

Shire of Exmouth


ORDINARY COUNCIL MEETING MINUTES

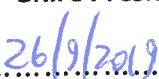


22 August 2019

CONFIRMATION OF MINUTES

I hereby certify that the Minutes and Attachments of the Ordinary Council Meeting of held on the 22 August 2019 are a true and accurate record of the proceedings contained therein.

.....

Matthew Niikkula
Shire President

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Dated

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MINUTES

Our Vision	To be a prosperous and sustainable community living in harmony with our natural environment.
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Our Purpose	To responsibly provide governance for the whole community in the best interest of current and future generations.
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Our Strategic Objectives	<ul style="list-style-type: none"> • Diversify and grow our economy in a manner that provides year round employment opportunities. • To protect and value our unique natural and built environment as we grow our economy. • To be a vibrant, passionate and safe community valuing our natural environment and unique heritage • To provide open transparent, accountable leadership working in collaboration with our community.
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1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 4.00pm.

The Shire President acknowledged the aboriginal people both past and present, as the traditional custodians of the land on which we meet.

The Shire President advised the gallery in adhering to both the *Local Government Act 1995*, and the Shire of Exmouth Meeting Procedures Local Law 2015, it is an offense to record the proceedings of this meeting and asked the gallery to switch off any recording devices, including phones.

He advised the gallery the meeting will be recorded by the Executive Secretary for the purpose of compiling an accurate record of the minutes only; and the recording will be erased once they are confirmed.

2. RECORD OF ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE

Councillor M (Matthew) Niikkula	Shire President
Councillor G (Gary) Mounsey	Deputy Shire President
Councillor B (Ben) Dixon	
Councillor H (Heather) Lake	
Councillor G (Gavin) Penfold	
Mr K Woodward	Acting Chief Executive Officer
Mr M Bird	Executive Manager Commercial and Community
Mr G Coetzee	Executive Manager Corporate Services
Ms M Head	Minute Clerk

GALLERY

5

APOLOGIES

Mr C Woods Chief Executive Officer
Councillor M (Mark) Lucas

LEAVE OF ABSENCE

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTIONS TIME

Mr Ty Matek thanked the Shire for installing 2 bench seats along the walk path/cycle way between Town and Town Beach.

Question received from Ty Matek

Has there been any further developments/planning for a walk path along Warne Street?

The Acting Chief Executive Officer advised \$100K has been included into new capital, footpaths in this year's budget and \$100k for repairing of existing footpaths. A report will be presented to Council in due course advising what the Shire's Strategic path program will be for the next five years.

He advised Mr Matek that his comments in relation to Warne Street had been noted, however due to the very competitive wish list for foot paths currently within the Townsite, it is a difficult place to invest constructing a concrete footpath compared to residential areas in town surrounded by houses.

He concluded by advising Mr Matek that it may be possible to look at a graded road base path from Warne Street towards Murat Road.

Question received from Tosh Nottle

How is the ongoing illegal camping being dealt with ie. Plan

The Acting Chief Executive Officer explained that Shire Rangers were required to find someone sleeping to constitute illegal camping, as opposed to someone having a bbq; meaning Shire Rangers are required to patrol within those hours people sleep to be effective.

The Shire currently employs two rangers whom are fully committed and try to fine as many illegal campers as they can, however the number of illegal campers is beyond the Shires' human resource capacity to be effective in this area.

Those travellers on passports generally do not pay the fines; the cost to pursue a \$100 fine through the fines enforcement system can cost the Shire anywhere between \$200 - \$300. This being a state wide problem faced by local governments.

Discussions have recently been had with Council regarding the best approach to take going forward such as wheel clamping, patrolling after 10pm into the early hours of the morning or providing budget camping rather than free camping, moving them from coastal parks to a designated area.

Council will continue to discuss viable options to deal with illegal campers.

5. DECLARATIONS OF INTEREST

Item/Description	Name	Detail of Interest	Extent of Interest
12.3.1 – Lease – Lot 16B Exmouth Aerodrome to LVW Aviation	Cr Heather Lake	Proximity Lot 1 Exmouth Aerodrome in the name of Lakewood Trust – Heather and Peter Lake	Proximity
12.3.1 – Lease – Lot 16B Exmouth Aerodrome to LVW Aviation	Cr Gavin Penfold	I have a lease at the Exmouth Aerodrome (Birds Eye View)	Proximity

6. APPLICATIONS FOR LEAVE OF ABSENCE

Councillor Mounsey requested leave of absence for the following periods:

- 17 September 2019 to 15 October 2019 inclusive, and
- 4 November 2019 to 10 November 2019 inclusive.

COUNCIL RESOLUTION

ITEM 6.1

Res No: 01/08-19

MOVED: Cr Lake
SECONDED: Cr Dixon

Councillor Mounsey requested a leave of absence for the following periods:

- **17 September 2019 to 15 October 2019 inclusive, and**
- **4 November 2019 to 10th November inclusive.**

CARRIED 4/0

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

That the Minutes and associated attachments of the Ordinary Meeting of the Shire of Exmouth held on the 25 July 2019 be confirmed as a true and correct record of proceedings.

COUNCIL RESOLUTION

ITEM 7

Res No: 02-0819

MOVED: Cr Mounsey
SECONDED: Cr Lake

That the Minutes and associated attachments of the Ordinary Meeting of the Shire of Exmouth held on the 25 July 2019 be confirmed as a true and correct record of proceedings.

CARRIED 5/0

8. ANNOUNCEMENTS/REPORTS OF ELECTED MEMBERS

Councillor Dixon	<p><i>"6 – 9/8/19 - Attended the Local Government Convention. Met Daniel Provost from Cleanaway at the supplier expo. Spoke about be viable options for recycling in the short term leading up to the roll out of the container deposit scheme. Worth investigating the option of compressing and bailing up certain types of plastic for transport to Perth as there is a market. No market for glass apparently.</i></p> <p><i>Enjoyed the talk given by Lord Sebastian Coe, who chaired the Organising Committee for the London Olympic Games. He made note that without the involvement and hard work of individual local councils across the city they could have never achieved the success they did.</i></p> <p><i>Cr Georgie Carey gave a presentation at the Breakfast with David Templeman, she told us a bit about her story being one of the youngest councillors in the state and her previous involvement in a Youth Advisory Council. Which made me think of how we could implement such an initiative here locally to ensure there is a voice for the younger people in our community."</i></p>
Councillor Lake	<p><i>"08/08/19 – Santos hosted another Quadrant Community Reference Group Meeting which I attended. Each of the oil and gas companies presented a summary of recent activity and BHP quizzed the Group on the recipients of their financial support in the Exmouth Community over the past year. Community representatives were quick to respond showing that their public relations program was successful and the grants were much appreciated.</i></p> <p><i>16/09/19– A morning tea was held to thank Amanda Fuery, our past Shire Manager of Communications and Community. A/CEO Keith Woodward highlighted some of Amanda's successful work from the past 4 years and thanked her on behalf of the Shire. Amanda will based here in Exmouth in her new role with the Gascoyne Development Corporation and we wish her further success there.</i></p> <p><i>16/09/19 – Last Friday night was the opening of the Exmouth Cultural Art Exhibition at the brilliantly appointed Travelling Art Gallery in the Ningaloo Centre. Over 100 exhibitors, both adult and children, had the opportunity to display their pieces in this state of the art, purpose built venue. The vibe was enhanced by the soulful tunes of James Abberley and the human movement of theatrically made-up dancers from Bangarang. A huge thankyou to all involved including; the exhibitors, Exmouth and Cultural Art Centre team, Bangarang Dance Studio, and Shire facilitators. The event appeared to be a resounding success and</i></p>

