

Shire of Exmouth

# ORDINARY COUNCIL MEETING

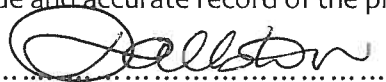
## MINUTES



25 August 2022

### CONFIRMATION OF MINUTES

I hereby certify that the Minutes and Attachments of the Ordinary Council Meeting held on the 25 August 2022 are a true and accurate record of the proceedings contained therein.



Darlene Allston  
Shire President

29/9/22

Dated

# INDEX OF MINUTES

1.	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS .....	3
2.	RECORD OF ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE .....	3
3.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....	4
4.	PUBLIC QUESTIONS TIME.....	4
5.	DECLARATIONS OF INTEREST .....	6
6.	APPLICATIONS FOR LEAVE OF ABSENCE .....	6
7.	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS .....	6
8.	ANNOUNCEMENTS/REPORTS OF ELECTED MEMBERS .....	6
9.	ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION .....	8
10.	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS.....	8
11.	MATTERS ARISING FROM COMMITTEES OF COUNCIL .....	8
12.	REPORTS OF OFFICERS.....	9
12.1.1	ATTENDANCE TO THE AUSTRALIAN TOP TOURISM AWARDS.....	9
12.1.2	CHANGE OF ORDINARY COUNCIL MEETING DATE – SEPTEMBER 2022.....	12
12.1.3	SOLAR ECLIPSE FUNDING .....	15
12.2.1	EXMOUTH WASTE RESOURCE STRATEGY 2022-2027 .....	19
12.4.1	FINANCIAL STATEMENT FOR PERIOD ENDING 31 JULY 2022 .....	23
12.4.2	LIST OF ACCOUNTS FOR PERIOD ENDING 31 JULY 2022 .....	25
13.	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....	27
14.	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING.....	27
15.	MATTERS TO BE CONSIDERED BEHIND CLOSED DOORS.....	28
15.1.1	AWARD RFT 04 – 2022 DISASTER RECOVERY CIVIL WORKS.....	28
15.1.2	OUTSTANDING RATES – SALE OF LAND.....	28
16.	CLOSURE OF MEETING.....	29

# MINUTES

Our Vision To be a prosperous and sustainable community living in harmony with our natural environment.

Our Purpose To responsibly provide governance for the whole community in the best interest of current and future generations.

- Our Strategic Objectives
- Diversify and grow our economy in a manner that provides year round employment opportunities
  - To protect and value our unique natural and built environment as we grow our economy.
  - To be a vibrant, passionate and safe community valuing our natural environment and unique heritage
  - To provide open transparent, accountable leadership working in collaboration with our community.

## 1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 4.03pm.

The Shire President acknowledged the Traditional Owners of the land on which we meet, and paid respect to Elders past, present, and emerging.

The Shire President advised the gallery in adhering to both the *Local Government Act 1995*, and the Shire of Exmouth Meeting Procedures Local Law 2015, it is an offense to record the proceedings of this meeting and asked the gallery to switch off any recording devices, including phones.

The Shire President advised the gallery the meeting will be recorded by the Executive Secretary for the purpose of compiling an accurate record of the minutes only; and the recording will be erased once they are confirmed.

## 2. RECORD OF ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE

Councillor D (Darlene Allston)	Shire President
Councillor J (Jackie) Brooks	Deputy Shire President
Councillor H (Heather) Lake	
Councillor M (Mark) Lucas	
Councillor D (David) Gillespie	
Councillor M (Matthew) Niikkula	
Mr B Lewis	Chief Executive Officer
Mr C McNamara	Deputy CEO/Community & Economic Growth
Mr M Richardson	Executive Manager Development Services
Mr G Coetzee	Executive Manager Corporate Services
Ms M Head	Minute Clerk

**GALLERY** 10

**APOLOGIES** Nil

**LEAVE OF ABSENCE** Nil

### 3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

### 4. PUBLIC QUESTIONS TIME

Public question time opened at 4.04 pm.

Questions received and read out by Ty Matek

1. *Has there been any progress with the Main Roads Black Spot request for a safety 'slip lane' at the entrance to the Learmonth Airport on the Minilya-Exmouth Road? Our airport staff car (with 7 people inside) had another dangerous, near miss with two 4WD- Caravan combinations that were heading South. The 4WDs with caravans tried to overtake our staff car whiles we were slowing to turn into the entrance to the airport. These near misses are a regular occurrence with airport workers, locals and tourists alike. Has any application or hazard assessment been made yet by the Shire of Exmouth or Main Roads?*

Shire response:

The Shire has been advocating for a slip lane at this location for quite some time. Main Roads has advised a slip lane is in their capital works program and will be completed prior to the Solar Eclipse.

2. *Has there been any progress with fixing the footpath/cycleway at the floodway between May Street and Welch Street? It has been over 12 months now and what was just a few square metres of concrete to replace and edging to backfill has now seriously degenerated and will obviously be far costlier now to repair. I ask that maybe all you Shire Councillors and Shire Management take a walk or ride (maybe get out of your cars) at that section footpath/cycleway take a proper look and be reminded that it has been like this for over a year now.*
3. *Has there been any progress with the repair of the damaged pathway at the intersection of Kennedy Street and Thew Street? This is a major pedestrian and cyclist thoroughfare and literally in the very centre of our town. Yet even so, it sits there, over a year later, a mess of laid over star pickets and pathetic safety bunding. When will it ever be fixed?*
4. *Has there been any progress with the repair of the flooding road damage of Murat Road in the McLeod Street area? It really seems to have been forgotten now that the witches' hats have been blown away/run over/ destroyed and the Traffic Hazard sign has been laid over in the gravel for over a year. When will anything be done?*

Shire Response to Questions 2, 3 and 4.

