



SHIRE OF EXMOUTH

Attachments

Ordinary Council Meeting – 27 June 2019



Corporate Business Plan 2018 - 2022

Final Report 2018/19



FINAL REPORT Corporate Business Plan Outcomes 2018/19

No	Outcomes	Community Priorities	Actions	Who	When	Status	
<i>Objective: Diversify and grow our economy in a manner that provides year-round employment opportunities</i>							
1.1	A DIVERSE AND ENVIRONMENTALLY AWARE LOCAL ECONOMY THAT CAN ATTRACT BUSINESS INVESTMENT AND PROVIDE EMPLOYMENT OPPORTUNITIES.	Develop and encourage opportunities for business investment to develop a diverse economy.	Prepare a development prospectus that identifies private investment opportunities.	EMCC	Q3	Monitor	
			Prepare a Shire land disposal and development plan.	CEO/DCEO	Q2	On Track	
			Lobby for the technological infrastructure necessary to support business growth.	CEO	Ongoing	On Track	
1.2	FACILITATE THE STRENGTHENING AND GROWTH OF OUR VISITOR EXPERIENCE	Engage with local, state, and national stakeholders to build a stronger and sustainable tourism industry.	At every opportunity Shire will engage and build relationships with key tourism stakeholder groups	CEO EMCC	Ongoing	On Track	
			Activate a best practice model for an innovative and unique Exmouth tourist experience.	Implement collaborative approach for Shire involvement to the three key tourism development areas; visitor Servicing, product development, destination marketing	EMCC	Q3	On Track
			Promote and market tourism initiatives which extend the "peak tourist season".	Work collaboratively with the local tourism industry and DBCA on marketing and product development initiatives i.e. commercial tour operators for Turtle Tourism October to February annually.	EMCC	Q4	On Track
				Support and attract events that draw increased visitation in shoulder and low periods.			On Track

	Activate the Ningaloo Centre as a regional facility to attract high yield conference and events.	Actively develop and attract MICE business to the Exmouth destination using the Ningaloo Conference Centre as focal point.	EMCC	Ongoing	On Track
		Adopt a collaborative approach to developing the effective delivery of the Ningaloo destination brand.	EMCC	Q3	Monitor
		Align marketing efforts with Tourism Australia, Tourism WA and Australia's Coral Coast	EMCC	Q4	Monitor
1.3 ENABLE THE PROVISION OF ESSENTIAL INFRASTRUCTURE THAT WILL SUPPORT INVESTMENT AND DIVERSIFY OUR ECONOMY	Advocate and lobby for the provision of infrastructure that supports the local economy.	Continue to lobby government with a business case for essential infrastructure upgrades to water, power, Minilya Exmouth Rd and waste water treatment to enable economic growth and improve livability.	CEO	Q3	On Track
	Identify opportunities to create multiuse infrastructure and facilities that encourage and diversify the local economy.	Lobby government agencies and support private enterprise in the development of a multi-purpose deep water port.	EMCC	Q3	On Track
	Update and improve coastal access and facilities.	Present business case to DOT for the Tantabiddi Boat Launching facility to become a state responsibility.	EMCC	Q1	Complete
		Develop a joint management plan and budget with DBCA for the jointly managed coastal areas from Bundegi to Tantabiddi and identify any commercial opportunities	DCEO	Q3	On Track
	Maintain an efficient, safe and good quality local road network.	Present business case for Yardie Creek Rd to be provided additional funding due to the states interest in Cape Range National Park.	EMCC	Q1	On Track
		Increase annual expenditure on local road network			On Track

Objective: To protect and value our unique natural and built environment as we grow our economy

2.1 A STRONG FOCUS ON ENVIRONMENTAL CONSERVATION AND SUSTAINABLE MANAGEMENT OF OUR NATURAL ENVIRONMENT	To be innovative and proactive in addressing economic and lifestyle issues that are environmentally sensitive	Develop a Council position statement regarding economic development.	CEO	Q1	Complete	
		Develop a strategy to minimize the risk of miss-information regarding commercial development.	CEO MCC	Q2	On Track	
		Gazettal of draft Local Planning Scheme No. 4 (should occur at the end of 2018) to be reviewed in 2022-23.	DCEO	Q2	Complete	
		Draft Local Planning Strategy to be reviewed with Local Planning Scheme No. 4.	DCEO	Q2	Complete	
		Council's local planning policy framework reviewed annually as required.	DCEO	Q3	Complete	
		Consult with relevant authorities to manage the natural environment for the benefit and enjoyment of current and future generations.	Develop a comprehensive stakeholder list including community organisations whom have an interest in the environment.	MCC	Q2	Complete
			Develop an environmental risk matrix to assist with all decisions of Council.	DCEO	Q2	Monitor
			Formulate a consultation and engagement strategy.	MCC	Q1, Q3	Complete
2.2 STRIVE TO ACHIEVE A BALANCE BETWEEN THE PRESERVATION OF OUR UNIQUE ENVIRONMENT AND THE DELIVERY OF SUSTAINABLE ECONOMIC GROWTH	Develop and promote partnerships with key stakeholders to maintain and improve access and engage the community in championing our natural environment	Develop partnerships with DBCA and identify joint management opportunities to improve access and visitor experience whilst protecting the natural environment.	DCEO	Q2	On Track	
		Implementation of key strategic plans including the Ningaloo Trails Masterplan.	EMCC	Q3	On Track	

			Review the Gascoyne regional development plans: <ul style="list-style-type: none"> Ø Gascoyne Regional Investment Blueprint; Ø Investment Profiles; Ø Economic development opportunities for the Gascoyne region associated with resource sector investment and expansion; Ø Regional profile-Gascoyne infrastructure review; Ø Gascoyne Tourism Strategy; and Ø Review the Bundegi Jurabi and Murion Island Management Plan 	CEO	Q3	Complete
		Promote and celebrate the World Heritage Values of the region and investigate opportunities to leverage economic growth that improve visitor and community experiences.	Work closely with the Ningaloo Coast World Heritage Committee to promote the world heritage values and develop environmentally sensitive land use activities.	CEO	Q2	On Track
			Advocate to government for increased marketing activity and tourism infrastructure in the region.	CEO	Q2, Q3	On Track
			Work with DBCA and other agencies develop a trails network as identified in the trails masterplan.	EMCC MCC	Q3	On Track
2.3	ADVOCATE AND PROMOTE OPPORTUNITIES FOR THE DEVELOPMENT OF ENVIRONMENTALLY SUSTAINABLE ESSENTIAL INFRASTRUCTURE AND SERVICES	Investigate sustainable waste management and recycling options.	Prepare tender documentation and test the market for waste and recycling services that are financially sustainable.	DCEO EHO	Q3	Complete
SOCIAL	Objective: To be a vibrant, passionate and safe community valuing our natural environment and unique heritage					
	3.1 EXPLORE OPPORTUNITIES TO DELIVER SERVICES AND FACILITIES THAT ATTRACT AND RETAIN PEOPLE LIVING IN THE SHIRE	Advocate, promote and incentivise Exmouth as a preferred place to live and work in the long term.	As part of the investment prospectus promote the lifestyle advantages of Exmouth.	EMCC	Q3	On Track

			Meet directly with oil and gas and resource companies and encourage them to consider Exmouth as a base for permanent workers and for them to incentivize the relocation.	EMCC CEO	Q3	Monitor
			Continue to request a greater defence presence and sell the advantages of this destination as a strategic defence location.	CEO	Q2	On Track
		Advocate for the provision of expanded educational and vocational opportunities and community services.	Continue to advocate for TAFE to provide industry specific training to meet needs of the tourism and hospitality sector and construction and mining industry.	EMCC	Q2	Monitor
			Identify opportunities with the Marine research facility with aquaculture training and development opportunities.	EMCC	Q2	On Track
3.2	PROMOTE FACILITIES/SERVICES THAT ENHANCE PUBLIC HEALTH AND SAFETY	Advocate for health and medical support services and affordable housing for aged persons and people with disabilities that meet the needs of the local community	Continue to make the case to government and the grants commission that Exmouth is disadvantaged by the impacts of seasonal tourism and that a new funding model for the allocation of resources is justified.	CEO DCEO	Q2	Complete
		Actively engage with key stakeholders to find an innovative approach to minimising substance abuse within our community	Continue to lead the Local Drug and Alcohol Group to meet the objectives of the LDA Plan.	MCC	Ongoing	On Track
			Undertake regular offseason waste water drug testing so that a base line can be determined and impact of actions can be measured	EHO	Q2, Q3	Intervene
3.3	CHAMPION SELF-SUPPORTING COMMUNITY CLUBS AND ASSOCIATIONS	Develop policy and support services that enable clubs and community groups to be self-sustaining.	Implement a user pay philosophy and provide officer support to clubs and community groups to assist with governance and administration.	EMCC MCC	Q1	On Track

		Review the self-supporting loan policy and allocate funds as required to ensure clubs can access funds for refurbishment, upgrade and establishment of appropriate sporting facilities.	EMCC EMCS	Q2	Complete
		Apply for DSR grant funding for the employment of a sport and recreation resource.	MCC	Q1	Complete
		Recognise and reward volunteers with an annual recognition event.	MCC	Q2	Complete
	Develop, implement and regularly review our recreational, cultural facilities and public open space to ensure they meet the principles of colocation, multi-use and sustainability.	Develop a CSRRF policy and funds that allow clubs to upgrade existing facilities in a planned and prioritised manner.	EMCC	Q2, Q3	Complete
		Develop a leasing and licensing policy for clubs and community groups which supports co-location, shared use and sustainability.	EMCC	Q2	Complete
	Support cultural and community programs and events that encourage interaction and promote a sense of community and celebrate lifestyle.	Establish a community sponsorship grant program which supports economic and community events which meet the community strategic plan social theme objectives.	EMCC	Q2	Complete
		Support the development and delivery of events and community development activities where external funding is available.	EMCC	Ongoing	On Track

LEADERSHIP

Objective: To provide open transparent, accountable leadership working in collaboration with our community

4.1	TO PROVIDE PROACTIVE COLLABORATIVE AND TRANSPARENT LEADERSHIP	Enhance open and interactive engagement between Council and the community	Identify in the corporate communications plan effective ways of engaging with our community and measure our success biannually with the community perception survey.	MCC	Q1	Complete
		Adopt a culture that aligns actions and outcomes with community priorities identified in the Strategic Community Plan.	Review the Ordinary Council Meeting reporting template and strengthen the linkages and reference to the CSP and Corporate Plan objectives.	CEO MCC ES	Q2	Complete
			Undertake a community survey to determine what services and facilities are most valued and the community is prepared to subsidise.	MCC	Q3	Complete

4.2	A LOCAL GOVERNMENT THAT IS RESPECTED AND ACCOUNTABLE	Constantly strive to be engaged and relevant to our community and make informed decisions.	Maintain relevance to community by being responsive across all communication mediums responding in a timely and professional manner.	MCC	Ongoing	On Track
		Meet all statutory reporting requirements	Strive for excellence in all compliance matters and embrace external audits as an opportunity to develop as a high performing and respected LGA.	DCEO	Ongoing	Complete
4.3	TO BE A CHAMPION FOR OUR COMMUNITY	Engaging government agencies and key stakeholders to achieve Strategic Community Plan outcomes.	At every opportunity Council will engage and build relationships with key stakeholders to further the Shire of Exmouth objectives.	CEO	Ongoing	On Track
		Facilitate resource sharing and actively participate in partnerships on a regional basis.	At the quarterly Gascoyne zone meetings raise resource sharing and partnerships as a standard agenda item.	CEO	Ongoing	On Track
			Develop dialogue with Karratha and Onslow to identify resource sharing opportunities.	CEO	Q2	On Track

WESTERN AUSTRALIA
SALARIES AND ALLOWANCES ACT 1975
DETERMINATION OF THE
SALARIES AND ALLOWANCES TRIBUNAL
FOR LOCAL GOVERNMENT
CHIEF EXECUTIVE OFFICERS AND ELECTED MEMBERS
Pursuant to Section 7A and 7B

9 April 2019

PREAMBLE

STATUTORY CONTEXT

1. Section 7A of the *Salaries and Allowances Act 1975* ('the SA Act') requires the Salaries and Allowances Tribunal ('the Tribunal') to "inquire into and determine, the amount of remuneration, or the minimum and maximum amounts of remuneration, to be paid or provided to chief executive officers of local governments".
2. Section 7B(2) of the SA Act requires the Tribunal to inquire into and determine the amount of:
 - fees, or the minimum and maximum amounts of fees, to be paid under the *Local Government Act 1995* ('the LG Act') to elected council members for attendance at meetings;
 - expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the LG Act to elected council members; and
 - allowances, or the minimum and maximum amounts of allowances, to be paid under the LG Act to elected council members.
3. By issuing this Determination, the Tribunal discharges its obligations under Section 8 of the SA Act, which requires determinations under sections 7A and 7B to be issued at intervals of not more than 12 months.

CONSIDERATIONS

4. The Tribunal has considered sections 2.7 to 2.10 and 5.41 of the LG Act, which outlines the roles and responsibilities of local governments, councillors, mayors, presidents and their deputies and the functions of local government Chief Executive Officers (CEOs).

5. The Tribunal invited individual local governments to provide information in order to ensure the Tribunal is informed on developments across the sector.

Band allocation model

6. The Tribunal continues to utilise the four band classification model adopted in its 2012 determination. The model provides for a range of measurable and non-measurable factors to be taken into account.
7. The Tribunal notes that there is flexibility for change within each band before an increase in classification is warranted. A request for an increase in classification will only be accepted where it is demonstrated that the local government or regional local government has experienced a substantial and sustained increase within the parameters of the band allocation model.

Christmas and Cocos Islands

8. The Commonwealth and WA Governments entered an agreement in 2016 under Section 8H of the *Christmas Island Act 1958* (Cth), Section 8H of the *Cocos (Keeling) Islands Act 1995* (Cth) and the *Indian Oceans Territories (Administration of Laws) Act 1992* (WA), such that the Salaries and Allowances Tribunal has the power to determine the remuneration of local government CEOs and the fees, expenses and allowances for local government elected members of the Shires of Christmas Island and Cocos (Keeling) Islands.
9. The Tribunal has reviewed the Shires of Christmas and Cocos (Keeling) Islands during the current inquiry.

Economic circumstances

10. The Tribunal has noted a range of labour market and economic data including the financial position and fiscal strategy of the State.
11. While the Tribunal acknowledges that the local government sector is not tied to the specific budgetary pressures associated with the State Budget and the *Salaries and Allowances Amendment (Debt and Deficit Remediation) Act 2018*, it is a sector created by the Western Australian Parliament and is part of a broader public sector.
12. In recent years, the Tribunal has responded to the financial difficulties faced by the State and the public of Western Australia by restraining growth in the band ranges available to CEOs and elected members. While the band ranges have been frozen, individual local governments have retained the ability for remuneration movement within a band to suit individual circumstances.
13. The Tribunal remains cognisant of its duties to ensure that the remuneration of senior officers within the public sphere of Western Australia remains within public expectations and within the framework of other public officers, while being sufficient enough to attract well qualified candidates.

CONCLUSIONS

14. The Tribunal has determined a 1 percent increase in the remuneration, fees, expenses or allowances ranges provided to CEOs and elected members.
15. The Tribunal notes that the increase to the remuneration ranges does not constitute an automatic increase to the remuneration provided to CEOs or elected members. Each local government must conduct its own remuneration review to determine whether any increase, within the applicable bands, is justified.
16. The Tribunal considered those local governments with potential to change classification. In reviewing the classification framework, band allocation model and all other relevant information, the Tribunal has increased the Shire of Manjimup from Band 3 to Band 2.
17. The Tribunal has made additional minor changes:
 - increasing the child care reimbursement rate from \$25 to \$30 per hour;
 - clarifying the motor vehicle private benefit exemption for rural and remote local governments under Part 5; and
 - including the term 'reasonable' under Part 8 to allow individual local governments to assess whether reimbursable travel costs have been reasonably incurred.
18. The Tribunal reinforces its preference for the reimbursement of actual expenses wherever possible and, accordingly, has maintained the annual allowances for information and communication technology (ICT) and travel and accommodation. Although these annual allowances are to be paid in lieu of reimbursement of such expenses, the Tribunal maintains the fundamental principle that elected council members should not be out of pocket for expenses properly incurred in the fulfilment of their duties and that any expense incurred beyond the annual allowance amount received should continue to be reimbursed in accordance with the LG Regulations.
19. Nothing in this determination shall be interpreted and/or applied in such a manner as to circumvent the intention of the Tribunal to ensure transparency and accountability in the remuneration of local government CEOs and the provision of fees, expenses and allowances to elected members.

**DETERMINATION FOR LOCAL GOVERNMENT CHIEF EXECUTIVE OFFICERS
AND ELECTED MEMBERS PURSUANT TO SECTION 7A AND 7B OF THE
SALARIES AND ALLOWANCES ACT 1975**

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Explanatory Notes

PART 1: INTRODUCTORY MATTERS

This Part deals with some matters that are relevant to the determination generally.

1.1 Short title

This determination may be cited as the *Local Government Chief Executive Officers and Elected Members Determination No. 1 of 2019*.

1.2 Commencement

This determination comes into operation on 1 July 2019.

1.3 Content and intent

- (1) The remuneration listed in this determination comprises all remuneration as defined under the *Salaries and Allowances Act 1975* as including salary, allowances, fees, emoluments and benefits.
- (2) The determination applies to
 - a. Chief Executive Officers (CEOs);
 - b. Acting Chief Executive Officers; and
 - c. Elected Members
- (3) The remuneration specified in this determination for CEOs is based on a person being appointed to one local government CEO position only. In the case of a person appointed to undertake the duties of more than one CEO position simultaneously, the relevant local governments must seek a determination from the Tribunal for the multiple CEO positions held by that person.
- (4) If a local government undergoes an amalgamation or a rezoning of local government boundaries, the local government is required to seek a new determination from the Tribunal.
- (5) This determination provides for the amount of fees, expenses and allowances to be paid or reimbursed to elected council members under the *Local Government Act 1995* ('the LG Act') Part 5 Division 8. The determination applies to elected council members who are members of the council of a local government, and under section 3.66 of the LG Act.
- (6) Where the Tribunal has determined a specific amount for a fee, expense or allowance for elected council members of a local government or regional local government, the

amount determined by the Tribunal will be payable to an eligible elected council member.

- (7) Where the Tribunal has determined a minimum and maximum amount for a fee, expense or allowance for elected council members of a local government or regional local government, each local government or regional local government council will set an amount within the relevant range determined and the amount set will be payable to an eligible elected council member.
- (8) The fees, expenses and allowances determined are intended to recognise the responsibilities of elected council members, mayors and presidents of local governments and chairmen of regional local governments and to remunerate them for the performance of the duties associated with their office.

1.4 Terms used

In this determination, unless the contrary intention appears -

chair means a person who is elected or appointed from among the members of a council of a regional local government as its chair;

committee meeting means a meeting of a committee of a council where the committee comprises –

- (a) council members only; or
- (b) council members and employees of the local government or regional local government;

council, in relation to:

- (a) a local government, means the council of the local government;
- (b) a regional local government, means the council of the regional local government;

council member, in relation to:

- (a) a local government –
 - (i) means a person elected under the LG Act as a member of the council of the local government; and
 - (ii) includes the mayor or president of the local government;

(b) a regional local government –

- (i) means a person elected under the LG Act as a member of the council of a local government and who is a member of the council of the regional local government; and
- (ii) includes the chair of the regional local government;

LG Regulations means the *Local Government (Administration) Regulations 1996*;

mayor means a council member holding the office of mayor, whether elected by the council from amongst its members or elected by the electors;

president means a council member holding the office of president, whether elected by the council from amongst its members or elected by the electors.

1.5 Pro rata payments

- (1) The Total Remuneration Package specified in this determination for CEOs is based on a person serving in the office on a full-time basis. The relevant range shall be payable on a pro rata basis if the position is undertaken on a part time basis.
- (2) The amount of a person's entitlement to remuneration, annual attendance fee or annual allowance specified in this determination shall be apportioned on a pro rata basis according to the portion of a year that the person holds office.

1.6 Local government band allocations

Unless the contrary intention appears, this determination allocates local governments to the bands set out in Schedule 1. Regional local governments are allocated to a Band only with respect to CEOs.

PART 2: TOTAL REWARD PACKAGE

This Part deals with the remuneration payable to Chief Executive Officers.

2.1 GENERAL

- (1) Offices listed in this Part have been assigned by the Tribunal to one of four classifications designated Band 1 to Band 4.
- (2) Each classification (Band 1 to Band 4) has a commensurate Total Reward Package (TRP) range.
- (3) Typical components of a TRP include:
 - (a) Base salary;
 - (b) Annual leave loading;
 - (c) Associated FBT accrued (total annual amount of fringe benefits tax paid by the local government for all fringe benefits provided to a CEO);
 - (d) Association membership fees;
 - (e) Attraction/retention allowance, not being provided under Part 3;
 - (f) Personal benefit value of the provision of a motor vehicle for private use (if applicable) as defined under Part 5 of this determination;
 - (g) Cash bonus and performance incentives;
 - (h) Cash in lieu of a motor vehicle;
 - (i) Fitness club fees;
 - (j) Grooming/clothing allowance;
 - (k) Health insurance;
 - (l) School fees and/or child's uniform;
 - (m) Superannuation (all mandatory and non-mandatory employer superannuation contributions);
 - (n) Travel or any other benefit taken in lieu of salary;
 - (o) Travel for spouse or any other member of family;

- (p) Unrestricted entertainment allowance;
 - (q) Utilities allowance (any water, power or other utility subsidy provided to the CEO); and
 - (r) Any other form of payment, in cash or not, in consideration as a reward or benefit of the CEOs duties.
- (4) The only exclusions from the TRP are:
- (a) items listed in Parts 3, 4 and 5 of this determination (however, any superannuation guarantee associated with the payment of a Regional/Isolation Allowance and any associated FBT accrued from the provision of a motor vehicle or accommodation are to be included as part of the TRP);
 - (b) employer obligations such as professional development (restricted to the CEO), reimbursement for genuine work expenses or the cost of recruitment and relocation expenses; and
 - (c) items considered by the local government to be a tool of trade (i.e. equipment needed to undertake the duties of a CEO) and which are not a direct or indirect reward or benefit for the performance of duties as a CEO.

2.2 LOCAL GOVERNMENT CLASSIFICATION

- (1) The ranges of TRP in Table 1 apply where a local government or regional local government has been classified into the relevant band.

Table 1: Local government band classification – Total Reward Package range

Band	Total Reward Package
1	\$250,375 - \$379,532
2	\$206,500 - \$319,752
3	\$157,920 - \$259,278
4	\$128,226 - \$200,192

- (2) Local governments have been classified in Schedule 1.

(3) Regional local governments have been classified in Table 2 below.

Table 2: Regional local government band classification

Regional Local Government	Band
Bunbury-Harvey Regional Council	4
Eastern Metropolitan Regional Council	2
Mindarie Regional Council	3
Murchison Regional Vermin Council	4
Pilbara Regional Council	4
Rivers Regional Council	3
Southern Metropolitan Regional Council	2
Tamala Park Regional Council	2
Western Metropolitan Regional Council	4

(4) A person who holds a dual appointment of the CEO of the Shire of Cunderdin and the CEO of the Shire of Tammin, shall be entitled to receive a TRP range from the bottom of Band 4 (\$128,226) to a maximum of \$220,211 (which represents the top of Band 4 plus 10%).

(5) A person who holds a dual appointment of the CEO of the City of Karratha and the Pilbara Regional Council, shall be entitled to receive a TRP range equivalent to the Band 1 range (\$250,375 - \$379,532).

PART 3: REGIONAL/ISOLATION ALLOWANCE

This Part deals with the Regional/Isolation Allowance that may be payable to Chief Executive Officers from local governments identified in this Part.

3.1 GENERAL

- (1) Local governments listed under Table 3 in this Part have access to an amount additional to the Total Reward Package for CEO remuneration in recognition of the regional and isolation factors which may affect the attraction and retention of the CEOs of those local governments.
- (2) Local governments are not required to pay all or any of this amount and the payment of this allowance is at the discretion of the local government, albeit within the parameters set by the Tribunal.
- (3) When a local government chooses to use all or any of this allowance, the payment of the allowance should be properly justified and applied in a transparent manner.
- (4) When a local government chooses to pay all or any of this allowance, it is to be paid to the CEO as salary.

3.2 REGIONAL/ISOLATION ALLOWANCE

Local governments eligible for the Regional/Isolation Allowance are listed in Table 3 below.

Table 3: Regional/Isolation Allowance

Local Government	Maximum Regional/Isolation Allowance Per Annum
Ashburton Shire	\$45,000
Broome Shire	\$35,000
Carnamah Shire	\$30,000
Carnarvon Shire	\$30,000
Chapman Valley Shire	\$30,000
Christmas Island Shire	\$80,000
Cocos (Keeling) Islands Shire	\$80,000
Coolgardie Shire	\$30,000
Coorow Shire	\$30,000
Cue Shire	\$40,000
Derby-West Kimberley Shire	\$45,000
Dundas Shire	\$30,000
East Pilbara Shire	\$45,000
Esperance Shire	\$25,000
Exmouth Shire	\$35,000
Geraldton-Greenough City	\$25,000
Halls Creek Shire	\$65,000
Irwin Shire	\$30,000
Jerramungup Shire	\$25,000
Kalgoorlie-Boulder City	\$30,000
Karratha City	\$60,000
Kent Shire	\$10,000
Kondinin Shire	\$10,000
Kulin Shire	\$10,000
Lake Grace Shire	\$10,000
Laverton Shire	\$40,000
Leonora Shire	\$40,000
Meekatharra Shire	\$40,000
Menzies Shire	\$30,000
Merredin Shire	\$10,000
Mingenew Shire	\$30,000
Morawa Shire	\$30,000
Mount Magnet Shire	\$30,000
Mount Marshall Shire	\$10,000

Local Government	Maximum Regional/Isolation Allowance Per Annum
Mukinbudin Shire	\$25,000
Murchison Shire	\$30,000
Narembeen Shire	\$10,000
Ngaanyatjarraku Shire	\$40,000
Northampton Shire	\$30,000
Nungarin Shire	\$10,000
Perenjori Shire	\$30,000
Port Hedland Town	\$60,000
Ravensthorpe Shire	\$30,000
Sandstone Shire	\$30,000
Shark Bay Shire	\$35,000
Three Springs Shire	\$30,000
Upper Gascoyne Shire	\$35,000
Westonia Shire	\$25,000
Wiluna Shire	\$40,000
Wyndham-East Kimberley Shire	\$45,000
Yalgoo Shire	\$30,000
Yilgarn Shire	\$25,000

PART 4: HOUSING ALLOWANCE

This Part deals with the Housing Allowance that may be payable to Chief Executive Officers.

4.1 GENERAL

- (1) In recognition of the need for local governments to provide accommodation as a result of a lack of suitable housing or recruitment issues, on either a permanent or temporary basis, local governments are able to utilise this allowance as required.
- (2) When a local government utilises this allowance, the payment of the allowance should be properly justified and applied in a transparent manner.
- (3) Any accommodation provided under this Part must be located within or adjacent to the local government area in which the CEO is employed.
- (4) Local governments should tailor the provision of any housing allowance to suit their particular circumstances. This may include the CEO making contributions towards the cost of the accommodation.

4.2 APPLICABLE HOUSING ALLOWANCE

- (1) Where a local government owns a property and provides that property to the CEO for accommodation, the value of this accommodation will not be included in the Total Reward Package.
- (2) For reporting purposes, the value of the local government owned property shall be valued at the annual Gross Rental Value of the property as determined by the Valuer General.
- (3) Where a local government leases accommodation for the use of the CEO, the lease costs will not be included in the Total Reward Package.
- (4) For reporting purposes, the value of the local government leased property shall be the annual actual costs of the accommodation lease.

PART 5: MOTOR VEHICLE

This Part deals with the provision of motor vehicles to Chief Executive Officers.

5.1 GENERAL

- (1) For local governments generally, except those listed in Table 3 under Part 3 of this determination, the private benefit value of any motor vehicle provided to the CEO by the local government is to be included in the Total Reward Package.
- (2) For local governments listed in Table 3 under Part 3 of this determination, any motor vehicle provided to the CEO or an allowance provided to a CEO for use of a private motor vehicle for work-related purposes, is to be considered a tool of trade (i.e. a tool needed to undertake the duties of a CEO in these local governments) and any private benefit will not be considered as part of the Total Reward Package.

5.2 PRIVATE BENEFIT VALUE

- (1) The private benefit value of the motor vehicle will be dependent on the type of motor vehicle provided, method of ownership (i.e. local government owned or leased), maintenance and running costs, insurance, any applicable luxury car tax and the amount of private use of the vehicle (i.e. non-business use).
- (2) As a general rule, the private benefit value will be based upon the annual costs multiplied by the percentage of private use.
- (3) Local governments and CEOs will need to agree on the most appropriate way to record the amount of private use in order to calculate the private benefit value.

PART 6: MEETING ATTENDANCE FEES

This Part deals with fees payable to council members for attendance at council and other meetings

6.1 GENERAL

- (1) Pursuant to section 5.98(1)(b) of the LG Act, a council member who attends a council meeting is entitled to be paid the fee set by the local government or the regional local government within the range determined in section 6.2 of this Part for council meeting attendance fees.
- (2) Pursuant to section 5.98(1)(b) and (2A)(b) of the LG Act, a council member who attends a committee meeting or (at the request of the local government or regional local government) a meeting of a type prescribed in regulation 30(3A) of the LG Regulations is entitled to be paid the fee set by the local government or regional local government within the range determined in section 6.3 of this Part for attending committee meetings or, as the case requires, meetings of that type.
- (3) Each of the following meetings is a type of meeting prescribed in regulation 30(3A) of the LG Regulations -
 - (a) meeting of a WALGA Zone, where the council member is representing a local government as a delegate elected or appointed by the local government;
 - (b) meeting of a Regional Road Group established by Main Roads Western Australia, where the council member is representing a local government as a delegate elected or appointed by the local government;
 - (c) council meeting of a regional local government where the council member is the deputy of a member of the regional local government and is attending in the place of the member of the regional local government;
 - (d) meeting other than a council or committee meeting where the council member is attending at the request of a Minister of the Crown who is attending the meeting;
 - (e) meeting other than a council meeting or committee meeting where the council member is representing a local government as a delegate elected or appointed by the local government.
- (4) Pursuant to section 5.99 of the LG Act, a local government or regional local government may decide by an absolute majority that instead of paying council members an attendance fee referred to in section 5.98(1) of the LG Act, it will pay all

council members who attend council or committee meetings a fee set within the range for annual fees determined in section 6.4 of this Part.

- (5) Regulation 30(3C) of the LG Regulations prevents the payment of a fee to a council member for attending a meeting of a type prescribed in regulation 30(3A) of those regulations if –
 - (a) the person who organises the meeting pays the council member a fee for attending the meeting; or
 - (b) the council member is paid an annual fee in accordance with section 5.99 of the LG Act; or
 - (c) the council member is deputising for a council member at a meeting of a regional local government and the member of the regional local government is paid an annual fee in accordance with section 5.99 of the LG Act.
- (6) In determining the fees set out in this Part, the Tribunal has taken into account a range of factors including –
 - (a) the time required to prepare adequately for the meetings including consideration of agenda papers, site visits related to agenda items and consultation with council staff and community members;
 - (b) the role of the council member, mayor or president including, but not limited to, representation, advocacy, and oversight and determination of policy and local legislation;
 - (c) particular responsibilities associated with the types of meetings attended;
 - (d) responsibilities of a mayor, president or chair to preside over meetings; and
 - (e) the relative “size” of the local government as reflected in the Tribunal’s local government banding model.
- (7) The Tribunal has not determined a specific meeting attendance fee for the purposes of section 5.98(1)(a) or (2A)(a) of the LG Act.

6.2 COUNCIL MEETING ATTENDANCE FEES – PER MEETING

- (1) The ranges of fees in Table 4 and Table 5 apply where a local government or regional local government decides by an absolute majority to pay a council member a fee referred to in section 5.98(1)(b) of the LG Act for attendance at a council meeting.

Table 4: Council meeting fees per meeting – local governments

Band	For a council member other than the mayor or president		For a council member who holds the office of mayor or president	
	Minimum	Maximum	Minimum	Maximum
1	\$615	\$793	\$615	\$1,189
2	\$373	\$582	\$373	\$780
3	\$193	\$410	\$193	\$634
4	\$91	\$238	\$91	\$490

Table 5: Council meeting fees per meeting – regional local governments

	For a council member other than the chair		For a council member who holds the office of chair	
	Minimum	Maximum	Minimum	Maximum
All regional local governments	\$91	\$238	\$91	\$490

6.3 COMMITTEE MEETING AND PRESCRIBED MEETING ATTENDANCE FEES – PER MEETING

- (1) The ranges of fees in Table 6 and Table 7 apply where a local government or regional local government decides to pay a council member a fee referred to in –
 - (a) section 5.98(1)(b) of the LG Act for attendance at a committee meeting; or
 - (b) section 5.98(2A)(b) of the LG Act for attendance at a meeting of a type prescribed in regulation 30(3A) of the LG Regulations.

Table 6: Committee meeting and prescribed meeting fees per meeting – local governments

For a council member (including the mayor or president)		
Band	Minimum	Maximum
1	\$308	\$396
2	\$186	\$291
3	\$97	\$205
4	\$46	\$119

Table 7: Committee meeting and prescribed meeting fees per meeting – regional local governments

For a council member (including the chair)		
	Minimum	Maximum
All regional local governments	\$46	\$119

6.4 ANNUAL ATTENDANCE FEES IN LIEU OF COUNCIL MEETING, COMMITTEE MEETING AND PRESCRIBED MEETING ATTENDANCE FEES

- (1) The ranges of fees in Table 8 and Table 9 apply where a local government or regional local government decides by an absolute majority that, instead of paying council members an attendance fee referred to in section 5.98 of the LG Act, it will pay an annual fee to all council members who attend council, committee or prescribed meetings.

Table 8: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – local governments

Band	For a council member other than the mayor or president		For a council member who holds the office of mayor or president	
	Minimum	Maximum	Minimum	Maximum
1	\$24,604	\$31,678	\$24,604	\$47,516
2	\$14,865	\$23,230	\$14,865	\$31,149
3	\$7,688	\$16,367	\$7,688	\$25,342
4	\$3,589	\$9,504	\$3,589	\$19,534

Table 9: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – regional local governments

	For a council member other than the chair		For a council member who holds the office of chair	
	Minimum	Maximum	Minimum	Maximum
All regional local governments	\$1,795	\$10,560	\$1,795	\$15,839

PART 7: ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT, CHAIR, DEPUTY MAYOR, DEPUTY PRESIDENT AND DEPUTY CHAIR

This Part deals with annual allowances payable to mayors, presidents, chair and their deputies, in addition to any entitlement to meeting attendance fees or the reimbursement of expenses.

7.1 GENERAL

- (1) Pursuant to section 5.98(5) of the LG Act, the mayor or president of a local government and the chair of a regional local government are entitled, in addition to any fees or reimbursement of expenses payable under section 5.98(1) or (2), to be paid the annual allowance set by the local government or regional local government within the range determined in section 7.2 of this Part.
- (2) Pursuant to section 5.98A(1) of the LG Act, a local government or regional local government may decide, by an absolute majority, to pay the deputy mayor or deputy president of the local government, or the deputy chair of the regional local government, an allowance of up to the percentage that is determined by the Tribunal of the annual allowance to which the mayor or president of the local government, or the chair of the regional local government, is entitled under section 5.98(5) of the LG Act. That percentage is determined in section 7.3 of this Part. This allowance is in addition to any fees or reimbursement of expenses payable to the deputy mayor, deputy president or deputy chair under section 5.98 of the LG Act.
- (3) In determining the allowances set out in this Part, the Tribunal has taken into account a range of factors including the following –
 - (a) the leadership role of the mayor, president or chair;
 - (b) the statutory functions for which the mayor, president or chair is accountable;
 - (c) the ceremonial and civic duties required of the mayor, president or chair, including local government business related entertainment;
 - (d) the responsibilities of the deputy mayor, deputy president or deputy chair when deputising;
 - (e) the relative “size” of the local government as reflected in the Tribunal’s local government banding model;
 - (f) the civic, ceremonial and representation duties particular to the Lord Mayor of Western Australia’s capital city.

7.2 ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT OR CHAIR

- (1) The ranges of allowances in Table 10 apply where a local government sets the amount of the annual local government allowance to which a mayor or president is entitled under section 5.98(5) of the LG Act.
- (2) The range of allowances in Table 11 apply where a regional local government sets the amount of the annual local government allowance to which a chair is entitled under section 5.98(5) of the LG Act.
- (3) Despite the provisions of subsection (1), the Perth City Council is to set the amount of the annual local government allowance to which the Lord Mayor is entitled within the range of \$61,509 to \$137,268.

Table 10: Annual allowance for a mayor or president of a local government

For a mayor or president		
Band	Minimum	Maximum
1	\$51,258	\$89,753
2	\$15,377	\$63,354
3	\$1,025	\$36,957
4	\$513	\$20,063

Table 11: Annual allowance for a chair of a regional local government

For a chair		
	Minimum	Maximum
All regional local governments	\$513	\$20,063

7.3 ANNUAL ALLOWANCE FOR A DEPUTY MAYOR, DEPUTY PRESIDENT OR DEPUTY CHAIR

- (1) The percentage determined for the purposes of section 5.98A(1) of the LG Act is 25 per cent.

