

Shire of Exmouth

ORDINARY COUNCIL MEETING

MINUTES



24 February 2022

CONFIRMATION OF MINUTES

I hereby certify that the Minutes and Attachments of the Ordinary Council Meeting held on the 24 February 2022 are a true and accurate record of the proceedings contained therein.

Darlene Allston

Darlene Allston
Shire President

24th March 2022

Dated

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MINUTES

Our Vision To be a prosperous and sustainable community living in harmony with our natural environment.

Our Purpose To responsibly provide governance for the whole community in the best interest of current and future generations.

Our Strategic Objectives

- Diversify and grow our economy in a manner that provides year round employment opportunities
- To protect and value our unique natural and built environment as we grow our economy.
- To be a vibrant, passionate and safe community valuing our natural environment and unique heritage
- To provide open transparent, accountable leadership working in collaboration with our community.

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 4.01pm.

The Shire President acknowledged the Traditional Owners of the land on which we meet, and paid respect to Elders past, present, and emerging.

The Shire President advised the gallery in adhering to both the *Local Government Act 1995*, and the Shire of Exmouth Meeting Procedures Local Law 2015, it is an offense to record the proceedings of this meeting and asked the gallery to switch off any recording devices, including phones.

The Shire President advised the gallery the meeting will be recorded by the Executive Secretary for the purpose of compiling an accurate record of the minutes only; and the recording will be erased once they are confirmed.

2. RECORD OF ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE

Councillor D (Darlene Allston)	Shire President
Councillor J (Jackie) Brooks	Deputy Shire President
Councillor H (Heather) Lake	
Councillor M (Mark) Lucas	
Councillor A (Anne) McCarrol	
Councillor D (David) Gillespie	
Mr B Lewis	Chief Executive Officer
Mr M Bird	Executive Manager Commercial and Community
Mr M Richardson	Executive Manager Development Services
Mr G Coetzee	Executive Manager Corporate Services
Mrs P Hall	Minute Clerk

GALLERY

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3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Question received from Phillip Short

What are the vaccine mandate effects on our town?

Shire response:

The Shire of Exmouth recognises and acknowledges the concerns of the community in relation to the mandated COVID-19 vaccination policy.

However, mandated COVID-19 vaccination in Western Australia is a State Government Policy which the Shire of Exmouth, as with all employers in the State of Western Australia, are obligated to implement as directed.

4. PUBLIC QUESTIONS TIME

Question from Kristy Devereux

Sometime before Christmas, sorry I can't recall the exact dates, I noticed a surveyor's tripod positioned on the eastern side of Minilya-Exmouth Road, near the tip access road, but not opposite it. The tripod was there for a number of weeks. I never saw workers! Just the tripod.

Can Council please clarify if this was the Shire...perhaps regarding works for the tip? If so, what is happening?

If it was not the Shire, can Council please investigate, and/or state now who was surveying this area and for what reason?

Shire Response:

The tripod was associated with survey work being undertaken to establish the property line at the landfill prior to a boundary fence being installed. The tripod was set up and left because it was a benchmark survey point and needed to stay in place until all the survey work was completed.

5. DECLARATIONS OF INTEREST

Name	Report	Extent of Interest	Type of Interest
Councillor Gillespie	12.2.4 Proposed partial closure of dedicated road – Portion of Lot 350 on DP64860	Councillor Gillespie left the Chambers	Proximity

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

That the Minutes and associated attachments of the Ordinary Meeting of the Shire of Exmouth held on the 16 December 2021 be confirmed as a true and correct record of proceedings.

COUNCIL RESOLUTION

ITEM 7

Res No: 01-0222

MOVED: Cr McCarrol

SECONDED: Cr Brooks

That the Minutes and associated attachments of the Ordinary Meeting of the Shire of Exmouth held on the 16 December 2021 be confirmed as a true and correct record of proceedings.

CARRIED 6/0

8. ANNOUNCEMENTS/REPORTS OF ELECTED MEMBERS

Shire President Allston	16/12 Exmouth Chamber of Commerce and Industry Christmas Party 11/01 Meeting with WACHS in regard to Covid-19 Action Plan 26/01 Citizenship Ceremony - Paltridge Memorial Pool 27/01 Meeting with Department of Communities and WACHS, to provide update on Covid-19 Planning. 01/02 Local Emergency Management Committee Meeting. 03/02 Annual General Meetings of Electors 09/02 Meeting with DOT Director Vince Tamigi 10/02 Councillor Essentials Training - Conflicts Interest Councillor Essentials Training - Understanding Local Government 11/02 Councillor Essentials Training - Meeting Procedures 16/02 Tourism WA Meeting - Solar Eclipse
Councillor Brooks	26/01 Australia Day Shire of Exmouth Breakfast BBQ Paltridge Memorial Pool 03/02 Annual General Meetings of Electors 07/02 Building Stronger Connected Clubs workshop hosted by Shire of Exmouth 10/02 Tourism WA State Industry update Ritz Carlton Evening Event 10/02 Councillor Essentials Training - Conflicts Interest Councillor Essentials Training - Understanding Local Government 11/02 Councillor Essentials Training - Meeting Procedures 18/02 Gascoyne Zone and Regional Road Group Meetings
Councillor Gillespie	10/02 Councillor Essentials Training - Conflicts Interest Councillor Essentials Training - Understanding Local Government 11/02 Councillor Essentials Training - Meeting Procedures
Councillor McCarrol	26/01 Australia Day Breakfast BBQ - Paltridge Memorial Pool 18/02 Gascoyne Zone and Regional Road Group Meetings
Councillor Lake	16/02 CHARMAP Meeting

9. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

The Shire President read out the following to the gallery:

*"The WA borders are coming down!
These are the words we have waited so patiently to hear.*

The question we all wish we could answer. What does this mean for us?

We simply don't know!

However, what we do know is that: As a community, we have been working together to make our town as safe as possible.

Our businesses have worked hard to implement health measures and follow health directions to keep both employees and customers safe.

Our hospital staff are working hard to ensure we can manage any potential risks. At St Johns Ambulance, the volunteers are undertaking valuable training to manage high-risk patients and deliver testing if required.

The Shire staff are working at communicating relevant information as it comes to hand and putting measures in place to keep services operating.

Our tourism operators are juggling varying mandates to provide services for our tourists, ultimately keeping locals employed and our economy vibrant.

