



# Minutes

## Ordinary Council Meeting

23 March 2023

### Confirmation of Minutes

I hereby certify that the Minutes and Attachments of the Ordinary Council Meeting held on 23 March 2023 are a true and accurate record of the proceedings contained therein.

A handwritten signature in blue ink, consisting of a series of loops and curves, is written over a horizontal line.

Shire President

25/5/2023.

Date

**SNAPSHOT**

# Strategic Community Plan 2023-2033



**Your Choice. Our Future.**

**VISION**

A globally recognised community of guardians for our unique environment and culture as we pursue innovations for sustainable growth.

**GOALS**

The goals are organised in five strategic pillars: Social, Natural Environment, Built Environment, Economy, and Governance and Leadership.

## SOCIAL

Nurture a friendly, safe and inclusive community spirit.

- Improve local community and visitor experiences.
- Ensure a full suite of services to meet the needs of families and individuals at all ages and stages of life.
- Build community cohesion and connectedness.



## GOVERNANCE & LEADERSHIP

Foster open, transparent & accountable leadership, working collaboratively & in partnership with our community & stakeholders.

- Forward-thinking leadership for efficient & sustainable operations.
- Continued focus on transparent, accountable leadership & community & stakeholder engagement.
- Council & administration plan & lead with good governance.



## ECONOMY

Enhance a robust, resilient & diversified economy that champions innovation.

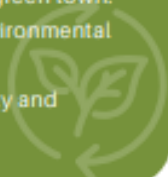
- Increase opportunities for smart and sustainable business ideas.
- Establish Exmouth as a vibrant, welcoming and environmentally aware destination.
- Promote Exmouth as a thriving economy based on its regional strength as a global environmental hotspot.



## NATURAL ENVIRONMENT

Embrace natural sensitivities and promote positive change.

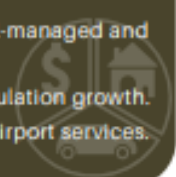
- Establish Exmouth as a clean and green town.
- Prepare Exmouth for changing environmental conditions.
- Increase awareness of sustainability and environmental issues.



## BUILT ENVIRONMENT

Enable sustainable development and infrastructure that meets the needs of the community, visitors and industry.

- Infrastructure and assets are well-managed and maintained.
- Plan and cater for increased population growth.
- Revitalisation and expansion of airport services.



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**1 Declaration of Opening and Announcements**

The Shire President declared the meeting open at 4.01pm.

The Shire President acknowledged the Traditional Owners of the land on which we meet, and paid respect to Elders past, present, and emerging.

The Shire President advised the gallery in adhering to both the *Local Government Act 1995*, and the Shire of Exmouth Meeting Procedures Local Law 2015, it is an offence to record the proceedings of this meeting and asked the gallery to switch off any recording devices, including phones.

The Shire President advised the gallery the meeting will be recorded by the Executive Secretary to compile an accurate record of the minutes only; and the recording and will be erased once they are confirmed.

**2 Attendance, Apologies and Approved Leave of Absence**

Councillor D (Darlene) Allston	Shire President
Councillor J (Jackie) Brooks	Deputy Shire President
Councillor M (Mark) Lucas	
Councillor D (David) Gillespie	
Councillor M (Matthew) Niikkula	
Mr Ben Lewis	Chief Executive Officer
Mr Chris McNamara	Deputy CEO/Community and Economic Growth
Mr Mike Richardson	Executive Manager Infrastructure Services
Mr Gollie Coetzee	Executive Manager Corporate Services
Ms Michelle Head	Minute Taker
Absent	Mr Gollie Coetzee, Executive Manager Corporate Services

**3 Response to Previous Public Questions Taken on Notice**

Nil

**4 Public Question Time**

Nil

**5 Declarations of Interest**

Nil

**6 Applications for Leave of Absence**

Nil

**7 Confirmation of Minutes of Previous Meetings**

That the Minutes and associated attachment of the Ordinary Council Meeting of the Shire of Exmouth held on 23 February 2023 be confirmed as a true and correct record of proceedings.

<b>COUNCIL RESOLUTION</b>		<b>ITEM 7</b>
<b>Res No:</b>	<b>03-0323</b>	
<b>MOVED:</b>	<b>Cr Brooks</b>	
<b>SECONDED:</b>	<b>Cr Niikkula</b>	

**That the Minutes and associated attachment of the Ordinary Council Meeting of the Shire of Exmouth held on 23 February 2023 be confirmed as a true and correct record of proceedings.**

**CARRIED 5/0**

## **8 Announcements/ Reports of Elected Members**

<p>Shire President Allston</p>	<p>24/02 Meeting Procedures training update with Steve Tweedie.</p> <p>28/02 Exmouth LEMC Meeting Confirmation that following the endorsement of our Emergency Management Plan (LEMA) &amp; Local Recovery Plan (LRP), at the Shire of Exmouth Ordinary Council Meeting-15<sup>th</sup> December 2022. The LEMA &amp; LRP were validated by the District Emergency Management Advisor then endorsed by the Pilbara District Emergency Management Committee on 17 February 2023.</p> <p>03/03 ABC Kimberley Radio interview with Ros Butcher Topic: Seniors Activity program</p> <p>04/03 ABC Kimberley Radio interview live with Eddie Williams Topic: Adopt-a-spot incentive</p> <p>09/03 ABC Melbourne Interview live with Richelle Hunt Topic: The Conversation Hour - Total Solar Eclipse</p> <p>ABC Gascoyne Interview with Rosemary Murphy Topic: Season kick-off</p> <p>10/03 ABC Pilbara Interview with Kelly Gudgeon Topic: What's on in Exmouth incl. Cultural Events, Seniors Events, Dark Sky Festival)</p> <p>16/03 Attendance at Tourism Australia, Destination Australia Conference, Darling Harbour. Attended with Sandra Flint, Coordinator Communications &amp; Marketing. This was a great opportunity to review and capture plans for the Tourism industry moving forward. Providing some great insights around the direction of the new marketing campaign "Come say G'day", and ways to expand the tourist offering. Noting that cultural experiences, accessibility and inclusion as well as business event tourism were key areas presented.</p> <p>20/03 Unveiling Town Beach with Hon. Donald Punch MLA, Hon. Kyle McGinn MLC, Gascoyne Development Commission and ECCI</p> <p>21/03 Breakfast Meeting with Gascoyne Development Commission, Hon. Donald Punch MLA and Hon. Kyle McGinn MLC.</p> <p>21/03 GAMEX Social Night - Exmouth Game Fishing Club</p> <p>22/03 Triple M Interview with Alastair Bennet Topic: Season Kick-off</p>
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	<p>Channel 10 Interview with Cindy Lubovniac Topic: Total Solar Eclipse Preparations</p> <p>Channel 7 Interview with Nick Parton Topic: Total Solar Eclipse Preparations</p> <p>23/03 ABC Perth Interview with Stan Shaw Topic: Solar Eclipse and Dark Sky Festival</p> <p>Regional Aviation Consultation Group Meeting: Including Presentation of Strategic Community Plan</p> <p>Daily Mail Interview with Eliza McPhee Topic: Total Solar Eclipse Preparations</p>
Councillor Brooks	24/02 Meeting Procedures training update with Steve Tweedie
Councillor Gillespie	<p>24/02 Meeting Procedures training update with Steve Tweedie</p> <p>20/03 Unveiling Town Beach with Hon. Donald Punch MLA, Hon. Kyle McGinn MLC.</p> <p>21/03 Exmouth Community Reference Group Meeting</p>
Councillor Lake	<p>24/02 Meeting Procedures update with Steve Tweedie</p> <p>09/03 DBCA presentation of The Desert People with Hazel Walgar and Professor Peter Veth - evidence of the Shire's historic indigenous culture.</p> <p>20/03 Opening of the Town Beach Rejuvenation project for the Total Solar Eclipse with the Hon. MLA Don Punch</p> <p>21/03 Chamber of Commerce Breakfast - Community Liaison Group for offshore oil and gas. Community grants for long life projects.</p>
Councillor Lucas	Nil
Councillor Niikkula	24/02 Meeting Procedures training update with Steve Tweedie

