applicant has not included a footpath within the application. A footpath would also not result in the proposal being consistent with this provision – the intent of which is for entry features to be created within built form.

The Shire does not consider the objection to be vexatious in any manner. In fact, the issue of parking has been raised previously by the Shire with the applicant, and the point made that people are unlikely to park 80m-100m away and walk to the food van.

Issues surrounding impacts on traffic and parking, impact on visual privacy, as well as hours of operation are valid planning considerations (in accordance with the Regulations).

			<p>It is noted that the applicant has advised the Shire that wastewater is to be disposed of at the local waste facility. They have also noted that rubbish will be placed in the existing residential bins (2) and if this is not enough, an additional bin will be sought. The food van will be plugged into the mains power source at the property.</p> <p>It is further noted that matters relating to disposal of waste, noise and odour have been raised by the Shires EHO and are valid considerations.</p>
2.	<p>I refer to the Shire of Exmouth's letter dated 5 July 2023 titled "Notice of Public Advertisement of Planning Proposal" reference number DA55/23 for a proposed Fast Food Outlet at 15 Learmonth St, Exmouth. I write to provide my objections to the Planning Proposal.</p> <p>I understand 15 Learmonth is within a Commercial zone and district 'Mixed Use - C2'. I am concerned about the Planning Proposal and in particular, consider it is inconsistent with the objectives in section 3.10.3.2 of the Shire of Exmouth Local Planning Scheme 4.</p> <p>3.10. 3. 2 The objectives of the Commercial zone are as follows-</p> <ul style="list-style-type: none"> (a) To provide for a range of shops, offices, restaurants and other commercial outlets in defined town sites or activity centres: (b) To maintain the compatibility with the general streetscape, for all new buildings in terms of scale, height, style, materials, street alignment and design of facades to improve the existing streetscape: (c) To ensure that development is not detrimental to the amenity of adjoining owners or residential properties in the locality. <p>Compatibility with general streetscape</p> <p>A large Fast Food Truck at 15 Learmonth completely changes the character of the section of Learmonth. Even if the Truck is set back from the street and is temporary in nature, it is still clearly visible and is not in alignment with the residential streetscape. It is not clear why the owners would seek to operate from a residential area, instead of the nearby business hub.</p> <p>Detriment to Amenity</p> <p>A Fast Food Truck at 15 Learmonth will have numerous detrimental impacts to all the residential properties in the section of Learmonth, including my own, in particular:</p> <ul style="list-style-type: none"> - Traffic 	<p>The food van is not a building for the purpose of Section 3.10.3.2(b) of the LPS4.</p> <p>In any event, no reasons have been stated as to why the food van's visibility does not maintain compatibility with the general streetscape. The area is zoned C2 Mixed Use and adjoins the Exmouth township for the purpose of commercial/business expansion. The food van has been stored and will continue to be stored and made visible on the property during non-operational hours anyway.</p> <p>Inability to identify legitimate significant traffic hazards by an increase in two parking bays in a C2 Mixed Use zone.</p> <p>Traffic volumes may slightly increase, the property is zoned C2 Mixed Use for the purpose of residential and commercial use.</p>	<p>See comments above relating to the objectives of the zone and compatibility with the streetscape.</p> <p>See comments above regarding consideration of amenity. The Shire acknowledges concerns regarding traffic hazards, road safety and adequacy of access.</p> <p>It is noted the proposal includes 4 parking bays.</p>

<p>I note increased traffic will likely result from the operation of the Fast Food Truck, from commercial supplier vehicles, delivery vehicles and customers.</p> <p>I am concerned any increase in traffic as a result of people coming to the Fast Food Truck could result in:</p> <ul style="list-style-type: none"> - significant traffic hazards; - increase in traffic volumes; and - impacts on road safety. <p>This narrow street serves as a thoroughfare for people accessing the business hub and additional cars parked on Learmonth or reversing from the 4 proposed car bays onto Learmonth, will have an adverse impact on the traffic flow into Maidstone Crescent.</p> <p>In addition, while I note the Planning Proposal includes 4 parking spaces on 15 Learmonth (which look like they are located on part of the footpath and obstructing pedestrians), I am concerned that people will park on the verge of neighbouring properties or possibly block driveways, obstructing residents' use of their own property including my own.</p> <p>I do not consider signage or requesting people use Thew Street would be adequate to deter people.</p> <ul style="list-style-type: none"> - Noise and Odour Emissions <p>I note the Planning Proposal suggests the operation of the Fast Food Truck is unlikely to cause any noise disturbance or odour emissions. This is plainly incorrect. A Fast Food Truck at 15 Learmonth will increase the current noise levels for the streetscape, both from customers attending the Fast Food Truck and from the business' operations, including before and after opening hours.</p> <p>Instead of leaving after their purchases, the Fast Food Trucks customers could decide to consume their purchases on 15 Learmonth verge or on the verge of neighbouring properties, including my own. This could lead to a loss of privacy for my property.</p> <p>I consider the Planning Proposal will cause a significant loss of amenity to my property. I look forward to the Shire deciding to refuse to grant the relevant Planning approval.</p>	<p>Inability to identify legitimate impacts on road safety by an increase in two parking bays in a C2 Mixed Use zone.</p> <p>Inability to corroborate how a potential minor traffic volume increase will be detrimental to residential properties in the locality.</p> <p>Since We Wok & Roll commenced operating within the Shire of Exmouth, it has never occurred that more than two or three vehicles have attended the food van within the same time-period. It is therefore apparent that four parking bays will be sufficient for the purpose of commercial parking for the food van. Not to mention the ongoing efforts to establish online ordering and a delivery service which will further reduce traffic to and from the property.</p> <p>The food van will close business by 9pm and cease operations by 10pm. The food van is not licensed to sell alcohol and no bands will be playing live music from the property. The proposed developmental use could not per se, generate increased noise, odour emissions, promote drunken behaviour or cause privacy issues, with respect to the disturbances already caused by the nearby Froth brewery, pub, and restaurant.</p>	<p>The Shire acknowledges concerns regarding patrons eating at the site. The applicant has advised that no tables or chairs will be place on the lot, service will be takeaway only.</p>
<p>Late submissions – received after the advertising period and the September Council Meeting</p>		
<p>3. Do not object. We are looking forward to having 'We Wok and Roll' up and running from their premises and believe it will only enhance and benefit the town.</p>		<p>Submissions are noted, however, these submissions were provided to the Shire <u>after</u> the September Council meeting and more than 2 months after the advertising period closed.</p>

4.	Do not object. My neighbours plan and their execution is clear and I do not foresee any problems arising from their business. Also, I believe that if there were an issue I could easily communicate with them to resolve it.		As such, these submissions do not carry any weight in the decision making process.
5.	Do not object.		



Monthly Financial Report

For the period ended

September 2023

PO Box 21
2 Truscott Crescent
Exmouth
Western Australia 6707

Phone: (08) 9949 3000
Fax: (08) 9949 3050
Email: records@exmouth.wa.gov.au
Web: www.exmouth.wa.gov.au

ABN: 32 865 822 043

SHIRE OF EXMOUTH

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 30 September 2023

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statements required by regulation

Statement of Financial Activity	2
Statement of Financial Position	3
Note 1 Basis of Preparation	4
Note 2 Statement of Financial Activity Information	5
Note 3 Explanation of Material Variances	6

SHIRE OF EXMOUTH
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

	Supplementary Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	10	4,223,000	4,215,499	4,287,058	71,559	1.70%	▲
Specified area rates	10	62,000	62,000	62,316	316	0.51%	▲
Grants, subsidies and contributions	14	2,380,000	599,988	70,514	(529,474)	(88.25%)	▼
Fees and charges		11,168,000	3,674,527	4,086,339	411,812	11.21%	▲
Interest revenue		292,000	72,996	131,157	58,161	79.68%	▲
Other revenue		400,000	99,990	86,082	(13,908)	(13.91%)	▼
		18,525,000	8,725,000	8,723,466	(1,534)	(0.02%)	
Expenditure from operating activities							
Employee costs		(8,529,000)	(2,132,052)	(1,575,054)	556,998	26.12%	▲
Materials and contracts		(6,408,000)	(1,593,174)	(887,332)	705,842	44.30%	▲
Utility charges		(940,000)	(234,957)	(254,728)	(19,771)	(8.41%)	▲
Depreciation		(3,683,000)	(920,694)	(920,454)	240	0.03%	▲
Finance costs		(98,000)	(17,499)	(4,258)	13,241	75.67%	▲
Insurance		(709,000)	(354,500)	(359,480)	(4,980)	(1.40%)	▲
Other expenditure		(690,000)	(72,496)	(58,155)	14,341	19.78%	▲
		(21,057,000)	(5,325,372)	(4,059,461)	1,265,911	23.77%	
Non-cash amounts excluded from operating activities	Note 2(b)	3,683,000	920,694	920,454	(240)	(0.03%)	
Amount attributable to operating activities		1,151,000	4,320,322	5,584,459	1,264,137	29.26%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	15	4,662,000	1,165,500	255,897	(909,603)	(78.04%)	▼
Proceeds from disposal of assets	6	140,000	0	0	0	0.00%	
		4,802,000	1,165,500	255,897	(909,603)	(78.04%)	
Outflows from investing activities							
Payments for property, plant and equipment	5	(6,169,000)	(1,462,245)	155,303	1,617,548	110.62%	▲
Payments for construction of infrastructure	5	(4,320,000)	(864,950)	(725,026)	139,924	16.18%	▲
		(10,489,000)	(2,327,195)	(569,723)	1,757,472	75.52%	
Amount attributable to investing activities		(5,687,000)	(1,161,695)	(313,826)	847,869	72.99%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from new debentures	11	1,500,000	0	0	0	0.00%	
Transfer from reserves	4	2,953,000	0	0	0	0.00%	
Proceeds from community loans		38,000	0	0	0	0.00%	
		4,491,000	0	0	0	0.00%	
Outflows from financing activities							
Repayment of borrowings	11	(367,000)	(19,447)	(19,447)	0	0.00%	
Payments for principal portion of lease liabilities	12	(7,000)	0	0	0	0.00%	
Transfer to reserves	4	(3,779,000)	0	(114,175)	(114,175)	0.00%	▼
		(4,153,000)	(19,447)	(133,622)	(114,175)	(587.11%)	
Amount attributable to financing activities		338,000	(19,447)	(133,622)	(114,175)	(587.11%)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		4,198,722	4,198,722	4,380,728	182,006	4.33%	▲
Amount attributable to operating activities		1,151,000	4,320,322	5,584,459	1,264,137	29.26%	▲
Amount attributable to investing activities		(5,687,000)	(1,161,695)	(313,826)	847,869	72.99%	▲
Amount attributable to financing activities		338,000	(19,447)	(133,622)	(114,175)	(587.11%)	▼
Surplus or deficit after imposition of general rates		722	7,337,902	9,517,738	2,179,836	29.71%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF EXMOUTH
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