What can you do?

- *Be polite and be accommodating.*
- *Be patient when that takeaway coffee or meal takes a few minutes more.*
- *Remember, businesses don't make the rules; they are just trying to follow them.*
- *Take time out for your own mental health and reach out to family and friends that may be struggling.*
- *Continue to follow health directives, wear a mask as required, register your contact details, show your vaccination when required.*
- *Shop locally to fund and support our town and local industry.*
- *Avoid panic buying - it's important for businesses to regulate the flow of supplies to meet community needs.*

Businesses are finding it increasingly hard to find experienced staff. Now might be the time to consider some casual work, just 5-10 hours per week could make a difference to a local business.

I would also like to take this opportunity to reach out to all of our emergency service crews that have been on the ground during the recent bushfires and to the local businesses that have offered support during these times.

As we all know, fire can be devastating to communities, wildlife and the landscape. The Shire of Exmouth recognises and greatly appreciates the contribution of all the volunteers, crews, and the Royal Australian Air Force Squadron No. 25, for the hours spent working alongside the team at Parks and Wildlife to contain the recent fires in Cape Range National Park. Emergency crews worked around the clock to protect our community and minimise the damage to our natural environment. As a community, we greatly appreciate the sacrifice our volunteers and military personnel make, being absent from family and friends during such times and ultimately placing themselves at risk”.

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

11. MATTERS ARISING FROM COMMITTEES OF COUNCIL

Nil

12. REPORTS OF OFFICERS

DEVELOPMENT SERVICES

12.2.1 AWARD TENDER 11-2021 - SUPPLY OF A NEW MID-SIZE ROAD SWEEPER AND TRADE OF OLD

File Reference:	PL.TE.0
Reporting Officer:	Executive Manager Development Services
Responsible Officer:	As above
Date of Report:	9 February 2022
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. CONFIDENTIAL RFT 11-2021 Evaluation Report

PURPOSE

1. That Council awards tender 11-2021 for the supply of a new mid-size road sweeper and trade in of old as per the recommendation in Confidential Attachment 1.

BACKGROUND

2. The purchase and trade of plant and equipment is identified through the Shire's 10 Year Plant Replacement Program. This program provides a systematic analysis of plant purchase, identifies recommended changeover dates and provides Council with an overview of lifecycles, benchmark analysis, and financial outlay. Trade cycles are based on the Institute of Public Works Engineering (IPWEA) benchmark utilisation hours where applicable. The program considers the importance of replacing plant before resale values fall dramatically and repairs and maintenance costs increase. Adopting optimum replacement reduces annual plant replacement costs in the long term, reduces maintenance costs and operational downtime.

COMMENT

3. Tender 11-2021 documents were submitted through the Shire of Exmouth TenderLink portal which provides interested parties the opportunity to clarify any issues. All submissions were required to be submitted on this portal. No other forms of submissions were accepted.
4. The tender request received three responses from interested parties with four options provided.
5. The preferred machine meets all the requirements specified in the tender request as well as having a higher maximum travelling speed of 80km/h giving it the capacity for it to be used at locations outside of the town area. Other additional features include increased hopper volume, low noise levels, and a heavy duty suction system which can be used for drainage sump maintenance.

CONSULTATION

6. Shire of Exmouth Mechanic and Manager Works

STATUTORY ENVIRONMENT

7. *Local Government Act 1995* section 3.57

8. *Local Government Regulation 1996 (Function and General)* Part 4, Division 2 section 14.

POLICY IMPLICATIONS

9. 2.7 – Procurement Policy

2.9 – Disposal of Surplus Council Furniture and Equipment

2.12 – Asset Management Policy

FINANCIAL IMPLICATIONS

10. The table below shows the Fleet Replacement 2021/22 Budget:

Shire Budget 2021/22	Group/Type	Budget
4120330	Plant Replacement Program	\$650,000

RISK MANAGEMENT

11. Identified risks implications

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance Current sweeper is at a higher risk of breakdown causing operational delays	Likely	Major	High	New sweeper should have improved reliability and will have warranty period
Financial Current sweeper is at a higher risk of breakdown of expensive major components	Likely	Major	High	New sweeper should have improved reliability, lower operational costs, and will have a warranty period
Reputational Operational delays due to sweeper breakdown may cause community concern	Possible	Minor	Medium	The new sweeper should have improved reliability

ALTERNATE OPTIONS

12. Council may decide to not accept the officer’s recommendation and award the tender to an alternative submission or refuse all presented submissions.

STRATEGIC ALIGNMENT

13. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022

Leadership: To provide open transparent, accountable leadership working in collaboration with our community.

4.1 To provide proactive, collaborative, and transparent leadership

VOTING REQUIREMENTS

14. Simple Majority

OFFICER'S RECOMMENDATION

ITEM 12.2.1

That Council:

1. Award the contract for Tender 11-2021 - Supply of new mid-size road sweeper and trade of old, as per the recommendation in Confidential Attachment 1 and
2. Record the recommendation for Tender RFT 08/2021 Supply of new mid-size road sweeper and trade of old, as provided in the Confidential Attachment 1 onto the meeting minutes.

COUNCIL RESOLUTION

ITEM 12.2.1

Res No: 02-0222

MOVED: Cr Gillespie

SECONDED: Cr Brooks

That Council:

1. **Award the contract for Tender 11-2021 - Supply of new mid-size road sweeper and trade of old, as per the recommendation in Confidential Attachment 1 and**
2. **Tender RFT 08/2021 Supply of new mid-size road sweeper and trade of old, as provided in Confidential Attachment 1, be awarded to Kor Equipment Solutions Ply Ltd.**

CARRIED 6/0

12.2.2 AWARD TENDER 01-2022 - SUPPLY AND APPLICATION OF BITUMEN

File Reference:	CM.TE.01.2022
Reporting Officer:	Executive Manager Development Services
Responsible Officer:	As above
Date of Report:	15 February 2022
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Confidential - Evaluation Report

PURPOSE

1. That Council awards Tender 01/2022 for the Supply and Application of Bitumen as per the recommendation in Confidential Attachment 1.

