



# Attachments

Ordinary Council Meeting  
21 September 2023



## MULTIPLE DOG APPLICATION PROPERTY INSPECTION / RANGER REPORT

Date Issued: 28/08/2023

### APPLICANT'S DETAILS

**Name:** Shani COLLINS

**Address:** 43 Skipjack Circle, Exmouth WA 6707

**Phone:**

	Breed	Name	Sex	Age	Sterilised	Animal & Rego #	Animal M/C #
1	Husky Shephard X	Floki	M	1.10Y	Yes		
2	German Shorthair Pointer	Mindie	F	11.7Y	Yes		
3	American Staffy	Tank	M	10.5Y	Yes		

How was the NEW dog acquired and for what reason? (e.g. gift, bought, pet, security)	What is the condition and health of the dogs?	What training has the dog undertaken?	How often is the dog exercised and for how long?
New roommate moved in.	All healthy, good weight and no medical issues.	None.	Older dogs walked twice a week. Floki walked once a day as he is younger/more energy.

1. **PHOTOS TAKEN**
2. **How did the dogs generally behave during the inspection?**  
Fine, no issues or aggression shown.

3. **Did the applicant demonstrate an ability to control the dogs?** Yes  No
4. **How often and for how long are the dogs left unsupervised?**  
Not long, owners have short shifts.
5. **What access to food, water and shelter is provided to the dogs?**  
Dogs have aircon, shelter, walk and lots of food provided.
6. **What areas are the dogs allowed access to?** Access to both inside and outside the house. Yes
7. **Approximately how big is the area available to the dogs?**  
Large backyard.
8. **Describe the yard (e.g. grassed, paved, concrete)?**  
Gravel, concrete. No grass (Dog TANK is allergic)
9. **Is there evidence of dog refuse in the yard?** Yes  No
10. **Are there dog odours in the yard?** Yes  No
11. **What is the general condition of the area the dogs have access to?**  
Nice, no issues.
12. **Describe the condition of the boundary fences and gates (e.g. material, height, condition)?**  
Colourbond fencing. Very high. Sturdy.
13. **Are the fences and gates capable of containing the dogs?** Yes  No
14. **Details of previous history / infringements**  
None.
15. **Officer's Recommendations / Comments?**  
No issues.  
Recommend application gets approved.

**INSPECTION DATE: 28/8/23**

## RECOMMENDATION OF COMPLIANCE AND EMERGENCY SERVICES COORDINATOR

ADDRESS 43 Skipjack Circle, Exmouth WA 6707

APPROVAL

Yes

No

Comments: If approved council reserve the right to rescind the approval if the new dog become a nuisance or is not properly cared for. Currently responsible dog owners with 2 older dogs on lifetime Exmouth registrations and sufficient space including the house (approximately 360m<sup>2</sup>) and fencing for a third dog.

DATE: 04/09/2023







DIRECTION  
128 deg(T)

ACCURACY 11 m  
DATUM WGS84

Exmouth

2023-08-28  
14:13:02+08:00



DIRECTION  
286 deg(T)

ACCURACY 6 m  
DATUM WGS84

Exmouth

2023-08-28  
14:13:26+08:00



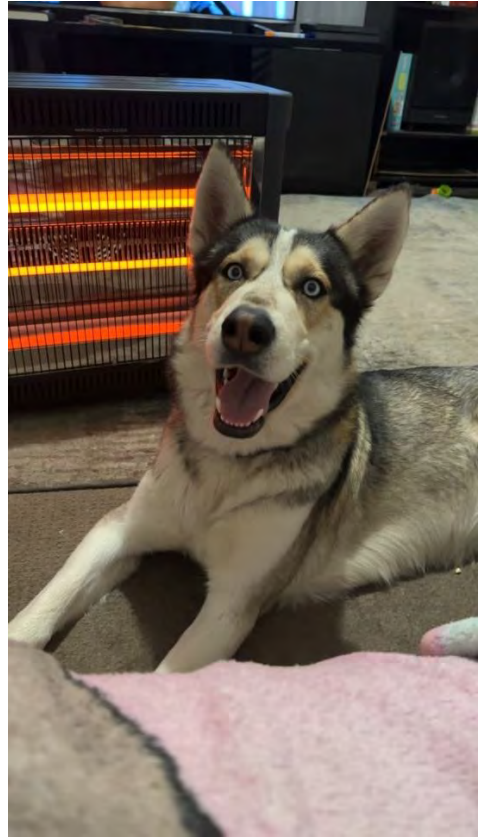
ACCURACY 8 m  
DATUM WGS84

21.91979°S  
114.11785°E

DIRECTION  
328 deg(T)

2023-08-28  
14:15:25+08:00

Exmouth





## 6.8 - Advertising Signs, Town Centre Public Space & Outdoor Eating Permits

Adoption		
Date	Meeting	Council Decision
28/05/20	OCM	08-0520
Review Details		
Date	Meeting	Council Decision
25/06/20	OCM	02-0620
26/11/20	OCM	03-1120
27/05/21	OCM	05-0521
30/06/22	OCM	02-0622
Delegation		
No.	Title	

### 1. POLICY STATEMENT

The Shire of Exmouth encourages local businesses to partner in continually improving the presentation of Exmouth as the State's premier tourism town. In addition to its own efforts to enhance the visual amenity of the town the local government actively invites local businesses to create improved retail and hospitality vibrancy through this business-friendly advertising signage and trading permits policy.

This policy sets out the matters the local government will consider when assessing applications for advertising signs, town centre public space and outdoor eating space permits.

It has been prepared to support and be read in conjunction with Clause 4.31 of the Shire of Exmouth Local Planning Scheme No.4 (The Scheme). The Scheme requires the submission of an application for Development Approval only for non-exempt advertisements.

Local businesses are required to submit applications for the Town Centre Public Space and Outdoor Eating permits.

This policy is supported and should be read in conjunction with the individual guidelines for;

- Advertising Signage Guidelines
- Town Centre Public Space Permit Guidelines
- Outdoor Eating Guidelines
- Booking Temporary Banner Display Guidelines

### 2. POLICY OBJECTIVES

1. To assist local businesses, create vibrancy, enhance amenity and maximize business opportunities whilst reinforcing the positioning of Exmouth as a unique visitor destination.
2. To ensure that the display of advertising signs on properties complements the surrounding area without impacting on public safety and access.
3. To encourage local food businesses to create and manage quality outdoor dining areas without impacting on public safety or access.
4. To ensure consistent policy and clearly set out the requirements of the Shire of Exmouth for applicants making an application for advertising signage, use of town centre public space and outdoor eating areas.
5. To guide the design, materials and siting of advertising structures and signs in the local government



area.

6. To provide improved opportunities and clear guidelines for local community and sporting groups to advertise events and activities.
7. To decrease bureaucratic procedures, restrictions and constraints, as well as legal and jargonistic guidelines.

### 3. DEFINITIONS

Unless otherwise defined, words and expressions in this policy are as defined in *Schedule 1* of the Shire of Exmouth Local Planning Scheme No.04. Definitions are included in respective supporting guideline documents.

## 4. GENERAL PROVISIONS

### 4.1 Advertising Signs

Businesses within the local government area are encouraged to create high quality advertising signage that complements the surrounding settings and reinforces the positioning of Exmouth as a tourism town. The Advertising Signage Guidelines details what is permitted and promotes adherence to public safety and access.

### 4.2 Town Centre Public Space

Commercial operators within the town centre are provided the opportunity to use the public space immediately in front of their respective tenancy. The **"Town Centre Public Space Permit"** encourages traders to use the public space immediately in front of their tenancy for advertising, merchandising or seating as detailed in the Shire's Town Centre Public Space Permit Guidelines. Applicants must have and maintain Public Liability Insurance of not less than \$20 million.

### 4.3 Outdoor Eating Permit

Food businesses within the local government area that meet stated qualifying criteria are encouraged to create high quality outdoor dining areas in public spaces via the **"Outdoor Eating Permit"**.

This policy endorses the Outdoor Eating Guidelines, failure to comply with these guidelines will result in the permit being cancelled or enforcement action taken.

To operate an outdoor eating area the following criteria applies:

1. You are a registered food business with the Shire of Exmouth.
2. Have a tenancy fronting the public place where the outdoor dining will be situated.
3. Have clear and unobstructed access and views of the area.
4. All relevant fees have been paid in respect to the permit area.
5. Maintain Public Liability insurance of not less than \$20 million dollars.
6. The Shire's Outdoor Eating Permit Guidelines are complied with.

### 4.4 Temporary Banner Display Advertising

The local government offers dedicated banner display infrastructure at nominated high profile locations within the township for use primarily by local community and sporting groups for the short-term promotion of events and activities.

The use of dedicated banner infrastructure is managed by the local government's **"Booking Banner Sites Guidelines"**.





# Advertising Signage Guidelines

Version: FINAL - OCM 28 May 2020

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## Introduction

The Shire of Exmouth encourages local businesses to create vibrancy, enhance amenity and maximise business opportunities whilst adhering to these tourism friendly advertising signage guidelines.

These Guidelines are set under the Shire of Exmouth's Advertising Signs, Town Centre Public Space & Outdoor Eating Permits Policy.

## Objectives

The objective of these guidelines is to ensure that the display of advertising signs on properties complements the surrounding area without impacting on public safety and access.

To achieve the above the Guidelines will give due regard to:

- The Shire of Exmouth's Disability Access and Inclusion Plan July 2015.
- The Shire of Exmouth's Strategic Community Plan – Exmouth 2030.
- Clause 4.31 of the Shire of Exmouth Local Planning Scheme No.4

## Who do the Guidelines apply to?

The guidelines apply to:

- Advertising signs on all land zoned or reserved pursuant to the Shire of Exmouth Operative Local Planning Scheme.
- In accordance with Clause 61(1)(h) of the Planning and Development (Local Planning Schemes) Regulations 2015 development approval is not required for signs that are identified as exempted signs under Exemptions of this guideline or expressly comply with the General Provisions and Specific Requirements under General Provisions and Specific Requirements (Table 1) of this guideline.
- Where there is any inconsistency between this Advertising Signage policy and guidelines and the local government's Structure Plans, Local Development Plans and Special Control Areas then the provisions within those documents shall prevail.
- Where a sign does not require development approval under this Policy and Guidelines it should be noted that a building permit may still be required in certain circumstances and is to be obtained separately from the local government's Building Services. A building permit is to document the methods of construction and how the sign is to be affixed to a building or the ground.
- Where a sign type is proposed that is not prescribed in the Policy it will be considered on its merits and assessed against the criteria outlined in Variations of this guideline.

## General Provisions

1. Advertisements will not be approved on properties primarily used for residential purposes where the advertisement does not pertain to a relevant home-based business unless otherwise provided for in this Policy Guideline.
2. Where a commercial activity (specifically excluding home based businesses) has been

approved on land zoned Residential under the Shire's Local Planning Scheme, signage proposals shall be assessed against the criteria within Table 1 of this Guideline.

3. Advertisements shall be located such that traffic and pedestrian safety is not compromised.
4. Advertisements shall not contain any obscene or offensive information or illustration.
5. Advertisements shall not impede pedestrian or vehicle movements.
6. Advertisements associated with new commercial, industrial or mixed-use developments with multiple tenancies are to be accompanied with a wider signage strategy for the site.
7. The local government supports the tourism collaboration principle of local businesses cross promoting each other products and services. Third party advertising is permitted on public space within the town centre via permit, and all private land with the exception of land zoned Residential where General Provision 1. as detailed above prevails.
8. No advertising signs are permitted within the road reserve.
9. No advertising signs are permitted in public space without approval excluding the town centre public space permit areas and Shire temporary banner display locations.
10. Where signs are illuminated they will:
  - i. not cause a nuisance, by way of light spillage to abutting sites;
  - ii. not comprise flashing, intermittent or running lights, or change more than once in every 5- minute period;
  - iii. not interfere with or be likely to be confused with, traffic control signals;
  - iv. have any boxing or casing in which it is enclosed constructed of non- combustible material;
  - v. have its electrical installation constructed and maintained to the satisfaction of the relevant electricity supply authority;
  - vi. be maintained to operate as an illuminated sign; and
  - vii. not have a light of such intensity as to cause annoyance to the public.
11. Where the policy refers to a maximum area and the advertisement sign involved has more than one visible face the measurement identified is applicable to each face.
12. Street numbering to be clearly visible and incorporated into signage wherever possible.



## Exempted Advertisements

The following signs are specifically exempt from the requirement to obtain development approval:

- a) Signs implemented in accordance with legislated requirements;
- b) Signs erected by a public authority or on its behalf for the primary purpose of public safety or information and/or the direction and control of people, animals or vehicles;
- c) All advertisements erected, placed or displayed within buildings which cannot ordinarily be seen by a person outside of those buildings;
- d) All classes of building, one (1) advertisement sign containing the name, number or address of the building, the purpose for which the building is used or the name or address of the managing agent thereof, with a maximum area of 0.2 square metres;
- e) Home based business signs not exceeding 0.2m<sup>2</sup> in area;
- f) Temporary (48 hours prior, removed within 48 hours after) erection or installation of electoral advertisements as provided in clause 61(1)(g) of the deemed provisions;
- g) Temporary banner signs erected on dedicated Shire local community and sporting group banner sign infrastructure. Complete and submit local government's "Booking Temporary Banner Display" form required and adherence to guidelines.
- h) Real Estate signs not exceeding 6m<sup>2</sup> in area in residential zoned areas (noting that greater allowances are permitted where 'Development Signs' are involved as per General Provisions of this guideline.
- i) Real Estate signs not exceeding 12m<sup>2</sup> in commercial/industrial zoned areas (noting that greater allowances are permitted where 'Development Signs' are involved as per Specific Requirements of the guideline); and
- j) Home Open for inspection signs.

## SPECIFIC REQUIREMENTS

**TABLE 1: ACCEPTABLE STANDARDS FOR VARIOUS SIGN TYPES**

SIGN TYPE AND DEFINITION	DIAGRAM	REQUIREMENTS
<p><b>HOARDING (BILLBOARD) SIGN</b></p> <p>A detached or detachable structure other than a pylon or monolith sign, that is erected for the sole purpose of displaying a sign or signs and includes a poster panel, a wall panel or an illuminated panel but does not include a hoarding erected as a barrier or screen on a building site</p>		<ul style="list-style-type: none"> <li>• Is limited to a maximum of one sign per lot.</li> <li>• Is not to exceed 10m<sup>2</sup> in area.</li> <li>• Is to be no less than 1.2m or greater than 2.5m above ground level.</li> <li>• Is not permitted within the Residential, Rural and Special Rural zone.</li> <li>• Is not to be erected in the area between any building and any street boundary of a lot except with the approval of the local government.</li> <li>• Is not permitted if there is a monolith sign or pylon sign on the same lot.</li> <li>• Is to be located wholly within the boundaries of the land.</li> </ul>



## MONOLITH SIGN

A sign that is not attached to a building or any other structure and with its largest dimension being vertical. Such a sign may consist of a number of modules and is generally uniform in shape from ground level to the top of the sign.



- Is limited to a maximum of one monolith sign per lot, unless it is a corner lot where one sign per lot frontage may be permitted.
- Is not permitted where there is an existing pylon sign or hoarding sign on the same lot.
- Where there is more than one business tenancy on the lot, the sign shall be designed to accommodate advertising requirements of all tenancies.
- Is to have a maximum depth of 0.5m.
- If the lot frontage is less than 71m, then a sign shall be limited to 7.5m in height and 2.5m in width.
- If the lot frontage is between 71m and 100m, then a sign shall be limited to 9m in height and 3m in width.
- If the lot frontage is above 101m, then a sign shall be limited to 10.5m in height and 3.5m in width.
- Is to be setback 1m from any crossover.
- Is to be located wholly within the lot boundary.
- Is to be no higher than 3m in height and 1.5m in width for commercial uses within a Residential zone.
- Is to be located wholly within the boundaries of the land.

### PORTABLE SIGN

A sign not permanently attached to the ground or to a structure, wall, fence or building and including but not limited to a sandwich board sign consisting of two sign boards attached to each other at the top or elsewhere by hinges or other means.



- Is to be no higher than 1.2m above ground level.
- Is not to exceed 2m<sup>2</sup> in area per sign (total area where sign has a double side) with a maximum 1m<sup>2</sup> on any one side.
- Multiple A frames are permitted.
- Is to be secured and stabilized, removed outside normal business hours or left appropriately secured.
- Is to be located wholly within the boundaries of the land and not permitted within public space nor within the road reserve.
- May be displayed by tenants obtaining and adhering to conditions of a Town Centre Public Space Permit.

### PRODUCT DISPLAY SIGN

A product or object displayed for the purposes of advertisement or a sign which is applied or otherwise attached or placed on a vehicle. For the purpose of the term a vehicle includes a car, truck, boat, trailer, caravan, machinery, and the like whether moveable or not.



- Is limited to a maximum of one sign per lot.
- Is located wholly within the boundaries or a lot.
- Be placed so as not to cause any interference, whether directly or indirectly, to vehicular traffic or pedestrians.
- Is to have no moving parts.
- Has a maximum vertical dimension or horizontal dimension of 2m.
- Is only permitted within Industrial zones (including Service Commercial zone).
- Multiple business vehicles displaying business name and parking within the boundaries of the lot where the business is approved to operate are permitted.

## PYLON SIGN

A freestanding and elevated sign supported by one or more posts, which is not attached to a building.



- Is limited to a maximum of one pylon sign per lot, unless it is a corner lot where one sign per lot frontage may be permitted.
- Is not permitted where there is an existing monolith or hoarding sign on the same lot.
- Where there is more than one business tenancy on the lot, the sign shall be designed to accommodate advertising requirements of all tenancies.
- Is not permitted within a Residential zone.
- When a lot has an area up to 5000m<sup>2</sup> and one tenancy, a pylon sign shall be limited to 4m<sup>2</sup> in area, 6m in height and 2.5m in any dimension.
- When a lot has an area up to 5000m<sup>2</sup> and more than one tenancy, a pylon sign shall be limited to 5m<sup>2</sup> in area, 7.5m in height and 3m in any dimension.
- When a lot has an area over 5000m<sup>2</sup>, a pylon sign shall be limited to 6m<sup>2</sup> in area, 9m in height and 3m in any dimension.
- Is to be located wholly within the lot boundary.
- Is to have a minimum clearance of 2.7m to ground level



### DEVELOPMENT SIGN

A sign mounted on one or more support poles, erected on a lot with an approved subdivision or development, displaying information about the project such as its name, the plan of subdivision or development, its features, sales and real estate agency contact details.



- Is to be limited to one sign on the site.
- Is to be restricted to 6m<sup>2</sup> in area for single residential developments.
- Is to be restricted to 12m<sup>2</sup> in area and a maximum dimension of 4m for multiple dwelling residential developments, commercial and industrial projects.
- Is to be restricted to 20m<sup>2</sup> in area and a maximum dimension of 6m for larger developments or redevelopment projects involving shopping centres, office or other buildings exceeding 3 stories in height.
- Is only to be in place for the duration of the construction works / development / transaction period.

### DISPLAY HOME SIGN

A sign erected on a lot on which a display home has been erected



- Is limited to one sign per display home
- Is not to exceed 2m<sup>2</sup> in area per display home.
- Is to be no higher than 4m above ground level.
- Is not to be illuminated after 9:00pm.
- Is to be removed on the cessation of the Display Home use.



### CREATED ROOF SIGN

A sign which is affixed to the fascia or parapet, or forms part of a projection above the eaves or ceiling of the building and complements the architectural style of the building, but does not include a Roof Sign



- Is to be limited to one sign per tenancy on a lot.
- Is not to project more than 300mm from the portion of the building it is attached.
- Is not to be within 600mm of either end of the fascia, roof or parapet of the building.
- Maximum areas in accordance with the **Table A**.

**Table A**

Height	Area
<7.5m	3m <sup>2</sup>
7.5m – 9m	4.9m <sup>2</sup>
>9m	6m <sup>2</sup>

### PROJECTING SIGN

A sign attached to a projection (such as a verandah) or projects more than 300mm from a wall of the building below the eaves or ceiling height.



#### All Projecting Signs


- Is limited to one sign per tenancy on a lot other than any Projecting Signs which are attached to the fascia of a verandah.
- Is to have a minimum clearance of 2.4m to ground level.

#### Projecting Sign attached to verandah:

- Is not to project beyond the outer frame or surround of the fascia.

#### Projecting Sign underside of verandah:

- Is not to exceed 2.4m in length.
- Is not to weigh in excess of 50kg.
- Is not to be within 3m of another such sign attached to the underside of the same verandah.

		<ul style="list-style-type: none"> <li>• Is to be at right angles to the front street boundary except on a corner lot where the signs may be so placed to be visible from both streets.</li> <li>• Is not to project beyond the outer frame or surround of the verandah.</li> </ul> <p><u>Projecting Sign attached directly to a building:</u></p> <ul style="list-style-type: none"> <li>• Is not to project more than 1m from the wall and not to exceed 4m<sup>2</sup> in area.</li> <li>• Is not to be placed within 2m of either end of the wall to which they are attached.</li> <li>• Is not to project above the top of the wall to which they are attached.</li> </ul>
<p><b>ROOF SIGN</b></p> <p>A sign erected on or attached to the roof of a building.</p>		<ul style="list-style-type: none"> <li>• Is not at any point to be closer than 4m to the ground.</li> <li>• Is not to extend laterally beyond the external walls of the building.</li> <li>• The maximum height of the sign shall be limited to 20% of the height of the building at the point where the sign is to be fixed, to a maximum height of 2.5m.</li> <li>• Is limited to one sign per building.</li> <li>• Is only permitted within Industrial zones.</li> </ul>

## TETHERED SIGNS

A sign which is suspended from or tethered to any structure, tree, pole (with or without supporting framework) or ground and made of paper, plastic, fabric or similar materials. The term includes lighter than air aerial devices, inflatables, bunting, banners, flags and kites.



### Tethered Signs (not including inflatable devices):

- Is limited to a maximum of one sign per street frontage on any lot.
- Is to be wholly located within the boundaries of the lot.
- Is to have a maximum vertical dimension of 0.75m and a maximum area of 2m<sup>2</sup>.
- Is not to be greater than 8 metres from ground level.
- Is not to be within 10m of a Pylon or Monolith sign.

### Tethered Signs (including inflatable devices):

- Is limited to a maximum of one sign per lot.
- Not exceed 6m in diameter or 6m in height.
- Is to be erected for no more than 28 days in aggregate for any one calendar year.

## WALL SIGN

A signboard or panel used for displaying a posted or painted message and affixed to or adjoining the wall of a business premises or erected on the forecourt of any business premises.



