

Shire of Exmouth

# ORDINARY COUNCIL MEETING

## MINUTES



27 June 2019

### CONFIRMATION OF MINUTES

I hereby certify that the Minutes and Attachments of the Ordinary Council Meeting of held on the 27 June 2019 are a true and accurate record of the proceedings contained therein.

.....  
*Matthew Niikkula*

**Matthew Niikkula**  
Shire President

.....  
25/7/19  
Dated

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# MINUTES

Our Vision To be a prosperous and sustainable community living in harmony with our natural environment.

Our Purpose To responsibly provide governance for the whole community in the best interest of current and future generations.

Our Strategic Objectives

- Diversify and grow our economy in a manner that provides year round employment opportunities
- To protect and value our unique natural and built environment as we grow our economy.
- To be a vibrant, passionate and safe community valuing our natural environment and unique heritage
- To provide open transparent, accountable leadership working in collaboration with our community.

## 1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 4.00pm.

The Shire President acknowledged the aboriginal people both past and present, as the traditional custodians of the land on which we meet.

The Shire President advised the gallery in adhering to both the *Local Government Act 1995*, and the Shire of Exmouth Meeting Procedures Local Law 2015, it is an offense to record the proceedings of this meeting and asked the gallery to switch off any recording devices, including phones.

He advised the gallery the meeting will be recorded by the Executive Secretary for the purpose of compiling an accurate record of the minutes only; and the recording will be erased once they are confirmed.

## 2. RECORD OF ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE

Councillor M (Matthew) Niikkula	Shire President
Councillor G (Gary) Mounsey	Deputy Shire President
Councillor B (Ben) Dixon	
Councillor H (Heather) Lake	
Councillor M (Mark) Lucas	
Councillor G (Gavin) Penfold	
Mr C Woods	Chief Executive Officer
Mr K Woodward	Deputy Chief Executive Officer
Mr M Bird	Executive Manger Commercial and Community
Mr K Wilson	Executive Manager Corporate Services
Mrs M Head	Minute Clerk

**GALLERY** Anne McCarrol

**APOLOGIES** Nil

**LEAVE OF ABSENCE** Nil

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4. PUBLIC QUESTIONS TIME**

*Questions received from Ann McCarrol.*

*Aluminium Can Recycling: how much has been recycled since can cages removed- not much on view at the Depot?*

The Chief Executive Officer advised the question would be taken on notice.

*Has anyone else been given the option?*

It was advised widely to community groups, of which 2 expressions of interest were received. In the process of deciding

*Could work for dole or the Men's Shed etc. have taken this up?*

Yes, however it was advertised the wider community in the first.

**5. DECLARATIONS OF INTEREST**

Nil

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

That the Minutes and associated attachments of the Ordinary Meeting of the Shire of Exmouth held on the 30 May 2019 be confirmed as a true and correct record of proceedings.

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**COUNCIL RESOLUTION**

**ITEM 7**

**Res No:** 01-0619

**MOVED:** Cr Lucas

**SECONDED:** Cr Penfold

**That the Minutes and associated attachments of the Ordinary Meeting of the Shire of Exmouth held on the 30 May 2019 be confirmed as a true and correct record of proceedings.**

**CARRIED 6/0**

## 8. ANNOUNCEMENTS/REPORTS OF ELECTED MEMBERS

Date	Activity	Councillor					
		Cr Niikkula	Cr Mounsey	Cr Dixon	Cr Lake	Cr Lucas	Cr Penfold
30/05/19	Citizenship Ceremony	✓					
06/06/19	Pujiman Exhibition Opening	✓					
07/06/19	Tantabiddi Taskforce Meeting	✓					
15/06/19	WA Opera, Osprey Gardens	✓		✓			
20/06/19	WALGA Zone Meeting /Regional Road Group			✓			
26/06/19	Woodside Breakfast return of the Ngujima-Yin Floating Production Storage and Offloading (FPSO) facility off North West Cape	✓		✓	✓		
	Exmouth Golf Club 50 Year Celebrations	✓			✓		

### Councillor Dixon

Attended the WALGA Zone and Regional road group meetings at Mount Augustus. Items discussed that are of direct interest to Exmouth are as follows:

- WALGA has commenced discussions with DBCA, GDC and Shire over the concerns we raised with DBCA about the development of the Regional Strategy.
- It is intended that the local governments in the zone will bring an agenda item to council for the July OCM seeking support in requesting that DBCA does not finalise the report on N.C.R.S Carnarvon to Exmouth until WALGA has under taken an independent economic assessment on the impacts to the local governments concerned.
- WALGA supports the need for a review into the F.A.G's Grant allocation methodology and are advocating for it to increase the pool to 1% of taxation revenue.
- Request was made to WALGA to undertake a review of the Asset Preservation Model that informs the distribution of road funding to ensure equity, recognition of Local Government circumstances etc. The current model has been in place since the 1990's and currently splits the state into 21 "Cost Zones"
- The Shire of Carnarvon has expressed its desire to open up the road between the Blowholes and Coral Bay to allow public access to increase the opportunities for tourism growth in the area. The existing track is actually a gazetted road.

### Councillor Lake

- Attended Woodside breakfast in the Ningaloo Aquarium which was addressed by Mr Andrew Winter, Corporate Affairs Adviser: Operations, Woodside. He updated the group on off shore activities off the cape, and advised Woodside were very happy to continue with small grants program for Exmouth of which many community groups have benefited from already.
- Exmouth Golf Club 50 year's celebration well attended, with 61 players, then unveiled new Exmouth Golf club sign, including a small piece of interpretative history and cutting of the 50 year cake. She acknowledged the hard working committee of the Exmouth Golf Club.



Photo courtesy of Councillor Heather Lake

Councillor Lucas

- He acknowledged and thanked the Executive group for the work involved in setting the 2019/20 budget so far.

**9. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

The Shire President read the following to the gallery:

*“June has certainly been a month of Culture and Community for Exmouth. Following on from the success of both the Whaleshark Festival, and the International Whaleshark Conference at the end of May, the community continued to be spoilt with Exhibitions, and events that we are certainly not used to having appear in our small town.*

*The Travelling Gallery, where our May Council Meeting was situated, has this month played host to the Pujiman Aboriginal art Exhibition. Pujiman is a major collaboration between the artists from two major Pilbara Art Centres. The Spinifex Hill Artists and Matumili Artists. I had the pleasure of officially opening this event on the 6<sup>th</sup> of May, and was again impressed with not only the quality of the art, but the standard of the facility that we have to showcase these works. The Exhibition will be packed up and sent off on July 4<sup>th</sup> next week, so if you haven’t had a chance to view the works, I strongly encourage a visit to the gallery.*

*“Concert in the Park” is a term we locals often hear on TV, and always about other towns. But, on a perfect Saturday night in May, Exmouth had its chance to experience exactly that. The purpose built stage at Federation Park thundered out the sounds of popular WA band “The Waifs” in front of a sold out crowd of 500 people. This event was put together by the gang at Froth Brewery, and was extremely well received by all who attended.*

*Then, on an equally perfect Saturday night the very next weekend, our community turned out in droves to experience a live event put on by the WA Opera. Some 450 people descended on the grassed area behind the Ningaloo Centre to hear the spectacular voices of WA’s most acclaimed opera performers. Led through the story of each performance*