	Supplementary Information	30 June 2023	30 September 2023
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	16,192,455	19,200,173
Trade and other receivables		3,257,776	4,563,957
Inventories	8	213,637	223,579
TOTAL CURRENT ASSETS		19,663,868	23,987,709
NON-CURRENT ASSETS			
Trade and other receivables		148,965	148,965
Other financial assets		122,234	122,234
Property, plant and equipment		106,082,426	105,383,471
Infrastructure		54,624,642	54,981,921
Right-of-use assets		57,375	57,375
TOTAL NON-CURRENT ASSETS		161,035,642	160,693,966
TOTAL ASSETS		180,699,510	184,681,675
CURRENT LIABILITIES			
Trade and other payables	9	1,650,715	728,098
Other liabilities	13	540,000	540,000
Lease liabilities	12	4,698	4,698
Borrowings	11	366,560	347,114
Employee related provisions	13	749,513	749,513
TOTAL CURRENT LIABILITIES		3,311,486	2,369,423
NON-CURRENT LIABILITIES			
Lease liabilities	12	53,147	53,147
Borrowings	11	2,732,361	2,732,361
Employee related provisions		247,497	247,497
TOTAL NON-CURRENT LIABILITIES		3,033,005	3,033,005
TOTAL LIABILITIES		6,344,491	5,402,428
NET ASSETS		174,355,019	179,279,247
EQUITY			
Retained surplus		69,548,275	74,347,262
Reserve accounts	4	13,023,570	13,137,744
Revaluation surplus		79,041,446	79,041,446
TOTAL EQUITY		161,613,291	166,526,452

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 SEPTEMBER 2023

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to these financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 16 October 2023

SHIRE OF EXMOUTH
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

	Supplementary Information	Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 30 September 2023
(a) Net current assets used in the Statement of Financial Activity				
Current assets		\$	\$	\$
Cash and cash equivalents	3	13,822,550	16,192,455	19,200,173
Trade and other receivables		3,237,853	3,257,776	4,563,957
Inventories	8	152,032	213,637	223,579
		17,212,435	19,663,868	23,987,709
Less: current liabilities				
Trade and other payables	9	(3,091,754)	(1,650,715)	(728,098)
Other liabilities	13	(354,092)	(540,000)	(540,000)
Lease liabilities	12	(7,000)	(4,698)	(4,698)
Borrowings	11	(379,000)	(366,560)	(347,114)
Employee related provisions	13	(778,391)	(749,513)	(749,513)
		(4,610,237)	(3,311,486)	(2,369,423)
Net current assets		12,602,198	16,352,382	21,618,286
Less: Total adjustments to net current assets	Note 2(c)	(12,601,476)	(11,971,654)	(12,100,548)
Closing funding surplus / (deficit)		722	4,380,728	9,517,738

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Non-cash amounts excluded from operating activities	Adopted Budget	YTD Budget (a)	YTD Actual (b)
	\$	\$	\$
Adjustments to operating activities			
Add: Depreciation	3,683,000	920,694	920,454
Total non-cash amounts excluded from operating activities	3,683,000	920,694	920,454

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Supplementary Information	Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 30 September 2023
Adjustments to net current assets		\$	\$	\$
Less: Reserve accounts	4	(13,727,867)	(13,023,570)	(13,137,745)
- Current financial assets at amortised cost - self supporting loans				
- Current portion of community loans		(38,000)	(38,000)	(35,567)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	11	379,000	366,560	347,114
- Current portion of lease liabilities	12	7,000	4,698	4,698
- Current portion of employee benefit provisions held in reserve	4	778,391	718,658	720,952
Total adjustments to net current assets	Note 2(a)	(12,601,476)	(11,971,654)	(12,100,548)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF EXMOUTH
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is \$25,000 or 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Grants, subsidies and contributions	(529,474)	(88.25%)	▼
Timing of operating grants (e.g. early payment of financial assistance grant)			
Fees and charges	411,812	11.21%	▲
Airport Security Screening Grant affecting timing of airport fees & charges			
Timing of airport operations			
Interest revenue	58,161	79.68%	▲
Timing of Term deposit maturities			
Expenditure from operating activities			
Employee costs	556,998	26.12%	▲
Vacant positions			
Materials and contracts	705,842	44.30%	▲
Timing of maintenance and operational projects			
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(909,603)	(78.04%)	▼
Timing of projects			
Outflows from investing activities			
Payments for property, plant and equipment	1,617,548	110.62%	▲
See note 5			
Payments for construction of infrastructure	139,924	16.18%	▲
See note 5			

SHIRE OF EXMOUTH
SUPPLEMENTARY INFORMATION

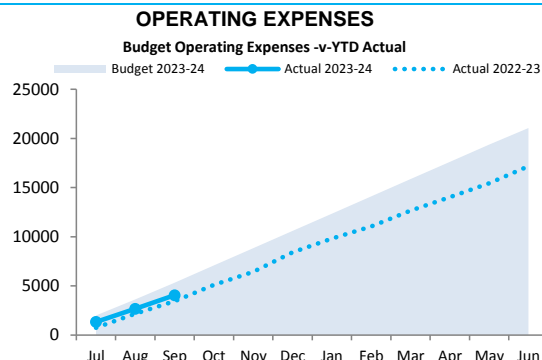
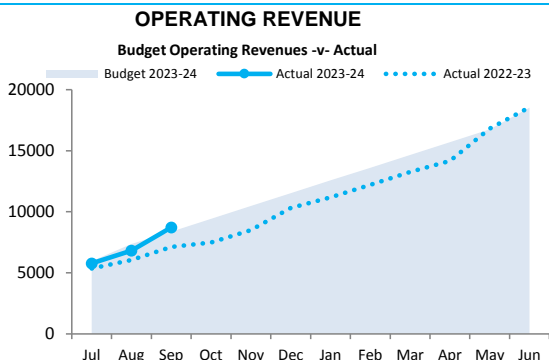
TABLE OF CONTENTS

2	Key Information - Graphical	8
3	Cash and Financial Assets	9
4	Reserve Accounts	10
5	Capital Acquisitions	11
6	Disposal of Assets	12
7	Receivables	13
8	Other Current Assets	14
9	Payables	15
10	Rate Revenue	16
11	Borrowings	17
12	Lease Liabilities	18
13	Other Current Liabilities	19
14	Grants and contributions	20
15	Capital grants and contributions	21
16	Trust Fund	22

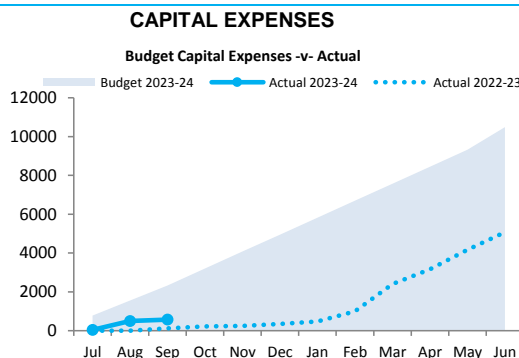
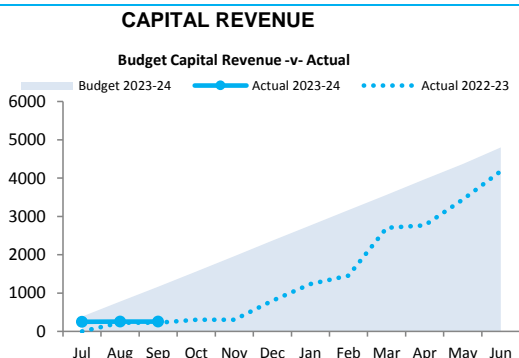
**SHIRE OF EXMOUTH
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

2 KEY INFORMATION - GRAPHICAL

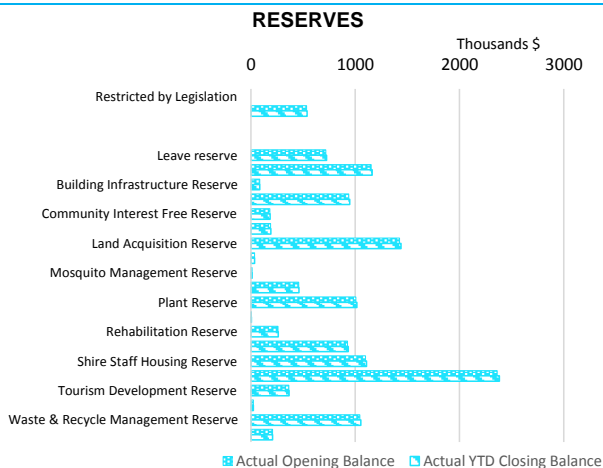
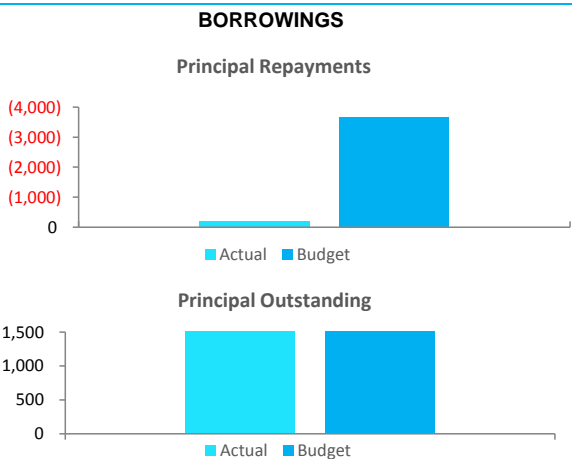
OPERATING ACTIVITIES



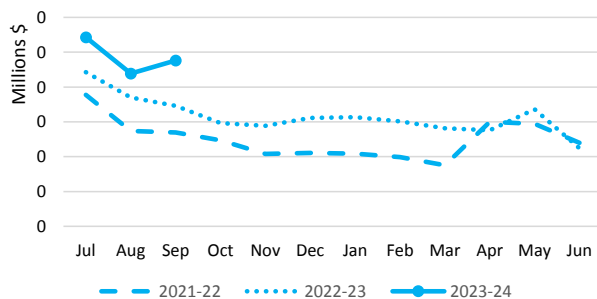
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF EXMOUTH
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Petty Cash and Floats	Cash and cash equivalents	2,650		2,650				
Municipal Funds	Cash and cash equivalents	3,059,778		3,059,778		Westpac	0.00%	N/A
Reserve Funds	Cash and cash equivalents	0	2,637,745	2,637,745		Westpac	0.01%	N/A
Trust Funds	Cash and cash equivalents	0		0	114,654	Westpac	0.00%	N/A
		0						
Investments								
A-1+								
Term Deposit	Cash and cash equivalents	0	2,000,000	2,000,000		Westpac	5.20%	10/2023
Term Deposit	Cash and cash equivalents	0	2,000,000	2,000,000		Westpac	5.16%	12/2023
Term Deposit	Cash and cash equivalents	0	2,000,000	2,000,000		Westpac	5.14%	11/2023
Term Deposit	Cash and cash equivalents	0	2,500,000	2,500,000		Westpac	5.16%	12/2023
Term Deposit	Cash and cash equivalents	1,000,000	0	1,000,000		NAB	4.05%	10/2023
Term Deposit	Cash and cash equivalents	1,000,000	0	1,000,000		Westpac	5.16%	12/2023
Term Deposit	Cash and cash equivalents	1,000,000	0	1,000,000		CBA	4.42%	11/2023
A-2								
Term Deposit	Cash and cash equivalents	0	2,000,000	2,000,000		AMP	5.45%	08/2024
Total		6,062,428	13,137,745	19,200,173	114,654			
Comprising								
Cash and cash equivalents		6,062,428	13,137,745	19,200,173	114,654			
		6,062,428	13,137,745	19,200,173	114,654			