BACKGROUND

2. Resurfacing or resealing roads is part of the Council's asset preservation program. The preservation goal is to improve and restore the road surface and to prevent water ingress into the road foundation.
3. Bitumen seal hardens with age, cracks, loses stone, and under such conditions progressively allows water into the road foundation. Bitumen spray seals provide a cost-effective flexible layer over existing road surfaces or new foundations. This treatment involves spraying hot bitumen over the existing surface, spreading a layer of stone on top, and rolling the stone into the bitumen.
4. Road pavement renewal works for Yardie Creek Road were identified in the 2017 Golder Associates Preliminary Seal Design report and in the Shires 2019 Asset Management Plan inspections. The pavement in various locations along 76 kms of the road was identified as being in poor condition requiring reseal works to replace stone stripping which has occurred to the bitumen surface.
5. The Shire is using a Federal Government Local Roads and Community Infrastructure (LRCI) grant to fund reseal works for Yardie Creek Road with this tender. The length of road to receive reseal works will be approximately 12 kms from the Murat Road intersection to Wobiri Beach access.

COMMENT

6. The Tender was submitted 25 January 2022 through the Shire of Exmouth TenderLink portal and advertised in the West Australian and Pilbara news media. The portal provides interested parties the opportunity to clarify any issues and is the mechanism for which submissions are accepted.
7. Five responses were received from interested contractors.

CONSULTATION

8. Internal consultation with Manager Works and Executive Manager Development Services.

9. References to 2017 Golder Associates Preliminary Seal Design report and Shire of Exmouth 2019 Asset Management Plan inspections.

STATUTORY ENVIRONMENT

15. *Local Government Act 1995* section 3.57
 16. *Local Government Regulation 1996 (Function and General)* Part 4, Division 2 section 14

POLICY IMPLICATIONS

10. 2.7 - Procurement Policy
 2.12 - Regional Price Preference Policy
 2.14 - Asset Management Policy

FINANCIAL IMPLICATIONS

11. Federal LRCI funding of \$608,000 has been granted to the Shire for the specific purpose of reseal works to Yardie Creek Road. This tender for the Supply and Application of Bitumen will deliver the project.
12. Reseal of Yardie Creek Road is a capital works project in the Shires 2021/22 budget.

RISK MANAGEMENT

13. Identified risks implications

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance Road degradation will continue to worsen increasing operational requirements and safety risk	Almost certain	Major	High	Reseal works will improve road condition and increase asset life
Financial Road degradation will continue to worsen increasing maintenance costs and reducing asset life	Almost certain	Major	High	Reseal works will improve road condition and increase asset life
Reputational Community and visitors will be at greater risk to personal safety and damage to vehicles	Almost certain	Major	High	Reseal works will improve road condition

ALTERNATE OPTIONS

14. Council may decide to not accept the officer’s recommendation and award the tender to an alternative submission or refuse all presented submissions.

STRATEGIC ALIGNMENT

15. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022

- Economic: Diversify and grow our economy in a manner that provides year round employment opportunities
- 1.1 A diverse and environmentally aware local economy that can attract business investment and provide employment opportunities
 - 1.2 Facilitate the strengthening and growth of our visitor experience.

- 1.3 Enable the provision of essential infrastructure that will support investment and diversify our economy.

Environment: To protect and value our unique natural and built environment as we grow our economy.

- 2.1 A strong focus on environmental conservation and sustainable management of our natural environment
- 2.2 Strive to achieve a balance between the preservation of our unique environment and the delivery of sustainable economic growth.
- 2.3 Advocate and promote opportunities for the development of environmentally sustainable essential infrastructure and services

Social: To be a vibrant, passionate and safe community valuing our natural environment and unique heritage

- 3.1 Explore opportunities to deliver services and facilities that attract and retain people living in the Shire.
- 3.2 Promote facilities/services that enhance public health and safety.
- 3.3 Champion self-supporting community clubs and associations.

Leadership: To provide open transparent, accountable leadership working in collaboration with our community.

- 4.1 To provide proactive, collaborative and transparent leadership
- 4.2 A local government that is respected and accountable.
- 4.3 To be a champion for our community

VOTING REQUIREMENTS

16. Simple Majority

OFFICER'S RECOMMENDATION

ITEM 12.2.2

That Council:

1. Award the contract for Tender 01/2021 - Supply and Application of Bitumen, as per the recommendation in Confidential Attachment 1; and
2. Record the recommendation for Tender RFT 01/2021 Supply and Application of Bitumen, as provided in the Confidential Attachment 1 onto the meeting minutes.

COUNCIL RESOLUTION

ITEM 12.2.2

Res No: 03-0222

MOVED: Cr Gillespie

SECONDED: Cr McCarrol

That Council:

- 1. Award the contract for Tender 01-2021 - Supply and Application of Bitumen, as per the recommendation in Confidential Attachment 1 and**

- 2. Tender RFT 001-2021 - Supply and Application of Bitumen, as provided in Confidential Attachment 1, be awarded to Fulton Hogan Industries.**

CARRIED 6/0

12.2.3 MULTIPLE DOGS APPLICATION – 27 CARPENTER STREET, EXMOUTH

File Reference:	A819
Reporting Officer:	Ranger
Responsible Officer:	Executive Manager Development Services
Date of Report:	11 February 2022
Applicant	Jennifer Raymer
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

1. That Council approves an application for a Section 26 Exemption to keep more than two dogs on a property at 27 Carpenter Street Exmouth.

BACKGROUND

2. Section 3.2 of the Shire of Exmouth Dog Local Law prescribes a limitation on the number of dogs that can be kept at a property.
 - a) 2 dogs over the age of 3 months and the young of those dogs under that age if the premises are situated within the townsite; or
 - b) 4 dogs over the age of 3 months and the young of those dogs under that age if the premises are situated outside the townsite.
3. Section 26(3) of the *Dog Act 1976* allows for exemptions to be made:

Where by a local law under this Act a local government has placed a limit on the keeping of dogs in any specified area but the local government is satisfied in relation to any particular premises that the provisions of this Act relating to approved kennel establishments need not be applied in the circumstances, the local government may grant an exemption in respect of those premises but any such exemption —

 - a) *may be made subject to conditions, including a condition that it applies only to the dogs specified in the exemption;*
 - and*
 - b) *cannot authorise the keeping in or at those premises of —*
 - *more than 6 dogs that have reached 3 months of age; or*
 - *a dog under that age unless it is a pup of a dog whose keeping is authorised by the exemption; and*
 - c) *may be revoked or varied at any time.*
4. Council Policy 8.5 - Multiple Dogs has a clearly defined process for considering the approval of a Section 26 Exemption.