PART 8: EXPENSES TO BE REIMBURSED

This Part deals with expenses for which council members are entitled to be reimbursed.

8.1 GENERAL

- (1) Pursuant to section 5.98(2)(a) and (3) of the LG Act, a council member who incurs an expense of a kind prescribed in regulation 31(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in section 8.2(1) to (5) of this Part.
- (2) Regulation 31(1) of the LG Regulations prescribes the following kinds of expenses that are to be reimbursed:
 - (a) rental charges incurred by a council member in relation to one telephone and one facsimile machine; and
 - (b) child care and travel costs incurred by a council member because of the member's attendance at a council meeting or a meeting of a committee of which he or she is also a member.
- (3) Pursuant to section 5.98(2)(a) and (3) of the LG Act, a council member who incurs an expense of a kind prescribed in regulation 32(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in section 8.2(6) to (8) of this Part.
- (4) Regulation 32(1) of the LG Regulations prescribes the following kinds of expenses that may be approved by a local government for reimbursement –
 - (a) an expense incurred by a council member in performing a function under the express authority of the local government;
 - (b) an expense incurred by a council member to whom paragraph (a) applies by reason of the council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the council member to be accompanied by that other person; and
 - (c) an expense incurred by a council member in performing a function in his or her capacity as a council member.

8.2 EXTENT OF EXPENSES TO BE REIMBURSED

- (1) The extent to which a council member can be reimbursed for rental charges in relation to one telephone and one facsimile machine is the actual expense incurred by the council member.
- (2) The extent to which a council member can be reimbursed for child care costs incurred because of attendance at a meeting referred to in regulation 31(1)(b) of the LG Regulations is the actual cost per hour or \$30 per hour, whichever is the lesser amount.
- (3) The extent to which a council member of a local government can be reimbursed for reasonable travel costs referred to in regulation 31(1)(b) of the LG Regulations is:
 - (a) if the person lives or works in the local government district or an adjoining local government district, the actual cost for the person to travel from the person's place of residence or work to the meeting and back; or
 - (b) if the person does not live or work in the local government district or an adjoining local government district, the actual cost, in relation to a journey from the person's place of residence or work and back:
 - (i) for the person to travel from the person's place of residence or work to the meeting and back; or
 - (ii) if the distance travelled referred to in subparagraph (i) is more than 100 kilometres, for the person to travel from the outer boundary of an adjoining local government district to the meeting and back to that boundary.
- (4) The extent to which a council member of a regional local government can be reimbursed for reasonable travel costs referred to in regulation 31(1)(b) of the LG Regulations is the actual cost for the person to travel from the person's place of residence or work to the meeting and back.
- (5) For the purposes of subsections (3) and (4), travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) are to be calculated at the same rate contained in Section 30.6 of the *Local Government Officers' (Western Australia) Interim Award 2011* as at the date of this determination.
- (6) The extent to which a council member can be reimbursed for child care costs incurred in any of the circumstances referred to in regulation 32(1) of the LG Regulations is the actual cost per hour or \$30 per hour, whichever is the lesser amount.

- (7) The extent to which a council member can be reimbursed for intrastate or interstate travel and accommodation costs incurred in any of the circumstances referred to in regulation 32(1) of the LG Regulations is at the same rate applicable to the reimbursement of travel and accommodation costs in the same or similar circumstances under the *Public Service Award 1992* issued by the Western Australian Industrial Relations Commission as at the date of this determination.
- (8) The extent to which a council member can be reimbursed for any other cost incurred under regulation 32(1) of the LG Regulations is the actual cost upon presentation of sufficient evidence of the cost incurred.

PART 9: ANNUAL ALLOWANCES IN LIEU OF REIMBURSEMENT OF EXPENSES

This Part deals with annual allowances that a local government or regional local government may decide to pay.

9.1 GENERAL

- (1) Pursuant to section 5.99A of the LG Act, a local government or regional local government may decide by absolute majority that instead of reimbursing council members under the LG Act section 5.98(2) for all of a particular type of expense, it will pay all council members, for that type of expense, the annual allowance determined in section 9.2 of this Part or, as the case requires, an annual allowance within the range determined in that section.
- (2) Where a local government or regional local government has decided to pay council members an annual allowance for an expense of a particular type instead of reimbursing expenses of that type under section 5.98(2) of the LG Act, section 5.99A of the LG Act provides for reimbursement of expenses of that type in excess of the amount of the allowance.
- (3) In determining the maximum annual allowance for expenses of a particular type, the Tribunal has taken into account a range of factors including the following:
 - (a) the intent of the allowance to reflect the extent and nature of the expenses incurred and not to result in a windfall gain for council members;
 - (b) the capacity of local governments to set allowances appropriate to their varying operational needs;
 - (c) the particular practices of local governments in the use of information and communication technology (e.g. laptop computers, iPads); and
 - (d) the varying travel requirements of council members in local governments associated with geography, isolation and other factors.

9.2 ANNUAL ALLOWANCES DETERMINED INSTEAD OF REIMBURSEMENT FOR PARTICULAR TYPES OF EXPENSES

- (1) In this section:

ICT expenses means:

- (a) rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the LG Regulations; or

- (b) any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations;

travel and accommodation expenses means:

- (a) travel costs, as prescribed by regulation 31(1)(b) of the LG Regulations; or
 - (b) any other expenses that relate to travel or accommodation and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations.
- (2) For the purposes of section 5.99A(b) of the LG Act, the minimum annual allowance for ICT expenses is \$500 and the maximum annual allowance for ICT expenses is \$3,500.
- (3) For the purposes of section 5.99A(a) of the LG Act, the annual allowance for travel and accommodation expenses is \$50.

SCHEDULE 1: LOCAL GOVERNMENT BAND ALLOCATIONS

Local Government	Band
Albany City	1
Armadale City	1
Ashburton Shire	2
Augusta-Margaret River Shire	2
Bassendean Town	3
Bayswater City	1
Belmont City	1
Beverley Shire	4
Boddington Shire	4
Boyup Brook Shire	4
Bridgetown-Greenbushes Shire	3
Brookton Shire	4
Broome Shire	2
Broomehill-Tambellup Shire	4
Bruce Rock Shire	4
Bunbury City	1
Busselton City	1
Cambridge Town	2
Canning City	1
Capel Shire	3
Carnamah Shire	4
Carnarvon Shire	2
Chapman Valley Shire	4
Chittering Shire	3
Christmas Island Shire	3
Claremont Town	3
Cocos (Keeling) Islands Shire	4
Cockburn City	1
Collie Shire	3
Coolgardie Shire	3
Coorow Shire	4
Corrigin Shire	4
Cottesloe Town	3
Cranbrook Shire	4
Cuballing Shire	4
Cue Shire	4

Local Government	Band
Cunderdin Shire	4
Dalwallinu Shire	3
Dandaragan Shire	3
Dardanup Shire	3
Denmark Shire	3
Derby-West Kimberley Shire	2
Donnybrook Balingup Shire	3
Dowerin Shire	4
Dumbleyung Shire	4
Dundas Shire	4
East Fremantle Town	3
East Pilbara Shire	2
Esperance Shire	2
Exmouth Shire	3
Fremantle City	1
Gingin Shire	3
Gnowangerup Shire	4
Goomalling Shire	4
Gosnells City	1
Greater Geraldton City	1
Halls Creek Shire	3
Harvey Shire	2
Irwin Shire	3
Jerramungup Shire	4
Joondalup City	1
Kalamunda Shire	2
Kalgoorlie-Boulder City	1
Karratha City	1
Katanning Shire	3
Kellerberrin Shire	4
Kent Shire	4
Kojonup Shire	3
Kondinin Shire	4
Koorda Shire	4
Kulin Shire	4
Kwinana City	1
Lake Grace Shire	4

Local Government	Band
Laverton Shire	3
Leonora Shire	3
Mandurah City	1
Manjimup Shire	2
Meekatharra Shire	3
Melville City	1
Menzies Shire	4
Merredin Shire	3
Mingenew Shire	4
Moora Shire	3
Morawa Shire	4
Mosman Park Town	3
Mount Magnet Shire	4
Mount Marshall Shire	4
Mukinbudin Shire	4
Mundaring Shire	2
Murchison Shire	4
Murray Shire	3
Nannup Shire	4
Narembeen Shire	4
Narrogin Shire	3
Nedlands City	2
Ngaanyatjarraku Shire	4
Northam Shire	2
Northampton Shire	3
Nungarin Shire	4
Peppermint Grove Shire	4
Perenjori Shire	4
Perth City	1
Pingelly Shire	4
Plantagenet Shire	3
Port Hedland Town	1
Quairading Shire	4
Ravensthorpe Shire	3
Rockingham City	1
Sandstone Shire	4
Serpentine-Jarrahdale Shire	2

Local Government	Band
Shark Bay Shire	4
South Perth City	2
Stirling City	1
Subiaco City	2
Swan City	1
Tammin Shire	4
Three Springs Shire	4
Toodyay Shire	3
Trayning Shire	4
Upper Gascoyne Shire	4
Victoria Park Town	2
Victoria Plains Shire	4
Vincent City	2
Wagin Shire	4
Wandering Shire	4
Wanneroo City	1
Waroona Shire	3
West Arthur Shire	4
Westonia Shire	4
Wickepin Shire	4
Williams Shire	4
Wiluna Shire	4
Wongan-Ballidu Shire	4
Woodanilling Shire	4
Wyalkatchem Shire	4
Wyndham-East Kimberley Shire	2
Yalgoo Shire	4
Yilgarn Shire	3
York Shire	3

Signed on 9 April 2019.

M Seares AO
CHAIR

B A Sargeant PSM
MEMBER

C P Murphy PSM
MEMBER

SALARIES AND ALLOWANCES TRIBUNAL

LOCAL GOVERNMENT ELECTED MEMBERS EXPLANATORY NOTES

This section does not form part of the determination

1. Entitlements

The entitlement of a council member to a fee, allowance or reimbursement of an expense established under the LG Act, the LG Regulations and this determination, cannot be proscribed, limited or waived by a local government. Any eligible claim against those entitlements is to be paid in accordance with the applicable financial procedures of the local government.

2. Local governments to set amounts within the range determined

Where the Tribunal has determined a minimum and maximum amount for a fee, expense or allowance for members of the council of a local government or a regional local government, each council is to set, by absolute majority, an amount within the relevant range determined and the amount set will be payable to elected council members.

3. Superannuation

Nothing in this determination establishes a liability for the payment of superannuation by local governments. Elected council members are eligible for superannuation payments if their council has resolved unanimously to become an Eligible Local Governing Body (ELGB) pursuant to section 221A and section 221B of the *Income Tax Assessment Act 1936* (Cwlth). Where the council is an ELGB, it is deemed to have an employer/employee relationship with its elected council members and this attracts the application of a number of statutory obligations. Alternative arrangements described in Australian Taxation Office (ATO) Interpretative Decision ATO ID 2007/205 allow for elected council members and councils to agree for whole or part of meeting attendance fees to be paid into a superannuation fund. Where the council is an ELGB, fees for attendance at council, committee and prescribed meetings (whether paid via a per meeting fee or annual allowance) are to be inclusive of any superannuation guarantee liability. This information is not published by way of legal or financial advice.

6.24 - Container Deposit Scheme Infrastructure

Adoption		
Date	Meeting	Council Decision
27/06/2019	OCM	XX-0619
Review Details		
Date	Meeting	Council Decision
Delegation		
No.	Title	
DS012	Shire of Exmouth Operative Town Planning Scheme	

Enabling Legislation

Planning and Development (Local Planning Schemes) Regulations 2015

Shire of Exmouth Local Planning Scheme No.4

Related Legislation and Statues

Heritage of Western Australian Act 1990.

Environmental Protection (Noise) Regulations 1997 (as amended).

PURPOSE

To provide an exemption in accordance with Clause 61(1)(i) and (2)(e) of the *Planning and Development (Local Planning Scheme) Regulations 2015* from the requirement to obtain development approval for container deposit scheme infrastructure proposal which satisfy minimum development standards.

OBJECTIVES

- To ensure the location, design and siting of CDS infrastructure is complementary to the character, functionality and amenity of urban localities.
- To prevent negative impacts on local amenity from the operation of CDS infrastructure.
- To enable the timely, cost effective delivery of essential CDS infrastructure.
- To provide conveniently located infrastructure to ensure the CDS' effective reduction of litter, increased recycling and protection of the environment.

DEFINITIONS / ABBREVIATIONS

<i>The Heritage Act</i>	Means the <i>Heritage of Western Australia Act 1990</i> .
<i>The Regulations</i>	Means the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> prepared under the <i>Planning and Development Act 2005</i> .
<i>The Noise Regulations</i>	Means <i>Environmental Protection (Noise) Regulations 1997 (as amended)</i> prepared under the <i>Environmental Protection Act 1986</i> .
<i>The Scheme</i>	Means the <i>Shire of Exmouth Local Planning Scheme No.4</i>
<i>Container deposit scheme infrastructure</i>	Means a reverse vending machine or a container collection cage.

Reverse vending machine	Means a permanently-located unattended device that accepts empty beverage containers, and is incidental to the predominant land use.
Container collection cage	Means a cage, or other structure, that is designated to store containers deposited at return points, and is incidental to the predominant land use.
Total lot area	Means the total land area of a freehold or survey strata lot.

STATUTORY PROVISIONS

Development approval will not be required for container deposit scheme infrastructure proposals that comply with the provisions of this policy, in accordance with Clause 61(1)(i) and (2)(e) of the deemed provisions of the scheme provided for by the Regulations, unless the development is proposed on land in a place that is:

1. Entered in the Register of Heritage Places under the Heritage Act; or
2. The subject of an order under Part 6 of the Heritage Act; or
3. Included on a heritage list prepared in accordance with the Scheme; or
4. Within an area designated under the Scheme as a heritage area; or
5. The subject of a heritage agreement entered into under section 29 of the Heritage Act.

Container deposit scheme infrastructure proposed to be erected on a temporary basis of not more than 48 hours within a 12 month period are typically exempt from approval, as per the requirements of Clause 61(1)(f) and (2)(d) of the deemed provisions provided in the Regulations and contained within the Scheme. As such, the policy provisions would not apply.

POLICY PROVISIONS

1. Specified exemption	
1.1	The development or operation of a large reverse vending machine is development for which development approval is not required where it complies with all the relevant development standards outlined below (unless otherwise agreed by the local government), and may take place in any zone, with the exception of: <ol style="list-style-type: none"> (a) Residential, urban development, and special residential zones; and (b) Rural, rural residential, and rural smallholding zones.
1.2	The development of a container collection cage is development for which development approval is not required where it complies with all the relevant development standards outlined below (unless otherwise agreed by the local government), and may take place in any zone, including a residential or rural zone or public purpose reserve where the land is lawfully used for the purposes of: <ol style="list-style-type: none"> (a) Civic use; and/or (b) Community purpose; and/or (c) Educational establishment.

2. Development standards	
<i>General</i>	
2.1	Where the development of a large reverse vending machine and/or container collection cage is proposed, the infrastructure must not result in any change to the approved land

	use in a way that would result in the use no longer complying with any relevant development standard and/or requirements of the Scheme.
Location	
2.2	Where the development of a large reverse vending machine and/or container collection cage is proposed, the infrastructure must not be erected within 10 metres of an adjoining lot boundary that accommodate a residential use.
2.3	Where the development of a reverse vending machine and/or container collection cage is proposed, the infrastructure must not restrict any vehicular or pedestrian access to or from, the entry to any building on, the land on which the infrastructure is located.
2.4	Where the development of a large reverse vending machine and/or container collection cage is proposed, the infrastructure must not obstruct the operation of, or access to, any utility service on the land on which the infrastructure is located or on adjacent land.
2.5	Where the development of a large reverse vending machine and/or container collection cage is proposed, to preserve pedestrian and vehicular sightlines, and servicing access, the infrastructure must not be erected within two (2) metres of any road reserve or right-of-way intersection or crossover, and shall be located in such a way that it does not reduce existing car park sightlines, aisle widths and manoeuvring spaces.
2.6	Where the development of a container collection cage is proposed, the collection cage must be located in a car park or service area to be visually unobtrusive, and must be secured, locked and immovable.
Visual amenity	
2.7	Where the development of a large reverse vending machine and/or container collection cage is proposed outdoors, placement of the infrastructure must not result in the removal of any vegetation, landscaping or street tree.
2.8	Where the development of large reverse vending machine and/or container collection cage is proposed outdoors, the infrastructure must be constructed and clad with low-reflective, graffiti-resistant materials, which provide protection from the elements and, where not consisting of promotional or branding material approved under the operation of the container deposit scheme, are consistent in colour and finish to that of nearby existing buildings.
2.9	Where the development of large reverse vending machine and/or container collection cage is proposed outdoors, the infrastructure must not display any advertising signage other than promotional or brand signage approved under the operation of the container deposit scheme.
2.10	Where the development of large reverse vending machine is proposed outdoors, and the infrastructure exceeds a development footprint of 10 square metres, bins for the removal of waste or recyclable materials not accepted by the infrastructure are to be provided, and serviced regularly to maintain the amenity of the area, at a rate of one (1) waste bin and 0.5 recycling bins (both 240L in volume) per 10 square metres of development footprint.
Operational amenity	
2.11	Where the development of a large reverse vending machine and/or container collection cage is proposed, the operation of the infrastructure must not prejudicially affect the amenity of the locality due to the emission of light, noise, vibration, electrical interference, smell or any other by-product.
2.12	Where the development or operation of large reverse vending machine is proposed adjacent to land that accommodates a residential use, the machine must operate only between the approved opening hours of the predominant land use, or in the absence of any other use: <ul style="list-style-type: none"> (a) Between 7.00 am and 7.00 pm Monday to Saturday; and (b) Between 9.00 am and 7.00 pm on Sunday and public holidays.

2.13	Where the development or operation of large reverse vending machine is proposed, the reverse vending machine when in operation must not emit noise at a level which exceeds any requirement(s) under the Noise Regulations.
2.14	Where development or operation of large reverse vending machine and/or container collection cage is proposed, the infrastructure must be provided with lighting that complies with AS/NZ 1158.3.1: 2005 Lighting for roads and public spaces, Part 3.1: Pedestrian area (Category P) lighting-Performance and design requirements (as amended).
2.15	Where the development or operation of a large reverse vending machine and/or container collection cage is proposed, the infrastructure must be accessible to any person with a disability.
<i>Development footprint</i>	
2.16	Where the development of a container collection cage is proposed outdoors, the cage must not: <ul style="list-style-type: none"> (a) Have a development footprint of more than eight (8) square metres; or (b) Be more than two (2) metres in height.
2.17	Where the development of a large reverse vending machine is proposed outdoors, on land not used for car parking, the machine must not: <ul style="list-style-type: none"> (a) Have a development footprint of more than 45 square metres; and (b) Be more than three (3) metres in height, or have dimensions greater than eight (8) metres by six (6) metres.
2.18	Where the development of a large reverse vending machine is proposed within an existing car park comprising more than 40 car parking spaces, the area occupied by the reverse vending machine must not exceed the greater of the following areas: <ul style="list-style-type: none"> (a) The area comprising four (4) car parking spaces; or (b) 45 square metres, where the car park contains 200 car parking spaces or less; or (c) 75 square metres, where the car park contains 200 or more car parking spaces.
2.19	Where the development of a large reverse vending machine and/or container collection cage is proposed outdoors, the infrastructure shall be installed at a rate no greater than: <ul style="list-style-type: none"> (a) Container collection cage – one (1) per lot; (b) Large reverse vending machine proposed on land not used for car parking – one (1) per 15,000 square metres of total lot area; or (c) Large reverse vending machine proposed in an existing car park comprising more than 40 car parking spaces – one (1) per 1000 car parking spaces.



6.8 - Signs

Adoption		
Date	Meeting	Council Decision
15/11/12	OCM	07-1112-10.1.4
Review Details		
Date	Meeting	Council Decision
22/11/18	OCM	04-1118
Delegation		
No.	Title	

Enabling Legislation

Town Planning Scheme No. 3

Related Legislation & Statutes

- Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law
- Building Regulations 2012

1. Introduction

POLICY OBJECTIVES

1. To guide the design, materials and siting of advertising structures and signs in the shire area.
2. To ensure consistent policy and clearly set out the requirements of the Shire of Exmouth for applicants making an application for outdoor advertising.
3. To preserve the streetscape locality values and qualities of Exmouth whilst enhancing the local tourism economy.
4. To provide relevant information at appropriate locations to guide visitors to tourist businesses and attractions.
5. To coordinate the style of signage through the use of components and features to achieve a strong distinct identity.
6. To establish a standard type of approved signs to clearly identify businesses.
7. To reduce visual clutter, driver confusion, landscape detraction and traffic hazards caused by poor and indiscriminate signage.
8. To decrease bureaucratic procedures, restrictions and constraints, as well as legal and jargonistic guidelines.

Policy Statement

This policy has been prepared to support and be read in conjunction with Clause 4.9 of the Shire of Exmouth Town Planning Scheme No. 3 (Scheme). The Scheme requires the submission of an application for planning approval for non-exempt advertisements. Schedule 5 of the Scheme outlines signs which are exempt from requiring planning approval.



This policy is aimed at simplifying and explaining to potential advertisers or their agents the requirements of Council. It is not intended to be a strict rule to stifle high standard innovative design, but rather encourage good quality signage that is appropriate for Exmouth.

This Policy outlines what signage is acceptable under the provisions of the Scheme, and how applications can be made for new signage, or for alterations to existing signage.

Advertising signage is about communicating messages to consumers, and it comes in many forms. It can be printed, painted, projected or illuminated onto a wide variety of surfaces. Illuminated signs can include neon tubes, floodlights or back lights. Flags, bunting, awnings, tethered balloons, pylon signs, window signs, roof signs, hoardings, fibre optics, television, flashing, chasing signs and animated signs are all examples of the broad scope of advertising.

Signs may be on buildings, facias, windows, walls or roofs. Freestanding signs may be on frames or on poles or on street furniture.

Council's main concerns in regard to advertising signage relate to:

- visual impact on surrounding land and buildings;
- visual impact on streetscape;
- visual impact on the overall locality; and
- the structural integrity and safety aspects of a sign for cyclonic events.

The surface area of a proposed sign is calculated in square metres – that is, its measured height x breadth. When assessing odd or unusual shaped signs (for example, spheres, columns, animal shapes, etc.) the Council will define the surface area of the sign as its area in silhouette or profile when viewed from any one perspective. That is, the signs maximum assessable surface area will equate to its maximum silhouette or profile.

PLANNING CONSIDERATIONS

When considering proposals for new advertising signage Council will have regard to:

- whether a new sign is compatible with any existing signs on the site;
- whether a new sign complements or detracts from the dominant character of the surrounding landscape;
- whether a new sign complements or detracts from the architectural style and character of the building, site or area;
- whether a new sign compromises surrounding land uses due to its size, design, location or the use of illumination or devices such as flashing or moving elements;
- whether a new sign may be hazardous to vehicular or pedestrian traffic;
- whether a new sign added to an existing directional sign or structure would prejudice readability due to excessive signs at one location;
- whether a new sign on or attached to a heritage building is discreet and complements the building and area; and



- whether rationalisation or reduction in the number of existing signs is appropriate and achievable.

Where a proposed advertising sign or device is to be located within a reserve set aside under the Scheme or future Town Planning schemes, Council will determine applications on their merits based on the principles embodied in this policy. As a guide, general advertising of this nature is not supported.

2. Existing Signs

- Existing signs are those, which were erected, placed or displayed lawfully prior to the coming into force of this Policy.
- No provision of this Policy shall prevent the continued use of a sign for which, immediately prior to this Policy coming into operation, all licences and approvals required to authorise the erection of the sign, were duly obtained and are current.
- However, where Council considers that a particular sign conflicts with the aims or objectives of this Policy, it may serve an enforcement notice to require the advertiser to remove or adapt the sign.

3. Signs – Zoning Chart

The Zoning Chart below has been developed to provide a simple check to assist with applications for signage approval. It shows the types of signs that are permitted in the different zones and reserves.



Signs – Zoning Chart

SIGN TYPE	ZONES/RESERVES													
	Town Centre	Marina	Tourist	Mixed Use	Light Industrial	Industrial	Residential	Residential Development	Special Rural	Pastoral	Special Use	Recreation and Open Space	Public Purpose	Roads
ON BUILDING														
Above Roof (11.1)	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Part of Roof (11.2)	S	S	S	PE	PE	PE	X	X	X	X	X	X	X	X
Wall (11.3)	S	S	S	P	P	P	S	S	X	X	X	X	X	X
Projecting (11.4) *1	S	S	S	P	P	P	X	X	X	X	X	X	X	S
Window (11.5)	PE	P	P	PE	PE	PE	X	X	X	X	X	X	X	X
OFF BUILDING														
Rural Business (7.0)	X	X	X	X	X	X	X	X	P	P	X	X	X	X
Pylon (12.1) *2	S	S	S	P	P	P	X	X	X	X	X	X	X	X
On Ground (12.2) *2 *3	P	P	P	P	P	P	X	X	X	X	PE	PE	X	X
Panel (12.3)	S	S	S	P	P	P	X	X	X	X	X	X	X	X
Hoarding (12.4) *2	X	X	X	X	X	X	X	X	X	X	X	P	P	X
Tethered (12.5)	P	P	P	P	X	X	X	X	X	X	X	P	X	X
Product Display (12.6)	X	X	X	P	P	P	X	X	X	P	X	X	X	X
TEMPORARY														
Real Estate Directional (8.0)	P	P	P	P	P	P	P	P	P	P	P	X	X	X
Real Estate Development (9.0)	P	P	P	P	P	P	P	P	P	P	P	X	X	X
Real Estate "For Sale" (10.0)	PE	PE	PE	PE	PE	PE	PE	PE	PE	PE	PE	X	PE	X
Construction Site (12.7)	P	P	P	P	P	P	P	P	P	P	P	P	P	X
Display Home (12.8)	X	P	P	X	X	X	P	P	P	X	P	X	X	X
Public Information (12.9) *3	PE*	PE*	PE*	PE	PE	PE	PE*	PE*	PE*	PE*	PE*	PE*	P	P
OTHER														
Business Direction (6.0)	X	X	X	P	P	P	P	P	P	P	P	X	X	P



LEGEND

X	Not permitted	* 1	Certain types of Projecting signs require a Building Permit
P	Permissible, application required	* 2	Building Permit is required
PE	Permitted, exempt from application	* 3	Portable on Ground signs and Public Information signs on Council Property also require a permit pursuant to the Shire's Advertising signs on Thoroughfares Local Law.
PE*	Permitted, exempt from application unless the proposal is not consistent with the Policy		
S	Permissible, application required. A total site signage plan is required if varying the standards in this Policy.		

Note: Certain types of signs are not permitted (X) in any zones. These signs have been included so as to avoid confusion, which would occur if certain types were not described. Council presently considers those listed as not permitted are not acceptable forms of signage for that zone.

4.0 Policy Provisions

The Council may vary a standard or provision subject to conditions it thinks fit. However, all applications for variations must include justification for the variation and in most cases that will involve the submission of a Total Site Signage Plan. A sign application must include the following information to enable assessment of the proposed sign(s) and in some cases will form part of a Planning Application or Building Permit application.

All advertisement signs and devices shall:

- not pose a threat to public safety or health;
- subject to the noted exceptions within this Policy, not extend beyond any boundary of a lot or lease area except with the approval of the Council.

If illuminated the advertising sign or device shall:

- not cause a nuisance, by way of light spillage, to abutting sites or roadways;
- not comprise flashing, running or intermittent lights;
- not interfere with or be likely to be confused with traffic control signals or create a traffic hazard;
- have any boxing or casing in which it is enclosed constructed of incombustible material;
- where comprising glass (other than fluorescent tubing) have the glass so protected as to prevent its falling into a public place in the event of breakage;
- have its electrical installation constructed and maintained to the satisfaction of Western Power or the appropriate electrical supply authority and in accordance with the relevant Australian Standard.

1. Every sign shall be securely fixed to the structure by which it is supported to the satisfaction of Council and shall be maintained in a safe condition.

2. All signs shall be designed, constructed, finished, installed and maintained to a standard compatible with their surroundings including buildings, townscape, landscaping and other signs.
3. Signs attached to buildings shall reflect the architectural features of the building in placement, style and proportions, and should be based on the approved colours endorsed by Council where possible.
4. A person shall not erect a sign so as to obstruct access to or from a door, fire escape or window, other than a window designed for the display of goods.
5. Hoarding signs, Pylon signs, non-portable on ground signs and some forms of Projection signs are required to obtain a Building Permit prior to erection of the structure and the application shall include certification from a suitably qualified structural engineer.
6. Temporary signs and Portable on ground signs located on council property require a permit pursuant to the Shire of Exmouth Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law.

5.0 TOTAL SITE SIGNAGE PLAN

A Total Site Signage Plan (TSSP) means an overall plan of the whole of the subject site showing the location and size of all advertisement signs proposed for the site, as well as the outline of any buildings, car parking areas, vehicular access points to the site, etc. Any existing signs must also be included on the plan and clearly delineated.

A TSSP is only required as part of an application when some variation from the standards is requested, or a development is proposed that has potential for many signs.

All subsequent applications for an advertisement sign on the subject lot must be in accordance with the approved TSSP. If not, a new TSSP may be required to be approved by the Council.

A "Simple Total Site Signage Plan" Example

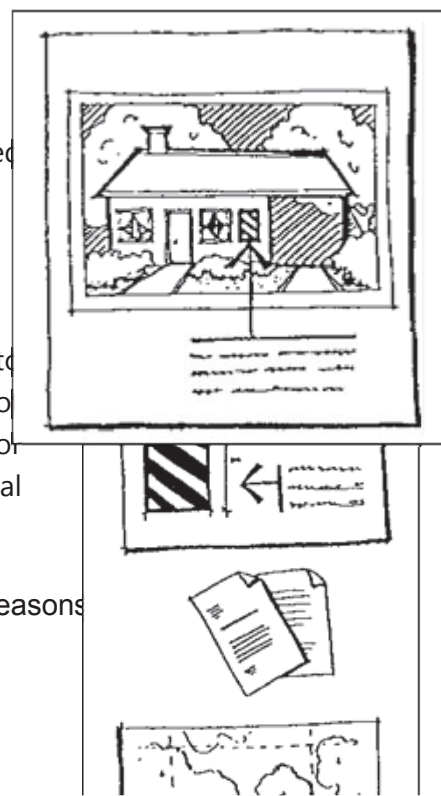
A simple TSSP is suitable for the following applications only:

- Residential Zone Wall Signs
- On Ground Signs

1. A clear illustration of where the sign/s will be placed on the site or building. This could be:
 - a drawing of the sign done to the correct scale and pasted to a photo
 - a sketch on your builder's plans and/or elevations; or
 - a perspective drawing

The illustration must also show the relation of the sign to neighbouring properties, so that Council can check it will not have a negative impact on your neighbours. An illustration of photograph of the sign/s with dimensions marked. (The actual content of the sign need not be shown.)

2. Additional notes to support your application and outline the reasons why you may wish to vary from the standards.



3. A Site Plan showing clearly where each sign is to be located in relation to the building, site boundaries and neighbouring properties.

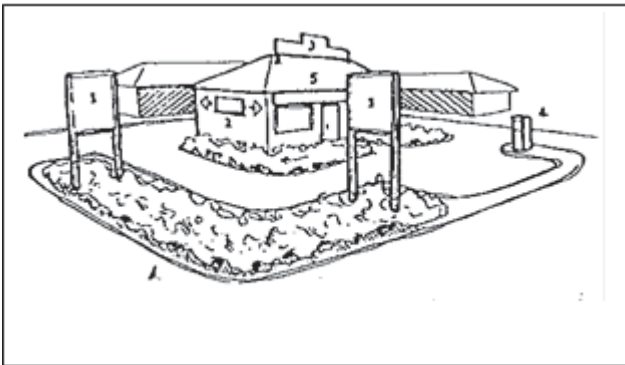
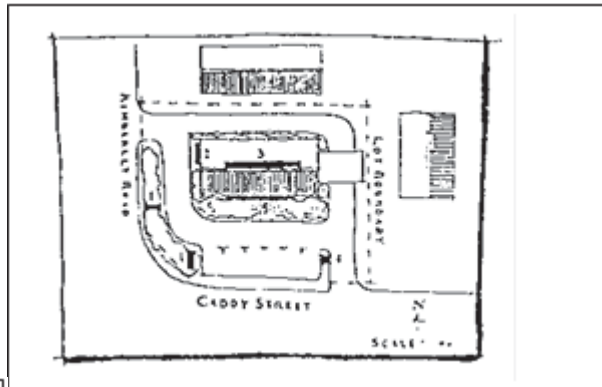
6.0 A " COMPLEX TOTAL SITE SIGNAGE PLAN" EXAMPLE

A complex TSSP is to be lodged for signs listed in 3.0 Signs – Zoning Chart

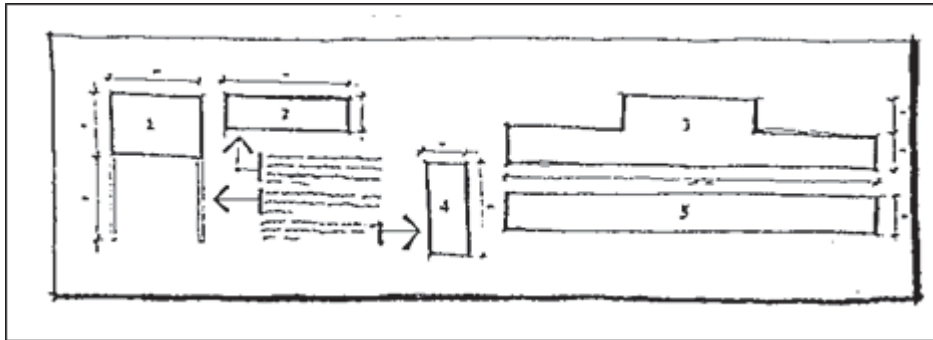
1. A Site Plan showing clearly where each sign is to be located in relation to the building, site boundaries and neighbouring properties.

The plan must show:

- A scale and North point;
- Lot boundaries;
- Street and road names; and
- Existing signs to be removed or retained.



2. A perspective drawing or photomontage (modified digital photo) showing;
 - Neighbouring buildings or sites;
 - Lot boundaries;
 - Existing signs to be removed or retained.



3. A sheet illustrating each sign to be installed and clearly showing:
 - Dimensions;
 - Surface areas; and
 - Heights above ground.
4. Additional notes to support your application as requested by Council's staff (ie, structural engineer certificate).

7.0 Provisions for Each Type Of Signage

7.1 Business and Essential Services/Facilities Direction Signs

This form of sign means a sign erected in a street or public place to indicate the direction to another place or facility in the Shire. This does not include signs erected or affixed by the Council, the Commissioner of Main Roads.

Main Roads WA approval is required prior to the erection of signs on the Minilya-Exmouth Road and Burkett Road.

7.1.1 Directional Signs (single on pole)

Council will allow erection of a direction sign at the cost of the business proprietor, which indicates the nature of the business or activity that may be located by following the direction indicated by the sign.

Directional signs shall have a maximum height of 200mm, a length of 1000mm, with 120mm letters. Writing is to be white on blue background for a business or tourist service/facility, or white on brown for a tourist attraction. The individual business name may also be permitted and shall be incorporated with the sign. Such signs shall not be located more than 3.0m above the ground.

A Direction sign is not permitted for home occupation uses or business within the Town Centre shopping precinct and business direction signs are not to be erected along Murat Road.

With the exception of the delegated area, Main Roads WA approval is required prior to the erection of signs on the Minilya-Exmouth Road and Burkett Road.

7.1.2 Stack Signs

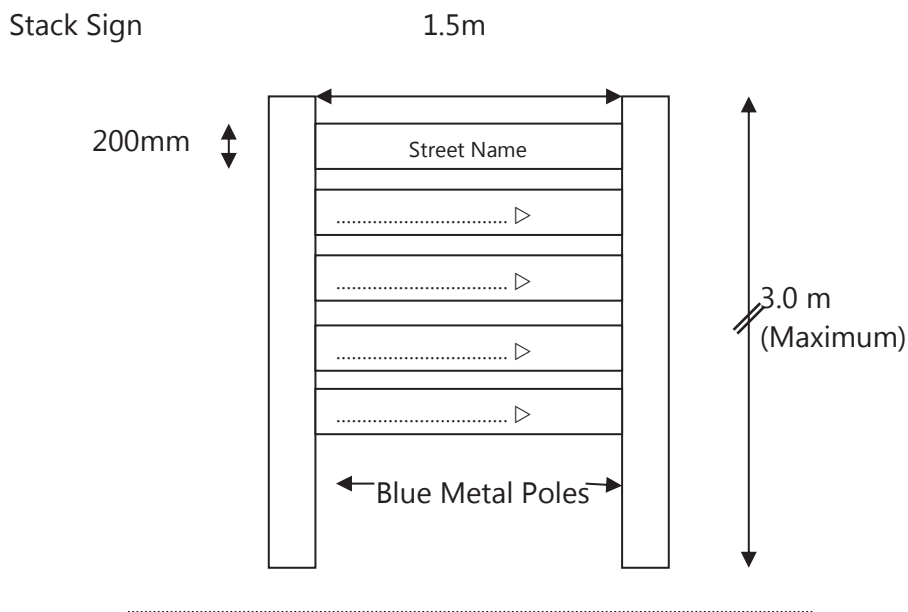
The policy initiates a review of the signage on Murat Road Stack signs. The policy will require Council to fully review the provision of essential services and facilities in the Town Centre which should have sign priority and clear readability on Stack signs.