	<i>the Shire's financial support for this event was well invested raising expectations for the next one to be held."</i>
Councillor Penfold	<p><i>"The WALGA Annual General Meeting was a great experience. To see the professionalism of the President Lynn Craigie and her staff on display and to observe some very robust debate from a number of more experienced Councillors, CEO's and Presidents was fascinating.</i></p> <p><i>There were many presentation from the Hon David Templeman and guest speakers. These emphasized the pivotal role that local governments play and the importance of attracting more youth into the local government sector.</i></p> <p><i>Overall the WALGA conference provided a fantastic opportunity for me to learn and grow as a councillor and as a result I believe I am better equipped to deal with the challenges that working in local government presents."</i></p>
Councillor Mounsey	<p><i>"Attended the Exmouth CRG meeting; BHP to make up working group for Griffin riser dismantle, asked for Exmouth to have input in group.</i></p> <p><i>Meeting with Recfish West around new off shore fishing reef".</i></p>

9. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

The Shire President reads the following to the gallery:

Having just recently attended the Local Government week conference in Perth with Cr Dixon and Cr Penfold, I was alarmed to realise the extent that the Local Government Sector is currently under attack. The truth is, in today's world, there are few aspects of everyday life and work that do not in some way engage Local Government. Councils are now responsible for far more than the traditional "Rates Roads and Rubbish". They are required to adhere to aspects of almost 80 State Government Acts and deliver an ever growing amount of functions that have appeared over time from both State Government regulations, and our communities' desires and requirements.

More and more the Local government is forced into conflict with our ratepayers and community members, through being the "Front Line" of regulations passed down from the State. The Shire of Exmouth is very much in favour of providing facilities and services that maintain an active community and support economic growth. We are very much about trying to "Cut the red tape and roll out the red carpet", and have a push on changing our language from "No, because" to "Yes, if". This is a fundamental desire of our community, but all of these good intentions are still dictated by the framework of legislative obligations that council must operate within.

The Planning Minister has recently announced a new plan to streamline many aspects of approvals, trying to simplify the process and shorten legislative timeframes. This is great, but it may come at a financial burden on most Local governments who are without the ability to pass on some of these increased staffing costs. And whilst their stated aim of more common planning requirements may make sense if it simplifies the process, it also risks diminishing the flexibility Councils may have to reflect the wishes of their local community.

Exmouth is well poised for another period of investment and growth opportunity. There are exciting times ahead, and THIS local Government wants nothing more than for our community to prosper, our facilities to cater and the development to be well thought out, well supported and successful.

Finally, I would like to make special mention of our Acting CEO, Mr Keith Woodward.

Keith has been employed by the Shire of Exmouth for the past 17 years and is definitely one of the hardest working, most passionate and knowledgeable resources that our town has ever had. Since being elected to council, I have seen first-hand Keith's dedication to the town and the community. His desire and

ability to satisfy all elements and factions, whilst operating within a very strict legislative framework really needs to be highlighted.

During his time at the Exmouth Shire, Keith has worked alongside 4 CEO's and a Commissioner, had 5 Shire Presidents and 31 different councillors to appease and attended 187 council meetings. Keith was also recently presented with the Public Sector Medal from the Governor, further highlighting the level of professionalism and dedication he has provided to the Local Government Sector.

This will most probably be the last Ordinary Council meeting of the Exmouth Shire that Keith will take part in, having successfully being awarded the position of CEO at the Shire of Three Springs. On Behalf of this council, and our community as a whole, I would like to pass on my sincere thanks for all you have done, and wish you the very best of success in your new Role.

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

11. MATTERS ARISING FROM COMMITTEES OF COUNCIL

Nil

12. REPORTS OF OFFICERS

EXECUTIVE SERVICES

The following reports were recommended en bloc – 12.1.1 and 12.1.2

12.1.1 ADOPTION OF LOCAL PLANNING POLICY 6.24 – CONTAINER DEPOSIT SCHEME INFRASTRUCTURE

File Reference:	CM.PO.7
Reporting Officer:	Senior Town Planner
Responsible Officer:	Deputy Chief Executive Officer
Date of Report:	22 August 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. New Local Planning Policy 6.24 – Container Deposit Scheme Infrastructure

PURPOSE

That Council to consider adoption of this new Local Planning Policy after the conclusion of public advertising.

BACKGROUND

At its ordinary council meeting 27 June 2019, Council resolved (04-0619, item 12.1.3) to publically advertise the proposed new local planning policy as follows.

That Council pursuant to the Planning and Development (Local Planning Schemes) Regulations 2015, Sch.2, Pt.2, cl.4 RESOLVE to:

1. Prepare draft Local Planning Policy 6.24 - Container Deposit Scheme Infrastructure for the purpose of advertising the proposed policy; and

2. After the expiry of the period within which submissions may be made, and reviewing the proposed policy in the light of any submissions made, present the draft policy before Council to resolve to –

- (i) proceed with the policy without modification; or***
- (ii) proceed with the policy with modification; or***
- (iii) not to proceed with the policy.***

COMMENT

This policy makes provision for development approval exemptions for certain forms of community collection points for infrastructure to collect some beverage containers and supports the first stage of the state government's initiative to improve recycling in the state.

The second stage, which is a separate matter to this policy, is for the state government to set-up how the scheme will be funded and rolled out, the scheme proper is scheduled to commence June 2020.

As a result of public advertising no submissions were received and it is recommended that this policy be adopted without modification.

CONSULTATION

The proposed new local planning 6.24 was publically advertised from 10 July 2019 through to 31 July 2019 and at the close of this advertising period no submissions were received.

STATUTORY ENVIRONMENT

Planning and Development (Local Planning Schemes) Regulations 2015.

Western Australian Planning Commission, Position Statement: Container Deposit Scheme Infrastructure (May 2019).

Shire of Exmouth Local Planning Scheme No.4 (March 2019).