## 9 Announcements by the Presiding person without discussion

The Shire President read the following to the gallery:

*"With less than a month to go- there is a lot of focus on the finer details of the total Ningaloo Eclipse here in Exmouth.*

*Who would have thought this once-in-a-life-time 62 sec event could attract so much attention?*

*We have been able to gain lots of media coverage over the past couple of months, which enabled us to showcase Exmouth as a holiday destination on an international level - with communications only to ramp up further.*

*I am proud to say that many items have been finalised since my last update, and we are well on track with our preparations to date:*

*Town Beach works have been completed, and the refurbished area was officially unveiled on Monday by Hon. Don Punch, MLA, and we look forward to accommodating food vans in the coming weeks. Stay tuned for information about the official opening to the community on the 29th of March!*

*Vendors for the Dark Sky Festival market stalls have been confirmed, and we look forward to the vibrant hub of activity at Federation Park, along with musicians and food vans.*

*Welch street is coming along nicely with the installation of the water tank to service the area. Low barrier fencing, generators, and the site office have already arrived. Camp kitchens, shower and toilet facilities and other planned amenities will be installed on time to service the event, and I can't highlight enough that bookings are still available for the April school holidays, including the eclipse period.*

*Our registration process for volunteers has been a great success, with people travelling from far and wide. We also hope to have some locals on board so they, too, can experience first-hand some of the amazing events around town and share their local knowledge with travellers.*

*Our Adopt a Spot Initiative has been well supported, and I want to thank everyone who decided to be an active part of the solution, and I want to remind you: There is still time to register and go into the draw for the golden ticket for entry to the viewing site at Kailis.*

*We are also excited that the Explore Exmouth App will be launched in early April, offering information, guidance and activities to our visitors while supporting local businesses.*

*The Dark Sky Festival program for the region is now available on the Ningaloo Eclipse and Shire of Exmouth website. So I encourage all of you to have a look and be a part of the fantastic activities, events and live acts on offer.*

*'Back in June 2022, as we were planning and preparing our community for the Solar Eclipse of 2023, we recognised that it would be tough and it would require hard work. Looking back now, it is so great to see so many local businesses, residents, stakeholders and government agencies providing support. With some of this support, leaving us with lasting legacies and helping to cater responsibly for the expected influx of visitors.*

*So as we approach 11.29 AM on the 20th April, it is exciting to know that globally, all eyes will be on us. So let us all work together to ensure that those 62 seconds of darkness will provide the world with a lasting impression on Exmouth and the whole of WA.*

*I ask the community to embrace and enjoy this amazing event. Let us all hope for clear skies and fun times, as this event forms part of our history.*

*I look forward – to recapping the highlights post-event, at our May Ordinary Council meeting”.*

## **10 Petitions/ Deputation/Presentations/ Submissions**

Nil

## 11 Matters Arising from Committees of Council

### 11.1 Audit Committee Meeting – 2 March 2023

A complete version of the unconfirmed minutes and attachments of the Audit Committee meeting are available on the Shire of Exmouth website.

<b>Audit Committee Recommendation</b>	<b>Item 11.1</b>
That Council:	
1. RECEIVES the unconfirmed minutes of the Audit Committee Meeting held on the 2 March 2023,	
2. ADOPTS the statutory 2022 Compliance Audit Return for the Shire of Exmouth for the period 1 January 2022 to 31 December 2022; and	
3. AUTHORISES the Chief Executive Officer to submit the return of the Department of local Government, Sport and Cultural Industries by 31 March 2023.	

<b>COUNCIL RESOLUTION</b>	<b>ITEM 11.1</b>
<b>Res No:</b>	<b>04-0323</b>
<b>MOVED:</b>	<b>Cr Lucas</b>
<b>SECONDED:</b>	<b>Cr Gillespie</b>
<b>That Council notes the Audit Committee recommendation and resolves to:</b>	
1. <b>RECEIVE</b> the unconfirmed minutes of the Audit Committee Meeting held on the 2 March 2023,	
2. <b>ADOPT</b> the statutory 2022 Compliance Audit Return for the Shire of Exmouth for the period 1 January 2022 to 31 December 2022; and	
3. <b>AUTHORISE</b> the Chief Executive Officer to submit the return of the Department of local Government, Sport and Cultural Industries by 31 March 2023.	
<b>CARRIED by SIMPLE MAJORITY 5/0</b>	

Councillor Lake entered the Chambers at 4.08pm.



## 12 Reports of Officers

### EXECUTIVE SERVICES

#### 12.1.1 - Affixing the Common Seal

File Reference	GV.AU.1
Reporting Officer	Executive Secretary
Responsible Officer	Chief Executive Officer
Date of Report	14 March 2023
Applicant/Proponent	Nil
Disclosure of Interest	Nil
Attachment(s)	Nil

#### Purpose

1. To advise Council of the documents that have had the Shire of Exmouth common seal affixed under delegated authority since the last council meeting.