COMMENT

5. An application for a Section 26 Exemption to allow three dogs to be kept at the applicant's property, 27 Carpenter Street, was received on 30 November 2021. The applicant has a history

showing responsible dog ownership.

6. Rangers inspected the property and found suitable fencing and containment was installed. Appropriate health and animal welfare considerations were also being met for the two animals currently in residence.
7. The applicant is also in the process of upgrading and extending fencing at the front of the property to create more space for the dogs (approximately 100sqm), but also limit their view to the front of the property. Additional shelter for the dogs is being provided with modifications to existing veranda areas.
8. In keeping with Council Policy 8.5 adjoining landowners were asked for comment and two submissions were received of which one was opposed to the application.
9. The adjoining owners that opposed the application reside in both Exmouth and Quindalup seasonally. Their main concern was the two existing dogs had been barking at night and they were concerned that with a third dog there was a potential for the barking to increase. On further investigation, it was identified that the applicant had recently moved into the property. The Rangers explained that it is natural for dogs to bark for a period of time until they settle at a new location and that should the barking continue then any of the neighbours could contact Council's Ranger Services who can work with the dog owner to resolve the problem.
10. Key findings from the Rangers investigation were:
 - The property seemed adequate to contain and house three dogs,
 - The applicant's dogs seemed happy and healthy,
 - The applicant appears to be competent in her dog owning responsibilities,
 - A new Colorbond fence has been installed at the front of the property to extend useable yard space, and
 - Additional shelter for the dogs has been installed.
11. In the assessment of this application, staff and the applicant have fulfilled all their requirements under Council Policy 8.5.
12. According to Council Policy 8.5 section 9(a) the Chief Executive Officer and sub delegates are authorised to approve a Section 26 Exemption when all requirements of Council Policy 8.5 and the Shire of Exmouth Dog Local law have been met and no written objection has been received.
13. As the delegation parameters set out in 9(a) were not met, section 10 of the council policy must be invoked to have the application referred to Council for determination.

CONSULTATION

14. Shire staff have liaised with the applicant and the residents of both adjoining properties.

STATUTORY ENVIRONMENT

15. *Dog Act 1976 s.26*
Shire of Exmouth Dog Local Law 2015 s.3.2

POLICY IMPLICATIONS

16. Council Policy 8.5 Multiple Dogs

FINANCIAL IMPLICATIONS

17. Nil

RISK MANAGEMENT

18. Identified risks implications

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Environmental Neighbours may complain about increase dog noise	Unlikely	Minor	Very Low	Council has the power to revoke approval at any time
Reputational Either party may complain about an unfair decision	Unlikely	Minor	Low	Risk can be mitigated by issuing approval and having the power to manage through the current Dog Act , Local Law and Policy

ALTERNATE OPTIONS

19. Council may choose to refuse the application.

STRATEGIC ALIGNMENT

20. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022:

Social: To be a vibrant, passionate and safe community valuing our natural environment and unique heritage

- 3.1 Explore opportunities to deliver services and facilities that attract and retain people living in the Shire.
- 3.2 Promote facilities/services that enhance public health and safety.
- 3.3 Champion self-supporting community clubs and associations.

Leadership: To provide open transparent, accountable leadership working in collaboration with our community.

- 4.1 To provide proactive, collaborative and transparent leadership
- 4.2 A local government that is respected and accountable.
- 4.3 To be a champion for our community

VOTING REQUIREMENTS

21. Simple Majority

OFFICER'S RECOMMENDATION

ITEM 12.2.3

That Council APPROVE Application for a Section 26 Exemption to keep three dogs at 27 Carpenter Street, Exmouth.

COUNCIL RESOLUTION

ITEM 12.2.3

Res No: 04-0222

MOVED: Cr Gillespie

SECONDED: Cr Brooks

That Council APPROVE Application for a Section 26 Exemption to keep three dogs at 27 Carpenter Street, Exmouth.

CARRIED 6/0

Councillor Gillespie has declared a proximity interest in the following report and left the Chambers at 4.13pm.

12.2.4 PROPOSED PARTIAL CLOSURE OF DEDICATED ROAD – PORTION OF LOT 350 ON DP64860

File Reference:	RD.RO.0
Reporting Officer:	Senior Planning Officer
Responsible Officer:	Executive Manager Development Services
Date of Report:	10 February 2022
Applicant/Proponent:	Department of Planning, Lands & Heritage
Disclosure of Interest:	Nil
Attachment(s):	1. Map of subject land

PURPOSE

1. That Council resolves to support and approve the permanent closure of the dedicated road, a portion of Lot 350 on Deposited Plan 64860 (the subject land).

BACKGROUND

2. The subject land is approximately 757m² and is shown below. The subject land abuts Reid Street and is located between unallocated Crown land (UCL) Lot 918 on Deposited Plan 181878 and Lot 1426 on Deposited Plan 213546, to the south of the Exmouth Escape Resort.



3. Council, at its Ordinary Council Meeting of 28 October 2021, under item 12.2.1, resolved to:

SUPPORT and initiate the proposed permanent closure of a portion of Lot 350 on Deposited Plan 64860 as shown in Attachment 1, and advertise the notice of motion for this resolution in a local newspaper circulating in the district for a period not less than 35 days, pursuant to s.58 of the Land Administration Act 1997.

COMMENT

4. The Department of Planning, Lands, and Heritage (DPLH) has requested the closure of the subject land to facilitate the sale of Lots 918 on Deposited Plan 181878 and 1426 on Deposited Plan 21354.
5. The proposal was publicly advertised from 10 November 2021 until 15 December 2021. Council did not receive any objections to the road closure.
6. Shire officers consider the subject land is no longer required for the purposes of a public road and recommend Council proceed with its closure.

CONSULTATION

7. In accordance with the requirements of the *Land Administration Act 1997*, the proposal was publicly advertised in the Pilbara News on 10 November 2021 for a period of thirty-five (35) days. No responses were received.