*by music Director Chris Van Tuenen, the immersion in culture and the arts will never be forgotten by all those present. I have never had the opportunity, nor inclination to experience an opera before, and believe many Exmouth locals would have been in the same boat, but this night was truly spectacular and such an amazing experience for our small community. This was a free community event, and Live Streamed to Yagin Square in the heart of Perth. An opportunity delivered to Exmouth thanks to the Minderoo Foundation who paid for the event.*

*Exmouth as a town, officially celebrated its 50<sup>th</sup> anniversary in September 2017. Since then, we have had the 50<sup>th</sup> GAMEX Fishing Tournament, and the 50<sup>th</sup> birthday of the Bowling Club. Yesterday, I was invited to join the Club President in the unveiling of a plaque commemorating 50 years to the day of the AGM to elect the inaugural committee of the Exmouth Golf Club. The event was well attended, and 3 founding members of that committee were present to cut a beautiful cake to celebrate the milestone. Exmouth thrives on the continued efforts of volunteers who keep our clubs, associations and community groups alive and well, providing support, belonging and pride to our locals and visitors alike. For a club, group or event to survive for 50 years is an amazing achievement and it was a privilege to be able to extend the thanks and congratulations of our community to the members of the Exmouth Golf Club. They are having their 50<sup>th</sup> Open tournament next month and are expecting a record number of competitors.*

*Likewise, the shire and the community is gearing up for our next big influx of visitors during the July School Holidays, and, all reports of forward bookings are pointing towards yet another bumper period. The Banners on Maidstone Crescent have again been hung, and even greater effort has been put into beautifying our streetscape and town centre in readiness. The best form of advertising our tourism sector could ask for is positive word of mouth, and, as a councillor, I am particularly proud of the feedback I am getting, not only from Visitors, but from many long-time locals about just how great the place is looking.*

*The Shire of Exmouth has submitted an entry into the Keep Australia Beautiful Council's Tidy Towns competition. The Shire has entered the upgrade works on Maidstone crescent and replanting on Murat Road in the General Appearance category. Judging will take place at 9am on 1 July, 2019.*

*Fingers crossed our town does well, and that sense of pride can be boosted for every local".*

## **10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil

## **11. MATTERS ARISING FROM COMMITTEES OF COUNCIL**

Nil

## 12. REPORTS OF OFFICERS

### EXECUTIVE SERVICES

#### 12.1.1 YEAR TO DATE - CORPORATE BUSINESS PLAN (FINAL REPORT 2018/19)

File Reference:	CM.PL.1
Responsible Officer:	Chief Executive Officer
Reporting Officer:	As above
Date of Report:	14 June 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Corporate Business Plan 2018 – 2022 (Final Report 2018/19)

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#### **PURPOSE**

That Council receives the year to date Corporate Business Plan 2018 – 2022 final report for the 2018/19 financial year.

#### **BACKGROUND**

The Corporate Business Plan has been created as a practical statement of how Council aims to achieve community objectives, as articulated in the Strategic Community Plan. The Corporate Business Plan has a clear assignment of responsibility, timeframe of projects and key measures for activities. Progress against actions is measured and will be reported in our annual report to the Council and the community, providing a clear and transparent understanding of meeting our sustainable challenges.

The Corporate Business Plan is council's core strategic document for a 4 year period, commencing from 2018 to 2022. This Plan activates the Strategic Community Plan and integrates with other informing strategies including Long Term Financial Plan and Workforce Plan.

#### **COMMENT**

The Chief Executive Officer presents to Council an update on the Shire's Corporate Business Plan to keep them informed of the organisation's progress.

The purpose of the final report is to:

- Provide a status update on the key actions undertaken by the Shire for 2018/19 of the Corporate Business Plan;
- Demonstrate how the Shire, through the Corporate Business Plan is meeting the Shire's Strategic Community Plan's goals and strategies;
- Be the basis for the annual review of the Corporate Business Plan that is required by the Integrated Planning and Reporting Guidelines.



## CONSULTATION

Chief Executive Officer  
Executive Managers

## STATUTORY ENVIRONMENT

Local Government Act 1995 Part 5 Division 5, s 5.56  
Local Government (Administration) Regulations 1996 Part 5, Division 3, r19DA

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

## STRATEGIC IMPLICATIONS

This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022

- Leadership: To provide open transparent, accountable leadership working in collaboration with our community.
- 4.1 To provide proactive, collaborative and transparent leadership
  - 4.2 A local government that is respected and accountable.
  - 4.3 To be a champion for our community

## VOTING REQUIREMENTS

Simple Majority

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### OFFICER'S RECOMMENDATION

**ITEM 12.1.1**

That Council ENDORSE the Corporate Business Plan 2018 – 2022 final report for the 2018/19 financial year.

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### COUNCIL RESOLUTION

**ITEM 12.1.1**

**Res No: 02-0619**

**MOVED: Cr Lucas**

**SECONDED: Cr Lake**

**That Council ENDORSE the Corporate Business Plan 2018 – 2022 final report for the 2018/19 financial year.**

**CARRIED 6/0**

## 12.1.2 DETERMINATION OF FEES, ALLOWANCES AND EXPENSES FOR ELECTED MEMBERS

File Reference:	GV.AU.0
Responsible Officer:	Chief Executive Officer
Reporting Officer:	As above
Date of Report:	19 June 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Salaries and Wages Allowances Tribunal April 9 <sup>th</sup> 2019 Determination

### PURPOSE

That Council consider setting the annual attendance fee and meeting fees within the ranges as determined by the Salaries & Allowances Tribunal (SAT) for the 2019/20 financial period.

### BACKGROUND

At the Ordinary Council meeting held 24 May 2018 Council passed the following resolution:

<b>COUNCIL RESOLUTION</b>		<b>ITEM 12.1.1</b>
<b>Res No:</b>	<b>03-0518</b>	
<b>MOVED:</b>	<b>Cr Mounsey</b>	
<b>SECONDED:</b>	<b>Cr Penfold</b>	
<b>That Council determine the:</b>		
<ol style="list-style-type: none"> <li><b>1. Annual Sitting Fee (Councillors) will be 60% of the maximum allocation for a band 3 local government which is \$9,723;</b></li> <li><b>2. Annual Sitting Fee (Shire President) will be 60% of the maximum allocation for a band 3 local government which is \$15,054; and</b></li> <li><b>3. The Shire Presidents annual allowance will be 60% of the maximum for a band 3 local government which is \$21,954 per annum and the Deputy Shire Presidents allowance being 25% of the Shire Presidents allowance is \$5,488, for the 2018/19 financial year.</b></li> </ol>		
<b>CARRIED 6/0</b>		

SAT has completed its review of fees, allowances and expenses for elected council members of Local Governments throughout Western Australia as at 9<sup>th</sup> April 2019.

The determination which will operate from 1 July 2019 establishes a scale of payments and provisions for reimbursement of expenses in accordance with the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

In establishing a framework for the payment of fees, allowances and expenses, SAT has adopted a banding model to differentiate between the responsibilities carried by Councillors, Mayors, Presidents and their deputies in local governments throughout the State. Provision has been made for reimbursement of expenses properly incurred in enabling elected council members to properly fulfil their duties.