The review may result in stack signs having only essential services in the vicinity of Maidstone Crescent and generic signs to the Mixed Use and Light Industrial areas.

It is envisaged that one sign be positioned at the front of the Visitors Centre, along Murat Road stating 'local business directory'. The public could view a plan positioned near the Visitors Centre of the town with all businesses located on the plan.

Where more than one such direction sign is required for a particular street junction, then they may be incorporated into a stack sign structure which will be funded by Council and erected to meet the following standards:

- All letters and numbers shall be white on a blue background for essential services facilities and businesses or white on brown for tourist attractions.
- each individual sign shall be a maximum height of 200mm and length of 1.5 metres for Murat Road Stack Signs.
- to be located to the satisfaction of the Council to ensure traffic safety.
- the overall structure shall be in the following form:



In the Town Centre this stack sign concept may not be a practical proposition from a traffic/pedestrian safety perspective. Stack signs within the town centre are generally not supported due to the impact upon traffic and pedestrian movement.

A moratorium on new commercial stack signs on Murat Road will occur until a review of all essential services/facilities has been completed by Council.

Council will give priority for essential Services/Facilities such as major community facilities, schools, churches, hospital, medical centre, toilets, sport and recreational facilities, tourist sites and attractions, etc. on the Murat Road Stack Signs. Council will allow erection of a direction sign for essential services/facilities at its own cost.



Any directional signs approved by council does not constitute approval in perpetuity and may be removed by council to facilitate erection of new stack signage which accords with clause 6.6 following consultation with businesses with signs on stack structures. Council may substitute generic business signage for stack signs where the signs are unable to accommodate the vast array of businesses, (for example the mixed use or light industrial area). Generic signs will be erected at Councils cost.

Where a sign is required for in the pastoral zone a traffic safety perspective, a warning direction sign shall be located in advance of the street junction. The warning sign shall again be a composite form as follows:

7.2 Business Signs On Rural Property

A rural business sign means a sign erected on a rural property where the business is being carried out.

A rural business sign shall :

- not indicate or display any matter other than for the purpose of advertising the sale of produce grown, or made available on the land, on which the sign is erected;
- be erected within the boundaries of the land on which the produce offered for sale was grown or made, or alternatively on the adjoining road verge, if (in the opinion of Council) existing vegetation would otherwise obscure the sign;
- not exceed 2 square metres in area;
- not to exceed an overall height of more than 3 metres from the natural ground level;
- be secured on a frame mounted to timber or steel poles or similar and anchored securely to the ground;
- be of a professional standard; and
- be kept clean and free from unsightly matter and in good condition and presentation.

Generally only one sign will be permitted per lot, however in special circumstances (for instance such as the size of the lot or traffic safety), Council may allow two signs to be erected.

Where such a sign is to be erected on a lot where more than one activity is carried out, Council will require advertising to be incorporated into one sign complying with the following:

- not exceed 2 square metres in area and 3 metres in height from the natural ground level.
- Colours should not conflict with traffic management signs.

7.3 Real Estate Directional Signs

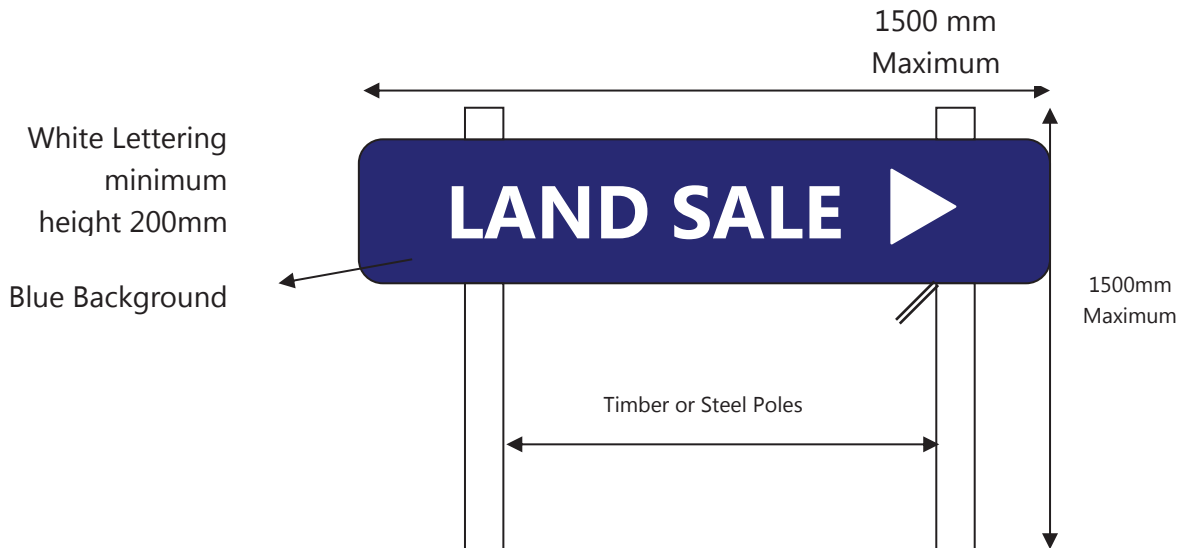
Real estate directional signs are those which direct persons towards a particular property that is being offered for sale. They are not located on the property, but are located in a prominent position in most instances on a major arterial road with an indication of how to find the property or how far away it is. For the purposes of this policy, major arterial roads include: Murat Road, Minilya-Exmouth Road and Burkett Road

It is considered that real estate directional signs detract from the character and amenity of the district of Exmouth. As a result a maximum of two signs are permitted.

Real estate directional signs are permitted if the property for sale is located outside the townsite, and is positioned off a major arterial road. Such signs are to be removed after settlement date of the property transaction with a maximum period of 14 days after settlement.

7.3.1 Standards For Real Estate Development Signs

Council's approved form of directional sign is shown below. Signs not adhering to this format are not permitted:



- The words on these standard signs may consist of "LAND SALE", "AUCTION SALE" or "FARM SALE".
- The sign must be securely fixed to the timber or steel poles, star pickets are not permitted.
- Approval from Main roads is required prior to the erection of signs on Minilya-Exmouth Road and Burkett Road.

7.4 Real Estate Development Signs

Real estate development signs are those erected on new residential and tourist developments or subdivisions. They are generally large and contain information such as the name of the estate, plan of the subdivision, details of facilities/number of lots/prices, leasing details, auction details and the real estate agency contact details.

Each subdivision/development shall be permitted one such development sign except that when there are two prominent road frontages, when a second such sign shall be permitted.

Development signs are to be a maximum of 12 square metres in area and shall be securely mounted on timber or steel poles. The sign must be located within the land area being offered for sale.

Development signs are to be removed as soon as possible up to a maximum period of 14 days after settlement of the sale or the leasing of 90% of the lots.

Should a sold block come back on the market with another agent, during the marketing of a subdivision or development, then that agent may erect their standard "For Sale" sign.

7.5 Real Estate "For Sale" Signs

"For Sale" signs are those erected on various kinds of individual properties being offered for sale and include the selling real estate agency contact details and the words "For Sale". They are to be a maximum size of 1.2m² and erected on steel poles.

"For Sale" signs in the urban areas shall be limited to two such signs per property. The two signs can be located in a V shape for ease of identification and for safety reasons. Such signs do not have to be placed parallel to lot boundaries.

In the case of a joint exclusive between two agents, then both agents can erect one normal "For Sale" sign each.

The "For Sale" signs are to be removed after settlement of the property transaction up to maximum period of 14 days after settlement.

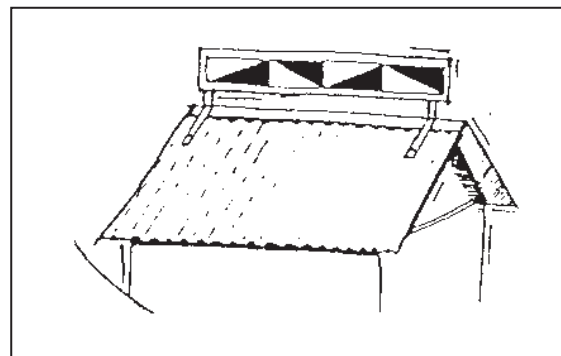
The "For Sale" sign described above shall also be interpreted to include those advertising properties or premises to "Lease" or to "Let".

7.6 ON BUILDING SIGNS

7.6.1 Above Roof Sign

This is an advertising sign, which protrudes above the normal roof line with little or no relation to the architectural design of the building. It does not however include a "Part of Roof" sign.

An Above Roof sign is not permitted in any zone.

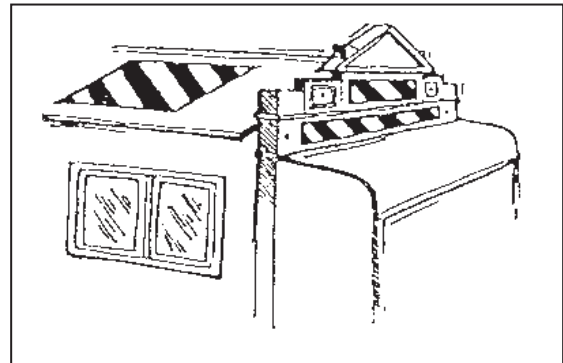


7.6.2 Part of Roof Sign

This is an advertising sign, which is fixed to a fascia, or to the roof itself or which forms part of a projection above the eaves, or ceiling of the building.

A Part of Roof sign shall be fixed parallel to the fascia or portion of the building (including the roof) to which it is attached.

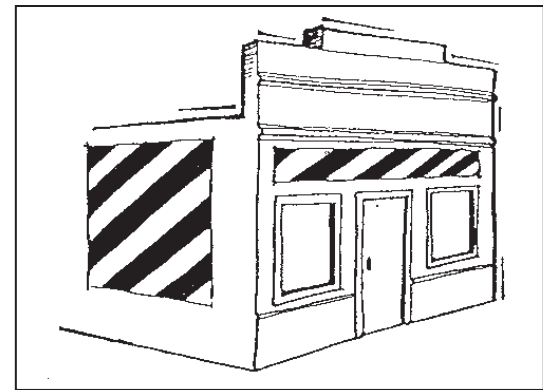
A Part of Roof sign shall have a maximum area of 3000mm, it shall not project more than 300mm from the portion of the building to which it is attached and shall not be within 500mm of either end of the fascia, roof or parapet of the building to which it is attached.



7.6.3 Wall Sign

This is an advertising sign which is fixed to the external part of a wall of the building and may not project more than 300mm out from the wall. Any such projection shall have a minimum clearance of 2.4m from the ground and no part of a wall sign shall be above the lowest point of the eaves or ceiling of the building

Wall signs shall be limited to a maximum number of two such signs on any one wall for each tenancy within a building other than a building within a Residential zone.



Wall signs shall not exceed 10m² in area in aggregate on any one wall or 25% of that wall area, unless a Total Site Signage Plan for the whole site has been submitted and approved by Council.

A Wall Sign, if placed directly over door openings, shall not project below the top of that door.

A Wall Sign if located within a Residential zone and attached to a building used predominantly for a residential use, shall;

- not exceed 0.2m² in area; and
- not exceed one sign per lot.

A Wall sign located within a Residential zone and attached to a building used predominantly for a commercial use, shall;

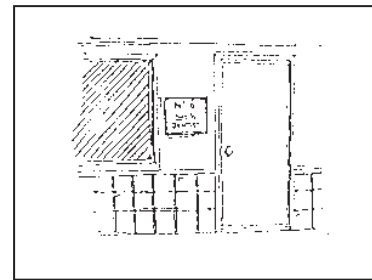
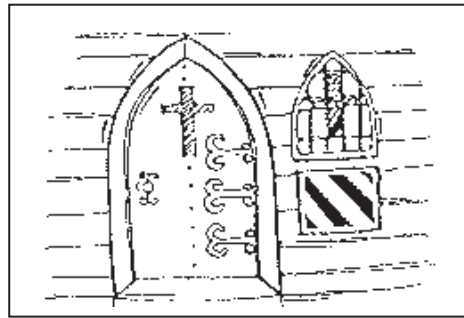
- not exceed 0.5m² in area; and
- not exceed one sign per lot.

A wall sign located in the Industrial, Light Industrial and Mixed Use zone shall have a maximum combined area of 20m² and a maximum individual sign size of 8m².

Wall signs are permitted for places of public worship, meeting and assembly halls provided only one sign is placed on each building and such signs shall not exceed 1.0m².

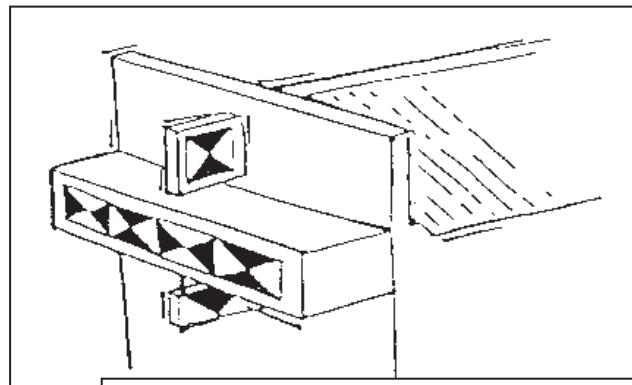
Wall signs to display the name, number and address of a building are permitted provided only one sign is placed on each building and such signs shall not exceed 0.2m²

A Wall sign of up to 0.5m² is permitted for home holiday accommodation.



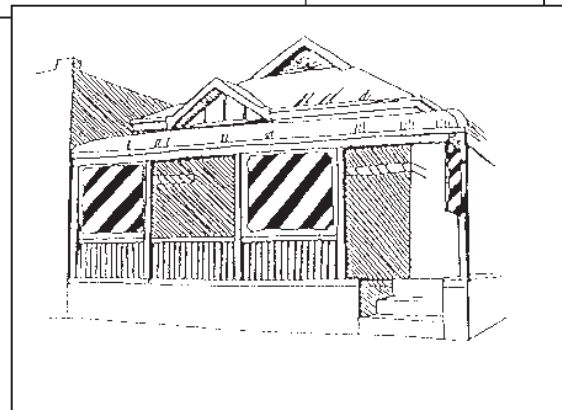
7.6.4 Projecting Signs

This is an advertising sign, which is attached to a projection (including a verandah), which projects more than 300mm from a wall of the building below the eaves or ceiling height.



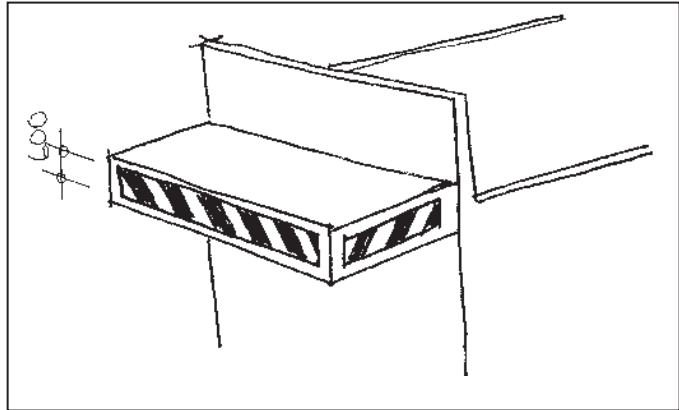
Projecting signs shall be limited to one such sign per tenancy on a lot other than any projecting signs that are attached to the fascia of the verandah or the like. All such signs shall have a minimum clearance of 2.4m from the ground.

Projecting signs on the fascia of a verandah shall not exceed 600mm in a vertical dimension and shall not project beyond the outer frame or surrounds of the fascia.



Projecting signs on the underside of a verandah shall not:

- exceed 2.4m in length
- exceed 600mm in a vertical dimension
- weigh more than 30kg
- be within 3.0m of another such sign attached to the underside of the same verandah unless deemed acceptable to Council
- project beyond the outer frame or surround of the verandah, or
- have a vertical clearance from the ground to the underside of the sign of less than 2.1m.



Projecting signs on the underside of a verandah shall be at right angles to the front street boundary except on a corner lot where the signs may be placed so as to be visible from both streets.

Projecting signs above a verandah shall not:

- exceed 2.0m in length
- exceed 600mm in a vertical dimension
- be within 3.0m of another such sign attached above the same verandah, or
- project beyond the outer frame or surround of the verandah.

In the absence of a verandah fascia less than 600mm high Council may consider a projecting sign at the gutter line but not exceeding 600mm high.

Projecting signs attached directly to the building shall not:

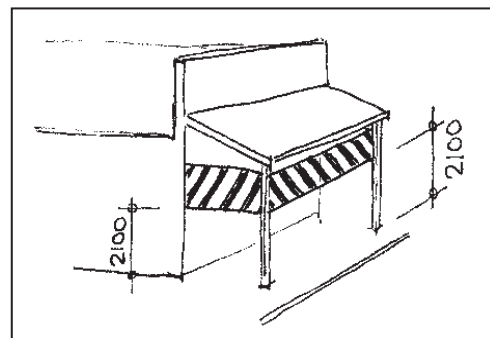
- project more than 1.0m from the outer wall and not exceed 1.5m² in area
- be placed within 2.0m of either end of the wall to which they are attached (in exceptional circumstances such as a narrow shop front Council may allow a reduction), or
- project above the top of the wall to which they are attached.

Projecting signs may be subject of a Building permit with appropriate structural engineering details.

Projecting signs include blinds or screens dropped vertically down from the fascia of a verandah, awning or canopy to provide protection from the sun, rain or wind where these blinds or screens contain forms of advertising. These blinds or screens shall be fixed rigidly into position and in special circumstances Council may approve such devices at the end of a verandah.

Any blind or screen shall have a minimum clearance of 2.1m from the ground and Council may average this headroom requirement where it is considered the device will not create a hazard for pedestrians or conflict with the built form.

The blinds or screens are to be sympathetic to the surrounding built form in regards to design, colour and material. Preferred background colours include colours in accordance with Council's Colour Palette.





All blinds or screens must be kept in good repair and condition to the satisfaction of Council. Council will not permit any device to be hung below or otherwise attached to any blind. This excludes connection of the blind to a building, verandah, awning or canopy approved by Council, or the attachment of an advertising device in accordance with this policy on the face of the blind or screen.

Advertising on blinds or screens shall be limited to the name of the business or the form of activity taking place within the building (ie Chemist, Bakery etc.). Signs advertising particular brand names will not be permitted excluding screening around alfresco areas up to 1 metre in height.



Advertisements must be either painted directly onto the blind, or alternatively securely fixed to the blind and maintained in a safe condition to the satisfaction of Council.

Writing shall be limited to a single line, except where smaller print above/or below the main wording is considered incidental to the main advertisement. Maximum height of writing, is to be 300mm.

Council will only permit the illumination of blinds in special circumstances. Justifications must be presented with regard to amenity and impact on adjoining properties and passing traffic.

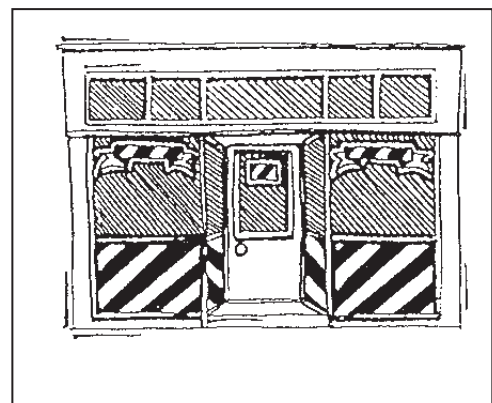
Projecting signs attached to verandah posts, power poles, banner poles or other features of street furniture located within road reserves are not permitted. In certain cases, Council may permit limited advertising in the form of lettering being painted directly onto the verandah post, but it will not allow signs to be attached to the post in any form..

In the case of all Projecting signs over public land, the applicant must provide written confirmation at the time of application that they have suitable comprehensive public liability insurance to indemnify Council against any claim should an accident involving the proposed projecting sign occur.

7.6.5 Window Signs

This is an advertising sign, which is painted or fixed either to interior or exterior of the glazed area of a window and any of which is visible from outside the building. Window signs internal to the building and which cannot be seen from outside do not require Council approval.

Window signs shall not cover more than 50% of the glazed areas of any one window or exceed 10m² in area in aggregate per tenancy lot.



the part

7.7 Off Building Signs

7.7.1 Pylon Signs

This is an advertising sign, which is fixed to a structure, which has one or more supports. The overall height (including supports) is greater than the sign's width (horizontal dimension).

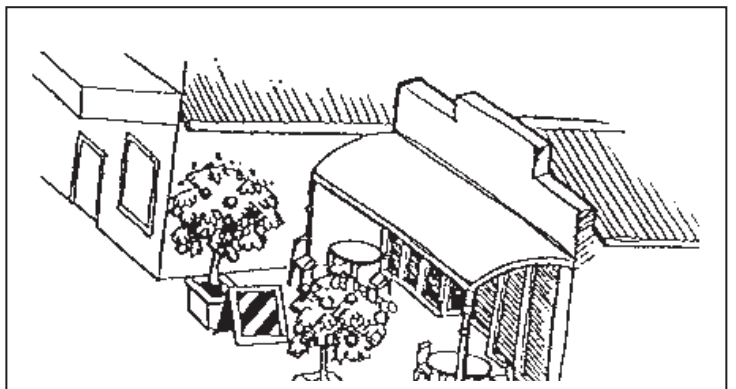
Pylon signs shall have a minimum clearance of 2.4m from ground level, shall not be more than 4.0m above ground level, shall not exceed 2.4m measured either vertically or horizontally across the face of the sign. Pylon signs shall not be greater than 2.88m² in area and shall be limited to one sign per street frontage on any one lot.

Pylon signs shall be subject of a Building permit with appropriate structural engineering details.

7.7.2 On Ground Signs

This is an advertising sign which is not attached to a building and no portion of this type of sign can be higher than 1.2m above ground level. These include sandwich board signs or 'A' frame signs.

On Ground signs which in the opinion of Council are portable shall, where possible, be located wholly within the boundaries of the lot.



Portable on ground signs located within the lot boundaries shall:

- be displayed only during normal business hours of the business to which the sign relates
- be limited to a maximum of two signs per tenancy on a lot
- not obstruct pedestrian access
- have no moving parts once the sign is in place, and
- have a maximum vertical or horizontal dimension of 1.0m and have an area of not more than 0.6m²

Where a portable on ground sign cannot be located within the lot boundaries due to nil setbacks and the lot is located within the Town Centre Shopping Precinct bound by Maidstone Crescent (west side), Learmonth Street(both sides), Kennedy Street(both sides) and Thew Street(north side), a portable on ground sign may be located wholly within 600mm of the front boundary wall of the lot subject to adequate insurance coverage being provided by the applicant to Council.

If owing to the above, a sign is to be located on Council property, the sign will also be subject to an annually renewable permit pursuant to the Shire of Exmouth Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law. Such signs shall:

- be displayed only during normal business hours of the business to which the sign relates
- be limited to a maximum of one sign per tenancy on a lot
- not obstruct pedestrian access
- have no moving parts once the sign is in place, and
- have a maximum vertical or horizontal dimension of 1.0m and have an area of not more than 0.6m².

Where a lot has frontage to a road verge that is greater than 15 metres from the lot boundary to the edge of the carriage way, it is considered that the effectiveness of signage may be restricted due to distance. In



such instances, a portable on ground sign may be located on the road verge subject to adequate insurance coverage being provided by the applicant to Council.

Such signs will also be subject to an annually renewable permit pursuant to and comply with the Shire of Exmouth Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law. Such signs shall:

- be displayed only during normal business hours of the business to which the sign relates
- be limited to a maximum of one sign per tenancy on a lot
- have no moving parts once the sign is in place
- not be located within 3m of the edge of the carriage way, and
- not be placed on a footpath.

Applications for portable on ground signage on Council property relating to premises that do not have nil setbacks or have frontage to a road verge less than 15m wide will generally be refused. However, any such application will be considered by Council on its merits and shall include a total signage plan with the application.

On Ground signs which in the opinion of Council are not portable shall:

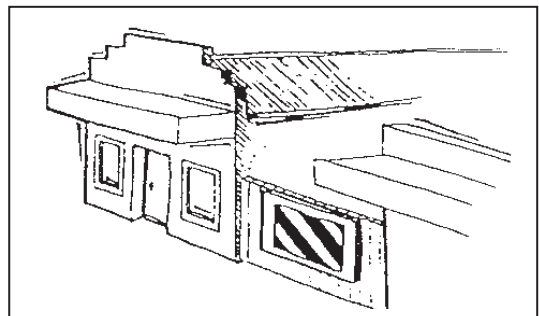
- be subject to a Building permit with appropriate structural engineering details;
- be located wholly within the boundaries of the lot;
- have a maximum vertical dimension of 1.2m and a maximum area of 1.2m²;
- advertise only products or services available from the lot and
- be limited to a maximum of one sign per street frontage on any one lot.

On Ground signs are not permitted for holiday accommodation uses.

7.7.3 Panel Signs

This is an advertising sign, which is fixed to a panel and is greater than 1.2m above ground level. It does not include a pylon sign, a hoarding sign or a real estate development sign.

A Panel sign shall have a maximum vertical dimension of 1.5m and a maximum area of 4.0m².



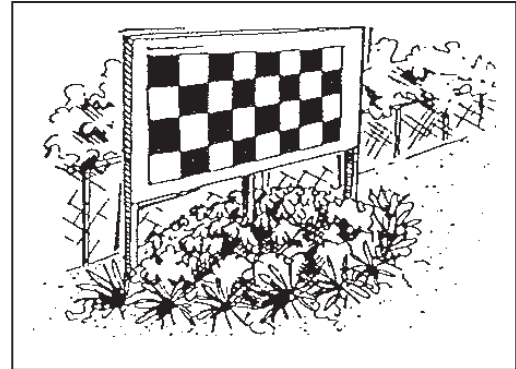
A Panel sign shall not:

- in aggregate have a combined area of 16m² per lot
- not be less than 1.0m or greater than 2.5m from ground level
- not be erected in the area between a building and the front boundary of a lot except with the approval of Council, and
- not be within 10m of another panel sign on the same lot.

7.7.4 Hoarding Sign

This is an advertising sign, which is fixed to a structure and which has one or more supports. The overall height (including supports) is less than the sign's width (horizontal dimension). Part of the sign must be greater than 1.2m above ground level.

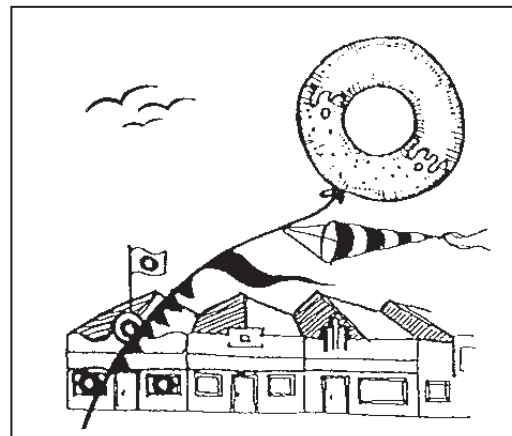
A Hoarding sign shall have a maximum area of 10m² and be limited to a maximum of one such sign per street frontage of the lot.



A Hoarding sign shall not:

- be less than 1.2m or greater than 2.5m from ground level and
- be erected in the area between any building and the front boundary of a lot.

Hoarding signs shall be subject of a Building permit with appropriate structural engineering details



7.7.5 Tethered Signs

This is an advertising or marketing sign, which is suspended from or tethered (tied) to any structure or tree or pole (with or without supporting framework). The sign may be made of paper, plastic, fabric or a similar material. It includes "lighter than air" aerial devices, inflatables, bunting, banners, flags, semaphore signs and kites.

A Tethered sign shall be located wholly within the boundaries of the lot and have a maximum vertical dimension of 0.75m and a maximum area of 2m².

A Tethered sign shall be limited to a maximum of one display per street frontage or any one lot unless agreed otherwise by Council.

A Tethered sign shall not:

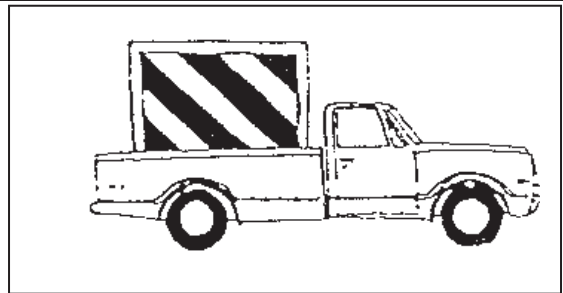
- be less than 2.5m or greater than 5.0m from ground level, and
- be within 10m of a Pylon sign.

A Tethered sign which consists of balloon type objects shall not:

- exceed 5.0m in diameter or 6.0m in height, and
- be displayed for more than 14 days in aggregate in any one calendar year, except with the prior written approval of the Council.

7.7.6 Product Display Sign

This is an advertising sign applied to, or adhered to or placed on a vehicle (the vehicle might be a car, truck, boat, trailer, caravan, machinery or similar whether moveable or not). It can be a product or object, which is displayed for the purpose of advertising.



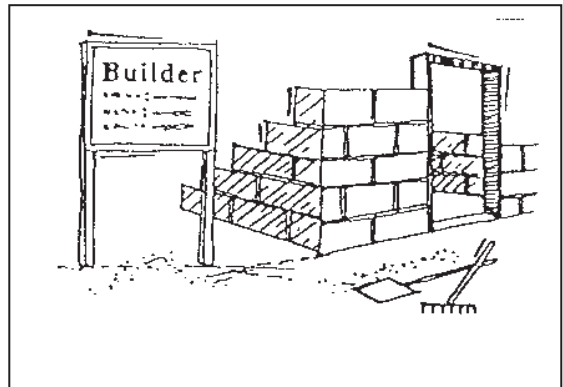
A Product Display sign shall be located wholly within the boundaries of the lot, placed so as to not cause any interference, whether directly or indirectly, to vehicular traffic or pedestrians, have no moving parts, limited to a maximum of one sign per street frontage on any one lot and have a maximum vertical or horizontal dimension of 2.0m.

A Product Display sign shall not be located within road or any other public reserves.

A Product Display sign does not include sign writing painted onto vehicles.

7.7.7 Construction Site Signs

This is an advertising sign, which is displayed only for the duration of the construction of a building or development. It does not include a Real Estate Development sign. This sign can also include a tradesman's individual trades' signs or logos.



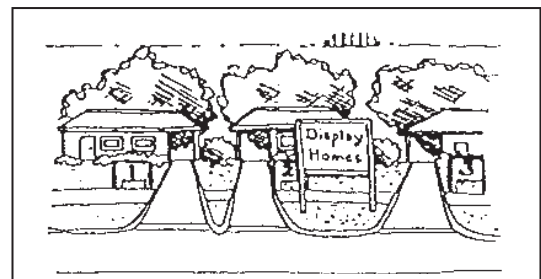
A Construction Site sign shall be limited to one sign per street frontage and contain details of the project and the contractors undertaking the construction work.

A Construction Site sign shall be limited to 2.5m² for housing, 12m² for major redevelopment, 8m² for commercial and industrial developments.

7.7.8 Display Home Signs

This is advertising sign displayed for the period over which homes are on display for public inspection.

One Display Home sign is permitted for each dwelling on display. The sign can have a maximum area of 2.5m² for single dwelling and 8m² for group dwellings.



Display Home signs cannot be illuminated.

7.7.9 Signs for Public Information

Notwithstanding any other provision of this Policy the Council may allow the display of advertisements of meetings, charitable functions, art or cultural activities or other events of public interest or the display of



advertisements at theatres and other places of public entertainment (other than those conducted by a person for the purpose of commercial gain unless in the interest of the community or tourists).

A person shall not erect or maintain a sign more than 2 weeks before the meeting, function event or activity to which it relates and be removed no later than 24 hours after the conclusion of the meeting, function, event or activity.

A person shall not erect or maintain a public information sign on a thoroughfare unless an application has been made pursuant to the Shire of Exmouth Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law and a permit issued.

An application made pursuant to the above in relation to Public information signs of the type commonly referred to as 'Banner Signs', may be approved under delegation by the Chief Executive Officer subject to the sign being:

- In relation to a special event;
- in relation to the following areas prescribed by Council; a) in the shopping centre car park on the bollards adjacent to the public ablution facilities and b) on Recreation Reserve 29066 on the bollards between Talanjee oval and Murat Road for community events and/or events upon the above reserve;
- of an acceptable material and appearance following presentation of the banner at the administration office for assessment;
- of lettering not less than 200mm high; and
- of a size that falls within the following ranges;

Height		Length
a) 0.5m – 1.2m	x	1.2m – 2.4m
b) 1.2m – 2.0m	x	1.2m – 2.4m
c) 1m	x	4.8m

In respect to the activity commonly referred to as a "Garage Sale" sign(s) can be placed within road reserves directing people to the property the sale is being conducted at, but the sign(s) can only be placed on display on the day of the garage sale. The maximum size permissible for this type of sign is 0.4m². Such signs must be neatly prepared and be located in positions so as to not cause a traffic or pedestrian hazard. For example, the sign shall not be located on or within 3.0m of a carriageway or on a footpath. Such signs must be removed immediately upon the completion of the sale on the day.

7.7.10 Election Signage

Council may regulate the erection, location, size and removal of election signage in accordance with the principles of this policy and in line with other relevant laws and regulations.

NOTE: 'Adequate insurance coverage' as referenced in Part 12 of this Policy is satisfied by the following:

- the applicant having Public Liability Insurance to a minimum cover of \$5,000,000;



- the applicant ensuring that the above insurance is extended to cover any sign permit granted under the above Shire of Exmouth Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law; and
 - the applicant providing written evidence that the Shire of Exmouth is indemnified in respect of any injury to any person or damage to any property, which may occur in connection with the use of the Public Place. Such evidence shall be produced prior to the Permit being issued.
- Any application for signage on Council property that requires a permit pursuant to the Shire of Exmouth Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law and does not comply with the requirements of the above Local Law, cannot be approved by Council.

8.0 Enforcement

The Council has powers to enforce compliance with the conditional approval; it issues for advertising signs.

The Council may serve an enforcement notice upon a non-complying advertiser, and the notice shall specify the following:

- the advertisement sign(s) in question;
- full details of the action to be taken by the advertiser to comply with the notice;
- the period (which will not be less than 28 days) within which the action specified by the Council shall be completed by the advertiser.

Prohibited signs that have enforcement notices served, are to be removed within 28 days from the date of the enforcement notice.

Any person upon whom an enforcement notice is served may, appeal against the action to the State Administrative Tribunal. Where any such appeal is lodged, the effect of the notice shall be suspended until the appeal is determined.

Any person who fails to comply with the requirements of an enforcement notice commits an offence as set out in Town Planning Scheme No. 3 and is liable to the penalties prescribed in section 10 of the Planning and Development Act 2005 (as amended).

If a person fails to comply with the requirements of the enforcement notice, representatives of the Council may enter the subject land and carry out the requirements of the notice and Council may then recover its costs as a debt from the person who failed to comply with the enforcement notice.

9.0 Approval Process

Signs are only exempt if they comply with the dimensions in this policy. Signs exceeding maximum area or signs not included in this policy require Town Planning approval.

An application for proposed signage/or Planning approval shall be accompanied by a completed Schedule 8 – Control of Advertisements additional information sheet.



Where a sign, which requires an application for Planning Consent conforms with the requirements listed in this Policy then a Notice of Approval of Planning Consent will be issued. Where such a sign is proposed to depart from the requirements listed, then the application will be considered in the context of the aims and objectives of this Policy.

10.0 Fees

Council may charge a fee in respect to applications for planning consent for signs and annual sign licence fees.

Fees and charges shall be determined by Council in the current budget process in accordance with section 6.16 of the *Local Government Act 1995* and can be viewed in council's current budget.



SCHEDULE 8

ADDITIONAL INFORMATION FOR ADVERTISEMENTS
(to be completed in addition to Application for Planning Approval)

- 1 Name of Advertiser (if different from owner):.....
 - 2 Address in full:.....
 - 3 Description of Property upon which advertisement is to be displayed including full details of its proposed position within that property:
.....
 - 4 Details of Proposed Sign:

Height: Width: Depth:

Colours to be used:

Height above ground level - To top of Advertisement:
To underside of Advertisement:

Materials to be used:

Illuminated: Yes/No
If yes, state whether steady, moving, flashing, alternating, digital, animated, or scintillating, etc.:
.....
If yes, state intensity of light source:
 - 5 State period of time for which advertisement is required:.....
 - 6 Details of signs, if any, to be removed if this application is approved:
.....
.....
- NB Application should be supported by a photograph or photographs of the premises showing superimposed thereon the proposed position for the advertisement and those advertisements to be removed detailed in 6 above.
- Signature of Advertiser(s):
(if different from landowners)
- Date:



Control of Advertisements

Power to Control Advertisements

- (a) For the purpose of the Scheme, the erection, placement and display of advertisements and the use of land or buildings for that purpose is development within the definition of the Act requiring, except as otherwise provided, the prior approval of the Council. Planning approval is required in addition to any Licence, Permit or Approval required under Building Regulations and/or Council's Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law.
- (b) Applications for the Council's planning approval pursuant to this clause shall be submitted in accordance with the provisions of the Scheme and shall be accompanied by Additional Information in the form specified in Schedule 8 giving details of the advertisement(s) to be erected, placed or displayed on the land.
- (c) All signage shall accord with the Scheme and Council's signage Policy P-08 unless varied at the discretion of Council.