- Is not to exceed 25% of the area of each building façade or fence frontage.
- If placed over door openings, or projects from the wall in excess of 30mm, to have a minimum clearance of 2.7m.
- Is not to be within 600mm of either end of the wall to which it is attached.
- Is not to project above the top of the wall.

## WINDOW SIGN

A sign affixed to either the interior or exterior of the glazed area of a window



Within the (Commercial) Centre Zones:

- is not to exceed 25% of the total area of all windows facing a street; and
- lettering height for the window is not to exceed 1m.



## Variations

The signs that do not comply with Table 1 above are generally deemed unacceptable unless it is established that a particular standard or provision in this guideline is unreasonable or undesirable in the particular circumstances of the case. In order for the local government to determine the merits in such instances a development application will need to be lodged identifying any exceptional circumstances involved and include justification against the following performance criteria that the signage proposal:

- (a) is clear, simple and concise;
- (b) is compatible with existing signage on the site and within the surrounding area and will not obscure existing signage on adjacent tenancies;
- (c) will not result in the creation of an unacceptable level of visual clutter within the area, to the detriment of visual amenity;
- (d) is appropriate to the locality and surrounding land uses, in terms of its size, location and design;
- (e) will not result in an adverse impact upon the character or historical significance of the surrounding area;
- (f) is designed to complement the architectural style and character of the building, site or area;
- (g) will not compromise traffic or pedestrian safety;
- (h) will not result in unacceptable light spill on to abutting sites;
- (i) will not pose a threat to public safety or health; and
- (j) does not contain obscene or offensive information or illustration.



# Town Centre Public Space Permit Guidelines

Version: FINAL - OCM 28 May 2020  
REVISED FINAL – OCM 27 May 2021

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## Introduction

The Shire of Exmouth supports the development of the town centre as the primary focus for retail and hospitality services for local residents and visitors to Exmouth.

To sustain our tourist town into the future, it requires a healthy and vibrant commercial town centre.

Ensuring sustainable retail growth around a core town centre area has been highlighted as a key design element of the Shire's Exmouth Town Centre Revitalisation Plan (Hassell, 2012).

*“The core will be the centre of action, the central meeting place and the area people are naturally drawn to. It will be the magnet of activity in Exmouth's town centre. The core must be tight – that is, it must contain a mix of activities in a defined and accessible area that allows for activation throughout the day and into the evening. Activities must therefore be appropriate to the core and build on each other - – retail, entertainment, lifestyle, culture, dining and short stay functions are some activities appropriate to town cores. The built form within the core also must have an intensity and character that contains activity – in this way the core is defined, easily recognisable and the logical heart of Exmouth.”*

Source: Hassell Report “Defining the Core”

The Public Space available for use will be clearly described through the use of “Delineation Markers” on the ground installed by the Shire.

The size of designated Public Space area may vary for each tenancy and will take into consideration pedestrian safety and access. A minimum of 1.8m clear area for pedestrian circulation is required for thoroughfares. The Shire of Exmouth reserves the right to vary the width to accommodate areas with heavy foot traffic.

With the exception of the shopfronts located at 3 Kennedy Street (refer to Figure 2) the Public Space area must commence from the front of the tenancy boundary extending out to a distance no greater than 1200mm and across the length of the tenancy frontage. Notwithstanding the above, where this is impracticable due to two or more different levels and thoroughfares in front of the tenancy, the Shire may allow an alternate Public Space area subject to suitable pedestrian safety and wheel chair access being provided.





The Town Centre Public Space Permit is a tool to encourage town centre traders to create greater vibrancy, improve opportunities to extract visitor spend and reinforce the atmosphere of a popular holiday town destination.

The permit allows town centre traders to utilise the public space in front of their tenancy for greater advertising, merchandising and/or seating opportunities.

For shopfronts located at 3 Kennedy Street (refer to Figure 2), the Public Space area may commence east, from outside of the edge of awning columns and posts of the tenancy boundary to a distance no greater than 1200mm and across the length of the tenancy frontage.

These Guidelines are set under the Shire of Exmouth's Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law and the Advertising Signage, Town Centre Public Space Permit, and Outdoor Eating Permits Policy 6.8.

## Objectives

The objective of these guidelines is to encourage traders with tenancies located within the town centre to better utilise their adjoining public space for commercial activity without impacting on public safety or access.

To achieve the above, the Shire will give due regard to:

- The Shire of Exmouth's Disability Access and Inclusion Plan July 2015.
- The Shire of Exmouth's Strategic Community Plan – Exmouth 2030.
- Creating vibrancy and enhancing amenity through improved retail experiences.

## Who do the Guidelines apply to?

The guidelines apply to:

- Commercial operators with tenancies within the town centre area as defined in Figure 1.

## What is the application process?

To apply for a Town Centre Public Space permit, you will need to complete and submit the appropriate application and have Public Liability Insurance for not less than \$20 million.

Prior to making the application you will need to ensure:

1. You are the owner or lessee of a commercial tenancy located within the town centre precinct.
2. Have a tenancy fronting the public place where the permit will be operating.
3. Have clear and unobstructed access and views of the area.

## Submission Process

Please follow the following steps to submit your application:

1. Choose an appropriate site based on the parameters identified above.
2. Prepare site plans. Site plans can be hand drawn on graph paper but need to be to-scale, neat and legible.
3. Submit application with payment of the application fee. When you submit your application please ensure it is accompanied by a copy of the Certificate of Currency for the Public Liability Insurance.
4. The Shire will assess the application and contact the applicant if additional information is required. Please note an application can take up 3 weeks to process.
5. If a permit is issued it will state the dimensions of the approved space. Shire officers will install permanent guides on the ground that define the approved space.
6. It is the responsibility of the applicant to ensure the permit conditions are complied with.

Each application will be assessed on a case-by- case basis.

## Are there any fees payable?

There is a fee applicable when lodging the application. If the application is approved there is a permit approval fee payable in advance. Please refer to the current Shire of Exmouth Fees & Charges schedule.

## Permit Duration

Permits are valid for up to 3 years.

## Conditions on Permit

The Shire may impose conditions on the permit where necessary. The conditions will be based on the requirements of the Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law.

## Cancellation of Permit

Cancellation of a Town Centre Public Space Permit by the permit holder will need to be via written notice. Once received the Shire will process the cancellation within 14 days.

The Shire reserves the right to cancel a Town Centre Public Space permit where conditions are not being adhered to, subject to notifying the applicant within 14 days.

## Change of Ownership

Change of ownership can be notified in writing. Once received the Shire will process the change of ownership.

## Definitions

### **Applicant**

The business or representative of a business located within the town centre as defined in Figure 1, formally applying to use the public space immediately in front of and abutting the applicant's tenancy.

### **Town Centre**

The area zoned "Town Centre" as per Shire's Local Planning Strategy and described in Figures 1 attached to these guidelines.

### **Town Centre Public Space Permit**

A permit, approved by the Shire that allow the use of the nominated area in a public place for retail, advertising or customer seating.

### **Permit Holder**

The business or representative of the business that holds a Town Centre Public Space permit.

### **Delineation Markers**

Small flat disks fastened to the outer edge of the permit area, identifying the boundary of the area.

### **Public Place**

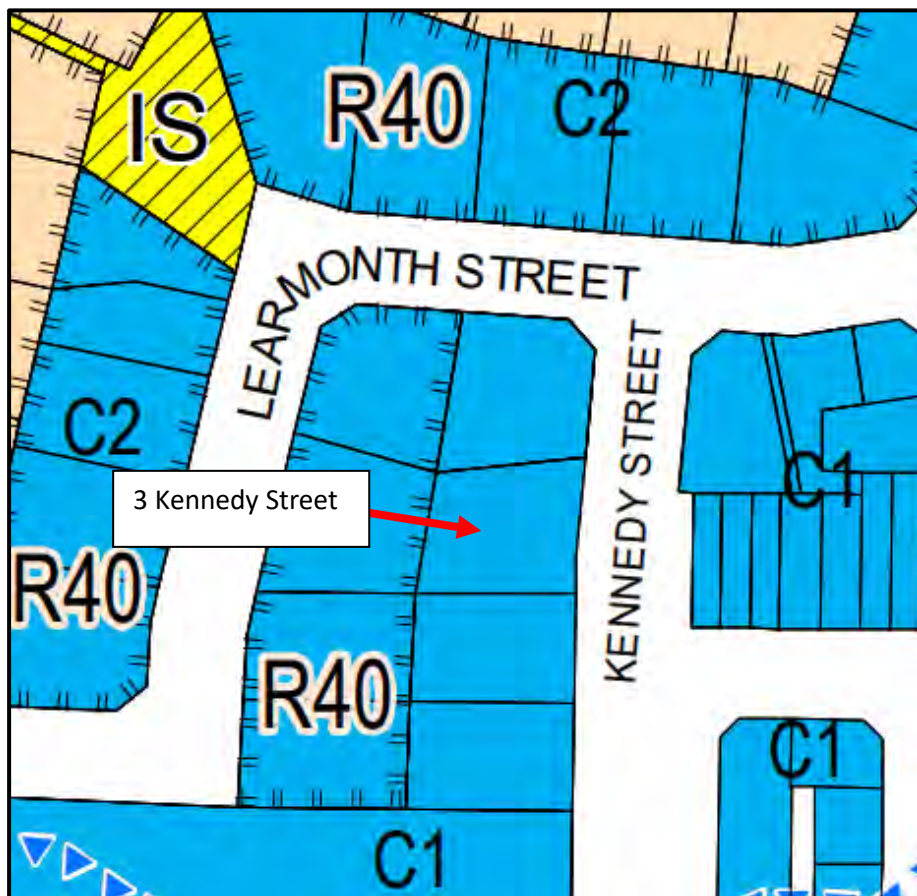
A public place is defined by the Shire of Exmouth's Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law as any thoroughfare or place which the public are allowed to use, whether or not the thoroughfare or place is on private property, but does not include –

- (a) Premises on private property from which trading is lawfully conducted under a written law;
- (b) Local government property

Figure 1 – Town Centre zone (delineated in light blue).



Figure 2 – 3 Kennedy Street





# Outdoor Eating Permits Guidelines

Version: FINAL - OCM 28 May 2020



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## Introduction

The Shire of Exmouth supports the use of suitable public spaces for the community to utilise as outdoor dining areas.

Outdoor dining creates vibrancy and encourages community connections. The climate in Exmouth is suited for the outdoor dining experience and the Shire encourages businesses to establish high quality outdoor dining areas.

Quality dining areas would:

- ☐ Contribute to the vibrancy of streets and other public places.
- ☐ Create diverse street activity.
- ☐ Attract residents, visitors and tourists to relax and spend time in the area.
- ☐ Supports local businesses by increasing trading opportunities for cafes, restaurants and bars.

These Guidelines are set under the Shire of Exmouth's Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law and Policy 6.8 Advertising Signage, Town Centre Public Space and Outdoor Eating Permits.

## Objectives

The objective of these guidelines is to assist food businesses to create and manage quality outdoor dining areas without impacting on public safety or access.

To achieve the above the Guidelines will give due regard to:

- The Shire of Exmouth's Disability Access and Inclusion Plan July 2015.
- The Shire of Exmouth's Strategic Community Plan – Exmouth 2030.
- ☐ Creating vibrancy and enhancing amenity through high quality outdoor dining areas.
- ☐ Local Laws and associated Australian Standards applicable to outdoor dining areas.

## Who do the Guidelines apply to?

The guidelines apply to:

- ☐ Outdoor dining areas on public land and Shire owned and leased land.
- ☐ Existing food businesses that have an outdoor eating permit.
- ☐ New applicants for outdoor dining permits.

## Sanitary Provisions

The Shire of Exmouth is willing to take into consideration nearby public toilets when looking at seating numbers in the outdoor eating area. This will be assessed on a case by case basis and will depend on the distance and quantity of toilets available.

Internal eating/dining areas are limited to 20 or less people if there is no access to adequate toilet facilities. Likewise, the consumption of alcohol on outdoor eating areas will need to meet the requirements of Liquor Licencing.

## What is the application process?

To apply for an outdoor eating permit, you will need to submit HealthOD001 Outdoor Eating Permit Application and have Public Liability Insurance for not less than \$20 million.

Prior to making the application you will need to ensure:

1. You are a registered food business with the Shire of Exmouth.
2. Have a tenancy fronting the public place where the outdoor dining will be situated.
3. Have clear and unobstructed access and views of the area.

### Submission Process

Please follow the following steps to submit your application:

1. Choose an appropriate site based on the parameters identified above.
2. Prepare site plans. Site plans can be hand drawn on graph paper but need to be neat and legible.
3. Submit application with payment of the application fee. When you submit your application please ensure it is accompanied by:
  - Copy of the Certificate of Currency for the Public Liability Insurance.
  - A scaled plan showing the position of tables, chairs and structures.
  - A scaled plan specifying the proposed eating facility and the area incorporated within 10 metres beyond the boundary of the proposed eating area. Identify the location of all carriageways, footpaths, public facilities, public places, streets and street alignments.
  - Coloured photographs of the tables, chairs and other structures intended to be used.
4. The Shire will assess the application and contact the applicant if additional

information is required. Please note an application can take up 3 weeks to process.

5. A permit will be issued. It is the responsibility of the applicant to ensure the permit conditions are complied with.

Each application will be assessed on a case-by-case basis.

### Are there any fees payable?

There are fees applicable when applying for a permit, transferring or reviewing a permit and with the usage of the permit area. The fees are set by Council and can be found at <https://www.exmouth.wa.gov.au/documents/budget-fees-and-charges>.

The fees are set to recover the costs associated with the use of public toilets, private usage of local government property and staff time.

Annual usage fees are pro rata from the 30 September each year. Failure to pay any relevant fee will result in the permit being cancelled.

### Permit Duration

Permits are valid for three (3) years with an annual usage fee invoiced and payable by September.

### Conditions on Permit

The Shire may impose conditions on the permit where necessary. The conditions will be based on the requirements of the Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law.

### Cancellation of Permit

Cancellation of an Outdoor Eating Permit by the permit holder will need to be via written notice. Once received the Shire will process the cancellation within 14 days.

Any fees paid in respect to the cancelled permit will be considered forfeited.

### Change of Ownership

Change of ownership can be notified in writing. Once received the Shire will process the change of ownership and issue a new permit.

An approval for transfer of ownership does not involve the refund of fees from the Shire that have been paid by the former permit holder.

### Compliance and Enforcement

Outdoor eating facilities are governed by the Shire of Exmouth's Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law, a copy of which can be viewed here <https://www.exmouth.wa.gov.au/documents/47/trading-in-thoroughfares-local-law>.

Failure to comply with the conditions of the permit, policy or Local Law will result in enforcement action.

The first initial response taken by the Shire will be a notice served on the permit holder advising them of what needs to be addressed and by when. Failure to abide by the notice may result in a fine and or the works being completed by the Shire at a cost to the permit holder. Major and repeated offences will result in the permit being cancelled.



## Definitions

### **Applicant**

The business or representative of a registered food business formally applying to operate an outdoor dining area in a public place, within the Shire of Exmouth.

### **Outdoor Eating Area Permit**

A permit, approved by the Shire that allow the operation of an outdoor dining area in a public place within the municipality.

### **Permit Holder**

The business or representative of the business that holds an outdoor eating area permit.

### **Development Application**

A Development Application (DA) is a formal request for approval to change the use of a premises from one activity or land use to another. This is a separate application and approval process to the outdoor dining application.

### **Non-fixed items**

Furniture and items that can be easily and quickly removed from the outdoor dining area are considered non-fixed. This includes tables and chairs.

### **Semi-fixed items**

Furniture and items that are permanently fixed in the street and not easily removeable at short notice or at the end of trading each day. This includes glass screens.

### **Fixed items**

Furniture and items that are permanently fixed in the street and not easily removeable at short notice or at the end of trading each day.

### **Registered Food Business**

A food business registered under the Food Act 2008.

## **Delineation Markers**

Small flat disks fastened to the outer edge of the outdoor eating permit area, identifying the boundary of the eating area.

### **Public Place**

A public place is defined by the Shire of Exmouth's Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law as any thoroughfare or place which the public are allowed to use, whether or not the thoroughfare or place is on private property, but does not include –

- (a) Premises on private property from which trading is lawfully conducted under a written law;
- (b) Local government property;

## Creating inviting public spaces

One of the key considerations is the creation of vibrant and accessible areas, the Shire of Exmouth feels the following design principles are key to outdoor eating areas:

### Public Access and Movement

Allowing for uninterrupted paths of travel that are accessible to all users regardless of ability. The crowding of thoroughfares with items and obstacles should be avoided, ensuring the area is visually easy to understand and negotiate



### Creating street character and identity

Outdoor eating areas can enhance the character of the area and provide a drawcard for the community and visitors to the area. This can be achieved by using art, colour and unique furniture, enhancing the area while meeting the requirements of the Guidelines.

### Taking advantage of our climate

Whether taking advantage of the sunshine or providing a cool shady place for patrons to dine, Exmouth is fortunate enough to experience a climate highly suited to outdoor dining.



### Connections

Creating a space where the community and visitors can connect, in a relaxed and welcoming setting. Providing an atmosphere that welcomes impromptu catch ups allowing people to slow down relax and linger.

## Determining the Layout of Outdoor Eating Area

Outdoor eating areas need to be positioned to enhance the public space and not impede the flow of people. The Shire of Exmouth will determine the appropriateness with respect to the location for all outdoor eating area permit applications. It is important to recognise that not all locations are suitable for setting up an outdoor eating area.

### Outdoor dining areas outside the boundary of the permit holder's frontage.

Applicants may apply for their outdoor eating permit to extend beyond their building frontage to a single adjacent neighbour.

The applicant must provide written permission from the business owner and building owner of the neighbouring premises and include it in their application. The written permission must include an acknowledgement that the extension of outdoor eating in front of the neighbouring premises will result in the area no longer being available for their use during outdoor dining trading hours.

If permission is withdrawn by the neighbouring building owner or business owner (current or future), the outdoor dining area must be removed. The permit holder must submit a revised outdoor dining area plan and withdrawal letter as part of this process.

Any liability issues which may arise and that are associated with the extended outdoor dining area are the responsibility of the permit holder.

### Width of thoroughfares

A minimum of 1.8m clear area for pedestrian circulation is required for thoroughfares. The Shire of Exmouth reserves the right to vary the width to accommodate areas with heavy foot traffic.

Chairs can't be placed alongside thoroughfares if only the minimum width is met.

If an outdoor dining permit area has greater than 8m of continuous outdoor eating area or if the adjacent business also has an outdoor eating area that results in a combined distance greater than 8m a minimum 1.8m clear access way equally divided between the two areas will need to be provided to allow movement between the two areas.

An outdoor eating area located against buildings will need a minimum of 1.2m clearance for the principal pedestrian entrance of the building.

### Setbacks from streets and intersections

A setback of 600mm is required from the front face of kerb to the outdoor dining area or pedestrian clearance. This will provide appropriate distance from vehicles using kerbside parking.

To ensure clear visibility is maintained at intersections a cleared area set from a 45° angle from the corner of the building to the kerb. In addition to this outdoor eating area furniture within 20m of the building corner may be no greater than 1100mm high and all barriers shall be visually permeable.

Outdoor eating permits are not permitted adjacent to disabled accessible parking.

### Street Tree Setbacks

Street trees provide valuable shade and help to enhance public places. Any existing trees should be integrated into the outdoor eating area where possible.

No street trees can be relocated, trimmed or pruned, or modified in any way. A 500mm clearance from the outer edge of any tree trunk and outdoor eating area should always be maintained to protect the trunk and root system.

The Shire may require amendments to existing outdoor eating areas that conflict with new street trees planted.

## Size of area

The size of the area needs to allow for a minimum of 1m<sup>2</sup> per person of available space.

Any large tables or structures may reduce the available area and decrease the quantity of people.

## Determining the Design of an Outdoor Eating Area

The outdoor eating area should reflect the character of the area and complement the existing street environment. Existing infrastructure and landscaping should be integrated into the space where possible.

### Furniture and Fixtures

The design of the furniture used for the outdoor eating area activity should be in keeping with the style and character of the host building and reflect the interior image of the business.

- ❓ Moveable items such as small pot plants or structures are not permitted as they can create obstructions of clear pedestrian pathways.
- ❓ Furniture should be consistent in type and style throughout the dining area and be easily cleaned and maintained.
- ❓ The Shire encourages businesses to select furniture and other items that are accessible for people of all sizes and abilities.
- ❓ Cheap moulded plastic chairs/tables and stools are not permitted.
- ❓ Tables and chairs should be portable so they can be moved or retracted from the outdoor eating area at the end of each trading day.
- ❓ All furniture and fixtures need to be maintained to ensure they are in a good condition safe for patrons to use.
- White table – tops and white chairs are not permitted in outdoor eating areas adjacent to public roads due to the possibility of glare.

## Planter Boxes

Planter boxes can be used but are incorporated into the outdoor eating permit area. For example, the outside edge of a planter box must be within the outside edge of the permit area.

The planter boxes must be of durable material with no sharp corners or edges. The structural strength of planter boxes must be adequate to withstand vandalism and impact from pedestrians.

The plant species chosen must be hardy, low maintenance, non-flowering and reflect the character of the street. Any dead plants must be removed and replaced immediately.

Subsurface irrigation or wicking beds must be used. Overflow must not discharge into stormwater drainage, stain pavement or cause a safety hazard to pedestrians.

### Delineation Markers

Delineation markers are little round discs placed onto the ground and are used to identify the permit area. The Shire will install delineation markers on all outdoor eating permits at the applicant's expense.

### Advertising

Advertising should be kept to a minimum. The Shire doesn't support an excess of advertising in outdoor dining areas as it privatises the public space and adds visual clutter.

Advertising on furniture and structure may only bear the name of the associated establishment and/or the name of a commercial product sold within the premises. The total area must not exceed 10% of the area of furniture.

No alcohol or tobacco advertising is permitted within the permit area, this includes product pictures.

No A-frame signs are to be used in the permit area. A frame signs should be placed adjacent to the door, against the exterior wall of the shop.



## Umbrellas

Market style umbrellas are encouraged for shade and shelter. A minimum height of 2.1m from ground level is required for umbrellas which must be fixed securely in place. Fixing mechanisms or footings must be designed to allow the reinstatement of the pavement following removal of the umbrella.

On extremely windy days umbrellas must remain removed or closed.

Umbrella canopy edges may extend a maximum of 300mm outside the allocated outdoor eating area on the side facing the footpath (except where adjacent to the kerb).