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022

Economic:	<u>Diversify and grow our economy in a manner that provides year round employment opportunities</u> 1.1 A diverse and environmentally aware local economy that can attract business investment and provide employment opportunities 1.3 Enable the provision of essential infrastructure that will support investment and diversify our economy.
Environment:	<u>To protect and value our unique natural and built environment as we grow our economy.</u> 2.1 A strong focus on environmental conservation and sustainable management of our natural environment 2.3 Advocate and promote opportunities for the development of environmentally sustainable essential infrastructure and services
Social:	<u>To be a vibrant, passionate and safe community valuing our natural environment and unique heritage</u> 3.2 Promote facilities/services that enhance public health and safety. 3.3 Champion self-supporting community clubs and associations.
Leadership:	<u>To provide open transparent, accountable leadership working in collaboration with our community.</u>

- 4.1 To provide proactive, collaborative and transparent leadership
- 4.2 A local government that is respected and accountable.
- 4.3 To be a champion for our community

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

ITEM 12.1.1

That Council pursuant to the Planning and Development (Local Planning Schemes) Regulations 2015, Sch.2, Pt.2, cl.4 RESOLVE to:

1. Adopt Local Planning Policy 6.24 – Container Deposit Scheme Infrastructure without modification.

COUNCIL RESOLUTION

ITEM 12.1.1

Res No: 03-0819

MOVED: Cr Niikkula

SECONDED: Cr Mounsey

That Council pursuant to the Planning and Development (Local Planning Schemes) Regulations 2015, Sch.2, Pt.2, cl.4 RESOLVE to:

- 1. Adopt Local Planning Policy 6.24 – Container Deposit Scheme Infrastructure without modification.**

CARRIED 5/0

12.1.2 ADOPTION OF LOCAL PLANNING POLICY 6.25 – EXMOUTH BOAT HARBOUR DEVELOPMENT PLAN

File Reference:	CM.PO.7
Reporting Officer:	Senior Town Planner
Responsible Officer:	Deputy Chief Executive Officer
Date of Report:	22 August 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Local Planning Policy 6.25 – Exmouth Boat Harbour Development Plan.

PURPOSE

That Council to consider adoption of this new Local Planning Policy after the conclusion of public advertising.

BACKGROUND

At its ordinary council meeting 27 June 2019, Council resolved (06-0619, item 12.1.5) to publically advertise the proposed new local planning policy as follows.

That Council pursuant to the Planning and Development (Local Planning Schemes) Regulations 2015, Sch.2, Pt.2, cl.4 RESOLVE to:

- 1. Prepare draft Local Planning Policy 6.25 – Exmouth Boat Harbour for the purpose of advertising the proposed policy; and***
- 2. After the expiry of the period within which submissions may be made, and reviewing the proposed policy in the light of any submissions made, present the draft policy before Council to resolve to -***
 - (i) proceed with the policy without modification; or***
 - (ii) proceed with the policy with modification; or***
 - (iii) not to proceed with the policy.***

COMMENT

It is noted that currently there is no planning framework in place to guide new development within Exmouth Boat Harbour land holding. This policy will not only assist with guiding future development but also enables collaborative planning between the Department of Transport and the Shire of Exmouth.

As a result of public advertising no submissions were received and it is recommended that this policy be adopted without modification.

CONSULTATION

The proposed new local planning 6.24 was publically advertised from 10 July 2019 through to 31 July 2019 and at the close of this advertising period no submissions were received.

STATUTORY ENVIRONMENT

Planning and Development Act 2005.

Planning and Development (Local Planning Schemes) Regulations 2015.

Land administration Act 1997.

Marine and Harbours Act 1981.

Environmental Protection Regulations 1987.

Environmental Protections (Noise) Regulations 1997.

Exmouth Marina Broad Outline Development Plan (2011).

Shire of Exmouth Local Planning Scheme No.4 (2019).

POLICY IMPLICATIONS

State Planning Policy 3.7 – *Planning in Bush Fire Prone Areas.*

Shire of Exmouth Local Planning Policy – 6.2 *Colour Palette for Developments.*

FINANCIAL IMPLICATIONS

Local government planning human resource will be providing review and advice as a consultee with no fee payable.

STRATEGIC IMPLICATIONS

This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022

- Economic: Diversify and grow our economy in a manner that provides year round employment opportunities
- 1.1 A diverse and environmentally aware local economy that can attract business investment and provide employment opportunities
 - 1.2 Facilitate the strengthening and growth of our visitor experience.
 - 1.3 Enable the provision of essential infrastructure that will support investment and diversify our economy.
- Environment: To protect and value our unique natural and built environment as we grow our economy.
- 2.1 A strong focus on environmental conservation and sustainable management of our natural environment
 - 2.2 Strive to achieve a balance between the preservation of our unique environment and the delivery of sustainable economic growth.
 - 2.3 Advocate and promote opportunities for the development of environmentally sustainable essential infrastructure and services
- Social: To be a vibrant, passionate and safe community valuing our natural environment and unique heritage
- 3.1 Explore opportunities to deliver services and facilities that attract and retain people living in the Shire.
 - 3.2 Promote facilities/services that enhance public health and safety.
 - 3.3 Champion self-supporting community clubs and associations.

Leadership: To provide open transparent, accountable leadership working in collaboration with our community.

4.1 To provide proactive, collaborative and transparent leadership

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

ITEM 12.1.2

That Council pursuant to the Planning and Development (Local Planning Schemes) Regulations 2015, Sch.2, Pt.2, cl.4 RESOLVE to:

1. Adopt Local Planning Policy 6.25 – Exmouth Boat Harbour Development Plan without modification.

COUNCIL RESOLUTION

ITEM 12.1.2

Res No: 04-0819

MOVED: Cr Niikkula

SECONDED: Cr Mounsey

That Council pursuant to the Planning and Development (Local Planning Schemes) Regulations 2015, Sch.2, Pt.2, cl.4 RESOLVE to:

1. **Adopt Local Planning Policy 6.25 – Exmouth Boat Harbour Development Plan without modification.**

CARRIED 5/0

DEVELOPMENT SERVICES

12.2.1 BUSH FIRE BRIGADES LOCAL LAW

File Reference:	LE.LO.10
Reporting Officer:	Compliance and Emergency Services Coordinator
Responsible Officer:	Deputy Chief Executive Officer
Date of Report:	28 June 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Proposed Bush Fire Brigade Local Law 2019

PURPOSE

That Council adopt the proposed Bush Fire Brigade Local Law 2019 for public notice and advertising.

BACKGROUND

The Shire of Exmouth Local Law relating to Bush Fire Brigades was adopted at the Council Meeting 20 September 2012. The Local Law was then published in the Government gazette 20 October 2012 (No. 197).