STATUTORY ENVIRONMENT

8. *Planning and Development Act 2005*
9. *Land Administration Act 1997*
10. *Land Administration Regulations 1998*

POLICY IMPLICATIONS

11. Nil

FINANCIAL IMPLICATIONS

12. There were minor costs associated with advertising the proposal in the Pilbara News.

RISK MANAGEMENT

13. The risk identification and categorisation rely on the Shires Policy 2.13 – *Risk Management Policy*.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – Not supporting the road closure would result in a redundant piece of land, that could hinder the development potential of the adjoining lots.	Almost certain	Moderate	High	Proceed with the officer's recommendation.

ALTERNATE OPTIONS

14. Council may consider alternative options in relation to this item, such as:
 - To resolve to deny the request to close the portion of Lot 350 on Deposited Plan 64860; or
 - To resolve to support the request to close the portion of Lot 350 on Deposited Plan 64860, with additional modifications, which could involve additional consultation requirements.

STRATEGIC ALIGNMENT

15. This item is relevant to the Council's approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022.

Economic: Diversify and grow our economy in a manner that provides year round employment opportunities

- 1.1 A diverse and environmentally aware local economy that can attract business investment and provide employment opportunities

Environment: To protect and value our unique natural and built environment as we grow our economy.

- 2.3 Advocate and promote opportunities for the development of environmentally sustainable essential infrastructure and services

Leadership: To provide open transparent, accountable leadership working in collaboration with our community.

- 4.1 To provide proactive, collaborative and transparent leadership
- 4.2 A local government that is respected and accountable.

VOTING REQUIREMENTS

16. Simple Majority

OFFICER'S RECOMMENDATION

ITEM 12.2.4

That Council:

1. Support and APPROVE the permanent closure of dedicated road, portion of Lot 350 on Deposited Plan 64860 as shown in Attachment 1, pursuant to section 58 of the *Land Administration Act 1997*; and
2. AUTHORISE the Chief Executive Officer to forward the road closure request to the Department of Planning, Lands, and Heritage on behalf of the Minister for Lands.

COUNCIL RESOLUTION

ITEM 12.2.4

Res No: 05-0222

MOVED: Cr Brooks

SECONDED: Cr McCarrol

That Council:

1. **Support and APPROVE the permanent closure of dedicated road, portion of Lot 350 on Deposited Plan 64860 as shown in Attachment 1, pursuant to section 58 of the *Land Administration Act 1997*; and**
2. **AUTHORISE the Chief Executive Officer to forward the road closure request to the Department of Planning, Lands, and Heritage on behalf of the Minister for Lands.**

CARRIED 5/0

Councillor Gillespie returned to the chambers at 4.14 pm.

Due to a procedural issue this report was moved from the agenda until all required information is received from the Minister's office.

12.2.5 PROPOSED SCHEME AMENDMENT NO.9 TO LOCAL PLANNING SCHEME NO.4 – INITIATION AND ADOPTION FOR ADVERTISING

COMMERCIAL AND COMMUNITY

12.3.1 2022-2027 UNIVERSAL ACCESS AND INCLUSION PLAN

File Reference:	CS.DA.1
Reporting Officer:	Community Development Officer/Manager Community, Sport and Recreation
Responsible Officer:	Executive Manager Commercial & Community
Date of Report:	21 December 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Draft 2022-2027 Universal Access & Inclusion Plan

PURPOSE

1. That Council supports the Shire of Exmouth Draft 2022-2027 Universal Access and Inclusion Plan to be made available for public comment.

BACKGROUND

2. Section 5.28 (1) of the Western Australian *Disability Services Act 1993* (amended 2004) requires all local government agencies to develop and implement a Disability Access and Inclusion Plan (DAIP).
3. DAIPs are required by this Act to have actions relating to seven outcome areas.
4. *Disability Services Amendment Regulations 2013* introduced the seventh outcome focusing on employment. The then Shire of Exmouth 2013 DAIP was amended to include actions relating to Outcome 7 (*People with Disability have the same opportunities as other people to obtain and maintain employment with a public authority*) and this document became the adopted 2015-2020 DAIP.
5. Consequently, a full review of the Shire's DAIP has not occurred since 2013.
6. The Shire of Exmouth 2015-2020 DAIP expired in July 2020.

COMMENT

7. A desktop audit began in August 2021 of the Shire's 2015-2020 DAIP. The annual reports submitted to the Department of Communities by the Shire on DAIP achievements each year were also considered. The audit included an analysis of which tasks in the DAIP were achieved or not achieved. Approximately half (50%) of the tasks in the 2015-2020 DAIP have been deemed achieved.
8. Consultation began on 19 August 2021 involving a broadly promoted community consultation session and targeted invites to key Exmouth community members and stakeholders. 13 people

attended this session. Attendees included stakeholders, people with a physical disability, people with intellectual disability, carers, social workers, and support workers. The consultation session included a survey review of the existing 2015-2020 DAIP, as well as workshopping the challenges that individuals currently find in the community. The workshop themes were based upon the seven legislated outcomes.

9. The same consultation focus points were then made available as a survey to those who couldn't attend the consultation session. An electronic version was available online for six weeks from 7 September to 15 October 2021. 34 complete responses were received. Hard copies of the survey were also made available in the Library and Shire Customer Service area.
10. Promotion of the survey was included in:
 - a. the Shire's Community Services Newsletter (September 2021);
 - b. a Shire President's report to the community;
 - c. the Shire's website and social media;
 - d. a public notice was placed in The Pilbara Times on 21 September 2021 and also Shire noticeboards;
 - e. the Exmouth & District High School newsletter.
11. An internal Shire staff consultation and workshop session was held on 14 October 2021 with 13 staff members in attendance. After a review of the achievements of the 2015-2020 DAIP, Shire staff brainstormed solutions to the challenges that the community had raised through the community consultation and survey. These ideas were incorporated into the strategies and actions of the Shire of Exmouth Draft 2022-2027 Universal Access and Inclusion Plan (UAIP) (Attachment 1).
12. A follow up community session was held on 3 November 2021 with one person in attendance and three providing feedback via email.
13. In consideration of community feedback and the state-wide move towards diversity planning, the name of this access and inclusion plan was changed to Universal Access and Inclusion Plan. This name direction helps to incorporate strategies and actions based on the diverse needs of those with a disability, as well as strategies and actions that will benefit all diverse Exmouth community members. Changing the name also helps to shift the stigma from one of 'disability' to one of 'ability' and consequently assists provision of universal access and inclusion principles.
14. The Draft 2022-2027 UAIP document has been sent to the Department of Communities for review and comments. Positive feedback has been received on this draft document.
15. A Shire of Exmouth Council briefing was held on 18 January 2022.
16. Following Council's support, public comment will be sought on the Shire of Exmouth Draft 2022-2027 UAIP.
17. After a period of public comment, the Shire of Exmouth Draft 2022-2027 UAIP (with any recommendations for amendment) will be presented to Council for formal adoption.