The Shire has endeavoured to keep all these sites as safe as possible, since the rain event. All the mentioned damage are part of the Disaster Recovery Funding claim the Shire currently has with DEFS, unfortunately, there is a process to follow. There is a report in today's agenda which addresses this funding. If Council were to approve the report it is then forwarded back to DFES for further approval, then Contractors can be appointed to commence works.

In the meantime, the Shire will revisit these sites and inspect the conditions that have been reported, and determine if further remediation work can be done until these works are scheduled by the contractors.

5. *Why hasn't there been any community consultation been done by the Shire of Exmouth regarding the proposed "Temporary Campgrounds" across the road from the Shire Depot on Welch Street? Shouldn't the Shire of Exmouth advise the Exmouth Community or at the very least, advise the surrounding businesses, land owners or tenants? I have spoken and asked many residents and*

*business owners in Koolinda Way, Griffiths Way, Welch Street, Corella Court and Kestrel Place of the Shire Plans to potentially have thousands of campers across the road from them and absolutely none of them know it was happening. Why hasn't any one bee consulted?*

Shire response:

The temporary campground being referred to was put out for community consultation under the Local Planning Scheme Amendment No. 4.

6. *How can it be approved with Shire Planning, that a local development, with the sheer size (and cost) that the "Canal Precinct" is, be allowed to provide only 2 swings and a climbing frame in a bed of wood chips for children to play in? Surely, with the Shire of Exmouth rates from these canal precinct properties, there should be more provided for young children and families than this shade less farcical?*

Shire response:

The playground area you are referring to was included with the original canal development of the Marina Precinct. Council has currently engaged a consultant who has commenced development on a Recreational Master Plan for the entire town. This will include community consultation in the future and will look at all the recreation facilities we have across town.

The community will have the opportunity to provide feedback and assist in addressing these concerns now and in the future.

The Recreational Master Plan is a key document moving forward and will assist the Shire to work on these things so all our families are catered for in the future.

7. *Why also was the playground equipment removed from across the road from Mantarays? Now all that remains is a limestone wall for the neighbouring property guests to park their boats and jet skis beside. Can the equipment be replaced and the park be made useable?*

Shire response:

The decision was made to remove this park, due to the area being a high maintenance area with no available shade. Due to the cost to provide adequate shade, and replacing the play equipment, it was decided to use the funds in one central area, to benefit the whole town.

8. *I have been approached by several local mums to ask if the Shire of Exmouth can do something about the children's playground in Snapp Loop. This area, in particular, is full of young families with very limited-sized yards and this play area is all they have. Please Councillors and Shire management take a drive by and ask yourselves "Would you let your young children play there?" Can we please have some maintenance done as it is an overgrown dilapidated mess? Could we also request to add some new/extra/better play equipment?*

Shire response:

Council has currently engaged a consultant who has commenced development on a Recreational Master Plan for the entire town. This will include community consultation in the future and will look at all the recreation facilities we have across town.

In the meantime, the Shire will revisit the park, and determine maintenance that can be done until the plan is finalised.

Cr Lucas noted over the past 12 -18 months there have been two significant investments to recreational facilities with the pump track and the nature playground near the skatepark.

Ty thanked the Shire for the completion of the footpath connecting Town to Town Beach, stating it is a terrific asset and great to see all the families and children utilising it.

Public question time was closed at 4.20 pm.

**5. DECLARATIONS OF INTEREST**

Nil

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

That the Minutes and associated attachments of the Ordinary Meeting of the Shire of Exmouth held on the 28 July 2022 be confirmed as a true and correct record of proceedings.

---

**COUNCIL RESOLUTION**

**ITEM 7**

**Res No: 01-0822**

**MOVED: Cr Brooks**

**SECONDED: Cr Gillespie**

**That the Minutes and associated attachments of the Ordinary Meeting of the Shire of Exmouth held on the 28 July 2022 be confirmed as a true and correct record of proceedings.**

**CARRIED 6/0**

**8. ANNOUNCEMENTS/REPORTS OF ELECTED MEMBERS**

Shire President Allston	28/07	Meeting with Vince Catania, Merome Beard & Mia Davies MLA.
	01/08	Serving on Council- Module 1: Purpose of LG. Serving on Council-Module 2: Governing Body
	03/08	Serving on Council- Module 3: Strategically Focused Serving on Council-Module 4: Behaviours
	04/08	Councillor Refresher Training with Steve Tweedie
	05/08	Gascoyne Development Commission Official Office Opening, also attended by Alannah MacTiernan. Carnarvon Gascoyne Food Festival -Twilight Gala Dinner
	08/08	Meeting with DOT representatives to view Exmouth Marina Masterplan Concept.
	09/08	Chair of Local Emergency Management Committee Meeting Discussions with Shire staff, around the implementation of desktop review and update of Cyclone Evacuation Plan.