## Permanent Structures

Permanent structures such as gazebos and shade structures will be considered depending on available space and style. They will only be considered in areas where shelter doesn't already exist.

The following principles apply to permanent structures:

- ❑ Structures must be of high-quality design, contemporary style, lightweight, and comprise of materials and finishes that reinforce the streetscape. Highly reflective surfaces are not permitted.
- ❑ A minimum vertical clearance of 2.5m above the ground and a maximum height of 3.5m, unless otherwise approved by Council.
- ❑ Posts and other elements must not obstruct pedestrian movement or the sight lines of motorists.

- ❑ Stormwater must be collected and discharged to the street water table to the satisfaction of Council.
- ❑ Structures must always be maintained in safe and good condition; and
- ❑ All structures will need building approval and be built to withstand cyclonic conditions.

## Maintaining the Outdoor Eating Area

The outdoor eating area needs to be maintained in a clean, safe and tidy state always.

Exmouth is home to a wonderful array of bird life. Tables should be monitored and checked on a regular basis to ensure no remaining food is scavenged upon. The Shire recommends placing signage on tables advising patrons to not feed the birds.

Damaged, discoloured or weathered furniture must be replaced at the permits holder's expense.

The permit holder shall ensure that the area is kept clean and tidy. The permit holder is responsible for disposal of litter and cleaning of the permit area.

No debris or litter should be swept into the street gutter and or subsequently washed down the stormwater drainage system.

## Decommissioning of an Outdoor Dining Area

In the event of the permit being cancelled or no longer required, the permit holder is responsible for:

- ② Fixing any damage and restoring the area to the satisfaction of the Shire of Exmouth.
- ② Removing any bolts or studs protruding from the pavement area and repairing the pavement to the same specifications as the surrounding paved area.
- ② Leaving the pavement in a clean condition.
- ② All replacement costs.

Failure to complete the above within 14 days of the permit ceasing will result in the Shire of Exmouth carrying out the works at the permit holder's expense.

ADVERTISEMENT SIGNS Local Planning Policy 5			
<b>POLICY OWNER:</b>	Deputy CEO/ Community and Economic Growth		
<b>DEPARTMENT:</b>	Community and Economic Growth		
<b>CREATION DATE:</b>		<b>REVIEW SCHEDULE:</b>	Annually
<b>RELATED GUIDELINES:</b>			
<b>RELATED FORMS:</b>			
<b>RELATED DELEGATIONS:</b>			
<b>RELATED POLICIES:</b>			
<b>LEGISLATION:</b>	Shire of Exmouth Local Planning Scheme No.4 <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>		
DOCUMENT CONTROL			
<b>DATE REVIEWED:</b>	<b>REVIEWED BY:</b>	<b>CHANGES (IF ANY):</b>	<b>APPROVED BY COUNCIL:</b>

## Local Planning Policy 5 – Advertisement Signs

### OBJECTIVES

- Ensure that the display of advertising signs on properties complements the surrounding area without impacting on public safety and access.
- Ensure that advertisement signs are appropriate for their location and site and do not adversely impact on the amenity of the surrounding area.
- Guide the design, materials and siting of advertising structures and signs in the local government area.
- Provide improved opportunities and clear guidelines for local community and sporting groups to advertise events and activities. Decrease bureaucratic procedures, restrictions, and constraints, as well as legal and jargonistic guidelines.

### POLICY STATEMENT

The Shire of Exmouth encourages local businesses to partner in continually improving the presentation of Exmouth as the State’s premier tourism town.

This Policy applies to all advertisement signs on all land zoned or reserved under the Shire of Exmouth operative Local Planning Scheme.

This policy sets out the matters the local government will consider when assessing applications for advertising signs.

It has been prepared to support and be read in conjunction with Clause 4.31 of the Shire of Exmouth Local Planning Scheme No.4 (LPS 4). This Policy outlines when advertisement signs or exempt or require development approval, and the objectives and standards against which the City will assess applications for advertisement signs. LPS 4 requires the submission of an application for Development Approval only for non-exempt advertisements.

Businesses within the local government area are encouraged to create high quality advertising signage that complements the surrounding settings and reinforces the positioning of Exmouth as a tourism town.

## DEFINITIONS

Advertisement Sign: Has the same meaning as an 'Advertisement' as defined in the Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 – Deemed Provisions.

Third Party Signage: Means any advertisement sign advertising services and products unrelated to the subject site.

Unless otherwise defined, words and expressions in this policy are as defined in Schedule 1 of the Shire of Exmouth Local Planning Scheme No.4.

## PROVISIONS

In accordance with Clause 61 of the *Planning and Development (Local Planning Schemes) Regulations 2015* development approval is not required for signs that are identified as exempted signs under Exempted Advertisements of this Policy or comply with the general Provisions and specific requirements listed in Table 1 of this Policy.

Where there is any inconsistency between this Policy and any approved Structure Plan, Local Development Plan and Special Control Area then the provisions within those documents shall prevail.

Where a sign does not require development approval under this Policy and Guidelines it should be noted that a building permit may still be required in certain circumstances and is to be obtained separately from the local government's Building Services. A building permit is to document the methods of construction and how the sign is to be affixed to a building or the ground.

Where a sign type is proposed that is not prescribed in the Policy it will be considered on its merits and assessed against the criteria outlined in Variations of this guideline.

### General Provisions

1. Advertisements will not be approved on properties primarily used for residential purposes where the advertisement does not pertain to a relevant home-based business unless otherwise provided for in this Policy Guideline.
2. Where a commercial activity (specifically excluding home based businesses) has been approved on land zoned Residential under the Shire's Local Planning Scheme, signage proposals shall be assessed against the criteria within Table 1 of this Guideline.
3. Advertisements shall be located such that traffic and pedestrian safety is not compromised.
4. Advertisements shall not contain any obscene or offensive information or illustration.
5. Advertisements shall not impede pedestrian or vehicle movements.
6. Advertisements associated with new commercial, industrial or mixed-use developments with multiple tenancies are to be accompanied with a wider signage strategy for the site.
7. The local government supports the tourism collaboration principle of local businesses cross promoting each other products and services. Third party advertising is permitted on public space within the town centre via permit, and all private land with the exception of land zoned Residential where General Provision 1. as detailed above prevails.



8. No advertising signs are permitted within the road reserve.
9. No advertising signs are permitted in public space without approval excluding the town centre public space permit areas and Shire temporary banner display locations.
10. Where signs are illuminated they will:
  - i. not cause a nuisance, by way of light spillage to abutting sites;
  - ii. not comprise flashing, intermittent or running lights, or change more than once in every 5-minute period;
  - iii. not interfere with or be likely to be confused with, traffic control signals;
  - iv. have any boxing or casing in which it is enclosed constructed of non-combustible material;
  - v. have its electrical installation constructed and maintained to the satisfaction of the relevant electricity supply authority;
  - vi. be maintained to operate as an illuminated sign; and
  - vii. not have a light of such intensity as to cause annoyance to the public.
11. Where the policy refers to a maximum area and the advertisement sign involved has more than one visible face the measurement identified is applicable to each face.
12. Street numbering to be clearly visible and incorporated into signage wherever possible.

#### Exempted Advertisements

The following signs are specifically exempt from the requirement to obtain development approval:

- a) Signs implemented in accordance with legislative requirements.
- b) Signs erected by a public authority or on its behalf for the primary purpose of public safety or information and/or the direction and control of people, animals or vehicles;
- c) All advertisements erected, placed or displayed within buildings which cannot ordinarily be seen by a person outside of those buildings;
- d) All classes of building, one (1) advertisement sign containing the name, number or address of the building, the purpose for which the building is used or the name or address of the managing agent thereof, with a maximum area of 0.2 square metres;
- e) Approved home based business signs are not to exceed 0.2m<sup>2</sup> in area;
- f) Temporary (48 hours prior, removed within 48 hours after) erection or installation of electoral advertisements as provided in clause 61(1)(g) of the deemed provisions;
- g) Temporary banner signs erected on dedicated Shire local community and sporting group banner sign infrastructure. Complete and submit local government's "Booking Temporary Banner Display" form required and adherence to guidelines.
- h) Real Estate signs not exceeding 6m<sup>2</sup> in area in residential zoned areas (noting that greater allowances are permitted where 'Development Signs' are involved as per General Provisions of this guideline.
- i) Real Estate signs not exceeding 12m<sup>2</sup> in commercial/industrial zoned areas (noting that greater allowances are permitted where 'Development Signs' are involved as per Specific

Requirements of the guideline); and

j) Home Open for inspection signs.


k) Temporary Banner Display Advertising:

The local government offers dedicated banner display infrastructure at nominated high profile locations within the township for use primarily by local community and sporting groups for the short- term promotion of events and activities.

The use of dedicated banner infrastructure is managed by the Shire. Refer to the Shires Temporary Banner Display Guidelines including Application form for further details, which is available on the Shires website or at the Shire offices.

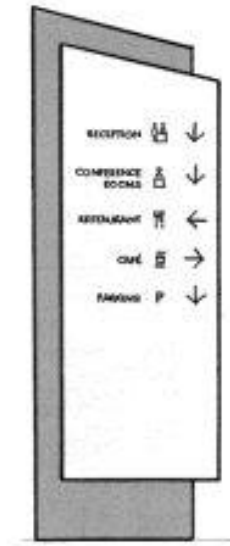
**SPECIFIC REQUIREMENTS**

**TABLE 1: ACCEPTABLE STANDARDS FOR VARIOUS SIGN TYPES**

SIGN TYPE AND DEFINITION	DIAGRAM	REQUIREMENTS
<p><b>HOARDING (BILLBOARD) SIGN</b></p> <p>A detached or detachable structure other than a pylon or monolith sign, that is erected for the sole purpose of displaying a sign or signs and includes a poster panel, a wall panel or an illuminated panel but does not include a hoarding erected as a barrier or screen on a building site.</p>		<ul style="list-style-type: none"> <li>• Is limited to a maximum of one hoarding (billboard) sign per lot.</li> <li>• Is not to exceed 10m<sup>2</sup> n area.</li> <li>• Is to be no less than 1.2m or greater than 2.5m above ground level.</li> <li>• Is not permitted within the Residential, Rural and Rural Residential zone.</li> <li>• Is not to be erected in the area between any building and any street boundary of a lot except with the approval of the local government.</li> <li>• Is not permitted if there is a monolith sign or pylon sign on the same lot.</li> <li>• Is to be located wholly within the boundaries of the land.</li> </ul>

## MONOLITH SIGN

A sign that is not attached to a building or any other structure and with its largest dimension being vertical. Such a sign may consist of a number of modules and is generally uniform in shape from ground level to the top of the sign.



- Is limited to a maximum of one monolith sign per lot, unless it is a corner lot where one sign per lot frontage may be permitted.
- Is not permitted where there is an existing pylon sign or hoarding sign on the same lot.
- Where there is more than one business tenancy on the lot, the sign shall be designed to accommodate advertising requirements for all tenancies.
- Is to have a maximum depth of 0.5m.
- If the lot frontage is 70m or less than then a sign shall be limited to 7.5m in height and 2.5m in width.
- If the lot frontage is more than 70m and less than 100m, then a sign shall be limited to 9m in height and 3m in width.
- If the lot frontage is more than 100m, then a sign shall be limited to 10.5m in height and 3.5m in width.
- Is to be setback 1m from any crossover or driveway
- Is to be located wholly within the lot boundary.
- Is to be no higher than 3m in height and 1.5m in width for commercial uses within a Residential zone.
- Is to be located wholly within the boundaries of the land.

### PORTABLE SIGN

A sign not permanently attached to the ground or to a structure, wall, fence or building and including but not limited to a sandwich board sign consisting of two sign boards attached to each other at the top or elsewhere by hinges or other means.



- Is to be no higher than 1.2m above ground level.
- Is not to exceed 2m<sup>2</sup> in area per sign (total area where sign has a double side) with a maximum 1m<sup>2</sup>n any one side.
- Multiple A frames are permitted.
- Is to be secured and stabilized to the satisfaction of the Shire to ensure they do not move/blow over in strong winds
- Only be displayed during the operating hours of the business to which the sign relates.
- Is to be located wholly within the boundaries of the land and not permitted within public space nor within the road reserve, unless tenants obtain and adhering to conditions of a Town Centre Public Space Permit.

### PRODUCT DISPLAY SIGN

A product or object displayed for the purposes of advertisement or a sign which is applied or otherwise attached or placed on a vehicle. For the purpose of the term a vehicle includes a car, truck, boat, trailer, caravan, machinery, and the like whether moveable or not.

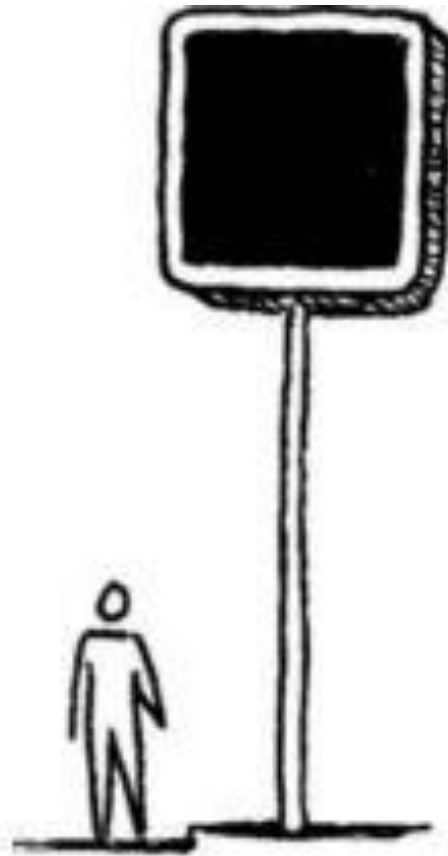


- Is limited to a maximum of one product display sign per lot.
- Is located wholly within the boundaries of a lot.
- Be placed so as not to cause any interference, whether directly or indirectly, to vehicular traffic or pedestrians.
- Is to have no moving parts.
- Has a maximum vertical or horizontal dimension of 2m.
- Is only permitted within Industrial zones (including Service Commercial zone).
- Multiple business vehicles displaying business name and parking within the boundaries of the lot where the business is approved to operate are permitted.



## PYLON SIGN

A freestanding and elevated sign supported by one or more posts, which is not attached to a building.



- Is limited to a maximum of one pylon sign per lot, unless it is a corner lot where one sign per lot frontage may be permitted.
- Is not permitted where there is an existing monolith or hoarding sign on the same lot.
- Where there is more than one business tenancy on the lot, the sign shall be designed to accommodate advertising requirements of all tenancies.
- Is not permitted within a Residential zone and area.
- If the lot is up to 5000m<sup>2</sup> in area and one tenancy, a pylon sign shall be limited to 4m<sup>2</sup> in area, 6m in height and 2.5m in any dimension.
- If the lot has an area up to 5000m<sup>2</sup> and more than one tenancy, a pylon sign shall be limited to 5m<sup>2</sup> in area, 7.5m in height and 3m in any dimension.
- If the lot is over 5000m<sup>2</sup>, in area a pylon sign shall be limited to 6m<sup>2</sup> in area, 9m in height and 3m in any dimension.
- Is to be located wholly within the lot boundary.
- Is to have a minimum clearance of 2.7m to ground level.

### DEVELOPMENT SIGN

A sign mounted on one or more support poles, erected on a lot with an approved subdivision or development, displaying information about the project such as its name, the plan of subdivision or development, its features, sales and real estate agency contact details.



- Is to be limited to one development sign on site.
- Is to be restricted to 6m<sup>2</sup> in area for single residential developments.
- Is to be restricted to 12m<sup>2</sup> in area and a maximum dimension of 4m for multiple dwelling residential developments, commercial and industrial projects.
- Is to be restricted to 20m<sup>2</sup> in area and a maximum dimension of 6m for larger developments or redevelopment projects involving shopping centres, office or other buildings exceeding 3 stories in height.
- Is only to be in place for the duration of the construction works / development / transaction period.

### DISPLAY HOME SIGN

A sign erected on a lot on which a display home has been erected



- Is limited to one sign per display home. Is not to exceed 2m<sup>2</sup> in area per display home.
- Is to be no higher than 4m above ground level.
- Is not to be illuminated after 9:00pm.
- Is to be removed on the cessation of the Display Home use.

**CREATED ROOF SIGN**

A sign which is affixed to the fascia or parapet, or forms part of a projection above the eaves or ceiling of the building and complements the architectural style of the building, but does not include a Roof Sign



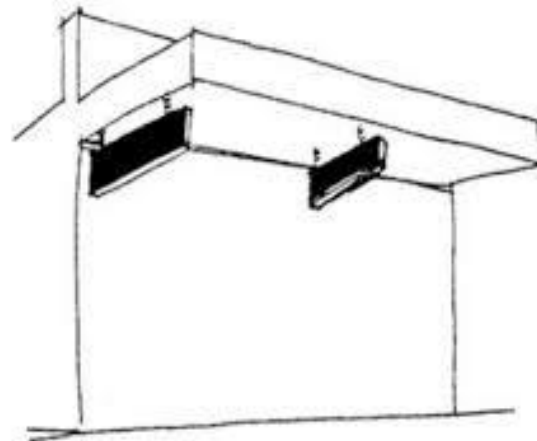
- Is to be limited to one created roof sign per tenancy on a lot.
- Is not to project more than 300mm from the portion of the building it is attached.
- Is not to be within 600mm of either end of the fascia, roof or parapet of the building.
- Maximum areas in accordance with the **Table A**.

**Table A**

Building Height	Area
<7.5m	3m <sup>2</sup>
7.5m – 9m	4.9m <sup>2</sup>
>9m	6m <sup>2</sup>

**PROJECTING SIGN**

A sign attached to a projection (such as a verandah) or projects more than 300mm from a wall of the building below the eaves or ceiling height.



All Projecting Signs


- Is limited to one projecting sign per tenancy on a lot other than any Projecting Signs which are attached to the fascia of a verandah.
- Is to have a minimum clearance of 2.4m to ground level.

Projecting Sign attached to verandah:

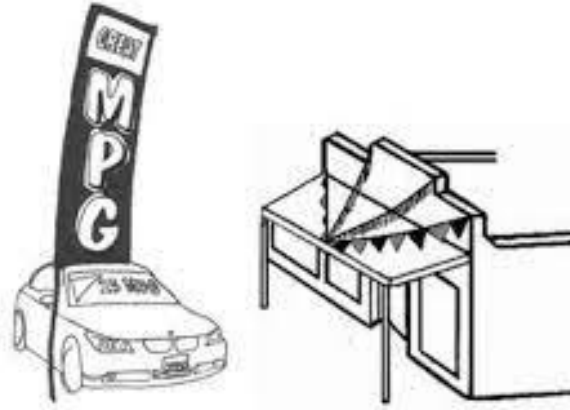
- Is not to project beyond the outer frame or surround of the fascia.

Projecting Sign underside of verandah:

- Is not to exceed 2.4m in length.
- Is not to weigh in excess of 50kg.
- Is not to be within 3m of another such sign attached to the underside of the same verandah.
- Is to be at right angles to the front street boundary except on a corner lot where the

		<p>signs may be so placed to be visible from both streets.</p> <ul style="list-style-type: none"> <li>• Is not to project beyond the outer frame or surround of the verandah.</li> </ul> <p><u>Projecting Sign attached directly to a building:</u></p> <ul style="list-style-type: none"> <li>• Is not to project more than 1m from the wall and not to exceed 4m<sup>2</sup> in area.</li> <li>• Is not to be placed within 2m of either end of the wall to which they are attached.</li> <li>• Is not to project above the top of the wall to which they are attached.</li> </ul>
<p><b>ROOF SIGN</b></p> <p>A sign erected on or attached to the roof of a building.</p>		<ul style="list-style-type: none"> <li>• Is not at any point to be closer than 4m to the ground.</li> <li>• Is not to extend laterally beyond the external walls of the building.</li> <li>• The maximum height of the sign above the building shall be limited to 20% of the height of the building at the point where the sign is to be fixed, to a maximum height of 2.5m.</li> <li>• Is limited to one roof sign per building.</li> <li>• Is only permitted within Industrial zones.</li> </ul>
<p><b>TETHERED SIGNS</b></p> <p>A sign which is suspended from or tethered to any structure, tree,</p>		<p><u>Tethered Signs (not including inflatable devices):</u></p> <ul style="list-style-type: none"> <li>• Is limited to a maximum of one tethered sign per street frontage on any lot.</li> </ul>

pole (with or without supporting framework) or ground and made of paper, plastic, fabric or similar materials. The term includes lighter than air aerial devices, inflatables, bunting, banners, flags and kites.



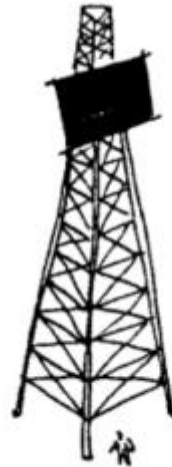
- Is to be wholly located within the boundaries of the lot.
- Is to have a maximum vertical dimension of 0.75m and a maximum area of 2m<sup>2</sup>.
- Is not to be greater than 8 metres from ground level.
- Is not to be within 10m of a Pylon or Monolith sign.

Tethered Signs (inflatable devices):

- Is limited to a maximum of one tethered sign per lot.
- Not exceed 6m in diameter or 6m in height.
- Is to be erected for no more than 28 days in aggregate in any calendar year.

**TOWER SIGN**

A sign which is affixed to, or placed on an open structural mast or tower.

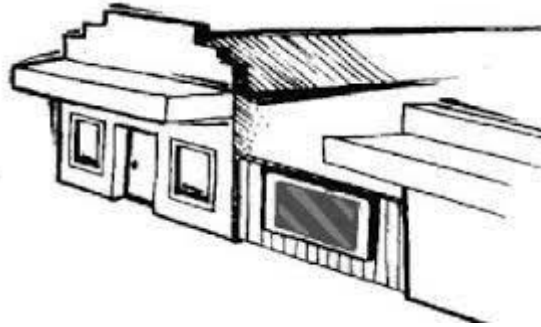


Tower signs are not permitted.



### WALL / FENCE SIGN

A signboard or panel used for displaying a posted or painted message and affixed to or adjoining the wall of a business premises or erected on the forecourt of any business premises.



- Is not to exceed 25% of the area of each building façade or fence frontage.
- If placed over door openings, or projects from the wall in excess of 30mm, to have a minimum clearance of 2.7m.
- Is not to be within 600mm of either end of the wall to which it is attached.
- Is not to project above the top of the wall.