CONSULTATION

18. Shire of Exmouth staff have consulted with the Exmouth disability community, including people with a physical disability, people with an intellectual disability, those with degenerative

conditions, older adults, carers, family members, and service providers (including Centacare, Stephen Michaels Foundation, Exmouth District High School and WA Country Health Services/Exmouth Hospital).

19. The Disability Services Coordinator Coral Coast.

20. Department of Communities.

STATUTORY ENVIRONMENT

21. *Disability Services Act 1993* (amended 2004) requires that West Australian public authorities develop and implement a disability access and inclusion plan. The Act makes these plans mandatory and prescribes their development, implementation, and reporting.

22. *Disability Services Amendment Regulations 2013*.

POLICY IMPLICATIONS

23. Nil

FINANCIAL IMPLICATIONS

24. There are no direct up-front financial implications as the 2022-2027 UAIP will be implemented within existing service area budgets according to responsible officers.

25. If major tasks are identified through any process of this UAIP, they will need to be planned and costed through the long-term financial plan and annual budgeting processes.

RISK MANAGEMENT

26.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational) Key actions set out in the plan are not achieved	Unlikely	Minor	Low	Ensure UAIP implementation is monitored and reported on internally through the year, and reported to Disability Services Commission each financial year. Introduction of an Access Advisory Network to support the consultation and communication of the plan.
Performance (operational) Outcomes, strategies or actions are not understood by staff, agents or contractors	Possible	Minor	Moderate	Provision of Disability Awareness Training to all Staff. Acceptance of contractors who respond to UAIP responsibilities in tendering process.
Financial There is insufficient resources or budget to meet the actions in the 2022-2027 UAIP.	Unlikely	Minor	Low	Ongoing communication and planning with all areas and officers responsible for implementation under the plan, including planning during budget cycles.
Reputational Level of satisfaction reported by the community in the bi-annual community survey indicates that outcomes have not been met.	Unlikely	Minor	Low	Appropriate implementation of the plan should reduce the likelihood of decreased community satisfaction
Reputational UAIP is not implemented as indicated in the implementation plan (page 9 of the 2022-2027 UAIP)	Unlikely	Minor	Low	Appropriate implementation of the plan should ensure the reputation of the Shire

ALTERNATE OPTIONS

27. Council may decide to alter or not support the Draft 2022-2027 UAIP. (Note: The Shire is required under legislation to implement a Disability Access and Inclusion Plan. If this draft is not supported, the 2015-2020 DAIP remains the active plan.)

STRATEGIC ALIGNMENT

28. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022

Economic: Diversify and grow our economy in a manner that provides year round employment opportunities

1.2 Facilitate the strengthening and growth of our visitor experience.

Social: To be a vibrant, passionate and safe community valuing our natural environment and unique heritage

3.1 Explore opportunities to deliver services and facilities that attract and retain people living in the Shire.

3.2 Promote facilities/services that enhance public health and safety.

3.3 Champion self-supporting community clubs and associations.

Leadership: To provide open transparent, accountable leadership working in collaboration with our community.

4.1 To provide proactive, collaborative and transparent leadership

4.2 A local government that is respected and accountable.

4.3 To be a champion for our community

VOTING REQUIREMENTS

29. Simple Majority

OFFICER'S RECOMMENDATION

ITEM 12.3.1

That Council AUTHORISE the Shire of Exmouth Draft 2022-2027 Universal Access and Inclusion Plan to be made available for public comment.

COUNCIL RESOLUTION

ITEM 12.3.1

Res No: 07-0222

MOVED: Cr Brooks

SECONDED: Cr Lake

That Council AUTHORISE the Shire of Exmouth Draft 2022-2027 Universal Access and Inclusion Plan to be made available for public comment.

CARRIED 6/0

CORPORATE SERVICES

12.4.1 FINANCIAL STATEMENTS FOR PERIODS ENDING 31 DECEMBER 2021 AND 31 JANUARY 2022

File Reference:	FM.FI.0
Reporting Officer:	Manager Finance
Responsible Officer:	Executive Manager Corporate Services
Date of Report:	15 February 2022
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Monthly Financial Report as at 31 December 2021 2. Monthly Financial Report as at 31 January 2022

PURPOSE

1. That Council accepts the financial reports for the financial periods ending 31 December 2021 and 31 January 2022.

BACKGROUND

2. The provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* Regulation 34 requires a statement of financial activity be presented at ordinary meeting of council within 2 months of the period end date (Attachment 1 & 2).

COMMENT

3. As at 31 January 2022, the operating revenue is above target by \$643,122 (6.38%). Variances are mainly due to aviation revenue and overflow camping revenue being over budget. Ningaloo Visitor Centre merchandise sales, exhibition admissions and sanitation revenue are also over budget.
4. Operating expenditure is under budget by \$377,768 (3.77%). Variances are mainly due to material and contracts being under budget and current vacant positions. Applications for the building stimulus package have been received and some are yet to be claimed.
5. A total of \$2,393,031 has been spent to date for capital projects within the Financial Year 2021/2022. This includes the purchase of executive housing, Murat Road and Yardie Creek road edge repairs, as well as various preparation works for the Town Beach upgrade. Building of staff housing and the plant replacement program are in progress. The Bike Park and Youth Precinct projects have commenced.
6. Rate notices were issued on 30 July 2021. Rates collected as at 31 January 2022 were 88% compared to 83% for the same period last year.

7. General Debtors is \$2,096,203 with \$1,329,743 being for aviation operations and \$649,309 for the Ningaloo Centre solar panel grant funding.

CONSULTATION

8. Nil

STATUTORY ENVIRONMENT

9. Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.
10. In accordance with *Local Government (Financial Management) Regulations 1996* Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$25,000 or 10% whichever is greater. As this report is composed at a nature/type level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

11. Nil

FINANCIAL IMPLICATIONS

12. Nil

RISK MANAGEMENT

13. Risks implications

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the financial activity statements as required by S6.4 of the LG Act 1995.	Rare	Insignificant	Very Low	That Council receives the financial activity statements as required by legislation.