During 2017 the Shire of Exmouth and the Department of Fire and Emergency Services implemented a Memorandum of Understanding to give operational control of any Bushfire Brigade established within the Shire of Exmouth to the Department of Fire and Emergency Services. As a result of this Memorandum of Understanding a new Local Law relating to Bush Fire Brigades needs to be adopted to accurately reflect this relationship.

COMMENT

Local Governments are responsible for Bush Fire Brigades and have adopted Local Laws to manage them through the *Bush Fires Act 1954*. As part of the Memorandum of Understanding with the Department of Fire and Emergency Services, the Department has supplied the Shire of Exmouth with the proposed Bush Fire Brigades Local Law to assist in the adoption of Local Laws supplementary to the *Bush Fires Act 1954* and accurately capturing the Departments greater responsibility to the operation of Bush Fire Brigades. This Local Law has been referred to the relevant ministers and the State Parliament for comment and is now be ready for adoption by the Shire of Exmouth

CONSULTATION

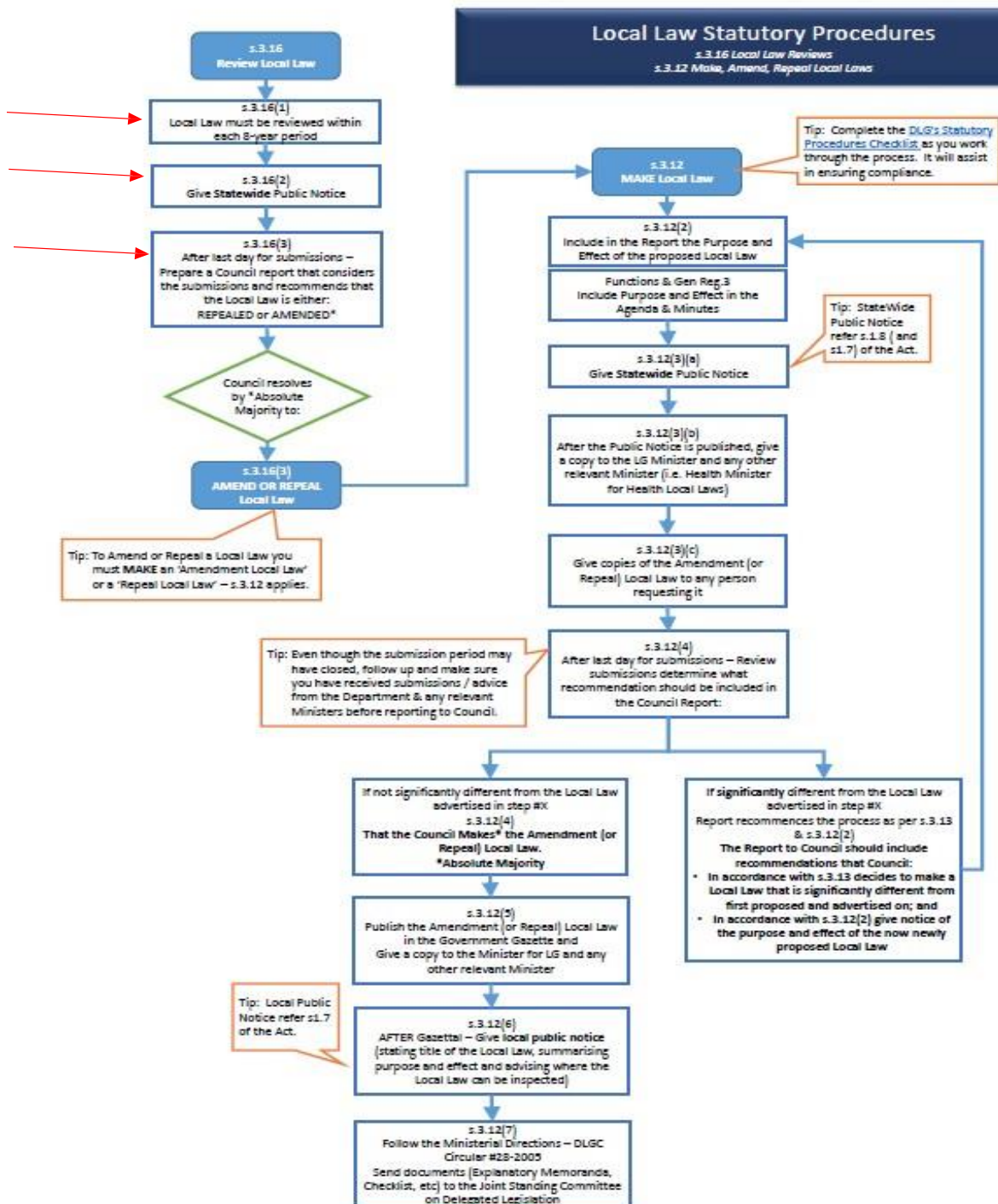
Department of Fire and Emergency Services.

Section 3.12(3) of the *Local Government Act 1995* requires Local Government to give state-wide and local public notice stating that it proposes to make a local law, the purpose and effect of which is summarised in the notice for a minimum period of 50 days. After the Public Notice has been

published Section 3.12(3)(b) requires the Local Government to send a copy of the proposed Local Law to the Minister for Local Government and any other relevant Minister which in this case would be the Minister for Emergency Services.

STATUTORY ENVIRONMENT

Section 3.12 of the *Local Government Act 1995* sets out the Statutory Procedures to make a Local Law. A summary of 3.12 is:



The *Local Government Act 1995* requires the person presiding at a Council Meeting to give notice of the purpose and effect of the proposed local law by ensuring that the purpose and effect are included in the agenda for the meeting and that the minutes of the meeting include the purpose and effect of the proposed Local Law. Subsequently, the purpose and effect of the proposed Local Law are as follows:

- Purpose
To make provisions about the running and control of Bushfire Brigades in the Shire of Exmouth reflective of the Memorandum of Understanding with the Department of Fire and Emergency Services.
- Effect
The Department of Fire and Emergency Services will be better able to command the running of Bush Fire Brigades in the Shire of Exmouth in accordance with the Memorandum of Understanding with the Shire of Exmouth.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022,

Environment: To protect and value our unique natural and built environment as we grow our economy.
2.1 A strong focus on environmental conservation and sustainable management of our natural environment

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

ITEM 12.2.1

That Council:

1. Adopt the proposed Shire of Exmouth Bushfire Brigade Local Law 2019 for advertising;
2. Give Statewide public notice stating that:
 - i) the local government proposes to make a local law the purpose and effect of which is summarized in the notice;
 - ii) a copy of the proposed local law may be inspected or obtained from the Shire of Exmouth offices; and
 - iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given.
3. A final report is presented to Council for consideration of any submissions received.