### WINDOW SIGN

A sign affixed to either the interior or exterior of the glazed area of a window



Within the (Commercial) Centre Zones:

- is not to exceed 25% of the total area of all windows facing a street; and
- lettering height for the window is not to exceed 1m.

## Variations

Signs that do not comply with Table 1 of this Policy are generally deemed unacceptable, unless it is established that a particular standard or provision in this guideline is unreasonable or undesirable in the particular circumstances of the case. In such instances, a development application is required, the applicant will need to identify any exceptional circumstances and include justification against the following performance criteria:

That the sign/s:

1. Is clear, simple and concise;
2. Is compatible with existing signage on the site and within the surrounding area and will not obscure existing signage on adjacent tenancies;
3. Will not result in the creation of an unacceptable level of visual clutter within the area, to the detriment of visual amenity;
4. Is appropriate to the locality and surrounding land uses, in terms of its size, location and design;
5. Will not result in an adverse impact upon the character or historical significance of the surrounding area;
6. Is designed to complement the architectural style and character of the building, site or area;
7. Will not compromise traffic or pedestrian safety;
8. Will not result in unacceptable light spill on to adjoining sites;
9. Will not pose a threat to public safety or health; and
10. Does not contain obscene or offensive information or illustration.

CEG013 - TOWN CENTRE PUBLIC SPACE AND OUTDOOR EATING PERMITS			
<b>POLICY OWNER:</b>	Deputy CEO/ Community and Economic Growth		
<b>DEPARTMENT:</b>	Community and Economic Growth		
<b>CREATION DATE:</b>		<b>REVIEW SCHEDULE:</b>	Annually
<b>RELATED GUIDELINES:</b>	Advertising Signage Guidelines Town Centre Public Space Permit Guidelines Outdoor Eating Permits Guidelines Booking Temporary Banner Display Guidelines		
<b>RELATED FORMS:</b>			
<b>RELATED DELEGATIONS:</b>			
<b>RELATED POLICIES:</b>			
<b>LEGISLATION:</b>	Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law		
DOCUMENT CONTROL			
<b>DATE REVIEWED:</b>	<b>REVIEWED BY:</b>	<b>CHANGES (IF ANY):</b>	<b>APPROVED BY COUNCIL:</b>

## CEG013 - Town Centre Public Space & Outdoor Eating Permits

### OBJECTIVES

- Assist local businesses, create vibrancy, enhance amenity, and maximize business opportunities whilst reinforcing the positioning of Exmouth as a unique visitor destination.
- Encourage local food businesses to create and manage quality outdoor dining areas without impacting on public safety or access.
- Ensure consistent policy and clearly set out the requirements of the Shire of Exmouth for applicants making an application for town centre public space and outdoor eating areas.
- Decrease bureaucratic procedures, restrictions, and constraints, as well as legal and jargonistic guidelines.

### POLICY STATEMENT

The Shire of Exmouth encourages local businesses to partner to create a vibrant and interactive town centre. The Shire of Exmouth actively invites local businesses to create improved retail and hospitality vibrancy through this business-friendly trading permits policy.

This policy sets out the matters the local government will consider when assessing applications for town centre public space and outdoor eating space permits.

Local businesses are required to submit applications for the Town Centre Public Space and Outdoor Eating permits.

This policy is supported and should be read in conjunction with the individual guidelines for:

- Town Centre Public Space Permit Guidelines; and
- Outdoor Eating Guidelines.

### PROVISIONS

#### Town Centre Public Space

Commercial operators within the town centre are provided the opportunity to use the public space immediately in front of their respective tenancy. The "Town Centre Public Space Permit" encourages traders

to use the public space immediately in front of their tenancy for advertising, merchandising, or seating as detailed in the Shire's Town Centre Public Space Permit Guidelines.

Applicants must have and maintain Public Liability Insurance of not less than \$20 million.

#### Outdoor Eating Permit

Food businesses within the local government area that meet stated qualifying criteria are encouraged to create high quality outdoor dining areas in public spaces via the "Outdoor Eating Permit".

This policy endorses the Outdoor Eating Guidelines, failure to comply with these guidelines will result in the permit being cancelled or enforcement action taken.

To operate an outdoor eating area the following criteria applies:

- Must be a registered food business with the Shire of Exmouth.
- Must have a tenancy fronting the public place where the outdoor dining will be situated.
- Must have clear and unobstructed access and views of the area.
- All relevant fees have been paid in respect to the permit area.
- Must maintain Public Liability insurance of not less than \$20 million dollars.
- Must comply with the Shire's Outdoor Eating Permit Guidelines.

**Amendments to Local Planning Policy - Advertising Signs, Town Centre Public Space & Outdoor Eating Permits**  
 PUBLIC SUBMISSION

No.	Summary of Submission(s)	Officer Comment and Recommendation
1.	<p>I write in support of the proposed amended policy on signage as discussed by council at your meeting 27th July 2023.</p> <p>Having lived and operated in town since 1999, worked with Council re the Council signage policy in my then role I realise how difficult this particular policy has been. And even more difficult to get compliance from all those that believe they require signage to keep their Businesses in the customers eyesight.</p> <p>I had cause to be in the Kennedy Street Mall on the night of the 14th July and was surprised to see up to 7 A frame signs clustered in the walk area through the Smart Street Mall into Kennedy Street.</p> <p>Then we have signs put up by people who want everyone to read what they opinion these signs make for visual pollution and are a blight on the very environment they are calling on to protect. If these signs are permitted to remain then it makes it very difficult to enforce a policy on those that are in business.</p> <p>Amending the policy is perhaps the easy part the enforcement and policing of same is the hard part the new policy should have significant Council policing to make the compliance worth the effort of change.</p>	<p>Support noted.</p> <p>Compliance and enforcement of the Policy not just in the Kennedy Street Mall but throughout the town will be undertaken as required.</p>



<b>DEVELOPMENT APPLICATION 55/23</b> PUBLIC SUBMISSIONS Lot 30 (15) Learmonth Street Fast Food Outlet			
No.	Summary of Submission(s)	Proponent Comment	Officer Comment and Recommendation
1.	<p>My clients have received notification of a development application seeking planning approval for a fast-food outlet at 15 Learmonth Street, Exmouth (subject site).</p> <p>My clients have several concerns regarding the proposed fast food outlet as follows:</p> <p><u>1. The proposal does not meet the objectives of the LPS4 Commercial zone</u></p> <p>While my clients recognise the commercial zoning of this street and the intent for future development to be commercial/residential mix (C2/R40), there still remains at this point, a surrounding primarily residential amenity. A food van parked and operating from an existing residential property front lawn is not compatible or consistent with the existing residential streetscape and amenity nor consistent with the intent of this zone according to LPS4 Zone objective " to provide for a range of shops, offices, restaurants...".</p> <p>The proposed 'appropriate' signage for parking direction is also not consistent nor does it compliment the predominant existing residential amenity of this part of Learmonth St.</p> <p><u>2. The proposal does not meet several of LPS4 general development requirements of the Commercial zone</u></p> <p>LPS4 Commercial zone general and Mixed Use zone development requirements are directed at and intended for future development of buildings/structures and their associated uses. This proposal is for a fast food van parked and operating from the subject site containing a dwelling and as such cannot satisfy development requirements in LPS4 Part 3.10.3.3(b), (c), (d). Further, specific development requirements of Mixed Use C2 zone in Part 3.10.3.7 cannot be satisfied.</p> <p><u>3. The proposed parking &amp; hours of operation</u></p> <p>While my clients appreciate the proposed efforts to reduce carparking at the subject site by online ordering and encourage carparking at Thew St, realistically, people will want to park as close as possible to the food van and not walk from Thew St. My clients are concerned the carparking at 12 Learmonth Street will be used due to its proximity especially during the evening hours of operation. The increased traffic flow in the vicinity as a result of the fast food operations will</p>	<p>Pursuant to Section 3.10.3.2(a) of the Local Planning Scheme 4 (<b>LPS4</b>): The objectives of the Commercial zone are as follows — (a) To provide for a range of shops, offices, restaurants and other commercial outlets in defined town sites or activity centres;</p> <p>Read in whole, section 3.10.3.2(a) of the LPS4 states that the objective of the commercial zone includes '... other commercial outlets in defined town sites or activity centres.'</p> <p>The property is zoned C2 Mixed Use for the purpose of residential and commercial use. In accordance with the <i>Planning and Development Act 2005</i>, <b>development</b> means 'the development or use of any land'.</p> <p>With respect to Section 3.10.3.3(b) of the LPS4, the food van may be accessed via an installed footpath adjacent to the proposed parking bays.</p> <p>In relation to Section 3.10.3.3(c)(d) of the LPS4, please note that the food van is not a <b>building</b> and the development application is intended for the <i>use of land</i> only.</p> <p>No reasons have been stated for the claim that Section 3.10.3.7 of the LPS4 cannot be satisfied. In consideration of the fact that the term 'development' includes the 'use of any land', there is no reason why Section 3.10.3.7 cannot be satisfied.</p> <p>The owner of 12 Learmonth Street has not objected to the subject development proposal. Accordingly, it is submitted that the objection raised with reference to the carparking at 12 Learmonth Street is vexatious in nature. No further comments will be made in relation to this submission and a request is hereby made that this submission be rejected on vexatious grounds.</p>	<p>Read in full, the objectives of the Commercial zone are as follows:</p> <p><i>"(a) To provide for a range of shops, offices, restaurants and other commercial outlets in defined town sites or activity centres;</i></p> <p><i>(b) To maintain the compatibility with the general streetscape, for all new buildings in terms of scale, height, style, materials, street alignment and design of facades or improve the existing streetscape;</i></p> <p><i>(c) To ensure that development is not detrimental to the amenity of adjoining owners or residential properties in the locality;"</i></p> <p>The Shire's officers are of the view that whilst the proposal is somewhat consistent with the objective (a) of the zone through its provision of a food outlet, it is not consistent with the other two objectives.</p> <p>In reference to objective b):</p> <p>The street within which the food truck is proposed, predominantly consists of dwellings with non-conforming use rights. The intended streetscape for the zone is one of double storey, mixed use buildings. The proposed food van is not consistent with either of these built forms. It is not aligned with the current residential nature of the lots but also does not bring the lot closer to the intended architectural style for the area as outlined in the Exmouth Town Centre and Foreshore Revitalisation Plan.</p> <p>In reference to objective c):</p> <p>In accordance with Clause 67 of the Regulations the Shire is required to give due regard to (n) the character of the locality and the social impacts of the development, (s) the adequacy of access and egress to the site and arrangements for parking of vehicles and manoeuvring, and, (t) the amount of traffic generated by the development in relation to the capacity of the road system and probable effect on traffic flow and safety. The shires officers are of the view that the proposal will detrimentally effect the amenity of the street.</p> <p>As above, the food van is not considered to align with the character (existing or intended) of the locality. The Shire has concerns about the adequacy of parking and manoeuvring on the lot, the verge and the road. The proposal includes 4 bays at 90 degrees to the road. There is potential for 4 vehicles to be manoeuvring at any time, with a high turnover of vehicles likely. These additional vehicle numbers, with the additional reversing movements are likely to present a traffic hazard.</p>

generate increased noise from vehicles and patrons at my clients property boundaries and surrounding areas. This is of great concern to my clients given the proposed night-time hours of operation, there being no noise buffering between these properties and my clients and no visual privacy from these carparks into my clients' property. My clients' property/occupants already suffer a significantly reduced residential amenity from the Froth premises in the form of site noise (drunken patrons, bands) and visual privacy.

4. No detailed information has been provided as to the holding/disposal of grey water/cooking oils/fats etc, water and electricity supply for the cooking associated with supply of food from the van and unsatisfactory details as to rubbish disposal for the proposed commercial operation separate from the residential site use have been provided.

Given the concerns raised above and lack of satisfaction of LPS4 zone objectives and development requirements, my clients are against/not supportive of this proposal.

Ordinarily, proposals commercial in nature provide forward-in, forward-out parking and access for this reason.

The Shire also acknowledges the small likelihood that people will park at Thew Street, over 80m away from the lot and walk to collect their food.

Read in full the definition of development in accordance with the *Planning and Development Act 2005* development is defined as follows:

*"The development or use of any land, including -*  
*(a) any demolition, erection, construction, alteration of or addition to any building or structure on the land;*  
*(b) the carrying out on the land of any excavation or other works;*  
*(c) in the case of a place to which a protection order made under the Heritage Act 2018 Part 4 Division 1 applies, any act or thing that —*  
*(i) is likely to change the character of that place or the external appearance of any building; or*  
*(ii) would constitute an irreversible alteration of the fabric of any building;"*

The proposed food van is considered to be a structure by Shire officers and is therefore considered to be development on the lot. It is therefore required to meet the development requirements for the zone under LPS4, including Clause 3.10.3.3.

It is the Shires view that the proposed food van is not consistent/compliant with these requirements.

The food van does not present with an architectural style or generate an 'urban edge' through appropriate built form. It does not provide an entry statement for the site, have a roof form, or generate natural surveillance.

In this regard, the food van does not contribute a 'clear expression of architectural style envisaged for the overall site'. As such it is not in accordance with, or bring the lot closer to the intent of the area set out in the Exmouth Town Centre and Foreshore Revitalisation Plan.

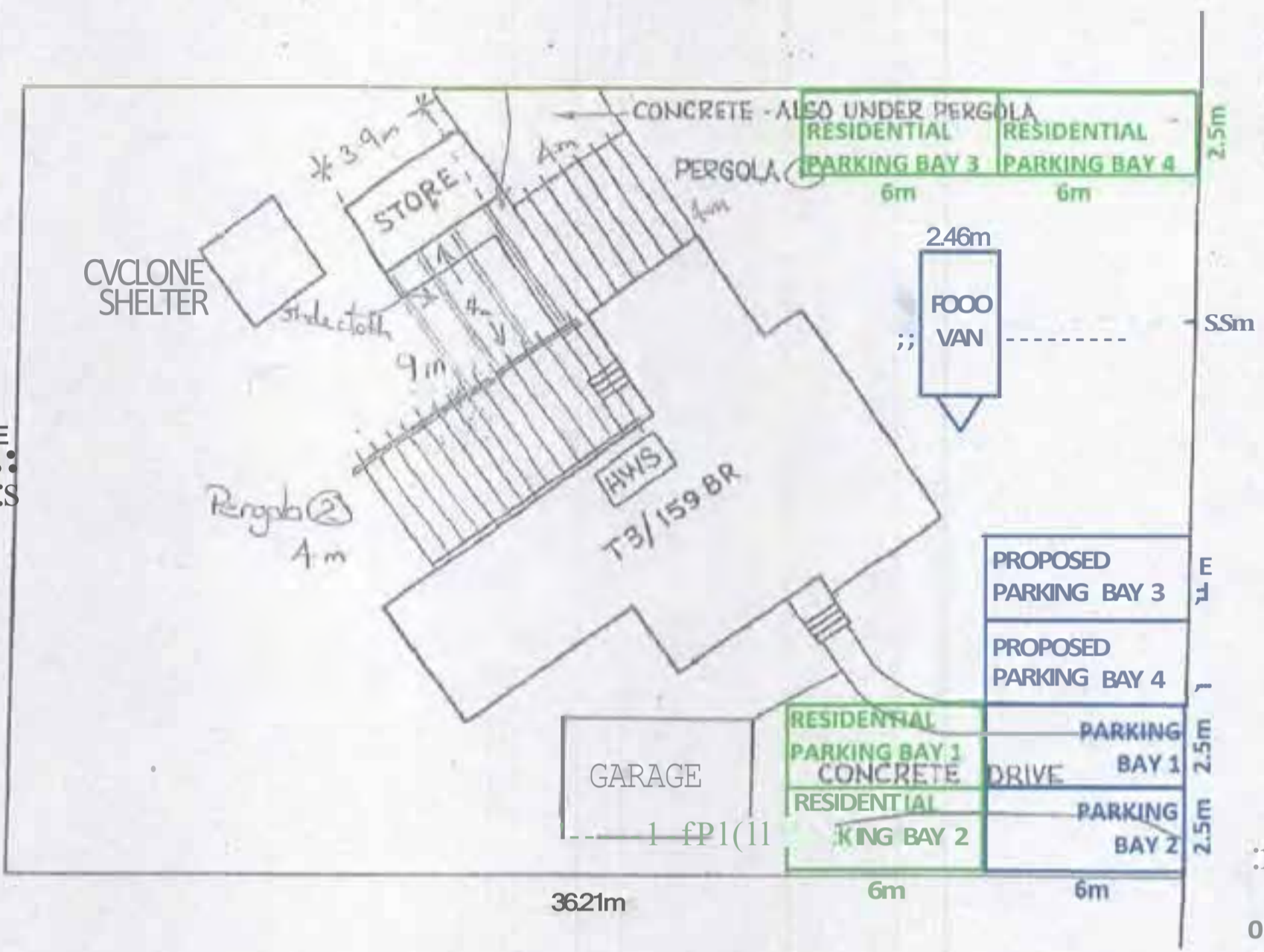
It is further noted that the applicant has not included a footpath within the application. A footpath would also not result in the proposal being consistent with this provision – the intent of which is for entry features to be created within built form.

The Shire does not consider the objection to be vexatious in any manner. In fact, the issue of parking has been raised previously by the Shire with the applicant, and the point made that people are unlikely to park 80m-100m away and walk to the food van.

Issues surrounding impacts on traffic and parking, impact on visual privacy, as well as hours of operation are valid planning considerations (in accordance with the Regulations).

			<p>It is noted that the applicant has advised the Shire that wastewater is to be disposed of at the local waste facility. They have also noted that rubbish will be placed in the existing residential bins (2) and if this is not enough, an additional bin will be sought. The food van will be plugged into the mains power source at the property.</p> <p>It is further noted that matters relating to disposal of waste, noise and odour have been raised by the Shires EHO and are valid considerations.</p>
2.	<p>I refer to the Shire of Exmouth's letter dated 5 July 2023 titled "Notice of Public Advertisement of Planning Proposal" reference number DA55/23 for a proposed Fast Food Outlet at 15 Learmonth St, Exmouth. I write to provide my objections to the Planning Proposal.</p> <p>I understand 15 Learmonth is within a Commercial zone and district 'Mixed Use - C2'. I am concerned about the Planning Proposal and in particular, consider it is inconsistent with the objectives in section 3.10.3.2 of the Shire of Exmouth Local Planning Scheme 4.</p> <p>3.10. 3. 2 The objectives of the Commercial zone are as follows-</p> <ul style="list-style-type: none"> <li>(a) To provide for a range of shops, offices, restaurants and other commercial outlets in defined town sites or activity centres:</li> <li>(b) To maintain the compatibility with the general streetscape, for all new buildings in terms of scale, height, style, materials, street alignment and design of facades to improve the existing streetscape:</li> <li>(c) To ensure that development is not detrimental to the amenity of adjoining owners or residential properties in the locality.</li> </ul> <p>Compatibility with general streetscape</p> <p>A large Fast Food Truck at 15 Learmonth completely changes the character of the section of Learmonth. Even if the Truck is set back from the street and is temporary in nature, it is still clearly visible and is not in alignment with the residential streetscape. It is not clear why the owners would seek to operate from a residential area, instead of the nearby business hub.</p> <p>Detriment to Amenity</p> <p>A Fast Food Truck at 15 Learmonth will have numerous detrimental impacts to all the residential properties in the section of Learmonth, including my own, in particular:</p> <ul style="list-style-type: none"> <li>- Traffic</li> </ul>	<p>The food van is not a <b>building</b> for the purpose of Section 3.10.3.2(b) of the LPS4.</p> <p>In any event, no reasons have been stated as to why the food van's visibility does not maintain compatibility with the general streetscape. The area is zoned C2 Mixed Use and adjoins the Exmouth township for the purpose of commercial/business expansion. The food van has been stored and will continue to be stored and made visible on the property during non-operational hours anyway.</p> <p>Inability to identify legitimate significant traffic hazards by an increase in two parking bays in a C2 Mixed Use zone.</p> <p>Traffic volumes may slightly increase, the property is zoned C2 Mixed Use for the purpose of residential and commercial use.</p>	<p>See comments above relating to the objectives of the zone and compatibility with the streetscape.</p> <p>See comments above regarding consideration of amenity. The Shire acknowledges concerns regarding traffic hazards, road safety and adequacy of access.</p> <p>It is noted the proposal includes 4 parking bays.</p>

<p>I note increased traffic will likely result from the operation of the Fast Food Truck, from commercial supplier vehicles, delivery vehicles and customers.</p> <p>I am concerned any increase in traffic as a result of people coming to the Fast Food Truck could result in:</p> <ul style="list-style-type: none"> <li>- significant traffic hazards;</li> <li>- increase in traffic volumes; and</li> <li>- impacts on road safety.</li> </ul> <p>This narrow street serves as a thoroughfare for people accessing the business hub and additional cars parked on Learmonth or reversing from the 4 proposed car bays onto Learmonth, will have an adverse impact on the traffic flow into Maidstone Crescent.</p> <p>In addition, while I note the Planning Proposal includes 4 parking spaces on 15 Learmonth (which look like they are located on part of the footpath and obstructing pedestrians), I am concerned that people will park on the verge of neighbouring properties or possibly block driveways, obstructing residents' use of their own property including my own.</p> <p>I do not consider signage or requesting people use Thew Street would be adequate to deter people.</p> <ul style="list-style-type: none"> <li>- Noise and Odour Emissions</li> </ul> <p>I note the Planning Proposal suggests the operation of the Fast Food Truck is unlikely to cause any noise disturbance or odour emissions. This is plainly incorrect. A Fast Food Truck at 15 Learmonth will increase the current noise levels for the streetscape, both from customers attending the Fast Food Truck and from the business' operations, including before and after opening hours.</p> <p>Instead of leaving after their purchases, the Fast Food Trucks customers could decide to consume their purchases on 15 Learmonth verge or on the verge of neighbouring properties, including my own. This could lead to a loss of privacy for my property.</p> <p>I consider the Planning Proposal will cause a significant loss of amenity to my property. I look forward to the Shire deciding to refuse to grant the relevant Planning approval.</p>	<p>Inability to identify legitimate impacts on road safety by an increase in two parking bays in a C2 Mixed Use zone.</p> <p>Inability to corroborate how a potential minor traffic volume increase will be detrimental to residential properties in the locality.</p> <p>Since We Wok &amp; Roll commenced operating within the Shire of Exmouth, it has never occurred that more than two or three vehicles have attended the food van within the same time-period. It is therefore apparent that four parking bays will be sufficient for the purpose of commercial parking for the food van. Not to mention the ongoing efforts to establish online ordering and a delivery service which will further reduce traffic to and from the property.</p> <p>The food van will close business by 9pm and cease operations by 10pm. The food van is not licensed to sell alcohol and no bands will be playing live music from the property. The proposed developmental use could not per se, generate increased noise, odour emissions, promote drunken behaviour or cause privacy issues, with respect to the disturbances already caused by the nearby Froth brewery, pub, and restaurant.</p>	<p>The Shire acknowledges concerns regarding patrons eating at the site. The applicant has advised that no tables or chairs will be place on the lot, service will be takeaway only.</p>
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SCALE 1: 240

DRAWING INFORMATION					1st: JES	
NO.	DATE	BY	CHKD BY	DESCRIPTION	NO.	DESCRIPTION
1	13-1-78	JES		437-71	1	
2	13-1-78	JES		437-78	2	
3	9-1-81	JES		951-81	3	
4	31-8-79	JES		3184-79	4	

AUSTRALIAN TELECOMMUNICATIONS COMMISSION

**EXMOUTH**

STAFF RESIDENCE  
LOT 30 LEAR MONTH ST.  
BLOCK PLAN

DRAWING H. 2  
**BBW 11123**

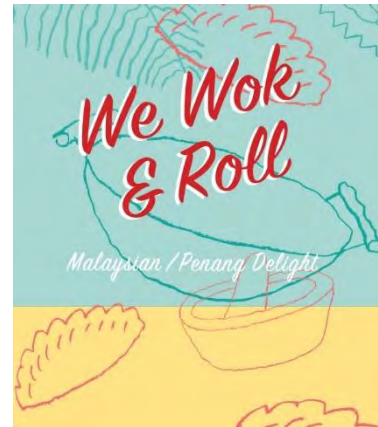
SHEET 2  
OF 2



16 August 2023

Vikky Brown  
Town Planning  
Shire of Exmouth  
2 Truscott Crescent (PO Box 21),  
Exmouth WA 6707

We Wok & Roll  
15 Learmonth Street,  
Exmouth WA 6707



Dear Vikky Brown,

**RFI - DA55/23 - Fast Food Outlet – Environmental Assessment Response**

Thank you for your e-mail dated 3 August 2023, the following comments are made for your consideration:

**What access will be provided to ablutions for food handlers?**

Food handlers will be able to access the handwash basin within the food van and domestic ablutions via the northern side gate of the property.