#### Background

2. There have been six document/s that have had the Shire’s common seal affixed under delegated authority since the last Council meeting.

#### Comment

3.

Date	Details	Parties
22/02/2023	Total Solar Eclipse Event <ul style="list-style-type: none"> <li>• Licence to Occupy Crown Land – 00041/2022 P3(1)</li> <li>• Licence to Occupy Crown Land – 00041/2022 P1(1)</li> <li>• Licence to Occupy Crown Land – 00041/2022 P1(2)</li> <li>• Licence to Occupy Crown Land – 00041/2022 P1(6)</li> </ul>	Department of Planning, Lands and Heritage
23/02/2023	Instrument of Agreement – RFQ13/2022	Exy Plumbing and Gas
01/03/2023	Lease Extension – Tulki Meeting Room	Department of Local Government Sport and Cultural Industries

#### Consultation

4. Nil

#### Statutory Environment

5. *Local Government Act 1995, Part 9, Division 3, s9.49A (1)(2) Execution of Documents*

(1) *A document is duly executed by a local government if —*

(a) *the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or*

(b) *it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.*

(2) *The common seal of a local government is not to be affixed to any document except as authorised by the local government.*

(3) *The common seal of the local government is to be affixed to a document in the presence of —*

(a) *the mayor or president; and*

(b) *the CEO,*

*each of whom is to sign the document to attest that the common seal was so affixed.*

#### Policy Implications

6. Nil

**Financial Implications**

7. Nil

**Risk Management**

8.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational) – That executed documents would be void if the common seal was not affixed in accordance with the requirements of the <i>Local Government Act 1995</i>	Almost Certain	Major	Extreme	Council to endorse the use of the common seal

**Risk Matrix**

Consequence \ Likelihood	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (5)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

**Alternate Options**

9. Nil

**Strategic Alignment**

10. This item is relevant to the Council’s approved Strategic Community Plan and Corporate Business Plan 2023 – 2033.

Governance & Leadership	<p><b>Foster open, transparent &amp; accountable leadership, working collaboratively and in partnership with our community and stakeholders</b></p> <p>5.1 Forward-thinking leadership for efficient and sustainable operations</p> <p>5.2 Continued focus on transparent, accountable leadership and community stakeholder engagement</p> <p>5.3 Council and administration plan and lead with good governance</p>
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**Voting Requirements**

11. Simple Majority

Officers Recommendation		Item 12.1.1
That Council ACCEPT that the common seal has been affixed under delegated authority to the following documents:		
Date	Details	Parties
22/02/2023	Total Solar Eclipse Event <ul style="list-style-type: none"> <li>Licence to Occupy Crown Land – 00041/2022 P3(1)</li> <li>Licence to Occupy Crown Land – 00041/2022 P1(1)</li> <li>Licence to Occupy Crown Land – 00041/2022 P1(2)</li> <li>Licence to Occupy Crown Land – 00041/2022 P1(6)</li> </ul>	Department of Planning, Lands and Heritage
23/02/2023	Instrument of Agreement – RFQ13/2022	Exy Plumbing and Gas
01/03/2023	Lease Extension – Tulki Meeting Room	Department of Local Government Sport and Cultural Industries

**COUNCIL RESOLUTION**

**ITEM 12.1.1**

**Res No: 05-0323**

**MOVED: Cr Lucas**

**SECONDED: Cr Gillespie**

**That Council ACCEPT that the common seal has been affixed under delegated authority to the following documents:**

<b>Date</b>	<b>Details</b>	<b>Parties</b>
<b>22/02/2023</b>	<b>Total Solar Eclipse Event</b> <ul style="list-style-type: none"> <li>• Licence to Occupy Crown Land – 00041/2022 P3(1)</li> <li>• Licence to Occupy Crown Land – 00041/2022 P1(1)</li> <li>• Licence to Occupy Crown Land – 00041/2022 P1(2)</li> <li>• Licence to Occupy Crown Land – 00041/2022 P1(6)</li> </ul>	<b>Department of Planning, Lands and Heritage</b>
<b>23/02/2023</b>	<b>Instrument of Agreement – RFQ13/2022</b>	<b>Exy Plumbing and Gas</b>
<b>01/03/2023</b>	<b>Lease Extension – Tulki Meeting Room</b>	<b>Department of Local Government Sport and Cultural Industries</b>

**CARRIED by SIMPLE MAJORITY 6/0**

**COMMUNITY AND ECONOMIC ENGAGEMENT**

**12.3.1 - Support for Aboriginal Engagement and Participation During the TSE**

File Reference	CR.LR.1
Reporting Officer	Community Development Officer
Responsible Officer	Deputy CEO / Community & Economic Growth
Date of Report	14/02/2023
Applicant/Proponent	Nil
Disclosure of Interest	Nil
Attachment(s)	1. Correspondence from Tourism WA

**Purpose**

1. That Council consider the request from Tourism WA to fly the Aboriginal flag outside the Ningaloo Centre on a permanent basis.

**Background**

2. As part of its role in the delivery of the Total Solar Eclipse project, Department of Jobs, Tourism, Science and Innovation (JTSI) are facilitating a number of Aboriginal engagement activities aimed at recognising and promoting the state’s cultural heritage.
3. In addition to other initiatives occurring in and around the Shire, JTSI is offering to fully fund the purchase and installation of three new flagpoles in front of the Ningaloo Discovery Centre that will allow the permanent flying of the National, State and Aboriginal flags.

**Comment**

4. The Shire currently has two flagpoles erected at the front of the Ningaloo Discovery Centre. The existing flagpoles will need to be replaced because it has not been possible to locate a matching flagpole in WA. It is understood that these existing flagpoles were relocated from elsewhere in Exmouth – and hence the original supplier is unknown. The three new flagpoles will measure 6m in height by 125mm in diameter, have an internal halyard and be cyclone rated – region D.
5. Whilst Council is yet to develop its Reconciliation Action Plan, the flying of the Aboriginal flag is the first step in showing Council’s commitment to engagement with Traditional Owners.

**Consultation**

6. Tourism WA
7. Shire staff

**Statutory Environment**

8. Flags Act 1953
9. State Flag Act 2006

**Policy Implications**

10. Nil

**Financial Implications**

11. Council does not have allocated funds in the current budget for this project. However, the full cost of supply and installation is to be funded by Tourism WA.