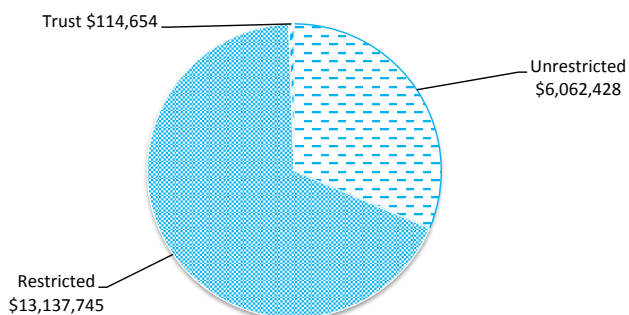
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other a



SHIRE OF EXMOUTH
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 30 SEPTEMBER 2023

4 RESERVE ACCOUNTS

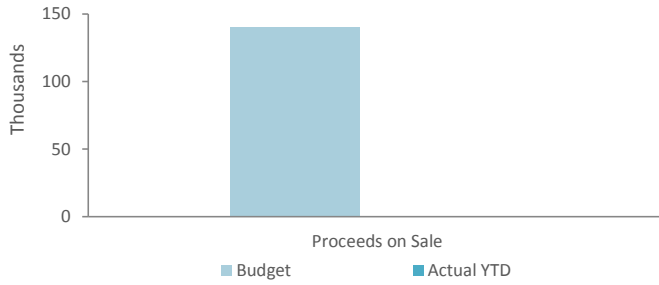
Reserve name	Budget	Budget	Budget	Budget	Budget	Actual	Actual	Actual	Actual	Actual
	Opening	Interest	Transfers	Transfers	Closing	Opening	Interest	Transfers	Transfers	YTD
	Balance	Earned	In (+)	Out (-)	Balance	Balance	Earned	In (+)	Out (-)	Closing
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Legislation										
Marina Canal Reserve (Specified Area Rates)	528,329	11,000	62,000	0	601,329	533,394	4,747	0	0	538,141
Restricted by Council										
Leave reserve	711,834	14,000	0	0	725,834	718,658	6,395	0	0	725,053
Aviation Reserve	1,141,876	22,000	400,000	(550,000)	1,013,876	1,152,823	10,259	0	0	1,163,082
Building Infrastructure Reserve	82,924	2,000	0	0	84,924	83,719	745	0	0	84,464
Community Development Reserve	929,384	19,000	0	0	948,384	938,294	8,350	0	0	946,644
Community Interest Free Reserve	180,795	3,000	0	0	183,795	182,528	1,624	0	0	184,152
Insurance/Natural Disaster Reserve	187,298	4,000	0	0	191,298	189,093	1,683	0	0	190,776
Land Acquisition Reserve	1,411,921	28,000	0	0	1,439,921	1,425,457	12,808	0	0	1,438,265
Marina Village Asset Replacement Reserve	34,047	1,000	0	0	35,047	34,373	306	0	0	34,679
Mosquito Management Reserve	10,345	0	0	0	10,345	10,444	93	0	0	10,537
Ningaloo Centre Reserve	453,314	9,000	537,000	0	999,314	457,660	4,073	0	0	461,733
Plant Reserve	997,317	20,000	1,230,000	(1,394,000)	853,317	1,006,878	8,960	0	0	1,015,838
Public Radio Infrastructure Reserve	5,279	0	0	0	5,279	5,330	47	0	0	5,377
Rehabilitation Reserve	258,014	5,000	0	0	263,014	260,488	2,318	0	0	262,806
Roads Reserve	917,431	18,000	800,000	(260,000)	1,475,431	926,226	8,242	0	0	934,468
Shire Staff Housing Reserve	1,088,110	22,000	0	0	1,110,110	1,098,542	9,776	0	0	1,108,318
Swimming Pool Reserve	2,339,846	45,000	0	0	2,384,846	2,362,278	21,023	0	0	2,383,301
Tourism Development Reserve	360,226	7,000	0	(100,000)	267,226	363,679	3,236	0	0	366,915
Town Planning Scheme Reserve	22,366	0	0	0	22,366	22,581	201	0	0	22,782
Waste & Recycle Management Reserve	1,034,081	20,000	500,000	(480,000)	1,074,081	1,043,995	9,290	0	0	1,053,285
Unspent Grants & Contributions Reserve	207,130	0	0	(169,000)	38,130	207,130	0	0	0	207,130
	12,901,867	250,000	3,529,000	(2,953,000)	13,727,867	13,023,570	114,175	0	0	13,137,745

5 CAPITAL ACQUISITIONS

Account Description	Adopted		YTD Actual	Variance (Under)/Over
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings - specialised				
NADC Workshop Upgrade	70,000	0	0	0
Depot Office Renovation	250,000	0	0	0
Building Renewals	170,000	42,498	3,522	38,976
Heliport Works	4,000,000	999,999	7,636	992,363
	4,490,000	1,042,497	11,158	1,031,339
Furniture and equipment				
Portable Traffic Lights	15,000	3,750	0	3,750
	15,000	3,750	0	3,750
Plant and equipment				
Events Trailer	10,000	0	0	0
Plant Replacement	1,394,000	351,000	(166,461)	517,461
Landfill Waste Compactor	260,000	64,998	0	64,998
	1,664,000	415,998	(166,461)	582,459
Infrastructure - roads				
Asphalt Intersection Overlays	100,000	0	0	0
Bitumen Road Reseals	200,000	0	0	0
Footpath Construction	200,000	99,960	0	99,960
Murat Rd Pedestrian Crossover	80,000	0	0	0
Murat Rd Works	235,000	0	(44,192)	44,192
Reid St Asphalt Overlay	390,000	0	0	0
Yardie Creek Rd Works	320,000	0	0	0
Disaster Recovery Works	1,200,000	0	680,461	(680,461)
Tantabiddi Floodway Upgrade	0	0	11,072	(11,072)
	2,725,000	99,960	647,341	(547,381)
Other infrastructure				
Beach Volleyball	10,000	0	0	0
Pool Renewals	45,000	54,998	0	54,998
Youth Precinct - Skate Park	430,000	430,000	64,269	365,731
NADC Interpretive Works Upgrade	120,000	0	0	0
Mangrove Zone Exhibit	25,000	0	0	0
Lighting - Ross Street Mall and Federation Park	40,000	9,999	0	9,999
Water Spraypark Refurbishment	35,000	54,998	0	54,998
Chlorine Storage Compound	90,000	0	0	0
Sentinel Chicken Pen Upgrades	30,000	0	1,965	(1,965)
Waste Water Irrigation Pond	40,000	0	3,573	(3,573)
Qualing Scarp Fencing	50,000	0	0	0
Landfill Recyclables Storage Shed	80,000	64,998	0	64,998
Light Pole Replacement & Mains Upgrade	500,000	124,998	0	124,998
Aerodrome Airstrip Upgrades	100,000	24,999	6,687	18,312
Welch Street Camp Ground	0	0	1,192	0
	1,595,000	764,990	77,685	687,305
	10,489,000	2,327,195	569,723	1,757,472

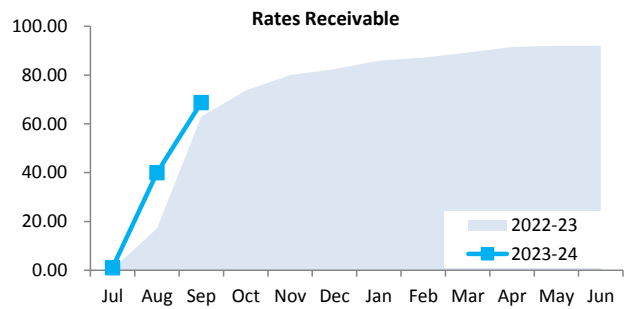
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Plant Replacement	140,000	140,000	0	0	0	0	0	0
		140,000	140,000	0	0	0	0	0	0



7 RECEIVABLES

Rates receivable	30 Jun 2023	30 Sep 2023
	\$	\$
Opening arrears previous years	137,432	345,367
Levied this year	3,983,885	4,349,375
Less - collections to date	(3,775,950)	(3,229,568)
Gross rates collectable	345,367	1,424,909
Net rates collectable	345,367	1,424,909
% Collected	91.6%	68.8%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(80,393)	1,513,699	115,301	47,553	1,216,345	2,812,506
Percentage	(2.9%)	53.8%	4.1%	1.7%	43.2%	
Balance per trial balance						
Trade receivables						2,812,506
GST receivable						64,189
Loans receivable - clubs/institution						10,000
Property Service Charges						252,353
Total receivables general outstanding						3,139,048

Amounts shown above include GST (where applicable)

KEY INFORMATION

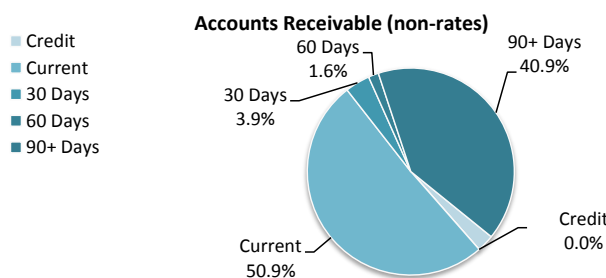
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 30 September 20
	\$	\$	\$	\$
Other current assets				
Inventory				
Fuel and materials	53,062	0	9,942	63,004
Visitor centre stock	160,575	0	0	160,575
Total other current assets	213,637	0	9,942	223,579

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

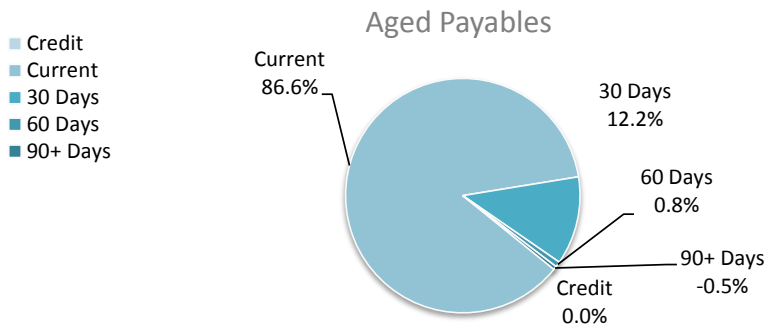
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	88,182	12,403	765	(479)	100,871
Percentage	0.0%	87.4%	12.3%	0.8%	-0.5%	
Balance per trial balance						
Sundry creditors						100,858
ATO liabilities						95,616
Prepaid rates						28,433
BSL						40,989
BCITF						14,689
Bonds and deposits held						405,536
Payroll Creditors						41,977
Total payables general outstanding						728,098