Existing Advertisement

Advertisements which:

- (a) were lawfully erected, placed or displayed prior to the approval of the Scheme, or
- (b) may be erected, placed or displayed pursuant to an approval granted by the Council prior to the approval of the Scheme, hereinafter in this clause referred to as "existing advertisements", may except as otherwise provided, continue to be displayed or be erected and displayed in accordance with the approval as appropriate.

Consideration of Applications

Without limiting the generality of the matters which may be taken into account when making a decision upon an application for planning approval to erect, place or display an advertisement, the Council shall examine each such application in the light of the objectives of the Scheme and with particular reference to the character and amenity of locality within which it is to be displayed, including its historic or landscape significance and traffic safety, and the amenity of adjacent areas which may be affected.

Exemptions from the Requirement to Obtain Planning Approval

Subject to the provisions of the Main Roads (Control of Signs) Regulations 1983 and notwithstanding the provisions of sub-clause 4.9.1(a) the Council's prior planning approval is not required in respect of those advertisements listed in Schedule 5 which for the purpose of this clause are referred to as "exempted advertisement". The exemptions listed in Schedule 5 do not apply to places, buildings, conservation areas or landscape protection zones which are either:

- (a) listed by the National Trust; or
- (b) listed on the register of the National Estate; or
- (c) included in the Heritage List; or



- (d) in a Heritage Precinct.

Discontinuance

Notwithstanding the scheme objectives and sub-clause 4.9.4 where the Council can demonstrate exceptional circumstances which cause an exempted or existing advertisement to seriously conflict with the objectives of the Scheme, it may by notice in writing (giving clear reasons) require the advertiser to remove, relocate, adapt, or otherwise modify the advertisement within a period of time specified in the notice.

Derelict or Poorly Maintained Signs

Where in the opinion of the Council, an advertisement has been permitted to deteriorate to a point where it conflicts with the objectives of the Scheme or it ceases to be effective for the purpose for which it was erected or displayed, the Council may by notice in writing require the advertiser to:

- (a) repair, repaint or otherwise restore the advertisement to a standard specified by the Council in the notice; or
- (b) remove the advertisement.

Notices

- (a) "the advertiser" shall be interpreted as anyone or any group comprised of the landowner, occupier, or licensee.
- (b) any notice served in exceptional circumstances pursuant to sub-clause 4.9.5 or 4.9.6 shall be served upon the advertiser and shall specify:
 - (i) the advertisement(s) the subject of the notice;
 - (ii) full details of the action or alternative courses of action to be taken by the advertiser to comply with the notice;
 - (iii) the period, not being less than 60 days, within which the action specified shall be completed by the advertiser.



- (c) any person upon whom a notice is served pursuant to this sub-clause may within a period of 60 days from the date of the notice appeal in accordance with Part V of the Act, and where any such appeal is lodged the effect of the notice shall be suspended until the decision to uphold, quash or vary the notice is known and, shall thereafter have effect according to that decision.

Enforcement and Penalties

The offences and penalties provisions specified in clause 9.2 of the Scheme apply to the advertiser in this clause.



SCHEDULE 5

EXEMPTED ADVERTISEMENTS

LANDUSE AND/OR DEVELOPMENT	EXEMPTED SIGN (includes the change of posters or poster signs and applies to non-illuminated signs unless otherwise stated)	MAXIMUM AREA
Dwellings	One professional name-plate as appropriate.	0.2m ²
Home Occupation	One advertisement describing the nature of the home occupation.	0.2m ²
Places of Worship, Meeting Halls and Places of Public Assembly	One advertisement detailing the function and/or the activities of the institution concerned.	0.2m ²
Cinemas, Theatres and Drive-In Theatres	Two signs (illuminated or non-illuminated) detailing the entertainment being presented from time to time at the venue upon which the signs are displayed.	Each advertisement sign not to exceed 5m ²
Shops, Showrooms and other uses appropriate to a Shopping Area	As per the Shire of Exmouth 6.9 - Signs Policy	
Industrial and Warehouse Premises	A maximum of four advertisements applied to or affixed to the walls of the building but not including signs	Total area of such advertisements shall not exceed 15m ²



which project above the eaves or the ridge of the roof of the building, and excluding signs projecting from a building and excluding signs which are connected to a pole, wall, or other building.

A maximum of two free-standing advertisement signs not exceeding 5 metres in height above ground level.

Maximum permissible total area shall not exceed 10m² and individual advertisement signs shall not exceed 6m².

Showroom, racecourses, major racing tracks, sports stadia, major sporting grounds and complexes

All signs provided that, in each case, the advertisement is not visible from outside the complex or facility concerned either from other private land or from public places and streets.

Not Applicable

Public Places and Reserves

a) Advertisement signs (illuminated and non-illuminated) relating to the functions of Government, a public authority or Council of a local government excluding those of a promotional nature constructed or exhibited by, or on behalf of any such body; and

Not Applicable

b) Advertisement signs (illuminated and non-illuminated) required for the management or control of traffic on any public road, car park, cycleway, railway or waterway where such advertisement has been constructed or exhibited by or at the direction of a Government department,

Not Applicable



public authority or the Council of a local government; and

- c) Advertisement signs (illuminated and non-illuminated) required to be exhibited by or pursuant to any statute or regulation or the like made pursuant to powers contained within a Statute provided that any such advertisement is constructed and/or exhibited strictly in accordance with the requirements specified therein. Not Applicable

Advertisements within Buildings	All advertisements placed or displayed within buildings which cannot ordinarily be seen by a person outside of those buildings.	Not Applicable
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All classes of buildings other than single family dwellings	One advertisement sign containing the name, number and address of the building, the purpose for which the building is used or the name and address of the managing agent thereof.	0.2m ²
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TEMPORARY SIGNS	EXEMPTED SIGN TYPE AND NUMBER (All non-illuminated unless otherwise stated. Includes the change of posters or poster signs and applies to non-illuminated signs unless otherwise stated)	MAXIMUM AREA
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Building Construction Sites (advertisement signs displayed only for the duration of the construction) as follows:

- | | | |
|--|--|-------------------------------------|
| a) Dwellings | One advertisement per street frontage containing details of the project and the contractors undertaking the construction work. | 2m ² |
| b) Multiple dwellings, shops, commercial and industrial properties | One sign as for a) above. | 5m ² |
| c) Large development or redevelopment projects involving shopping centres, office or other buildings exceeding three (3) storeys in height | One sign as for a) above.
One additional sign showing the name of the project builder. | 10m ²
5m ² |

Sales of goods or livestock	One sign per lot displayed for a period not exceeding three (3) months advertising the sale of goods or livestock upon any land or within any building upon which the sign is exhibited provided that the land is not normally used for that purpose.	2m ²
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Property Transactions

Advertisement signs displayed for the duration of the period over which property transactions are offered and negotiated as follows:

- | | | | |
|----|--|--|--|
| a) | Dwellings | One sign per street frontage for each property relating to the sale, leasing or impending auction of the property at or upon which the sign is or the signs are displayed. | Each sign shall not exceed an area of 2m ² |
| b) | Multiple dwellings, shops, commercial and industrial properties | One sign as for a) above. | Each sign shall not exceed an area of 5m ² |
| c) | Large properties comprised of shopping centres, buildings in excess of four (4) storeys and rural properties in excess of five (5) hectares. | One sign as for a) above | Each sign shall not exceed an area of 10m ² |
-

Display Homes

- | | | | |
|--|----|---|-----------------|
| Advertisement signs displayed for the period over which homes are on display for public inspection | a) | One sign for each dwelling on display. | 2m ² |
| | b) | In addition to a) above one sign for each group of dwellings displayed by a single project builder giving details of the project building company and details of the range of dwellings on display. | 5m ² |
-

6.8 - Signs

Adoption		
Date	Meeting	Council Decision
15/11/12	OCM	07-1112-10.1.4
Review Details		
Date	Meeting	Council Decision
22/11/18	OCM	04-1118
27/06/19	OCM	
Delegation		
No.	Title	

Enabling Legislation

Local Planning Scheme No.4

Related Legislation & Statutes

- Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law
- Building Regulations 2012

1. Introduction

POLICY OBJECTIVES

1. To guide the design, materials and siting of advertising structures and signs in the shire area.
2. To ensure consistent policy and clearly set out the requirements of the Shire of Exmouth for applicants making an application for outdoor advertising.
3. To preserve the streetscape locality values and qualities of Exmouth whilst enhancing the local tourism economy.
4. To provide relevant information at appropriate locations to guide visitors to tourist businesses and attractions.
5. To coordinate the style of signage through the use of components and features to achieve a strong distinct identity.
6. To establish a standard type of approved signs to clearly identify businesses.
7. To reduce visual clutter, driver confusion, landscape detracting and traffic hazards caused by poor and indiscriminate signage.
8. To decrease bureaucratic procedures, restrictions and constraints, as well as legal and jargonistic guidelines.

Policy Statement

This policy has been prepared to support and be read in conjunction with Clause 4.31 of the Shire of Exmouth Local Planning Scheme No.4 (Scheme). The Scheme requires the submission of an application for Development approval for non-exempt advertisements. Schedule 5 of the Scheme outlines signs which are exempt from requiring planning approval.

This policy is aimed at simplifying and explaining to potential advertisers or their agents the requirements of Council. It is not intended to be a strict rule to stifle high standard innovative design, but rather encourage good quality signage that is appropriate for Exmouth.

This Policy outlines what signage is acceptable under the provisions of the Scheme, and how applications can be made for new signage, or for alterations to existing signage.

Advertising signage is about communicating messages to consumers, and it comes in many forms. It can be printed, painted, projected or illuminated onto a wide variety of surfaces. Illuminated signs can include neon tubes, floodlights or back lights. Flags, bunting, awnings, tethered balloons, pylon signs, window signs, roof signs, hoardings, fibre optics, television, flashing, chasing signs and animated signs are all examples of the broad scope of advertising.

Signs may be on buildings, facias, windows, walls or roofs. Freestanding signs may be on frames or on poles or on street furniture.

Council's main concerns in regard to advertising signage relate to:

- visual impact on surrounding land and buildings;
- visual impact on streetscape;
- visual impact on the overall locality; and
- the structural integrity and safety aspects of a sign for cyclonic events.

The surface area of a proposed sign is calculated in square metres – that is, its measured height x breadth. When assessing odd or unusual shaped signs (for example, spheres, columns, animal shapes, etc.) the Council will define the surface area of the sign as its area in silhouette or profile when viewed from any one perspective. That is, the signs maximum assessable surface area will equate to its maximum silhouette or profile.

PLANNING CONSIDERATIONS

When considering proposals for new advertising signage Council will have regard to:

- whether a new sign is compatible with any existing signs on the site;
- whether a new sign complements or detracts from the dominant character of the surrounding landscape;
- whether a new sign complements or detracts from the architectural style and character of the building, site or area;
- whether a new sign compromises surrounding land uses due to its size, design, location or the use of illumination or devices such as flashing or moving elements;
- whether a new sign may be hazardous to vehicular or pedestrian traffic;
- whether a new sign added to an existing directional sign or structure would prejudice readability due to excessive signs at one location;
- whether a new sign on or attached to a heritage building is discreet and complements the building and area; and
- whether rationalisation or reduction in the number of existing signs is appropriate and achievable.

Where a proposed advertising sign or device is to be located within a reserve set aside under the Scheme or future **Local** Planning schemes, Council will determine applications on their merits based on the principles embodied in this policy. As a guide, general advertising of this nature is not supported.

2. Existing Signs

- Existing signs are those, which were erected, placed or displayed lawfully prior to the coming into force of this Policy.

- No provision of this Policy shall prevent the continued use of a sign for which, immediately prior to this Policy coming into operation, all licences and approvals required to authorise the erection of the sign, were duly obtained and are current.
- However, where Council considers that a particular sign conflicts with the aims or objectives of this Policy, it may serve an enforcement notice to require the advertiser to remove or adapt the sign.

3. Signs – Zoning Chart

The Zoning Chart below has been developed to provide a simple check to assist with applications for signage approval. It shows the types of signs that are permitted in the different zones and reserves.

Signs – Zoning Chart

SIGN TYPE	ZONES/RESERVES													
	Commercial zones C1, 2 & 3	Marina	Tourism	Service Commercial	Light Industry	General Industry	Residential	Urban Development	Rural Residential	Rural	Special Use	Public Open Space	Public Purpose	Roads
ON BUILDING														
Above Roof (11.1)	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Part of Roof (11.2)	S	S	S	PE	PE	PE	X	X	X	X	X	X	X	X
Wall (11.3)	S	S	S	P	P	P	S	S	X	X	X	X	X	X
Projecting (11.4) *1	S	S	S	P	P	P	X	X	X	X	X	X	X	S
Window (11.5)	PE	P	P	PE	PE	PE	X	X	X	X	X	X	X	X
OFF BUILDING														
Rural Business (7.0)	X	X	X	X	X	X	X	X	P	P	X	X	X	X
Pylon (12.1) *2	S	S	S	P	P	P	X	X	X	X	X	X	X	X
On Ground (12.2) *2 *3	P	P	P	P	P	P	X	X	X	X	PE	PE	X	X
Panel (12.3)	S	S	S	P	P	P	X	X	X	X	X	X	X	X
Hoarding (12.4) *2	X	X	X	X	X	X	X	X	X	X	X	P	P	X
Tethered (12.5)	P	P	P	P	X	X	X	X	X	X	X	P	X	X
Product Display (12.6)	X	X	X	P	P	P	X	X	X	P	X	X	X	X
TEMPORARY														
Real Estate Directional (8.0)	P	P	P	P	P	P	P	P	P	P	P	X	X	X
Real Estate Development (9.0)	P	P	P	P	P	P	P	P	P	P	P	X	X	X
Real Estate "For Sale" (10.0)	PE	PE	PE	PE	PE	PE	PE	PE	PE	PE	PE	X	PE	X
Construction Site (12.7)	P	P	P	P	P	P	P	P	P	P	P	P	P	X
Display Home (12.8)	X	P	P	X	X	X	P	P	P	X	P	X	X	X
Public Information (12.9) *3	PE*	PE*	PE*	PE	PE	PE	PE*	PE*	PE*	PE*	PE*	PE*	P	P
OTHER														
Business Direction (6.0)	X	X	X	P	P	P	P	P	P	P	P	X	X	P

LEGEND

X	Not permitted	*1	Certain types of Projecting signs require a Building Permit
P	Permissible, application required	*2	Building Permit is required
PE	Permitted, exempt from application	*3	Portable on Ground signs and Public Information signs on Council Property also require a permit pursuant to the Shire's Advertising signs on Thoroughfares Local Law.
PE*	Permitted, exempt from application unless the proposal is not consistent with the Policy		
S	Permissible, application required. A total site signage plan is required if varying the standards in this Policy.		

Note: Certain types of signs are not permitted (X) in any zones. These signs have been included so as to avoid confusion, which would occur if certain types were not described. Council presently considers those listed as not permitted are not acceptable forms of signage for that zone.

4.0 Policy Provisions

The Council may vary a standard or provision subject to conditions it thinks fit. However, all applications for variations must include justification for the variation and in most cases that will involve the submission of a Total Site Signage Plan. A sign application must include the following information to enable assessment of the proposed sign(s) and in some cases will form part of a Development Application or Building Permit application.

All advertisement signs and devices shall:

- not pose a threat to public safety or health;
- subject to the noted exceptions within this Policy, not extend beyond any boundary of a lot or lease area except with the approval of the Council.

If illuminated the advertising sign or device shall:

- not cause a nuisance, by way of light spillage, to abutting sites or roadways;
- not comprise flashing, running or intermittent lights;
- not interfere with or be likely to be confused with traffic control signals or create a traffic hazard;
- have any boxing or casing in which it is enclosed constructed of incombustible material;
- where comprising glass (other than fluorescent tubing) have the glass so protected as to prevent its falling into a public place in the event of breakage;
- have its electrical installation constructed and maintained to the satisfaction of Western Power or the appropriate electrical supply authority and in accordance with the relevant Australian Standard.

1. Every sign shall be securely fixed to the structure by which it is supported to the satisfaction of Council and shall be maintained in a safe condition.
2. All signs shall be designed, constructed, finished, installed and maintained to a standard compatible with their surroundings including buildings, townscape, landscaping and other signs.
3. Signs attached to buildings shall reflect the architectural features of the building in placement, style and proportions, and should be based on the approved colours endorsed by Council where possible.
4. A person shall not erect a sign so as to obstruct access to or from a door, fire escape or window, other than a window designed for the display of goods.

5. Hoarding signs, Pylon signs, non-portable on ground signs and some forms of Projection signs are required to obtain a Building Permit prior to erection of the structure and the application shall include certification from a suitably qualified structural engineer.
6. Temporary signs and Portable on ground signs located on council property require a permit pursuant to the Shire of Exmouth Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law.

5.0 TOTAL SITE SIGNAGE PLAN

A Total Site Signage Plan (TSSP) means an overall plan of the whole of the subject site showing the location and size of all advertisement signs proposed for the site, as well as the outline of any buildings, car parking areas, vehicular access points to the site, etc. Any existing signs must also be included on the plan and clearly delineated.

A TSSP is only required as part of an application when some variation from the standards is requested, or a development is proposed that has potential for many signs.

All subsequent applications for an advertisement sign on the subject lot must be in accordance with the approved TSSP. If not, a new TSSP may be required to be approved by the Council.

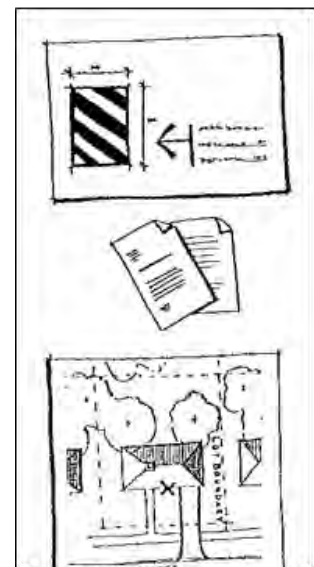
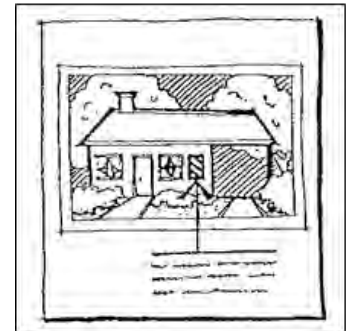
A "Simple Total Site Signage Plan" Example

A simple TSSP is suitable for the following applications only:

- Residential Zone Wall Signs
- On Ground Signs

1. A clear illustration of where the sign/s will be placed on the site or building. This could be:
 - a drawing of the sign done to the correct scale and pasted to a photo
 - a sketch on your builder's plans and/or elevations; or
 - a perspective drawing

The illustration must also show the relation of the sign to neighbouring properties, so that Council can check it will not have a negative impact on your neighbours. An illustration or photograph of the sign/s with dimensions marked. (The actual content of the sign need not be shown.)



2. Additional notes to support your application and outline the reasons why you may wish to vary from the standards.
3. A Site Plan showing clearly where each sign is to be located in relation to the building, site boundaries and neighbouring properties.

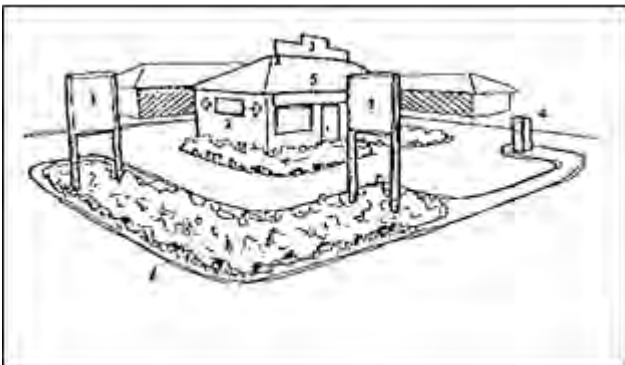
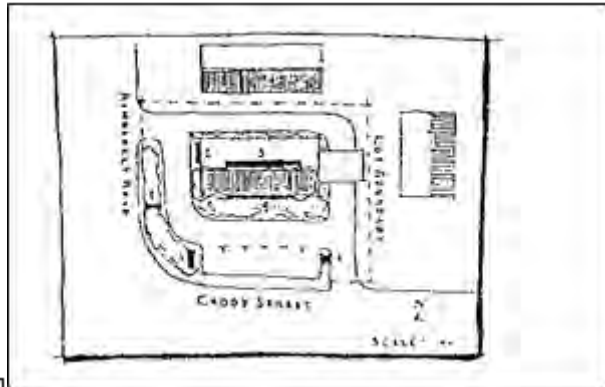
6.0 A " COMPLEX TOTAL SITE SIGNAGE PLAN" EXAMPLE

A complex TSSP is to be lodged for signs listed in 3.0 Signs – Zoning Chart

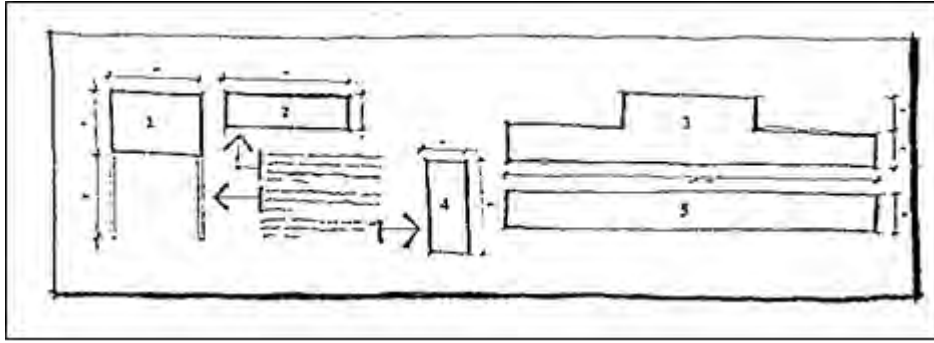
1. A Site Plan showing clearly where each sign is to be located in relation to the building, site boundaries and neighbouring properties.

The plan must show:

- A scale and North point;
- Lot boundaries;
- Street and road names; and
- Existing signs to be removed or retained.



2. A perspective drawing or photomontage (modified digital photo) showing;
 - Neighbouring buildings or sites;
 - Lot boundaries;
 - Existing signs to be removed or retained.



3. A sheet illustrating each sign to be installed and clearly showing:
 - Dimensions;
 - Surface areas; and
 - Heights above ground.
4. Additional notes to support your application as requested by Council's staff (i.e., structural engineer certificate).

7.0 Provisions for Each Type of Signage:

7.1 Business and Essential Services/Facilities Direction Signs

This form of sign means a sign erected in a street or public place to indicate the direction to another place or facility in the Shire. This does not include signs erected or affixed by the Council, the Commissioner of Main Roads.

Main Roads WA approval is required prior to the erection of signs on the Minilya-Exmouth Road and Burkett Road.

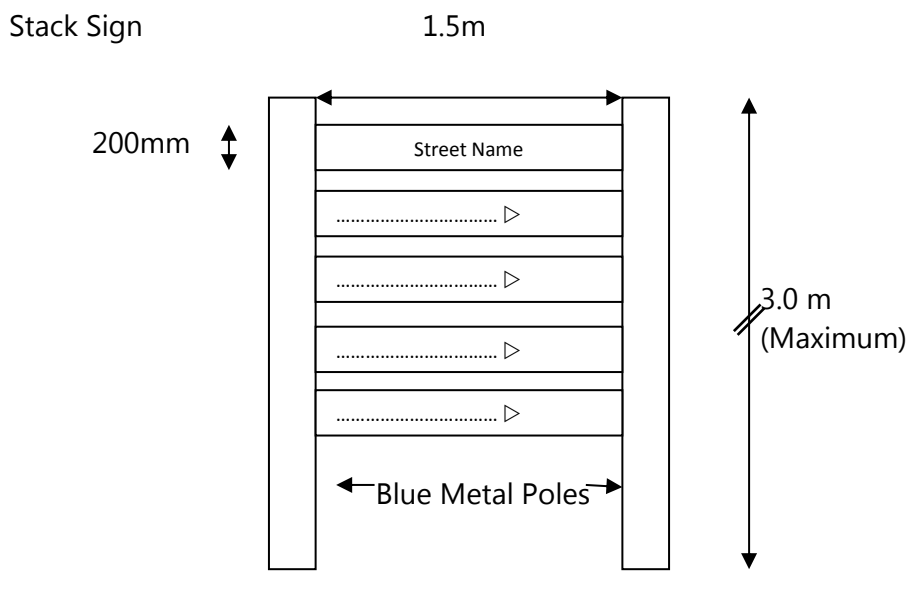
7.1.1 Directional Signs (single on pole):

- Council will allow erection of a direction sign at the cost of the business proprietor, which indicates the nature of the business or activity that may be located by following the direction indicated by the sign.
- Directional signs shall have a maximum height of 200mm, a length of 1000mm, with 120mm letters. Writing is to be white on blue background for a business or tourist service/facility, or white on brown for a tourist attraction. The individual business name may also be permitted and shall be incorporated with the sign. Such signs shall not be located more than 3.0m above the ground.
- A Direction sign is not permitted for home occupation uses or business within the Town Centre shopping precinct (Commercial zones C1, 2 & 3) and business direction signs are not to be erected along Murat Road.
- With the exception of the delegated area, Main Roads WA approval is required prior to the erection of signs on the Minilya-Exmouth Road and Burkett Road.

7.1.2 Stack Signs

- The policy initiates a review of the signage on Murat Road Stack signs. The policy will require Council to fully review the provision of essential services and facilities in the Town Centre which should have sign priority and clear readability on Stack signs.

- The review may result in stack signs having only essential services in the vicinity of Maidstone Crescent and generic signs to the **Service Commercial** and Light Industrial areas.
- It is envisaged that one sign be positioned at the front of the Visitors Centre, along Murat Road stating 'local business directory'. The public could view a plan positioned near the Visitors Centre of the town with all businesses located on the plan.
- Where more than one such direction sign is required for a particular street junction, then they may be incorporated into a stack sign structure which will be funded by Council and erected to meet the following standards:
 - All letters and numbers shall be white on a blue background for essential services facilities and businesses or white on brown for tourist attractions.
 - each individual sign shall be a maximum height of 200mm and length of 1.5 metres for Murat Road Stack Signs.
 - to be located to the satisfaction of the Council to ensure traffic safety.
 - the overall structure shall be in the following form:



- In the Town Centre this stack sign concept may not be a practical proposition from a traffic/pedestrian safety perspective. Stack signs within the town centre are generally not supported due to the impact upon traffic and pedestrian movement.
- A moratorium on new commercial stack signs on Murat Road will occur until a review of all essential services/facilities has been completed by Council.
- Council will give priority for essential Services/Facilities such as major community facilities, schools, churches, hospital, medical centre, toilets, sport and recreational facilities, tourist sites and attractions, etc. on the Murat Road Stack Signs. Council will allow erection of a direction sign for essential services/facilities at its own cost.
- Any directional signs approved by council does not constitute approval in perpetuity and may be removed by council to facilitate erection of new stack signage which accords with clause **7.1.2** following consultation with businesses with signs on stack structures. Council may substitute generic business signage for stack signs where the signs are unable to accommodate the vast

array of businesses, (for example the mixed use or light industrial area). Generic signs will be erected at Councils cost.

- Where a sign is required for in the rural zone a traffic safety perspective, a warning direction sign shall be located in advance of the street junction. The warning sign shall again be a composite form as follows:

7.2 Business Signs On Rural Property

A rural business sign means a sign erected on a rural property where the business is being carried out.

A rural business sign shall :

- not indicate or display any matter other than for the purpose of advertising the sale of produce grown, or made available on the land, on which the sign is erected;
- be erected within the boundaries of the land on which the produce offered for sale was grown or made, or alternatively on the adjoining road verge, if (in the opinion of Council) existing vegetation would otherwise obscure the sign;
- not exceed 2 square metres in area;
- not to exceed an overall height of more than 3 metres from the natural ground level;
- be secured on a frame mounted to timber or steel poles or similar and anchored securely to the ground;
- be of a professional standard; and
- be kept clean and free from unsightly matter and in good condition and presentation.

Generally only one sign will be permitted per lot, however in special circumstances (for instance such as the size of the lot or traffic safety), Council may allow two signs to be erected.

Where such a sign is to be erected on a lot where more than one activity is carried out, Council will require advertising to be incorporated into one sign complying with the following:

- not exceed 2 square metres in area and 3 metres in height from the natural ground level.
- Colours should not conflict with traffic management signs.

7.3 Real Estate Directional Signs

Real estate directional signs are those which direct persons towards a particular property that is being offered for sale. They are not located on the property, but are located in a prominent position in most instances on a major arterial road with an indication of how to find the property or how far away it is. For the purposes of this policy, major arterial roads include: Murat Road, Minilya-Exmouth Road and Burkett Road

It is considered that real estate directional signs detract from the character and amenity of the district of Exmouth. As a result a maximum of two signs are permitted.

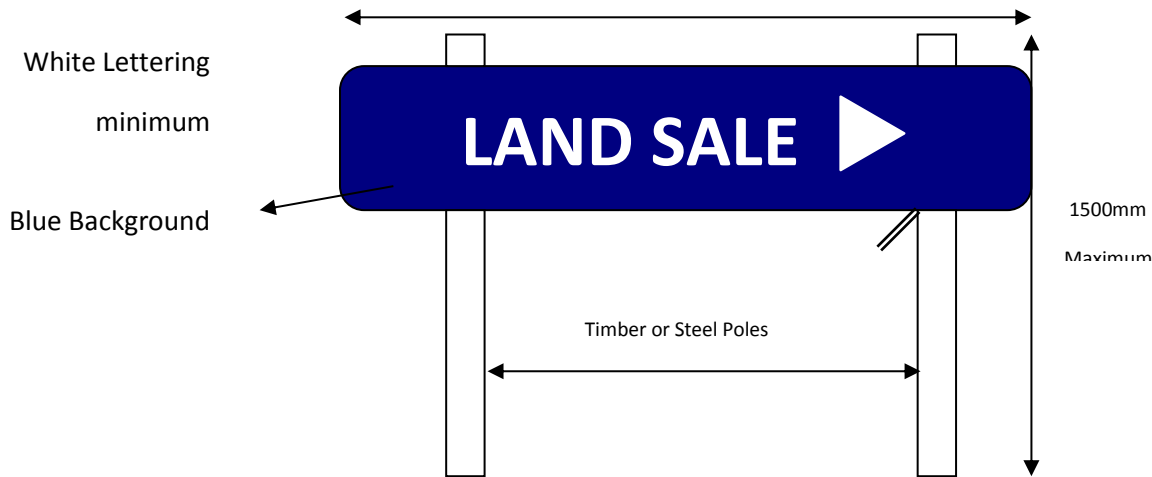
Real estate directional signs are permitted if the property for sale is located outside the townsite, and is positioned off a major arterial road. Such signs are to be removed after settlement date of the property transaction with a maximum period of 14 days after settlement.

7.3.1 Standards For Real Estate Development Signs

Council's approved form of directional sign is shown below. Signs not adhering to this format are not permitted:

1500 mm

Maximum



- The words on these standard signs may consist of "LAND SALE", "AUCTION SALE" or "FARM SALE".
- The sign must be securely fixed to the timber or steel poles, star pickets are not permitted.
- Approval from Main roads is required prior to the erection of signs on Minilya-Exmouth Road and Burkett Road.

7.4 Real Estate Development Signs

Real estate development signs are those erected on new residential and tourist developments or subdivisions. They are generally large and contain information such as the name of the estate, plan of the subdivision, details of facilities/number of lots/prices, leasing details, auction details and the real estate agency contact details.

Each subdivision/development shall be permitted one such development sign except that when there are two prominent road frontages, when a second such sign shall be permitted.

Development signs are to be a maximum of 12 square metres in area and shall be securely mounted on timber or steel poles. The sign must be located within the land area being offered for sale.

Development signs are to be removed as soon as possible up to a maximum period of 14 days after settlement of the sale or the leasing of 90% of the lots.

Should a sold block come back on the market with another agent, during the marketing of a subdivision or development, then that agent may erect their standard "For Sale" sign.

7.5 Real Estate "For Sale" Signs

"For Sale" signs are those erected on various kinds of individual properties being offered for sale and include the selling real estate agency contact details and the words "For Sale". They are to be a maximum size of 1.2m² and erected on steel poles.

"For Sale" signs in the urban areas shall be limited to two such signs per property. The two signs can be located in a V shape for ease of identification and for safety reasons. Such signs do not have to be placed parallel to lot boundaries.

In the case of a joint exclusive between two agents, then both agents can erect one normal "For Sale" sign each.

The "For Sale" signs are to be removed after settlement of the property transaction up to maximum period of 14 days after settlement.

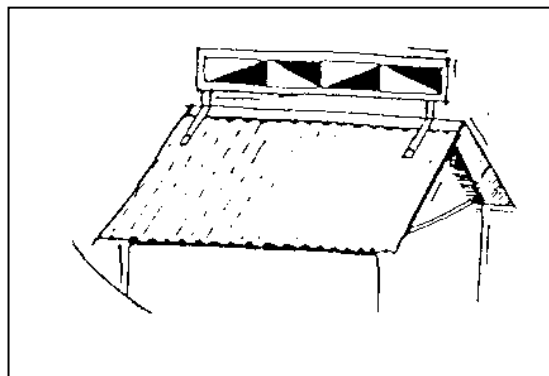
The "For Sale" sign described above shall also be interpreted to include those advertising properties or premises to "Lease" or to "Let".

7.6 ON BUILDING SIGNS

7.6.1 Above Roof Sign

This is an advertising sign, which protrudes above the normal roof line with little or no relation to the architectural design of the building. It does not however include a "Part of Roof" sign.

An Above Roof sign is not permitted in any zone.

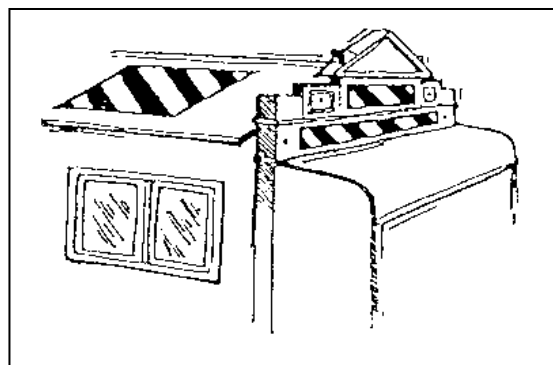


7.6.2 Part of Roof Sign

This is an advertising sign, which is fixed to a fascia, or to the roof itself or which forms part of a projection above the eaves, or ceiling of the building.

A Part of Roof sign shall be fixed parallel to the fascia or portion of the building (including the roof) to which it is attached.

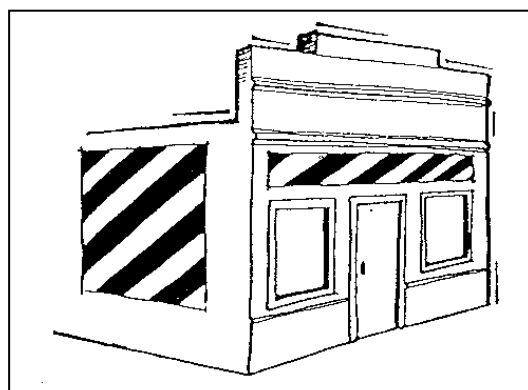
A Part of Roof sign shall have a maximum area of 3000mm, it shall not project more than 300mm from the portion of the building to which it is attached and shall not be within 500mm of either end of the fascia, roof or parapet of the building to which it is attached.



7.6.3 Wall Sign

This is an advertising sign which is fixed to the external part of a wall of the building and may not project more than 300mm out from the wall. Any such projection shall have a minimum clearance of 2.4m from the ground and no part of a wall sign shall be above the lowest point of the eaves or ceiling of the building

Wall signs shall be limited to a maximum number of two such signs on any one wall for each tenancy within a building other than a building within a Residential zone.



Wall signs shall not exceed 10m² in area in aggregate on any one wall or 25% of that wall area, unless a Total Site Signage Plan for the whole site has been submitted and approved by Council.

A Wall Sign, if placed directly over door openings, shall not project below the top of that door.

A Wall Sign if located within a Residential zone and attached to a building used predominantly for a residential use, shall;

- not exceed 0.2m² in area; and
- not exceed one sign per lot.

A Wall sign located within a Residential zone and attached to a building used predominantly for a commercial use, shall;

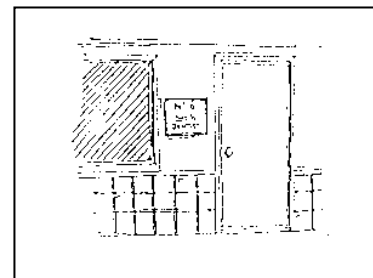
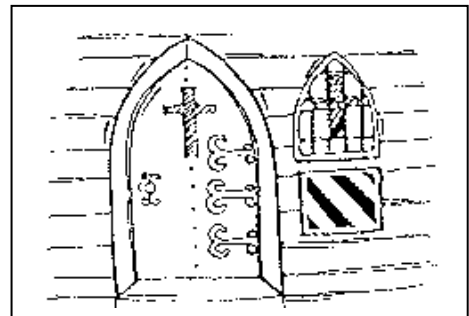
- not exceed 0.5m² in area; and
- not exceed one sign per lot.

A wall sign located in the **General Industrial**, Light Industrial and **Service Commercial** zone shall have a maximum combined area of 20m² and a maximum individual sign size of 8m².

Wall signs are permitted for places of public worship, meeting and assembly halls provided only one sign is placed on each building and such signs shall not exceed 1.0m².