The levels of remuneration for attending meetings and allowances for elected council members are not intended to be salaries but do take into account the responsibilities and commitments of elected council members serving as representatives of the community.

The fees which may be claimed under the four band structure under which each local government is designated enables local governments to exercise the discretion vested in them by the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

SAT has determined a 1 percent increase in the remuneration, fees, expenses and allowance ranges provided to CEOs and elected members.

**COMMENT**

The Tribunal notes that increases to the remuneration ranges does not constitute an automatic increase to the remuneration provided to CEO’s or elected members. Each local government must determine its own remuneration review within the band allocation model.

Attached for Council information is the Determination of SAT dated 9th April 2019.

Exmouth has been determined a Band 3 Council with the following ranges (table 1) for annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees and table 2 for the annual allowances for Mayors and Presidents.

Table 1: Salaries and Wages Tribunal April 2019 Band 3 Annual Attendance Fees

<b>Band 3 Annual Attendance Fees</b>	<b>Minimum</b>	<b>Maximum</b>
Councillor Annual Attendance Fees	\$ 7,612	\$ 16,367
President Attendance Fee	\$ 7,612	\$ 25,342

Table 2: Salaries and Wages Tribunal April 2019 Band 3 Annual Allowance for Shire President

<b>Band 3 Annual Allowance</b>	<b>Minimum</b>	<b>Maximum</b>
Mayor / President	\$ 1,015	\$ 36,957
Note: Deputy President’s allowance is 25% of the Presidents Allowance.		

The current Annual Attendance Fees and Shire President Allowance for Shire of Exmouth was set at 60% of the April 2017 Band 3 determination.

A review of other local governments to determine how they set the annual attendance and allowances has revealed that many Councils develop policy with regard the setting of allowances and meeting fees and expenses applicable to elected members.

Local government elections are conducted every two years and it is common for some local governments to review their annual meeting fees and allowances as part of the election cycle.

## **CONSULTATION**

WALGA has recommended that the setting of the annual meeting fees and allowances for elected members is best managed through the development of Council Policy with a percentage of the band determination set within the policy. As Council policy is reviewed annually and SAT determines and set the salaries and allowances for local government it is considered best practice to set a percentage of the SAT determination and allow this to be the mechanisms for the setting of meeting fees and allowances.

## **STATUTORY ENVIRONMENT**

Section 7B (2) of the *Salaries & Allowances Act 1975*  
Local Government Act 1995, Part 5 Division 8, s 5.98

## **POLICY IMPLICATIONS**

Nil

Please note that Policy will be developed in 2019/20 prior to the October Local Ordinary Election.

## **FINANCIAL IMPLICATIONS**

The 2019/20 budget will reflect Council's decision.

## **STRATEGIC IMPLICATIONS**

This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022

Leadership: To provide open transparent, accountable leadership working in collaboration with our community.

- 4.1 To provide proactive, collaborative and transparent leadership
- 4.2 A local government that is respected and accountable.
- 4.3 To be a champion for our community

## **VOTING REQUIREMENTS**

Absolute Majority

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## **OFFICER'S RECOMMENDATION**

## **ITEM 12.1.2**

That Council ENDORSE the:

1. Annual Sitting Fee (Councillors) will be 80% of the maximum allocation for a band 3 in accordance with Salaries and Wages Allowances Tribunal April 9<sup>th</sup> 2019.
2. Annual Sitting Fee (Shire President) will be 80% of the maximum allocation for a band 3 in accordance with Salaries and Wages Allowances Tribunal April 9<sup>th</sup> 2019.
3. The Shire Presidents annual allowance will be 80% of the maximum for a band 3 in accordance with Salaries and Wages Allowances Tribunal April 9<sup>th</sup> 2019.

**COUNCIL RESOLUTION**

**ITEM 12.1.2**

**Res No: 03-0619**

**MOVED: Cr Niikkula**

**SECONDED: Cr Lucas**

That Council ENDORSE the:

1. Annual Sitting Fee (Councillors) will be 80% of the maximum allocation for a band 3 in accordance with Salaries and Wages Allowances Tribunal April 9<sup>th</sup> 2019.
2. Annual Sitting Fee (Shire President) will be 80% of the maximum allocation for a band 3 in accordance with Salaries and Wages Allowances Tribunal April 9<sup>th</sup> 2019.
3. The Shire Presidents annual allowance will be 80% of the maximum for a band 3 in accordance with Salaries and Wages Allowances Tribunal April 9<sup>th</sup> 2019.

Cr Dixon moved the following alternate motion

1. Annual Sitting Fee (Councillors) will be 80% of the maximum allocation for a band 3 in accordance with Salaries and Wages Allowances Tribunal April 9<sup>th</sup> 2019.
2. Annual Sitting Fee (Shire President) will be 100% of the maximum allocation for a band 3 in accordance with Salaries and Wages Allowances Tribunal April 9<sup>th</sup> 2019.
3. The Shire Presidents annual allowance will be 100% of the maximum for a band 3 in accordance with Salaries and Wages Allowances Tribunal April 9<sup>th</sup> 2019.

Seconded the alternate motion: Cr Lake

Cr Niikkula spoke against the alternate motion.

3/3

Cr Niikkula advised his casting vote  
**ALTERNATE MOTION LOST 3/4**

**That Council ENDORSE the:**

- 1. Annual Sitting Fee (Councillors) will be 80% of the maximum allocation for a band 3 in accordance with Salaries and Wages Allowances Tribunal April 9<sup>th</sup> 2019.**
- 2. Annual Sitting Fee (Shire President) will be 80% of the maximum allocation for a band 3 in accordance with Salaries and Wages Allowances Tribunal April 9<sup>th</sup> 2019.**
- 3. The Shire Presidents annual allowance will be 80% of the maximum for a band 3 in accordance with Salaries and Wages Allowances Tribunal April 9<sup>th</sup> 2019.**

**CARRIED BY ABSOLUTE MAJORITY 6/0**

### **12.1.3 NEW LOCAL PLANNING POLICY 6.24 – CONTAINER DEPOSIT SCHEME INFRASTRUCTURE**

File Reference:	CM.PO.7
Responsible Officer:	Chief Executive Officer
Reporting Officer:	Senior Town Planner
Date of Report:	27 June 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. New Local Planning Policy – 6.24 - Container Deposit Scheme Infrastructure.

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#### **PURPOSE**

For council to consider adopting a new local planning policy to manage return points referred to as Container Deposit Scheme (CDS) infrastructure.

This policy is being presented as recommended by the Western Australian Planning to allow some exemptions from requiring development approval. This will align with the State Government initiative in encouraging recycling of beverage containers in WA.

To provide an exemption in accordance with Clause 61(1)(i) and (2)(e) of the *Planning and Development (Local Planning Scheme) Regulations 2015* from the requirement to obtain development approval for container deposit scheme infrastructure proposal which satisfy minimum development standards.

#### **BACKGROUND**

In May 2019, the Department of Planning, Lands and Heritage issued a Position Statement in support of the State Government’s initiative in implementing a CDS to complement existing kerbside recycling services. The CDS provides for a refund to be paid to any person who returns an eligible beverage container through the scheme. The CDS operates by the return of containers via various container return points. In the context of the position statement, the CDS is not intended to collect normal household waste.