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



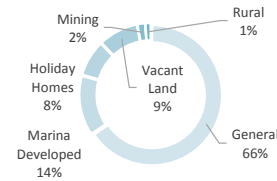
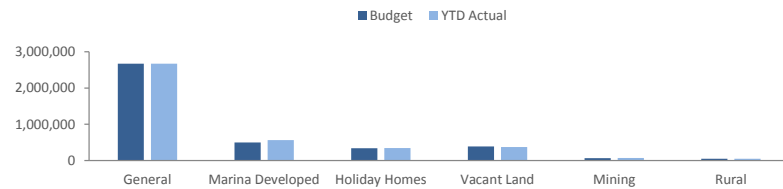
10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget		Rate	YTD Actual	
	\$(cents)	Properties	Value	Revenue	Interim	Total	Revenue	Interim	Total
				\$	\$	\$	\$	\$	\$
Gross rental value									
General	0.088900	1,203	29,924,715	2,660,000	10,000	2,670,000	2,673,413	0	2,673,413
Marina Developed	0.120000	119	4,133,407	496,000	0	496,000	564,493	0	564,493
Holiday Homes	0.123200	114	2,760,170	340,000	0	340,000	342,518	0	342,518
Vacant Land	0.177600	210	2,188,530	389,000	0	389,000	374,647	0	374,647
Unimproved value									
Mining	0.189000	10	358,420	68,000	0	68,000	73,135	0	73,135
Rural	0.094600	6	537,400	50,000	0	50,000	50,838	0	50,838
Sub-Total		1,662	39,902,642	4,003,000	10,000	4,013,000	4,079,044	0	4,079,044
Minimum payment	Minimum Payment \$								
Gross rental value									
General	1,075	93	623,962	100,000	0	100,000	99,975	0	99,975
Marina Developed	1,075	1	0	1,000	0	1,000	1,075	0	1,075
Holiday Homes	1,075	0	0	0	0	0	1,075	0	1,075
Vacant Land	845	124	398,530	105,000	0	105,000	102,245	0	102,245
Unimproved value									
Mining	280	10	9,366	3,000	0	3,000	2,800	0	2,800
Rural	845	1	5,800	1,000	0	1,000	845	0	845
Sub-total		229	1,037,658	210,000	0	210,000	208,015	0	208,015
Total general rates						4,223,000			4,287,059
Specified area rates	Rate in \$(cents)								
Marina Specified Area	0.015800			62,000	0	62,000	62,316	0	62,316
Total specified area rates			0	62,000	0	62,000	62,316	0	62,316
Total						4,285,000			4,349,375

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 Jul the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



11 BORROWINGS

Repayments - borrowings

Information on borrowings	Loan No.	1 July 2023	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	\$
Staff Dwellings	80	332,676	0	0	(19,447)	(79,000)	313,229	253,676	(3,857)	(14,000)
Staff Dwellings	83	438,103	0	0	0	(52,000)	438,103	386,103	0	(6,000)
Staff Dwellings	84	1,518,016	0	0	0	(147,000)	1,518,016	1,371,016	0	(50,000)
Ningaloo Centre	82	658,181	0	0	0	(64,000)	658,181	594,181	0	(21,000)
1 Bennett Street	76	151,945	0	0	0	(25,000)	151,945	126,945	0	(7,000)
Heliport Works		0	0	1,500,000	0	0	0	1,500,000	0	0
Total		3,098,921	0	1,500,000	(19,447)	(367,000)	3,079,474	4,231,921	(3,857)	(98,000)
Current borrowings		367,000					347,114			
Non-current borrowings		2,731,921					2,732,360			
		3,098,921					3,079,474			

All debenture repayments were financed by general purpose revenue.

New borrowings 2023-24

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$				\$	%	\$	\$	\$
Heliport Works	0	1,500,000	0	0	10	0	0	0	0	0
	0	1,500,000				0		0	0	0

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

12 LEASE LIABILITIES

Movement in carrying amounts

Information on leases Particulars	Lease No.	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments		
		1 July 2023	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
RAAF Airport Lease		74,089	0	0	0	(7,000)	74,089	67,089	0	0
Total		74,089	0	0	0	(7,000)	74,089	67,089	0	0
Current lease liabilities		4,698					4,698			
Non-current lease liabilities		53,147					53,147			
		57,845					57,845			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

13 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 September 2023
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		540,000	0	0	0	540,000
Total other liabilities		540,000	0	0	0	540,000
Employee Related Provisions						
Provision for annual leave		528,321	0	0	0	528,321
Provision for long service leave		221,192	0	0	0	221,192
Total Provisions		749,513	0	0	0	749,513
Total other current liabilities		1,289,513	0	0	0	1,289,513

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

14 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Adopted Budget	YTD Budget	YTD Revenue
	1 July 2023			30 Sep 2023	30 Sep 2023	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
Financial Assistance Grant - General	0	0	0	0	0	1,500,000	0	15,995
Financial Assistance Grant - Road	0	0	0	0	0	423,000	35,250	6,583
Fight the Bite	0	0	0	0	0	2,000	166	1,077
Heritage	0	0	0	0	0	20,000	3,331	0
Regional and Remote ASIC Card subsidy	0	0	0	0	0	0	0	8,636
WABN Funding Shared Path subsidy	0	0	0	0	0	0	0	1,000
CHRMAP	0	0	0	0	0	45,000	3,750	0
District Water Management Strategy	0	0	0	0	0	240,000	20,000	0
Cape Range Crossing	0	0	0	0	0	65,000	5,417	0
Inclusion Plan	0	0	0	0	0	0	0	2,000
Art on the Move	0	0	0	0	0	0	0	15,010
Reimbursements	0	0	0	0	0	85,000	7,082	20,213
	0	0	0	0	0	2,380,000	74,996	70,514

15 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget	YTD	YTD Revenue
	1 July 2023		(As revenue)	30 Sep 2023	30 Sep 2023	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
Youth Precinct - Skate Park	0	0	0	0	0	300,000	25,000	0
Youth Precinct - Cricket Nets	0	0	0	0	0	0	0	4,545
NADC Interpretive Works Upgrade	0	0	0	0	0	120,000	10,000	0
Regional Road Group	0	0	0	0	0	405,000	33,750	125,184
Roads to Recovery	0	0	0	0	0	267,000	22,250	0
Direct Road Grant	0	0	0	0	0	0	0	126,168
Disaster Recovery Works	0	0	0	0	0	1,020,000	85,000	0
Heliport Works	0	0	0	0	0	2,500,000	208,333	0
Aerodrome Airstrip Upgrades	0	0	0	0	0	50,000	4,167	0
	0	0	0	0	0	4,662,000	388,500	255,897

**SHIRE OF EXMOUTH
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

16 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening	Amount	Amount	Closing
	Balance			Received
	1 July 2023			30 Sep 2023
	\$	\$	\$	\$
Cash in Lieu POS	45,640	0	0	45,640
Bond Deed Exmouth Marina Holdings	18,186	0	0	18,186
Exmouth Volunteer Fire & Rescue	50,828	0	0	50,828
	114,654	0	0	114,654

MONTHLY LIST OF PAYMENTS - SEPTEMBER 2023

Municipal Account:

Cheque	\$	600.00
Direct Debits and EFT Payments (EFT25835-EFT26079)	\$	1,633,352.25
Credit Card Purchases	\$	21,672.00
Total Municipal Account	\$	1,655,624.25

Trust Account:

Cheque ()	\$	-
EFT Payments ()	\$	-
Total Trust Account	\$	-
TOTAL PAYMENTS	\$	1,655,624.25

Reference	Date	Name	Description	Municipal Account	Trust Account
13827	01/09/2023	DEPARTMENT OF TRANSPORT - EXMOUTH	SPECIAL SERIES NUMBER PLATES	\$ 600.00	
			TOTAL CHEQUES	\$ 600.00	\$ -
DD8650.1	23/09/2023	BEAM CONNECT	SUPERANNUATION PAYMENTS PPE 17.09.23	\$ 41,238.71	
DD8651.1	25/09/2023	WESTERN AUSTRALIAN TREASURY CORP.	LOAN REPAYMENT	\$ 7,768.00	
DD	01/09/2023	HP FINANCIAL	EQUIPMENT LEASE	\$ 4,367.00	
DD	01/09/2023	WESTNET	INTERNET SERVICE	\$ 99.99	
DD	13/09/2023	TELSTRA	TELSTRA MOBILE ACCOUNTS	\$ 1,069.73	
DD	14/09/2023	MESSAGE MEDIA	MESSAGE MEDIA MONTHLY DEBIT	\$ 44.00	
DD	15/09/2023	TELAIR	FIBRE INTERNET SERVICE - LEARMONTH AIRPORT	\$ 724.90	
DD	15/09/2023	TELSTRA	TELSTRA RETIC LINE	\$ 69.95	
DD	18/09/2023	WA TREASURY CORP	LOAN REPAYMENT	\$ 7,768.00	
DD	20/09/2023	FINES ENGORMCEMENT REGISTRY	FINES LODGEMENT FEES	\$ 250.50	
DD	20/09/2023	GLOBALSTAR - PIVOTEL	SATELLITE PHONE SPOT TRACKING	\$ 31.00	
DD	20/09/2023	NAYAX	AIRPORT VENDING MACHINE SERVICE FEE	\$ 54.34	
DD	21/09/2023	PRECISION	SUPERANNUATION PAYMENTS	\$ 41,238.71	
DD	25/09/2023	WESTNET	INTERNET SERVICE	\$ 49.99	
DD	26/09/2023	TELSTRA	TELSTRA MAIN ACCOUNT - COMMS EXPENSES	\$ 9,471.35	
DD	26/09/2023	FINES ENGORMCEMENT REGISTRY	FINES LODGEMENT FEES	\$ 250.50	
DD	28/09/2023	PAYMATE	FLEXI PAYMATE WATER DISPENSER EXPENSES	\$ 165.00	
			TOTAL DIRECT DEBIT PAYMENTS	\$ 114,661.67	
EFT25835	01/09/2023	ABCO PRODUCTS PTY LTD	HAND TOWEL	\$ 457.49	
EFT25836	01/09/2023	ATOM SUPPLY / GERALDTON INDUSTRIAL SUPPLIES	CONSUMABLES	\$ 221.00	
EFT25837	01/09/2023	AUSTRALIA POST	POSTAGE COSTS FOR JULY 2023	\$ 287.34	
EFT25838	01/09/2023	AUSTRALIAN TAXATION OFFICE	FBT FY 2022/2023	\$ 1,974.79	
EFT25839	01/09/2023	BOYA EQUIPMENT	PARTS FOR MOWER	\$ 367.88	
EFT25840	01/09/2023	BUGS N THINGS	NADC INSECTS FOR LIZARDS	\$ 215.55	
EFT25841	01/09/2023	CAPRICORN PEST CONTROL	SHIRE HOUSING PEST CONTROL	\$ 2,904.00	
EFT25842	01/09/2023	CEMETERIES AND CREMATORIA ASSOCIATION OF WA	ORDINARY MEMBERSHIP 2023-24	\$ 130.00	
EFT25843	01/09/2023	CHADSON ENGINEERING PTY LTD	PARTS FOR WATER SPRAY PARK MAINTENANCE	\$ 1,204.50	
EFT25844	01/09/2023	CJ LORD BUILDING AND RENOVATION WA PTY LTD	REPLACE CRACKED TILES IN TRANSIT HOUSE & REPAIR SHED AT SHIRE HOUSING	\$ 6,240.56	
EFT25845	01/09/2023	DEPARTMENT OF THE PREMIER AND CABINET	PUBLISH LOCAL PLANNING SCHEME 4 AMENDMENT 10 IN THE GOVERNMENT GAZETTE	\$ 1,329.60	
EFT25846	01/09/2023	DKM WORKPLACE SOLUTIONS PTY LTD	ADDITIONAL ADHOC HR SUPPORT	\$ 1,331.00	
EFT25847	01/09/2023	EXMOUTH BUS CHARTERS	AIRPORT SHUTTLE SERVICE FEE JULY 2023 & AUGUST 2023	\$ 12,000.00	
EFT25848	01/09/2023	EXMOUTH CIVIL PTY LTD	DISASTER RECOVERY WORKS JULY PROGRESS CLAIM 5	\$ 399,941.58	
EFT25849	01/09/2023	EXMOUTH FUEL SUPPLIES	FUEL AND OIL PURCHASES FOR THE MONTH OF MAY	\$ 408.58	
EFT25850	01/09/2023	EXMOUTH VET CLINIC	TURTLE VET EXPENSES	\$ 11.60	
EFT25851	01/09/2023	EXMOUTH WHOLESALERS	CLEANING PRODUCTS & CONSUMABLES AND LEARMONTH AIRPORT VENDING MACHINE STOCK	\$ 3,855.92	
EFT25852	01/09/2023	EXY PLUMBING & CONTRACTING	INVESTIGATE LEAKING URINAL AT DEPOT	\$ 776.89	
EFT25853	01/09/2023	GARRARDS PTY LTD	BIRD DETERENT STATUE AND REPELLENT	\$ 320.61	
EFT25854	01/09/2023	GO GO ON HOLD PTY LTD	ON HOLD MESSAGES SERVICE AUGUST 2023 - JANUARY 2024	\$ 455.40	
EFT25855	01/09/2023	HORIZON POWER - ACCOUNTS	ELECTRICITY CHARGES	\$ 4,119.66	