**How is the van going to be situated on the property, is it going to be boxed in or remain mobile?**

The food van will remain mobile to maintain the ability to attend functions/festivals within the Shire of Exmouth.

**Are any tables and chairs going to be placed around or solely takeaway?**

Solely takeaway. No tables or chairs will be placed around the food van.

**What is the distance between the van and the domestic premise (for fire safety purposes)?**

The minimum distance between the food van and the domestic premise will be 2.0 metres.

**Would they make the space available for other mobile food vendors to trade from?**

The We Wok & Roll food van is the only food van that will be trading from the property.

Should the food van be approved to trade from the property, permits to trade at Federation Park and Payne Street will be withdrawn to allow for other mobile food vendors to trade.

**How will noise and odours be managed?**

Noise

Access doors to the van will be closed during operational hours to reduce any echo of kitchen sounds.

Scheduling of cooking activities, for example:

- Wok frying will cease by 8pm to reduce excessive sound.

Relevant training for food van operators in relation to noise reduction, such as keeping voices down, closing of doors and closing of food van within specified times.

Odours

Ventilation will be used during all operational hours.

Adequate training for food van operators for the proper use of equipment, and the importance of correct kitchen practices to reduce unwanted odours.

Rubbish will be properly sealed for disposal, and arrangements made for more frequent collection of waste if necessary.

The food van and the area around the food van will follow a cleaning schedule to maintain cleanliness.

**Will the van be running off a generator? Or will it be plugged into mains power?**

The food van operates on a 15 Amp power source, of which the property's main power can provide. The food van will not be running off a generator at the property unless there is a power failure throughout town.

**Can you advise on whether deliveries of produce are received at the lot?**

Please be advised that no deliveries of produce are received at the lot.



## VIEW FROM DRIVEWAY OF 13B LEARMONTH STREET





## VIEW FROM DRIVEWAY OF 9 LEARMONTH STREET



## VIEW FROM DRIVEWAY OF 10 LEARMONTH STREET







## VIEW FROM DRIVEWAY OF 12 LEARMONTH STREET





**VIEW FROM DRIVEWAY OF 14A LEARMONTH STREET**



# VIEW FROM DRIVEWAY OF 16 LEARMONTH STREET





## VIEW FROM DRIVEWAY OF 19 LEARMONTH STREET



## VIEW FROM DRIVEWAY OF 17 LEARMONTH STREET







Thank you for your time throughout the assessment of this development application, I look forward to receiving Council's decision at the next Ordinary meeting.

Yours faithfully,

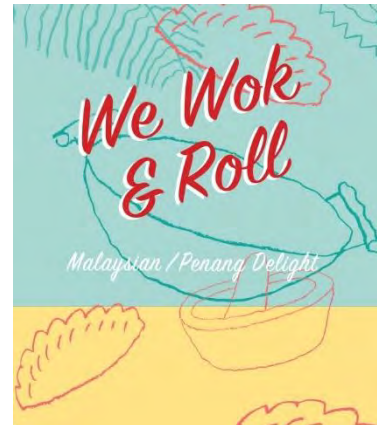
*We Wok & Roll*

We Wok & Roll

30 July 2023

Vikky Brown  
Town Planning  
Shire of Exmouth  
2 Truscott Crescent (PO Box 21),  
Exmouth WA 6707

We Wok & Roll  
15 Learmonth Street,  
Exmouth WA 6707



Dear Vikky Brown,

### **RFI - DA55/23 - Fast Food Outlet – Public Submissions**

Thank you for your e-mail dated 27 July 2023 providing public submissions in relation to the subject planning application. The following comments are made for your consideration.

#### **The mentioned existing tree**

The mentioned existing tree at the proposed area for the location of the food van no longer exists.

#### **Public submissions**

Please find attached the proponent's comments in response to the objections raised by two neighbouring properties.

#### **Vexatious objection**

For the reasons mentioned in the proponent's comments, it is sought that the first submission be rejected on vexatious grounds.

I look forward to receiving notice of your decision in response to this application within the statutory timeframes pursuant to the *Planning and Development Act 2005*.

Yours faithfully,

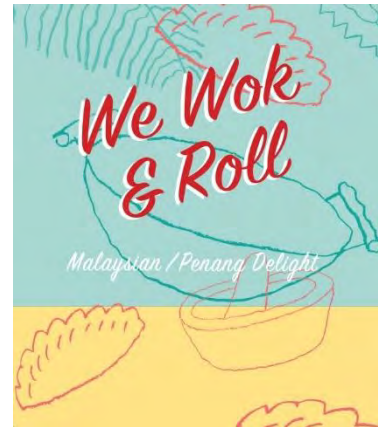
*We Wok & Roll*

We Wok & Roll

3 July 2023

Vikky Brown  
Town Planning  
Shire of Exmouth  
2 Truscott Crescent (PO Box 21),  
Exmouth WA 6707

We Wok & Roll  
15 Learmonth Street,  
Exmouth WA 6707



Dear Vikky Brown,

**RFI - DA55/23 - Fast Food Outlet - Lot 30 (15) Learmonth Street, Exmouth**

Thank you for your e-mail dated 23 June 2023 raising concerns in relation to the subject planning application.

The attached site plan has been updated to indicate the residential parking bays within the property. Please note that the parking bays allocated for the commercial aspect of the property will be available to the public only during operational hours and will be appropriately partitioned with the residential parking bays during those times by a temporary barricade such as a vertical shade cloth. Two new proposed parking bays have been added to the site plan.

Appropriate signage will be made visible at the front of the property to prevent the use of surrounding private lots or public verges for parking by commercial visitors. This can be achieved with the use of an A frame sign presented at the front of the property during hours of operation. The sign will advise excess visitors to refrain from parking on surrounding verges and to park on Thew Street. Should the issue of parking bay availability persist despite efforts made to redirect traffic, two new parking bays can be installed.

With respect to waste management, the property has access to two residential rubbish bins. If more space is required to dispose of waste, it may be sought that additional waste bins be provided, or that waste be picked up on a more frequent basis, if the Shire can accommodate such arrangement.

Finally, the setback for the food van has been amended to 5.5m to preserve the residential amenity of the property. Please be reminded for planning purposes that the food van is not a permanent building. Ongoing efforts are being made to implement online ordering which will schedule orders in such a way that will limit traffic to and from the property. It is in the best interest of We Wok & Roll to liaise with the Shire of Exmouth to conserve the residential amenity of the area for existing neighbours.

Please find attached a revised site plan. Thank you for your time and please feel free to make contact should any further queries arise.

Yours faithfully,

*We Wok & Roll*

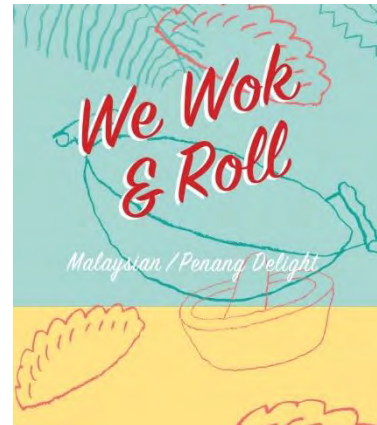
We Wok & Roll



2 June 2023

Town Planning  
Shire of Exmouth  
2 Truscott Crescent (PO Box 21),  
Exmouth WA 6707

We Wok & Roll  
15 Learmonth Street,  
Exmouth WA 6707



Dear Exmouth Council,

**WE WOK & ROLL FOOD VAN –PLANNING APPLICATION TO OPERATE A HOME OCCUPATION AT 15 LEARMONTH ST. EXMOUTH WA 6707**

I write to seek planning approval by the Shire of Exmouth Council for the We Wok & Roll food van to commence business at 15 Learmonth St. Exmouth. The property is currently used for residential purposes and is zoned C2 – Mixed Use.

*Pursuant to section 3.10.3.2 of the Local Planning Scheme 4:*

*The objectives of the Commercial zone are as follows —*

*To provide for a range of shops, offices, restaurants and other commercial outlets in defined town sites or activity centres; and*

*To maintain the compatibility with the general streetscape, for all new buildings in terms of scale, height, style, materials, street alignment and design of facades or improve the existing streetscape; and*

*To ensure that development is not detrimental to the amenity of adjoining owners or residential properties in the locality.*

The establishment of the We Wok & Roll food van at 15 Learmonth Street will add to the diversity of food available in Exmouth for the local community and its visitors. The new outlet aligns with the commercial zoning and compliments the amenity of the streetscape to suit for the expansion of the Exmouth township for business purposes in the future.

The nature of this application is solely for the proposed use of the We Wok & Roll food van to operate at 15 Learmonth Street Exmouth. This application does not include any proposed permanent developments of buildings or infrastructure. There will be no landscaping changes made to the property.

The operation of the food van is unlikely to cause any noise disturbance since all work shall cease by 10pm. Nor will the operation of the food van cause detrimental odour emissions to adjacent properties because wastewater will be discarded at the local waste facility.

The proposed hours of operation are from 11am - 2pm and 5pm - 9pm. The van will have two to three working staff at a time. Two existing parking bays will be made available to visitors. We Wok & Roll intends to commence online ordering and home deliveries to reduce waiting times, and traffic to and from the property.

Visitors will be encouraged to use the parking bays located on Thew Street. Appropriate signage may be used to direct any excessive vehicles to the parking area to prevent any nearby congestion on Learmonth Street. Pedestrian foot paths exist on both sides of adjoining Learmonth Street, and vehicles tend to drive slowly given the proximity to the township.

We Wok & Roll looks forward to offering Chinese-Malaysian food to the Exmouth community and its travellers.

I enclose the following documentation for your consideration:

Annexure 1 – Application for Development Approval

Annexure 2 – Certificate of Title

Annexure 3 – Deposited Plan No. 9501

Annexure 4 – Site Plan

Annexure 5 – Sewer Plans

Annexure 6 – Bushfire Attack Level Certificate

Annexure 7 – Bushfire Attack Level Assessment Report

Yours faithfully,

*We Wok & Roll*

We Wok & Roll



# Monthly Financial Report

For the period ended

## **August 2023**

PO Box 21  
2 Truscott Crescent  
Exmouth  
Western Australia 6707

Phone: (08) 9949 3000  
Fax: (08) 9949 3050  
Email: [records@exmouth.wa.gov.au](mailto:records@exmouth.wa.gov.au)  
Web: [www.exmouth.wa.gov.au](http://www.exmouth.wa.gov.au)

ABN: 32 865 822 043

# SHIRE OF EXMOUTH

## MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)  
For the period ended 31 July 2023

*LOCAL GOVERNMENT ACT 1995*  
*LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

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**SHIRE OF EXMOUTH**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 AUGUST 2023**

	Supplementary	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
	Information	(a) \$	(b) \$	(c) \$	(c) - (b) \$	((c) - (b))/(b) %	
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
General rates	10	4,223,000	4,214,666	<b>4,287,058</b>	72,392	1.72%	▲
Specified area rates	10	62,000	62,000	<b>62,316</b>	316	0.51%	
Grants, subsidies and contributions	14	2,380,000	524,992	<b>54,451</b>	(470,541)	(89.63%)	▼
Fees and charges		11,168,000	2,458,802	<b>2,311,292</b>	(147,510)	(6.00%)	▼
Interest revenue		292,000	48,664	<b>47,125</b>	(1,539)	(3.16%)	
Other revenue		400,000	66,660	<b>59,542</b>	(7,118)	(10.68%)	▼
		<b>18,525,000</b>	<b>7,375,784</b>	<b>6,821,784</b>	(554,000)	(7.51%)	
<b>Expenditure from operating activities</b>							
Employee costs		(8,529,000)	(1,421,368)	<b>(1,062,989)</b>	358,379	25.21%	▲
Materials and contracts		(6,408,000)	(1,062,116)	<b>(499,771)</b>	562,345	52.95%	▲
Utility charges		(940,000)	(156,638)	<b>(149,289)</b>	7,349	4.69%	
Depreciation		(3,683,000)	(613,796)	<b>(613,954)</b>	(158)	(0.03%)	
Finance costs		(98,000)	(11,666)	<b>(2,997)</b>	8,669	74.31%	▲
Insurance		(709,000)	(354,500)	<b>(359,480)</b>	(4,980)	(1.40%)	
Other expenditure		(690,000)	(15,664)	<b>396</b>	16,060	102.53%	▲
		<b>(21,057,000)</b>	<b>(3,635,748)</b>	<b>(2,688,084)</b>	947,664	26.07%	
Non-cash amounts excluded from operating activities	Note 2(b)	3,683,000	613,796	<b>613,954</b>	158	0.03%	
<b>Amount attributable to operating activities</b>		<b>1,151,000</b>	<b>4,353,832</b>	<b>4,747,654</b>	393,822	9.05%	
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
Proceeds from capital grants, subsidies and contributions	15	4,662,000	777,000	<b>255,897</b>	(521,103)	(67.07%)	▼
Proceeds from disposal of assets	6	140,000	0	<b>0</b>	0	0.00%	
		<b>4,802,000</b>	<b>777,000</b>	<b>255,897</b>	(521,103)	(67.07%)	
<b>Outflows from investing activities</b>							
Payments for property, plant and equipment	5	(6,169,000)	(974,830)	<b>155,303</b>	1,130,133	115.93%	▲
Payments for construction of infrastructure	5	(4,320,000)	(576,598)	<b>(650,682)</b>	(74,084)	(12.85%)	▼
		<b>(10,489,000)</b>	<b>(1,551,428)</b>	<b>(495,379)</b>	1,056,049	68.07%	
<b>Amount attributable to investing activities</b>		<b>(5,687,000)</b>	<b>(774,428)</b>	<b>(239,482)</b>	534,946	69.08%	
<b>FINANCING ACTIVITIES</b>							
<b>Inflows from financing activities</b>							
Proceeds from new debentures	11	1,500,000	0	<b>0</b>	0	0.00%	
Transfer from reserves	4	2,953,000	0	<b>0</b>	0	0.00%	
Proceeds from community loans		38,000	0	<b>0</b>	0	0.00%	
		<b>4,491,000</b>	<b>0</b>	<b>0</b>	0	0.00%	
<b>Outflows from financing activities</b>							
Repayment of borrowings	11	(367,000)	(12,939)	<b>(12,939)</b>	0	0.00%	
Payments for principal portion of lease liabilities	12	(7,000)	0	<b>0</b>	0	0.00%	
Transfer to reserves	4	(3,779,000)	0	<b>(41,466)</b>	(41,466)	0.00%	▼
		<b>(4,153,000)</b>	<b>(12,939)</b>	<b>(54,405)</b>	(41,466)	(320.47%)	
<b>Amount attributable to financing activities</b>		<b>338,000</b>	<b>(12,939)</b>	<b>(54,405)</b>	(41,466)	(320.47%)	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
<b>Surplus or deficit at the start of the financial year</b>		4,198,722	4,198,722	<b>4,321,730</b>	123,008	2.93%	▲
Amount attributable to operating activities		1,151,000	4,353,832	<b>4,747,654</b>	393,822	9.05%	▲
Amount attributable to investing activities		(5,687,000)	(774,428)	<b>(239,482)</b>	534,946	69.08%	▲
Amount attributable to financing activities		338,000	(12,939)	<b>(54,405)</b>	(41,466)	(320.47%)	▼
<b>Surplus or deficit after imposition of general rates</b>		<b>722</b>	<b>7,765,187</b>	<b>8,775,497</b>	1,010,310	13.01%	▲

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

\* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF EXMOUTH**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 31 AUGUST 2023**

	Supplementary Information	30 June 2022	31 August 2023
		\$	\$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	16,192,455	17,432,303
Trade and other receivables		3,257,776	5,803,262
Inventories	8	198,687	186,610
<b>TOTAL CURRENT ASSETS</b>		<b>19,648,918</b>	<b>23,422,175</b>
<b>NON-CURRENT ASSETS</b>			
Trade and other receivables		148,965	148,965
Other financial assets		122,234	122,234
Property, plant and equipment		109,376,193	108,858,455
Infrastructure		53,540,739	53,940,856
Right-of-use assets		57,375	57,375
<b>TOTAL NON-CURRENT ASSETS</b>		<b>163,245,506</b>	<b>163,127,885</b>
<b>TOTAL ASSETS</b>		<b>182,894,424</b>	<b>186,550,060</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	9	1,661,889	940,570
Other liabilities	13	540,000	540,000
Lease liabilities	12	4,698	4,698
Borrowings	11	366,560	353,621
Employee related provisions	13	778,391	778,391
<b>TOTAL CURRENT LIABILITIES</b>		<b>3,351,538</b>	<b>2,617,280</b>
<b>NON-CURRENT LIABILITIES</b>			
Borrowings	11	2,732,361	2,732,361
Employee related provisions		164,699	164,699
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>2,950,207</b>	<b>2,950,207</b>
<b>TOTAL LIABILITIES</b>		<b>6,301,745</b>	<b>5,567,487</b>
<b>NET ASSETS</b>		<b>176,592,679</b>	<b>180,982,573</b>
<b>EQUITY</b>			
Retained surplus		69,571,963	73,920,391
Reserve accounts	4	13,027,804	13,069,270
Revaluation surplus		93,992,912	93,992,912
<b>TOTAL EQUITY</b>		<b>176,592,679</b>	<b>180,982,573</b>

This statement is to be read in conjunction with the accompanying notes.



# NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 AUGUST 2023

## 1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

### BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

#### **Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

### THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to these financial statements.

### Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

### SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

### PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 00 January 1900

**SHIRE OF EXMOUTH**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 AUGUST 2023**

**2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

	Supplementary Information	Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 August 2023
<b>(a) Net current assets used in the Statement of Financial Activity</b>				
<b>Current assets</b>		\$	\$	\$
Cash and cash equivalents	3	13,822,550	16,192,455	17,432,303
Trade and other receivables		3,237,853	3,257,776	5,803,262
Inventories	8	152,032	198,687	186,610
		17,212,435	19,648,918	23,422,175
<b>Less: current liabilities</b>				
Trade and other payables	9	(3,091,754)	(1,661,889)	(940,570)
Other liabilities	13	(354,092)	(540,000)	(540,000)
Lease liabilities	12	(7,000)	(4,698)	(4,698)
Borrowings	11	(379,000)	(366,560)	(353,621)
Employee related provisions	13	(778,391)	(778,391)	(778,391)
		(4,610,237)	(3,351,538)	(2,617,280)
<b>Net current assets</b>		<b>12,602,198</b>	<b>16,297,380</b>	<b>20,804,895</b>
<b>Less: Total adjustments to net current assets</b>	Note 2(c)	(12,601,476)	(11,975,650)	(12,029,398)
<b>Closing funding surplus / (deficit)</b>		<b>722</b>	<b>4,321,730</b>	<b>8,775,497</b>

**(b) Non-cash amounts excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash amounts excluded from operating activities</b>	\$	\$	\$
<b>Adjustments to operating activities</b>			
Add: Depreciation	3,683,000	613,796	613,954
<b>Total non-cash amounts excluded from operating activities</b>	<b>3,683,000</b>	<b>613,796</b>	<b>613,954</b>

**(c) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Supplementary Information	Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 August 2023
<b>Adjustments to net current assets</b>		\$	\$	\$
Less: Reserve accounts	4	(13,727,867)	(13,027,804)	(13,069,270)
- Current financial assets at amortised cost - self supporting loans				
- Current portion of community loans		(38,000)	(38,000)	(35,567)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	11	379,000	366,560	353,621
- Current portion of lease liabilities	12	7,000	4,698	4,698
- Current portion of employee benefit provisions held in reserve	4	778,391	718,896	717,120
<b>Total adjustments to net current assets</b>	Note 2(a)	<b>(12,601,476)</b>	<b>(11,975,650)</b>	<b>(12,029,398)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**SHIRE OF EXMOUTH**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 AUGUST 2023**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is \$25,000 or 10.00% whichever is the greater.