The role of planning in the implementation of the CDS is to ensure that the infrastructure required to facilitate the scheme is established in appropriate locations

#### Objectives

- To ensure the location, design and siting of CDS infrastructure is complementary to the character, functionality and amenity of urban localities.
- To prevent negative impacts on local amenity from the operation of CDS infrastructure.
- To enable the timely, cost effective delivery of essential CDS infrastructure.
- To provide conveniently located infrastructure to ensure the CDS’ effective reduction of litter, increased recycling and protection of the environment.

## COMMENT

There are broadly five (5) types of CDS infrastructure to facilitate the return of containers in WA.

These are:

### Container Collection Cages

- This infrastructure comprises a cage which containers are placed in and stored before collection and return for refund. These cages will generally be donation points, rather than refund points. They may be located in association with schools, sporting or other clubs or not-for-profit organisations. Individuals will deposit the containers into the collection cages and the receiving organisation will arrange collection of the containers and receive the refund as a donation to their organisation.

### In shop / over-the-counter / bag drop return points

- This infrastructure incorporates the use of a new or existing retail outlet or shop where participants can deposit individual containers or bags of containers that are collected and returned to a retailer on behalf of the scheme, with a refund given to the participant. This infrastructure will typically be located within existing retail and commercial areas.

### Reverse Vending Machines

- These are permanently-located, unattended infrastructure that accept the return of empty beverage containers in exchange for a refund. Reverse vending machines come in various shapes and sizes.
- *Small reverse vending machines* are similar in size to 'traditional' food and drink vending machines, and can be located in shopping centres, train stations or other public places where people are likely to return one or two containers at a time. Small reverse vending machines will generally be incidental to the predominant land use, often located internally or adjacent high traffic locations such as foyers and passageways. Accordingly, small reverse vending machines are likely to be exempt from requiring development approvals.
- *Large reverse vending machines* (see figures 1-4 below) are generally mounted onto a storage structure similar to a sea container. The location of large reverse vending machines may vary, but they could be placed within existing commercial or industrial premises. These machines allow for greater volume of returns and it is likely that participants would travel to these sites with a variety of eligible containers.

### Container Deposit Recycling Centres

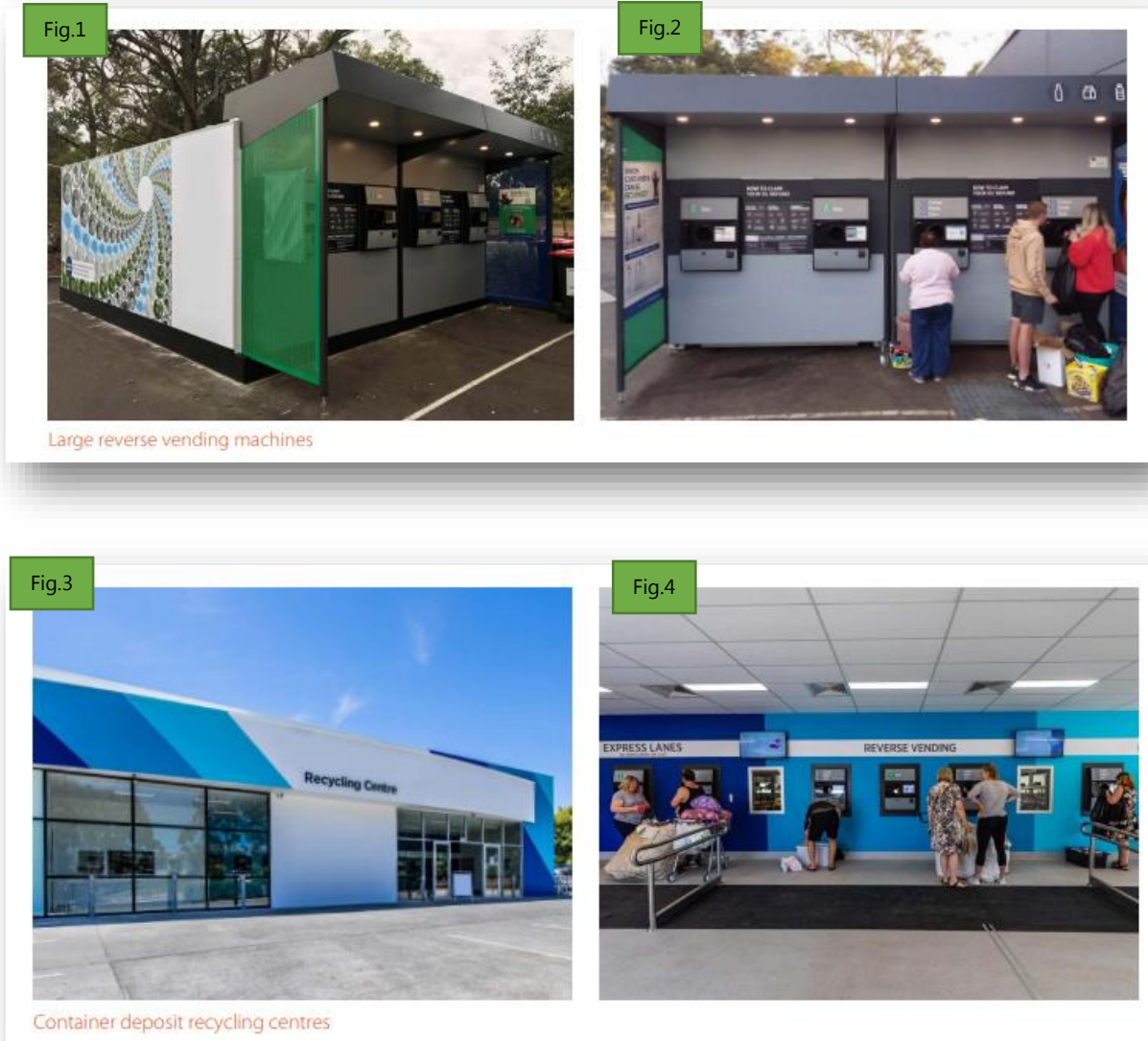
- This infrastructure, depicted on figures 1-4 below, provides solely for the return of eligible containers for refund and associated sorting and storage in bulk. While similar in nature to in shop / over-the-counter / bag drop return points, these facilities are likely to service a significantly larger turnover of customers and have greater storage demands.
- Container deposit recycling centres will generally only accept, store and sort materials collected in accordance with, and regulated by, the State's CDS management framework and associated contractual agreements (plastic, glass and aluminium drink containers). Accordingly, they differ from resource recovery, waste storage and other industry land uses, as they do not deal with organic, toxic or large-scale waste material, with the associated issues of odour, risk or other off-site impact.

### Large-scale Facilities

- These include uses such as resource recovery centres, waste storage facilities and other industrial uses that are defined under the Planning and Development (Local Planning Scheme) Regulations

2015 (the Regulations), as well as other definitions included in existing local planning schemes. Existing facilities may be expanded for uses associated with the CDS, or new large-scale facilities established.

The purpose of this local planning policy is to exempt certain developments for CDS infrastructure and to encourage community recycling initiatives.