Reference	Date	Name	Description	Municipal Account	Trust Account
EFT25856	01/09/2023	HOTWASH WA	PRESSURE CLEANING OF TOWN MALL PAVING AREA	\$ 4,114.00	
EFT25857	01/09/2023	HT CLEANING SERVICES PTY LTD	SHIRE DEPOT CLEANING JULY	\$ 1,660.96	
EFT25858	01/09/2023	EMPLOYEE	REIMBURSEMENT OF WORKING WITH CHILDREN CHECK APPLICATION	\$ 87.00	
EFT25859	01/09/2023	JOHN GEOFFREY TAYLOR	NVC MERCHANDISE	\$ 504.00	
EFT25860	01/09/2023	EMPLOYEE	REIMBURSEMENT OF TRAVEL FOR STAFF TRAINING	\$ 73.60	
EFT25861	01/09/2023	LIZO T/AS STIHL SHOP OSBORNE PARK	PARTS FOR LIGHT PLANT	\$ 342.35	
EFT25862	01/09/2023	MUMBY'S AUTO ELECTRICAL AND AIR CONDITIONING	SUPPLY AND FIT NEW TRAILER WIRING MODULE	\$ 911.20	
EFT25863	01/09/2023	MCLEODS BARRISTERS AND SOLICITORS	LEGAL ADVICE FEES	\$ 779.35	
EFT25864	01/09/2023	NETSIGHT CONSULTING PTY LTD ATF AM2 TRUST & FM2 TRUST	MYOSH MONTHLY SUBSCRIPTION	\$ 283.80	
EFT25865	01/09/2023	NETWORK POWER SOLUTIONS PTY LTD	AIRPORT CONVEYOR SYSTEM FAULT FIND/REPAIR & TEST MARINA FOOTBRIDGE LIGHTING	\$ 3,366.00	
EFT25866	01/09/2023	NINGALOO WATER & ICE	NINGALOO NECTAR WATER	\$ 130.00	
EFT25867	01/09/2023	PARKONSULT PTY LTD	TROUBLESHOOTING AND REPAIR OF PAID PARKING MACHINES AT LEARMONTH AIRPORT	\$ 219.87	
EFT25868	01/09/2023	PERITUS TECHNOLOGY PTY LTD	AIRPORT PARKING MACHINE SOFTWARE AND FEES	\$ 153.37	
EFT25869	01/09/2023	SAPIO PTY LTD	MONTHLY IT SUPPORT JOB	\$ 9,656.16	
EFT25870	01/09/2023	SETON AUSTRALIA	SAFETY GLASSES	\$ 105.93	
EFT25871	01/09/2023	SMITHS DETECTION (AUSTRALIA) PTY LTD	CONSUMABLES FOR AIRPORT ETD MACHINE	\$ 315.70	
EFT25872	01/09/2023	TNT EXPRESS AUSTRALIA - ACCOUNTS	FREIGHT CHARGES	\$ 224.83	
EFT25873	01/09/2023	TOLL - TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES	\$ 463.19	
EFT25874	01/09/2023	TOTALLY WORKWEAR MIDLAND	STAFF UNIFORM ORDER	\$ 515.65	
EFT25875	01/09/2023	TYRES4U	TYRE FOR WHEEL LOADER	\$ 2,502.50	
EFT25876	01/09/2023	VCM VENDING COFFEE MACHINES	FILTER FOR AIRPORT COFFEE VENDING MACHINE	\$ 177.00	
EFT25877	06/09/2023	AUSTRALIAN SERVICE UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS	\$ 157.60	
EFT25878	06/09/2023	AUSTRALIAN TAX OFFICE (PAYG)	PAYROLL DEDUCTIONS/CONTRIBUTIONS	\$ 59,673.00	
EFT25879	06/09/2023	LOCAL GOVT RACING & CEMETERIES EMP UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS	\$ 22.00	
EFT25880	06/09/2023	PAYWISE PTY LTD	PAYROLL DEDUCTIONS/CONTRIBUTIONS	\$ 911.98	
EFT25881	07/09/2023	ABCO PRODUCTS PTY LTD	HAND TOWEL	\$ 1,372.47	
EFT25882	07/09/2023	BING TECHNOLOGIES PTY LIMITED	PRINTING OF RATES NOTICES FY23/24	\$ 3,830.76	
EFT25883	07/09/2023	BLUE OCEAN PUBLICATIONS	NVC MERCHANDISE	\$ 273.00	
EFT25884	07/09/2023	BRITTANY KULICK	CONSULTATION SUPPORT - DESTINATION AWARDS TOP TOURISM COUNCIL WA	\$ 1,340.00	
EFT25885	07/09/2023	CAPRICORN PEST CONTROL	PEST CONTROL AT SHIRE HOUSING	\$ 330.00	
EFT25886	07/09/2023	CARNARVON MOTOR GROUP	PARTS FOR SHIRE VEHICLE	\$ 645.48	
EFT25887	07/09/2023	EMPLOYEE	REIMBURSEMENT FOR INTERNET COSTS	\$ 202.99	
EFT25888	07/09/2023	CJ LORD BUILDING AND RENOVATION WA PTY LTD	REPLACEMENT TIMBER ON SWIMMING POOL BENCHES	\$ 2,433.75	
EFT25889	07/09/2023	CORSIGN WA PTY LTD	ROAD SIGNS	\$ 2,495.90	
EFT25890	07/09/2023	DEPARTMENT OF DEFENCE - TREASURY AND BANKING *RENT/WATER*	REIMBURSEMENT OF WATER CHARGES AT BUNDEGI ABLUTIONS & FISH CLEANING STATION	\$ 444.40	
EFT25891	07/09/2023	DEPARTMENT OF TRANSPORT - TRANSPORT CENTRE PERTH	DISCLOSURE OF INFORMATION FEES	\$ 17.60	
EFT25892	07/09/2023	EXMOUTH CIVIL PTY LTD	REPAIRS TO BITUMEN ON YARDIE CREEK ROAD	\$ 8,910.00	
EFT25893	07/09/2023	EXMOUTH IGA	CONSUMABLES FOR SCHOOL HOLIDAY MOVIE NIGHTS	\$ 645.37	
EFT25894	07/09/2023	EXMOUTH LIQUID WASTE (TADDEN)	PUMP OUT SEPTIC TANKS AT BUNDEGI, WOBIRI & HUNTERS LONG DROPS	\$ 4,546.50	
EFT25895	07/09/2023	EXMOUTH PHARMACY	NADC ANIMAL CARE SUPPLIES	\$ 208.37	
EFT25896	07/09/2023	EXMOUTH WHOLESALERS	TOILET ROLL AND BIN BAGS	\$ 658.79	
EFT25897	07/09/2023	EXY PLUMBING & CONTRACTING	REPAIR WATER LEAK AT NIBLETT OVAL	\$ 449.30	
EFT25898	07/09/2023	FORPARK AUSTRALIA	SWING SEAT FOR KRAIT STREET PARK	\$ 244.20	
EFT25899	07/09/2023	GHD	MANAGEMENT OF DISASTER RECOVERY WORKS	\$ 5,889.80	
EFT25900	07/09/2023	GROUND CONTROL AND GARDENS	PALM TREE PRUNING AND WASTE REMOVAL	\$ 990.00	
EFT25901	07/09/2023	HORIZON POWER - ACCOUNTS	ELECTRICITY CHARGES	\$ 15,075.62	
EFT25902	07/09/2023	HT CLEANING SERVICES PTY LTD	JULY AMENITIES CLEANING	\$ 15,512.57	
EFT25903	07/09/2023	LANDGATE	CERTIFICATE OF TITLES	\$ 30.50	
EFT25904	07/09/2023	MOORE AUSTRALIA (WA) PTY LTD	RATING SUPPORT SERVICES, SERVICES FOR REATED EOFY 22/23 AND RATES BILLING 23/24	\$ 13,651.00	
EFT25905	07/09/2023	MUMBY'S AUTO ELECTRICAL AND AIR CONDITIONING	BATTERY FOR MOWER	\$ 210.00	
EFT25906	07/09/2023	NAPA (COVS GERALDTON)	FILTERS	\$ 897.56	
EFT25907	07/09/2023	NETWORK POWER SOLUTIONS PTY LTD	LEARMONTH TERMINAL INSTALL UPS TO CONVEYOR CIRCUIT - FINAL PROGRESS PAYMENT	\$ 10,814.00	
EFT25908	07/09/2023	NGT GLOBAL PTY LTD T/AS VICTORY FREIGHTLINES	FREIGHT CHARGES	\$ 231.00	