<b>Description</b>	<b>Var. \$</b>	<b>Var. %</b>	
	\$	%	
<b>Revenue from operating activities</b>			
<b>Grants, subsidies and contributions</b>	<b>(470,541)</b>	<b>(89.63%)</b>	▼
Early payment of the financial assistance grant			
<b>Fees and charges</b>	<b>(147,510)</b>	<b>(6.00%)</b>	▼
Timing of aviation revenue			
<b>Expenditure from operating activities</b>			
<b>Employee costs</b>	<b>358,379</b>	<b>25.21%</b>	▲
Vacant positions			
<b>Materials and contracts</b>	<b>562,345</b>	<b>52.95%</b>	▲
Timing of maintenance and operational projects			
<b>Inflows from investing activities</b>			
<b>Proceeds from capital grants, subsidies and contributions</b>	<b>(521,103)</b>	<b>(67.07%)</b>	▼
Timing of projects			
<b>Outflows from investing activities</b>			
<b>Payments for property, plant and equipment</b>	<b>1,130,133</b>	<b>115.93%</b>	▲
See note 5			
<b>Payments for construction of infrastructure</b>	<b>(74,084)</b>	<b>(12.85%)</b>	▼
See note 5			

**SHIRE OF EXMOUTH**  
**SUPPLEMENTARY INFORMATION**  
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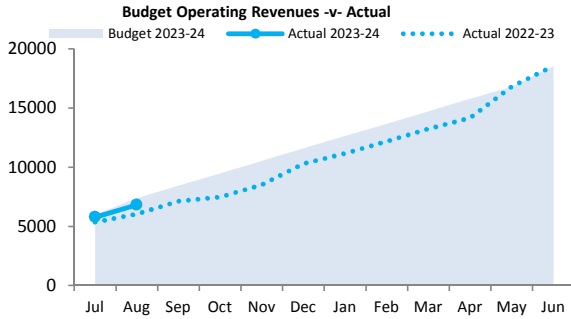
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**SHIRE OF EXMOUTH  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 AUGUST 2023**

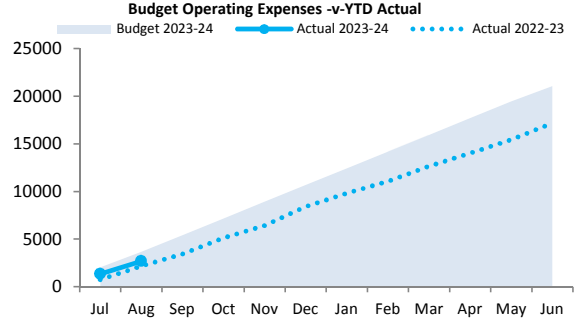
**2 KEY INFORMATION - GRAPHICAL**

**OPERATING ACTIVITIES**

**OPERATING REVENUE**

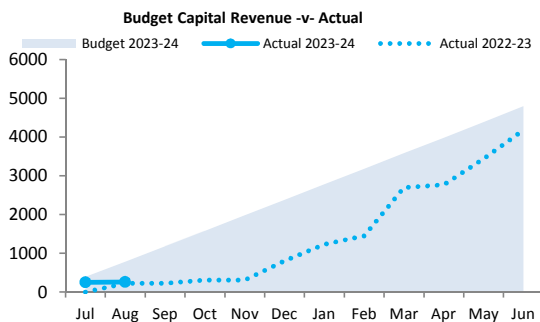


**OPERATING EXPENSES**

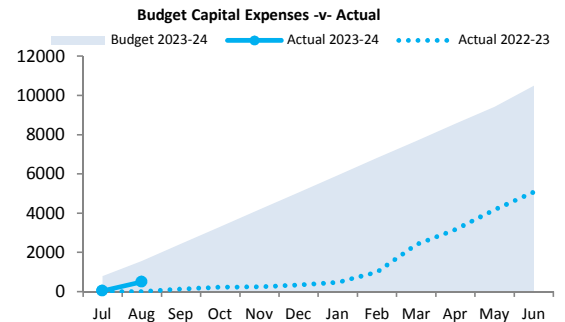


**INVESTING ACTIVITIES**

**CAPITAL REVENUE**



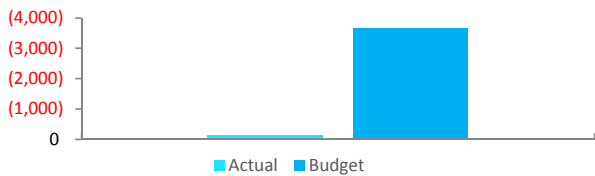
**CAPITAL EXPENSES**



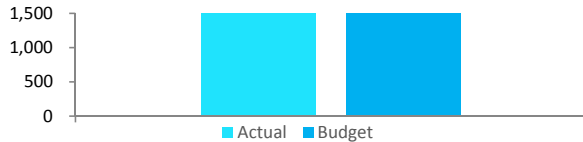
**FINANCING ACTIVITIES**

**BORROWINGS**

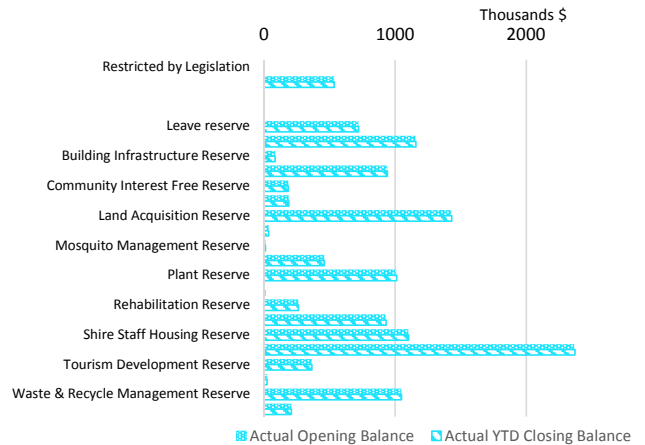
**Principal Repayments**



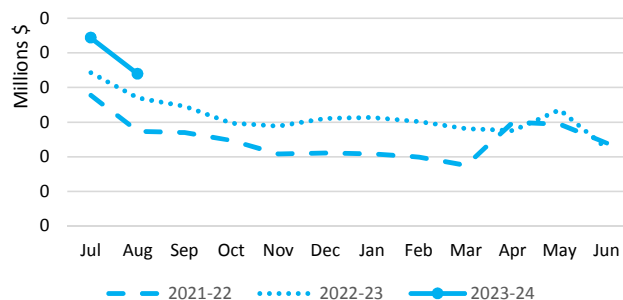
**Principal Outstanding**



**RESERVES**



**Closing funding surplus / (deficit)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.



**SHIRE OF EXMOUTH  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 AUGUST 2023**

**3 CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
<b>Cash on hand</b>								
Petty Cash and Floats	Cash and cash equivalents	2,650		2,650				
Municipal Funds	Cash and cash equivalents	4,360,382		4,360,382		Westpac	0.00%	N/A
Reserve Funds	Cash and cash equivalents	0	2,545,423	2,545,423		Westpac	0.01%	N/A
Trust Funds	Cash and cash equivalents	0	0	0	114,654	Westpac	0.00%	N/A
<b>Investments</b>								
<b>A-1+</b>								
Term Deposit	Cash and cash equivalents	0	2,000,000	2,000,000		Westpac	5.20%	10/2023
Term Deposit	Cash and cash equivalents	0	1,000,000	1,000,000		Westpac	5.20%	09/2023
Term Deposit	Cash and cash equivalents	0	2,000,000	2,000,000		Westpac	5.14%	11/2023
Term Deposit	Cash and cash equivalents	0	2,000,000	2,000,000		NAB	4.85%	09/2023
<b>A-2</b>								
Term Deposit	Cash and cash equivalents	0	1,523,847	1,523,847		BankVic	5.30%	09/2023
Term Deposit	Cash and cash equivalents	0	2,000,000	2,000,000		AMP	5.45%	08/2024
<b>Total</b>		<b>4,363,032</b>	<b>13,069,270</b>	<b>17,432,303</b>	<b>114,654</b>			
<b>Comprising</b>								
Cash and cash equivalents		4,363,032	13,069,270	17,432,303	114,654			
		<b>4,363,032</b>	<b>13,069,270</b>	<b>17,432,303</b>	<b>114,654</b>			

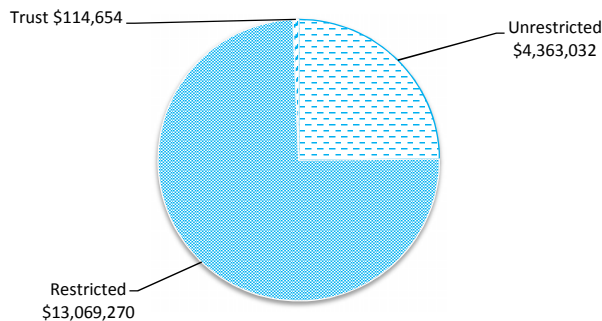
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other at



SHIRE OF EXMOUTH  
 SUPPLEMENTARY INFORMATION  
 FOR THE PERIOD ENDED 31 AUGUST 2023

4 RESERVE ACCOUNTS

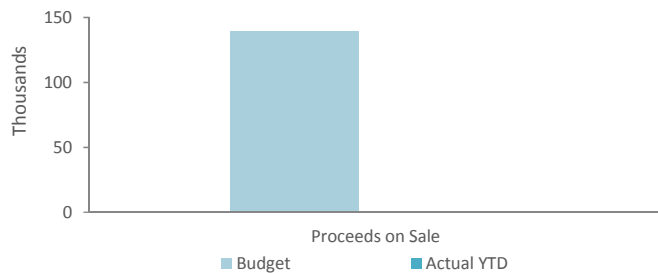
Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Legislation</b>										
Marina Canal Reserve (Specified Area Rates)	528,329	11,000	62,000	0	601,329	533,570	1,726	0	0	535,296
<b>Restricted by Council</b>										
Leave reserve	711,834	14,000	0	0	725,834	718,896	2,325	0	0	721,221
Aviation Reserve	1,141,876	22,000	400,000	(550,000)	1,013,876	1,153,204	3,730	0	0	1,156,934
Building Infrastructure Reserve	82,924	2,000	0	0	84,924	83,747	271	0	0	84,018
Community Development Reserve	929,384	19,000	0	0	948,384	938,603	3,036	0	0	941,639
Community Interest Free Reserve	180,795	3,000	0	0	183,795	182,588	591	0	0	183,179
Insurance/Natural Disaster Reserve	187,298	4,000	0	0	191,298	189,156	612	0	0	189,768
Land Acquisition Reserve	1,411,921	28,000	0	0	1,439,921	1,425,928	4,612	0	0	1,430,540
Marina Village Asset Replacement Reserve	34,047	1,000	0	0	35,047	34,384	112	0	0	34,496
Mosquito Management Reserve	10,345	0	0	0	10,345	10,447	34	0	0	10,481
Ningaloo Centre Reserve	453,314	9,000	537,000	0	999,314	457,811	1,481	0	0	459,292
Plant Reserve	997,317	20,000	1,230,000	(1,394,000)	853,317	1,007,211	3,257	0	0	1,010,468
Public Radio Infrastructure Reserve	5,279	0	0	0	5,279	5,332	17	0	0	5,349
Rehabilitation Reserve	258,014	5,000	0	0	263,014	260,574	842	0	0	261,416
Roads Reserve	917,431	18,000	800,000	(260,000)	1,475,431	926,532	2,997	0	0	929,529
Shire Staff Housing Reserve	1,088,110	22,000	0	0	1,110,110	1,098,905	3,554	0	0	1,102,459
Swimming Pool Reserve	2,339,846	45,000	0	0	2,384,846	2,363,058	7,643	0	0	2,370,701
Tourism Development Reserve	360,226	7,000	0	(100,000)	267,226	363,800	1,176	0	0	364,976
Town Planning Scheme Reserve	22,366	0	0	0	22,366	22,588	73	0	0	22,661
Waste & Recycle Management Reserve	1,034,081	20,000	500,000	(480,000)	1,074,081	1,044,340	3,377	0	0	1,047,717
Unspent Grants & Contributions Reserve	207,130	0	0	(169,000)	38,130	207,130	0	0	0	207,130
	<b>12,901,867</b>	<b>250,000</b>	<b>3,529,000</b>	<b>(2,953,000)</b>	<b>13,727,867</b>	<b>13,027,804</b>	<b>41,466</b>	<b>0</b>	<b>0</b>	<b>13,069,270</b>

5 CAPITAL ACQUISITIONS

Account Description	Adopted			Variance (Under)/Over
	Budget	YTD Budget	YTD Actual	
	\$	\$	\$	\$
<b>Buildings - specialised</b>				0
NADC Workshop Upgrade	70,000	0	0	0
Depot Office Renovation	250,000	0	0	0
Building Renewals	170,000	28,332	3,522	24,810
Heliport Works	4,000,000	666,666	7,636	659,030
	<b>4,490,000</b>	<b>694,998</b>	<b>11,158</b>	<b>683,840</b>
<b>Furniture and equipment</b>				
Portable Traffic Lights	15,000	2,500	0	2,500
	<b>15,000</b>	<b>2,500</b>	<b>0</b>	<b>2,500</b>
<b>Plant and equipment</b>				
Events Trailer	10,000	0	0	0
Plant Replacement	1,394,000	234,000	(166,461)	400,461
Landfill Waste Compactor	260,000	43,332	0	43,332
	<b>1,664,000</b>	<b>277,332</b>	<b>(166,461)</b>	<b>443,793</b>
<b>Infrastructure - roads</b>				
Asphalt Intersection Overlays	100,000	0	0	0
Bitumen Road Reseals	200,000	0	0	0
Footpath Construction	200,000	66,640	0	66,640
Murat Rd Pedestrian Crossover	80,000	0	0	0
Murat Rd Works	235,000	0	(44,192)	44,192
Reid St Asphalt Overlay	390,000	0	0	0
Yardie Creek Rd Works	320,000	0	0	0
Disaster Recovery Works	1,200,000	0	675,107	(675,107)
Tantabiddi Floodway Upgrade	0	0	11,211	(11,211)
	<b>2,725,000</b>	<b>66,640</b>	<b>642,126</b>	<b>(575,486)</b>
<b>Other infrastructure</b>				
Beach Volleyball	10,000	0	0	0
Pool Renewals	45,000	36,662	0	36,662
Youth Precinct - Skate Park	430,000	286,638	2,131	284,507
NADC Interpretive Works Upgrade	120,000	0	0	0
Mangrove Zone Exhibit	25,000	0	0	0
Lighting - Ross Street Mall and Federation Park	40,000	6,666	0	6,666
Water Spraypark Refurbishment	35,000	36,662	0	36,662
Chlorine Storage Compound	90,000	0	0	0
Sentinel Chicken Pen Upgrades	30,000	0	2,532	(2,532)
Waste Water Irrigation Pond	40,000	0	2,744	(2,744)
Qualing Scarp Fencing	50,000	0	0	0
Landfill Recyclables Storage Shed	80,000	43,332	0	43,332
Light Pole Replacement & Mains Upgrade	500,000	83,332	0	83,332
Aerodrome Airstrip Upgrades	100,000	16,666	0	16,666
Welch Street Camp Ground	0	0	1,149	0
	<b>1,595,000</b>	<b>509,958</b>	<b>8,556</b>	<b>501,402</b>
	<b>10,489,000</b>	<b>1,551,428</b>	<b>495,379</b>	<b>1,056,049</b>

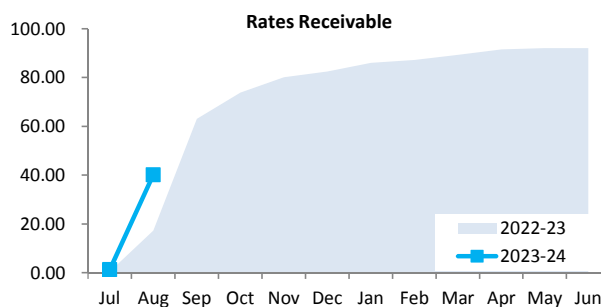
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	Plant Replacement	140,000	140,000	0	0	0	0	0	0
		<b>140,000</b>	<b>140,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



7 RECEIVABLES

Rates receivable	30 Jun 2023	31 Aug 2023
	\$	\$
Opening arrears previous years	137,432	345,367
Levied this year	3,983,885	4,349,375
Less - collections to date	(3,775,950)	(1,892,975)
Gross rates collectable	<b>345,367</b>	<b>2,761,503</b>
<b>Net rates collectable</b>	<b>345,367</b>	<b>2,761,503</b>
% Collected	91.6%	40.3%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(104,285)	821,709	164,739	742,670	663,034	2,287,867
Percentage	(4.6%)	35.9%	7.2%	32.5%	29.0%	
<b>Balance per trial balance</b>						
Trade receivables						2,287,867
GST receivable						115,500
Loans receivable - clubs/institution						35,567
Property Service Charges						602,826
<b>Total receivables general outstanding</b>						<b>3,041,760</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

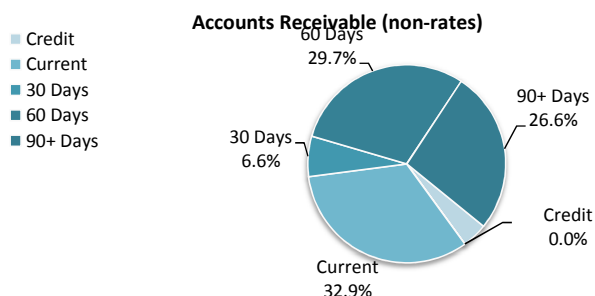
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 31 August 2023
	\$	\$	\$	\$
<b>Other current assets</b>				
<b>Inventory</b>				
Fuel and materials	38,112	0	(12,077)	26,035
Visitor centre stock	160,575	0	0	160,575
<b>Total other current assets</b>	<b>198,687</b>	<b>0</b>	<b>(12,077)</b>	<b>186,610</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.



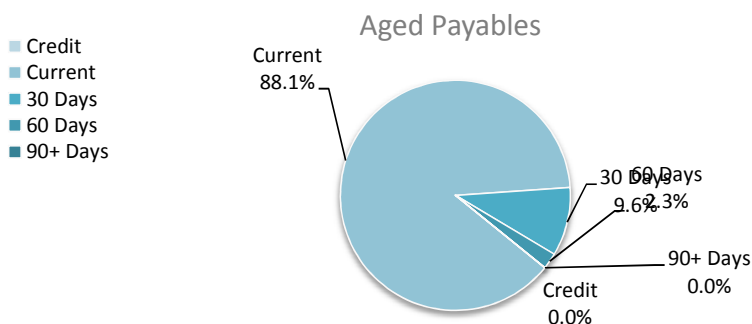
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	200,212	21,883	5,172	0	227,267
Percentage	0.0%	88.1%	9.6%	2.3%	0.0%	
<b>Balance per trial balance</b>						
Sundry creditors						311,397
ATO liabilities						63,957
Prepaid rates						17,616
Bonds and deposits held						459,896
Payroll Creditors						87,704
<b>Total payables general outstanding</b>						<b>940,570</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



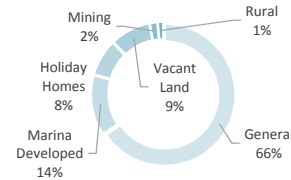
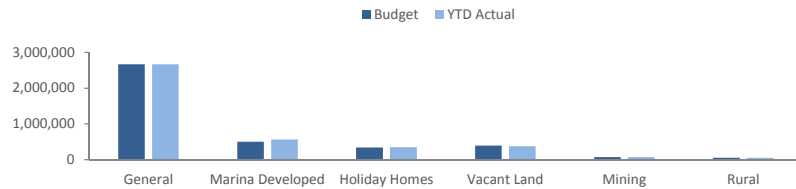
10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget	Total	Rate	YTD Actual	Total
	\$( cents)	Properties	Value	Revenue	Interim	Revenue	Revenue	Interim	Revenue
				\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>									
General	0.088900	1,203	29,924,715	2,660,000	10,000	2,670,000	2,673,413	0	2,673,413
Marina Developed	0.120000	119	4,133,407	496,000	0	496,000	564,493	0	564,493
Holiday Homes	0.123200	114	2,760,170	340,000	0	340,000	342,518	0	342,518
Vacant Land	0.177600	210	2,188,530	389,000	0	389,000	374,647	0	374,647
<b>Unimproved value</b>									
Mining	0.189000	10	358,420	68,000	0	68,000	73,135	0	73,135
Rural	0.094600	6	537,400	50,000	0	50,000	50,838	0	50,838
<b>Sub-Total</b>		<b>1,662</b>	<b>39,902,642</b>	<b>4,003,000</b>	<b>10,000</b>	<b>4,013,000</b>	<b>4,079,044</b>	<b>0</b>	<b>4,079,044</b>
<b>Minimum payment</b>	<b>Minimum Payment \$</b>								
<b>Gross rental value</b>									
General	1,075	93	623,962	100,000	0	100,000	99,975	0	99,975
Marina Developed	1,075	1	0	1,000	0	1,000	1,075	0	1,075
Holiday Homes	1,075	0	0	0	0	0	1,075	0	1,075
Vacant Land	845	124	398,530	105,000	0	105,000	102,245	0	102,245
<b>Unimproved value</b>									
Mining	280	10	9,366	3,000	0	3,000	2,800	0	2,800
Rural	845	1	5,800	1,000	0	1,000	845	0	845
<b>Sub-total</b>		<b>229</b>	<b>1,037,658</b>	<b>210,000</b>	<b>0</b>	<b>210,000</b>	<b>208,015</b>	<b>0</b>	<b>208,015</b>
<b>Total general rates</b>						<b>4,223,000</b>			<b>4,287,059</b>
<b>Specified area rates</b>	<b>Rate in \$ (cents)</b>								
Marina Specified Area	0.015800			62,000	0	62,000	62,316	0	62,316
<b>Total specified area rates</b>			<b>0</b>	<b>62,000</b>	<b>0</b>	<b>62,000</b>	<b>62,316</b>	<b>0</b>	<b>62,316</b>
<b>Total</b>						<b>4,285,000</b>			<b>4,349,375</b>

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



11 BORROWINGS

Repayments - borrowings

Information on borrowings	Loan No.	1 July 2023	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	
Staff Dwellings	80	332,676	0	0	(12,939)	(79,000)	319,737	253,676	(2,597)	(14,000)
Staff Dwellings	83	438,103	0	0	0	(52,000)	438,103	386,103	0	(6,000)
Staff Dwellings	84	1,518,016	0	0	0	(147,000)	1,518,016	1,371,016	0	(50,000)
Ningaloo Centre	82	658,181	0	0	0	(64,000)	658,181	594,181	0	(21,000)
1 Bennett Street	76	151,945	0	0	0	(25,000)	151,945	126,945	0	(7,000)
Heliport Works		0	0	1,500,000	0	0	0	1,500,000	0	0
<b>Total</b>		<b>3,098,921</b>	<b>0</b>	<b>1,500,000</b>	<b>(12,939)</b>	<b>(367,000)</b>	<b>3,085,982</b>	<b>4,231,921</b>	<b>(2,597)</b>	<b>(98,000)</b>
Current borrowings		367,000					353,621			
Non-current borrowings		2,731,921					2,732,361			
		<b>3,098,921</b>					<b>3,085,982</b>			

All debenture repayments were financed by general purpose revenue.