## CONSULTATION

Any proposed new local planning policies are required to be advertised for a period not less than 21 days.

## STATUTORY ENVIRONMENT

*Planning and Development (Local Planning Schemes) Regulations 2015.*

*Western Australian Planning Commission, Position Statement: Container Deposit Scheme Infrastructure (May 2019)*

*Shire of Exmouth Local Planning scheme No.4 (March 2019).*

## POLICY IMPLICATIONS

Nil



## FINANCIAL IMPLICATIONS

Nil (none identified)

## STRATEGIC IMPLICATIONS

This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022.

- Economic: Diversify and grow our economy in a manner that provides year round employment opportunities
- 1.1 A diverse and environmentally aware local economy that can attract business investment and provide employment opportunities
  - 1.3 Enable the provision of essential infrastructure that will support investment and diversify our economy.
- Environment: To protect and value our unique natural and built environment as we grow our economy.
- 2.1 A strong focus on environmental conservation and sustainable management of our natural environment
  - 2.3 Advocate and promote opportunities for the development of environmentally sustainable essential infrastructure and services
- Social: To be a vibrant, passionate and safe community valuing our natural environment and unique heritage
- 3.2 Promote facilities/services that enhance public health and safety.
  - 3.3 Champion self-supporting community clubs and associations.
- Leadership: To provide open transparent, accountable leadership working in collaboration with our community.
- 4.1 To provide proactive, collaborative and transparent leadership
  - 4.2 A local government that is respected and accountable.
  - 4.3 To be a champion for our community

## VOTING REQUIREMENTS

Simple Majority

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### OFFICER'S RECOMMENDATION

**ITEM 12.1.3**

That Council pursuant to the *Planning and Development (Local Planning Schemes) Regulations 2015*, Sch.2, Pt.2, cl.4 RESOLVE to:

1. Prepare draft Local Planning Policy 6.24 - Container Deposit Scheme Infrastructure for the purpose of advertising the proposed policy; and
2. After the expiry of the period within which submissions may be made, and reviewing the proposed policy in the light of any submissions made, present the draft policy before Council to resolve to -

- (i) proceed with the policy without modification; or
- (ii) proceed with the policy with modification; or
- (iii) not to proceed with the policy.

---

**COUNCIL RESOLUTION**

**ITEM 12.1.3**

**Res No: 04-0619**

**MOVED: Cr Mounsey**

**SECONDED: Cr Lake**

**That Council pursuant to the *Planning and Development (Local Planning Schemes) Regulations 2015, Sch.2, Pt.2, cl.4* RESOLVE to:**

- 1. Prepare draft Local Planning Policy 6.24 - Container Deposit Scheme Infrastructure for the purpose of advertising the proposed policy; and**
- 2. After the expiry of the period within which submissions may be made, and reviewing the proposed policy in the light of any submissions made, present the draft policy before Council to resolve to -**
  - (i) proceed with the policy without modification; or**
  - (ii) proceed with the policy with modification; or**
  - (iii) not to proceed with the policy.**

**CARRIED 6/0**

### 12.1.4 MINOR AMENDMENT TO COUNCIL POLICY 6.8 - SIGNS

File Reference:	CM.PO.7
Responsible Officer:	Chief Executive Officer
Reporting Officer:	Senior Town Planner
Date of Report:	27 June 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Existing policy 6.8 – Signs 2. Proposed amended policy 6.8 - Signs

#### **PURPOSE**

To amend the existing policy to align with current legislative updates pursuant to good governance.

The only amendments to the policy is replacing reference to TPS3 to the current TPS4 and general grammatical errors and formatting errors, there are no changes to the intent of the policy.

#### **BACKGROUND**

The Shire of Exmouth Local Planning Scheme No.4 came into operation 12 March 2019 and with this came the requirement to align / update all existing policies with the correct legislative referencing.

#### **COMMENT**

This current policy references the previous planning scheme which are now incorrect, this proposed amendment simply updates the governance referencing along with some minor typographical errors which have also been updated.

Please note that the current signage policy is under review with council and subject to public engagement.

#### **CONSULTATION**

Not required.

#### **STATUTORY ENVIRONMENT**

*Planning and Development Act 2005.*

*Planning and Development (Local Planning Schemes) Regulations 2015.*

*Shire of Exmouth Local Planning Scheme No.4.*

*Activities on thoroughfares and Trading in Thoroughfares & Public Places – Local law*

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022

- Economic: Diversify and grow our economy in a manner that provides year round employment opportunities  
 1.2 Facilitate the strengthening and growth of our visitor experience.  
 1.3 Enable the provision of essential infrastructure that will support investment and diversify our economy.
- Environment: To protect and value our unique natural and built environment as we grow our economy.  
 2.2 Strive to achieve a balance between the preservation of our unique environment and the delivery of sustainable economic growth.  
 2.3 Advocate and promote opportunities for the development of environmentally sustainable essential infrastructure and services
- Social: To be a vibrant, passionate and safe community valuing our natural environment and unique heritage  
 3.2 Promote facilities/services that enhance public health and safety.  
 3.3 Champion self-supporting community clubs and associations.
- Leadership: To provide open transparent, accountable leadership working in collaboration with our community.  
 4.1 To provide proactive, collaborative and transparent leadership  
 4.2 A local government that is respected and accountable.  
 4.3 To be a champion for our community

**VOTING REQUIREMENTS**

Simple Majority

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**OFFICER’S RECOMMENDATION**

**ITEM 12.1.4**

That Council pursuant to the *Planning and Development (Local Planning Schemes) Regulations 2015*, Sch.2, pt.2, cl.5 resolve to ADOPT the amended policy 6.8 – Signs.

---

**COUNCIL RESOLUTION**

**ITEM 12.1.4**

**Res No: 05-0619**

**MOVED: Cr Lucas**

**SECONDED: Cr Penfold**

**That Council pursuant to the *Planning and Development (Local Planning Schemes) Regulations 2015*, Sch.2, pt.2, cl.5 resolve to ADOPT the amended policy 6.8 – Signs.**

**CARRIED 6/0**

## **12.1.5 NEW LOCAL PLANNING POLICY 6.25 – EXMOUTH BOAT HARBOUR DEVELOPMENT PLAN**

File Reference:	CM.PO.7
Responsible Officer:	Chief Executive Officer
Reporting Officer:	Senior Town Planner
Date of Report:	27 June 2019
Applicant/Proponent:	Department of Transport
Disclosure of Interest:	Nil
Attachment(s):	1. New Local Planning Policy 6.25 – Exmouth Boat Harbour Development Plan

---

### **PURPOSE**

There is currently no statutory instrument to assist with guiding development within the Exmouth Boat Harbour. This proposed new policy will provide clarity, some certainty and guiding principles for developers/stakeholders.

This Planning Policy only applies to land vested to the Department of Transport (DoT) and is generally consistent with other planning instruments in place at other DoT coastal facilities.

### **BACKGROUND**

The Exmouth Boat Harbour is now zoned 'strategic infrastructure' pursuant to the Shire of Exmouth Local Planning Scheme No.4 which came into operation 12 March 2019.