	<p>11/08 Ningaloo Resilient Reefs Assessment Panel Meeting – review of grant applications. Walk through of 38 Cooyou Close and Photo Opportunity for Press Release around Commencement of Construction. Visit and walk through the Exmouth Aerodrome with Corsair representatives.</p> <p>12/08 Welcome to Country and the opening of Art Quest.</p> <p>15/08 Various ABC Radio recordings.</p> <p>16/08 Serving on Council- Module 5: Communications.</p> <p>17/08 Ningaloo Resilient Reefs Assessment Panel Meeting – further review and discussion of grant applications.</p> <p>18/08 MC for the Vietnam Veteran Ceremony.</p> <p>22/08 Serving on Council-Module 6: Decision Making.</p> <p>24/08 Community Strategic Plan Stakeholder Workshop.</p> <p>25/08 Meeting with Will Baston, Liberal Party Candidate for North West.</p>
Councillor Brooks	<p>04/08 Councillor Refresher Training with Steve Tweedie.</p> <p>05/08 Gascoyne Development Commission Official Office Opening.</p> <p>18/08 Attended the Vietnam Veterans Ceremony.</p> <p>23/08 Opening Community Strategic Plan Workshop.</p>
Councillor Gillespie	<p>04/08 Councillor Refresher Training with Steve Tweedie.</p> <p>05/08 Gascoyne Development Commission Official Office Opening.</p> <p>24/08 Attended Exmouth Strategic Community Planning workshops</p>
Councillor Lake	<p>04/08 Councillor Refresher Training with Steve Tweedie.</p> <p>18/08 Attended the Vietnam Veterans Ceremony.</p> <p>23/08 Attended Exmouth Strategic Community Planning workshop</p> <p>24/08 Attended Exmouth Strategic Community Planning workshop</p>
Councillor Lucas	Nil
Councillor Niikkula	23/08 Opening Community Strategic Plan Workshop

## 9. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

The Shire President read the following to the gallery:

*“Tonight we will vote to adopt the Exmouth Waste Resource Strategy 2022 – 2027.*

*Why do we need a Waste Resource Strategy? It provides us with a framework; a direction to help sustainably manage our waste resources and to help us create a circular economy.*

*A path forward to create a town that is known across the state for reducing, recycling, empowering our community and planning for the future with an overall vision to manage our waste as a resource.*

*This strategy once adopted will become the guiding document to achieve our goals.*

*After some 3 years in researching, planning and writing, this strategy has been welcomed by the community and has had input from many in our local area.*

*Mike Richardson, Executive Manager Development Services, and his team have worked extensively with the Community Waste Working Group, with representatives from local groups, businesses, as well as past and present councillors.*

***The Shire of Exmouth aims to sustainably support a recycling culture as highlighted repeatedly by our community.***

*During the community consultation period, we welcomed the involvement and comments from members of the community and the Waste Working Group participants, and we look forward to working with you, and all our other local businesses as we move forward with the strategic objectives and priorities.*

*We all know that recycling is a major part of our waste management and this is heavily supported by local volunteers, so I wasn't at all shocked that the latest statistics show Exmouth is ahead of the game with a higher percentage of volunteers than the national average. Well done Exmouth.*

*As Keep Australia Beautiful Week, draws to a close for 2022, I find it only fitting that our Waste Resource Strategy is finally being realised for the future of our community and natural environment.*

*This leads me to our own clean-up day. Shire of Exmouth is fully funding our local clean-up day, which is being held on Tuesday 30<sup>th</sup> August. Shire staff, Executive Management and Councillors will be actively involved. Exmouth District High School also plans to participate.*

*Thank you to all the families, volunteers, businesses and community groups that contribute to keeping our town beautiful”.*

## 10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

## 11. MATTERS ARISING FROM COMMITTEES OF COUNCIL

Nil



## **12. REPORTS OF OFFICERS**

### **EXECUTIVE SERVICES**

#### **12.1.1 ATTENDANCE TO THE AUSTRALIAN TOP TOURISM AWARDS**

File Reference:	GV.CO.3
Reporting Officer:	Chief Executive Officer
Responsible Officer:	Chief Executive Officer
Date of Report:	25 August 2022
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment:	1. Top Tourism Awards Invitation

---

#### **PURPOSE**

1. That Council consider sending representatives to attend the 2022 Australian Top Tourism Awards.

#### **BACKGROUND**

2. The Shire has received an invitation to attend the 2022 Australian Top Tourism Awards through Tourism WA (refer Attachment 1).
3. Having won the Small Tourism Town Award for Western Australia, the Shire of Exmouth has automatically been entered into the National Awards which will be announced at an official breakfast on Tuesday 13 September 2022.
4. Representatives from the WA State Government are expected to be in attendance for the award presentation.
5. The award breakfast event will be in Parliament House in Canberra.

#### **COMMENT**

6. Understanding that travelling to Canberra for an award ceremony will be a cost to council, the intent was to consider value adding to the trip by using to time in Canberra to lobby Federal Government Ministers and advisors to advocate for funding and support for the needs of our town, particularly those projects that are critical to the strategic growth, such as federal funding for flood mitigation for the bund, which will support the development of Super Lot D and the amendment to the existing air route service to the Cocos-Keeling and Christmas Islands.
7. The Chief Executive Officer has been in discussions with state and federal lobbyists to determine the best approach to gain access to the relevant Ministers.
8. Should Council decide to go ahead with the trip to Canberra, then formal arrangements will be made in conjunction with the Federal Member for Durack, Hon Melissa Price.

## CONSULTATION

9. State and Federal Lobbyist
10. Minister for Durack's office
11. Executive Staff

## STATUTORY ENVIRONMENT

12. Nil

## POLICY IMPLICATIONS

13. Nil

## FINANCIAL IMPLICATIONS

14. The anticipated cost for the trip for two attendees including travel and accommodation would be approximately \$7000 which can be allocated to GL 2040109 – Elected Members travel and accommodation.

## RISK MANAGEMENT

15. Identified risk implications

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Financial – The inability to secure federal funding will financially impact Council by way of Council having to fund the bund or the development not going ahead and the impact due to the loss of increased rates.	Almost certain	Major	High	Secure funding through State Government agencies and commercial developers.
Environmental – The risk of not being able to secure federal funding for the bund will have an environmental impact on the development of Super Lot D.	Almost certain	Major	High	Look to alternative engineering designs to reduce the environmental impact.
Reputational – The risk of not attending the award ceremony would potentially harm our reputation should we be successful in winning and there was no representation to accept the award.	Almost certain	Moderate	Medium	Send representation to attend the award ceremony to promote our town and district and accept the award should we be successful.