ALTERNATE OPTIONS

14. Nil

STRATEGIC ALIGNMENT

15. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022

Leadership: To provide open transparent, accountable leadership working in collaboration with our community.

4.1 To provide proactive, collaborative and transparent leadership

4.2 A local government that is respected and accountable.

VOTING REQUIREMENTS

16. Simple Majority

OFFICER'S RECOMMENDATION

ITEM 12.4.1

That Council RECEIVES the financial reports for the financial periods ending 31 December 2021 and 31 January 2022.

COUNCIL RESOLUTION

ITEM 12.4.1

Res No: 08-0222

MOVED: Cr Gillespie

SECONDED: Cr Lucas

That Council RECEIVES the financial reports for the financial periods ending 31 December 2021 and 31 January 2022.

CARRIED 6/0

12.4.2 LIST OF ACCOUNTS FOR PERIODS ENDING 31 DECEMBER 2021 AND 31 JANUARY 2022

File Reference:	FM.FI.0
Reporting Officer:	Manager Finance
Responsible Officer:	Executive Manager Corporate Services
Date of Report:	15 February 2022
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. List of Accounts for period ending 31 December 2021 2. List of Accounts for period ending 31 January 2021

PURPOSE

1. That Council receives payments made since the previous Ordinary Council Meeting.

BACKGROUND

2. *Local Government (Financial Management) Regulations 1996*, Regulation 13 (3) requires a list of payments is to be presented at the next ordinary meeting of council.
3. It has been customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

COMMENT

4. Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement. (refer Attachment 12.4.2).

5. Payments (December 2021)

Municipal Fund totalling \$1,214,325.15
Incorporating cheques, direct debits, electronic payments and credit cards.

Trust Fund totalling \$NIL
Incorporating electronic payments.

Total Payments: \$1,214,325.15

January Payments (January 2021)

Municipal Fund totalling \$1,011,864.01
Incorporating cheques, direct debits, electronic payments and credit cards.

Trust Fund totalling \$NIL
Incorporating electronic payments.

Total Payments: \$1,011,864.01

CONSULTATION

6. Nil

STATUTORY ENVIRONMENT

7. Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the Chief Executive Officer.

POLICY IMPLICATIONS

8. Staff are required to ensure that they comply under Council Policy 2.7 – Procurement and 2.12 – Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments

FINANCIAL IMPLICATIONS

9. Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

RISK MANAGEMENT

10. Risk implications

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the list of payments.	Rare	Insignificant	Very Low	That Council receives the list of payments as required by legislation.

ALTERNATE OPTIONS

11. Nil

STRATEGIC ALIGNMENT

12. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022

- Leadership: To provide open transparent, accountable leadership working in collaboration with our community.
- 4.1 To provide proactive, collaborative and transparent leadership
 - 4.2 A local government that is respected and accountable.

VOTING REQUIREMENTS

13. Simple Majority

OFFICER’S RECOMMENDATION

ITEM 12.4.2

That Council RECEIVES the report of payments made from the Municipal and Trust bank accounts during the months of December 2021 and January 2022 (*totalling \$2,226,189.16*).

COUNCIL RESOLUTION

ITEM 12.4.2

Res No: 09-0222

MOVED: Cr Gillespie

SECONDED: Cr McCarrol

That Council RECEIVES the report of payments made from the Municipal and Trust bank accounts during the months of December 2021 and January 2022 (*totalling \$2,226,189.16*).

CARRIED 6/0

12.4.3 2021/22 BUDGET REVIEW

File Reference:	FM.BU.21.22
Reporting Officer:	Executive Manager Corporate Services
Responsible Officer:	As Above
Date of Report:	16 February 2022
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. 2021/22 Budget Review

PURPOSE

1. That Council approve the proposed budget amendments following the 2021/22 Budget Review as per Attachment 1.

BACKGROUND

2. Council is required to carry out a review of its annual budget between 1 January and 31 March in each financial year for that year in accordance to Section 33A of the *Local Government (Financial Management) Regulation 1996*. The review of an annual budget for a financial year must:
 - a. Consider the local government's financial performance in the period beginning 1 July and ending no earlier than 31 December in that financial year;
 - b. Consider the local government's financial position as at the date of the review; and
 - c. Review the outcomes for the end of that financial year that are forecast in the budget.

COMMENT

3. The original 2021/22 budget was adopted at the Ordinary Council Meeting held on 24 June 2021 which projected a surplus of \$13,155. The mid-year budget review resulted in a projected closing surplus of \$551.
4. This 2021/22 Budget Review figures include all budget amendments previously authorised by Council since the original budget was adopted.
5. The mid-year budget review has an improved operating deficit of \$391k moving from \$1.66m to \$1.27m deficit.

Budget Commentary on Key Movements

6. Following a mid-year review by Executive Managers and Managers the following adjustments are being put to Council for consideration and adoption. These recommendations have taken consideration into the timing of movements as identified on 31 January 2021.

Statement of Financial Activity for the period ended 31 January 2021

	Adopted Budget	Budget Amendment	Revised Budget	YTD Actual
	\$		\$	\$
Opening Funding Surplus / (Deficit)	2,887,155	(1,498,604)	1,388,551	1,388,551
Revenue from operating activities	15,038,000	1,278,000	16,316,000	10,726,333
Expenditure from operating activities	(16,698,500)	(887,000)	(17,585,500)	(9,639,306)
Amount attributable to operating activities	(1,660,500)	391,000	(1,269,500)	1,087,027
Non-cash amounts excluded from operating activities	3,666,000	36,000	3,702,000	2,084,025
	2,005,500	427,000	2,432,500	3,171,052
Investing activities				
Non-operating grants, subsidies and contributions	2,783,000	160,000	2,943,000	2,036,673
Proceeds from disposal of assets	110,000	36,000	146,000	129,387
Payments for property, plant and equipment	(11,098,000)	3,922,000	(7,176,000)	(2,393,031)
Amount attributable to investing activities	(8,205,000)	4,118,000	(4,087,000)	(226,972)
Financing Activities				
Proceeds from new debentures	4,800,000	(3,140,000)	1,660,000	0
Transfer from reserves	2,793,000	(517,000)	2,276,000	0
Proceeds from community loans	15,000	0	15,000	0
Repayment of debentures	(290,500)	0	(290,500)	(150,190)
Payments for principle portion of lease liabilities	(135,000)	0	(135,000)	0
Transfer to reserves	(3,857,000)	598,000	(3,259,000)	(15,043)
Amount attributable to financing activities	3,325,500	(3,059,000)	266,500	(165,233)
Closing Funding Surplus / (Deficit)	13,155	(12,604)	551	4,167,398

Operating Revenue Movements

- The operating revenue has a proposed increase to the original budget of \$1.28m. This is predominantly as a result of the airport operations picking up better than expected since the impact COVID-19 had on tourism activities. There are also increases to the Visitor Centre merchandise sales and the Ningaloo Aquarium Discovery Centre exhibition entry fees as well as an increase to the overflow camping income.