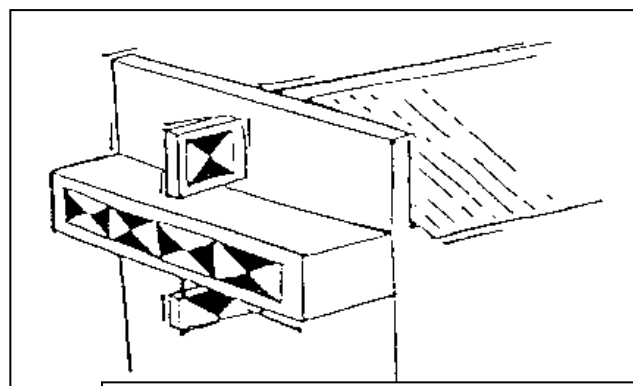
Wall signs to display the name, number and address of a building are permitted provided only one sign is placed on each building and such signs shall not exceed 0.2m²

A Wall sign of up to 0.5m² is permitted for home holiday accommodation.



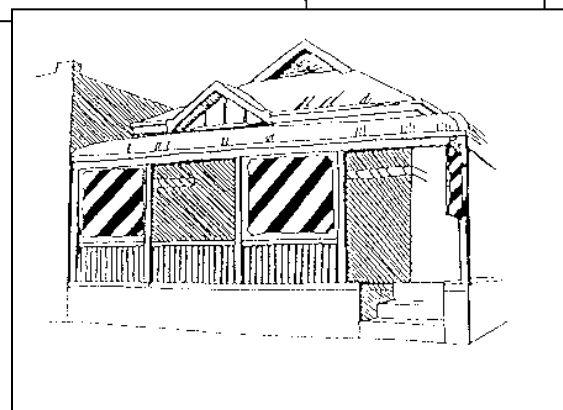
7.6.4 Projecting Signs

This is an advertising sign, which is attached to a projection (including a verandah), which projects more than 300mm from a wall of the building below the eaves or ceiling height.



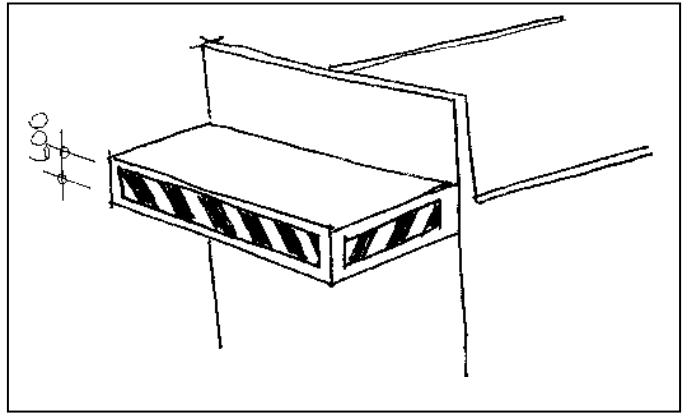
Projecting signs shall be limited to one such sign per tenancy on a lot other than any projecting signs that are attached to the fascia of the verandah or the like. All such signs shall have a minimum clearance of 2.4m from the ground.

Projecting signs on the fascia of a verandah shall not exceed 600mm in a vertical dimension and shall not project beyond the outer frame or surrounds of the fascia.



Projecting signs on the underside of a verandah shall not:

- exceed 2.4m in length
- exceed 600mm in a vertical dimension
- weigh more than 30kg
- be within 3.0m of another such sign attached to the underside of the same verandah unless deemed acceptable to Council
- project beyond the outer frame or surround of the verandah, or
- have a vertical clearance from the ground to the underside of the sign of less than 2.1m.



Projecting signs on the underside of a verandah shall be at right angles to the front street boundary except on a corner lot where the signs may be placed so as to be visible from both streets.

Projecting signs above a verandah shall not:

- exceed 2.0m in length
- exceed 600mm in a vertical dimension
- be within 3.0m of another such sign attached above the same verandah, or
- project beyond the outer frame or surround of the verandah.

In the absence of a verandah fascia less than 600mm high Council may consider a projecting sign at the gutter line but not exceeding 600mm high.

Projecting signs attached directly to the building shall not:

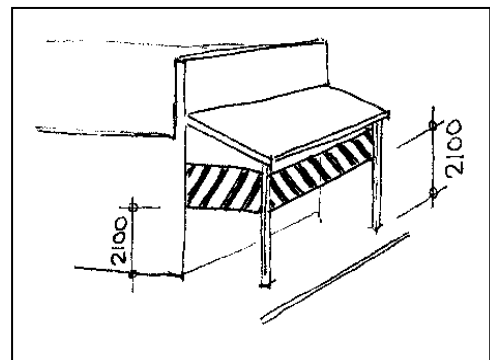
- project more than 1.0m from the outer wall and not exceed 1.5m² in area
- be placed within 2.0m of either end of the wall to which they are attached (in exceptional circumstances such as a narrow shop front Council may allow a reduction), or
- project above the top of the wall to which they are attached.

Projecting signs may be subject of a Building permit with appropriate structural engineering details.

Projecting signs include blinds or screens dropped vertically down from the fascia of a verandah, awning or canopy to provide protection from the sun, rain or wind where these blinds or screens contain forms of advertising. These blinds or screens shall be fixed rigidly into position and in special circumstances Council may approve such devices at the end of a verandah.

Any blind or screen shall have a minimum clearance of 2.1m from the ground and Council may average this headroom requirement where it is considered the device will not create a hazard for pedestrians or conflict with the built form.

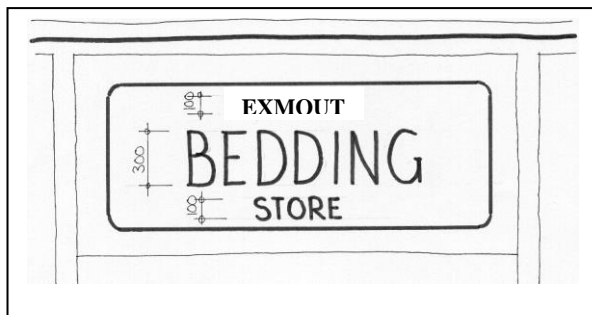
The blinds or screens are to be sympathetic to the surrounding built form in regards to design, colour and material. Preferred background colours include colours in accordance with Council's Colour Palette.



All blinds or screens must be kept in good repair and condition to the satisfaction of Council. Council will not permit any device to be hung below or otherwise attached to any blind. This excludes connection of

the blind to a building, verandah, awning or canopy approved by Council, or the attachment of an advertising device in accordance with this policy on the face of the blind or screen.

Advertising on blinds or screens shall be limited to the name of the business or the form of activity taking place within the building (i.e. Chemist, Bakery etc.). Signs advertising particular brand names will not be permitted excluding screening around alfresco areas up to 1 metre in height.



Advertisements must be either painted directly onto the blind, or alternatively securely fixed to the blind and maintained in a safe condition to the satisfaction of Council.

Writing shall be limited to a single line, except where smaller print above/or below the main wording is considered incidental to the main advertisement. Maximum height of writing, is to be 300mm.

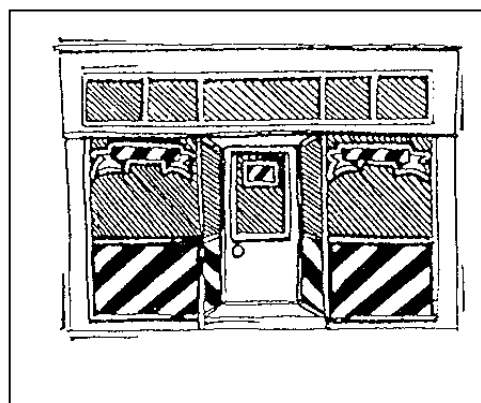
Council will only permit the illumination of blinds in special circumstances. Justifications must be presented with regard to amenity and impact on adjoining properties and passing traffic.

Projecting signs attached to verandah posts, power poles, banner poles or other features of street furniture located within road reserves are not permitted. In certain cases, Council may permit limited advertising in the form of lettering being painted directly onto the verandah post, but it will not allow signs to be attached to the post in any form.

In the case of all Projecting signs over public land, the applicant must provide written confirmation at the time of application that they have suitable comprehensive public liability insurance to indemnify Council against any claim should an accident involving the proposed projecting sign occur.

7.6.5 Window Signs

This is an advertising sign, which is painted or fixed either to the interior or exterior of the glazed area of a window and any part of which is visible from outside the building. Window signs internal to the building and which cannot be seen from outside do not require Council approval.



Window signs shall not cover more than 50% of the glazed areas of any one window or exceed 10m² in area in aggregate per tenancy lot.

7.7 Off Building Signs

7.7.1 Pylon Signs

This is an advertising sign, which is fixed to a structure, which has one or more supports. The overall height (including supports) is greater than the sign's width (horizontal dimension).

Pylon signs shall have a minimum clearance of 2.4m from ground level, shall not be more than 4.0m above ground level, shall not exceed 2.4m measured either vertically or horizontally across the face of the sign.

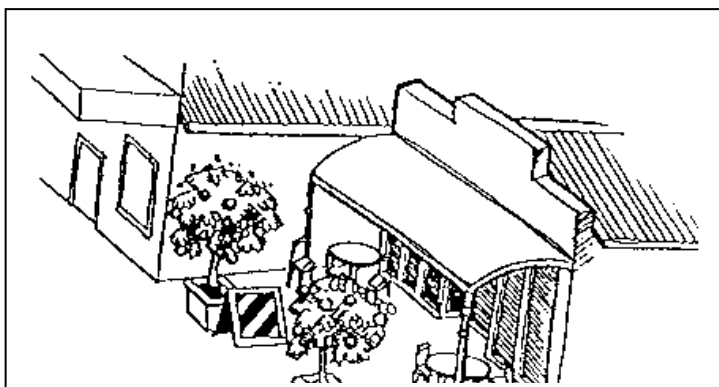
Pylon signs shall not be greater than 2.88m² in area and shall be limited to one sign per street frontage on any one lot.

Pylon signs shall be subject of a Building permit with appropriate structural engineering details.

7.7.2 On Ground Signs

This is an advertising sign which is not attached to a building and no portion of this type of sign can be higher than 1.2m above ground level. These include sandwich board signs or 'A' frame signs.

On Ground signs which in the opinion of Council are portable shall, where possible, be located wholly within the boundaries of the lot.



Portable on ground signs located within the lot boundaries shall:

- be displayed only during normal business hours of the business to which the sign relates
- be limited to a maximum of two signs per tenancy on a lot
- not obstruct pedestrian access
- have no moving parts once the sign is in place, and
- have a maximum vertical or horizontal dimension of 1.0m and have an area of not more than 0.6m²

Where a portable on ground sign cannot be located within the lot boundaries due to nil setbacks and the lot is located within the Town Centre Shopping Precinct (Commercial zones C1, 2 & 3) bound by Maidstone Crescent (west side), Learmonth Street(both sides), Kennedy Street(both sides) and Thew Street(north side), a portable on ground sign may be located wholly within 600mm of the front boundary wall of the lot subject to adequate insurance coverage being provided by the applicant to Council.

If owing to the above, a sign is to be located on Council property, the sign will also be subject to an annually renewable permit pursuant to the Shire of Exmouth Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law. Such signs shall:

- be displayed only during normal business hours of the business to which the sign relates
- be limited to a maximum of one sign per tenancy on a lot
- not obstruct pedestrian access
- have no moving parts once the sign is in place, and
- have a maximum vertical or horizontal dimension of 1.0m and have an area of not more than 0.6m².

Where a lot has frontage to a road verge that is greater than 15 metres from the lot boundary to the edge of the carriage way, it is considered that the effectiveness of signage may be restricted due to distance. In such instances, a portable on ground sign may be located on the road verge subject to adequate insurance coverage being provided by the applicant to Council.

Such signs will also be subject to an annually renewable permit pursuant to and comply with the Shire of Exmouth Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law. Such signs shall:

- be displayed only during normal business hours of the business to which the sign relates
- be limited to a maximum of one sign per tenancy on a lot
- have no moving parts once the sign is in place
- not be located within 3m of the edge of the carriage way, and

- not be placed on a footpath.

Applications for portable on ground signage on Council property relating to premises that do not have nil setbacks or have frontage to a road verge less than 15m wide will generally be refused. However, any such application will be considered by Council on its merits and shall include a total signage plan with the application.

On Ground signs which in the opinion of Council are not portable shall:

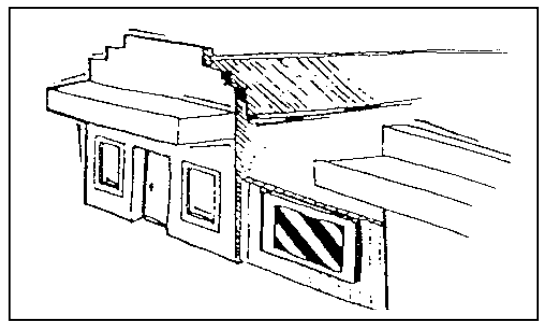
- be subject to a Building permit with appropriate structural engineering details;
- be located wholly within the boundaries of the lot;
- have a maximum vertical dimension of 1.2m and a maximum area of 1.2m²;
- advertise only products or services available from the lot and
- be limited to a maximum of one sign per street frontage on any one lot.

On Ground signs are not permitted for holiday accommodation uses.

7.7.3 Panel Signs

This is an advertising sign, which is fixed to a panel and is greater than 1.2m above ground level. It does not include a pylon sign, a hoarding sign or a real estate development sign.

A Panel sign shall have a maximum vertical dimension of 1.5m and a maximum area of 4.0m².



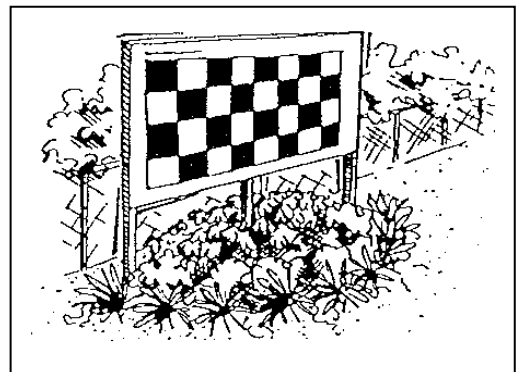
A Panel sign shall not:

- in aggregate have a combined area of 16m² per lot
- not be less than 1.0m or greater than 2.5m from ground level
- not be erected in the area between a building and the front boundary of a lot except with the approval of Council, and
- not be with 10m of another panel sign on the same lot.

7.7.4 Hoarding Sign

This is an advertising sign, which is fixed to a structure and which has one or more supports. The overall height (including supports) is less than the sign's width (horizontal dimension). Part of the sign must be greater than 1.2m above ground level.

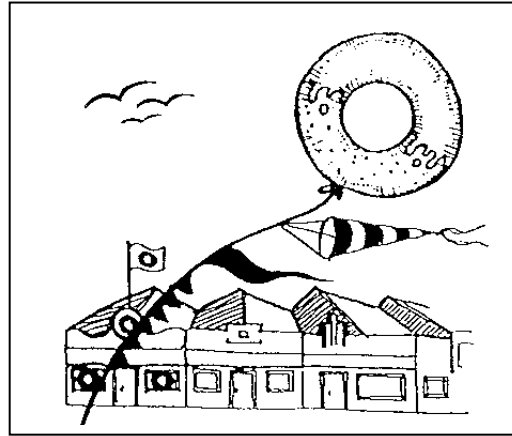
A Hoarding sign shall have a maximum area of 10m² and be limited to a maximum of one such sign per street frontage of the lot.



A Hoarding sign shall not:

- be less than 1.2m or greater than 2.5m from ground level and
- be erected in the area between any building and the front boundary of a lot.

Hoarding signs shall be subject of a Building permit with appropriate structural engineering details



7.7.5 Tethered Signs

This is an advertising or marketing sign, which is suspended from or tethered (tied) to any structure or tree or pole (with or without supporting framework). The sign may be made of paper, plastic, fabric or a similar material. It includes "lighter than air" aerial devices, inflatables, bunting, banners, flags, semaphore signs and kites.

A Tethered sign shall be located wholly within the boundaries of the lot and have a maximum vertical dimension of 0.75m and a maximum area of 2m².

A Tethered sign shall be limited to a maximum of one display per street frontage or any one lot unless agreed otherwise by Council.

A Tethered sign shall not:

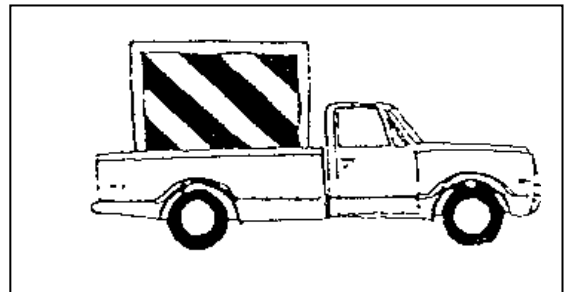
- be less than 2.5m or greater than 5.0m from ground level, and
- be within 10m of a Pylon sign.

A Tethered sign which consists of balloon type objects shall not:

- exceed 5.0m in diameter or 6.0m in height, and
- be displayed for more than 14 days in aggregate in any one calendar year, except with the prior written approval of the Council.

7.7.6 Product Display Sign

This is an advertising sign applied to, or adhered to or placed on a vehicle (the vehicle might be a car, truck, boat, trailer, caravan, machinery or similar whether moveable or not). It can be a product or object, which is displayed for the purpose of advertising.



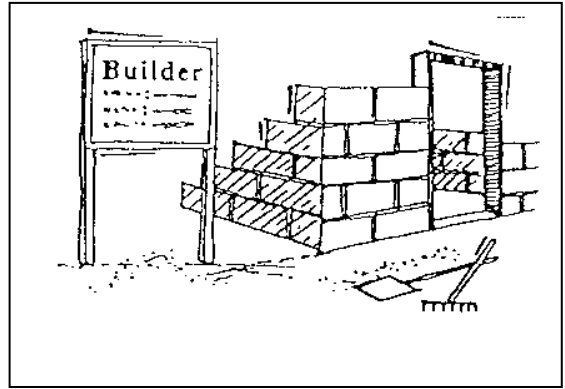
A Product Display sign shall be located wholly within the boundaries of the lot, placed so as to not cause any interference, whether directly or indirectly, to vehicular traffic or pedestrians, have no moving parts, limited to a maximum of one sign per street frontage on any one lot and have a maximum vertical or horizontal dimension of 2.0m.

A Product Display sign shall not be located within road or any other public reserves.

A Product Display sign does not include sign writing painted onto vehicles.

7.7.7 Construction Site Signs

This is an advertising sign, which is displayed only for the duration of the construction of a building or development. It does not include a Real Estate Development sign. This sign can also include a tradesman's individual trades' signs or logos.



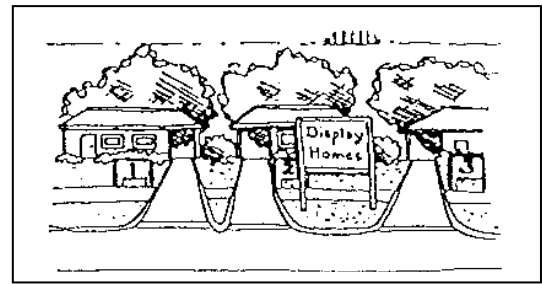
A Construction Site sign shall be limited to one sign per street frontage and contain details of the project and the contractors undertaking the construction work.

A Construction Site sign shall be limited to 2.5m² for housing, 12m² for major redevelopment, 8m² for commercial and industrial developments.

7.7.8 Display Home Signs

This is advertising sign displayed for the period over which homes are on display for public inspection.

One Display Home sign is permitted for each dwelling on display. The sign can have a maximum area of 2.5m² for single dwelling and 8m² for group dwellings.



Display Home signs cannot be illuminated.

7.7.9 Signs for Public Information

Notwithstanding any other provision of this Policy the Council may allow the display of advertisements of meetings, charitable functions, art or cultural activities or other events of public interest or the display of advertisements at theatres and other places of public entertainment (other than those conducted by a person for the purpose of commercial gain unless in the interest of the community or tourists).

A person shall not erect or maintain a sign more than 2 weeks before the meeting, function event or activity to which it relates and be removed no later than 24 hours after the conclusion of the meeting, function, event or activity.

A person shall not erect or maintain a public information sign on a thoroughfare unless an application has been made pursuant to the Shire of Exmouth Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law and a permit issued.

An application made pursuant to the above in relation to Public information signs of the type commonly referred to as 'Banner Signs', may be approved under delegation by the Chief Executive Officer subject to the sign being:

- In relation to a special event;
- in relation to the following areas prescribed by Council; a) in the shopping centre car park on the bollards adjacent to the public ablution facilities and b) on Recreation Reserve 29066 on the

bollards between Talanjee oval and Murat Road for community events and/or events upon the above reserve;

- of an acceptable material and appearance following presentation of the banner at the administration office for assessment;
- of lettering not less than 200mm high; and
- of a size that falls within the following ranges;

Height		Length
a) 0.5m – 1.2m	x	1.2m – 2.4m
b) 1.2m – 2.0m	x	1.2m – 2.4m
c) 1m	x	4.8m

In respect to the activity commonly referred to as a "Garage Sale" sign(s) can be placed within road reserves directing people to the property the sale is being conducted at, but the sign(s) can only be placed on display on the day of the garage sale. The maximum size permissible for this type of sign is 0.4m². Such signs must be neatly prepared and be located in positions so as to not cause a traffic or pedestrian hazard. For example, the sign shall not be located on or within 3.0m of a carriageway or on a footpath. Such signs must be removed immediately upon the completion of the sale on the day.

7.7.10 Election Signage

Council may regulate the erection, location, size and removal of election signage in accordance with the principles of this policy and in line with other relevant laws and regulations.

NOTE: 'Adequate insurance coverage' as referenced in **Part 12** of this Policy is satisfied by the following:

- the applicant having Public Liability Insurance to a minimum cover of \$5,000,000;
 - the applicant ensuring that the above insurance is extended to cover any sign permit granted under the above Shire of Exmouth Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law; and
 - the applicant providing written evidence that the Shire of Exmouth is indemnified in respect of any injury to any person or damage to any property, which may occur in connection with the use of the Public Place. Such evidence shall be produced prior to the Permit being issued.
- Any application for signage on Council property that requires a permit pursuant to the Shire of Exmouth Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law and does not comply with the requirements of the above Local Law, cannot be approved by Council.

8.0 Enforcement

The Council has powers to enforce compliance with the conditional approval; it issues for advertising signs.

The Council may serve an enforcement notice upon a non-complying advertiser, and the notice shall specify the following:

- the advertisement sign(s) in question;
- full details of the action to be taken by the advertiser to comply with the notice;
- the period (which will not be less than 28 days) within which the action specified by the Council shall be completed by the advertiser.

Prohibited signs that have enforcement notices served, are to be removed within 28 days from the date of the enforcement notice.

Any person upon whom an enforcement notice is served may, appeal against the action to the State Administrative Tribunal. Where any such appeal is lodged, the effect of the notice shall be suspended until the appeal is determined.

Any person who fails to comply with the requirements of an enforcement notice commits an offence and is liable to the penalties prescribed in section 223 of the Planning and Development Act 2005 (as amended).

If a person fails to comply with the requirements of the enforcement notice, representatives of the Council may enter the subject land and carry out the requirements of the notice and Council may then recover its costs as a debt from the person who failed to comply with the enforcement notice.

9.0 Approval Process

Signs are only exempt if they comply with the dimensions in this policy. Signs exceeding maximum area or signs not included in this policy require approval.

An application for proposed signage/or approval shall be accompanied by a completed Schedule 8 – Control of Advertisements additional information sheet.

Where a sign, which requires an application for Consent, conforms with the requirements listed in this Policy then a Notice of Approval / Consent will be issued. Where such a sign is proposed to depart from the requirements listed, then the application will be considered in the context of the aims and objectives of this Policy.

10.0 Fees

Council may charge a fee in respect to applications for planning consent for signs and annual sign licence fees.

Fees and charges shall be determined by Council in the current budget process in accordance with section 6.16 of the *Local Government Act 1995* and can be viewed in council's current budget.

SCHEDULE 8

ADDITIONAL INFORMATION FOR ADVERTISEMENTS

(to be completed in addition to Application for **Development** Approval)

- 1 Name of Advertiser (if different from owner):.....
- 2 Address in full:.....
- 3 Description of Property upon which advertisement is to be displayed including full details of its proposed position within that property:
.....

4 Details of Proposed Sign:

Height: Width: Depth:

Colours to be used:

Height above ground level - To top of Advertisement:

To underside of Advertisement:

Materials to be used:

Illuminated: Yes/No

If yes, state whether steady, moving, flashing, alternating, digital, animated, or scintillating, etc.:

.....

If yes, state intensity of light source:

- 5 State period of time for which advertisement is required:.....

- 6 Details of signs, if any, to be removed if this application is approved:

.....

.....

NB Application should be supported by a photograph or photographs of the premises showing superimposed thereon the proposed position for the advertisement and those advertisements to be removed detailed in 6 above.

Signature of Advertiser(s):

(if different from landowners)

Date:

Control of Advertisements

Power to Control Advertisements

- (a) For the purpose of the Scheme, the erection, placement and display of advertisements and the use of land or buildings for that purpose is development within the definition of the Act requiring, except as otherwise provided, the prior approval of the Council. **Development** approval is required in addition to any Licence, Permit or Approval required under Building Regulations and/or Council's Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law.
- (b) Applications for the Council's **Development** approval pursuant to this clause shall be submitted in accordance with the provisions of the Scheme and shall be accompanied by Additional Information in the form specified in Schedule 8 giving details of the advertisement(s) to be erected, placed or displayed on the land.
- (c) All signage shall accord with the Scheme and Councils signage Policy **6.8** unless varied at the discretion of Council.

Existing Advertisement

Advertisements which:

- (a) were lawfully erected, placed or displayed prior to the approval of the Scheme, or
- (b) may be erected, placed or displayed pursuant to an approval granted by the Council prior to the approval of the Scheme, hereinafter in this clause referred to as "existing advertisements", may except as otherwise provided, continue to be displayed or be erected and displayed in accordance with the approval as appropriate.

Consideration of Applications

Without limiting the generality of the matters which may be taken into account when making a decision upon an application for **Development** approval to erect, place or display an advertisement, the Council shall examine each such application in the light of the objectives of the Scheme and with particular reference to the character and amenity of locality within which it is to be displayed, including its historic or landscape significance and traffic safety, and the amenity of adjacent areas which may be affected.

Exemptions from the Requirement to Obtain **Development** Approval

Subject to the provisions of the Main Roads (Control of Signs) Regulations 1983 and notwithstanding the provisions of sub-clause **4.31.3**, of the 'scheme, the Council's prior **development** approval is not required in respect of those advertisements listed in Schedule 5 which for the purpose of this clause are referred to as "exempted advertisement". The exemptions listed in Schedule 5 do not apply to places, buildings, conservation areas or landscape protection zones which are either:

- (a) listed by the National Trust; or
- (b) listed on the register of the National Estate; or
- (c) included in the Heritage List; or
- (d) in a Heritage Precinct.

Discontinuance

Notwithstanding the scheme objectives and sub-clause 4.31.2 where the Council can demonstrate exceptional circumstances which cause an exempted or existing advertisement to seriously conflict with the objectives of the Scheme, it may by notice in writing (giving clear reasons) require the advertiser to remove, relocate, adapt, or otherwise modify the advertisement within a period of time specified in the notice.

Derelict or Poorly Maintained Signs

Where in the opinion of the Council, an advertisement has been permitted to deteriorate to a point where it conflicts with the objectives of the Scheme or it ceases to be effective for the purpose for which it was erected or displayed, the Council may by notice in writing require the advertiser to:

- (a) repair, repaint or otherwise restore the advertisement to a standard specified by the Council in the notice; or
- (b) remove the advertisement.

Notices

- (a) "the advertiser" shall be interpreted as anyone or any group comprised of the landowner, occupier, or licensee.
- (b) any notice served in exceptional circumstances pursuant to sub-clause 4.31.2 shall be served upon the advertiser and shall specify:
 - (i) the advertisement(s) the subject of the notice;
 - (ii) full details of the action or alternative courses of action to be taken by the advertiser to comply with the notice;
 - (iii) the period, not being less than 60 days, within which the action specified shall be completed by the advertiser.

- (c) any person upon whom a notice is served pursuant to this sub-clause may within a period of 60 days from the date of the notice appeal in accordance with Part 14 of the Act, and where any such appeal is lodged the effect of the notice shall be suspended until the decision to uphold, quash or vary the notice is known and, shall thereafter have effect according to that decision.

Enforcement and Penalties

The offences and penalties provisions specified in clause 9.2 of the Scheme apply to the advertiser in this clause.

SCHEDULE 5

EXEMPTED ADVERTISEMENTS

LANDUSE AND/OR DEVELOPMENT	EXEMPTED SIGN (includes the change of posters or poster signs and applies to non-illuminated signs unless otherwise stated)	MAXIMUM AREA
Dwellings	One professional name-plate as appropriate.	0.2m ²
Home Occupation	One advertisement describing the nature of the home occupation.	0.2m ²
Places of Worship, Meeting Halls and Places of Public Assembly	One advertisement detailing the function and/or the activities of the institution concerned.	0.2m ²
Cinemas, Theatres and Drive-In Theatres	Two signs (illuminated or non-illuminated) detailing the entertainment being presented from time to time at the venue upon which the signs are displayed.	Each advertisement sign not to exceed 5m ²
Shops, Showrooms and other uses appropriate to a Shopping Area	As per the Shire of Exmouth 6.8 - Signs Policy	
Industrial and Warehouse Premises	A maximum of four advertisements applied to or affixed to the walls of the building but not including signs which project above the eaves or the ridge of the roof of the	Total area of such advertisements shall not exceed 15m ²

building, and excluding signs projecting from a building and excluding signs which are connected to a pole, wall, or other building.

A maximum of two free-standing advertisement signs not exceeding 5 metres in height above ground level.

Maximum permissible total area shall not exceed 10m² and individual advertisement signs shall not exceed 6m².

Showroom, racecourses, major racing tracks, sports stadia, major sporting grounds and complexes

All signs provided that, in each case, the advertisement is not visible from outside the complex or facility concerned either from other private land or from public places and streets.

Not Applicable

Public Places and Reserves

a) Advertisement signs (illuminated and non-illuminated) relating to the functions of Government, a public authority or Council of a local government excluding those of a promotional nature constructed or exhibited by, or on behalf of any such body; and

Not Applicable

b) Advertisement signs (illuminated and non-illuminated) required for the management or control of traffic on any public road, car park, cycleway, railway or waterway where such advertisement has been constructed or exhibited by or at the direction of a Government department, public authority or the Council of a local government; and

Not Applicable

c) Advertisement signs (illuminated and non-illuminated) required to be exhibited by or pursuant to any statute or regulation or the like made pursuant to powers contained within a Statute provided that any such advertisement is constructed and/or exhibited strictly in accordance with the requirements specified therein.

Advertisements within Buildings	All advertisements placed or displayed within buildings which cannot ordinarily be seen by a person outside of those buildings.	Not Applicable
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All classes of buildings other than single family dwellings	One advertisement sign containing the name, number and address of the building, the purpose for which the building is used or the name and address of the managing agent thereof.	0.2m ²
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TEMPORARY SIGNS	EXEMPTED SIGN TYPE AND NUMBER (All non-illuminated unless otherwise stated. Includes the change of posters or poster signs and applies to non-illuminated signs unless otherwise stated)	MAXIMUM AREA
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Building Construction Sites (advertisement signs displayed only for the duration of the construction) as follows:

- | | | |
|--|--|-------------------------------------|
| a) Dwellings | One advertisement per street frontage containing details of the project and the contractors undertaking the construction work. | 2m ² |
| b) Multiple dwellings, shops, commercial and industrial properties | One sign as for a) above. | 5m ² |
| c) Large development or redevelopment projects involving shopping centres, office or other buildings exceeding three (3) storeys in height | One sign as for a) above.
One additional sign showing the name of the project builder. | 10m ²
5m ² |

Sales of goods or livestock	One sign per lot displayed for a period not exceeding three (3) months advertising the sale of goods or livestock upon any land or within any building upon which the sign is exhibited provided that the land is not normally used for that purpose.	2m ²
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Property Transactions

Advertisement signs displayed for the duration of the period over which property transactions are offered and negotiated as follows:

- | | | | |
|----|--|--|--|
| a) | Dwellings | One sign per street frontage for each property relating to the sale, leasing or impending auction of the property at or upon which the sign is or the signs are displayed. | Each sign shall not exceed an area of 2m ² |
| b) | Multiple dwellings, shops, commercial and industrial properties | One sign as for a) above. | Each sign shall not exceed an area of 5m ² |
| c) | Large properties comprised of shopping centres, buildings in excess of four (4) storeys and rural properties in excess of five (5) hectares. | One sign as for a) above | Each sign shall not exceed an area of 10m ² |
-

Display Homes

- | | | | |
|--|----|---|-----------------|
| Advertisement signs displayed for the period over which homes are on display for public inspection | a) | One sign for each dwelling on display. | 2m ² |
| | b) | In addition to a) above one sign for each group of dwellings displayed by a single project builder giving details of the project building company and details of the range of dwellings on display. | 5m ² |
-

TOWN PLANNING

6.25 – Exmouth Boat Harbour Development Plan

Adoption		
Date	Meeting	Council Decision
27/06/19	OCM	-0619
Review		
Date	Meeting	Council Decision
Delegation		
No.	Title	

ENABLING LEGISLATION

Planning and Development Act 2005.

Planning and Development (Local Planning Schemes) Regulations 2015.

Land Administration Act 1997.

Marine & Harbours Act 1981.

Environmental Protection Regulations 1987.

Environmental Protection (Noise) Regulations 1997.

Exmouth Marina Broad Outline Development Plan (2011).

Shire of Exmouth Local Planning Scheme No.4 (2019).

RELATED LEGISLATION & STATUTES

- Pursuant to schedule 1 - *prescribed premises*, pursuant to the *Environmental Protection Regulations 1987*, require a Works Approval issued by the Department of Water and Environmental Regulation prior to commencement.
- All harbour activities shall operate in accordance with the *Environmental Protection (Noise) Regulations 1997*.

PURPOSE

The purpose of this policy is to

1. Provide a clear understanding of the Department of Transport's (the DoT's) land use and development intentions for the Exmouth Boat Harbour;
2. introduce a planning framework to facilitate consistent decision making for land use planning and development that satisfies the orderly and proper planning principles of *Local Planning Scheme No. 4 (LPS 4)*;
3. detail the information required and issues to address when submitting applications for planning approval and the process by which the Shire of Exmouth (the local government) and DoT will assess these; and
4. seek sustainable development solutions that maximise opportunities for enhanced environmental performance.

POLICY

This *Local Planning Policy (LPP)* provides a planning framework to manage the sustainable growth of land and water activities in the Exmouth Boat Harbour to help satisfy the State's needs for maritime infrastructure. It presents the land use and development provisions from a collaborative undertaking between the DoT as vested harbour manager and the local government as the local planning authority. The harbour has been separated into 5 precincts which contain activities sharing a similar character, function and intensity, and further defined by a range of precinct specific objectives and development provisions.

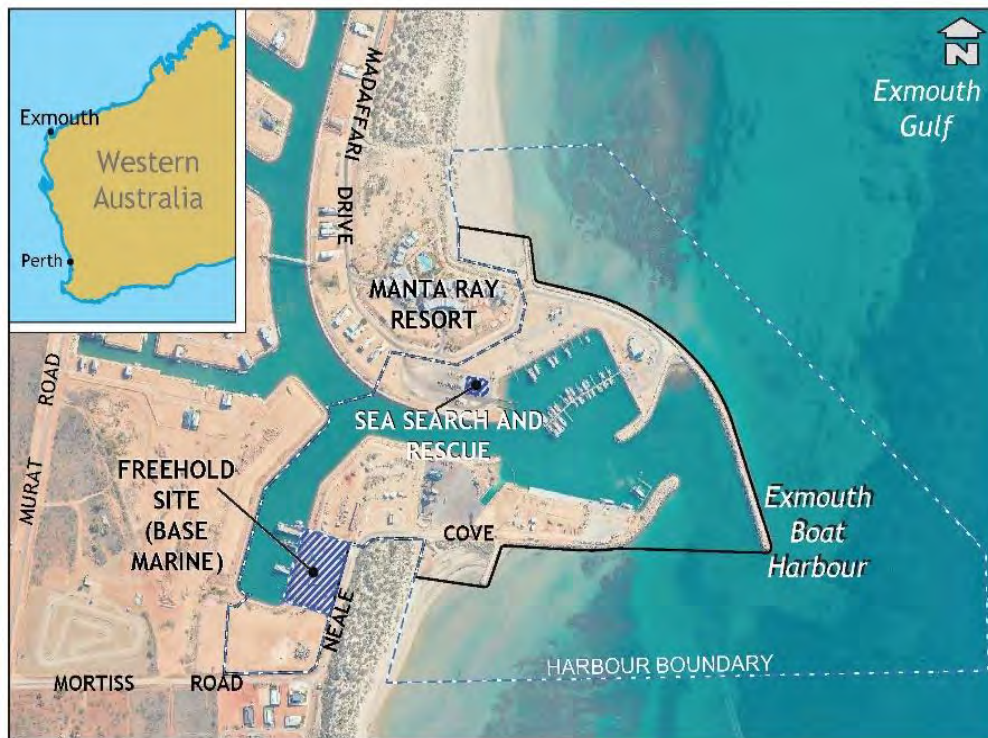
This *Policy* also details application requirements and the assessment process, communicating the DoT and local government's expectations to all stakeholders.