## ALTERNATE OPTIONS

16. Council declines the offer to send representation to the award ceremony.

## STRATEGIC ALIGNMENT

17. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022.

Economic: Diversify and grow our economy in a manner that provides year-round employment opportunities

- 1.1 A diverse and environmentally aware local economy that can attract business investment and provide employment opportunities
- 1.2 Facilitate the strengthening and growth of our visitor experience
- 1.3 Enable the provision of essential infrastructure that will support investment and diversify our economy

Environment: To protect and value our unique natural and built environment as we grow our economy

- 2.1 A strong focus on environmental conservation and sustainable management of our natural environment

- 2.2 Strive to achieve a balance between the preservation of our unique environment and the delivery of sustainable economic growth
- 2.3 Advocate and promote opportunities for the development of environmentally sustainable essential infrastructure and services

Leadership: To provide open transparent, accountable leadership working in collaboration with our community

- 4.1 To provide proactive, collaborative and transparent leadership
- 4.2 A local government that is respected and accountable
- 4.3 To be a champion for our community

## VOTING REQUIREMENTS

18. Simple Majority

---

### OFFICER'S RECOMMENDATION

**ITEM 12.1.1**

That Council:

1. Authorise the Shire President and the Chief Executive Officer to attend the 2022 Australian Top Tourism Award breakfast in Canberra.
2. Authorise the Chief Executive Officer to make arrangements for the Shire President and the Chief Executive Officer to meet with relevant Federal Ministers in Canberra.

---

### COUNCIL RESOLUTION

**ITEM 12.1.1**

**Res No: 02-0822**

**MOVED: Cr Niikkula**

**SECONDED: Cr Lucas**

#### **ALTERNATE MOTION MOVED: Cr Brooks**

That Council, do not send a representative to attend the 2022 Australian Top Tourism Award breakfast in Canberra, and request that the Chief Executive Officer formally request the Deputy Premier Honourable Roger Cook MLA receive the Small Town Tourism Award on behalf of the Shire of Exmouth, should it be the successful recipient.

**SECONDED: Cr Gillespie**

**ALTERNATE MOTION LOST 6/0**

**That Council:**

1. **Authorise the Shire President and the Chief Executive Officer to attend the 2022 Australian Top Tourism Award breakfast in Canberra.**
2. **Authorise the Chief Executive Officer to make arrangements for the Shire President and the Chief Executive Officer to meet with relevant Federal Ministers in Canberra.**

**CARRIED 6/0**

## 12.1.2 CHANGE OF ORDINARY COUNCIL MEETING DATE – SEPTEMBER 2022

File Reference:	GV.CM.0
Reporting Officer:	Chief Executive Officer
Responsible Officer:	As above
Date of Report:	25 August 2022
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

---

### PURPOSE

1. That Council approve to change the published date for the June Ordinary Council meeting from Thursday 22 September 2022 to Thursday 29 September 2022.
2. The meeting will be held at the usual place (Ningaloo Centre, Mandu Mandu Function Centre) and commencement time (4.00pm).

### BACKGROUND

3. Should Council resolve, Shire President and the Chief Executive Officer to attend the Tourism Award Ceremony in Canberra outlined in item 12.1.1, they would arrange to meet with Federal Ministers.
4. The date change will allow the Shire President and the Chief Executive Officer the flexibility and availability to further meet with state ministers to advocate for the community needs.
5. Change to the meeting date would also allow for pushing back of the agenda settlement process, ahead of the ordinary council meeting.

### COMMENT

6. The September Council meeting will require the presence of the Shire President as the Skipjack Scheme Amendment item will be brought back to Council for endorsement. For this item we require Ministerial approval due to a number of councillors having a conflict of interest. The Attendance of the Shire President will be required to make a quorum.
7. In addition, the September meeting will also include the agenda item, relating to the CEO's performance review. This item is to be tabled by the Shire President.

### CONSULTATION

8. Shire President
9. Executive

### STATUTORY ENVIRONMENT

10. *Local Government Act 1995, s.5.25(1)(g)*

#### **5.25. Regulations about council and committee meetings and committees**

- (1) Without limiting the generality of section 9.59, regulations may make provision in relation to —  
(g) the giving of public notice of the date and agenda for council or committee meetings;

11. *Local Government (Administration) Regulations 1996,*  
**12. Publication of meeting details** (Act s. 5.25(1)(g))  
 g) Any change to the meeting details for a meeting referred to in sub regulation (2) must be published on the local government’s official website as soon as practicable after the change is made.

**POLICY IMPLICATIONS**

12. Nil

**FINANCIAL IMPLICATIONS**

13. Nil

**RISK MANAGEMENT**

14. Identified risk implications

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational)– Appropriate governance around meeting procedures may not be met as the Shire President would not be in attendance and the Deputy Shire President would be required to chair the council meeting in accordance with the meeting procedures.	Rare	Moderate	Very Low	A training session for the Deputy Shire President would be required to ensure meeting procedures are followed
Performance (operational)– The minimum required number of councillors will not be achieved in order to deal with a planning scheme amendment	Almost certain	Moderate	Medium	Pushing the meeting back one week will ensure the Shire President is in attendance when applying to the Minister for dispensation.

**ALTERNATE OPTIONS**

15. Council does not support the change to the Ordinary Council meeting date and the Deputy Shire President would then be required to chair the Council meeting in accordance with the meeting procedures.

**STRATEGIC ALIGNMENT**

16. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022

- Leadership: To provide open transparent, accountable leadership working in collaboration with our community
- 4.1 To provide proactive, collaborative and transparent leadership
  - 4.2 A local government that is respected and accountable
  - 4.3 To be a champion for our community

**VOTING REQUIREMENTS**

17. Simple Majority

**OFFICER’S RECOMMENDATION**

**ITEM 12.1.2**

That Council approve to change the published date for the September Ordinary Council meeting from Thursday 22 September 2022 to Thursday 29 September 2022.