Since its inception, development within the Exmouth Marina land area has been guided utilising the Broad Marina Outline Development Plan 2011, however to date there has not been a guiding document that drills down further in determining development specific requirements, i.e. setbacks, heights, use etc. to ensure that there are no future land use conflict or adverse elements introduced.

### **COMMENT**

This proposed new policy will assist developers / stakeholders in providing a clearer and more specific planning framework to manage and guide future development growth for land use, development and maritime associated activities in the 'Boat Harbour' under the care and control of the DoT.

All development application proposals will be determined by the DoT with the local government authority being a consultee working collaboratively to provide good planning outcomes. There are two exceptions to the above determination process whereby the local government authority is responsible for determining development application proposals. Two (2) private land holdings within the 'Boat Harbour Precinct' i.e. not under care or control of DoT which are known as 'Base Marine' & 'Sea Search & Rescue', these two are the exception as outlined above.

## CONSULTATION

Pursuant to the *Planning and Development (Local Planning Schemes) Regulation 2015, Sch.2, Pt.2, cl.4* any new local planning policy is to publicly advertised for a minimum period of twenty-one (21) days.

## STATUTORY ENVIRONMENT

*Planning and Development Act 2005.*

*Planning and Development (Local Planning Schemes) Regulations 2015.*

*Land Administration Act 1997.*

*Marine & Harbours Act 1981.*

*Environmental Protection Regulations 1987.*

*Environmental Protection (Noise) Regulations 1997.*

*Exmouth Marina Broad Outline Development Plan (2011).*

*Shire of Exmouth Local Planning Schemes No.4 (2019).*

## POLICY IMPLICATIONS

State Planning Policy 3.7 – *Planning in Bush Fire prone Areas.*

Shire of Exmouth Local Planning Policy – 6.2 – *Colour Palette for Developments.*

## FINANCIAL IMPLICATIONS

Local government planning human resource will be providing review and advice as consultee with no fee payable.

## STRATEGIC IMPLICATIONS

This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022.

- Economic: Diversify and grow our economy in a manner that provides year-round employment opportunities
- 1.1 A diverse and environmentally aware local economy that can attract business investment and provide employment opportunities
  - 1.2 Facilitate the strengthening and growth of our visitor experience.
  - 1.3 Enable the provision of essential infrastructure that will support investment and diversify our economy.
- Environment: To protect and value our unique natural and built environment as we grow our economy.
- 2.1 A strong focus on environmental conservation and sustainable management of our natural environment
  - 2.2 Strive to achieve a balance between the preservation of our unique environment and the delivery of sustainable economic growth.
  - 2.3 Advocate and promote opportunities for the development of environmentally sustainable essential infrastructure and services
- Social: To be a vibrant, passionate and safe community valuing our natural environment and unique heritage
- 3.1 Explore opportunities to deliver services and facilities that attract and retain people living in the Shire.

- 3.2 Promote facilities/services that enhance public health and safety.
- 3.3 Champion self-supporting community clubs and associations.

Leadership: To provide open transparent, accountable leadership working in collaboration with our community.

- 4.1 To provide proactive, collaborative and transparent leadership

## VOTING REQUIREMENTS

Simple Majority

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### OFFICER’S RECOMMENDATION

**ITEM 12.1.5**

That Council pursuant to the *Planning and Development (Local Planning Schemes) Regulations 2015*, Sch.2, Pt.2, cl.4 RESOLVE to:

1. Prepare draft Local Planning Policy 6.25 – Exmouth Boat Harbour for the purpose of advertising the proposed policy; and
2. After the expiry of the period within which submissions may be made, and reviewing the proposed policy in the light of any submissions made, present the draft policy before Council to resolve to -
  - (i) proceed with the policy without modification; or
  - (ii) proceed with the policy with modification; or
  - (iii) not to proceed with the policy.

---

### COUNCIL RESOLUTION

**ITEM 12.1.5**

**Res No: 06-0619**

**MOVED: Cr Lucas**

**SECONDED: Cr Lake**

That Council pursuant to the *Planning and Development (Local Planning Schemes) Regulations 2015*, Sch.2, Pt.2, cl.4 RESOLVE to:

1. **Prepare draft Local Planning Policy 6.25 – Exmouth Boat Harbour for the purpose of advertising the proposed policy; and**
2. **After the expiry of the period within which submissions may be made, and reviewing the proposed policy in the light of any submissions made, present the draft policy before Council to resolve to -**
  - (i) proceed with the policy without modification; or**
  - (ii) proceed with the policy with modification; or**
  - (iii) not to proceed with the policy.**

**CARRIED 6/0**

## 12.1.6 NEW COUNCIL POLICY 2.17 - RELATED PARTY DISCLOSURES

File Reference:	CM.PO.7
Responsible Officer:	Chief Executive Officer
Reporting Officer:	Executive Manager Corporate Services
Date of Report:	14 June 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment	1. New Council Policy – 2.17 Related Party Disclosures

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### PURPOSE

This report recommends the adoption of a new Council Policy, 2.17 Related Party Disclosures Policy as attached to this report. The purpose of the policy is to define the parameters for Related Party Relationships and the level of disclosure and reporting required for the Shire to achieve compliance with the Australian Accounting Standard AASB 124 – Related Party Disclosures.

### BACKGROUND

The Shire must in accordance with the *Local Government Act 1995* (the Act) is to disclose related party transactions in annual financial reports.

Certain transactions of Key Management and Personnel (effectively Executive Managers and Councillors) will need to be detailed separately in the annual financial report.

This will have significant impact on both the disclosures within the financial report as well as the mechanisms in place to ensure related parties are properly identified and the necessary data collected.

### COMMENT

Under the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, all local governments in Western Australia must produce annual financial statements that comply with Australian Accounting Standards.

The Australian Accounting Standards Board has determined that from AASB 124 (Related Party Disclosures) will apply to government entities, including local governments. The Shire is now required to disclose Related Party Relationships and Key Management Personnel compensation in its Annual Financial Statements.

This Policy provides guidance on:

- the identification of the Shire’s related parties;
- management of related party transactions;
- recording such transactions; and
- disclosure of the transactions in the Shire of Exmouth annual financial statements in accordance with AASB 124.



And addresses the four (4) different types of related party that must be considered by the Shire:

1. Entities related to the Shire;
2. Key Management Personnel;
3. Close family members of Key Management Personnel; and
4. Entities that are controlled or jointly controlled by either 2 or 3 above.

**CONSULTATION**

Internal Staff and Councillors

**STATUTORY ENVIRONMENT**

Australian Accounting standards  
 Local Government Act 1995  
 Local Government (Financial Management) Regulations 1996

**POLICY IMPLICATIONS**

New

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022.

- Leadership: To provide open transparent, accountable leadership working in collaboration with our community.
- 4.1 To provide proactive, collaborative and transparent leadership
  - 4.2 A Local Government that is respected and accountable.

**VOTING REQUIREMENTS**

Absolute Majority

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**OFFICER’S RECOMMENDATION** **ITEM 12.1.6**

That Council ADOPT the new Council Policy - 2.17 Related Party Disclosures.