**Risk Management**

12.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational - Negative impact on relationships with Traditional Owners and Tourism WA	Possible	Major	High	Support the ongoing commitment to engage with the Traditional Owners and support the implementation of the Jina.

Risk Matrix

Consequence Likelihood	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (5)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

**Alternate Options**

13. Council not support the initiatives proposed by Tourism WA.

**Strategic Alignment**

14. This item is relevant to the Council’s approved Strategic Community Plan and Corporate Business Plan 2023 – 2033.

Social	<p><b>Nurture a friendly, safe and inclusive community spirit</b></p> <p>1.1 Improve local community and visitor experiences.</p> <p>1.3 Building Community cohesion and connectedness</p>
Natural Environment	<p><b>Embrace natural sensitivities and promote positive change</b></p> <p>2.3 Increase awareness of sustainability and environmental issues</p>
Built Environment	<p><b>Enable sustainable development and infrastructure that meets the needs of the community, visitors and industry</b></p> <p>3.3 Revitalisation and expansion of airport services</p>
Economy	<p><b>Enhance a robust, resilient and diversified economy that champions innovation</b></p> <p>4.2 Establish Exmouth as a vibrant, welcoming and environmentally aware destination</p>
Governance & Leadership	<p><b>Foster open, transparent &amp; accountable leadership, working collaboratively and in partnership with our community and stakeholders</b></p> <p>5.2 Continued focus on transparent, accountable leadership and community stakeholder engagement</p> <p>5.3 Council and administration plan and lead with good governance</p>

**Voting Requirements**

15. Simple Majority

Officers Recommendation	Item 12.3.1
That Council SUPPORT the permanent flying of the Aboriginal flag at the Ningaloo Centre subject to the full cost of supply and installation being covered by Tourism WA.	

**MOVED:**                **Cr Brooks**  
**SECONDED:**        **Cr Lake**

**Cr Niikkula moved an AMENDED MOTION**

That Council:

1. **SUPPORT** the permanent flying of the Aboriginal flag at the Ningaloo Centre subject to the full cost of supply and installation being covered by Tourism WA; and
2. **REQUEST** that 4 identical flag poles will be installed to allow for any future increases that may be required.

**SECONDED:**                **Cr Gillespie**

**COUNCIL RESOLUTION**

**Item 12.3.1**

**Res No:**                    **06-0323**

**That Council**

1. **SUPPORT** the permanent flying of the Aboriginal flag at the Ningaloo Centre subject to the full cost of supply and installation being covered by Tourism WA; and
2. **REQUEST** that 4 identical flag poles will be installed to allow for any future increases that may be required.

**CARRIED by SIMPLE MAJORITY 6/0**

### 12.3.2 - Acceptance of the Exmouth Kart Club Relocation Business Case

File Reference	CM.QU.04.2022
Reporting Officer	Community Development Officer
Responsible Officer	Deputy CEO/ Community & Economic Growth
Date of Report	14/3/2023
Applicant/Proponent	Nil
Disclosure of Interest	Nil
Attachment(s)	1. Exmouth Kart Club Relocation Business Case Final

#### Purpose

1. That Council consider and accept the Exmouth Kart Club Relocation Business Case.

#### Background

2. On 10 June 2020 the Shire of Exmouth was successful in obtaining Community Sporting and Recreation Funding from the Department of Sport and Cultural Industries to develop a business case for the relocation of the Exmouth Kart Club.
3. The Exmouth Kart Club and the Shire of Exmouth contributed financially to the business case.

#### Comment

4. The Exmouth Kart Club (EKC) Business Case has resulted from the need to relocate the club from its existing site at 183 Murat Road to Lot 500 on DP 69582 due to the pending development of the Super Lot D – Exmouth Marina Village through a preferred contractor appointed by Development WA. This development is likely to occur within the next 18 months.
5. The relocation of EKC has been a consideration for 15 years or more following an initial approach to develop on the leased land. Lot 500 comprises 19.15 hectares of bushland and is currently within the control of the Department of Defence. While a management order was initially placed over the land by the Shire, the legal position related to ownership and management is unknown. The business case explores the potential long-term future of EKC and tests the viability of the replacement development.
6. An analysis of the current EKC membership, income and expenditure confirmed the limitations of the financial viability of the club. It concluded EKC would be unlikely to be in a position to invest significantly in the development of a new track facility.
7. The Business Case for developing and investing in the EKC could not be proven to provide a viable proposition. While EKC have maintained a viable sporting club for 30 years, the limitations on use imposed by a small population catchment re-enforce the potential compromised viability. It would be difficult therefore to justify future investment on potential growth and membership numbers alone.
8. In discussions with Development WA and the prospective proponent, the EKC could continue to use the site until that stage of the development is ready to commence.

#### Consultation

9. Exmouth Kart Club Representatives
10. Shire of Exmouth Officers
11. DLGSC
12. Department of Defence
13. Development WA and Superlot D Site Developers
14. Karting WA

**Statutory Environment**

15. Nil

**Policy Implications**

16. Nil

**Financial Implications**

17. A cost estimation was undertaken by Donald Cant Watts and Corke which initially considered the full development of the plans produced by EKC at the Lot 500 site being undertaken by a contractor. The overall cost was estimated at \$18.64M.

**Risk Management**

18.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Financial	Almost Certain	Catastrophic	Extreme	Not support the relocation of the EKC
Environmental	Possible	Moderate	Moderate	Suitable site allocated should the relocation progress.
Reputational	Possible	Moderate	Moderate	Early consultation with the EKC and other stakeholders.

**Risk Matrix**

Consequence \ Likelihood	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (5)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

**Alternate Options**

19. Council can support and prioritise the business case and continue to advocate for the relocation of the Exmouth Kart Club.

**Strategic Alignment**

20. This item is relevant to the Council’s approved Strategic Community Plan and Corporate Business Plan 2023 – 2033.

Social	<p><b>Nurture a friendly, safe and inclusive community spirit</b></p> <p>1.1 Improve local community and visitor experiences.</p> <p>1.2 Ensure a full suite of services to meet the needs of families and individuals at all ages and stages of life</p> <p>1.3 Building Community cohesion and connectedness</p>
Built Environment	<p><b>Enable sustainable development and infrastructure that meets the needs of the community, visitors and industry</b></p> <p>3.1 Infrastructure and assets are well-managed and maintained</p> <p>3.2 Plan and cater for increased population growth</p>
Governance & Leadership	<p><b>Foster open, transparent &amp; accountable leadership, working collaboratively and in partnership with our community and stakeholders</b></p> <p>5.1 Forward-thinking leadership for efficient and sustainable operations</p> <p>5.2 Continued focus on transparent, accountable leadership and community stakeholder engagement</p>



## Voting Requirements

### 21. Simple Majority

<b>Officers Recommendation</b>	<b>Item 12.3.2</b>
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That Council:

1. Accept Exmouth Kart Club Relocation Business Case;
2. Formally advise the Exmouth Kart Club the outcome of the Business Case; and
3. Formally advise Development WA the outcome of the Business Case.