---

**COUNCIL RESOLUTION**

**ITEM 12.1.2**

**Res No: 03-0822**

**MOVED: Cr Lucas**

**SECONDED: Cr Brooks**

**That Council approve to change the published date for the September Ordinary Council meeting from Thursday 22 September 2022 to Thursday 29 September 2022.**

**CARRIED 6/0**

### 12.1.3 SOLAR ECLIPSE FUNDING

File Reference:	FM.BU.22.23
Reporting Officer:	Chief Executive Officer
Responsible Officer:	Chief Executive Officer
Date of Report:	25 August 2022
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

---

#### PURPOSE

1. That Council consider allocating an initial budget amount of \$550,000 to continue with the planning and development for the total solar eclipse.
2. Resolve to advertise the proposed fees and charges for the camping sites at the proposed Welch Street temporary camping site.

#### BACKGROUND

3. The shire's staff working group have been compiling a schedule of works and events for the upcoming Total Solar Eclipse in April 2023.
4. In working with Tourism WA, the Shire is working through development of the following:
  - A temporary camping area at the Welch Street site accommodating 1000 sites
  - A Three-day festival style event calendar
  - Traffic management plans
  - Waste strategies
  - Transport and logistic strategies (particularly around air travel)
5. The anticipated cost associated with the TSE event, based on the known costs to date is between \$2 – 2.4 million dollars.
6. The Welch Street camping area is to be made up 500 camping sites, which will have toilet blocks and shower blocks and 500 caravan sites for fully self-contained vehicles only, these will not be provided with access to ablution facilities.
7. The proposed fees and charges for the event are proposed to be set at the following rates:
  - Camping Site (Access to ablutions) – \$120 / night – maximum of four (4) nights
  - Self-contained Site (No access to ablutions) – \$80 / night – maximum of Four (4) nights
8. The limit is maximum of four (4) nights, but over a 10-day period. This will allow travellers the flexibility to arrive prior to the eclipse and then leave after the eclipse or arrive for the eclipse and stay for a few days post the eclipse.
9. The rates are comparative with the other caravan parks for the same period.
10. These rates based on 100% capacity will generate a return of approximately \$800,000.

## COMMENT

11. The administration has been in constant negotiations with Tourism WA in order to gain funding to cover the total cost of the eclipse events.
12. To date, this has meant Council has been successful in obtaining the following funding:
  - Town Beach phase 2 upgrade – \$500,000
  - Waste Management – \$90,000
  - Resourcing for project manager – \$80,000
  - Upgrade of booking system to accommodate the Welch St site – \$30,000
  - Development of Welch St site – \$275,000
  - And recently the upgrade of the kitchen in the Mandu Mandu Function Centre to full commercial standard – \$200,000.
13. This is a significant step forward in achieving the goal of providing a meaningful experience to visitors, however, negotiations are still ongoing in order to achieve funding for the schedule of events and other services associated with delivering the event.
14. The intent of this item is to ensure the administration has an allocated budget to allow the progression of the event and to secure booking of acts for events, accommodation, staff resourcing etc.

## CONSULTATION

15. Internal working group
16. Executive
17. Tourism WA
18. Department Planning Lands and Heritage
19. All Supply Authorities

## STATUTORY ENVIRONMENT

20. *Local Government Act 1995*
21. *Local Government (Financial Management) Regulations 1996*

## POLICY IMPLICATIONS

22. Nil

## FINANCIAL IMPLICATIONS

23. Allocate \$550,000 expenditure to be used for the planning and development of the Total Solar Eclipse which will be funded through the estimated Welch St camping revenue of \$550,000 at 70% capacity.

## RISK MANAGEMENT

24. Identified risk implications

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational) – The staff will not be able to progress the works and events required for the eclipse without the allocation of funds.	Almost certain	Major	High	Allocation of a budget will allow staff to confirm bookings and pay deposits in order to secure acts and services
Performance (operational) – Without setting the fees and charges for the Welch St site, advertising and booking will not be able to be undertaken.	Almost certain	Major	High	Adopting the camping fee will allow the online booking system to go live so that the site can be opened to the public



Financial – Without a budget the event will rely on external funding only. External funding will not be 100% upfront so council wouldn't be able to secure acts and services	Almost certain	Major	High	Allocating a budget will allow cashflow for staff to use operationally
Reputational – Failure to run the event or provide the services to support the event would damage our reputation to the community, interstate and international travellers and the State Government.	Almost certain	Major	High	Provide the level of service expected by the State Government and travellers.

## ALTERNATE OPTIONS

25. Council can resolve not to allocate a budget.

## STRATEGIC ALIGNMENT

26. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022

- Economic: Diversify and grow our economy in a manner that provides year-round employment opportunities
- 1.1 A diverse and environmentally aware local economy that can attract business investment and provide employment opportunities
  - 1.2 Facilitate the strengthening and growth of our visitor experience.
  - 1.3 Enable the provision of essential infrastructure that will support investment and diversify our economy
- Social: To be a vibrant, passionate and safe community valuing our natural environment and unique heritage
- 3.1 Explore opportunities to deliver services and facilities that attract and retain people living in the Shire
  - 3.2 Promote facilities/services that enhance public health and safety
  - 3.3 Champion self-supporting community clubs and associations
- Leadership: To provide open transparent, accountable leadership working in collaboration with our community
- 4.1 To provide proactive, collaborative and transparent leadership
  - 4.2 A local government that is respected and accountable.
  - 4.3 To be a champion for our community

## VOTING REQUIREMENTS

27. Absolute Majority

## OFFICER'S RECOMMENDATION

## ITEM 12.1.3

That Council:

- 1 Approve a budget of \$550,000 for the planning and development of the Total Solar Eclipse, that will be funded through the estimated Welch St camping revenue of \$550,000;
- 2 Approve the proposed new fees for the camping sites at the proposed Welch Street temporary camping site:
  - a. Camping Site (Access to ablutions) - \$120 / night - maximum of four (4) nights
  - b. Self-contained Site (No access to ablutions) - \$80 / night - maximum of Four (4) nights; and
- 3 Authorise to give local public notice of the intent to propose new fees for the camping sites at the proposed Welch Street temporary camping site which will be imposed on 28 September 2022.