COUNCIL RESOLUTION

ITEM 12.2.1

Res No: 05-0819

MOVED: Cr Lake

SECONDED: Cr Dixon

That Council:

- 1. Adopt the proposed Shire of Exmouth Bushfire Brigade Local Law 2019 for advertising;**
- 2. Give Statewide public notice stating that:**
 - i) the local government proposes to make a local law the purpose and effect of which is summarized in the notice;**
 - ii) a copy of the proposed local law may be inspected or obtained from the Shire of Exmouth offices; and**
 - iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given.**
- 3. A final report is presented to Council for consideration of any submissions received.**

CARRIED 5/0

12.2.2 ANNUAL LODGING HOUSE RENEWALS

File Reference:	LE.RE.16
Reporting Officer:	Environmental Health Officer
Responsible Officer:	Deputy Chief Executive Officer
Date of Report:	5 August 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Annual Lodging House Certificates of Registration

PURPOSE

That Council approve the renewal of the annual Certificate of Registration as per the Shire of Exmouth, Health Local Laws 1998 for Potshot Excape, Potshot Resort, Potshot Court, Winston Backpackers, Mantarays Ningaloo Beach Resort, Blue Reef Backpackers, Giralia Station and Ningaloo Lodge.

BACKGROUND

Lodging houses are required to be registered with the local government they are located within with renewals occurring annually. Previous years this process has not been presented to Council although the Shire of Exmouth Health Local Laws 1998 s125 stipulates this to occur through Council decision.

COMMENT

In the last 12 months all lodging houses have been inspected for compliance with the Health Local Laws, there are no outstanding major non compliances to date.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Shire of Exmouth, Health Local Laws 1998, s125

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Relevant fees have been invoiced.

STRATEGIC IMPLICATIONS

This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022.

Economic: Diversify and grow our economy in a manner that provides year round employment opportunities

1.2 Facilitate the strengthening and growth of our visitor experience.

Social: To be a vibrant, passionate and safe community valuing our natural environment and unique heritage
3.2 Promote facilities/services that enhance public health and safety.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

ITEM 12.2.2

That Council APPROVE the renewal of the annual Certificate of Registration as per the Shire of Exmouth, Health Local Laws 1998 for Potshot Excape, Potshot Resort, Potshot Court, Winston Backpackers, Mantarays Ningaloo Beach Resort, Blue Reef Backpackers, Giralia Station and Ningaloo Lodge.

COUNCIL RESOLUTION

ITEM 12.2.2

Res No: 06-0819

MOVED: Cr Niikkula

SECONDED: Cr Mounsey

That Council APPROVE the renewal of the annual Certificate of Registration as per the Shire of Exmouth, Health Local Laws 1998 for Potshot Excape, Potshot Resort, Potshot Court, Winston Backpackers, Mantarays Ningaloo Beach Resort, Blue Reef Backpackers, Giralia Station and Ningaloo Lodge.

CARRIED 5/0

COMMERCIAL AND COMMUNITY SERVICES

Councillor Lake and Councillor Penfold both declared a proximity interest in the following report and departed the Shire Chambers at 4.34pm.

12.3.1 LEASE - LOT 16B EXMOUTH AERODROME TO LVW AVIATION

File Reference:	R32867
Responsible Officer:	Executive Manager Commercial and Community
Reporting Officer:	As above
Date of Report:	22 July 2019
Applicant/Proponent:	LVW Aviation
Disclosure of Interest:	Nil
Attachment(s):	<ol style="list-style-type: none">1. CONFIDENTIAL – Copy of current Schedule Lease agreement Shire of Exmouth and Norwest Air Work2. CONFIDENTIAL – Copy of proposed Draft Lease agreement Shire of Exmouth and LVW Aviation.

PURPOSE

That Council approves to enter into a new lease agreement with LVW Aviation for an amended lease area for Lot 16B at Exmouth Aerodrome being Reserve 32867, Lot 73 on Plan 211885 and being the whole of the land in Qualified Certificate of Crown Land Title Volume 3069 Folio 502.

BACKGROUND

LVW Aviation are seeking to purchase the existing hangar and fixtures from the current lessee Norwest Air Work Pty Ltd (Norwest).

The Shire of Exmouth entered into the current lease agreement with Norwest in 2013 as per Item 2 of the resolution below which was approved by Council Decision 13-0713 – 10.3.2 at the 1 August 2013 Ordinary Council Meeting.

That the Council of the Shire of Exmouth:

- 1. Approve the termination of the lease between the Shire of Exmouth and Norwest Air Work Pty Ltd (ACN 077 650 081) on, or prior to 31 December 2013 for the area currently leased at Exmouth Aerodrome (Lyndon Lot 73);***
- 2. Agree in principal to enter into a lease with Norwest Air Work Pty Ltd (ACN 077 650 081) for Lot 16 at Exmouth Aerodrome (Lyndon Lot 73) being 15,037m2 for a term of 10 years + 10 years at an initial rate of \$1,798.54 plus GST;***
- 3. Endorse publicly advertising the above proposed lease to Norwest Air Work Pty Ltd at the negotiated rate in accordance with Council policies;***
- 4. Delegate Authority to the Chief Executive Officer to execute a lease document upon closure of the advertising period subject to no adverse submissions being***

received and leasing conditions being to the satisfaction of the Chief Executive Officer; and

- 5. Delegate Authority to the Chief Executive Officer to approve any further terms of the lease.**

CARRIED 3/0

The current lease with Norwest is for Lot 16 comprising an area of 15,037 sqm and includes buildings such as hangar and caretaker residence. The lease term with Norwest commenced 1 January 2014 for a 10 year period with an option for a further 10 year term. A copy of the current lease schedule with Norwest is included in report attachments as a confidential item and details the current rent payable and lease area boundaries.

Norwest notified the Shire of its intention to sell its interest in the current lease area to LVW Aviation and the desire to further reduce the lease footprint area. Due to the proposed reduction in lease area it was agreed by all parties to seek Council approval to enter into a new lease agreement between LVW Aviation and the Shire.

LVW wishes to reduce the lease footprint Lot 16B to 4,074 sqm so that the new boundary includes the existing hangar and associated infrastructure. Norwest has agreed to remove all other buildings and items outside of this new proposed lease footprint including removal of the caretaker house.

As per Council Policy 2.4 Leases all new leases and sub-leases shall require approval of Council. A market valuation was carried out to determine the appropriate lease square metre rate. Independent property valuers provided a market valuation for ground rental rate for unserviced land and the proposed rate falls within the range of the market valuation.

COMMENT

The Exmouth Aerodrome is Reserved Land on which a Management Order exists for the purpose of aviation related activities managed by the Shire of Exmouth.

Norwest has a long history of lease tenure at Exmouth Aerodrome with the Shire of Exmouth and at one time was the original lessee and caretaker for the entire aerodrome. Over time the lessee and Shire have reduced the lease footprint by mutual agreement.