<b>COUNCIL RESOLUTION</b>	<b>Item 12.3.2</b>
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**Res No:** 07-0323

**MOVED:** Cr Lake

**SECONDED:** Cr Niikkula

**That Council:**

1. **Accept Exmouth Kart Club Relocation Business Case;**
2. **Formally advise the Exmouth Kart Club the outcome of the Business Case; and**
3. **Formally advise Development WA the outcome of the Business Case.**

**CARRIED by SIMPLE MAJORITY 6/0**

### 12.3.3 -Acceptance of the Exmouth Aged Care Facility Needs Assessment

File Reference	CM.QU.30.2021
Reporting Officer	Community Development Officer
Responsible Officer	Deputy CEO/ Community & Economic Growth
Date of Report	14/3/2023
Applicant/Proponent	Nil
Disclosure of Interest	Nil
Attachment(s)	1. Exmouth Aged Care Facility Needs Assessment

#### Purpose

1. That Council consider and accept the Exmouth Aged Care Facility Needs Assessment.

#### Background

2. During the 25 February 2021 Ordinary Council meeting, Councillor Lake motioned to determine the need for a high-level health care home for the aged in Exmouth which was carried by absolute majority (Res No: 20-0221).

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#### COUNCIL RESOLUTION

**ITEM 13.1**

**Res No: 20-0221**

**MOVED: Cr Lake**

**SECONDED: Cr Mounsey**

**That Council request the Chief Executive officer to:**

1. **Assign funding for an appropriate consultancy to assess the need for high level care - accommodation for the aged in Exmouth including a capacity for respite.**
2. **Commence the appointment process of a suitable consultancy within the next 6 months, to conduct that assessment.**

**CARRIED by ABSOLUTE MAJORITY 5/0**

#### Comment

3. On the 11 April 2022 after an RFQ process Paxon Consulting Group was awarded the contract to develop a detailed needs assessment for Aged Care Facilities within the township of Exmouth.
4. On 10 March 2023 Paxon group delivered the final Exmouth Aged Care Facility Needs Assessment.
5. The assessment has been undertaken to determine the needs for aged care services in the Exmouth local government area and understand potential service models to address that need.
6. The limited availability of aged care services in the area presents challenges to the community, who are largely required to manage their own care requirements independently or relocate to larger regional centres when additional care is required.
7. Assessment of unmet demand for aged care services supports the development of a residential aged care facility. Consultation indicated that a residential aged care service would address a critical need for the community and present numerous benefits to the community, enabling residents to stay in the community as they age.

8. Results of the feasibility assessment of short-listed options indicate that a residential aged care service would not be economically viable on its own and would require ongoing subsidisation to achieve a suitable return for the operator.

**Consultation**

9. Shire of Exmouth Officers  
 10. Exmouth Community Members

**Statutory Environment**

11. Nil

**Policy Implications**

12. Nil

**Financial Implications**

13. There is no budget allocation in the current financial year or Long Term Financial Plan.

**Risk Management**

- 14.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational	Possible	Moderate	Moderate	Council’s support to advocate for an aged care facility in Exmouth.

**Risk Matrix**

Consequence \ Likelihood	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (5)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

**Alternate Options**

15. That Council do not accept the Exmouth Aged Care Facility Needs Assessment.

**Strategic Alignment**

16. This item is relevant to the Council’s approved Strategic Community Plan and Corporate Business Plan 2023 – 2033.

Social	<p><b>Nurture a friendly, safe and inclusive community spirit</b></p> <p>1.1 Improve local community and visitor experiences.</p> <p>1.2 Ensure a full suite of services to meet the needs of families and individuals at all ages and stages of life</p> <p>1.3 Building Community cohesion and connectedness</p>
Built Environment	<p><b>Enable sustainable development and infrastructure that meets the needs of the community, visitors and industry</b></p> <p>3.1 Infrastructure and assets are well-managed and maintained</p> <p>3.2 Plan and cater for increased population growth</p>
Governance & Leadership	<p><b>Foster open, transparent &amp; accountable leadership, working collaboratively and in partnership with our community and stakeholders</b></p> <p>5.1 Forward-thinking leadership for efficient and sustainable operations</p>

- 5.2 Continued focus on transparent, accountable leadership and community stakeholder engagement

**Voting Requirements**

17. Simple Majority

**Officers Recommendation**

**Item 12.3.3**

That Council:

1. Accept the Exmouth Aged Care Facility Needs Assessment; and
2. That aged care is included in the draft advocacy list to be presented for adoption at the May Ordinary Council meeting.

**COUNCIL RESOLUTION**

**Item 12.3.3**

**Res No: 08-0323**

**MOVED: Cr Lake**

**SECONDED: Cr Brooks**

**That Council:**

1. **Accept the Exmouth Aged Care Facility Needs Assessment; and**
2. **That aged care is included in the draft advocacy list to be presented for adoption at the May Ordinary Council meeting.**

**CARRIED by SIMPLE MAJORITY 6/0**

### 12.3.4 - CSRFF Application (Small Grant Round) – Upgrade of Cricket Nets

File Reference	GS.PR.1
Reporting Officer	Community Development Officer
Responsible Officer	Deputy CEO/Community and Economic Growth
Date of Report	14/03/2023
Applicant/Proponent	Nil
Disclosure of Interest	Nil
Attachment(s)	Nil

#### Purpose

1. To endorse an application to the Department of Local Government, Sport and Cultural Industries (DLGSC) under the Community Sporting and Recreation Facilities Fund (CSRFF) in the small grant round to upgrade the Exmouth Cricket Nets.

#### Background

2. DLGSC offers two small grant rounds per annum through the CSRFF program, with local governments and community groups being eligible applicants. Grants relate to projects and initiatives that increase opportunities for participation in physical activities through the upgrade or construction of sporting and recreation infrastructure.
3. Small grants can be sought for projects with a total cost of up to \$300,000 and have several requirements including the stipulation that all applications must be approved by the Council that governs the geographic area in which the grant will be expended, and that minutes must be provided endorsing the project for application.
4. Grants will fund a maximum of 1/3 of total eligible project costs, with an opportunity to apply for a Development Bonus, being up to 50% of the total project costs. The Development Bonus considers factors such as geographic location, participation and environmental initiatives. Applications close 31 March 2023.