The Shire President advised the following ALTERNATE RECOMMENDATION:

That Council:

- 1 Approve a budget of \$550,000 for the planning and development of the Total Solar Eclipse, which will be funded through the estimated Welch St camping revenue of \$550,000;
- 2 Approve the proposed new fees for the camping sites at the proposed Welch Street temporary camping site:
  - a. Camping Site (Access to ablutions) - \$120 / per night (two people) and \$20 / per night for every extra person (up to a maximum of 6 people per site);
  - b. Self-contained Site (No access to ablutions) - \$80 / night (two people) and \$20 / per night for every extra person (up to a maximum of 6 people per site); and
- 3 Authorise to give local public notice of the intent to propose new fees for the camping sites at the proposed Welch Street temporary camping site which will be imposed on 28 September 2022.

---

## COUNCIL RESOLUTION

ITEM 12.1.3

Res No: 04-0822

MOVED: Cr Lucas

SECONDED: Cr Brooks

## ALTERNATE RECOMMENDATION

That Council:

- 1 **Approve a budget of \$550,000 for the planning and development of the Total Solar Eclipse, which will be funded through the estimated Welch St camping revenue of \$550,000;**
- 2 **Approve the proposed new fees for the camping sites at the proposed Welch Street temporary camping site:**
  - a. **Camping Site (Access to ablutions) - \$120 / per night (two people) and \$20 / per night for every extra person (up to a maximum of 6 people per site);**
  - b. **Self-contained Site (No access to ablutions) - \$80 / night (two people) and \$20 / per night for every extra person (up to a maximum of 6 people per site); and**
- 3 **Authorise to give local public notice of the intent to propose new fees for the camping sites at the proposed Welch Street temporary camping site which will be imposed on 28 September 2022.**

**CARRIED by ABSOLUTE MAJORITY 6/0**

*Cr Lake made the comment that this is an unprecedented event we are facing with the upcoming Total Solar Eclipse. She acknowledged and passed on her appreciation for the efforts of Executive Management and Shire staff trying to foresee these issues.*

## 12.2.1 EXMOUTH WASTE RESOURCE STRATEGY 2022-2027

File Reference:	CM.PL.1
Reporting Officer:	Executive Manager Development Services
Responsible Officer:	As Above
Date of Report:	12 August 2022
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachments:	1. Draft Exmouth Waste Resource Strategy 2022-2027 2. Submission and Recommendation Summary

---

### PURPOSE

1. That Council adopt the proposed Exmouth Waste Resource Strategy 2022-2027.

### BACKGROUND

2. There is strong direction within the Community Strategic Plan 2030 for the Shire to provide an “innovative and proactive approach” to delivering its waste management services.

3. [Strategic Community Plan Exmouth 2030](#)

**Objective:** To protect and value our unique natural and built environment as we grow our economy.

**Outcome 2.3:** Advocate and promote opportunities for the development of environmentally sustainable infrastructure and services

**Community Priorities 2.3.2:** Investigate sustainable waste management and recycling options

**Measure of success:** Council endorsed consultant and officer reports

4. Over the course of the last two years Shire staff has engaged with the community through its Community Waste Working Group to gather a further understanding of community needs and explore options which may be available to provide immediate recycling opportunities.
5. During this time the state government Containers for Change scheme was introduced which has provided a much-needed recycling opportunity and enabled staff to identify the single stream recycling opportunities that may exist.
6. The Shire is now at a point where it requires a strategic plan to provide guidance to Council, Shire staff and the community on how to move forward with achieving the waste management services the community desires.
7. The proposed Exmouth Waste Resource Strategic Plan 2022-2027 (EWRSP) was prepared by Shire staff in consultation with Community Waste Working Group
8. The state government has its Waste Resource and Recovery Strategy 2030 (WRRS) which sets targets for the minimisation of waste across the state and the Shires proposed Waste Resource Strategy 2022-2027 aligns itself with the direction of this overarching document.

## COMMENT

9. The proposed EWRSP is the Shires first waste strategic plan and as such is an ambitious document which acknowledges the need to ensure shared responsibility for waste management and minimisation between those who generate, produce and use goods and services and a preference to deal with waste as close to the point of production as possible.
10. In keeping with the state WRRS the proposed Strategy has a strong circular economy footing aimed at minimising waste output and maximising reuse and recycling potential. With freight being a major factor for remote towns accessing mainstream recycling services, the ability to provide solutions close to the generating source features prominently within the plan.
11. The following guiding principles for the strategy attempt to provide an innovative and holistic approach in providing future waste management options:
  - i. Empower people
  - ii. Think creatively
  - iii. Build employment
  - iv. Manage waste as a resource
  - v. Plan for the future
  - vi. Regional focus
12. Underpinning the guiding principles are five strategic objectives targeting key focus areas and providing direction for the Strategy's associated priorities:
  - i. Minimise waste to landfill
  - ii. Engage stakeholders
  - iii. Lead and advocate for best practice waste management
  - iv. Encourage innovation
  - v. Provided cost effective services
13. The Strategy has 16 Priorities which are wide ranging in scope and capable of delivering a potential mix of short, mid and long-term outcomes over the course of the 5 year tenure of the plan.
14. During its drafting, the EWRSP was workshopped within the Community Waste Working Group and was advertised inviting public comment from 8 April 2022. An extension of time was requested by Cape Conservation Group and the comment period was extended a further 13 days until 26 June 2022.
15. Three submissions were received, and a summary of comments is contained in Attachment 2.
16. Major points raised across the range of submissions were:
  - i. Alignment of the strategy to incorporate links to the tourism industry through engagement and potential destination branding.
  - ii. Including a reference to some waste services being provided by a waste contractor.
  - iii. Update referenced Australian Bureau of Statistics information to 2021 census data.
17. All the above items have been included in the proposed EWRSP.
18. The proposed Strategy's Priorities and Key Performance Measures will be monitored on a scorecard and reported on half yearly.