---

**COUNCIL RESOLUTION** **ITEM 12.1.6**

**Res No:** **07-0619**  
**MOVED:** **Cr Mounsey**  
**SECONDED:** **Cr Lake**

**That Council ADOPT the new Council Policy - 2.17 Related Party Disclosures.**

**CARRIED BY ABSOLUTE MAJORITY 6/0**

## **CORPRATE SERVICES**

*The following recommendations were moved enbloc – 12.4.1, 12.4.2 and 12.5.1*

### **12.4.1 FINANCIAL STATEMENTS FOR PERIOD ENDING 31 MAY 2019**

File Reference:	FM.FL.0
Responsible Officer:	Executive Manager Corporate Services
Reporting Officer:	Manager Finance
Date of Report:	17 June 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Monthly Financial Report as at 31 May 2019

---

#### **PURPOSE**

This report recommends Council accepts the financial reports for the financial period ending 31 May 2019.

#### **BACKGROUND**

The provisions of the *Local Government Act 1995* and associated Regulations require a monthly financial report is presented at an ordinary meeting within 2 months of the period end date.

#### **COMMENT**

As at 31 May, operating revenue is exceeding target by 6% with major movement being in Fees & Charges and Grants & Contributions.

Operating expenditure budget is under by 9% mainly through works maintenance employee costs, materials & contracts and utility charges expense.

The capital program is currently under budget due to the delay in some projects with \$1.58m not being undertaken in 18/19 and will be considered as part of the 19/20 budget, including the Ningaloo Centre solar project.

Rates Debtors outstanding are \$394,493 with recovery slightly below last year's recovery rate however, \$197,116 of this is currently subject debt recovery.

General Debtors is \$1,226,552 with the \$895,892 of the current debt being for airport operations and for May. \$19,630 is currently subject to debt recovery.

Council is currently receiving an average of 2.63% return on investments.

#### **CONSULTATION**

Nil

**STATUTORY ENVIRONMENT**

Sections 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$10,000 or 10% whichever is greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022.

- Leadership: To provide open transparent, accountable leadership working in collaboration with our community.
- 4.1 To provide proactive, collaborative and transparent leadership
  - 4.2 A local government that is respected and accountable.

**VOTING REQUIREMENTS**

Simple Majority

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**OFFICER’S RECOMMENDATION**

**ITEM 12.4.1**

That Council RECEIVES the Financial Report for the financial period ending 31 May 2019.

---

**COUNCIL RESOLUTION**

**ITEM 12.4.1**

- Res No:** 08-0619
- MOVED:** Cr Niikkula
- SECONDED:** Cr Mounsey

**That Council RECEIVES the Financial Report for the financial period ending 31 May 2019.**

**CARRIED 6/0**

## 12.4.2 LIST OF ACCOUNTS FOR PERIOD ENDING 31 MAY 2019

File Reference:	FM.FI.0
Responsible Officer:	Executive Manager Corporate Services
Reporting Officer:	Manager Finance
Date of Report:	14 May 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. List of Accounts for period ending 31 May 2019

---

### PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

### BACKGROUND

It has been customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

### COMMENT

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

#### March Payments

Municipal Fund	totalling \$792,121.41 Incorporating cheques, direct debits, electronic payments and credit cards.
Trust Fund	totalling \$376.61 Incorporating electronic payments.
Total Payments:	\$792,498.02

### CONSULTATION

Nil

### STATUTORY ENVIRONMENT

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the Chief Executive Officer.

**POLICY IMPLICATIONS**

Staff are required to ensure that they comply under Council Policy 2.10 – Purchasing Policy and 2.17 – Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

**FINANCIAL IMPLICATIONS**

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022.

- Leadership: To provide open transparent, accountable leadership working in collaboration with our community.
- 4.1 To provide proactive, collaborative and transparent leadership
  - 4.2 A local government that is respected and accountable.

**VOTING REQUIREMENTS**

Simple Majority

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**OFFICER’S RECOMMENDATION**

**ITEM 12.4.2**

That Council pursuant to Sections 6.7 and 6.9 of the Local Government Act 1995 RECEIVES the report of payments made from the Municipal and Trust bank accounts during the month of April 2019 (*totalling \$792,498.02*).

---

**COUNCIL RESOLUTION**

**ITEM 12.4.2**

- Res No:** 09-0619
- MOVED:** Cr Niikkula
- SECONDED:** Cr Mounsey

**That Council pursuant to Sections 6.7 and 6.9 of the Local Government Act 1995 RECEIVES the report of payments made from the Municipal and Trust bank accounts during the month of April 2019 (*totalling \$792,498.02*).**

**CARRIED 6/0**

## **ITEMS FOR INFORMATION ONLY**

### **12.5.1 ITEMS FOR INFORMATION ONLY**

#### **PURPOSE**

To advise Council of the information items as listed below.

#### **VOTING REQUIREMENTS**

Simple Majority.

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#### **OFFICER'S RECOMMENDATION**

#### **ITEM 12.5.1**

That Council note the following information items:

#### Register of Documents Stamped with the Shire of Exmouth Common Seal

The documents, as listed below, that have been stamped with the Common Seal of the Shire of Exmouth since the last meeting.

<b>DATE</b>	<b>DOCUMENT</b>
30/05/19	Deed of Exmouth of Lease Shire of Exmouth and Birds Eye View (Council Decision 07-1018)

#### Building Decisions Issued

A summary of the building licence and building certificate applications and approvals made under Delegation pursuant to the *Building Act 2011* up to 31 May 2019.

<b>App #</b>	<b>Date Received</b>	<b>Lot</b>	<b>Property Address</b>	<b>Description</b>	<b>Decision</b>	<b>Decision Date</b>
18/74	11/12/2018		Jurabi Turtle Centre	Jurabi Ocean Monitoring Station - Expansion of existing DBCA shed	Awaiting Information	
19/35	01/05/2019	432	84 Madaffari Drive	Single dwelling, swimming pool and fence	Approved	22/05/2019
19/37	03/05/2019	4	21A Ningaloo Street	Single dwelling and garage	Approved	05/06/2019
19/38	06/05/2019	101	1 Snapper Loop	Block wall two storey dwelling & swimming pool	Approved	07/06/2019
19/39	06/05/2019	366	4 Corella Court	Steel framed dwelling	Approved	05/06/2019
19/40	08/05/2019	311	30 Gnulli Court,	Floating pontoon/ jetty	Awaiting Information	
19/41	20/05/2019	410	34 Madaffari Drive	Steel framed open carport	Approved	27/05/2019
19/42	28/05/2019	132	59 Skipjack Circle	Steel framed outbuilding	Approved	05/06/2019

Planning Decisions Issued

A summary of the planning decisions issued under delegation up to 31 May 2019.