POLICY COVERAGE

The Exmouth Boat Harbour is located approximately 3 kilometres south of the town centre (refer **Figure 1**). Its land and water areas total 31.7 hectares with a further 38.2 hectares of vested water areas extending beyond the main

breakwaters. These areas define the harbour's coverage as assigned to the DoT's care under the *Land Administration Act 1997* and by the *Marine and Harbours Act 1981*.

Figure 1 – Exmouth Boat Harbour location and coverage.



This Policy applies to all future land use and development proposals on land and water areas vested to the DoT and the two additional sites highlighted on Figure 1:

- Freehold Lot 1481 Neale Cove in the south harbour; and
- Lot 500, a landlocked site in the north harbour vested to the Exmouth Volunteer Marine Rescue Group.

DEVELOPMENT AND THE DISTINCTION BETWEEN LAND 'USE' AND 'DEVELOPMENT'

This Policy is an assessment tool to govern both the *use* of an area as well as any *development* occurring in that area. "**Use**" refers to an activity undertaken, the effect it has on the character of an area and the impacts associated with its operation, such as noise generation and parking requirements. "**Development**" refers to any physical construction in an area supporting the operation of the use (such as buildings and hardstand areas) and its associated effects (resulting from building design, bulk and height).

APPLICATION REQUIREMENTS

A Development Application **will not be required** where the use and/or development is undertaken by or on behalf of the DoT and is listed in Schedule 1 of the *Public Works Act 1902 (PW Act)* as exempt from the need to obtain planning approval. In such cases and prior to commencement, the *PW Act* requires the DoT to consider the purpose and intent of **LPS 4**, consult with the local government and have due regard to the principles of orderly and proper planning.

Planning approval will also not be necessary for activities limited to internal building works or fit-outs not materially affecting the external appearance of the building nor introducing additional floor space. The exemption extends to new signs if they are located entirely within an existing approved sign footprint.

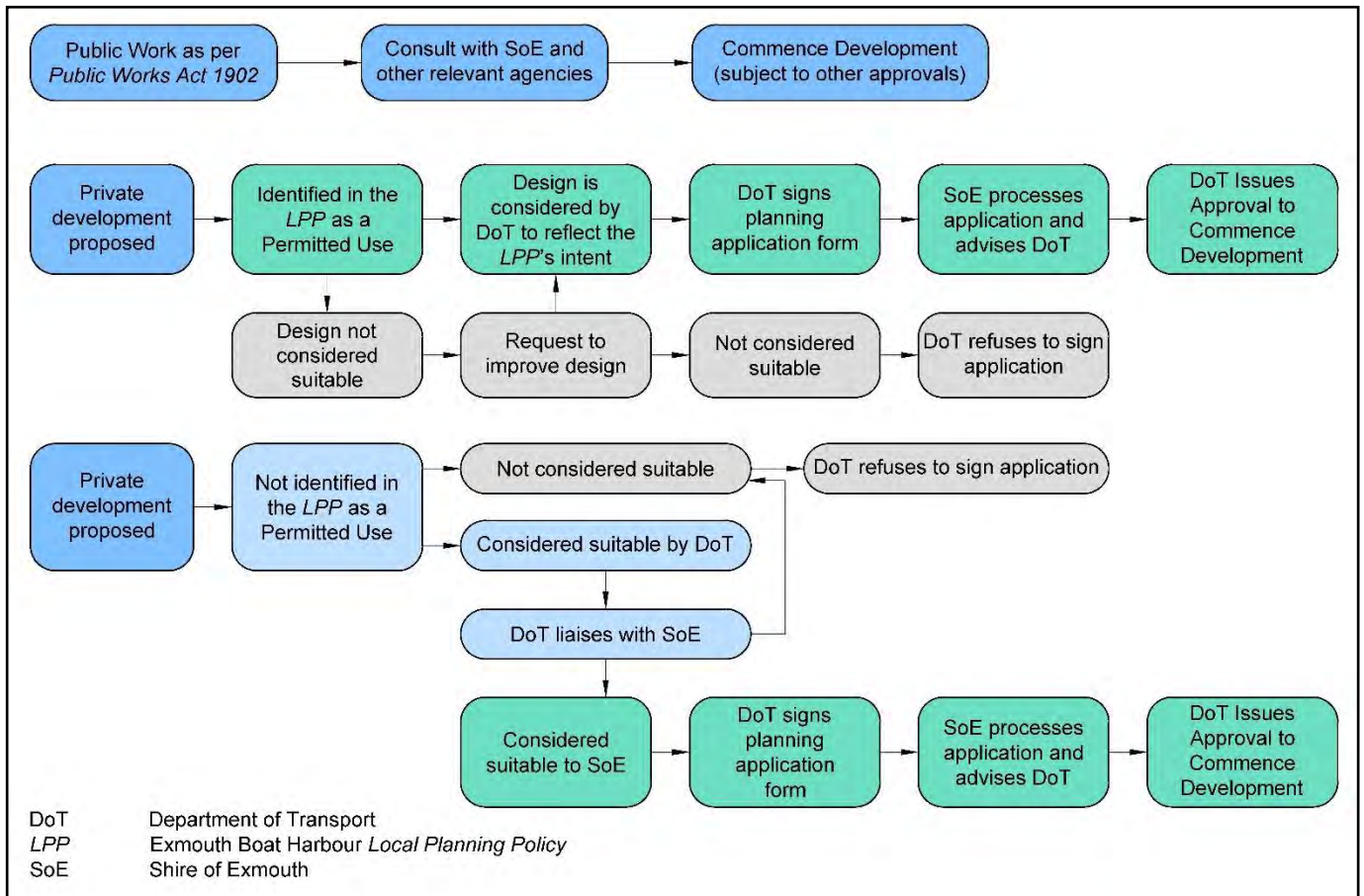
A Development Application **will be required** for all other new use/s or development, even if listed as a permitted use and for that precinct and is fully compliant with the overall and precinct specific development provisions. For applications where the intended use is not listed as permitted or where any associated physical development does not meet all of the overall or precinct development provisions, the DoT and local government will assess its suitability on merit against the overall and precinct specific objectives of this policy.

All applications must be accompanied by a completed Development Application Checklist (refer **Appendix 1**).

APPROVALS PATHWAY

The process for the assessment of Development Applications is set out in **Figure 2** overleaf.

Figure 2 – Development Application approvals pathway.



All planning applications will be assessed and determined by the DoT in accordance with this Policy and in consultation with the local government. The DoT does not manage Lots 1481 and 500 and any planning application on these lots will be determined solely by the local government.

When considering proposals for unlisted uses and / or development not complying with the overall or precinct specific development provisions, the local government and DoT will collaborate to undertake a merit-based assessment.

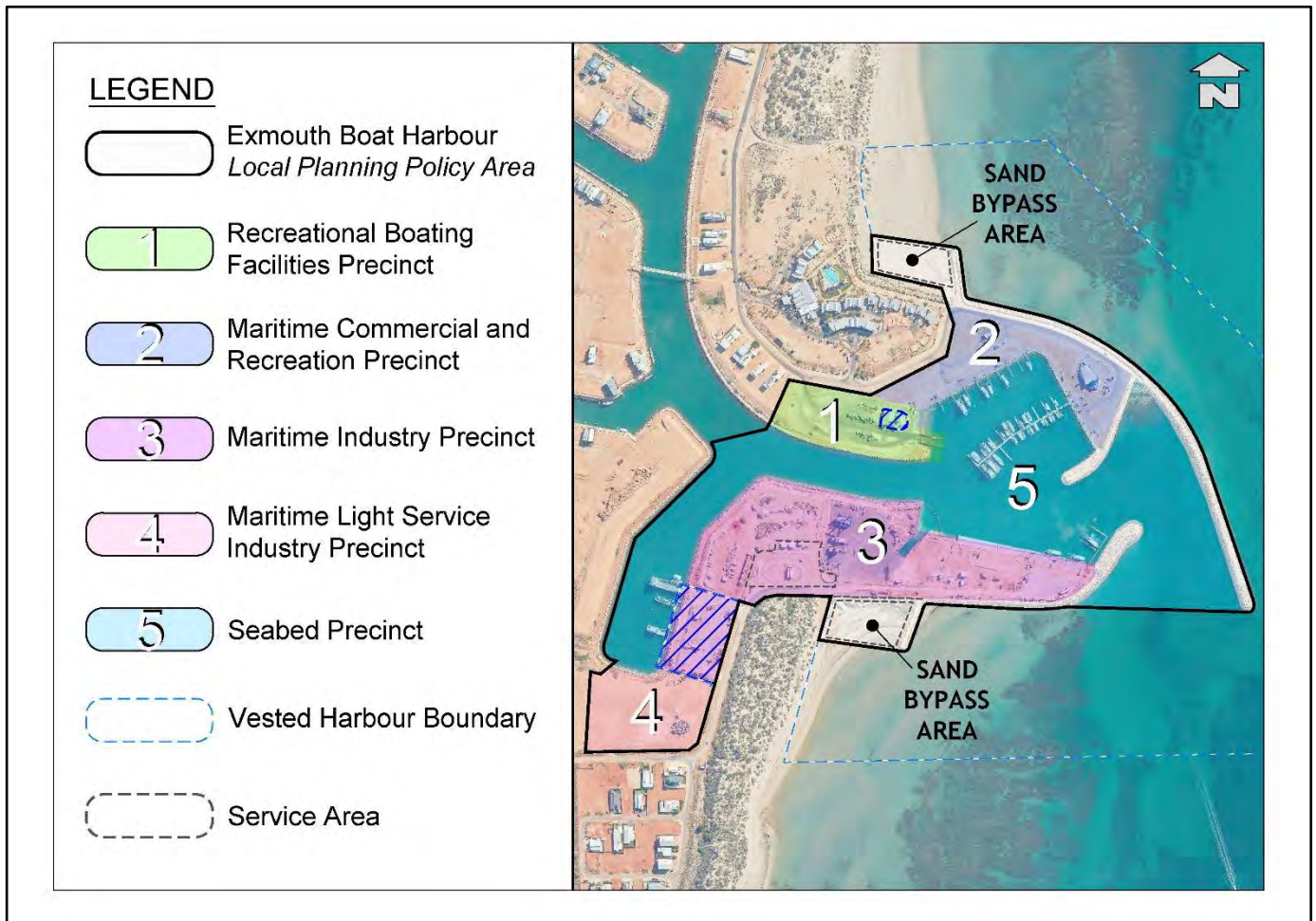
A PRECINCT BASED APPROACH

HARBOUR PRECINCTS

The precincts shown in **Figure 3** are designated as follows:

1. Recreational Boating Facilities – catering to general recreational boat launching and car and trailer parking;
2. Maritime Commercial and Recreation – allocated for maritime clubs, tourists, locals and other harbour visitors for leisure related purposes and small-scale maritime retailing and commerce;
3. Maritime Industry – accommodating major boat fabrication, repair, refurbishment, servicing and storage activities and supporting the commercial fishing and resource industries;
4. Maritime Light and Service Industry – catering for minor boat servicing and storage purposes and limited to uses and development not resulting in the off-site pollution; and
5. Seabed – allowing for the movement, mooring and penning of recreational and commercial boats.

Figure 3 – Exmouth Boat Harbour precincts.



PERMITTED USES

Uses listed in **Table 1** overleaf are Permitted land uses and are defined in the *Planning & Development (Local Planning Schemes) Regulations 2015*, the local government's *LPS 4* as well as *AS3962* and the draft *Statement of Planning Policy – Industrial Interface (SPP 4.1)*.

Uses will only be permitted if they are related to maritime activities **and** also rely on a harbour location.

Table 1 – Permitted uses per precinct.

Precinct 1 Recreational Boating Facilities	Precinct 2 Maritime Commercial and Recreation	Precinct 3 Maritime Industry	Precinct 4 Maritime Light and Service Industry	Precinct 5 Seabed
<ul style="list-style-type: none"> • Boat launching facility • Car park • Civic use • Market • Public purposes • Public utility • Recreation – public • Telecommunications infrastructure 	<ul style="list-style-type: none"> • Bulky goods showroom • Civic use • Club premises • Convenience store • Educational establishment (ancillary to or maritime based activities only) • Fast food outlet / lunch bar • Fish shop • Market • Public purposes • Public utility • Reception centre • Restaurant / café • Serviced apartment • Shop • Short stay accommodation • Small bar • Tavern • Telecommunications infrastructure 	<ul style="list-style-type: none"> • Industry • Industry – light • Industry – service • Marina • Marine filling station • Marine support facility • Motor vehicle, boat or caravan sales (boat sales only) • Public purposes • Public utility • Telecommunications infrastructure • Trade display • Trade supplies • Transport depot • Warehouse / storage 	<ul style="list-style-type: none"> • Car park • Community purpose • Industry – light • Industry – service • Marina • Marine support facility • Motor vehicle, boat or caravan sales (boat sales only) • Public purposes • Public utility • Telecommunications infrastructure • Trade display • Trade supplies • Transport depot • Warehouse / storage 	<ul style="list-style-type: none"> • Marina • Marine support facility • Motor vehicle, boat or caravan sales (boat sales only) • Public purposes • Public utility • Recreation - private • Recreation - public • Telecommunications infrastructure

GENERAL DEVELOPMENT PROVISIONS

Table 2 - General Development Provisions (that apply to all precincts).

Item	General development provisions
Building height and roofscape	1. Unless otherwise specified, the maximum height of buildings should not exceed 10 metres above the assigned minimum finished floor level (FFL) for that precinct.
	2. For boat stackers or any building proposed to accommodate boats being worked on, the maximum height may be increased to a maximum of 16 metres above the assigned minimum finished floor level for that precinct.
Building materials and colours	3. Use of reflective materials such as natural zincalume and aluminium on building walls and roofs should be avoided.
	4. External colours of walls, roofs and trims should be selected from the local government's <i>Local Planning Policy No. 6.2 - Colour Palette for Developments</i> .

Item	General development provisions
Setbacks	5. Unless otherwise stated, setbacks are a minimum of 7.5 metres from the primary street frontage and 3.75 metres from any secondary street frontage.
	6. Canal revetments shall be sufficiently clear of any new development to ensure their structural integrity is maintained and to allow access for maintenance purposes.
	7. Storage of fuel, raw materials, products, by-products and waste, including bins and sea containers, are not to be placed within the primary or secondary street setback areas.
Sea containers and service areas	8. Sea containers are only to be used for the loading and unloading of goods including those being shipped, and their use for permanent site offices will not be permitted.
	9. Service, storage, plant (machinery), refuse disposal areas and permanent sea containers are to be screened by buildings, fencing and/or landscaping where possible and not generally be visible from publicly accessible harbour areas and access roads as well as nearby residential areas.
	10. Where a sea container cannot be adequately screened from public view, the DoT and local government may seek to modify, articulate walls, require painting or refurbishment to occur in the interests of maintaining visual amenity or to enhance the appearance of the streetscape.
	11. The use of sea containers for storage or other activities over an extended period within lease areas may be supported if relating directly, or is ancillary, to the predominant activities conducted from the site. Opportunities to incorporate innovation in presentation and that respond to avoid poor visual amenity outcomes will be viewed favourably.
Access and parking	12. Trafficable areas are to be constructed to the local government's specifications to accommodate semi-trailers and for waste collection vehicles. Internal access ways are to use a minimum 15 metre turning arc and a 2.85 metres vehicle width.
	13. Parking is to be provided to the local government's specifications and at the rates assigned by <i>LPS 4</i> and in accordance with <i>AS3962</i> .
Stormwater management	14. Internal drainage designs to meet the specified minimum Finished Floor Level (FFL). Buildings are to be designed to withstand the impact of cyclones, storm surge and predicted sea level rise.
Energy management	15. Design should consider opportunities using building orientation, design and site layout to enhance the benefits of naturally occurring weather conditions to: <ul style="list-style-type: none"> – access passive solar values such as natural light; – access natural ventilation and channel cooling breezes into and through buildings; – minimise east and west facing building openings; and – incorporate features offering protection from the summer sun such as eaves, window panels, tinting, roof and wall space insulation, screens and landscaping.
Signage	16. Any signs proposed are to accord with the signage provisions in the local government's <i>LPS 4</i> and any associated policy.
Landscaping	17. Where landscaping is required by the precinct specific development provisions, installation shall be in accordance with the Shire of Exmouth <i>LPS 4</i> cl.4.23

PRECINCT SPECIFIC OBJECTIVES AND DEVELOPMENT PROVISIONS

PRECINCT 1 - RECREATIONAL BOATING FACILITIES

DESCRIPTION AND PURPOSE

Precinct 1 includes boat launching ramps, car / trailer parking area and the Exmouth Volunteer Marine Rescue Group Inc. facility. The purpose of the precinct is to continue to cater for these activities and is not intended to contain any new built development other than minor structures provided for public amenity.

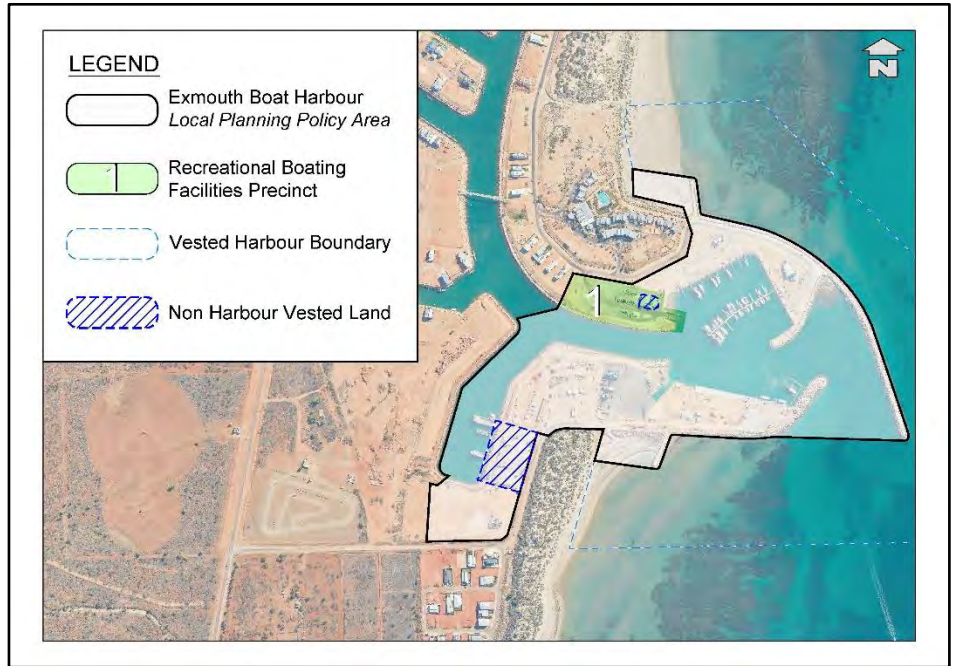
The DoT shall pursue optimal utilisation of public parking areas by considering temporary uses (food or hawker markets) and shared parking arrangements to optimise development capacity in Precinct 2.

OBJECTIVES

The objectives for the precinct are to:

- provide and maintain adequate boat launching and car / trailer parking facilities for recreational boaters;
- minimise traffic conflict between recreational boaters and the Exmouth Volunteer Marine Rescue service;
- optimise parking utilisation; and
- maintain and enhance pedestrian access opportunities through the precinct to the wider harbour.

Figure 4 – Precinct 1: Recreational Boating Facilities



PRECINCT 1 - DEVELOPMENT PROVISIONS

Table 3 lists additional precinct issues to be considered when lodging a use or development proposal for approval:

Table 3 - Precinct 2 development provisions.

Item	Specific development provisions
Floor Levels	1. Finished Floor Levels shall be a minimum of 4.0 metres AHD.
Access and car / trailer parking	2. Unencumbered access for Marine Rescue service traffic shall at all times be maintained.
	3. Any shared parking arrangement to optimise land use opportunities in Precinct 2 will require a Parking Study prepared to the satisfaction of the DoT and the local government.

PRECINCT 2 – MARITIME COMMERCIAL AND RECREATION

DESCRIPTION AND PURPOSE

Precinct 2 is to cater to maritime commercial and recreation activities; complementing existing clubs and charter operators and activating the precinct as the main boating attraction for all. Compatible uses include maritime commercial, chandlery retailing along with tourist and leisure orientated activities. Beyond the physical separation provided by harbour waters, the precinct facilitates a gradual transition in land use intensity between core harbour activities and nearby residential and resort areas. Activities likely to cause significant adverse impact on the amenity of nearby sensitive uses are not appropriate for this precinct.

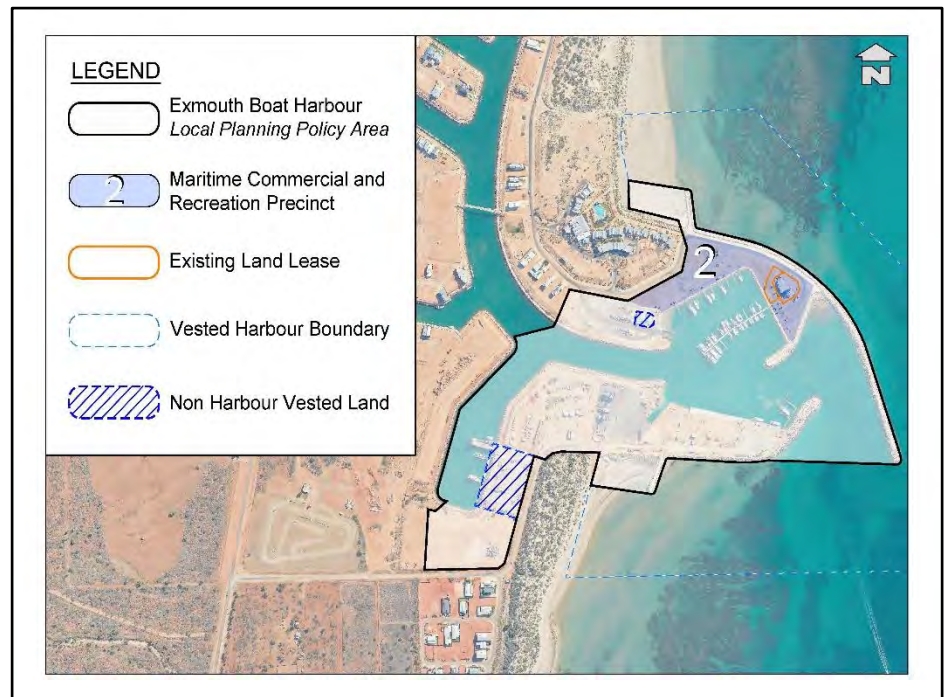
Spare parking capacity in the adjoining Precinct 1 provides opportunity to vary the normal parking requirement subject to the findings of a Parking Study to the satisfaction of the local government and DoT. Building heights may be increased to address intersections using decorative parapets, tower elements or similar features.

OBJECTIVES

The objectives for the precinct are to:

- promote maritime commercial, retail, tourist and recreational activities having a leisure orientated focus;
- ensure the streetscape and built form along the Madaffari Road frontage create an attractive entry statement into the north harbour with buildings designed to complement the streetscape of adjoining resort development; and
- promote pedestrian movement along the waterfront through a built form response to consider orientation and the location of major openings.

Figure 5 – Precinct 2: Maritime Commercial and Recreation



PRECINCT 2 - DEVELOPMENT PROVISIONS

Table 4 – Precinct 2 development provisions.

Item	Specific development provisions
Floor Levels	1. Finished Floor Levels shall be a minimum of 4.5 metres AHD
Building height and development form	2. A maximum building height to 16.0 metres AHD above the FFL can be considered where giving prominence to corner buildings.
	3. Front elevations and building entries are to be clearly accessible, well defined and shall orientate towards Madaffari Road, the waterfront, public spaces and other internal accessways.
Setbacks	4. A 2.0 metres wide minimum setback is to be provided along Madaffari Road opposite the northern breakwater to allow for a footpath.
	5. A 3.5 metres wide minimum setback is to be provided along Madaffari Road facing the resort to allow for a 2.0 metres wide footpath and a 1.5 metres wide landscaping strip.
	6. Development along the waterfront is to provide for a pedestrian promenade of 2.0 metres width.
Access and car parking	7. Approval to vary the required number of car bays using spare capacity in the Precinct 1 car / trailer parking area is subject to a Parking Study prepared to the satisfaction of the DoT and local government.
	8. Existing on-street parking bays in Precinct 2 cannot be used to satisfy parking requirements for new proposals as they are allocated for penholder and general public use.
Landscaping	9. Landscaping of 1.5 metres minimum width is to be installed along Madaffari Road where facing the resort in accordance with the Shire of Exmouth <i>LPS 4</i> cl.4.23

PRECINCT 3 – MARITIME INDUSTRY

DESCRIPTION AND PURPOSE

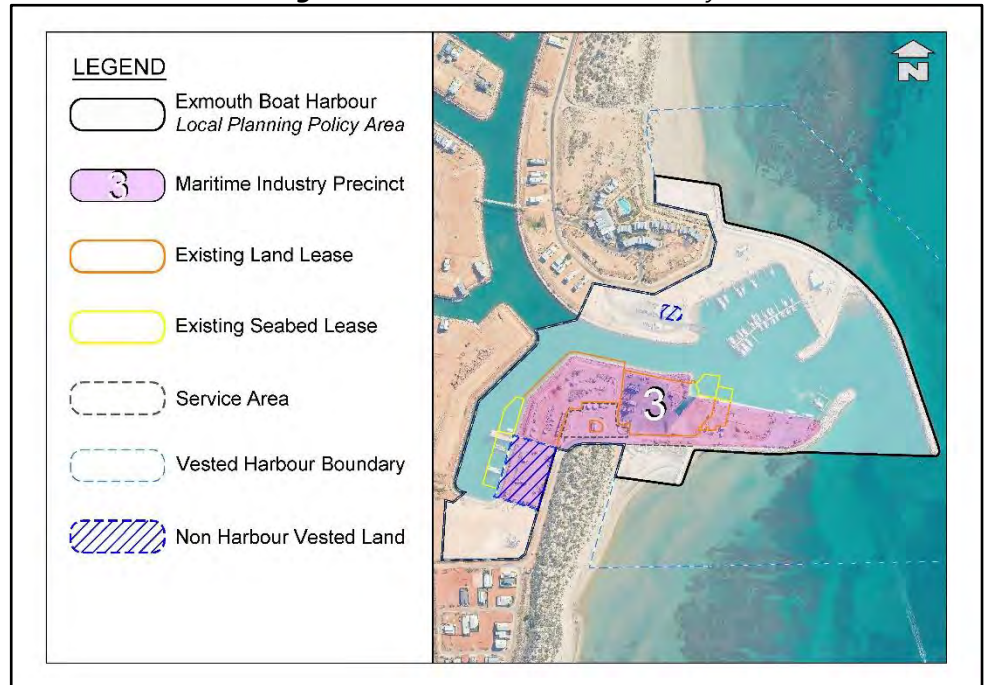
Precinct 3 defines the harbour’s core and is designated for major maritime activities, containing commercial and common user service wharves, and boat fuelling and firefighting facilities within a central compound. The precinct is suited to boat fabrication, repair and maintenance activities along with services supporting the commercial fishing and oil and gas sectors with the storage of boats and transfer and temporary storage of goods also permitted.

Figure 6: Precinct 3: Maritime Industry

OBJECTIVES

The objectives for the precinct are to:

- allow for loading and unloading of goods and people and maritime commercial industries;
- minimise the risk of pollution impacts on nearby sensitive uses;
- control visual impact of harbour development through careful site planning and building design, and
- allow for the safe storage and dispensing of boat fuel.



PRECINCT 3 - DEVELOPMENT PROVISIONS

Table 5 - Precinct 3 development provisions

Item	Specific development provisions
Floor Levels	1. Finished Floor Levels shall be a minimum of 4.0 metres AHD.
Development form	2. Maritime industrial activities should be enclosed within buildings or screened to minimise off-site impacts.
Setbacks	3. A 2.0 metres wide minimum setback is required from lease boundaries fronting the refuelling and firefighting compound.
Access and car parking	4. All new development shall maintain free access to the land backed wharf and not encumber other users, public harbour activities or vehicle circulation at any time.
Bushfire Risk	5. Development Applications on harbour land identified as a bushfire risk area by DFES shall provide a Bushfire Management Plan in accordance with the WAPC’s SPP3.7.

PRECINCT 4 – MARITIME LIGHT AND SERVICE INDUSTRY

DESCRIPTION AND PURPOSE

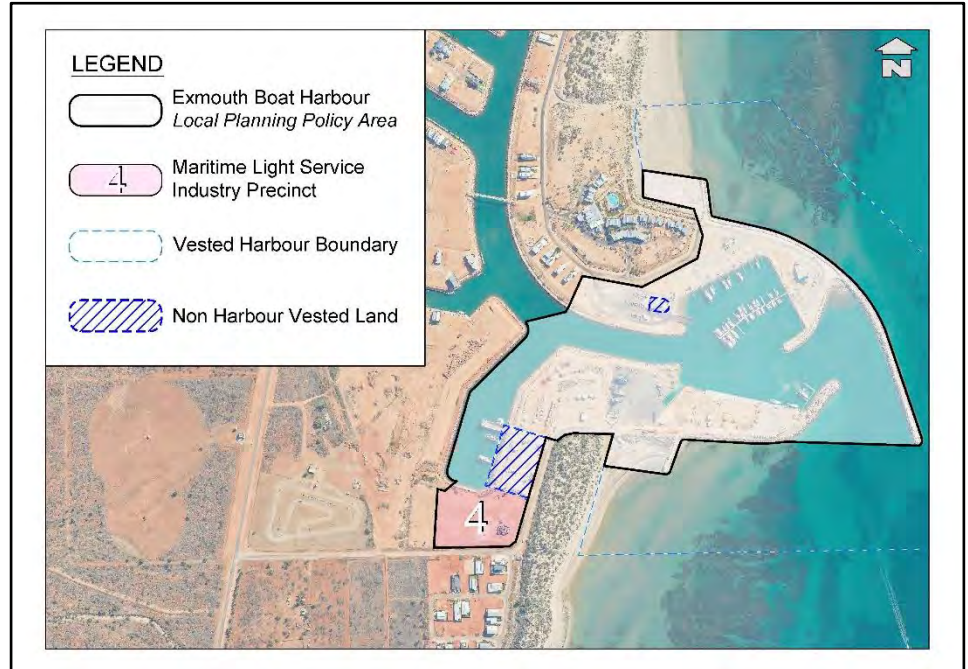
Given its proximity to residential areas and its exposed location at the road entry to the south harbour, all use and development in the precinct shall be limited to maritime commercial, and light and service industries. Development will be influenced by its potential for land use conflict with adjoining residential areas. Major harbour industrial activities with potential to adversely affect nearby residential amenity are not appropriate in this precinct.

OBJECTIVES

The objectives for the precinct are to:

- cater for light and service industries not causing adverse impact to nearby residential amenity;
- create an appropriate interface between nearby residential areas and the harbour's core activities; and
- remove existing road conflict with residential traffic and promote a visually appealing streetscape to the south harbour.

Figure 7 - Precinct 4: Maritime Light and Service Industry



PRECINCT 4 - DEVELOPMENT PROVISIONS

Table 6 – Precinct 4 – development provisions.

Item	Specific development provisions
Floor Levels	1. Finished Floor Levels shall be a minimum of 4.0 metres AHD
Building height and development form	2. Offices, administration areas and other low impact activities within and around buildings are preferably located and orientated away from residential areas to the south and west.
	3. Main service doors and openings should preferably be located along the eastern building elevations.
	4. Activities likely to cause the export of emissions at adverse levels are to be enclosed in buildings or screened to minimise off-site impacts.
Setbacks	5. The minimum building setback shall nominate Mortiss Street as the primary street frontage and Neale Cove as the secondary street frontage.
	6. Setbacks to canal walls are to be sufficient to maintain their structural integrity and to allow access for maintenance purposes.
	7. The minimum building setback from the precinct's western boundary is 3.0 metres for a one-storey building height and 6.0 metres where building height exceeds one storey.

Access and car parking	8. Site layout and building design shall avoid the potential for exterior lighting and headlight glare to be directed toward residences south of Mortiss Street.
Fencing and screening	9. Fencing along the precinct's western boundary is to comprise solid or obscure materials to a maximum height of 1.8 metres.
Landscaping	10. The front setback area of Neale Cove is to contain a minimum 1.5 metres wide landscaping strip. Additional landscaping may be required in other exposed areas as deemed necessary by the local government and DoT in accordance with the Shire of Exmouth <i>LPS 4</i> cl 4.23
Bushfire risk	11. Development Applications on harbour land identified as a bushfire risk area by DFES shall provide a Bushfire Management Plan in accordance with the WAPC's <i>SPP3.7</i> .

PRECINCT 5 - SEABED

DESCRIPTION AND PURPOSE

The Seabed Precinct comprises all water areas in the harbour as well as jetties, pens, mooring berths, floating pontoons, revetments, breakwaters, associated infrastructure and service utilities. Use and development is to be generally be limited to the transfer, mooring, penning and movement of boats.

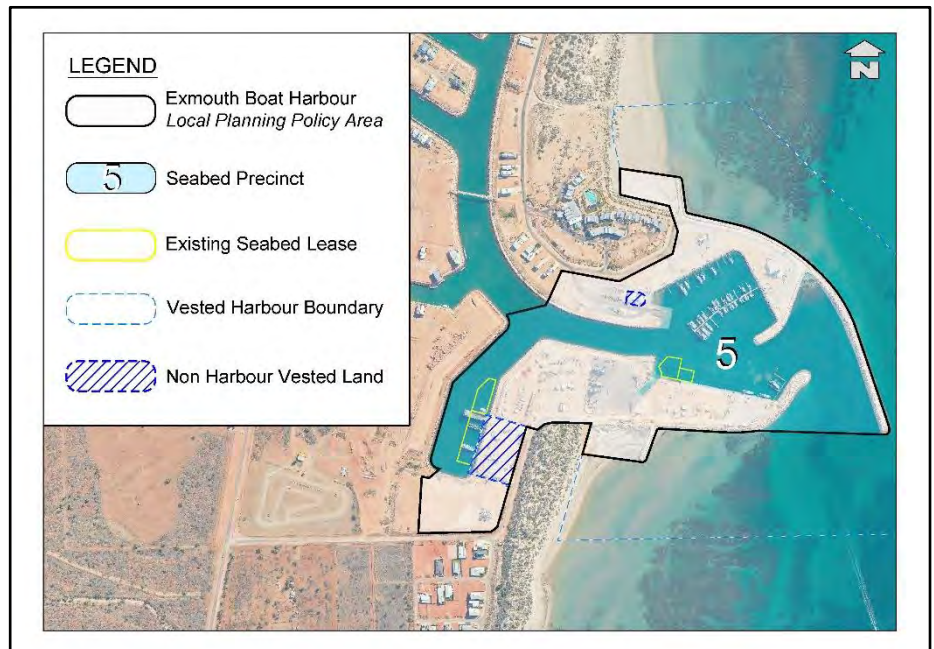
Harbour water and seabed works deemed to be exempt under the *PW Act* as well as the functions assigned to the DoT under the *Marine & Harbours Act 1981* are consistent with the reserve's vesting for Harbour Purposes hence neither the support or approval of the local government is required; noting DoT approval will always be required for any third party use or development.

OBJECTIVES

The objectives for the precinct are to:

- provide for the safe boating, mooring and penning of boats;
- provide ancillary services for boats and ensure access to the public wharf and other facilities are maintained; and
- provide safe boating movement networks.

Figure 8 - Precinct 5: Seabed Precinct



FUNCTIONAL AND SERVICE AREAS

All harbour breakwaters, groynes, jetties, spurs and other harbour water access and service infrastructure are not to be disturbed or modified without the express written consent of the DoT.

APPENDIX 1 – DEVELOPMENT APPLICATION CHECKLIST

Exmouth Boat Harbour *Local Planning Policy*

#	Checklist Item (where a Development Applications is required)	Complete & Attach
1	Development Application – pre-submission meeting ¹	<input type="checkbox"/>
2	Development Application (Form 1) submitted to the DoT (DoT refer to local government).	<input type="checkbox"/>
2a	MRS Form 1– including value (\$) of development (https://www.dplh.wa.gov.au/information-and-services/subdivisions,-development-and-property/development-application-forms)	<input type="checkbox"/>
2b	Site plans, to a recognised scale showing its proposed location in the harbour, its site context and any proposed signage or peripheral development requiring assessment. Plans should include: <ul style="list-style-type: none"> – North point – Calculation of internal areas in both ‘NLA’ and ‘GLA’ – Details of lease boundaries and ability to maintain public access if relevant – Clear depiction of existing site features or structures as well as the proposed development – Any nearby trees, changes in levels, service and storage areas, setbacks, utility and servicing alignments, road reserves and any other public infrastructure 	<input type="checkbox"/>
2c	Floor/site plans to a recognised scale showing: <ul style="list-style-type: none"> – North point – Calculation of internal areas; in both NLA’ and ‘GLA’ – Clear depiction of existing and proposed development – Clear depiction of internal and external areas – Proposed design levels (show existing design levels if changed) – Proposed materials, colours and finishes – Landscaping details (if relevant) 	<input type="checkbox"/>
2d	Elevations to scale showing: <ul style="list-style-type: none"> – Existing elevations and proposed elevations – Adjacent development (proximity and impact on) – Height of proposed development and comparison of proposed height to surrounding development – Proposed materials, colours and finishes 	<input type="checkbox"/>
2e	Written statement regarding the proposed development, including: <ul style="list-style-type: none"> – Design intent and character (especially where a departure is proposed from typical harbour materials, colours and finishes) 	<input type="checkbox"/>

¹ No applicant should submit any plans or proposals without first meeting with the DoT. Depending on the size and scale of the proposal, this may also include meeting with its nominated design review architect.