New borrowings 2023-24

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance
	Actual	Budget				& Charges		Actual	Budget	Unspent
	\$	\$				\$	%	\$	\$	\$
Heliport Works	0	1,500,000	0	0	10	0	0	0	0	0
	<b>0</b>	<b>1,500,000</b>				<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

## 12 LEASE LIABILITIES

### Movement in carrying amounts

Information on leases Particulars	Lease No.	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments		
		1 July 2023	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
RAAF Airport Lease		\$ 74,089	\$ 0	\$ 0	\$ 0	\$ (7,000)	\$ 74,089	\$ 67,089	\$ 0	\$ 0
<b>Total</b>		<b>74,089</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(7,000)</b>	<b>74,089</b>	<b>67,089</b>	<b>0</b>	<b>0</b>
Current lease liabilities		4,698					4,698			
		<b>57,845</b>					<b>57,845</b>			

All lease repayments were financed by general purpose revenue.

### KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

13 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 August 2023
		\$	\$	\$	\$	\$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
Contract liabilities		540,000	0	0	0	540,000
<b>Total other liabilities</b>		540,000	0	0	0	540,000
<b>Employee Related Provisions</b>						
Provision for annual leave		483,573	0	0	0	483,573
Provision for long service leave		294,818	0	0	0	294,818
<b>Total Provisions</b>		778,391	0	0	0	778,391
<b>Total other current liabilities</b>		<b>1,318,391</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,318,391</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 14

**KEY INFORMATION**

**Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee Related Provisions**

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Contract liabilities**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

**Capital grant/contribution liabilities**

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

14 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD
	1 July 2023	Liability	Liability	31 Aug 2023	Liability	Budget	Budget	Revenue
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Grants and subsidies</b>								
Financial Assistance Grant - General	0	0	0	0	0	1,500,000	0	15,995
Financial Assistance Grant - Road	0	0	0	0	0	423,000	35,250	6,583
Fight the Bite	0	0	0	0	0	2,000	166	0
Heritage	0	0	0	0	0	20,000	3,331	0
CHRMAP	0	0	0	0	0	45,000	3,750	0
District Water Management Strategy	0	0	0	0	0	240,000	20,000	0
Cape Range Crossing	0	0	0	0	0	65,000	5,417	0
Inclusion Plan	0	0	0	0	0	0	0	2,000
Art on the Move	0	0	0	0	0	0	0	15,010
Reimbursements	0	0	0	0	0	85,000	7,082	14,863
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,380,000</b>	<b>74,996</b>	<b>54,451</b>



15 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD
	1 July 2023	Liability	Liability	31 Aug 2023	Liability	Budget	Budget	Revenue
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Capital grants and subsidies</b>								
Youth Precinct - Skate Park	0	0	0	0	0	300,000	25,000	0
Youth Precinct - Cricket Nets	0	0	0	0	0	0	0	4,545
NADC Interpretive Works Upgrade	0	0	0	0	0	120,000	10,000	0
Regional Road Group	0	0	0	0	0	405,000	33,750	125,184
Roads to Recovery	0	0	0	0	0	267,000	22,250	0
Direct Road Grant	0	0	0	0	0	0	0	126,168
Disaster Recovery Works	0	0	0	0	0	1,020,000	85,000	0
Heliport Works	0	0	0	0	0	2,500,000	208,333	0
Aerodrome Airstrip Upgrades	0	0	0	0	0	50,000	4,167	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,662,000</b>	<b>388,500</b>	<b>255,897</b>

**SHIRE OF EXMOUTH  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 AUGUST 2023**

**16 TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1 July 2023	Received	Paid	31 Aug 2023
	\$	\$	\$	\$
Cash in Lieu POS	45,640	0	0	45,640
Bond Deed Exmouth Marina Holdings	18,186	0	0	18,186
Exmouth Volunteer Fire & Rescue	50,828	0	0	50,828
	<b>114,654</b>	<b>0</b>	<b>0</b>	<b>114,654</b>

## MONTHLY LIST OF PAYMENTS - AUGUST 2023

## Municipal Account:

Cheque	\$	-
Direct Debits and EFT Payments (EFT25606-EFT25834)	\$	1,463,390.34
Credit Card Purchases	\$	13,131.68
<b>Total Municipal Account</b>	<b>\$</b>	<b>1,476,522.02</b>

## Trust Account:

Cheque ( )	\$	-
EFT Payments ( )	\$	-
<b>Total Trust Account</b>	<b>\$</b>	<b>-</b>
<b>TOTAL PAYMENTS</b>	<b>\$</b>	<b>1,476,522.02</b>

Reference	Date	Name	Description	Municipal Account	Trust Account
				<b>TOTAL CHEQUES</b>	<b>\$ - \$ -</b>
DD	01/08/2023	HP FINANCIAL	EQUIPMENT LEASE	\$ 4,367.00	
DD	01/08/2023	WESTNET	INTERNET SERVICE	\$ 69.99	
DD	02/08/2023	TELSTRA	TELSTRA COUNCILLOR COMMS EXPENSES	\$ 174.94	
DD	03/08/2023	FINES ENGORMCEMENT REGISTRY	FINES LODGEMENT FEES	\$ 167.00	
DD	14/08/2023	PRECISION	SUPERANNUATION PAYMENTS	\$ 43,903.85	
DD	14/08/2023	TELSTRA	TELSTRA MOBILE ACCOUNTS	\$ 886.58	
DD	14/08/2023	MESSAGE MEDIA	MESSAGE MEDIA MONTHLY DEBIT	\$ 44.00	
DD	15/08/2023	TELAIR	FIBRE INTERNET SERVICE - LEARMONTH AIRPORT	\$ 724.90	
DD	15/08/2023	TELSTRA	TELSTRA RETIC LINE	\$ 69.95	
DD	16/08/2023	WA TREASURY CORP	LOAN REPAYMENT	\$ 7,768.00	
DD	21/08/2023	GLOBALSTAR - PIVOTEL	SATELLITE PHONE SPOT TRACKING	\$ 31.00	
DD	21/08/2023	NAYAX	AIRPORT VENDING MACHINE SERVICE FEE	\$ 38.17	
DD	23/08/2023	GLOBALSTAR - PIVOTEL	SATELLITE PHONE SPOT TRACKING	\$ 31.00	
DD	24/08/2023	TELSTRA	TELSTRA MAIN ACCOUNT - COMMS EXPENSES	\$ 9,469.24	
DD	25/08/2023	WESTNET	INTERNET SERVICE	\$ 49.99	
DD	24/08/2023	PRECISION	SUPPERANNUATION PAYMENTS	\$ 43,224.95	
DD	28/08/2023	PAYMATE	FLEXI PAYMATE WATER DISPENSER EXPENSES	\$ 165.00	
				<b>TOTAL DIRECT DEBIT PAYMENTS</b>	<b>\$ 111,185.56 \$ -</b>
EFT25606	01/08/2023	ABCO PRODUCTS PTY LTD	CLEANING PRODUCTS	\$ 1,117.66	
EFT25607	01/08/2023	BAY BEANS PTY LTD	COFFEE BEANS	\$ 300.86	
EFT25608	01/08/2023	BRITTANY KULICK	CLUB DEVELOPMENT WORKSHOP - SOCIAL MEDIA	\$ 1,000.00	
EFT25609	01/08/2023	BUGS N THINGS	NADC REPTILE FOOD	\$ 139.95	
EFT25610	01/08/2023	CORSIGN WA PTY LTD	STREET NAME PLATES AND TRAFFIC CONES	\$ 2,490.40	
EFT25611	01/08/2023	ENVIROLAB SERVICES WA PTY LTD	MONTHLY WATER RESUSE POND ANALYSIS	\$ 110.00	
EFT25612	01/08/2023	EXMOUTH AMATEUR SWIMMING CLUB	TSE ECLIPSE WEEK DONATION	\$ 500.00	
EFT25613	01/08/2023	EXMOUTH BOWLING CLUB	MAJOR EVENTS SPONSORSHIP - MULTI YEAR FUNDING - EXMOUTH MENS CARNIVAL	\$ 3,850.00	
EFT25614	01/08/2023	EXMOUTH HARDWARE & BUILDING SUPPLIES	MONTHLY CONSUMABLES ACCOUNT	\$ 3,371.60	
EFT25615	01/08/2023	EXY PLUMBING & CONTRACTING	INVESTIGATE AND PUMP TANTABIDDI TOILETS & VARIOUS WORKS	\$ 8,770.19	
EFT25616	01/08/2023	ILLION TENDERLINK	TENDERLINK ADVERTISING VIA PORTAL FY22/23 FOR RFQS AND RFTS	\$ 181.50	
EFT25617	01/08/2023	INTEGRITY MANAGEMENT SOLUTIONS PTY LTD	SUBSCRIPTION	\$ 9,350.00	
EFT25618	01/08/2023	IXOM OPERATIONS PTY LTD	CHLORINE SERVICE FEES JUNE 2023	\$ 789.76	
EFT25619	01/08/2023	LANDGATE	CERTIFICATE OF TITLES	\$ 28.20	
EFT25620	01/08/2023	LIGNA CONSTRUCTION	SUPPLY AND DELIVERY OF BIOTEK MESH MATTING	\$ 813.65	
EFT25621	01/08/2023	NETWORK POWER SOLUTIONS PTY LTD	NVC AIRCON MAINTENANCE,SUPPLY/REPLACE WASTE OFFICE SOLAR INVERTER/VARIES WORK	\$ 20,068.62	
EFT25622	01/08/2023	OFFICEWORKS	MONTHLY STATIONARY ORDER	\$ 1,847.43	
EFT25623	01/08/2023	PERITUS TECHNOLOGY PTY LTD	AIRPORT PARKING MACHINE SOFTWARE AND FEES	\$ 147.74	
EFT25624	01/08/2023	QUEENSBERRY INFORMATION TECHNOLOGIES PTY LTD	BOOKEASY ANNUAL FEE 2019-2020	\$ 1,633.50	

Reference	Date	Name	Description	Municipal Account	Trust Account
EFT25625	01/08/2023	R&L COURIERS	FREIGHT CHARGES	\$ 481.25	
EFT25626	01/08/2023	REGIONAL AIRPORT MANAGEMENT SERVICES PTY LTD	AIRPORT MANAGEMENT SERVICES JUNE 2023	\$ 85,890.38	
EFT25627	01/08/2023	REMA TIP TOP AUSTRALIA PTY LTD	O-RING SEALS FOR WHEEL LOADERS	\$ 44.04	
EFT25628	01/08/2023	THE JAFFA ROOM / ARTISTRALIA	COPYRIGHT LICENSES TO SCREEN TWO MOVIES THROUGH JULY SCHOOL HOLIDAYS	\$ 396.00	
EFT25629	01/08/2023	TNT EXPRESS AUSTRALIA - ACCOUNTS	FREIGHT CHARGES	\$ 320.21	
EFT25630	01/08/2023	TOLL - TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES	\$ 372.61	
EFT25631	01/08/2023	TOYOTA MATERIAL HANDLING AUSTRALIA PTY LTD	FILTER	\$ 242.00	
EFT25632	04/08/2023	AUSTRALIAN SERVICE UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS	\$ 131.90	
EFT25633	04/08/2023	AUSTRALIAN TAX OFFICE (PAYG)	PAYROLL DEDUCTIONS/CONTRIBUTIONS	\$ 47,790.00	
EFT25634	04/08/2023	BIG SKY REPTILES	NADC REPTILE FOOD	\$ 1,370.00	
EFT25635	04/08/2023	BOOEASY PTY LTD	BOOEASY COMMISSION FEES	\$ 3,407.94	
EFT25636	04/08/2023	CAPRICORN PEST CONTROL	SHIRE HOUSING PEST CONTROL	\$ 330.00	
EFT25637	04/08/2023	CARNARVON MOTOR GROUP	PARTS FOR SHIRE VEHICLE	\$ 259.52	
EFT25638	04/08/2023	CASTROL AUSTRALIA PTY LTD	OILS PURCHASE	\$ 5,663.78	
EFT25639	04/08/2023	EMPLOYEE	REIMBURSEMENT OF COMMUNICATION COSTS AS PER CONTRACT	\$ 300.00	
EFT25640	04/08/2023	DEPARTMENT OF TRANSPORT - TRANSPORT CENTRE PERTH	DISCLOSURE OF INFORMATION FEES	\$ 36.90	
EFT25641	04/08/2023	DKM WORKPLACE SOLUTIONS PTY LTD	WORKPLACE INVESTIGATION	\$ 6,827.56	
EFT25642	04/08/2023	EXMOUTH EXCAVATIONS	CONCRETE REPAIRS TO EXISTING KERB / PATHWAY ON KENNEDY & NINGALOO STREET	\$ 21,411.50	
EFT25643	04/08/2023	EXMOUTH LIQUID WASTE (TADDEN)	PUMP OUT SEPTIC AT DUNES BEACH	\$ 1,208.50	
EFT25644	04/08/2023	EXMOUTH NETBALL ASSOCIATION	PRESIDENT DONATION 2022	\$ 500.00	
EFT25645	04/08/2023	EXMOUTH VET CLINIC	TURTLE VET EXPENSES	\$ 436.45	
EFT25646	04/08/2023	EXMOUTH WHOLESALERS	CLEANING PRODUCTS AND CONSUMABLES FOR HELIPORT AND AIRPORT	\$ 572.26	
EFT25647	04/08/2023	EXY PLUMBING & CONTRACTING	SUPPLY FREE STANDING DRINK FOUNTAIN & VARIOUS WORKS	\$ 6,420.50	
EFT25648	04/08/2023	GRANTS EMPIRE	DEVELOPMENT OF GROWING REGIONS PROGRAM EOI - POOL UPGRADE PAYMENT 1 OF 2	\$ 528.00	
EFT25649	04/08/2023	GROUND CONTROL AND GARDENS	TRIMMING OF TREES UNDER POWERLINES	\$ 1,540.00	
EFT25650	04/08/2023	HORIZON POWER - ACCOUNTS	ELECTRICITY CHARGES	\$ 4,835.16	
EFT25651	04/08/2023	HT CLEANING SERVICES PTY LTD	NINGALOO CENTRE CLEANING & SCHOOL HARD COURT CLEANING	\$ 15,676.24	
EFT25652	04/08/2023	INMARSAT AUSTRALIA PTY LTD	SATELLITE PHONE CHARGES	\$ 81.05	
EFT25653	04/08/2023	IT VISION	SYNERGYSOFT ANNUAL LICENSE FEES 01/07/23 - 30/06/24	\$ 87,269.78	
EFT25654	04/08/2023	IT VISION USER GROUP INC	IT VISION USER GROUP MEMBERSHIP SUBSCRIPTION 23/24	\$ 770.00	
EFT25655	04/08/2023	IXOM OPERATIONS PTY LTD	CHLORINE CYLINDERS	\$ 3,784.00	
EFT25656	04/08/2023	KLEENIT PTY LTD	PRESSURE CLEAN ROSS STREET MALL	\$ 4,620.00	
EFT25657	04/08/2023	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	2023-2024 FULL MEMBERSHIP	\$ 716.00	
EFT25658	04/08/2023	LOCAL GOVT RACING & CEMETERIES EMP UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS	\$ 22.00	
EFT25659	04/08/2023	NINGALOO COOKING STUDIO	CATERING FOR GASCOYNE ZONE AND REGIONAL ROAD GROUP MEETING	\$ 300.00	
EFT25660	04/08/2023	PAYWISE PTY LTD	PAYROLL DEDUCTIONS/CONTRIBUTIONS	\$ 911.98	
EFT25661	04/08/2023	PRO EARTH CIVIL	PROJECT MANAGEMENT FOR DISASTER RECOVERY WORKS	\$ 42,122.19	
EFT25662	04/08/2023	SCENT AUSTRALIA PTY LTD	AMBIENT SCENTING FOR NINGALOO CENTRE	\$ 143.00	
EFT25663	04/08/2023	TNT EXPRESS AUSTRALIA - ACCOUNTS	FREIGHT CHARGES	\$ 1,066.26	
EFT25664	04/08/2023	TOLL - TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES	\$ 875.96	
EFT25665	04/08/2023	WESTRAC PTY LTD	OIL AND PARTS	\$ 1,769.73	
EFT25666	04/08/2023	WESTERN IRRIGATION	ARTIC RISERS FOR FEDERATION PARK ABLUTIONS	\$ 103.49	
EFT25667	09/08/2023	EXMOUTH CIVIL PTY LTD	PROVIDE TEMPORARY FENCING AT TOWN BEACH	\$ 4,400.00	
EFT25668	09/08/2023	EXMOUTH DISTRICT HIGH SCHOOL	REIMBURSEMENT OF ELECTRICITY COSTS	\$ 277.45	
EFT25669	09/08/2023	EXMOUTH LIQUID WASTE (TADDEN)	PUMP OUT DUMP POINT AT WATER DISPENSING SITE	\$ 1,251.50	
EFT25670	09/08/2023	GASCOYNE HAULAGE	FREIGHT CHARGES	\$ 836.79	
EFT25671	09/08/2023	HORIZON POWER - ACCOUNTS	ELECTRICITY CHARGES	\$ 1,210.41	
EFT25672	09/08/2023	JTAGZ	DOG REGISTRATION TAGS	\$ 258.50	
EFT25673	09/08/2023	LANDGATE	GRV INTERIM VALUATIONS	\$ 405.79	
EFT25674	09/08/2023	NETWORK POWER SOLUTIONS PTY LTD	REPLACEMENT OF REC CENTRE COUPLING GRINDER	\$ 6,258.00	
EFT25675	09/08/2023	NINGALOO BUILDING AND RENOVATIONS	NADC CONSTRUCTION OF ACCESS PANEL, STEPS & REMOVAL TO MARINE GALLERY THEME	\$ 3,491.88	

Reference	Date	Name	Description	Municipal Account	Trust Account
EFT25676	09/08/2023	NINGALOO WATER & ICE	NINGALOO NECTAR WATER	\$ 104.00	
EFT25677	09/08/2023	TANK STREAM DESIGN PTY LTD	NVC MERCHANDISE	\$ 27,831.64	
EFT25678	09/08/2023	TOLL - TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES	\$ 338.61	
EFT25679	09/08/2023	TOURISM COUNCIL WESTERN AUSTRALIA	NOMINATION FEE - WA TOURISM AWARDS	\$ 550.00	
EFT25680	09/08/2023	WATER CORPORATION	TRADE WASTE CHARGES	\$ 836.83	
EFT25681	14/08/2023	AQUATIC ADVENTURE EXMOUTH	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 3,697.50	
EFT25682	14/08/2023	BIRDS EYE VIEW NINGALOO	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 729.30	
EFT25683	14/08/2023	BLUE HORIZON CHARTERS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 2,125.00	
EFT25684	14/08/2023	BULLARA ESTATES PTY LTD	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 1,939.70	
EFT25685	14/08/2023	CAPE IMMERSION TOURS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 3,978.00	
EFT25686	14/08/2023	CHEELA PLAINS STATION STAY	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 246.50	
EFT25687	14/08/2023	COASTAL ADVENTURE TOURS PTY LTD	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 896.75	
EFT25688	14/08/2023	CORAL BAY CHARTERS & GLASS BOTTOM BOATS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 918.00	
EFT25689	14/08/2023	CORAL BAY ECOTOURS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 5,576.00	
EFT25690	14/08/2023	DIVE NINGALOO	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 1,640.50	
EFT25691	14/08/2023	EXMOUTH ADVENTURE COMPANY	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 866.15	
EFT25692	14/08/2023	EXMOUTH BUS CHARTERS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 278.50	
EFT25693	14/08/2023	EXMOUTH DIVE & WHALESHARKS NINGALOO	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 8,160.00	
EFT25694	14/08/2023	KINGS NINGALOO REEF TOURS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 5,248.75	
EFT25695	14/08/2023	NINGALOO AVIATION	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 1,377.00	
EFT25696	14/08/2023	NINGALOO CARAVAN AND HOLIDAY PARK (PHOBOS NOMINEES)	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 6,797.37	
EFT25697	14/08/2023	NINGALOO CORAL BAY - BAYVIEW	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 2,244.00	
EFT25698	14/08/2023	NINGALOO CORAL BAY BACKPACKERS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 1,598.00	
EFT25699	14/08/2023	NINGALOO DISCOVERY	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 12,348.80	
EFT25700	14/08/2023	NINGALOO ECOLOGY CRUISES (NINGALOO GLASS BOTTOM BOAT)	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 12,541.75	
EFT25701	14/08/2023	NINGALOO LODGE EXMOUTH	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 1,020.00	
EFT25702	14/08/2023	NINGALOO MARINE INTERACTIONS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 459.00	
EFT25703	14/08/2023	NINGALOO REEF DIVE	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 1,521.50	
EFT25704	14/08/2023	NINGALOO REEF RESORT	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 3,412.75	
EFT25705	14/08/2023	NINGALOO REEF TO RANGE TOURS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 2,766.75	
EFT25706	14/08/2023	NINGALOO SAFARI TOURS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 408.00	
EFT25707	14/08/2023	OCEAN ECO ADVENTURES	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 5,863.96	
EFT25708	14/08/2023	POTSHOT RESORT HOTEL	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 12,065.75	
EFT25709	14/08/2023	RAC TOURISM ASSETS PTY LTD	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 157.50	
EFT25710	14/08/2023	SHIRE OF EXMOUTH	NINGALOO VISITOR CENTRE COMMISSION JULY 2023	\$ 23,237.01	
EFT25711	14/08/2023	SKYHAVEN PTY LTD T/AS NINGALOO BLUE CHARTERS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 3,582.75	
EFT25712	14/08/2023	THREE ISLANDS WHALE SHARK DIVE	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 6,383.50	
EFT25713	14/08/2023	VIEW NINGALOO	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 13,502.25	
EFT25714	14/08/2023	YARDIE CREEK BOAT TOURS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JULY 2023	\$ 6,604.50	
EFT25715	18/08/2023	ABCO PRODUCTS PTY LTD	HAND TOWEL	\$ 596.69	
EFT25716	18/08/2023	AERODROME MANAGEMENT SERVICES PTY LTD (AMS)	WINDSOCKS FOR EXMOUTH AERODROME	\$ 1,204.50	
EFT25717	18/08/2023	BLACKWOODS (J.BLACKWOOD & SON PTY LTD)	GLOVES	\$ 26.35	
EFT25718	18/08/2023	BOYA EQUIPMENT	PARTS FOR RIDE ON MOWER	\$ 497.80	
EFT25719	18/08/2023	BRITTANY KULICK	COMMUNICATIONS SUPPORT MAY-JULY	\$ 800.00	
EFT25720	18/08/2023	CJ LORD BUILDING AND RENOVATION WA PTY LTD	INSTALLATION OF HANDRAILS IN NADC REPTILE AREA & FIX DOOR BEHIND NVC COUNTER	\$ 2,084.08	
EFT25721	18/08/2023	CONSTRUCTION TRAINING FUND	BCITF PAYMENT JULY 2023	\$ 267.00	
EFT25722	18/08/2023	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL PAYMENT JULY 2023	\$ 414.36	
EFT25723	18/08/2023	DKM WORKPLACE SOLUTIONS PTY LTD	WORKPLACE CULTURE SURVEY AND REPORT	\$ 11,418.00	
EFT25724	18/08/2023	DUALCO CONTRACTING (WA) PTY LTD	TEST AND REPAIR SHIRE HALL KITCHEN REFRIGERATOR	\$ 479.15	
EFT25725	18/08/2023	ENVIRONMENTAL HEALTH AUSTRALIA	SUBSCRIPTION RENEWAL 1/7/23 - 30/6/24	\$ 410.00	
EFT25726	18/08/2023	EXMOUTH BETTA HOME LIVING	REFRIGERATOR FOR TRANSIT HOUSE	\$ 1,128.90	