#### Comment

5. The existing cricket nets located within the Exmouth Recreation Precinct no longer meet current standards and regulations for community cricket. They will be demolished, and new cricket nets will be constructed in accordance with Australian Standards.
6. The new practice cricket nets will encourage participation in cricket by young people and support the existing three senior clubs.
7. This project forms part of a larger program of works to revitalise the recreation precinct and upgrade and construct new infrastructure to meet the needs of the community.
8. It is recommended to give the Upgrade of the Cricket Nets project a priority ranking of 1 and rate it as "A - Well planned and needed by municipality" and submit this application to DLGSC for consideration in the CSRFF - Small Grant category in the March 2023 funding round.

#### Consultation

9. Craig Vinci, Acting Regional Manager DLGSC
10. Brodie Green, WA Cricket Association
11. Exmouth Cricket Association
12. Exmouth District High School

#### Statutory Environment

13. Nil

**Policy Implications**

14. CEG003 Community Sports & Recreation Facilities Funding (CSRFF) - Small Grant

**Financial Implications**

15. In accordance with the CSRFF guidelines, the Shire is required to contribute two thirds of project costs however have the opportunity to apply for a Development Bonus, which may fund up to 50% of eligible project costs. The upgrade of the cricket nets has an estimated project cost of \$66,910 (ex gst). An additional 10% should be added to this amount for the purposes of a contingency, equating to a total project cost of \$73,601 (ex gst).

16. In accordance with CSRFF guidelines, the Shire is required to contribute two thirds of eligible project costs being \$49,068 (ex gst). A one third contribution of \$24,533 (ex gst) is to be sought under the CSRFF (not including the Development Bonus).

**Risk Management**

17.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Unsuccessful application for 1/3 funding	Possible	Moderate	Moderate	Ensure 2/3 of budget committed by Council and the application meets the grant guidelines

**Risk Matrix**

Consequence Likelihood	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (5)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

**Alternate Options**

18. Council not support the CSRFF application for funding.

**Strategic Alignment**

19. This item is relevant to the Council’s approved Strategic Community & Corporate Plan 2023-33.

Social	<b>Nurture a friendly, safe and inclusive community spirit</b>
1.3.3	Empower local clubs and not-for-profit organisations to be self-sufficient

**Voting Requirements**

20. Simple Majority

Officers Recommendation	Item 12.3.4
That Council:	
1. Gives the Upgrade of the Cricket Nets project a priority ranking of 1;	
2. Rates the Upgrade of the Cricket Nets project as “A – Well planned and needed by municipality”;	
3. Approves the submission of an application under the Community Sporting & Recreation Facilities Fund (Small Grant) seeking funding towards the Upgrade of the Cricket Nets project.	
4. Allocates \$49,068 (ex GST) as a two third contribution towards the Upgrade of the Cricket Nets project.	

**COUNCIL RESOLUTION**

**Item 12.3.4**

**Res No: 09-0323**

**MOVED: Cr Gillespie**

**SECONDED: Cr Brooks**

**That Council:**

- 1. Gives the Upgrade of the Cricket Nets project a priority ranking of 1;**
- 2. Rates the Upgrade of the Cricket Nets project as *"A – Well planned and needed by municipality"*;**
- 3. Approves the submission of an application under the Community Sporting & Recreation Facilities Fund (Small Grant) seeking funding towards the Upgrade of the Cricket Nets project.**
- 4. Allocates \$49,068 (ex GST) as a two third contribution towards the Upgrade of the Cricket Nets project.**

**CARRIED by SIMPLE MAJORITY 6/0**

<b>CORPORATE SERVICES</b>
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**12.4.1 - Financial Statement for Period Ending 28 February 2023**

File Reference	FM.FI.0
Reporting Officer	Manager Finance
Responsible Officer	Executive Manager Corporate Services
Date of Report	13 March 2023
Applicant/Proponent	Nil
Disclosure of Interest	Nil
Attachment(s)	1. Monthly Financial Report as at 28 February 2023

**Purpose**

1. That Council accepts the financial report for the financial period ending 28 February 2023.

**Background**

2. The provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* Regulation 34 requires a statement of financial activity be presented at ordinary meeting of council within 2 months of the period end date (Attachment 1).

**Comment**

3. As at 28 February 2023, the operating revenue is above target by \$414,061 (3.33%). Aviation operations are currently tracking over budget. There is a timing variance between operating grants and fees & charges for the airport screening grant funding, which will be processed in March. Visitor Centre, NADC and Welch Street Caravan Park are currently under budget but are expected to recover as tourist season and TSE visitor number start to increase.
4. Operating expenditure is under budget by \$1,158,485 (9.49%). Variances are due to the timing of maintenance, operational projects, community and tourism events and our software licences. There is a variance for depreciation on right of use asset. Employee costs are tracking under budget as a result of vacancies.
5. The capital expenditure program is under way and is tracking under budget. Council has expended \$996,774 of the proposed capital budget of \$8m. The timing and milestone requirements also impact our capital revenue which is tracking under budget.
6. Rate notices were issued on 28 July 2022. Rates collected as at 28 February 2023 were 87.2% compared to 88.8% for the same period last year.

**Consultation**

7. Nil

**Statutory Environment**

8. Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.
9. In accordance with *Local Government (Financial Management) Regulations 1996* Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$25,000 or 10% whichever is greater. As this report is composed at a nature/type level, variance commentary considers the most significant items that comprise the variance.

**Policy Implications**

10. Nil

**Financial Implications**

11. Nil



**Risk Management**

12.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the financial activity statements as required by S6.4 of the LG Act 1995.	Rare	Insignificant	Low	That Council receives the financial activity statements as required by legislation.

**Risk Matrix**

Consequence \ Likelihood	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (5)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

**Alternate Options**

13. Nil

**Strategic Alignment**

14. This item is relevant to the Council’s approved Strategic Community Plan and Corporate Business Plan 2023 – 2033.

Governance & Leadership	<p><b>Foster open, transparent &amp; accountable leadership, working collaboratively and in partnership with our community and stakeholders</b></p> <p>5.1 Forward-thinking leadership for efficient and sustainable operations</p> <p>5.2 Continued focus on transparent, accountable leadership and community stakeholder engagement</p> <p>5.3 Council and administration plan and lead with good governance</p>
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**Voting Requirements**

15. Simple Majority

<b>Officers Recommendation</b>	<b>Item 12.4.1</b>
That Council RECEIVES the financial report for the financial period ending 28 February 2023.	