App #	Date Received	Lot	Property Address	Description.	Decision	Decision Date
PA112/16	25/08/16	1586 and 1587	164 Lyndon Location Exmouth Gulf Pastoral Station	Nature based camping	Processing	
PA8/19	21/01/19	37	6 Pelias Street/ Murat Road	Proposed construction of fuel filling station and vehicle wash	Processing	
PA12/19	29/01/19	411	36 Madaffari Drive	Residential new dwelling	Deferred	20/03/19
PA14/19	31/01/19	36	2 Pelias Street	Dive shop addition, sign and covered parking area	Processing	
PA16/19	04/02/19	152	23 Hunt Street	Verandah	Withdrawn	13/06/19
PA19/19	15/02/19	2	Yardie Creek Road	Proposed Local Development Plan Ningaloo Lighthouse Caravan Park	Approved	30/05/19
PA28/19	05/03/19	434	88 Madaffari Drive	Private jetty	Approved	07/06/19
PA32/19	13/03/19			Scheme Amendment 1 to LPS4	Deferred	
PA34/19	19/03/19	92	11 Bluefin Cove	Single house	Deferred	08/06/19
PA38/19	29/03/19	366	4 Corella Court	Single storey dwelling	Approved	04/06/19
PA39/19	29/03/19	901	7 Patterson Way	Industrial premise - shed	Deferred	01/06/19
PA41/19	05/04/19	108	15 Snapper Loop	Proposed outbuilding	Approved	14/06/19
PA48/19	17/04/19	102	441 Murat Road	Carport	Deferred	17/04/19
PA51/19	24/04/19	1370	7 Heron Way	Holiday accommodation	Processing	
PA52/19	03/05/19	1145	37 Welch Street	Warehouse/storage (builders)	Processing	
PA58/19	17/05/19	166	166 Lyndon location	Nature based park - Bullara station stay	Deferred	17/05/19
PA63/19	23/05/19	343	28 Kestrel Place	Change of use - holiday house	Deferred	23/05/19
PA67/19	29/05/19	501	10 Lefroy Street	Boundary fencing	Processing	

Permits Issued Under the *Local Government Act 1995*, Local Government Property Local Law:

App #	Date Received	Description.	Decision	Permit issued
PA53/19	08/05/2019	PCYC outdoor education programme at Federation Park - 15 May 2019	Cancelled	13/05/19
PA54/19	08/05/2019	Whale shark Festival - scenic helicopter flights	Issued	13/05/19
PA55/19	10/05/2019	Year of the Rooster - Chinese Food Van - ECAC carpark – 17,18 May 2019	Issued	13/05/19
PA56/19	10/05/2019	Senior Footy Game Nights - Mobile Van - Lost Shipp	Issued	13/05/19
PA60/19	20/05/2019	Simmo's Ice-cream Van- July school holidays 2019 – ECAC carpark	Issued	04/06/19
PA61/19	21/05/2019	Fun Run - Whaleshark Festival	Issued	24/05/19
PA62/19	23/05/2019	Food Van - Kona Joes - Visitors Centre Carpark – 6-21 July 2019	Issued	04/06/19
PA64/19	23/05/2019	Trapeze - Whaleshark Festival 26 May Yacht Club Beach	Issued	24/05/19
PA65/19	23/05/2019	ABC Radio Broadcast - Ross St Mall - 27 May 2019 9	Issued	24/05/19
PA66/19	23/05/2019	Wedding at the Vlamingh Head Lighthouse – 3 August 2019	Issued	04/06/19
PA68/19	30/05/2019	Mobile Food Van Canarian Cuisine 7 & 9 June 2019 - Old Visitors Centre	Issued	04/06/19

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**OFFICER'S RECOMMENDATION**

**ITEM 12.5.1**

That Council note the following information items:

- Register of Documents Stamped with the Shire of Exmouth Common Seal;
- Concessions on Fees for Council Facilities for 30 May 2019;
- Building Decisions Issued up to 31 May 2019; and
- Planning Decisions Issued up to 31 May 2019.

---

**COUNCIL RESOLUTION**

**ITEM 12.5.1**

**Res No: 10-0619**

**MOVED: Cr Niikkula**

**SECONDED: Cr Mounsey**

**That Council note the following information items:**

- **Register of Documents Stamped with the Shire of Exmouth Common Seal;**
- **Concessions on Fees for Council Facilities for 30 May 2019;**
- **Building Decisions Issued up to 31 May 2019; and**
- **Planning Decisions Issued up to 31 May 2019.**

**CARRIED 6/0**



**13. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

## 14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

### 14.1 ANNUAL COUNCIL POLICY, DEVELOPMENT SERVICES MANUAL REVIEW

File Reference:	CM.PO.07
Responsible Officer:	Deputy Chief Executive Officer
Reporting Officer:	As above
Date of Report:	26 June 2019
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

#### PURPOSE

The purpose of this report is to advise Council that due to unforeseen circumstances the Executive and Councillors have not reviewed the Council Policy Manual as per the May 2019 Ordinary Council meeting resolution 03-0519.

#### BACKGROUND

At the May 2019 Ordinary Council meeting the following resolution was passed.

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#### **COUNCIL RESOLUTION**

**ITEM 12.2.2**

**Res No: 03-0519**

**MOVED: Cr Lucas**

**SECONDED: Cr Lake**

**That Council:**

1. **RESCIND the following policies from the current Council Policy Manual dated 22 November 2018:**
  - **6.10 – Landscaping;**
  - **6.15 – Constructed of Shed/Barn Style Dwelling;**
  - **7.6 - Crossovers and Verges – within Townsite;**
  - **7.7 - Crossover – Commercial and Outside Townsite; and**
  - **7.9 – Lighting, street, footpaths, Recreation & Other Areas.**
2. **Formally ADOPT the following modified Council policies:**
  - **5.5 – Temporary Accommodation – Caravans;**
  - **6.2 – Colour Palette for Developments.**

- **7.3 – Guidelines & Specifications for the Design & Construction of Storm Water Drainage Systems;**
  - **7.4 – Specification for the Design and Construction of Roads, Footpaths and Carparks;**
  - **8.2 – Cyclone Clean-up; and**
  - **8.4 – Emergency Overflow Camping Grounds.**
- 3. Formally ADOPT the following new Council policy:**
- **7.6 – Vehicle Crossover**

**AMENDMENT MOVED:**                      **Cr Mounsey**

***That Council defer agenda item 12.2.2 Annual Council Policy, Development Services Manual Review until the next Ordinary Council Meeting in June 2019.***

**SECONDED:**    **Cr Dixon**

**CARRIED 6/0**

## **COMMENT**

The Executive will set a date to review the Development Services Policy Manual with Council prior to bringing it back to a future Ordinary Council meeting.

## **CONSULTATION**

Nil

## **STATUTORY ENVIRONMENT**

Local Government Act 1995

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Nil

## **STRATEGIC IMPLICATIONS**

This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022

Leadership:                      To provide open transparent, accountable leadership working in collaboration with our community.

- 4.1    To provide proactive, collaborative and transparent leadership
- 4.2    A local government that is respected and accountable.
- 4.3    To be a champion for our community

## **VOTING REQUIREMENTS**

Simple Majority

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**OFFICER'S RECOMMENDATION**

**ITEM 14.1**

That Council APPROVE the resubmission of the Development Services Policy Manual once reviewed.

---

**COUNCIL RESOLUTION**

**ITEM 14.1**

**Res No: 10-0619**

**MOVED: Cr Dixon**

**SECONDED: Cr Penfold**

**That Council APPROVE the resubmission of the Development Services Policy Manual once reviewed.**

**CARRIED 6/0**

**15. MATTERS TO BE CONSIDERED BEHIND CLOSED DOORS**

Nil

**16. CLOSURE OF MEETING**

The Shire President thanked everyone for attending and declared the meeting closed at 5.10pm.