LVW Aviation is linked to Corsaire Aviation, a well-established Perth based air charter business that operates a fleet of helicopter and fixed wing aircraft servicing the private and charter hire market. The presence of LVW Aviation at Exmouth Aerodrome via the proposed new lease is considered a positive outcome for the Exmouth community and local business with the potential to increase visitation to the destination from high yield holiday and leisure visitors. It is understood that Norwest may continue to have a presence in Exmouth via a sub-lease arrangement with LVW Aviation.

The reduction in lease area footprint for the proposed new lease area is supported by Shire officers. A recommended condition of granting the new lease is that the current leaseholder Norwest removes all building and items not included in the new lease footprint. This includes the current caretaker house and various disused equipment and vehicles scattered around the site. Agreement for removal of the house will bring this lease in line with similar terms and conditions to other lessees at Exmouth Aerodrome and improve the general visual amenity of the area.

CONSULTATION

Norwest Air Work
LVW Aviation

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 3 Division 3 s. 3.58

Any lease agreement to be subject to Minister for Lands approval in accordance with the Shire's Management Order.

POLICY IMPLICATIONS

The terms and conditions of the new lease agreement comply with Shire of Exmouth Policy Manual, Policy 2.4 Leases. As per the policy all new leases and sub-leases shall require approval of Council.

FINANCIAL IMPLICATIONS

As per Shire Policy 2.4 Leases;

- All costs associated with the development, execution and completion of the lease documentation will be met by the Lessee.
- All costs associated with the development and ongoing operations of the lease area will be met by the Lessee.

Annual Lease fees are in accordance with market commercial rate.

STRATEGIC IMPLICATIONS

This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022.

Economic: Diversify and grow our economy in a manner that provides year round employment opportunities

- 1.1 A diverse and environmentally aware local economy that can attract business investment and provide employment opportunities
- 1.2 Facilitate the strengthening and growth of our visitor experience.
- 1.3 Enable the provision of essential infrastructure that will support investment and diversify our economy.

Environment: To protect and value our unique natural and built environment as we grow our economy.

- 2.3 Advocate and promote opportunities for the development of environmentally sustainable essential infrastructure and services

Social: To be a vibrant, passionate and safe community valuing our natural environment and unique heritage

- 3.1 Explore opportunities to deliver services and facilities that attract and retain people living in the Shire.

Leadership: To provide open transparent, accountable leadership working in collaboration with our community.

- 4.1 To provide proactive, collaborative and transparent leadership

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

ITEM 12.3.1

That Council APPROVE:

- 1 Approve the termination of the lease for current Lot 16 at Exmouth Aerodrome between the Shire of Exmouth and Norwest Air Work Pty Ltd (ACN 077650081) subject to;
 - a. Norwest Air Work removing the caretaker house and all items outside the new proposed lease area footprint,
 - b. Norwest Air Work pay in full any outstanding amounts owed to the Shire,
 - c. LVW Aviation agree and enter a new lease agreement with the Shire of Exmouth as per the terms and conditions in the attached draft lease agreement marked confidential attachment 2 to this report.
- 2 LVW Aviation to lease the new Lot 16B of approximately 4,074m² area as per the terms and conditions of the attached draft lease agreement marked confidential attachment 2 to this report.

COUNCIL RESOLUTION

ITEM 12.3.1

Res No: 07-0819

MOVED: Cr Niikkula

SECONDED: Cr Dixon

That Council APPROVE:

- 1 Approve the termination of the lease for current Lot 16 at Exmouth Aerodrome between the Shire of Exmouth and Norwest Air Work Pty Ltd (ACN 077650081) subject to;**
 - a. Norwest Air Work removing the caretaker house and all items outside the new proposed lease area footprint,**
 - b. Norwest Air Work pay in full any outstanding amounts owed to the Shire,**
 - c. LVW Aviation agree and enter a new lease agreement with the Shire of Exmouth as per the terms and conditions in the attached draft lease agreement marked confidential attachment 2 to this report.**
- 2 LVW Aviation to lease the new Lot 16B of approximately 4,074m² area as per the terms and conditions of the attached draft lease agreement marked confidential attachment 2 to this report.**

CARRIED 3/0

Councillor Lake and Councillor Penfold returned to the Shire Chambers at 4.41pm.

CORPORATE SERVICES

The following reports were recommended en bloc 12.4.1, 12.4.2 and 12.5.1

12.4.1 FINANCIAL STATEMENTS FOR PERIOD ENDING 31 JULY 2019

File Reference:	FM.FL.0
Responsible Officer:	Manager Finance
Responsible Officer:	Executive Manager Corporate Services
Date of Report:	13 August 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Monthly Financial Report as at 31 July 2019

PURPOSE

That Council accepts the financial reports for the financial period ending 31 July 2019.

BACKGROUND

The provisions of the *Local Government Act 1995* and associated Regulations require a monthly financial report is presented at an ordinary meeting within 2 months of the period end date.

COMMENT

First month of the new financial year, reporting minimal movement.

Rate notices were issued on 30 July 2019.

General Debtors is \$1,449,775 with the \$1,118,731 of the current debt being for July 2019 airport operations.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Sections 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$10,000 or 10% whichever is greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022.

Leadership: To provide open transparent, accountable leadership working in collaboration with our community.
4.1 To provide proactive, collaborative and transparent leadership
4.2 A local government that is respected and accountable.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

ITEM 12.4.1

That Council RECEIVES the Financial Report for the financial period ending 31 July 2019.

COUNCIL RESOLUTION

ITEM 12.4.1

Res No: 08-0819

MOVED: Cr Niikkula

SECONDED: Cr Penfold

That Council RECEIVES the Financial Report for the financial period ending 31 July 2019.

CARRIED 5/0

12.4.2 LIST OF ACCOUNTS FOR PERIOD ENDING 31 JULY 2019

File Reference:	FM.FI.0
Responsible Officer:	Manager Finance
Responsible Officer:	Executive Manager Corporate Services
Date of Report:	13 August 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. List of Accounts for period ending 31 July 2019

PURPOSE

That Council of payments made since the previous Ordinary Council Meeting.

BACKGROUND

It has been customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

COMMENT

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

July Payments

Municipal Fund	totalling \$1,225,868.80 Incorporating cheques, direct debits, electronic payments and credit cards.
Trust Fund	totalling \$2,517.78 Incorporating cheques, direct debits and electronic payments.
Total Payments:	\$1,228,386.58

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the Chief Executive Officer.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy 2.10 – Purchasing Policy and 2.17 – Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

STRATEGIC IMPLICATIONS

This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022.

Leadership: To provide open transparent, accountable leadership working in collaboration with our community.
 4.1 To provide proactive, collaborative and transparent leadership
 4.2 A local government that is respected and accountable.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

ITEM 12.4.2

That Council pursuant to Sections 6.7 and 6.9 of the Local Government Act 1995 RECEIVES the report of payments made from the Municipal and Trust bank accounts during the month of July 2019 (*totalling \$1,228,386.58*).