Operating Expenditure Movements

- The operating expenditure has a proposed increase to the original budget of \$887k. The majority of these increases are in materials and contracts and relate to Council's COVID-19 response, overflow camping maintenance, utilities and an increase to the construction stimulus package Council provided to support the community. Council is also doing a recreation master plan and will be engaging the community with the strategic community plan.

Non-Operating Revenue

- Non-operating grants, subsidies and contributions is expecting an additional \$160k. This relates to a decrease of \$750k for the Pool Renewal Grant, which has been postponed. \$150k increase for the Bike Park which has been carried forward to this financial year. \$100k decrease relating to funding for the Youth Precinct, which was paid last financial year. \$860k increase for the Ningaloo Solar Panel Project.

Capital Expenditure

10. Capital acquisitions have a proposed decrease of \$3.9m. These changes are:
- \$4k increase for the Airport trailer.
 - \$10k decrease to the Aerodrome AVGAS investigation.
 - \$40k increase to the Depot Office expansion.
 - \$30k increase to Ingleton Housing.
 - \$18k increase to Bike Park as per resolution 09-0721.
 - \$80k decrease to Youth precinct and will be completed over two years.
 - \$8k increase for the Ningaloo Centre Solar Panel battery room.
 - \$4.18m decrease for the Swimming Pool renewal.
 - \$90k decrease to the Executive house.
 - \$82k decrease to the Ningaloo Turtle Rehabilitation Centre.
 - \$20k decrease to the Wireless Link replacement.
 - \$45k increase to the Septage Ponds as per resolution 03-0921.
 - \$30k increase to the Electrical work at the horse club.
 - \$37k increase for the pool repainting and new cover.
 - \$250k increase for Illegal camping prevention.
 - \$18k increase for the Federation Park power renewal.
 - \$45k for Chlorine storage.
11. It is also proposed that Council make the following reserve transfers:
- \$4k increase from the Aviation Reserve for the airport trailer.
 - \$18k increase from the Community Development Fund Reserve (res: 09-0721) for the Bike Park.
 - \$110k increase from the Land Acquisition & Disposal Reserve for the construction stimulus packages.
 - \$393k decrease from the Swimming Pool Reserve for the Pool renewal.
 - \$5k increase from the Tourism Development Fund for the NTAG strategy.
 - \$45k increase from the Waste & Recycling reserve for the Septage Ponds (res: 03-0921).
 - \$306k decrease from Unspent Grants & Contribution Reserve relating to funds with restricted purposes.
12. These proposed changes will decrease the budgeted closing position for the 2021/22 financial year from a surplus of \$13,155 to a forecast surplus of \$551 and it is anticipated as future expenditure and revenue expectations are refined and additional information is received this surplus may move.

CONSULTATION

- 13.
- Managers
 - Executive Managers
 - Chief Executive Officer
 - Councillors

STATUTORY ENVIRONMENT

14. *Local Government (Financial Management) Regulation 1996*

POLICY IMPLICATIONS

15. Nil

FINANCIAL IMPLICATIONS

16. The proposed adjustments will move the surplus to \$551.

RISK MANAGEMENT

17. Identified risks implications

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational/Performance That Council does not adopt the reviewed budget as set out in section 33A LG (Financial Management) Regulation 1996	Possible	Moderate	Medium	That Council adopts/amends the proposed budget review.

ALTERNATE OPTIONS

18. Council may determine to alter the proposed budget amendments in the 2021/22 Budget Review.

STRATEGIC ALIGNMENT

19. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022

Leadership: To provide open transparent, accountable leadership working in collaboration with our community.

4.1 To provide proactive, collaborative and transparent leadership

4.2 A local government that is respected and accountable.

VOTING REQUIREMENTS

20. Absolute Majority

OFFICER’S RECOMMENDATION

ITEM 12.4.3

That Council APPROVE:

- Proposed budget amendments in the 2021/22 Budget Review as per Attachment 1; and
- Any end of year surplus be directed into reserves for the preservation of assets.

COUNCIL RESOLUTION

ITEM 12.4.3

Res No: 10-0222

MOVED: Cr Brooks

SECONDED: Cr Lake

That Council APPROVE:

- Proposed budget amendments in the 2021/22 Budget Review as per Attachment 1; and**
- Any end of year surplus be directed into reserves for the preservation of assets.**

CARRIED by ABSOLUTE MAJORITY 6/0

13. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil

15. MATTERS TO BE CONSIDERED BEHIND CLOSED DOORS

Nil

16. CLOSURE OF MEETING

"I would also like to add this small speech, just before I close the meeting.

In a couple of weeks, we will farewell one of our Executive Team. Matt Bird Executive Manager Commercial and Community.

For those of you that have had the opportunity to work with Matt during his time at Shire of Exmouth, I'm sure you would agree Matt has taken an active role in both his work and in the community. His strong business mind and sound knowledge have certainly steered his team in a forward direction, allowing them to accomplish many great things.

In the community, the work he has done with the ECCI has been widely appreciated, and no doubt has assisted President David Gillespie and the committee in establishing a business centre that is and will continue to be a great asset to our business community.

Whilst this marks the end of a chapter in the great book – The life of Matt! It also symbolises a new chapter, with the opportunity to lead another community to monumental things.

On behalf of all the Councillors, CEO Ben Lewis, staff at the Shire of Exmouth, and our community, we wish you and your family the very best".

The Shire President closed the meeting at 4.21pm.