	<ul style="list-style-type: none"> – Response to site and context – Landscaping (if applicable, providing information on landscape management especially where forming a significant component of the design aesthetic) – Proposed maximum occupancy (number of staff & estimate of customers/visitors) – Car parking (including any parking variation or management strategy proposed) – Signage – Impact of the development on access to sunlight (overshadowing) and shelter for adjacent public spaces 	
2f	Coloured perspective or photomontage (generally only required for development that contains a specific design feature that need to be considered in its context).	<input type="checkbox"/>
3a	<p>The local government and DoT will consider the following: (in consultation with the local government)</p> <ul style="list-style-type: none"> – Assessment against the operative planning framework – design review (architect) – engineering (constructability) – accessibility (to maintain safe vehicle and pedestrian paths and access / egress points) – parking, vehicle access and bicycle end-of-trip facilities – signage – other (landscape, overshadowing, community benefit etc.) 	<input type="checkbox"/>
3b	The DoT may request an application meeting (if required or for modifications / improvements)	<input type="checkbox"/>
4	The DoT signs the application form (or, if relevant, a refusal to sign is accompanied by a supporting letter)	<input type="checkbox"/>
5	Development Application process – determined by the DoT on advice from the local government	<input type="checkbox"/>
6	<p>If the application is approved; the applicant shall provide to the DoT (in consultation with the local government)</p> <p>If the Development application is allowed to proceed ²:</p> <ul style="list-style-type: none"> – 1 x hard copy set of approved plans – an electronic copy of the approved plans (including any agreed or conditioned modifications) – once any development is constructed, an electronic copy of the as-con drawings to supersede the lodged / approved drawings on file if relevant – If changes have been made, an electronic copy of the as-cons to replace any for-construction drawings held on file 	<input type="checkbox"/>
7	<i>Application refused to proceed – in the event the application is to be refused by the DoT, further liaison should occur to determine opportunities for modification and / or to negotiate a solution</i>	<input type="checkbox"/>

² In the interests of good land management, it is appropriate that the DoT obtains and maintains plans of all assets within the Minister's Reserve. All applicants are accordingly obliged to provide the DoT and the local government with a full set of electronic (dwg, CAD etc.) as-constructed drawings of the development. This will enable both agencies to maintain up-to-date information in a formal register of all use and development in the harbour reserve.

CORPORATE SERVICES

2.17 – Related Party Declaration

Adoption		
Date	Meeting	Council Decision
27/06/19	OCM	XX -0619
Review		
Date	Meeting	Council Decision
Delegation		
No.	Title	

PURPOSE

The purpose of this policy is to define the parameters for Related Party Relationships and the level of disclosure and reporting required for the Shire to achieve compliance with the Australian Accounting Standard AASB 124 – Related Party Disclosures

POLICY

Under the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, all local governments in Western Australia must produce annual financial statements that comply with Australian Accounting Standards.

The Australian Accounting Standards Board has determined that from 1 July 2016, AASB 124 (Related Party Disclosures) will apply to government entities, including local governments. The Shire is now required to disclose Related Party Relationships and Key Management Personnel compensation in its Annual Financial Statements.

This Policy provides guidance on:

- the identification of the Shire's related parties;
- management of related party transactions;
- recording such transactions; and
- disclosure of the transactions in the Shire of Exmouth annual financial statements in accordance with AASB 124;

And addresses the four (4) different types of related party that must be considered by the Shire:

1. Entities related to the Shire;
2. Key Management Personnel;
3. Close family members of Key Management Personnel; and
4. Entities that are controlled or jointly controlled by either 2 or 3 above.

Entity

Can include a body corporate, a partnership or a trust, incorporated, or unincorporated group or body.

Entity Related to a KMP

Related Entities to Key Management Personnel are entities that are:

- *controlled or jointly controlled by a KMP;
- apart from Council, where a KMP has significant influence over, or is a member of the key

- management personnel of the entity or parent of the entity; or
- controlled or jointly controlled by a close family member of a KMP of the Shire.

*A person or entity is deemed to have *control* if they have:

- power over the entity;
- exposure, or rights, to variable returns from involvement with the entity; or
- the ability to use power over the entity to affect the amount of returns.

To jointly control, a person or entity must have contractual rights or agreed sharing of control of the entity, which exists only when decisions about the relevant activities require the unanimous consent of the parties sharing control.

Entity Related to the Shire

This includes any entity that is either controlled, jointly controlled or over which the Shire has a significant influence. A person or entity is a Related Party of the Shire if any of the following apply:

- they are members of the same group (which means that each parent, subsidiary and fellow subsidiary is related to the others);
- they are an associate or belong to a joint venture of which the Shire is part of;
- they and the Shire are joint ventures of the same third party;
- they are part of a joint venture of a third party and the Shire is an associate of the third party;
- they are a post-employment benefit plan for the benefit of employees of either the Shire or an entity related to the Shire;
- they are controlled or jointly controlled by close family members of the family of a KMP;
- they are identified as a close or possibly close member of the family of a person with significant influence over Council or a close or possibly close member of the family of a person who is a KMP of the Shire; or
- they, or any member of a group of which they are a part, provide KMP services to the Shire.

Key Management Personnel (KMP)

AASB 124 defines KMP as "*those persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any director (whether executive or otherwise) of that entity*".

Key Management Personnel for the Shire of Exmouth are:

- Elected Members; and
- persons employed under s5.36 of the *Local Government Act 1995* in the capacity of Chief Executive Officer or Director.

DEFINITIONS

Australian Accounting Standards Board, Related Party Disclosures Standard 124

Close family members of Key Management Personnel (KMP)

Those family members who may be expected to influence, or be influenced by, that KMP in their dealings with the Shire of Exmouth and include:

- the KMP's children, and spouse or domestic partner;
- children of that KMP's spouse or domestic partner; and
- dependants of the KMP or the KMP's spouse or domestic partner.

Material (materiality)

Means the assessment of whether a transaction, either individually or in aggregate with other transactions, by omitting it or misstating it could influence decisions that users make on the basis of an entity's financial statements. For the purpose of this Policy, it is not considered appropriate to set either a dollar value or a percentage value to determine materiality.

Ordinary Citizen Transaction

A transaction that an ordinary member of the community would undertake in the ordinary course of business with the Shire of Exmouth.

Related Party

A person or entity that is related to the entity preparing its financial statements.

Related Party Transaction

A transfer of resources, services or obligations between the Shire of Exmouth and a related party, regardless of whether a price is charged.

Significant (significance)

Likely to influence the decisions that users of the Shire's financial statements make having regard to both the extent (value and frequency) of the transactions, and that the transactions have occurred between the Shire and related party outside a public service provider/ taxpayer relationship.

POLICY DETAILS

1. Key Management Personnel (KMP)

All Key Management Personnel (KMP) are responsible for assessing and disclosing their own, their close family members' and their related entities' relationship with the Shire. All related parties must be included in the self-assessment. A disclosure form is provided as an Attachment to this Policy.

2. Related Party Transactions

2.1 Ordinary Citizen Transaction

For the purpose of this Policy, an Ordinary Citizen Transaction is one that occurs between the Shire and KMP and/or related parties which satisfy the following criteria. The transaction must:

- occur during the normal course of the Shire delivering its public service goals;
- be under the same terms that would be available to a member of the community; and
- belong to a class of transaction that an ordinary member of the community would normally transact with the Shire.

This includes for example facility hire, and the payment of rates and dog registrations. There is no obligation to disclose Ordinary Citizen Transactions.

Transactions between the Shire and Related Parties that would normally be considered Ordinary Citizen Transactions but where the terms and conditions differ from normal practice however, must be disclosed.

2.2 Non-ordinary Citizen Transactions

All related party transactions that do not satisfy the definition of an Ordinary Citizen Transaction (as per 2.1) must be disclosed in accordance with AASB 124.

The following are examples of transactions that must be disclosed if they are with a related party and are not an Ordinary Citizen Transaction:

- purchases of sales or goods (finished or unfinished);
- purchases or sales of property or other assets;
- rendering or receiving services;
- leases;
- transfers of research and development;
- transfers under licence agreements;
- transfers under finance arrangements (including loans and equity contributions in cash or kind);
- provisions of guarantees or collateral;
- commitments to do something if a particular event occurs or does not occur in the future, including execution of contracts (recognised or unrecognised); and
- settlement of liabilities on behalf of the Shire or by the Shire on behalf of the related party.

3. Disclosure of Information

3.1 Shire disclosure

AASB 124 provides that the Shire must disclose the following financial information in its financial statements for each financial year period:

- the nature of any related party relationships;
- the amount of the transactions;
- the amount of outstanding balances, including commitments, including:
 - (i) their terms and conditions, whether they are secured, and the nature of the consideration to be provided in settlement; and
 - (ii) details of any guarantees given or received;
- provisions for doubtful debts related to the amount of outstanding balances; and
- the expense recognised during the period in respect of bad or doubtful debts due from related parties.

The following matters must be considered in determining the materiality and significance of any related party transactions:

- significance of transaction in terms of size;
- whether the transaction was carried out on non-market terms;
- whether the transaction is outside normal day-to-day business operations, such as the purchase and sale of assets;
- whether the transaction is disclosed to regulatory or supervisory authorities;
- whether the transaction has been reported to senior management; and
- whether the transaction was subject to Council approval.

Regard must also be given for transactions that are collectively, but not individually significant.

All transactions involving related parties will be captured and reviewed to determine materiality or otherwise of such transactions, if the transactions are Ordinary Citizen Transactions (OCTs), and to

determine the significance of each of the transactions.

3.2 Key Management Personnel disclosure

In accordance with this Policy, KMP must provide a Related Party Disclosure in the form set out in the Attachment once yearly, between 15th June – 30th June.

4. Review of Related Parties

A review of KMP's and their related parties will be reviewed annually. Particular events, such as a change of Elected Members, Chief Executive Officer or Directors or a corporate restructure will also trigger a review of the Shire's related parties immediately following such an event.

The Chief Executive Officer shall implement a suitable system to identify related parties. The primary identification method of close family members and associated entities of Key Management Personnel shall be by (but not limited to) KMP self-assessment. KMP have a responsibility to identify and report any changes to their related parties as they occur.

The Chief Executive Officer shall identify suitable methodology and procedures for identifying and reporting on related party transactions such that accurate data will be collated for each financial year. Identification and reporting methods shall consider:

- transactions occurring via the Shire's accounting and electronic records management systems;
- other transactions not passing through the Shire's electronic accounting / management systems;
- the identification of the associated terms and conditions of the related party transactions;
- declarations in the Financial Interests Register; and
- information provided in Primary and Annual Returns.

If any elected member or employee believes a transaction may constitute a related party transaction they must notify the Chief Executive Officer who will, in consultation with the Executive Manager Corporate Services, make a determination on the matter.

5. Privacy & Confidentiality

5.1 Access to information

The following persons are permitted to access, use and disclose the information provided in a related party disclosure or contained in a register of related party transactions for the purposes of 5.2.

- the Chief Executive Officer;
- Executive Manager Corporate Services;
- Manager Finance;
- an Auditor of the Shire (including an Auditor from the WA Auditor General's Office); and
- other officers as determined by the Chief Executive Officer.

5.2 Permitted purposes

Persons specified in 5.1 may access, use and disclose information in a related party disclosure or contained in a register of related party transactions for the following purposes:

- assess and verify the disclosed related party transaction;
- reconcile identified related party transactions against those disclosed in the related party disclosure or contained in a register of related party transactions;
- comply with the disclosure requirements of AASB 124; or

- verify compliance with the disclosure requirements of AASB 124.

5.3 Confidentiality

The following information is classified as confidential and is not available for inspection by or disclosure to the public:

- information (including personal information) provided by a KMP in a related party disclosure; and
- personal information contained in a register of related party transactions.

COMPLIANCE REQUIREMENTS

Legislation

- Local Government Act 1995
- Australian Accounting Standards
- Local Government (Financial Management) Regulations 1996

Industry

- AASB 124 Related Party Disclosures
- AASB 10 Consolidated Financial Statement
- AASB 11 Joint Arrangements
- AASB 128 Investments in Associates and Joint Ventures

Organisational

- Shire of Exmouth Code of Conduct
- Attachment 1 – Related Party Declaration – Key Management Personnel



Monthly Financial Report

For the period ended

May 2019

PO Box 21
2 Truscott Crescent
Exmouth
Western Australia 6707

Phone: (08) 9949 3000
Fax: (08) 9949 3050
Email: records@exmouth.wa.gov.au
Web: www.exmouth.wa.gov.au

ABN: 32 865 822 043

SHIRE OF EXMOUTH
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 May 2019

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 14th June 2018
Prepared by: Manager Finance
Reviewed by: Executive Manager Corporate Services

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

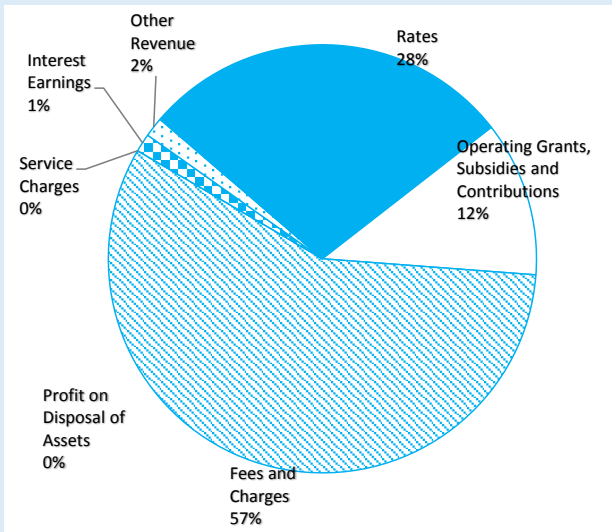
CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

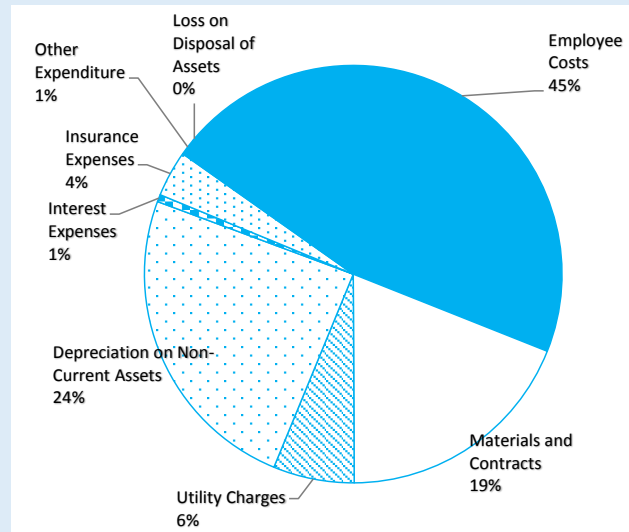
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

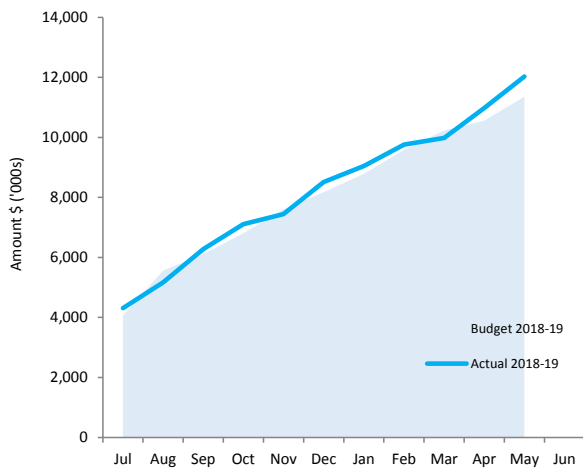
OPERATING REVENUE



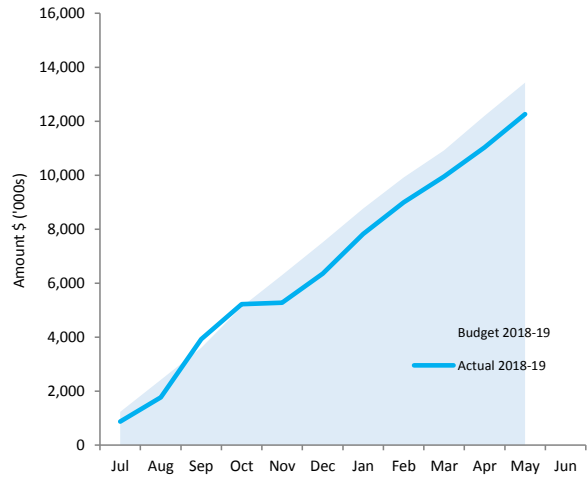
OPERATING EXPENSES



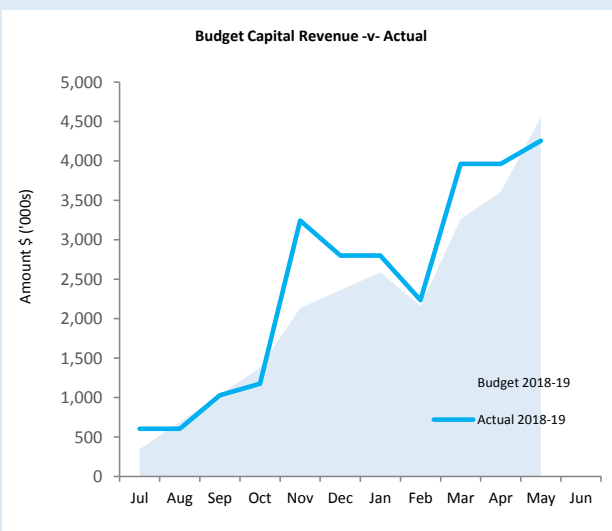
Budget Operating Revenues -v- Actual



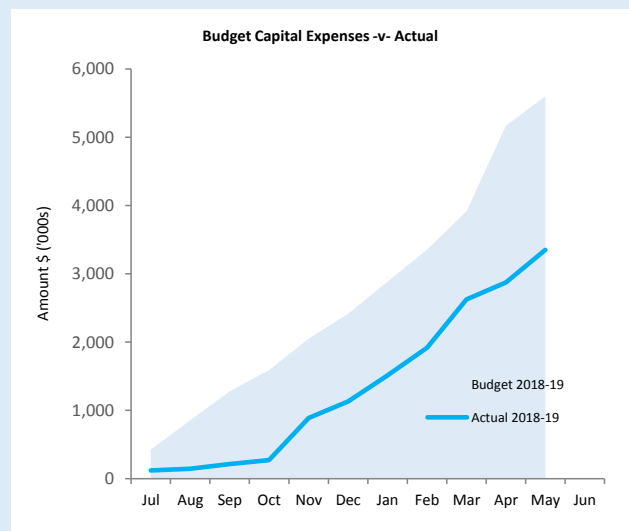
Budget Operating Expenses -v- YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 MAY 2019**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME	OBJECTIVE	ACTIVITIES
GOVERNANCE	To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.
GENERAL PURPOSE FUNDING	To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH	To provide an operational framework	Inspection of food outlets and their control, provision of
EDUCATION AND WELFARE	To provide services to disadvantaged persons, the elderly, children and youth.	Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.
HOUSING	To provide and maintain elderly residents housing.	Provision and maintenance of elderly residents housing.
COMMUNITY AMENITIES	To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	To establish and effectively manage infrastructure and resource which will help the social well being of the community.	Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.
TRANSPORT ECONOMIC SERVICES	To provide safe, effective and To help promote the Shire and its economic wellbeing.	Construction and maintenance of roads, streets, footpaths, Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.
OTHER PROPERTY AND SERVICES	To monitor and control Council overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2019**

STATUTORY REPORTING PROGRAMS

	Ref Note	18/19 Original Budget	18/19 Amended Budget	18/19 YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)/(a)	Var.
		\$	\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)	1(b)	982,735	2,893,348	2,893,348	2,893,348	0	0%	
Revenue from operating activities								
Governance		8,200	1,080	990	6,160	5,170	522%	
General Purpose Funding - Rates	5	3,376,907	3,463,877	3,457,104	3,463,269	6,165	0%	
General Purpose Funding - Other		992,921	1,027,133	1,017,958	1,020,435	2,477	0%	
Law, Order and Public Safety		41,570	44,295	43,897	60,284	16,387	37%	▲
Health		39,622	35,722	33,888	46,677	12,789	38%	▲
Education and Welfare		1,600	1,700	1,551	1,886	335	22%	
Housing		59,932	58,700	53,746	60,007	6,261	12%	
Community Amenities		1,202,223	1,162,427	1,127,355	1,173,983	46,628	4%	
Recreation and Culture		811,178	534,228	493,585	914,795	421,210	85%	▲
Transport		5,251,439	5,333,439	4,888,950	4,925,425	36,475	1%	
Economic Services		239,377	212,877	195,074	215,344	20,270	10%	▲
Other Property and Services		17,830	36,830	33,737	140,363	106,626	316%	▲
		12,042,799	11,912,308	11,347,835	12,028,627			
Expenditure from operating activities								
Governance		(801,710)	(869,297)	(712,441)	(709,340)	3,101	0%	
General Purpose Funding		(125,436)	(128,052)	(121,291)	(88,159)	33,132	27%	▲
Law, Order and Public Safety		(402,714)	(490,446)	(450,716)	(410,711)	40,005	9%	
Health		(162,194)	(219,673)	(201,412)	(197,769)	3,643	2%	
Education and Welfare		(87,179)	(90,454)	(83,557)	(74,533)	9,024	11%	
Housing		0	0	962	(60,117)	(61,079)	6349%	
Community Amenities		(2,075,357)	(2,094,975)	(1,926,010)	(1,581,120)	344,890	18%	▲
Recreation and Culture		(5,328,224)	(4,819,056)	(4,416,815)	(3,966,915)	449,900	10%	▲
Transport		(5,292,390)	(5,574,772)	(4,888,101)	(4,745,864)	142,237	3%	
Economic Services		(590,885)	(572,959)	(527,689)	(383,160)	144,529	27%	▲
Other Property and Services		(15,000)	(177,000)	(102,430)	(43,725)	58,705	57%	▲
		(14,881,089)	(15,036,684)	(13,429,500)	(12,261,414)			
Operating activities excluded from budget								
Add Back Depreciation		3,244,304	3,412,564	3,127,685	2,997,241	(130,444)	(4%)	
Adjust (Profit)/Loss on Asset Disposal	6	(173,040)	173,040	173,621	28,687	(144,934)	(83%)	▼
Adjust Provisions and Accruals		0	75,000	0	(10,007)	(10,007)		▼
Amount attributable to operating activities		232,974	536,228	1,219,641	2,783,134			
Investing Activities								
Non-operating Grants, Subsidies and Contributions	10	4,141,718	4,905,008	4,559,341	4,257,308	(302,033)	(7%)	
Proceeds from Disposal of Assets	6	122,319	165,380	165,380	108,045	(57,335)	(35%)	▼
Capital Acquisitions	7	(5,122,702)	(5,964,992)	(5,600,766)	(3,350,744)	2,250,022	40%	▲
Amount attributable to investing activities		(858,665)	(894,604)	(876,045)	1,014,609			
Financing Activities								
Self-Supporting Loan Principal		55,000	55,000	0	59,200	59,200		▲
Transfer from Reserves	9	860,284	860,284	0	550,000	550,000		▲
Advances to Community Groups		(60,000)	(60,000)	(60,000)	(60,000)	0	0%	
Repayment of Debentures	8	(263,832)	(263,832)	(181,254)	(181,254)	0	0%	
Transfer to Reserves	9	(1,037,307)	(1,362,307)	(984,487)	(1,595,046)	(610,559)	(62%)	▼
Amount attributable to financing activities		(445,855)	(770,855)	(1,225,741)	(1,227,100)			
Closing Funding Surplus(Deficit)	1(b)	(88,811)	1,764,117	2,011,203	5,463,992			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for threshold. Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2018/19 year is \$10,000 or 10% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 MAY 2019**

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2019**

BY NATURE OR TYPE

	Ref Note	18/19 Original Budget	18/19 Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening Funding Surplus (Deficit)	1(b)	\$ 982,735	\$ 2,893,348	\$ 2,893,348	\$ 2,893,348	\$ 0	% 0%	
Revenue from operating activities								
Rates	5	3,370,107	3,364,107	3,364,107	3,363,682	(425)	(0%)	
Specified Area Rates	5	47,293	47,293	47,293	52,542	5,249	11%	
Operating Grants, Subsidies and Contributions	10	1,131,745	1,052,688	1,043,759	1,403,967	360,208	35%	▲
Fees and Charges		7,368,108	7,212,355	6,676,200	6,853,505	177,305	3%	
Interest Earnings		164,655	177,946	163,086	165,297	2,211	1%	
Other Revenue		43,400	50,980	47,032	178,918	131,886	280%	▲
Profit on Disposal of Assets	6	6,939	6,939	6,358	10,717			
		12,132,247	11,912,308	11,347,835	12,028,627			
Expenditure from operating activities								
Employee Costs		(6,481,084)	(6,425,039)	(5,830,197)	(5,472,723)	357,474	6%	
Materials and Contracts		(3,086,655)	(3,147,343)	(2,803,744)	(2,318,221)	485,523	17%	▲
Utility Charges		(930,734)	(919,128)	(842,048)	(769,670)	72,378	9%	
Depreciation on Non-Current Assets		(3,244,304)	(3,412,564)	(3,127,685)	(2,997,241)	130,444	4%	
Interest Expenses		(84,129)	(84,129)	(55,687)	(68,913)	(13,226)	(24%)	▼
Insurance Expenses		(466,353)	(439,245)	(431,441)	(438,658)	(7,217)	(2%)	
Other Expenditure		(407,851)	(429,257)	(158,719)	(156,585)	2,134	1%	
Loss on Disposal of Assets	6	(179,979)	(179,979)	(179,979)	(39,403)			
		(14,881,089)	(15,036,684)	(13,429,500)	(12,261,414)			
Operating activities excluded from budget								
Add back Depreciation		3,244,304	3,412,564	3,127,685	2,997,241	(130,444)	(4%)	
Adjust (Profit)/Loss on Asset Disposal	6	(173,040)	173,040	173,621	28,687	(144,934)	(83%)	▼
Adjust Provisions and Accruals		0	75,000	0	(10,007)	(10,007)		▼
Amount attributable to operating activities		322,422	536,228	1,219,641	2,783,134			
Investing activities								
Non-operating grants, subsidies and contributions	10	4,141,718	4,905,008	4,559,341	4,257,308	(302,033)	(7%)	
Proceeds from Disposal of Assets	6	122,319	165,380	165,380	108,045	(57,335)	(35%)	▼
Land held for resale		0	0	0	0	0		
Capital acquisitions	7	(5,122,702)	(5,964,992)	(5,600,766)	(3,350,744)	2,250,022	40%	▲
Amount attributable to investing activities		(858,665)	(894,604)	(876,045)	1,014,609			
Financing Activities								
Community Loan Principal		55,000	55,000	0	59,200	59,200		▲
Transfer from Reserves	9	860,284	860,284		550,000	550,000		▲
Advances to Community Groups		(60,000)	(60,000)	(60,000)	(60,000)	0	0%	
Repayment of Debentures	8	(263,832)	(263,832)	(181,254)	(181,254)	0	0%	
Transfer to Reserves	9	(1,037,307)	(1,362,307)	(984,487)	(1,595,046)	(610,559)	(62%)	▼
Amount attributable to financing activities		(445,855)	(770,855)	(1,225,741)	(1,227,100)			
Closing Funding Surplus (Deficit)	1(b)	637	1,764,117	2,011,203	5,463,992			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (*Short-term Benefits*)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

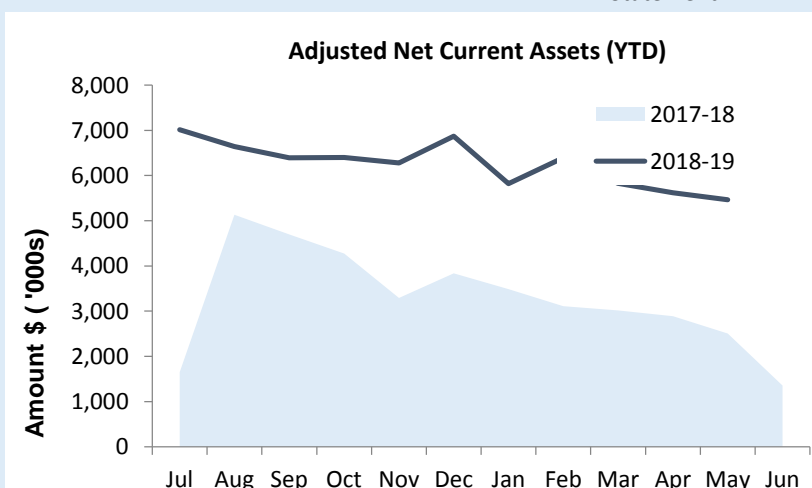
	Ref Note	Last Years Closing 30 June 2018	This Time Last Year 31 May 2018	Year to Date Actual 31 May 2019
		\$	\$	\$
Adjusted Net Current Assets				
Current Assets				
Cash Unrestricted	3	2,689,059	2,626,307	3,943,811
Cash Restricted	3	6,437,450	6,123,114	7,482,497
Receivables - Rates	4	302,096	339,995	354,474
Receivables - Debtors	4	1,261,982	1,051,701	1,226,553
Loans receivable		59,000	(14,224)	(200)
Interest / ATO Receivable		104,844	89,785	82,139
Inventories		28,847	40,819	46,576
Accrued Income/Payments in Advance		61,037	0	0
		10,944,315	10,257,496	13,135,851
Less: Current Liabilities				
Payables		(783,204)	(1,914,305)	(85,620)
ATO Payable		(166,022)	(73,805)	(103,942)
Prepaid Revenue		(605,290)		
Provisions - employee		(779,782)	(819,018)	(769,775)
Long term borrowings		(263,832)	(90,239)	(82,578)
		(2,598,130)	(2,897,368)	(1,041,916)
Unadjusted Net Current Assets		8,346,185	7,360,128	12,093,935
Adjustments and exclusions permitted by FM Reg 32				
Less: Cash reserves	3	(6,437,450)	(6,123,114)	(7,482,497)
Less: Loans receivable		(59,000)	14,224	200
Add: Provisions - employee		779,782	819,018	769,775
Add: Long term borrowings		263,832	90,239	82,578
Adjusted Net Current Assets		2,893,348	2,160,496	5,463,992

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD
Surplus(Deficit)
\$5.46 M

Last Year YTD
Surplus(Deficit)
\$2.16 M

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 year is \$10,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Revenue from operating activities					
Law, Order and Public Safety	16,387	37%	▲		Increased animal registrations, infringements and AWARE funding.
Health	12,789	38%	▲		Increased water sampling revenue
Recreation and Culture	421,210	85%	▲	Timing	Grant, lease and exhibition revenue exceeding year to date budget. BHP Sport & Rec Grant \$225k transferred to Reserve.
Economic Services	20,270	10%	▲		Trainee program funding received in advance
Other Property and Services	106,626	316%	▲	Permanent	Insurance reimbursements and Workers Compensation recoup.
Expenditure from operating activities					
General Purpose Funding	33,132	27%	▲	Permanent	Increased legal fees for debt collection, offset by recovery from rates debtors
Community Amenities	344,890	18%	▲	Timing	Reduced employees costs and overheads
Recreation and Culture	449,900	10%	▲		Reduced employee costs, utilities and minor operating expenditure
Economic Services	144,529	27%	▲		Reduced area promotion expenditure, employee costs
Other Property and Services	58,705	57%	▲	Timing	Workers Compensation allocations and reimbursements
Investing Activities					
Proceeds from Disposal of Assets	(57,335)	(35%)	▼		Reduced income from sale of assets.
Capital Acquisitions	2,250,022	40%	▲	Timing	\$1.358m of Capital works projects will not be completed in 18/19 and are identified in 19/20 Budget.
Transfer from Reserves	550,000		▲		
Transfer to Reserves	(610,559)	(62%)	▼	Timing	Increased interest earned on term deposits Unspent grants and Leave Reaerve transfers

KEY INFORMATION

- ▲ increase in surplus
- ▼ decrease in surplus

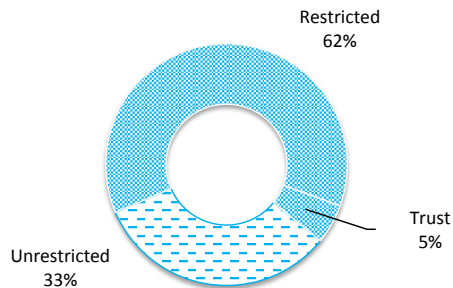
Cash and Investments	Unrestricted	Restricted	Trust	Total YTD Actual	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on Hand							
Petty Cash and Floats	4,048			4,048			
At Call Deposits							
Municipal Fund	3,939,763			3,939,763	Westpac	0.50%	At Call
Reserve Fund		2,967,446		2,967,446	Westpac	0.50%	At Call
Trust Fund			98,892	98,892	Westpac	0.50%	At Call
Term Deposits							
Municipal Investment - Term Deposit							
Reserve Investment - Term Deposit		2,012,769		2,012,769	AMP	2.80%	14-Jun-19
Reserve Investment - Term Deposit		2,502,283		2,502,283	NAB	2.66%	18-Jun-19
Trust Investment - Term Deposit			336,473	336,473	Westpac	2.53%	03-Jun-19
Trust Investment - Term Deposit			200,679	200,679	Westpac	2.53%	04-Jun-19
Total	3,943,811	7,482,497	636,044	12,062,351			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash

\$12.06 M

Unrestricted

\$3.94 M

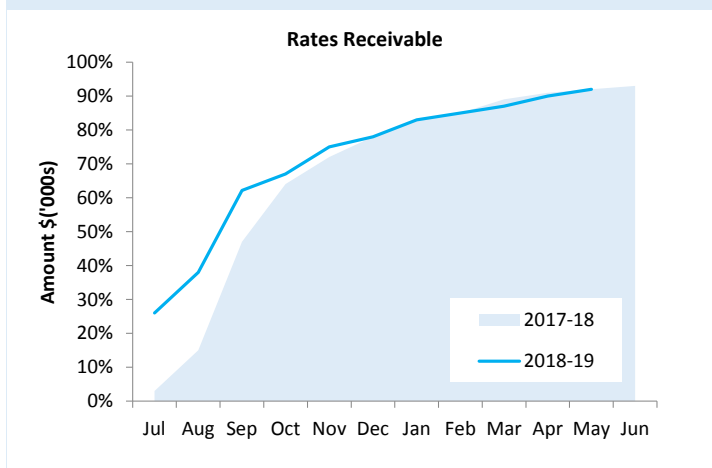
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2019**

**OPERATING ACTIVITIES
NOTE 4
RECEIVABLES**

Rates Receivable	30 June 2018	31 May 19
	\$	\$
Opening Arrears Previous Years	329,022	302,096
Levied this year	4,176,213	4,401,647
Plus Interim Rates	20,304	(9,150)
Plus Back Rates	2,140	10,701
Less Collections to date	(4,185,565)	(4,310,802)
Equals Current Outstanding	342,115	394,493
Less Deferred Pensioners	(40,018)	(40,018)
Net Rates Collectable	302,096	354,474
% Collected	92.44%	91.62%

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.