COUNCIL RESOLUTION

ITEM 12.4.2

Res No: 09-0819

MOVED: Cr Niikkula

SECONDED: Cr Penfold

That Council pursuant to Sections 6.7 and 6.9 of the Local Government Act 1995 RECEIVES the report of payments made from the Municipal and Trust bank accounts during the month of July 2019 (*totalling \$1,228,386.58*).

CARRIED 5/0

ITEMS FOR INFORMATION ONLY

12.5.1 ITEMS FOR INFORMATION ONLY

PURPOSE

To advise Council of the information items listed below.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION

ITEM 12.5.1

That Council note the following information items:

Register of Documents Stamped with the Shire of Exmouth Common Seal

The documents, as listed below, that have been stamped with the Common Seal of the Shire of Exmouth since the last meeting.

DATE	DOCUMENT
01/07/19	Deed of Settlement: Shire of Exmouth and Ningaloo Escape Pty Ltd
04/07/19	Deed of Extension of Lease Reserve 50807, Lot 303 and Lot 1406 Willersdorf Road Exmouth

Building Decisions Issued

A summary of the building licence and building certificate applications and approvals made under Delegation pursuant to the *Building Act 2011* up to 31 July 2019.

App #	Date Received	Lot	Property Address	Description	Decision	Decision Date
18/74	11/12/18		Jurabi Turtle Centre	Jurabi Ocean Monitoring Station - Expansion of existing DBCA shed	Awaiting information	
19/49	27/06/19	108	15 Snapper Loop	Outbuilding (shed)	Approved	19/07/19
19/53	03/07/19	963	27 Patterson Way	Unauthorised work steel framed boundary fence	Processing	
19/54	08/07/19	1079	12 Stewart Street	dwelling, shed, boundary fence & swimming pool	Processing	
19/55	09/07/19	1145	37 Welch Street	Warehouse / Storage	Processing	
19/56	16/07/19	796	10 King Place	Alteration to Steel Framed Carport	Approved	01/08/19
19/57	25/07/19	759	102 Learmonth	Attach solar array to existing roof	Approved	12/08/19
19/58	25/07/19	667	19 Stewart street	Attach solar array to existing roof	Approved	10/08/19
19/59	25/07/19	647	26 Hall street	Attach solar array to existing roof	Pending	
19/60	25/07/19	313/	5/1 Murat Road	Attach solar array on existing roof	Awaiting information	
19/61	25/07/19	321	Minilya-Exmouth Road	New construction steel framed dwelling	Pending	

19/62	26/07/19	355	17 Kestrel street	Attach solar array to existing roof	Pending	
19/63	26/07/19	119	39 Skipjack Circle	Attach solar array to existing roof	Pending	
19/64	29/07/19	2	Lot 5B/1267 (5B) Sculpin Court	Attach solar array to existing roof	Pending	
19/65	29/07/19	925	9 Ningaloo street	Attach solar array to existing roof	Pending	
19/66	29/07/19	1315	1 Salmon loop	Installation of solar panels	Pending	
19/67	29/07/19	8	Catalina Close	Attach solar array to existing roof	Pending	
19/68	31/07/19	963	27 Patterson Way	Colourbond post and rail fence	Approved	12/08/19
19/69	31/07/19	102	23 Ingram Street	Attach solar array to existing roof	Awaiting information	

Planning applications as at 31 July 2019

A summary of the planning decisions issued under delegation or outstanding up to 31 July 2019.

App #	Date Received	Lot	Property Address	Description.	Decision	Decision Date
PA112/16	25/08/16	1586 and 1587	164 Lyndon Location Exmouth Gulf Pastoral Station	Nature based camping	Deferred	28/06/19
PA8/19	21/01/19	37	6 Pelias Street/Murat Road	Proposed construction of fuel filling station and vehicle wash	Processing	
PA12/19	29/01/19	411	36 Madaffari Drive	Single house	Processing	
PA14/19	31/01/19	36	2 Pelias Street	Shop, signage	Deferred	12/06/19
PA32/19	13/03/19		Scheme Amendment 1 to LPS4		Processing	
PA34/19	19/03/19	92	11 Bluefin Cove	Single house	Approved	22/07/19
PA48/19	17/04/19	102	441 Murat Road	Carport	Deferred	17/04/19
PA58/19	17/05/19	166	166 Lyndon location	Nature based park - Bullara station stay	Deferred	17/05/19
PA63/19	23/05/19	343	28 Kestrel Place	Holiday accommodation	Processing	
PA67/19	29/05/19	501	10 Lefroy Street	Boundary fencing	Approved	25/07/19
PA76/19	02/07/19	97	21 Bluefin Cove	Planning advice for option of sea container housing	Issued	03/07/19
PA78/19	04/07/19	373	18 Corella Court	Single house	Processing	
PA80/19	09/07/19	453	7 Gndaroo Road	Single house, carport, shed & fencing	Processing	
PA82/19	16/07/19	107 8	13 Cameron Street	Planning advice - prebuilt kit homes	Issued	06/08/19
PA83/19	16/07/19	366	4 Corella Court	Addition of BBQ shelter to single house	Processing	

Permits Issued Under the *Local Government Act 1995*, Local Government Property Local Law:

App #	Date Received	Description	Decision	Issued
PA73/19	01/07/19	Idaho – Sale at Kennedy Street Mall, July 2019	Issued	01/07/19
PA74/19	02/07/19	Cape Hideaway surf shop - Sale at Kennedy Street Mall, July 11- 13, 2019	Processing	
PA77/19	04/07/19	Food Van - Short Order Local at Town Beach 1 July 2019- 30 June 2020	Processing	
PA79/19	08/07/19	Elope to Ningaloo - Wedding at Town Beach Grassed Area 16 August 2019	Processing	
PA81/19	16/07/19	Cape Board riders - Raffle Tickets Sale - Ross Street Mall - 18 July - 22 September 2019	Processing	

OFFICER'S RECOMMENDATION

ITEM 12.5.1

That Council note the following information items:

- Register of Documents Stamped with the Shire of Exmouth Common Seal;
- Building Decisions Issued up to 31 July 2019; and
- Planning Decisions Issued up to 31 July 2019.

COUNCIL RESOLUTION

ITEM 12.5.1

Res No: 10-0819

MOVED: Cr Niikkula

SECONDED: Cr Penfold

That Council note the following information items:

- **Register of Documents Stamped with the Shire of Exmouth Common Seal;**
- **Building Decisions Issued up to 31 July 2019; and**
- **Planning Decisions Issued up to 31 July 2019.**

CARRIED 5/0

13. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

14.1 COMMUNITY SPORT AND RECREATION FACILITIES FUND

File Reference:	GS.PR.1
Reporting Officer	Manger Communication and Community
Responsible Officer:	Executive Manager Commercial & Community
Date of Report:	21 August 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. CSRFF Funding Application: Exmouth Squash Club

PURPOSE

That Council endorse the priority ranking for the submitted Community Sport and Recreation Facility Fund (CSRFF) Small Grant funding applications.