<b>COUNCIL RESOLUTION</b>	<b>Item 12.4.1</b>
<b>Res No:</b>	<b>10-0323</b>
<b>MOVED:</b>	<b>Cr Gillespie</b>
<b>SECONDED:</b>	<b>Cr Niikkula</b>
<b>That Council RECEIVES the financial report for the financial period ending 28 February 2023.</b>	
<b>CARRIED by SIMPLE MAJORITY 6/0</b>	

**12.4.2 - List of Accounts for Period Ending 28 February 2023**

File Reference	FM.FI.0
Reporting Officer	Manager Finance
Responsible Officer	Executive Manager Corporate Services
Date of Report	13 March 2023
Applicant/Proponent	Nil
Disclosure of Interest	Nil
Attachment(s)	1. List of Accounts for period ending 28 February 2023

**Purpose**

1. That Council receives payments made since the previous Ordinary Council Meeting.

**Background**

2. *Local Government (Financial Management) Regulations 1996*, Regulation 13 (3) requires a list of payments is to be presented at the next ordinary meeting of council.
3. It has been customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

**Comment**

4. Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council’s bank accounts either via cheque or through electronic lodgement (Attachment 1).

Payments

Municipal Fund      totalling \$1,097,579.88  
 Incorporating cheques, direct debits, electronic payments and credit cards.

Trust Fund            totalling \$NIL  
 Incorporating electronic payments.

Total Payments:      \$1,097,579.88

**Consultation**

5. Nil

**Statutory Environment**

6. Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the Chief Executive Officer.

**Policy Implications**

7. CS001 Procurement
8. CS002 Regional Price Preference Policy
9. CS004 Corporate Transaction Cards
10. CS008 Investments
11. CS012 Reserve Funds

**Financial Implications**

12. Payments are made under delegated authority and are within defined and approved budgets.  
 Payment is made within agreed trade terms and in a timely manner.

**Risk Management**

13.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the list of payments.	Rare	Insignificant	Low	That Council receives the list of payments as required by legislation.

**Risk Matrix**

Consequence \ Likelihood	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (5)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

**Alternate Options**

14. Nil

**Strategic Alignment**

15. This item is relevant to the Council’s approved Strategic Community Plan and Corporate Business Plan 2023 – 2033.

Governance & Leadership	<p><b>Foster open, transparent &amp; accountable leadership, working collaboratively and in partnership with our community and stakeholders</b></p> <p>5.1 Forward-thinking leadership for efficient and sustainable operations</p> <p>5.2 Continued focus on transparent, accountable leadership and community stakeholder engagement</p> <p>5.3 Council and administration plan and lead with good governance</p>
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**Voting Requirements**

16. Simple Majority

<b>Officers Recommendation</b>	<b>Item 12.4.2</b>
That Council RECEIVES the report of payments made from the Municipal and Trust bank accounts during the month of February 2023 (totalling \$1,097,579.88).	

<b>COUNCIL RESOLUTION</b>	<b>Item 12.4.2</b>
<b>Res No:</b>	<b>11-0323</b>
<b>MOVED:</b>	<b>Cr Gillespie</b>
<b>SECONDED:</b>	<b>Cr Brooks</b>
That Council RECEIVES the report of payments made from the Municipal and Trust bank accounts during the month of February 2023 (totalling \$1,097,579.88).	
<b>CARRIED by SIMPLE MAJORITY 6/0</b>	

**12.4.3 - 2023/24 Notice of Intention to Impose Differential Rates**

File Reference	FM.FI.O
Reporting Officer	Executive Manager Corporate Services
Responsible Officer	As above
Date of Report	16 March 2023
Applicant/Proponent	Nil
Disclosure of Interest	Nil
Attachment(s)	1. Statement of Rating Objects and Reasons for Proposed Rates 2. Public Notice – Intention to Levy Differential Rates 2023/24

**Purpose**

1. That Council endorse to give public notice of its intention to impose the proposed differential rates and minimum payments for the 2023/24 financial year.

**Background**

2. The purpose of this report is to seek Council’s endorsement to give public notice of its intention to impose the proposed differential rates and minimum payments for the 2023/24 financial year.
3. The public notice is mandatory under section 6.36 of the *Local Government Act 1995*, before imposing any differential rates or minimum payments.
4. Such notice is to be published within a period of two (2) months preceding the commencement of the new financial year, inviting public submissions on the proposed rates or minimum payments.
5. An elector or ratepayer has 21 days from date of public notice to make submissions in respect of the proposed rates and minimum payments and any related matters. Council is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.
6. Council may resolve to impose rates or minimum payments different from those published in the local public notices, and if it does so, is obliged to publish the reasons for doing so, as part of its formally adopted budget.
7. Table 1 and table 2 below details the current 2022/23 differential rates and minimum payments. The 2022/23 budget was prepared on the basis of 4.8% rate in the dollar increase for all rating categories.

**Table 1: Schedule of 2022/23 Differential Rates:**

Rate Category	Rate in the Dollar \$	Minimum payment \$
GRV General	0.0825	995
GRV Marina Developed	0.1113	995
GRV Holiday Homes	0.1143	995
GRV Vacant Land	0.1649	785
UV Mining	0.1756	260
UV Rural	0.0878	785

**Table 2: Schedule of 2022/23 Specified Area Rates:**

Rate Category	Rate in the Dollar \$	Minimum Payment \$
GRV Specified Area Rate	0.0147	Nil

**Comment**

8. Increasing costs continues to be a concern for Council with the latest Consumer Price Index (CPI) released by the Australian Bureau of Statistics for the December 2022 quarter, indicating an increase of 7.8% year on year. This is the highest increase since 1990. The Perth region was tracking at 8.3%, slightly higher than the weighted average across the capital cities. Council needs to ensure increases to revenue continues in line with the increases in costs to ensure continued service delivery to the community.
9. WALGA releases an economic briefing every quarter and looks at the Local Government Cost Index (LGCI) which tracks costs relevant to Local Governments in WA. Their expectation is that the LGCI is expected to remain higher than previous levels as the construction costs settle but remain higher than average. They also indicated that with the wage pressures, the impact of the pandemic and the war in Ukraine it is expected for the LGCI to continue to increase.
10. The Long Term Financial Plan (LTFP) is a useful tool for Council to keep track of its long term financial responsibilities and requirements and should be utilised by Councillors for decision making. The impacts of the costs have been implemented into the LTFP to show the short term and long term impact these costs will have on Council and what we need to do financially to cover these increases.
11. The LTFP proposed 4.8% rates increase in 2022/23 to 2024/25 and spreading the increase over multiple financial years, rather than one large increase. With the current economy this has been deemed to be insufficient and requires an increase of 7.8% to the 2023/24 differential rates to ensure continued operations.
12. The LTFP is reviewed each financial year as Council experiences changes in economic conditions and services it provides. Council only derives around 25% of its revenue from rates, this will not be able to close the gap on the deficiency and will require other options to be reviewed as well.
13. Table 3 and 4 below details the proposed 2023/24 differential rates and minimum rates. This is an increase of 4.8% across all ratings, including the specified area rating. There has not been a GRV valuation completed this year, so the only change to property values would be if there has been a change to the property.