Reference	Date	Name	Description	Municipal Account	Trust Account
EFT25909	07/09/2023	P & G BODY BUILDERS	MOUNT KIT FOR HYDRAULIC TANK ON WATER TRUCK	\$ 301.40	
EFT25910	07/09/2023	REEF TO AQUARIUM PTY LTD	NADC AQUARIUM STOCK	\$ 5,874.00	
EFT25911	07/09/2023	ROYAL LIFE SAVING SOCIETY WA INC.	FIRST AID SUPPLIES	\$ 153.90	
EFT25912	07/09/2023	SADIE LOUISE JAMES	NVC MERCHANDISE	\$ 1,200.00	
EFT25913	07/09/2023	STARMART EXMOUTH	SUPPLY AND FIT TYRES FOR SHIRE VEHICLES	\$ 2,153.50	
EFT25914	07/09/2023	TACKLE WORLD EXMOUTH (BLUE WATER)	NADC AQUARIUM FOOD	\$ 267.84	
EFT25915	07/09/2023	THE AUSTRALIAN LOCAL GOVERNMENT JOB DIRECTORY PTY LTD	ADVERTISING EXECUTIVE MANAGER COMMUNITY AND ECONOMIC GROWTH	\$ 550.00	
EFT25916	07/09/2023	TNT EXPRESS AUSTRALIA - ACCOUNTS	FREIGHT CHARGES	\$ 500.15	
EFT25917	07/09/2023	TOLL - TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES	\$ 283.61	
EFT25918	07/09/2023	TOTALLY WORKWEAR MIDLAND	STAFF UNIFORM	\$ 270.24	
EFT25919	07/09/2023	VISIMAX	INFRINGEMENT BOOKS AND MICROCHIP SCANNER	\$ 598.45	
EFT25920	07/09/2023	VISUAL CONTRAST	PRINT EXMOUTH TOWN MAPS	\$ 3,872.00	
EFT25921	07/09/2023	YVONNE RUGE T/AS ORIGINALS LAB	NVC MERCHANDISE	\$ 1,900.30	
EFT25922	12/09/2023	AQUATIC ADVENTURE EXMOUTH	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 1,147.50	
EFT25923	12/09/2023	BIRDS EYE VIEW NINGALOO	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 364.65	
EFT25924	12/09/2023	BULLARA ESTATES PTY LTD	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 45.05	
EFT25925	12/09/2023	CAPE IMMERSION TOURS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 1,470.50	
EFT25926	12/09/2023	COASTAL ADVENTURE TOURS PTY LTD	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 208.25	
EFT25927	12/09/2023	CORAL BAY CHARTERS & GLASS BOTTOM BOATS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 442.00	
EFT25928	12/09/2023	CORAL BAY ECOTOURS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 1,389.75	
EFT25929	12/09/2023	DIVE NINGALOO	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 1,623.50	
EFT25930	12/09/2023	EXMOUTH ADVENTURE COMPANY	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 824.50	
EFT25931	12/09/2023	EXMOUTH BUS CHARTERS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 476.00	
EFT25932	12/09/2023	EXMOUTH DIVE & WHALESHARKS NINGALOO	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 13,009.25	
EFT25933	12/09/2023	KINGS NINGALOO REEF TOURS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 6,562.00	
EFT25934	12/09/2023	NINGALOO AVIATION	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 5,610.00	
EFT25935	12/09/2023	NINGALOO CARAVAN AND HOLIDAY PARK (PHOBOS NOMINEES)	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 5,868.39	
EFT25936	12/09/2023	NINGALOO CORAL BAY - BAYVIEW	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 2,355.35	
EFT25937	12/09/2023	NINGALOO CORAL BAY BACKPACKERS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 416.50	
EFT25938	12/09/2023	NINGALOO DISCOVERY	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 41,699.30	
EFT25939	12/09/2023	NINGALOO ECOLOGY CRUISES (NINGALOO GLASS BOTTOM BOAT)	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 8,126.00	
EFT25940	12/09/2023	NINGALOO MARINE INTERACTIONS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 459.00	
EFT25941	12/09/2023	NINGALOO REEF DIVE	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 484.50	
EFT25942	12/09/2023	NINGALOO REEF RESORT	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 527.00	
EFT25943	12/09/2023	NINGALOO REEF TO RANGE TOURS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 561.00	
EFT25944	12/09/2023	NINGALOO WHALESHARK N DIVE	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 1,254.60	
EFT25945	12/09/2023	OCEAN ECO ADVENTURES	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 8,962.40	
EFT25946	12/09/2023	POTSHOT RESORT HOTEL	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 4,020.50	
EFT25947	12/09/2023	RAC TOURISM ASSETS PTY LTD	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 339.15	
EFT25948	12/09/2023	SHIRE OF EXMOUTH	NINGALOO VISITOR CENTRE COMMISSION AUGUST 2023	\$ 25,218.90	
EFT25949	12/09/2023	SKYHAVEN PTY LTD T/AS NINGALOO BLUE CHARTERS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 9,702.75	
EFT25950	12/09/2023	THREE ISLANDS WHALE SHARK DIVE	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 4,377.50	
EFT25951	12/09/2023	VIEW NINGALOO	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 12,959.86	
EFT25952	12/09/2023	YARDIE CREEK BOAT TOURS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS AUGUST 2023	\$ 7,620.25	
EFT25953	13/09/2023	AFFORDABLE SIGNS	REPLACE NINGALOO CENTRE SUN DAMAGED SIGN PANELS	\$ 4,325.20	
EFT25954	13/09/2023	ATOM SUPPLY / GERALDTON INDUSTRIAL SUPPLIES	CONSUMABLES	\$ 512.05	
EFT25955	13/09/2023	AUSTRALIAN SERVICE UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS	\$ 157.00	
EFT25956	13/09/2023	AUSTRALIAN TAX OFFICE (PAYG)	PAYROLL DEDUCTIONS/CONTRIBUTIONS	\$ 46,501.85	
EFT25957	13/09/2023	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	ESL EMERGENCY SERVICES LEVY 2023/2024 QUARTER 1	\$ 69,889.43	
EFT25958	13/09/2023	EXY PLUMBING & CONTRACTING	UNBLOCK TOILET AND FIX TAP LEAK AT NINGALOO CENTRE	\$ 433.60	
EFT25959	13/09/2023	NGT GLOBAL PTY LTD T/AS VICTORY FREIGHTLINES	FREIGHT CHARGES	\$ 316.80	
EFT25960	13/09/2023	OFFICEWORKS	COVER FOR IPADS - (COUNCIL RECORDINGS AS PER LG REFORM 2023)	\$ 613.95	
EFT25961	13/09/2023	P & G BODY BUILDERS	SUPPLY HYDRRAULIC TANK	\$ 891.00	

Reference	Date	Name	Description	Municipal Account	Trust Account
EFT25962	13/09/2023	PAYWISE PTY LTD	PAYROLL DEDUCTIONS/CONTRIBUTIONS	\$ 911.94	
EFT25963	13/09/2023	SIGNS BY SEASALT	NVC MERCHANDISE	\$ 800.00	
EFT25964	13/09/2023	TNT EXPRESS AUSTRALIA - ACCOUNTS	FREIGHT CHARGES	\$ 853.35	
EFT25965	13/09/2023	WORMALD AUSTRALIA PTY LTD	FIRE PANEL SERVICING	\$ 987.22	
EFT25966	13/09/2023	WESTERN IRRIGATION	RAINBIRD SPRINKLER DECODER	\$ 3,520.00	
EFT25967	18/09/2023	AFFORDABLE SIGNS	SUPPLY WHITEBOARD AND APPLY SIGNAGE AT EXMOUTH SWIMMING POOL	\$ 1,232.00	
EFT25968	18/09/2023	AIRSAFE TRANSPORT TRAINING	DANGEROUS GOODS AWARENESS COURSE	\$ 90.00	
EFT25969	18/09/2023	ALCOLIZER PTY LTD	ALCOLIZER MOUTHPIECES FOR HELIPORT	\$ 654.50	
EFT25970	18/09/2023	AMPAC DEBT RECOVERY	DEBT COLLECTION RECOVERY COSTS	\$ 1,883.60	
EFT25971	18/09/2023	ASM ECLIPSE PTY LTD	NVC MERCHANDISE	\$ 5,892.43	
EFT25972	18/09/2023	AUSTRALIAN SAFETY ENGINEERS	SERVICE BREATHING APPARATUS AND OXYGEN EQUIPMENT	\$ 410.45	
EFT25973	18/09/2023	BOYA EQUIPMENT	PART FOR RIDE ON MOWER	\$ 74.82	
EFT25974	18/09/2023	CARNARVON MOTOR GROUP	EXCHANGE AUDIO UNIT FOR SHIRE VEHICLE	\$ 797.85	
EFT25975	18/09/2023	CJ LORD BUILDING AND RENOVATION WA PTY LTD	REMOVE AND PAINT OVER GRAFFITI AT REC CENTRE & VARIOUS WORKS	\$ 2,343.37	
EFT25976	18/09/2023	CORAL COAST SHADE SAILS	REPAIRS TO POOL AQUA RUN	\$ 217.80	
EFT25977	18/09/2023	DEPARTMENT OF DEFENCE - TREASURY AND BANKING *RENT/WATER*	LEARNMOUTH WATER AND ELECTRICITY RECOVERY COSTS	\$ 29,549.70	
EFT25978	18/09/2023	DEPARTMENT OF TRANSPORT - TRANSPORT CENTRE PERTH	DISCLOSURE OF INFORMATION FEES	\$ 17.60	
EFT25979	18/09/2023	DKM WORKPLACE SOLUTIONS PTY LTD	HR-SUPPORT:SURVEY,INTERVIEWS,PREPARATION CONFIDENTIAL REPORT&RECOMMENDATION	\$ 29,087.57	
EFT25980	18/09/2023	ES2 PTY LTD	CYBER SECURITY AWARENESS TRAINING	\$ 647.06	
EFT25981	18/09/2023	EXMOUTH BUS CHARTERS	BUS TRANSFER FOR SHIRE EMPLOYEE TO ATTEND LIWA CONFERENCE	\$ 75.00	
EFT25982	18/09/2023	EXMOUTH DISTRICT HIGH SCHOOL	REIMBURSEMENT OF ELECTRICITY COSTS AT EXMOUTH HIGH SCHOOL HARD COURTS AUGUST	\$ 240.80	
EFT25983	18/09/2023	EXMOUTH FUEL SUPPLIES	FUEL AND OIL PURCHASES AUGUST 2023	\$ 326.94	
EFT25984	18/09/2023	EXMOUTH HARDWARE & BUILDING SUPPLIES	MONTHLY CONSUMABLES ACCOUNT	\$ 4,163.69	
EFT25985	18/09/2023	EXMOUTH LIQUID WASTE	PUMP OUT DUNES SEPTIC TANK	\$ 955.00	
EFT25986	18/09/2023	EXMOUTH VET CLINIC	TURTLE VET EXPENSES	\$ 616.05	
EFT25987	18/09/2023	EXMOUTH WHOLESALERS	POOL KIOSK ORDER SEPTEMBER, WATER SPRAY PARK CHEMICALS & CLEANING CONSUMABLES	\$ 3,214.90	
EFT25988	18/09/2023	EXY PLUMBING & CONTRACTING	SUPPLY/INSTALL HOT WATER UNIT, UNBLOCK BUNDEGI SEPTIC TANK & VARIOUS WORKS	\$ 8,466.82	
EFT25989	18/09/2023	GASCOYNE OFFICE EQUIPMENT	RICOH COPIER SERVICE JULY 2023	\$ 3,968.99	
EFT25990	18/09/2023	GROUND CONTROL AND GARDENS	PRUNE TREES FROM UNDER POWERLINES	\$ 2,420.00	
EFT25991	18/09/2023	HORIZON POWER - ACCOUNTS	ELECTRICITY CHARGES	\$ 3,356.23	
EFT25992	18/09/2023	HT CLEANING SERVICES PTY LTD	OVERFLOW ABLUTION CLEAN JUNE 2023, JULY 2023 & VARIOUS MONTHLY CLEANING WORKS	\$ 12,361.60	
EFT25993	18/09/2023	IDENTITY SECURITY PTY LTD	IDENTITY SECURITY RENEWAL 01/07/23 - 31/12/23	\$ 1,167.05	
EFT25994	18/09/2023	INMARSAT AUSTRALIA PTY LTD	SATELLITE PHONE CHARGES	\$ 81.05	
EFT25995	18/09/2023	IXOM OPERATIONS PTY LTD	CHLORINE GAS BOTTLE SERVICE FEES	\$ 676.54	
EFT25996	18/09/2023	LANDGATE	GROSS RENTAL VALUATIONS	\$ 393.65	
EFT25997	18/09/2023	MARIHKY TRUST T/A RAY WHITE EXMOUTH	STORAGE UNIT RENT	\$ 400.00	
EFT25998	18/09/2023	MARK'S SIGNS	SHIRE HOUSING POOL SERVICE	\$ 504.63	
EFT25999	18/09/2023	MOORE AUSTRALIA (WA) PTY LTD	RATING SUPPORT SERVICES FOR OWNER OCCUPIER ROLL & FBT RETURN 2022/2023	\$ 7,672.50	
EFT26000	18/09/2023	MYSMART PTY LTD	REPROGRAM ACCESS CONTROL FOR NINGALOO CENTRE	\$ 495.00	
EFT26001	18/09/2023	NAPA (COVS GERALDTON)	FILTERS	\$ 236.58	
EFT26002	18/09/2023	NETSIGHT CONSULTING PTY LTD ATF AM2 TRUST & FM2 TRUST	MYOSH MONTHLY SUBSCRIPTION	\$ 283.80	
EFT26003	18/09/2023	NGT GLOBAL PTY LTD T/AS VICTORY FREIGHTLINES	FREIGHT CHARGES	\$ 257.40	
EFT26004	18/09/2023	NINGALOO HARVEST IGA	STAFF FAREWELL MORNING TEA	\$ 222.50	
EFT26005	18/09/2023	NINGALOO WATER & ICE	NINGALOO NECTAR WATER	\$ 104.00	
EFT26006	18/09/2023	NORCAPE BUILDING COMPANY	30% DEPOSIT FOR CONSTRUCTION OF CRICKET PRACTICE FACILITY	\$ 39,280.56	
EFT26007	18/09/2023	PEMBROKE GRAPHICS	GRAPHICS WORK FOR AQUARIUM INTERPRETIVE SIGNAGE	\$ 2,772.00	
EFT26008	18/09/2023	PERITUS TECHNOLOGY PTY LTD	AIRPORT PARKING MACHINE SOFTWARE AND TRANSACTION FEES	\$ 163.33	
EFT26009	18/09/2023	POOL ROBOTICS PERTH	SERVICE ROBOTIC POOL CLEANING - SWIMMING POOL	\$ 479.40	
EFT26010	18/09/2023	QUALITY PRESS (PREVIOUSLY CLOCKWORK)	BUSINESS CARDS	\$ 275.00	
EFT26011	18/09/2023	QUBE LOGISTICS (AUST) PTY LTD	TRANSPORT CHLORINE BOTTLES	\$ 4,464.46	
EFT26012	18/09/2023	R&L COURIERS	FREIGHT CHARGES	\$ 500.50	
EFT26013	18/09/2023	REGIONAL AIRPORT MANAGEMENT SERVICES PTY LTD	AIRPORT MANAGEMENT SERVICES	\$ 85,462.09	
EFT26014	18/09/2023	SAPIO PTY LTD	MONTHLY IT SUPPORT JOB JUNE 2023	\$ 7,849.96	