That Council provides funding assistance in line with the Council Policy for the Exmouth Squash Club court refurbishment project upon return of successful CSRFF Small Grant application.

BACKGROUND

The CSRFF administered by the Department of Sport and Recreation (DSR) has three funding streams including:

- Small Grants – maximum grant value of \$60,000
- Annual Grants – maximum grant value of \$166,666
- Forward Planning Grants – maximum value of \$2m

The CSRFF program is an annual \$12 million program. All three streams are often oversubscribed and clubs may need to reapply on a number of occasions to be successful.

The Annual Grants round targets community sport projects where the financial value of the total project is from \$200,001 up to \$500,000 and is delivered within a 12 month period.

The Forward Planning Grants round targets community sport projects where the financial value of the total project is over \$500,000 with a maximum of \$2,000,000 and is delivered within a 2 – 3 year period.

The Small Grants are awarded to projects that require only basic planning with a total project cost of between \$7,500 and \$200,000.

Applicants must be either a local government authority or a not-for-profit sport or community organisation incorporated under the *WA Associations Incorporation Act 1987*.

The land on which the facility is to be developed must be one of the following:

- Crown reserve;
- Land owned by a public authority;
- Municipal property; and
- Land held for public purposes by trustees under a valid lease, title or trust deed that adequately protects the interests of the public.

The Local Government has an opportunity to assess all relevant applications and to rank applications in priority order for the municipality.

Whilst there is no obligation for Local Government to contribute to the community sporting projects, local government is viewed as a key funding partner in supporting improved community sporting amenities.

The Department of Sport and Recreation application form calls for applications to be initially submitted to the Local Government within which the project proposal is located.

An element of the assessment process involves Council consideration and priority ranking of applications received. The applications are then submitted to the Department of Sport and Recreation on behalf of the applicants by 30 August, 2019.

Once the assessment process from Local Government Authorities are complete all applications received from Western Australian organisations are assessed by the relevant State Sporting Association and the Department of Sport and Recreation CSRFF Committee against a number of criteria, with the final decision on funding being at the discretion of the Minister for Sport and Recreation.

COMMENT

The grant guidelines require Council to provide a ranking for the projects.

The Department of Sport and Recreation provides guidance for Local Government Authorities to assess each submission. This assessment uses the following criteria and a project rating of satisfactory/unsatisfactory or not relevant:

- | | |
|--------------------------|---|
| • Project justification | • Design |
| • Planned approach | • Financial viability |
| • Community consultation | • Coordination |
| • Management planning | • Potential to increase physical activity |
| • Access and opportunity | • Sustainability |

With overall project rating, being:

- Well planned and needed by municipality
- Well planned and needed by applicant
- Needed by municipality, more planning required
- Needed by applicant, more planning required
- Idea has merit, more planning work needed
- Not recommended.

Projects are ranked on the strength of the application, participation numbers, ability to increase physical activity and potential impact as well as consultation with the Department of Sport and Recreation and the applicant.

The Shire of Exmouth has received 1 CSRFF small grant applications this round. The following additional information is provided about the project and funding applications:

Exmouth Squash Club Court Refurbishment

This is the second time the Exmouth Squash Club has applied for funding under the CSRFF policy. Their application was unsuccessful in the last funding round.

This project involves the replacement of termite damaged flooring in two of the clubs four squash courts. These courts do not currently present a safe playing surface and as a result the club's court capacity has been reduced by 50 per cent, significantly impacting its ability to attract and retain members and attract previously successful regional events to Exmouth.

The installation of new court flooring will be carried out by professional contractors with no volunteer labour proposed due to the specialised nature of the court resurfacing.

As at March 2019, the club's current bank statements indicated that it currently had \$28,591 balance and a total of 35 users of the facility. It should be noted that in previous years, the number of users of the facility was significantly higher, with 150 in 2017/18.

The total project cost is \$66,000 with \$16,500 being provided by the club and \$16,500 to be provided by the Shire from the Community Development Fund Reserve in accordance with Shire Policy 4.2 Community Sports and Recreation Facilities Funding (CSRFF) Small Grant Policy.

The below ranking recommendation has been provided based on the applicant meeting the required criteria and its overall project ranking:

RANK	ORGANISATION	PROJECT DETAIL	OVERALL PROJECT RATING
1.	Exmouth Squash Club	Replacement of two court floors	Well planned and needed by the municipality

Copies of the full applications are attached along with a completed Officers Project Assessment Sheet.

CONSULTATION

Exmouth Squash Club

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Policy 4.2 Community Sports and Recreation Facilities Funding (CSRFF) Small Grant Policy

FINANCIAL IMPLICATIONS

Upon notification of successful grant application by the Department Of Local Government, Sport and Cultural Industries up to \$16,500 will be transferred from the Community Development Fund Reserve.

STRATEGIC IMPLICATIONS

This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022

Social: To be a vibrant, passionate and safe community valuing our natural environment and unique heritage

- 3.1 Explore opportunities to deliver services and facilities that attract and retain people living in the Shire.
- 3.2 Promote facilities/services that enhance public health and safety.
- 3.3 Champion self-supporting community clubs and associations.

Leadership: To provide open transparent, accountable leadership working in collaboration with our community.

- 4.1 To provide proactive, collaborative and transparent leadership
- 4.2 A local government that is respected and accountable.
- 4.3 To be a champion for our community

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION

ITEM 14.1

That Council:

1. RANK the CSRFF Small Grant application in the following order for the August 2019 funding round:

RANK	ORGANISATION	PROJECT DETAIL
1.	Exmouth Squash Club	Replacement of two court floors

2. APPROVE a total of \$16,500 from the Community Development Fund Reserve to Exmouth Squash Club as Council's commitment upon successful CSRFF small grant application.

COUNCIL RESOLUTION

ITEM 14.1

Res No: **11-0819**

MOVED: **Cr Niikkula**

SECONDED: **Cr Dixon**

That Council:

1. RANK the CSRFF Small Grant application in the following order for the August 2019 funding round:

RANK	ORGANISATION	PROJECT DETAIL
1.	Exmouth Squash Club	Replacement of two court floors

2. **APPROVE a total of \$16,500 from the Community Development Fund Reserve to Exmouth Squash Club as Council's commitment upon successful CSRFF small grant application.**

CARRIED 5/0

15. MATTERS TO BE CONSIDERED BEHIND CLOSED DOORS

Nil

16. CLOSURE OF MEETING

The Shire President declared the meeting closed at 4.51pm.