**Table 3: Schedule of Proposed 2023/24 Differential Rates:**

Rate Category	Rate in the Dollar \$	Minimum payment \$
GRV General	0.0889	1075
GRV Marina Developed	0.1200	1075
GRV Holiday Homes	0.1232	1075
GRV Vacant Land	0.1776	845
UV Mining	0.1890	280
UV Rural	0.0946	845

**Table 4: Schedule of Proposed 2023/24 Specified Area Rates:**

Rate Category	Rate in the Dollar \$	Minimum payment \$
GRV Specified Area Rate	0.0158	Nil

14. This would result in rates being raised of \$4.3m.

**Consultation**

15. Nil

**Statutory Environment**

16. *Local Government Act 1995* S.6.36

The requirement set out in s6.36 of the *Local Government Act 1995* requires Council to give local public notice of its intention to levy differential rates. This notice may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply and needs to provide electors and ratepayers a minimum of 21 days to make submission.

The local government is then required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.

**Policy Implications**

17. Nil

**Financial Implications**

18. Nil

**Risk Management**

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance Failure to comply with s6.36 of the <i>Local Government Act 1995</i>	Unlikely	Major	Moderate	Giving public notice of Councils intention to levy differential rates and having 21 days to provide submissions

**Risk Matrix**

Consequence \ Likelihood	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (5)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

**Alternate Options**

19. Alternative rate increases may be developed and reviewed as part of Council’s final budget adoption process.

**Strategic Alignment**

20. This item is relevant to the Council’s approved Strategic Community Plan and Corporate Business Plan 2023 – 2033.

Social	<p><b>Nurture a friendly, safe and inclusive community spirit</b></p> <p>1.1 Improve local community and visitor experiences.</p> <p>1.2 Ensure a full suite of services to meet the needs of families and individuals at all ages and stages of life</p>
Built Environment	<p><b>Enable sustainable development and infrastructure that meets the needs of the community, visitors and industry</b></p> <p>3.1 Infrastructure and assets are well-managed and maintained</p> <p>3.2 Plan and cater for increased population growth</p> <p>3.3 Revitalisation and expansion of airport services</p>
Economy	<p><b>Enhance a robust, resilient and diversified economy that champions innovation</b></p> <p>4.1 Increase opportunities for smart and sustainable business ideas</p>

- 4.2 Establish Exmouth as a vibrant, welcoming and environmentally aware destination
  - 4.3 Promote Exmouth as a thriving economy based on its regional strength as a global environmental hotspot
- Governance & Leadership **Foster open, transparent & accountable leadership, working collaboratively and in partnership with our community and stakeholders**
- 5.1 Forward-thinking leadership for efficient and sustainable operations
  - 5.2 Continued focus on transparent, accountable leadership and community stakeholder engagement
  - 5.3 Council and administration plan and lead with good governance

**Voting Requirements**

21. Simple Majority

<b>Officers Recommendation</b>	<b>Item 12.4.3</b>	
That Council:		
1. ENDORSE the following proposed differential rates and minimum payments for the 2023/24 financial year, for the purpose of giving local public notice of its intention to impose differential general rates and minimum payments for the 2023/24 financial year; and		
Rate Category	Rate in the Dollar \$	Minimum payment \$
GRV General	0.0889	1075
GRV Marina Developed	0.1200	1075
GRV Holiday Homes	0.1232	1075
GRV Vacant Land	0.1776	845
UV Mining	0.1890	280
UV Rural	0.0946	845
Rate Category	Rate in the Dollar \$	Minimum payment \$
GRV Specified Area Rate	0.0158	Nil
2. INVITE submissions from electors and ratepayers on the proposed rates and minimum payments and any related matters, as required under S6.36 of the <i>Local Government Act 1995</i> .		

**COUNCIL RESOLUTION**

**Item 12.4.3**

**Res No: 12-0323**

**MOVED: Cr Niikkula**

**SECONDED: Cr Gillespie**

**That Council:**

- 1. ENDORSE the following proposed differential rates and minimum payments for the 2023/24 financial year, for the purpose of giving local public notice of its intention to impose differential general rates and minimum payments for the 2023/24 financial year; and**

<b>Rate Category</b>	<b>Rate in the Dollar \$</b>	<b>Minimum payment \$</b>
<b>GRV General</b>	<b>0.0889</b>	<b>1075</b>
<b>GRV Marina Developed</b>	<b>0.1200</b>	<b>1075</b>
<b>GRV Holiday Homes</b>	<b>0.1232</b>	<b>1075</b>
<b>GRV Vacant Land</b>	<b>0.1776</b>	<b>845</b>
<b>UV Mining</b>	<b>0.1890</b>	<b>280</b>
<b>UV Rural</b>	<b>0.0946</b>	<b>845</b>

<b>Rate Category</b>	<b>Rate in the Dollar \$</b>	<b>Minimum payment \$</b>
<b>GRV Specified Area Rate</b>	<b>0.0158</b>	<b>Nil</b>

- 2. INVITE submissions from electors and ratepayers on the proposed rates and minimum payments and any related matters, as required under S6.36 of the *Local Government Act 1995*.**

**CARRIED by SIMPLE MAJORITY 6/0**



**13 Elected Members Motions of which previous Notice has Been Given**

Nil

**14 New Business of an Urgent nature introduced by Decision of Meeting**

Nil

**15 Matters to be considered Behind Closed Doors**

Nil

**16 Closure of Meeting**

The Shire President closed the meeting at 4.22 pm and advised the next Ordinary Council Meeting will be held on 25 May 2023.