## CONSULTATION

19. The Community Waste Working Group was consulted throughout the process and the draft plan advertised for public comment

## STATUTORY ENVIRONMENT

20. *Waste Avoidance and Recovery Act 2007* and associated Regulations.

## POLICY IMPLICATIONS

21. Nil

## FINANCIAL IMPLICATIONS

22. There are no direct financial implications related to this report.

23. Proposed activities that have financial implications outside of normal operational expenditure will be presented to Council for review and decision.

## RISK MANAGEMENT

24. Identified risk implications

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance Without a waste strategy there is a lack of clear direction for the Shires future waste management and planning	Likely	Moderate	High	Adopt the Strategy and communicate progress regularly to Council and stakeholders
Financial Short term financial budgeting made without long term planning could result in inefficient practices	Possible	Major	High	Strategy will provide longer term planning and business modelling
Environmental Not planning for reduced waste to landfill will potentially result in ongoing or increased emissions to the environment	Likely	Major	High	Strategy will provide direction to reducing waste to landfill and reduce emissions.
Reputational By not adopting the Strategy the community may consider the action as Council not caring for the environment	Almost certain	Major	High	By adopting the Strategy Council will be providing a commitment to leadership and the environment

## ALTERNATE OPTIONS

25. Council may choose to not adopt the proposed Exmouth Community Waste Resource Strategy 2022-2027.

26. Council may choose to request amendments to the proposed Exmouth Community Waste Resource Strategy 2022-2027.

## STRATEGIC ALIGNMENT

27. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022.

Economic: Diversify and grow our economy in a manner that provides year-round employment opportunities

1.1 A diverse and environmentally aware local economy that can attract business investment and provide employment opportunities

1.2 Facilitate the strengthening and growth of our visitor experience

1.3 Enable the provision of essential infrastructure that will support investment and diversify our economy

Environment: To protect and value our unique natural and built environment as we grow our economy

2.1 A strong focus on environmental conservation and sustainable management of our natural environment

- 2.2 Strive to achieve a balance between the preservation of our unique environment and the delivery of sustainable economic growth
- 2.3 Advocate and promote opportunities for the development of environmentally sustainable essential infrastructure and services

Social: To be a vibrant, passionate and safe community valuing our natural environment and unique heritage

- 3.1 Explore opportunities to deliver services and facilities that attract and retain people living in the Shire
- 3.2 Promote facilities/services that enhance public health and safety
- 3.3 Champion self-supporting community clubs and associations

Leadership: To provide open transparent, accountable leadership working in collaboration with our community

- 4.1 To provide proactive, collaborative and transparent leadership
- 4.2 A local government that is respected and accountable
- 4.3 To be a champion for our community

## VOTING REQUIREMENTS

28. Simple Majority

---

### OFFICER’S RECOMMENDATION

**ITEM 12.2.1**

That Council adopt the Exmouth Community Waste Resource Strategy 2022-2027.

---

### COUNCIL RESOLUTION

**ITEM 12.2.1**

**Res No:** 05-0822

**MOVED:** Cr Brooks

**SECONDED:** Cr Lake

**That Council adopt the Exmouth Community Waste Resource Strategy 2022-2027.**

**CARRIED 6/0**

*All Councillors commended Mike Richardson, Executive Manager Development Services for being the driving force behind the development of the Waste Resource Strategy 2022-2027, in collaboration with the community.*

*Councillor Lake acknowledged Matt Niikkula and the Freemasons who have been instrumental in providing the background for this document and in what has been achieved.*

## **CORPORATE SERVICES**

### **12.4.1 FINANCIAL STATEMENT FOR PERIOD ENDING 31 JULY 2022**

File Reference:	FM.FI.0
Reporting Officer:	Manager Finance
Responsible Officer:	Executive Manager Corporate Services
Date of Report:	19 August 2022
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment:	1. Monthly Financial Report as at 31 July 2022

---

#### **PURPOSE**

1. That Council accepts the financial report for the financial period ending 31 July 2022.

#### **BACKGROUND**

2. The provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* Regulation 34 requires a statement of financial activity be presented at ordinary meeting of council within 2 months of the period end date (refer Attachment 1).

#### **COMMENT**

3. As at 31 July 2022, the operating revenue is below target by \$89,262 (1.64%). Variances are mainly due to the timing of the Airport Security Screening Grant.
4. Operating expenditure is under budget by \$958,852 (56.15%). Variances are mainly due to accruals not yet invoiced.
5. The capital expenditure program has commenced. This includes the construction of a footpath on Madaffari Drive – Warne Street to Town Beach and preparation works for the Qualing Scarp fencing project.
6. Rate notices were issued on 28 July 2022. Rates collected as at 31 July 2022 were 0.5% compared to 2% for the same period last year.

#### **CONSULTATION**

7. Nil

#### **STATUTORY ENVIRONMENT**

8. Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.
9. In accordance with *Local Government (Financial Management) Regulations 1996* Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$25,000 or 10% whichever is greater. As this report is composed at a nature/type level, variance commentary considers the most significant items that comprise the variance.