Reference	Date	Name	Description	Municipal Account	Trust Account
EFT25727	18/08/2023	EXMOUTH CIVIL PTY LTD	DISASTER RECOVERY WORKS PROGRESS CLAIM & TANTABIDDI FLOODWAY PLANT HIRE	\$ 305,402.90	
EFT25728	18/08/2023	EXMOUTH FUEL SUPPLIES	FUEL AND OIL PURCHASES JULY 2023	\$ 159.06	
EFT25729	18/08/2023	EXMOUTH IGA	MONTHLY CONSUMABLES ACCOUNT	\$ 574.98	
EFT25730	18/08/2023	EXMOUTH NEWSAGENCY & TOYWORLD	NEWSPAPERS FOR LIBRARY	\$ 82.50	
EFT25731	18/08/2023	EXMOUTH WHOLESALERS	TOILET ROLLS AND GARBAGE BAGS	\$ 2,373.35	
EFT25732	18/08/2023	EXSECE PTY LTD T/A EXMOUTH SERVICE CENTRE & TOWING	CHEMICAL PUMP SPRAYER 1L	\$ 247.50	
EFT25733	18/08/2023	EXY PLUMBING & CONTRACTING	INVESTIGATE PUMP ISSUES WITH TANTABIDDI ABLUTIONS & VARIOUS WORKS	\$ 7,493.16	
EFT25734	18/08/2023	GROUND CONTROL AND GARDENS	TREE AND STUMP REMOVAL	\$ 2,420.00	
EFT25735	18/08/2023	HORIZON POWER - ACCOUNTS	ELECTRICITY CHARGES	\$ 15,164.40	
EFT25736	18/08/2023	CITIZEN	REFUND FOR WITHDRAWN INFRINGEMENT PREVIOUSLY PAID	\$ 100.00	
EFT25737	18/08/2023	LANDGATE	SLIP SUBSCRIPTIONS ANNUAL CHARGE	\$ 2,533.00	
EFT25738	18/08/2023	LIQUID PACIFIC ASSET CONSULTANTS	ROADS ASSET VALUATION	\$ 13,048.20	
EFT25739	18/08/2023	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	SAMPLING SCHEME ANNUAL FEE	\$ 780.62	
EFT25740	18/08/2023	MAL ATWELL LEISURE GROUP (AMW PROJECTS PTY LTD)	BINGO BALLS	\$ 62.90	
EFT25741	18/08/2023	MARK'S SIGNS	SHIRE HOUSING POOL SERVICE	\$ 346.23	
EFT25742	18/08/2023	OMNICOME MEDIA GROUP AUSTRALIA (MARKETFORCE)	CONDOLENCE ADVERTISEMENT - MIDWEST TIMES	\$ 103.99	
EFT25743	18/08/2023	MUMBY'S AUTO ELECTRICAL AND AIR CONDITIONING	ALARM BATTERIES	\$ 849.98	
EFT25744	18/08/2023	EMPLOYEE	REIMBURSEMENT FOR WORKING WITH CHILDREN CHECK APPLICATION	\$ 87.00	
EFT25745	18/08/2023	NAPA (COVS GERALDTON)	SHACKLES AND HAMMER LOCKS	\$ 452.92	
EFT25746	18/08/2023	NETWORK POWER SOLUTIONS PTY LTD	REPLACE FAULTY OVAL LIGHT TIMER	\$ 1,103.00	
EFT25747	18/08/2023	NGT GLOBAL PTY LTD T/AS VICTORY FREIGHTLINES	FREIGHT CHARGES	\$ 814.22	
EFT25748	18/08/2023	NINGALOO CARAVAN AND HOLIDAY PARK (PHOBOS NOMINEES)	REIMBURSEMENT OF WATER USE AND SERVICE CHARGES FOR TRANSIT HOUSES	\$ 1,615.26	
EFT25749	18/08/2023	PATHWEST LABORATORY WA	DRUG AND ALCOHOL SCREENING	\$ 99.00	
EFT25750	18/08/2023	PURCHER INTERNATIONAL	PARTS FOR RUBBISH TRUCK	\$ 563.92	
EFT25751	18/08/2023	REMA TIP TOP AUSTRALIA PTY LTD	TYRE REPAIRING TOOLS	\$ 226.49	
EFT25752	18/08/2023	SENSE RECRUITMENT	RECRUITMENT OF HR OFFICER	\$ 1,733.33	
EFT25753	18/08/2023	SHIRE OF EXMOUTH	BSL COMMISSION JULY 2023	\$ 68.00	
EFT25754	18/08/2023	SICCE AUSTRALIA PTY LTD	NADC WATER FILTRATION CHEMICALS	\$ 10,411.85	
EFT25755	18/08/2023	SPECIALISED & PRECISION ENGINEERING	HYDRAULIC HOSES	\$ 666.18	
EFT25756	18/08/2023	SPX AIDS TO NAVIGATION PTY LTD	SOLAR LIGHTS FOR AIRPORT	\$ 4,281.20	
EFT25757	18/08/2023	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	PROVIDE FIRST AID - 1 DAY TRAINING	\$ 960.00	
EFT25758	18/08/2023	STARMART EXMOUTH	TYRES	\$ 1,031.00	
EFT25759	18/08/2023	EMPLOYEE	REIMBURSEMENT OF CAR HIRE FOR TRAINING	\$ 495.21	
EFT25760	18/08/2023	TACKLE WORLD EXMOUTH (BLUE WATER)	NADC STAFF UNIFORM - DIVE GEAR	\$ 566.09	
EFT25761	18/08/2023	TNT EXPRESS AUSTRALIA - ACCOUNTS	FREIGHT CHARGES	\$ 473.50	
EFT25762	18/08/2023	TOLL - TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES	\$ 412.49	
EFT25763	18/08/2023	TOTALLY WORKWEAR MIDLAND	STAFF PPE	\$ 467.72	
EFT25764	18/08/2023	TOYOTA MATERIAL HANDLING AUSTRALIA PTY LTD	PARTS FOR LIGHT PLANT EQUIPMENT	\$ 1,601.14	
EFT25765	18/08/2023	WALGA	WALGA ASSOCIATION MEMBERSHIP	\$ 40,317.52	
EFT25766	18/08/2023	WORMALD AUSTRALIA PTY LTD	FIRE PANEL SERVICING	\$ 987.22	
EFT25767	22/08/2023	BLUE HORIZON CHARTERS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JUNE 2023 - DATES 29/5/23 - 08/06/23	\$ 816.00	
EFT25768	22/08/2023	BULLARA ESTATES PTY LTD	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JUNE 2023 - DATES 29/5/23 - 08/06/23	\$ 115.60	
EFT25769	22/08/2023	CAPE IMMERSION TOURS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JUNE 2023 - DATES 29/5/23 - 08/06/23	\$ 344.25	
EFT25770	22/08/2023	CORAL BAY ECOTOURS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JUNE 2023 - DATES 29/5/23 - 08/06/23	\$ 892.50	
EFT25771	22/08/2023	EXMOUTH ADVENTURE COMPANY	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JUNE 2023 - DATES 29/5/23 - 08/06/23	\$ 106.25	
EFT25772	22/08/2023	EXMOUTH BUS CHARTERS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JUNE 2023 - DATES 29/5/23 - 08/06/23	\$ 314.50	
EFT25773	22/08/2023	EXMOUTH DIVE & WHALESHARKS NINGALOO	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JUNE 2023 - DATES 29/5/23 - 08/06/23	\$ 9,163.00	
EFT25774	22/08/2023	KINGS NINGALOO REEF TOURS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JUNE 2023 - DATES 29/5/23 - 08/06/23	\$ 4,250.00	
EFT25775	22/08/2023	NINGALOO AVIATION	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JUNE 2023 - DATES 29/5/23 - 08/06/23	\$ 459.00	
EFT25776	22/08/2023	NINGALOO CARAVAN AND HOLIDAY PARK (PHOBOS NOMINEES)	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JUNE 2023 - DATES 29/5/23 - 08/06/23	\$ 409.70	
EFT25777	22/08/2023	NINGALOO CORAL BAY - BAYVIEW	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JUNE 2023 - DATES 29/5/23 - 08/06/23	\$ 45.05	



Reference	Date	Name	Description	Municipal Account	Trust Account
EFT25778	22/08/2023	NINGALOO DISCOVERY	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JUNE 2023 - DATES 29/5/23 - 08/06/23	\$ 3,375.35	
EFT25779	22/08/2023	NINGALOO ECOLOGY CRUISES (NINGALOO GLASS BOTTOM BOAT)	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JUNE 2023 - DATES 29/5/23 - 08/06/23	\$ 1,462.00	
EFT25780	22/08/2023	NINGALOO REEF TO RANGE TOURS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JUNE 2023 - DATES 29/5/23 - 08/06/23	\$ 284.75	
EFT25781	22/08/2023	NINGALOO SAFARI TOURS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JUNE 2023 - DATES 29/5/23 - 08/06/23	\$ 204.00	
EFT25782	22/08/2023	OCEAN ECO ADVENTURES	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JUNE 2023 - DATES 29/5/23 - 08/06/23	\$ 1,221.95	
EFT25783	22/08/2023	SHIRE OF EXMOUTH	NINGALOO VISITOR CENTRE COMMISSION JUNE 2023 - DATES 29/5/23 - 08/06/23	\$ 5,912.95	
EFT25784	22/08/2023	SKYHAVEN PTY LTD T/AS NINGALOO BLUE CHARTERS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JUNE 2023 - DATES 29/5/23 - 08/06/23	\$ 2,422.50	
EFT25785	22/08/2023	THREE ISLANDS WHALE SHARK DIVE	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JUNE 2023 - DATES 29/5/23 - 08/06/23	\$ 1,096.50	
EFT25786	22/08/2023	VIEW NINGALOO	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JUNE 2023 - DATES 29/5/23 - 08/06/23	\$ 3,693.25	
EFT25787	22/08/2023	YARDIE CREEK BOAT TOURS	NINGALOO VISITOR CENTRE OPERATOR PAYMENTS JUNE 2023 - DATES 29/5/23 - 08/06/23	\$ 2,065.50	
EFT25788	25/08/2023	ADVENTURE REELS PTY LTD	TOP DOG FILM FESTIVAL SCREENING 2023	\$ 600.00	
EFT25789	25/08/2023	ASSET VALUATION ADVISORY	LAND AND BUILDING ASSET VALUATIONS	\$ 5,280.00	
EFT25790	25/08/2023	ATOM SUPPLY / GERALDTON INDUSTRIAL SUPPLIES	PPE ORDER	\$ 246.81	
EFT25791	25/08/2023	BAY BEANS PTY LTD	COFFEE BEANS	\$ 308.60	
EFT25792	25/08/2023	BLACKWOODS (J.BLACKWOOD & SON PTY LTD)	STAFF PPE	\$ 94.70	
EFT25793	25/08/2023	BLUE OCEAN PUBLICATIONS	NVC MERCHANDISE	\$ 682.00	
EFT25794	25/08/2023	CAPRICORN PEST CONTROL	ANNUAL PEST AND TERMITE INSPECTION FOR SHIRE HOUSING	\$ 3,608.00	
EFT25795	25/08/2023	CJ LORD BUILDING AND RENOVATION WA PTY LTD	REMOVE AND REINSTATE ILLUMINATED SIGN COVERS AND VARIOUS WORKS	\$ 1,301.75	
EFT25796	25/08/2023	DKM WORKPLACE SOLUTIONS PTY LTD	ADHOC HR SUPPORT	\$ 1,111.00	
EFT25797	25/08/2023	EXMOUTH DISTRICT HIGH SCHOOL	REIMBURSEMENT FOR HARDCOURTS ELECTRICITY CHARGES	\$ 185.50	
EFT25798	25/08/2023	EXMOUTH HARDWARE & BUILDING SUPPLIES	MONTHLY CONSUMABLES ACCOUNT	\$ 3,544.20	
EFT25799	25/08/2023	EXMOUTH WHOLESALERS	CONSUMABLES & CLEANING PRODUCTS	\$ 1,110.59	
EFT25800	25/08/2023	EXY PLUMBING & CONTRACTING	UNBLOCK AIRPORT URINAL, SUPPLY/INSTALL SHIRE HOUSING DISHWASHER & VARIOUS WORKS	\$ 4,473.70	
EFT25801	25/08/2023	GASCOYNE IN MAY INC	MAJOR EVENT SPONSORSHIP - GASCOYNE TRAVELLING ARTS FESTIVAL YEAR 2 - 2023	\$ 5,500.00	
EFT25802	25/08/2023	GHD	PROJECT MANAGEMENT OF DISASTER RECOVERY WORKS	\$ 6,500.58	
EFT25803	25/08/2023	GRANTS EMPIRE	DEVELOPMENT OF GROWING REGIONS PROGRAM EOI - SWIMMING POOL UPGRADE PAYMENT 2 OF 2	\$ 528.00	
EFT25805	25/08/2023	HT CLEANING SERVICES PTY LTD	AMENITIES CLEANING, DEPOT CLEANING & SCHOOL HARD COURTS CLEANING	\$ 20,511.82	
EFT25806	25/08/2023	ILLION TENDERLINK	TENDERLINK ADVERTISING FY22/23 RFQS AND RFTS	\$ 181.50	
EFT25807	25/08/2023	INMARSAT AUSTRALIA PTY LTD	SATELLITE PHONE CHARGES	\$ 81.05	
EFT25808	25/08/2023	IT VISION	UNIVERSE UPGRADE	\$ 415.80	
EFT25809	25/08/2023	IXOM OPERATIONS PTY LTD	CHLORINE GAS SERVICE FEES JULY 2023	\$ 829.31	
EFT25810	25/08/2023	JACKSON'S PLUMBING CONTRACTORS	CALLOUT FOR BLOCKED SEPTICS AT OVERFLOW	\$ 3,953.40	
EFT25811	25/08/2023	JESS HADDEN	NVC MERCHANDISE	\$ 3,825.00	
EFT25812	25/08/2023	MHW INTEGRATION PTY LTD	REPLACEMENT AMP FOR NADC CYCLONE ROOM	\$ 3,836.80	
EFT25813	25/08/2023	MCLEODS BARRISTERS AND SOLICITORS	LEGAL ADVICE COSTS	\$ 599.50	
EFT25814	25/08/2023	NETWORK POWER SOLUTIONS PTY LTD	REC CENTRE PUMP STATION CONTROL PANEL REPLACEMENT & VARIOUS WORKS	\$ 24,893.18	
EFT25815	25/08/2023	NGT GLOBAL PTY LTD T/AS VICTORY FREIGHTLINES	FREIGHT CHARGES	\$ 316.80	
EFT25816	25/08/2023	NINGALOO HARVEST IGA	CATERING AND CONSUMABLES FOR SENIORS MONTHLY ENGAGEMENT AUGUST 2023	\$ 711.98	
EFT25817	25/08/2023	OFFICEWORKS	STATIONARY ORDER	\$ 1,157.46	
EFT25818	25/08/2023	PRESTON ROWE PATTERSON BROOM & NORTH WEST PTY LTD	INFRASTRUCTURE ASSETS REVALUATION	\$ 13,200.00	
EFT25819	25/08/2023	REGIONAL AIRPORT MANAGEMENT SERVICES PTY LTD	AIRPORT MANAGEMENT SERVICES	\$ 85,550.09	
EFT25820	25/08/2023	SMART IN DESIGN	NVC MERCHANDISE	\$ 462.50	
EFT25821	25/08/2023	SPX AIDS TO NAVIGATION PTY LTD	AVIATION SOLAR LIGHT UNITS	\$ 1,488.30	
EFT25822	25/08/2023	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	PROVIDE FIRST AID - 1 DAY TRAINING	\$ 2,187.00	
EFT25823	25/08/2023	TACKLE WORLD EXMOUTH (BLUE WATER)	NADC FISH FOOD	\$ 465.35	
EFT25824	25/08/2023	THE AUSTRALIAN LOCAL GOVERNMENT JOB DIRECTORY PTY LTD	JOB ADVERTISING - EXECUTIVE MANAGER CORPORATE SERVICES	\$ 550.00	
EFT25825	25/08/2023	THE BBQ FATHER (T/AS ARMANDO (WA) PTY LTD)	CATERING FOR CLUB DEVELOPMENT WORKSHOP	\$ 103.00	
EFT25826	25/08/2023	TOLL - TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES	\$ 43.07	
EFT25827	25/08/2023	WESFARMERS KLEENHEAT GAS PTY LTD	GAS BOTTLE SERVICE CHARGE	\$ 46.75	
EFT25828	25/08/2023	WESTRAC PTY LTD	PARTS FOR EXCAVATOR	\$ 2,746.52	
EFT25829	25/08/2023	WESTERN IRRIGATION	RAINBIRD SPRINKLER AND PARTS	\$ 2,450.34	

Reference	Date	Name	Description	Municipal Account	Trust Account
EFT25830	25/08/2023	ZOO TO YOU	GRAPHIC DESIGN WORK FOR NADC LAGOON AND REEF DROP OFF	\$ 1,800.00	
EFT25831	30/08/2023	AUSTRALIAN SERVICE UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS	\$ 157.00	
EFT25832	30/08/2023	AUSTRALIAN TAX OFFICE (PAYG)	PAYROLL DEDUCTIONS/CONTRIBUTIONS	\$ 50,860.00	
EFT25833	30/08/2023	LOCAL GOVT RACING & CEMETERIES EMP UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS	\$ 22.00	
EFT25834	30/08/2023	PAYWISE PTY LTD	PAYROLL DEDUCTIONS/CONTRIBUTIONS	\$ 921.98	
EFT	15/08/2023	SIAM BETTER HEALTH CO - KULJIR LAOPRASERT	NVC MERCHANDISE	\$ 3,300.00	
				<b>\$ 1,352,204.78</b>	<b>\$ -</b>
	27/07/2023	MAILCHIMP	SUBSCRIPTION FEE	\$ 228.51	
	09/08/2023	NATURE PLAYGROUNDS	CREVALLE PARK - REPLACEMENT EQUIPMENT	\$ 2,145.12	
	10/08/2023	ARTICLY.AI	CONTENT CREATION APPLICATION	\$ 45.87	
	15/08/2023	SEEK AU	REFUND - EMPLOYMENT ADVERTISING	-\$ 935.00	
	19/08/2023	PROWLTY	MEDIA MONITORING TOOL	\$ 6,163.26	
	21/08/2023	INK STATION	COUNCIL RECORDING EQUIPMENT	\$ 46.40	
	21/08/2023	AMAZON MARKETPLACE	COUNCIL RECORDING EQUIPMENT	\$ 23.99	
	21/08/2023	AMAZON MARKETPLACE	COUNCIL RECORDING EQUIPMENT	\$ 24.99	
	21/08/2023	LOOMLY	SUBSCRIPTION FEE	\$ 80.67	
	24/08/2023	ADOBE	MONTHLY SUBSCRIPTION	\$ 83.58	
			<b>TOTAL CREDIT CARD CEO</b>	<b>\$ 7,907.39</b>	
	27/07/2023	EG GROUP ALBANY	FUEL	\$ 204.40	
	03/08/2023	LOWER KING	FUEL	\$ 198.00	
	09/08/2023	LOWER KING	FUEL	\$ 201.70	
	11/08/2023	BP MUCHEA	FUEL	\$ 116.20	
	12/08/2023	BP CARNARVON	FUEL	\$ 142.01	
			<b>TOTAL CREDIT CARD EMIS</b>	<b>\$ 862.31</b>	
	04/08/2023	APPLE.COM	APPLE MUSIC SUBSCRIPTION FOR NVC	\$ 19.99	
	07/08/2023	SPOTLIGHT PTY LTD	CURTAINS FOR VNINGALOO VISITOR CENTRE	\$ 93.99	
	07/08/2023	HEROKU	HOSTING FOR NADC CMS INTERPRETATIONS DISPLAY	\$ 15.75	
	10/08/2023	REZDY	MONTHLY NVC BOOKING AGENT SUBSCRIPTION	\$ 295.87	
	17/08/2023	SAI GLOBAL	PURCHASE OF AUSTRALIAN STANDARD	\$ 243.86	
	21/08/2023	GETSLING	MONTHLY NVC ROSTER SUBSCRIPTION	\$ 46.02	
			<b>TOTAL CREDIT CARD DCEO</b>	<b>\$ 715.48</b>	
	31/07/2023	DEPUTY PTY LTD	ROSTERING SOFTWARE	\$ 71.50	
	31/07/2023	ST JOHN AMBULANCE EXMOUTH	AVIATION STAFF FIRST AID TRAINING	\$ 510.00	
	08/08/2023	STARLINK	STARLINK MONTHLY INTERNET SERVICE	\$ 174.00	
	08/08/2023	MURESK INSTITUTE	COURSE FEES FOR RANGER TO ATTEND ANIMAL WELFARE IN EMERGENCIES TRAINING	\$ 2,891.00	
			<b>TOTAL CREDIT CARD EMCS</b>	<b>\$ 3,646.50</b>	
			<b>TOTAL CREDIT CARD PURCHASES</b>	<b>\$ 13,131.68</b>	
			<b>TOTAL PAYMENTS</b>	<b>\$ 1,476,522.02</b>	