Reference	Date	Name	Description	Municipal Account	Trust Account
EFT26015	18/09/2023	SCENT AUSTRALIA PTY LTD	MONTHLY AMBIENT SCENTING FOR NINGALOO CENTRE	\$ 143.00	
EFT26016	18/09/2023	SMART IN DESIGN	NVC MERCHANDISE	\$ 1,387.50	
EFT26017	18/09/2023	STEVEN TWEEDIE	STAFF TRAINING	\$ 1,100.00	
EFT26018	18/09/2023	STANDARDS AUSTRALIA LTD	6 MONTH LICENSE OF AUSTRALIAN STANDARDS X6	\$ 3,030.94	
EFT26019	18/09/2023	TACKLE WORLD EXMOUTH (BLUE WATER)	NADC AQUARIUM FOOD	\$ 257.86	
EFT26020	18/09/2023	TNT EXPRESS AUSTRALIA - ACCOUNTS	FREIGHT CHARGES	\$ 308.30	
EFT26021	18/09/2023	TOLL - TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES	\$ 432.67	
EFT26022	18/09/2023	TOTALLY WORKWEAR MIDLAND	STAFF UNIFORM ORDER	\$ 536.14	
EFT26023	18/09/2023	TOURISM WESTERN AUSTRALIA	TOURISM WA CONTRIBUTION - DISCOUNT AIRFARES MELBOURNE - LEARMONTH	\$ 29,150.00	
EFT26024	18/09/2023	WATER CORPORATION	WATER CHARGES	\$ 3,034.50	
EFT26025	18/09/2023	WESTERN IRRIGATION	CONSUMABLES FOR WASTE WATER SYSTEM	\$ 394.49	
EFT26026	20/09/2023	ALLIED CO COMMERCIAL PTY LTD (ALLIED PUMPS)	FUEL INJECTOR LINES	\$ 126.50	
EFT26027	20/09/2023	CAPRICORN PEST CONTROL	ANNUAL PEST & TERMITE INSPECTIONS, PEST CONTROL	\$ 3,267.00	
EFT26028	20/09/2023	EXMOUTH NEWSAGENCY & TOYWORLD	STATIONARY AND NEWSPAPER PURCHASES AUGUST 2023	\$ 119.08	
EFT26029	20/09/2023	GROUND CONTROL AND GARDENS	PRUNE TREES, POISON AND REMOVE RATTLE TREE & SEED PODS	\$ 1,925.00	
EFT26030	20/09/2023	HORIZON POWER - ACCOUNTS	ELECTRICITY CHARGES	\$ 37,644.36	
EFT26031	20/09/2023	SCOPE BUSINESS IMAGING	PHOTOCOPIER MONTHLY SERVICE AND MAINTENANCE	\$ 3,121.85	
EFT26032	20/09/2023	TOLL - TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES	\$ 32.14	
EFT26033	20/09/2023	WA HOLIDAY GUIDE PTY LTD	MARKETTING FEE FOR BOOKINGS JUNE/JULY 2023	\$ 618.43	
EFT26034	20/09/2023	WATER CORPORATION	WATER CHARGES	\$ 35,865.94	
EFT26035	26/09/2023	COUNCILLOR	COUNCILLOR REMUNERATION QUARTER 1 23/24	\$ 16,205.00	
EFT26036	26/09/2023	COUNCILLOR	COUNCILLOR REMUNERATION QUARTER 1 23/24	\$ 3,406.00	
EFT26037	26/09/2023	COUNCILLOR	COUNCILLOR REMUNERATION QUARTER 1 23/24	\$ 3,556.00	
EFT26038	26/09/2023	COUNCILLOR	COUNCILLOR REMUNERATION QUARTER 1 23/24	\$ 5,809.25	
EFT26039	26/09/2023	COUNCILLOR	COUNCILLOR REMUNERATION QUARTER 1 23/24	\$ 3,556.00	
EFT26040	26/09/2023	COUNCILLOR	COUNCILLOR REMUNERATION QUARTER 1 23/24	\$ 3,406.00	
EFT26041	26/09/2023	EMPLOYEE	REIMBURSEMENT OF TRAVEL COSTS	\$ 775.08	
EFT26042	26/09/2023	COUNCILLOR	REIMBURSEMENT FOR ACCOMMODATION COSTS AT LOCAL GOVERNMENT CONVENTION 2023	\$ 930.00	
EFT26043	26/09/2023	COUNCILLOR	REIMBURSEMENT FOR ACCOMMODATION COSTS AT LOCAL GOVERNMENT CONVENTION 2023	\$ 930.00	
EFT26044	29/09/2023	AAA TRIPLE A ASPHALT	SUPPLY AND DELIVERY OF 10X 1 TONNE BITUMEN BAGS	\$ 10,748.60	
EFT26045	29/09/2023	AC DIVING	REPLACEMENT DIVE HOOKAH FILTER CARTRIDGE	\$ 85.70	
EFT26046	29/09/2023	ATOM SUPPLY / GERALDTON INDUSTRIAL SUPPLIES	STAFF PPE ORDER	\$ 546.61	
EFT26047	29/09/2023	AUSTRALIAN TAXATION OFFICE	FBT FY 2022/2023 PENALTY	\$ 901.00	
EFT26048	29/09/2023	AQUA BLUE DISTRIBUTION	FOOD FOR AQUARIUM STOCK	\$ 2,193.86	
EFT26049	29/09/2023	EMPLOYEE	REIMBURSEMENT OF PHONE, INTERNET AND TRAVEL COSTS	\$ 6,878.88	
EFT26050	29/09/2023	CAPRICORN PEST CONTROL	ANNUAL PEST INSPECTION	\$ 506.00	
EFT26051	29/09/2023	CARROLL & RICHARDSON FLAGWORLD PTY LTD	PURCHASE OF FLAGS FOR NINGALOO CENTRE FLAG POLES	\$ 1,296.19	
EFT26052	29/09/2023	CJ LORD BUILDING AND RENOVATION WA PTY LTD	REPLACEMENT OF SHELF AT LEARMONTH AIRPORT KIOSK	\$ 1,665.98	
EFT26053	29/09/2023	DIRECT TRADE SUPPLY PTY LTD	HINGES FOR SEWERAGE FARM	\$ 158.40	
EFT26054	29/09/2023	DUNNINGS FUEL	DIESEL FUEL PURCHASE	\$ 40,167.93	
EFT26055	29/09/2023	EXMOUTH BUS CHARTERS	AIRPORT SHUTTLE SERVICE FEE SEPTEMBER 2023	\$ 6,000.00	
EFT26056	29/09/2023	EXMOUTH HARDWARE & BUILDING SUPPLIES	MONTHLY CONSUMABLES ACCOUNT	\$ 243.40	
EFT26057	29/09/2023	EXMOUTH NETBALL ASSOCIATION	SHIRE DONATION FOR GALA AWARDS	\$ 500.00	
EFT26058	29/09/2023	EXMOUTH SENIOR CITIZENS CLUB	SHIRE PRESIDENT GRANT FOR HOLDING DAFFODIL DAY MORNING TEA	\$ 500.00	
EFT26059	29/09/2023	EXY PLUMBING & CONTRACTING	REPLACE FAILED GAS REGULATOR AT SHIRE HOUSING	\$ 521.87	
EFT26060	29/09/2023	EMPLOYEE	REIMBURSEMENT OF PHONE, INTERNET AND FUEL COSTS	\$ 1,001.86	
EFT26061	29/09/2023	HT CLEANING SERVICES PTY LTD	ADDITIONAL NINGALOO CENTRE CLEAN FOR SCHOOL HOLIDAYS	\$ 105.49	
EFT26062	29/09/2023	ILLION TENDERLINK	TENDERLINK ADVERTISING VIA PORTAL FOR 23/24 FY RFQS AND RFTS	\$ 363.00	
EFT26063	29/09/2023	KLEENIT PTY LTD	PRESSURE CLEANING OF ROSS STREET MALL AND THEW STREET PATHWAY	\$ 4,620.00	
EFT26064	29/09/2023	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	LOCAL GOVERNMENT PROFESSIONALS MEMBERSHIP 2023-2024	\$ 531.00	
EFT26065	29/09/2023	LOCAL LARRIKIN	NVC MERCHANDISE	\$ 10,142.00	
EFT26066	29/09/2023	COUNCILLOR	REIMBURSEMENT OF COSTS ATTENDING WALGA LOCAL GOVERNMENT WEEK 2023	\$ 138.39	
EFT26067	29/09/2023	MUMBY'S AUTO ELECTRICAL AND AIR CONDITIONING	BATTERY FOR RUBBISH TRUCK	\$ 790.00	