**POLICY IMPLICATIONS**

10. Nil

**FINANCIAL IMPLICATIONS**

11. Nil

**RISK MANAGEMENT**

12. Risk implications

<b>Risk</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Risk Analysis</b>	<b>Mitigation</b>
Reputational – That Council does not receive the financial activity statements as required by S6.4 of the LG Act 1995.	Rare	Insignificant	Very Low	That Council receives the financial activity statements as required by legislation.

**ALTERNATE OPTIONS**

13. Nil

**STRATEGIC ALIGNMENT**

14. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022.

- Leadership: To provide open transparent, accountable leadership working in collaboration with our community
- 4.1 To provide proactive, collaborative and transparent leadership
  - 4.2 A local government that is respected and accountable

**VOTING REQUIREMENTS**

15. Simple Majority

---

**OFFICER’S RECOMMENDATION**

**ITEM 12.4.1**

That Council receives the financial report for the financial period ending 31 July 2022.

---

**COUNCIL RESOLUTION**

**ITEM 12.4.1**

**Res No:** 06-0822

**MOVED:** Cr Gillespie

**SECONDED:** Cr Lucas

**That Council receives the financial report for the financial period ending 31 July 2022.**

**CARRIED 6/0**



## 12.4.2 LIST OF ACCOUNTS FOR PERIOD ENDING 31 JULY 2022

File Reference:	FM.FI.0
Reporting Officer:	Manager Finance
Responsible Officer:	Executive Manager Corporate Services
Date of Report:	17 August 2022
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment:	1. List of Accounts for period ending 31 July 2022

---

### PURPOSE

1. That Council receives payments made since the previous Ordinary Council Meeting.

### BACKGROUND

2. *Local Government (Financial Management) Regulations 1996*, Regulation 13 (3) requires a list of payments is to be presented at the next ordinary meeting of council.
3. It has been customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

### COMMENT

4. Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement. (refer Attachment 1).

#### Payments

Municipal Fund totalling \$3,726,971.36  
Incorporating cheques, direct debits, electronic payments and credit cards.

Trust Fund totalling \$NIL  
Incorporating electronic payments.

Total Payments: \$3,726,971.36

### CONSULTATION

5. Nil

### STATUTORY ENVIRONMENT

6. Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the Chief Executive Officer.

## POLICY IMPLICATIONS

7. Staff are required to ensure that they comply under Council Policy 2.7 – Procurement and 2.12 – Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

## FINANCIAL IMPLICATIONS

8. Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

## RISK MANAGEMENT

9. Risk implications

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the list of payments.	Rare	Insignificant	Very Low	That Council receives the list of payments as required by legislation.

## ALTERNATE OPTIONS

10. Nil

## STRATEGIC ALIGNMENT

11. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022

- Leadership: To provide open transparent, accountable leadership working in collaboration with our community.
- 4.1 To provide proactive, collaborative and transparent leadership
- 4.2 A local government that is respected and accountable.

## VOTING REQUIREMENTS

12. Simple Majority

## OFFICER'S RECOMMENDATION

**ITEM 12.4.2**

That Council receives the report of payments made from the Municipal and Trust bank accounts during the month of July 2022 (*totalling \$3,726,971.36*).

## COUNCIL RESOLUTION

**ITEM 12.4.2**

**Res No:** 07-0822

**MOVED:** Cr Brooks

**SECONDED:** Cr Lake

**That Council receives the report of payments made from the Municipal and Trust bank accounts during the month of July 2022 (*totalling \$3,726,971.36*).**

**CARRIED 6/0**

**13. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**  
Nil

**14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**  
Nil

## 15. MATTERS TO BE CONSIDERED BEHIND CLOSED DOORS

The following Agenda items were considered under 15. Matters to be considered behind closed doors, in accordance with section 5.23(2) of the *Local Government Act 1995*.

The Shire President requested all retire from the Chambers except Councillors, and advised on returning from behind closed doors the meeting will be closed and proceeded to thank those in the gallery for their attendance, should they choose not to return.

---

### COUNCIL RESOLUTION

**Res No:** 08-0822

**MOVED:** Cr Niikkula

**SECONDED:** Cr Lucas

That Council MOVE Behind Closed Doors at 5.06 pm in accordance with the *Local Government Act 1995* section 5.23 (2)(b) and (c).

**CARRIED 6/0**

### 15.1.1 AWARD RFT 04 – 2022 DISASTER RECOVERY CIVIL WORKS

---

#### COUNCIL RESOLUTION

**ITEM 15.1.1**

**Res No:** 09-0822

**MOVED:** Cr Lucas

**SECONDED:** Cr Gillespie

That Council accepts the officer's recommendation in report 15.1.2.

**CARRIED by ABSOLUTE MAJORITY 6/0**

### 15.1.2 OUTSTANDING RATES – SALE OF LAND

---

#### COUNCIL RESOLUTION

**ITEM 15.1.2**

**Res No:** 10-0822

**MOVED:** Cr Niikkula

**SECONDED:** Cr Lake

That Council accepts the officer's recommendation in report 15.1.2.

**CARRIED 6/0**

---

### COUNCIL RESOLUTION

**Res No:** 11-0822

**MOVED:** Cr Lake

**SECONDED:** Cr Brooks

That Council return from Behind Closed Doors at 5.10 pm.

**CARRIED 6/0**

**16. CLOSURE OF MEETING**

The Shire president welcomed Chris McNamara to the Shire of Exmouth. Chris has been appointed to the position of Deputy CEO – Community and Economic Growth.

The Shire President advised the next meeting will be on the 29 September 2022 and closed the meeting at 5.11 pm.