Reference	Date	Name	Description	Municipal Account	Trust Account
EFT26068	29/09/2023	NETSIGHT CONSULTING PTY LTD ATF AM2 TRUST & FM2 TRUST	MYOSH MONTHLY SUBSCRIPTION	\$ 283.80	
EFT26069	29/09/2023	OFFICEWORKS	MONTHLY PRINTING AND STATIONARY ORDER	\$ 1,288.15	
EFT26070	29/09/2023	OMNICOM MEDIA GROUP PTY LTD	NEWSPAPER ADVERTISING RF 04/2023, RF 05/2023, EOI 01/2023 & BUSHFIRE CONTROL	\$ 2,409.99	
EFT26071	29/09/2023	PATHWEST LABORATORY WA	DRUG AND ALCOHOL SCREEN	\$ 99.00	
EFT26072	29/09/2023	RAPISCAN SYSTEMS PTY LTD	TRAVEL AND LABOUR CHARGES FOR MAINTENANCE ON RAPISCAN SYSTEM	\$ 3,969.46	
EFT26073	29/09/2023	RECREATIONAL R&D PTY LTD T/A ASPIRE PAINTING CONTRACTORS	REPAINT WALLS AND CEILING TO AIRPORT KIOSK & STORE	\$ 4,088.81	
EFT26074	29/09/2023	SAPIO PTY LTD	MONTHLY IT SUPPORT JOB	\$ 8,801.56	
EFT26075	29/09/2023	TNT EXPRESS AUSTRALIA - ACCOUNTS	FREIGHT CHARGES	\$ 685.79	
EFT26076	29/09/2023	UNICARD SYSTEMS PTY LTD	PASS PRINTER CARDS AND CARTRIDGES FOR POOL PASSES	\$ 220.88	
EFT26077	29/09/2023	WATER CORPORATION	WATER CHARGES	\$ 3,620.58	
EFT26078	29/09/2023	WEST COAST SPORTING SURFACES PTY LTD	RESURFACE BASKETBALL COURT AND REPLACE BACKBOARD AND RING	\$ 29,480.00	
EFT26079	29/09/2023	WORMALD AUSTRALIA PTY LTD	PROGRAM CHANGES TO NINGALOO CENTRE FIRE PANEL	\$ 1,375.00	
EFT	05/09/2023	SIAM BETTER HEALTH CO - KULJIR LAOPRASERT	NVC MERCHANDISE	\$ 4,058.00	
EFT	21/09/2023	SIAM BETTER HEALTH CO - KULJIR LAOPRASERT	NVC MERCHANDISE	\$ 2,427.00	
EFT	21/09/2023	SIAM BETTER HEALTH CO - KULJIR LAOPRASERT	NVC MERCHANDISE	\$ 2,380.00	
					\$ -
				\$ 1,518,690.58	
	25/08/2023	PROWL	REFUND MEDIA MONITORING TOOL	-\$ 6,161.27	
	27/08/2023	MAILCHIMP	SUBSCRIPTION FEE	\$ 204.97	
	27/08/2023	NANUTARRA ROADHOUSE	FUEL FOR PLANT # P135	\$ 232.31	
	30/08/2023	CREATE STUDIO	CONTENT CREATION APPLICATION	\$ 156.12	
	30/08/2023	CREATE STUDIO	CONTENT CREATION APPLICATION	\$ 107.83	
	31/08/2023	APPLE.COM	COUNCIL RECORDING EQUIPMENT	\$ 6,588.00	
	01/09/2023	QANTAS	FLIGHTS - LOCAL GOVERNMENT WEEK	\$ 494.21	
	06/09/2023	CANVA	GRAPHIC DESIGN PROGRAM (ANNUAL SUBSCRIPTION)	\$ 164.99	
	10/09/2023	ARTICLY.AI	AI WRITING ASSITANT	\$ 46.92	
	11/09/2023	UPWORK	CONTENT CREATION (NEW) EXPLORE EXMOUTH	\$ 696.05	
	11/09/2023	LOOMLY	SOCIAL MEDIA AUDIT & SCHEDULING ANNUAL	\$ 2,503.27	
	15/09/2023	FACEBOOK	ADVERTISEMENT	\$ 88.99	
	15/09/2023	QANTAS	FLIGHTS - LOCAL GOVERNMENT WEEK CHANGE FEE	\$ 63.81	
	15/09/2023	QANTAS	FLIGHTS - LOCAL GOVERNMENT WEEK CHANGE FEE	\$ 99.00	
	17/09/2023	CROWN METROPOL PERTH	ACCOMMODATION - LOCAL GOVERNMENT WEEK COUNCILLOR	\$ 937.91	
	17/09/2023	CROWN METROPOL PERTH	ACCOMMODATION - LOCAL GOVERNMENT WEEK	\$ 1,279.79	
	17/09/2023	TAXI CABS	TAXI - LOCAL GOVERNMENT WEEK CHIEF EXECUTIVE OFFICER	\$ 38.01	
	19/09/2023	AMAZON MARKETPLACE	ICT HARDWARE	\$ 24.99	
	20/09/2023	CROWN METROPOL PERTH	LOCAL GOVERNMENT WEEK COUNCILLOR	\$ 38.32	
	21/09/2023	CROWN METROPOL PERTH	ACCOMMODATION - LOCAL GOVERNMENT WEEK CHIEF EXECUTIVE OFFICER	\$ 282.00	
	21/09/2023	GM CABS	TAXI - LOCAL GOVERNMENT WEEK	\$ 26.99	
	21/09/2023	BUSINESS NEWS	EVENT TICKET - SECTOR BRIEFING THE FUTURE OF AGED CARE - CR ALLSTON	\$ 165.00	
	24/09/2023	ADOBE	ADOBE SUITE	\$ 83.58	
	25/09/2023	UPWORK	GRAPHIC DESIGN TANTABIDDI TRAVELLING GALLERY PROMOTIONAL/WALLS	\$ 909.05	
	27/09/2023	WESTPAC	CARD FEE	\$ 18.25	
			TOTAL CREDIT CARD CEO	\$ 9,089.09	
	31/08/2023	QANTAS	RETURN FLIGHTS FOR CEO PERFORMANCE REVIEW CONSULTANT	\$ 1,339.59	
	31/08/2023	QANTAS	FLIGHT FOR COUNCILLOR TO ATTEND LOCAL GOVERNMENT WEEK CONVENTION	\$ 631.16	
	20/09/2023	KOPPERS WOOD PRODUCT	PINE BUILDING POLES	\$ 675.84	
	27/09/2023	WESTPAC	CARD FEE	\$ 18.25	
			TOTAL CREDIT CARD EMIS	\$ 2,664.84	
	31/08/2023	AUSTRALIAN INSTITUTE OF BUILDING SURVEYORS	ACCREDITED MEMBER RENEWAL	\$ 1,210.00	
	04/09/2023	APPLE.COM	APPLE MUSIC SUBSCRIPTION FOR NVC	\$ 19.99	
	04/09/2023	QANTAS	RETURN FLIGHTS FOR COUNCILOR TO ATTEND AUSTRALIAN TOP TOURISM AWARDS 2023	\$ 1,622.07	
	06/09/2023	GALLERY 6707	STAFF FAREWELL GIFT	\$ 250.00	

Reference	Date	Name	Description	Municipal Account	Trust Account
	07/09/2023	HEROKU	HOSTING FOR NADC CMS INTERPRETATIONS DISPLAY	\$ 16.20	
	10/09/2023	REZDY	MONTHLY NVC BOOKING AGENT SUBSCRIPTION	\$ 288.31	
	11/09/2023	NIB HEALTH FUNDS	FRAUDULENT TRANSACTION	\$ 3.83	
	16/09/2023	BURBURY HOTEL	ACCOMMODATION FOR COUNCILOR TO ATTEND AUSTRALIAN TOP TOURISM AWARDS 2023	\$ 745.01	
	16/09/2023	NIB HEALTH FUNDS	FRAUDULENT TRANSACTION	\$ 1.00	
	17/09/2023	COW AND THE MOON	FRAUDULENT TRANSACTION	\$ 300.00	
	20/09/2023	EG GROUP	FUEL FOR PLANT # P125	\$ 82.29	
	21/09/2023	EBAY	NVC MERCHANDISE JEWELLERY PRICE LABELS	\$ 17.44	
	22/09/2023	AUTOPRO	SHIRE PLANT # P125 INSPECTION AND MAINTENANCE	\$ 52.90	
	22/09/2023	SP CYGNETT	POWER BANKS	\$ 174.00	
	23/09/2023	GETSLING	MONTHLY NVC ROSTER SUBSCRIPTION	\$ 40.19	
	23/09/2023	SILVER SERVICE TAX	FRAUDULENT TRANSACTION	\$ 148.23	
	23/09/2023	NIB HEALTH FUNDS	FRAUDULENT TRANSACTION	\$ 5.99	
	24/09/2023	NIB HEALTH FUNDS	FRAUDULENT TRANSACTION	\$ 4.99	
	27/09/2023	WESTPAC	CARD FEE	\$ 18.25	
			TOTAL CREDIT CARD DCEO	\$ 5,000.69	
	07/09/2023	TEAMVIEWER	ANNUAL TEAMVIEWER SOFTWARE SUBSCRIPTION	\$ 764.28	
	10/09/2023	STARLINK	STARLINK MONTHLY INTERNET SERVICE	\$ 174.00	
	12/09/2023	AUTODESK	RENEWAL OF ANNUAL SUBSCRIPTION OF AUTODESK CIVIL 3D	\$ 3,723.50	
	22/09/2023	BILLABONG ROADHOUSE	FUEL FOR PLANT # P140	\$ 237.35	
	22/09/2023	WESTPAC	CARD FEE	\$ 18.25	
			TOTAL CREDIT CARD EMCS	\$ 4,917.38	
			TOTAL CREDIT CARD PURCHASES	\$ 21,672.00	
			TOTAL PAYMENTS	\$ 1,655,624.25	