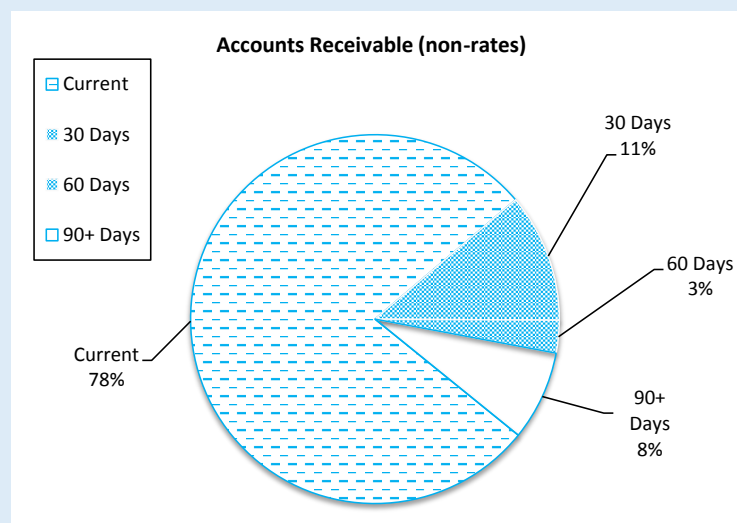
Collected	Rates Due
92%	\$354,474

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	956,277	138,550	35,113	96,612	1,226,553
Percentage	78%	11%	3%	8%	
Balance per Trial Balance					
Sundry debtors					1,226,553
GST receivable					82,139
Loans receivable - clubs/institutions					(200)
Total Receivables General Outstanding					1,308,492

Amounts shown above include GST (where applicable)

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due
\$1,308,492
Over 30 Days
22%
Over 90 Days
8%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2019**

**OPERATING ACTIVITIES
NOTE 4
RECEIVABLES**

Information on Community Loans (<i>Council Funded</i>) Particulars	Principal 30-Jun-18 \$	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Recreation and Culture									
SSL Squash Club 2010	7,500			2,500	2,500	5,000	5,000		
SSL Bowling Club 2009	2,000			2,000	2,000	0	0		
SSL Bowling Club 2012	40,000			40,000	40,000	0	0		
SSL EGFC 2013	31,500			10,500	10,500	21,000	21,000		
SSL Golf Club 2016	32,000			4,200	4,000	27,800	28,000		
SSL Truscott Club 2018		60,000	60,000			60,000	60,000		
Total	113,000	60,000	60,000	59,200	59,000	113,800	114,000	0	0

KEY INFORMATION

Community loans are funded by the Community Interest Free Loans Reserve Fund for the provision of interest free loans to Exmouth clubs and organisations to assist in the provision of facilities and equipment for the betterment of the club or organisation and its members. Applications are subject to the eligibility and criteria outlined in Council Policy 2.2 - Interest Free Loans to Clubs & Organisations

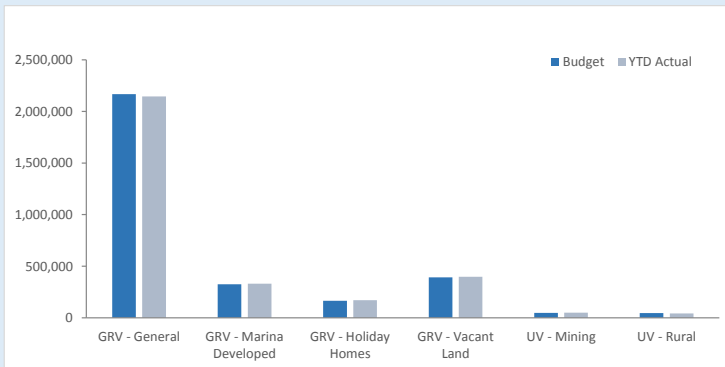
General Rate Revenue	Budget						YTD Actual				
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE	\$			\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV - General	0.072200	1165	29,946,749	2,162,155	5,000		2,167,155	2,161,785	(7,114)	(9,786)	2,144,886
GRV - Marina Developed	0.099300	93	3,280,860	325,789			325,789	325,192	5,000	413	330,605
GRV - Holiday Homes	0.102100	64	1,623,700	165,780			165,780	168,568	1,695	190	170,453
GRV - Vacant Land	0.012170	228	3,117,450	392,781			392,781	390,590	6,785	829	398,203
UV - Mining	0.156800	12	300,515	47,121	1,000		48,121	47,121	3,763	(490)	50,394
UV - Rural	0.078400	7	581,880	45,541			45,541	45,541	(980)	(1,857)	42,704
Minimum \$											
GRV - General	910	66	527,130	60,060			60,060	61,880			61,880
GRV - Marina Developed	910	1	0	910			910	910			910
GRV - Holiday Homes	910	0	0	0			0	0			0
GRV - Vacant Land	910	177	893,460	161,070			161,070	160,160			160,160
UV - Mining	500	18	23,912	9,000			9,000	9,000			9,000
UV - Rural	700	1	5,800	700			700	700			700
Sub-Totals		1,832	40,301,456	3,370,907	6,000	0	3,376,907	3,371,447	9,149	-10,701	3,369,895
Discount							0				0
Concession							0				0
Amount from General Rates							3,376,907				3,369,895
Ex-Gratia Rates							0				-
Total General Rates							3,376,907				3,369,895
Specified Area Rates											
GRV Marina - Specified Rate	0.013100		3,609,199				47,293	51,670	872		52,542
Total Specified Area Rates			3,609,199	0			47,293	51,670	872	0	52,542
Totals							3,424,200				3,422,437

SIGNIFICANT ACCOUNTING POLICIES

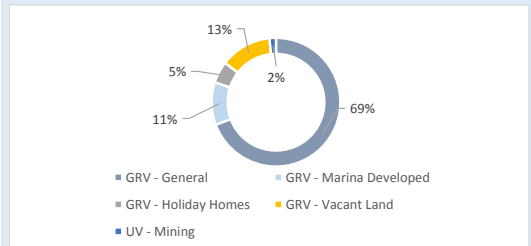
Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

KEY INFORMATION

Rate notices issued on 30 July 2018.

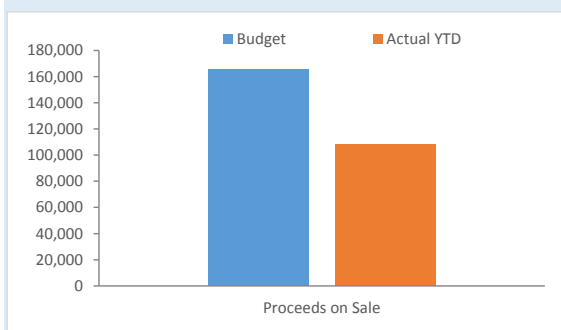


General Rates		
Budget	YTD Actual	%
\$3.38 M	\$3.37 M	100%



Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
COMMUNITY AMENITIES									
PE00048	2010 Rubbish Truck EX4574	47,716	10,000		(37,716)				
PE00042	2007 Cat Loader EX8843	46,830	21,600		(25,230)				
PE00096	Hitachi Excavator (P057)					15,984	22,500	6,516	
TRANSPORT									
PE00250	2015 Holden Colorado 1GEX694	34,955	15,000		(19,955)				
PE00026	Iveco Water Truck EX7709	47,887	21,200		(26,687)	26,453	13,636		-12,817
PE00043	Cat Bobcat Skid Loader EX7712	15,676	6,400		(9,276)	10,000	11,000	1,000	
PE00058	2011 Toyota Hilux 4x2 S/Cab EX042	14,355	4,590		(9,765)	11,531	3,182		-8,349
PE00077	Mazda 2WD Ute EX7795	9,128	4,590		(4,538)	6,512	2,273		-4,239
PE00075	Mitsubishi Outlander					5,000	6,364	1,364	
ECONOMIC SERVICES									
PE00237	2015 Holden Colorado 3003EX					27,081	19,091		-7,990
PE00238	2015 Holden Colorado 3005EX	34,439	15,000		(19,439)				
PE00052	2001 Mitsubishi Challenger 1EWJ65	13,966	2,000		(11,966)	9,072	10,909	1,837	
OTHER PROPERTY & SERVICES									
PE00239	2014 Holden Colorado 3EX	30,407	15,000		(15,407)	25,099	19,091		-6,008
PE00249	2015 Mini Excavator	43,061	50,000	6,939					
		338,420	165,380	6,939	(179,979)	136,732	108,045	10,717	(39,403)

KEY INFORMATION



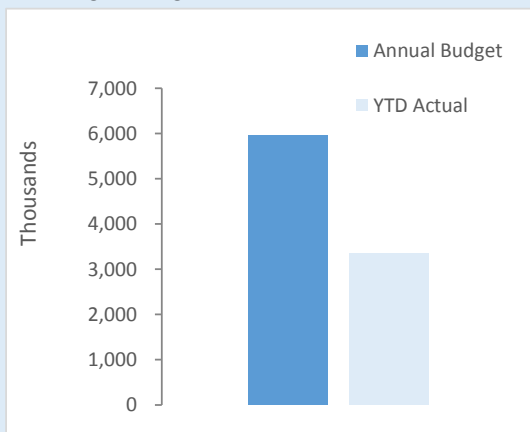
Proceeds on Sale		
Budget	YTD Actual	%
\$165,380	\$108,045	65%

Capital Acquisitions	Amended Annual Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	\$	\$	\$	\$
Land	0	0	0	0
Buildings	782,000	765,739	180,513	(585,226)
Plant & Equipment	1,132,000	1,092,652	376,884	(715,768)
Furniture & Equipment	152,500	150,750	131,022	(19,728)
Infrastructure - Roads	3,074,608	2,818,354	2,335,420	(482,934)
Infrastructure - Other	823,884	773,271	326,904	(446,367)
Capital Expenditure Totals	5,964,992	5,600,766	3,350,744	(2,250,022)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	4,905,008	4,559,341	4,257,308	(302,033)
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	165,380	165,380	108,045	-57,335
Cash Backed Reserves				
Aviation Reserve	215,000	0	0	0
Plant Replacement Reserve	350,000	0	0	0
Waste Management Reserve	101,000	0	0	0
Contribution - operations	228,604	876,045	(1,014,609)	(1,890,654)
Capital Funding Total	5,964,992	5,600,766	3,350,744	(2,250,022)

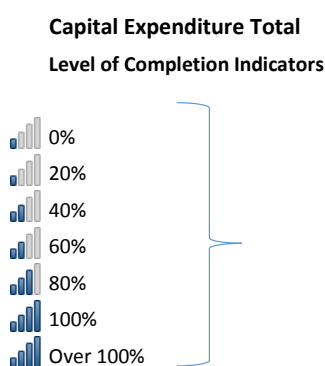
SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$5.96 M	\$3.35 M	56%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$4.91 M	\$4.26 M	87%



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

Complete Level of completion indicator, please see table at the end of this note for further detail.

	Account Number	Amended Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Capital Expenditure					
Land					
Buildings					
1.00	SES Bushfire Brigade Shed - Construction of new shed	A056002	149,000	149,000	148,838 (162)
0.08	Staff Housing Buildings - Painting/Flooring/ Window Treatments	A125001	60,000	55,000	4,822 (55,178)
1.00	Toy Library Shed - Construction of new shed	A125301	0	0	0 0
0.00	Ningaloo Centre - Finalisation of Ningaloo Centre Building	A119003	438,000	438,000	0 (438,000)
0.00	Recreation Hall - Internal building works	A112001	10,000	9,163	0 (10,000)
0.49	Learmonth Building - Upgrade arrivals and lighting	A126800	55,000	50,413	26,854 (28,146)
0.00	Old Administration Building - Upgrade power connection	A125011	70,000	64,163	0 (70,000)
Plant & Equipment					
0.29	Iveco Acco Water Truck EX7709	A125105	407,000	373,076	119,384 (287,616)
	Cat Bobcat EX7712				
	Toyota Dual Cab EX042				
	Maxda 2WD Ute (P055)				
	Streel Drum Roller				
1.03	Excavator at Waste Site	A125519	250,000	250,000	257,500 7,500
0.00	Rubbish Truck	A125532	410,000	410,000	0 (410,000)
0.00	Learmonth - Carpark ticketing machines	A126201	45,000	41,250	0 (45,000)
0.00	Water Dispensing Unit	A134003	20,000	18,326	0 (20,000)
1.00	Sweeper for undercover area EDHS	A117002	0	0	0 0
Furniture & Equipment					
0.41	Lefroy Street Units - Upgrade Furniture	A125125	15,000	13,750	6,214 (8,787)
0.80	Ningaloo Centre - Fit out Office Space	A119007	65,000	65,000	52,097 (12,903)
0.87	Software/ Hardware - Aquarium	A119005	66,500	66,500	57,773 (8,727)
0.99	Photocopier	A125148	6,000	5,500	5,945 (55)
1.00	Airport - Wifi system upgrade	A125140	0	0	8,993 8,993
Infrastructure - Roads					
0.21	Footpath/Kerbing	A125321	80,000	73,326	17,019 (62,981)
0.97	Murat Road - widen, redesign intersection, flood mitigation, path	A125201	1,750,000	1,604,163	1,705,564 (44,436)
0.96	Mortiss St & Neale Cove - upgrade	A125210	605,290	554,840	583,676 (21,614)
0.07	Yardie Creek Road - Road shoulder and seal edge works	A125203	417,300	382,514	29,162 (388,138)
0.00	Yardie Creek Road - Road shoulder and seal edge works	A125213	192,018	176,011	0 (192,018)
0.00	Street Lights	A124001	30,000	27,500	0 (30,000)
Infrastructure - Other					
0.90	Sanctuary Bore - New bore & casing	A114100	182,000	166,826	36,579 (145,421)
0.00	Sanctuary Bore - Replace tank	A114101	15,000	0	0 (15,000)
0.34	Spray Park - Remedial surface works	A114101	30,000	41,250	10,171 (19,829)
1.33	Waste Site -Construction of Septage Ponds	A101012	169,884	169,880	226,779 56,895
1.00	Waste Site Power installation	A125304	0	0	5,632 5,632
0.00	Beach Carparks - Joint DBCA & Shire upgrades	A115150	10,000	9,163	0 (10,000)
0.81	EDHS Shed	A117008	47,000	47,000	37,903 (9,097)
0.00	Broadcasting Tower Improvements - Replace 2 guide wires	A117502	15,000	13,750	0 (15,000)
0.00	Learmonth Facility - Apron extension	A125322	115,000	105,413	0 (115,000)
0.00	Learmonth Facility - Fuel mitigation for runway	A126009	80,000	73,326	0 (80,000)
0.08	Exmouth Airport - Gravel sheeting & bitumen for runway	A127006	120,000	110,000	9,840 (110,160)
0.00	Town Mall - Digital signage	A134201	40,000	36,663	0 (40,000)
0.56	TOTAL CAPITAL ACQUISITIONS		5,964,992	5,600,766	3,350,744 2,614,248

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2019

FINANCING ACTIVITIES
NOTE 8
BORROWINGS

Information on Borrowings Particulars	Principal 30-Jun-18 \$	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Housing									
Loan 77 - Snapper Loop Land	47,955			47,955	47,955	0	0	2,042	4,640
Loan 80 - Staff Dwellings	677,075			57,210	62,535	619,865	614,540	28,238	33,565
Community Amenities									
Loan 81 - Rubbush Truck	331,881			39,767	80,013	292,114	251,868	3,999	9,413
Recreation and Culture									
Loan 82 - Ningaloo Centre	947,628			26,842	54,130	920,786	893,498	15,778	32,868
Other Property and Services									
Loan 76 - 1 Bennett Street	258,253			9,480	19,199	248,773	239,054	6,508	13,709
Total	2,262,792	0	0	181,254	263,832	2,081,538	1,998,960	56,565	94,195

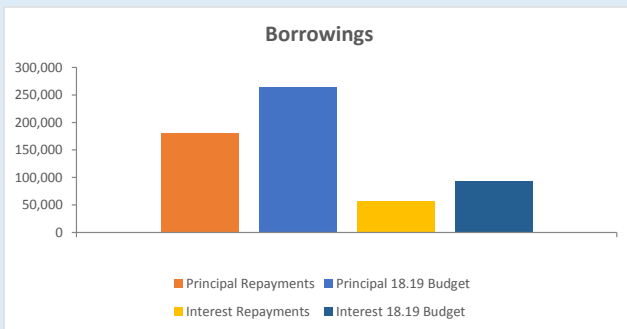
All debenture repayments were financed by general purpose revenue.

SIGNIFICANT ACCOUNTING POLICIES

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Principal Repayments	\$0
Interest Earned	\$165,297
Interest Expense	\$0
Reserves Bal	\$7.48 M
Loans Due	\$. M

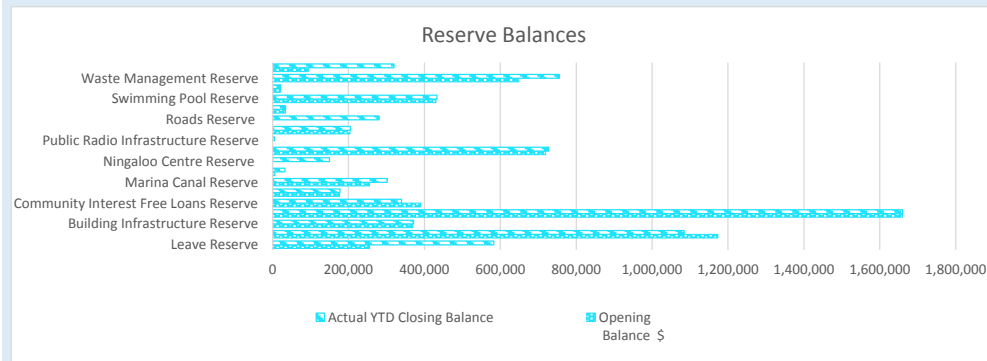
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2019

OPERATING ACTIVITIES
NOTE 9
CASH AND INVESTMENTS

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	255,275	3,817	2,474	325,000	325,000	0	0	584,092	582,749
Aviation Reserve	1,173,441	17,545	11,180	0	0	(215,000)	(100,000)	975,986	1,084,621
Building Infrastructure Reserve	369,174	5,520	2,113	0	0	0	0	374,694	371,287
Community Development Fund Reserve	1,659,472	24,807	40,294	0	0	(40,000)	(40,000)	1,644,279	1,659,766
Community Interest Free Loans Reserve	390,299	5,836	9,471	0	0	(60,000)	(60,000)	336,135	339,770
Insurance/Natural Disasters Reserve	176,386	2,637	1,009	0	0	0	0	179,023	177,395
Marina Canal Reserve	255,079	3,825	1,460	46,000	46,000	0	0	304,904	302,539
Marina Village Asset Replacement Reserve	5,986	90	34	26,226	26,226	0	0	32,302	32,246
Ningaloo Centre Reserve	0	0	0	150,000	150,000	0	0	150,000	150,000
Plant Reserve	719,476	900	8,147	350,000	350,000	(350,000)	(350,000)	720,376	727,623
Public Radio Infrastructure Reserve	0	0	0	5,000	5,000	0	0	5,000	5,000
Rehabilitation Reserve	204,013	3,050	1,167	0	0	0	0	207,063	205,180
Roads Reserve	0	0	0	280,700	280,700	0	0	280,700	280,700
Shire Staff Housing Reseve	34,016	509	195	0	0	0	0	34,525	34,211
Swimming Pool Reserve	430,562	6,738	2,464	0	0	0	0	437,300	433,026
Town Planning Scheme Reserve	21,063	315	121	0	0	0	0	21,378	21,184
Waste Management Reserve	648,924	4,094	6,568	100,000	100,000	(101,000)	0	652,018	755,492
Unspent Grants & Contributions Reserve	94,284	0	424	0	225,000	(94,284)	0	0	319,708
	6,437,450	79,683	87,120	1,282,926	1,507,926	(860,284)	(550,000)	6,939,775	7,482,496

KEY INFORMATION



Grants and Contributions

	Annual Budget	YTD Budget	YTD Actual	YTD Variance (Under)/Over
Operating grants, subsidies and contributions				
Grants Commission - <i>General Purpose / Untied Road Grant</i>	917,133	917,132	917,134	2
DFES - <i>AWARE - Risk Assessment funding</i>	0	0	4,000	4,000
FESA - <i>ESL Grant BFB - BFB Operations</i>	0	0	7,706	7,706
FESA - <i>ESL Grant SES - SES Operations</i>	28,575	28,573	8,547	(20,026)
Swimming Pool Contribution	0	0	13,640	13,640
Recreational Boating Facilities Scheme - <i>Tantabiddi Boat Ramp</i>	0	0	30,636	30,636
Lotterywest - <i>Trails Masterplan</i>	0	0	8,320	8,320
Ningaloo Centre Contributions	0	0	360	360
Ningaloo Centre Funding	20,000	18,326	23,322	4,996
Main Roads WA - <i>Direct Grant</i>	55,980	51,315	95,419	44,104
Dept Primary Industries & Regional Development - <i>Tourism Program</i>	0	0	30,000	30,000
Dept LG Sport & Cultural Industries - <i>Regional Every Club Funding</i>	15,000	13,750	15,000	1,250
Resource Companies - <i>Community Engagement Grants</i>	0	0	0	0
BHP - <i>Sport & Recreation Development Program Community Donation</i>	0	0	225,000	225,000
Sponsorships - <i>Various companies</i>	0	0	6,636	6,636
Diesel Fuel Subsidy	16,000	14,663	18,246	3,583
Operating grants, subsidies and contributions Total	1,052,688	1,043,759	1,403,967	360,208
Non-operating grants, subsidies and contributions				
FESA - <i>ESL Grant BFB - Bush Fire Brigade Shed</i>	152,000	152,000	151,848	(152)
Dept of Transport - <i>Bundegi Boat Ramp Final Claim</i>	0	0	116,985	116,985
Royalties 4 Regions - <i>Ningaloo Centre Final Claim</i>	1,420,000	1,301,663	1,000,000	(301,663)
Regional Development Australia - <i>Ningaloo Centre Final Claim</i>	300,000	275,000	300,000	25,000
Dept of Transport - <i>Roads to Recovery Program</i>	192,018	176,011	192,018	16,007
Dept of Transport - <i>Contribution toward Mortiss St</i>			605,291	605,291
Main Roads WA - <i>Murat Road Funding (RRG and SIF)</i>	1,750,000	1,604,163	1,837,808	233,645
Main Roads WA - <i>Yardie Creek Funding</i>	278,200	255,013	53,360	(201,653)
RADS - <i>Learmonth Airport Apron Upgrade</i>	57,500	52,701	0	(52,701)
Lotterywest - <i>Community Engagement Funding</i>	0	0	0	0
Non-operating grants, subsidies and contributions Total	4,149,718	3,816,551	4,257,309	440,758
Grand Total	5,202,406	4,860,310	5,661,276	

KEY INFORMATION

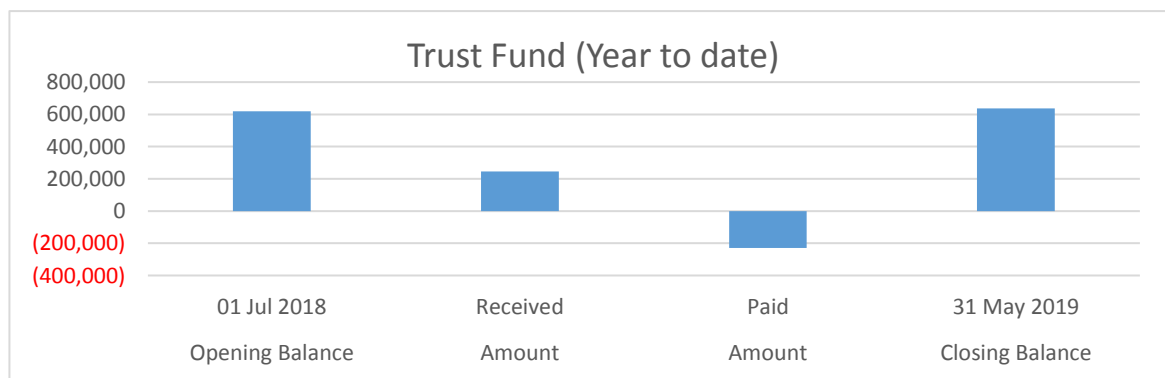
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2019**

**NOTE 11
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2018	Amount Received	Amount Paid	Closing Balance 31 May 2019
	\$	\$	\$	\$
Hall & Rec Centre Bonds	4,950	14,650	(7,800)	11,800
Olma Funding	2,423			2,423
Forum Travel Fund	2,990			2,990
NADC	11,335			11,335
Council Nomination Fees	80			80
Cyclone Baptist Needy Fund	2,800			2,800
Sundries	8,544	120	(120)	8,544
Building/Planning Bonds	73,400			73,400
Youth Affairs	1,401			1,401
Cash in Lieu POS	169,420	206,921		376,341
BCITF	312	13,244	(9,853)	3,704
BSL Levy	276	10,467	(5,975)	4,768
Jaurabi Coastal Park	59,400			59,400
Unclaimed Monies	7,637			7,637
Bond Deed Exmouth Marina Holdings	18,186			18,186
Key Bonds	850	450	(200)	1,100
Staff Housing Bonds	0	250	(250)	0
Donations for Other Organisations	135			135
Ingleton St Reserve 29086 (20A/152)	205,249		(205,249)	0
Exmouth Volunteer Fire & Rescue	50,000			50,000
	619,388	246,103	(229,447)	636,044

KEY INFORMATION



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2019**

**NOTE 12
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus				2,893,348
	Permanent Changes						
A125210	Mortiss St & Neale Cove Road upgrade (DOT)	09-0918	Capital Expenditure			(605,290)	2,288,058
A114100	Infrastructure (New)	06-1118	Capital Expenditure		30,000		2,318,058
A114101	Infrastructure (Renew)	06-1118	Capital Expenditure			(30,000)	2,288,058
							2,288,058
E031685	Debt Collection Fees	04-0219	Operating Expenses			(2,550)	2,285,508
E031950	Adminstration Overheads	04-0219	Operating Expenses	(66)			2,285,442
R031030	Interim Rates	04-0219	Operating Revenue		3,000		2,288,442
R031035	Back Rates - Prior Year	04-0219	Operating Revenue			(9,000)	2,279,442
R031050	Non Payment Penalty	04-0219	Operating Revenue		9,522		2,288,964
R031060	Legal Costs	04-0219	Operating Revenue			(6,000)	2,282,964
R032070	Interest - Municipal	04-0219	Operating Revenue		1,000		2,283,964
R032075	Interest - Reserves	04-0219	Operating Revenue		2,769		2,286,733
R032275	Grants Commission	04-0219	Operating Revenue		30,443		2,317,176
E041325	Refreshments & Receptions	04-0219	Operating Expenses			(5,000)	2,312,176
E041335	Election Expenses	04-0219	Operating Expenses		16,000		2,328,176
E041450	Chambers Maintenance	04-0219	Operating Expenses	(1,000)			2,327,176
E041590	Printing & Stationery	04-0219	Operating Expenses		950		2,328,126
E041870	Donations/Sponsorships	04-0219	Operating Expenses		2,750		2,330,876
E041900	Donations - In Kind Works	04-0219	Operating Expenses			(1,600)	2,329,276
E041950	Administrion Allocations	04-0219	Non Cash Item	(4)			2,329,272
E041990	Depreciation	04-0219	Non Cash Item	(2,961)			2,326,311
R041090	Reimbursements	04-0219	Operating Revenue		1,080		2,327,391
E042320	Business Meetings/Travel	04-0219	Operating Expenses		2,600		2,329,991
E042340	Salaries	04-0219	Operating Expenses		34,000		2,363,991
E042350	Protective Clothing/Uniforms	04-0219	Operating Expenses			(1,000)	2,362,991
E042367	Recruitment Expenses	04-0219	Operating Expenses		7,900		2,370,891
E042360	Subsidies & Employee Reimbursements	04-0219	Operating Expenses			(10,000)	2,360,891
E042505	Motor Vehicle Expenses	04-0219	Operating Expenses			(10,467)	2,350,424
E042560	Consultants	04-0219	Operating Expenses			(90,000)	2,260,424
E042620	Utilities	04-0219	Operating Expenses			(4,480)	2,255,944
E042950	Administration Overhead	04-0219	Non Cash Item	10,571			2,266,515
E042965	Staff Housing Allocated	04-0219	Non Cash Item	(14,823)			2,251,692
E042990	Depreciation	04-0219	Non Cash Item	(1,023)			2,250,669
R042090	Reimbursements	04-0219	Operating Revenue			(8,200)	2,242,469

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
E051340	Salaries	04-0219	Operating Expenses			(15,000)	2,227,469
E051900	Fire Break Expenses	04-0219	Operating Expenses	5,329	1,569		2,234,367
E051901	Bushfires - Firefighting	04-0219	Operating Expenses			(1,113)	2,233,254
E051950	Administration Overhead	04-0219	Non Cash Item			(5,131)	2,228,123
R051136	Reimburse Fire Break Expenses	04-0219	Operating Revenue		500		2,228,623
R051170	Fines - Bush Fire Infringement	04-0219	Operating Revenue			(250)	2,228,373
E052350	Protective Clothing/Uniforms	04-0219	Operating Expenses			(400)	2,227,973
E052355	Training	04-0219	Operating Expenses		1,000		2,228,973
E052505	Motor Vehicle Expenses	04-0219	Non Cash Item	(5,000)			2,223,973
E052950	Administration Overhead	04-0219	Non Cash Item	(148)			2,223,825
E052990	Depreciation	04-0219	Non Cash Item	(3,273)			2,220,552
R052165	Fees - Dog Registrations	04-0219	Operating Revenue		4,700		2,225,252
R052166	Fees - Cat Registrations	04-0219	Operating Revenue			(100)	2,225,152
R052170	Fines - Dog Infringements	04-0219	Operating Revenue			(2,200)	2,222,952
E055350	Protective Clothing/Uniforms	04-0219	Operating Expenses			(400)	2,222,552
E055505	Motor Vehicle Expenses	04-0219	Operating Expenses	(1,963)			2,220,589
E055575	LEMC AWARE Program	04-0219	Operating Expenses			(4,000)	2,216,589
E055585	General Consumables	04-0219	Operating Expenses			(50)	2,216,539
E055590	Minor Equipment	04-0219	Operating Expenses			(350)	2,216,189
E055950	Administration Overhead	04-0219	Non Cash Item	(478)			2,215,711
E055965	Staff Housing Allocated	04-0219	Non Cash Item	(7,408)			2,208,303
R055160	Impounded Vehicles	04-0219	Operating Revenue			(625)	2,207,678
R055170	Fees - Fines	04-0219	Operating Revenue		700		2,208,378
E056350	Protective Clothing/Uniforms	04-0219	Operating Expenses		500		2,208,878
E056450	Maintenance of P&E	04-0219	Operating Expenses		500		2,209,378
E056505	Maintenance of Vehicles (Plant Recovery)	04-0219	Non Cash Item	(28,456)			2,180,922
E056587	Other Goods & Services	04-0219	Operating Expenses			(1,023)	2,179,899
A056002	Land & Building Acquisition / Construction - VBFB	04-0219	Capital Expenses			(9,000)	2,170,899
R056700	Grants (FESA)	04-0219	Capital Revenue		12,000		2,182,899
E057506	Maintenance of Buildings	04-0219	Operating Expenses			(480)	2,182,419
E057586	Purchase of P&E >\$1,000	04-0219	Operating Expenses			(21,665)	2,160,754
E057620	Utilities	04-0219	Operating Expenses		2,600		2,163,354
E057950	Administration Overheads	04-0219	Non Cash Item	(1)			2,163,353
E057990	Depreciation	04-0219	Non Cash Item	(2,891)			2,160,462
E074340	Salaries	04-0219	Operating Expenses			(20,341)	2,140,121
E074345	Superannuation	04-0219	Operating Expenses			(5,362)	2,134,759
E074350	Protective Clothing/Uniforms	04-0219	Operating Expenses			(600)	2,134,159
E074505	Motor Vehicles Expenses	04-0219	Non Cash Item	(7,000)			2,127,159
E074580	Analytical Expenses	04-0219	Operating Revenue			(300)	2,126,859
E074695	Legal Fees	04-0219	Operating Revenue			(8,000)	2,118,859
E074950	Administration Overheads	04-0219	Operating Revenue			(9,380)	2,109,479
E074965	Staff Housing Allocated	04-0219	Operating Revenue			(6,484)	2,102,995

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
R074139	Fees - Analytical Revenue	04-0219	Operating Revenue			(6,000)	2,096,995
R074140	Fees - Applications/Registrations	04-0219	Operating Revenue		1,800		2,098,795
R074144	Fees - Food & Businesses Inspections	04-0219	Operating Revenue		2,000		2,100,795
R074145	Fees - Local Laws	04-0219	Operating Revenue			(2,200)	2,098,595
R074170	Fines & Penalties	04-0219	Operating Revenue		500		2,099,095
E075950	Administration Overheads	04-0219	Non Cash Item	(12)			2,099,083
E082485	Senior Citizen Expenses	04-0219	Operating Expenses		10,000		2,109,083
E082950	Administration Overheads	04-0219	Non Cash Item	(1)			2,109,082
E082990	Depreciation	04-0219	Non Cash Item	(7,596)			2,101,486
R082250	Meeting Room Hire	04-0219	Operating Revenue		100		2,101,586
E086950	Administration Overheads	04-0219	Non Cash Item	(1)			2,101,585
E086990	Depreciation	04-0219	Non Cash Item	(6,143)			2,095,442
A125301	Infrastructure (New)	04-0219	Capital Expenses		20,000		2,115,442
E087950	Administration Overheads	04-0219	Non Cash Item	(2)			2,115,440
E087990	Depreciation	04-0219	Non Cash Item	468			2,115,908
E091000	Unit 24a Carr Way	04-0219	Non Cash Item	(6,175)			2,109,733
E091001	Unit 24b Carr Way	04-0219	Operating Expenses	(5,906)		(400)	2,103,427
E091002	Unit 34a Carr Way	04-0219	Non Cash Item	(7,408)			2,096,019
E091003	Unit 34b Carr Way	04-0219	Operating Expenses	(6,008)	1,980		2,091,991
E091004	20 Davidson St	04-0219	Operating Expenses	(6,416)		(1,170)	2,084,405
E091005	12 Fletcher St	04-0219	Operating Expenses	(7,864)	1,380		2,077,921
E091006	5 Gooley St	04-0219	Non Cash Item	(11,042)			2,066,879
E091007	Unit 1 Lefroy St	04-0219	Operating Expenses	(4,855)		(5,180)	2,056,844
E091008	Unit 2 Lefroy St	04-0219	Non Cash Item	(3,149)			2,053,695
E091009	Unit 3 Lefroy St	04-0219	Non Cash Item	(3,090)			2,050,605
E091010	56 Nimitz St	04-0219	Operating Expenses	(4,099)		(2,490)	2,044,016
E091011	Payne St (S'Pool House)	04-0219	Operating Expenses	(4,040)	1,980		2,041,956
E091013	29 Snapper Loop	04-0219	Operating Expenses	(2,116)		(1,000)	2,038,840
E091014	31 Snapper Loop	04-0219	Operating Expenses	(1,934)		(1,700)	2,035,206
E091016	5 Walters Way	04-0219	Non Cash Item	(8,159)			2,027,047
E091017	Welch St Depot (Caretaker)	04-0219	Operating Expenses	(376)	1,155		2,027,826
E091024	19 Skipjack Circle	04-0219	Operating Expenses	(5,812)		(10,000)	2,012,014
E091965	Staff Housing Allocated	04-0219	Non Cash Item	103,894			2,115,908
R091001	Unit 24b Carr Way	04-0219	Operating Revenue			(5,200)	2,110,708
R091002	Unit 34a Carr Way	04-0219	Operating Revenue			(2,800)	2,107,908
R091003	Unit 34b Carr Way	04-0219	Operating Revenue		7,300		2,115,208
R091004	20 Davidson St	04-0219	Operating Revenue		200		2,115,408
R091008	Unit 2 Lefroy St	04-0219	Operating Revenue			(700)	2,114,708
R091009	Unit 3 Lefroy St	04-0219	Operating Revenue			(1,232)	2,113,476
R091010	56 Nimitz St	04-0219	Operating Revenue			(2,000)	2,111,476
R091017	Welch St Depot House (Caretaker)	04-0219	Operating Revenue		600		2,112,076
R091022	5 Gooley St	04-0219	Operating Revenue			(2,600)	2,109,476

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
R091023	12 Fletcher St	04-0219	Operating Revenue		5,200		2,114,676
A125001	Staff Housing Bldgs (Upgrades)	04-0219	Capital Expenses		15,000		2,129,676
A125125	Furniture & Equipment (Replace)	04-0219	Capital Expenses			(15,000)	2,114,676
E101350	Uniforms/Protective Clothing	04-0219	Operating Expenses			(2,000)	2,112,676
E101505	Motor Vehicles Expenses	04-0219	Non Cash Item	(10,814)			2,101,862
E101530	Pre Cyclone Rubbish Collections	04-0219	Operating Expenses	12,865	6,419		2,121,146
E101565	Environmental Monitoring	04-0219	Operating Expenses		4,200		2,125,346
E101900	Rubbish Collections	04-0219	Operating Expenses			(2,500)	2,122,846
E101900	Rubbish Collections	04-0219	Non Cash Item	(49,369)			2,073,477
E101903	Refuse Site Septage Ponds Mtce	04-0219	Operating Expenses		3,039		2,076,516
E101950	Administration Overheads	04-0219	Non Cash Item	(14,288)			2,062,228
E101990	Depreciation	04-0219	Non Cash Item	(5,922)			2,056,306
R101247	Liquid/Controlled Waste	04-0219	Operating Revenue		12,000		2,068,306
R101280	General Waste	04-0219	Operating Revenue			(25,603)	2,042,703
R101281	Mixed Waste	04-0219	Operating Revenue		10,000		2,052,703
R101282	Green Waste	04-0219	Operating Revenue			(40,662)	2,012,041
R101283	Inert Waste	04-0219	Operating Revenue			(6,008)	2,006,033
R101285	Cardboard Waste	04-0219	Operating Revenue		12,000		2,018,033
R101287	Vehicle/s Waste	04-0219	Operating Revenue			(9,038)	2,008,995
R101289	Batteries Waste	04-0219	Operating Revenue			(5,880)	2,003,115
R101290	Refrigerant Gasses	04-0219	Operating Revenue		2,000		2,005,115
R101291	Disposal Steel Drums	04-0219	Operating Revenue		100		2,005,215
A101012	Waste Water Treatment Ponds	04-0219	Capital Expenses	(59,000)	56,000		2,002,215
E104450	CBD Area	04-0219	Operating Expenses	(2,512)		(7,000)	1,992,703
E104620	Utilities	04-0219	Operating Expenses			(2,200)	1,990,503
E104950	Administration Overheads	04-0219	Non Cash Item	(45)			1,990,458
E104990	Depreciation	04-0219	Non Cash Item	83,669			2,074,127
E106350	Protective Clothing/Uniforms	04-0219	Operating Expenses			(800)	2,073,327
E106505	Motor Vehicle Expenses	04-0219	Non Cash Item	(20,332)			2,052,995
E106560	Consultants	04-0219	Operating Expenses			(45,000)	2,007,995
E106950	Administration Overheads	04-0219	Non Cash Item	(4,089)			2,003,906
E106965	Staff Housing Allocated	04-0219	Non Cash Item	(6,306)			1,997,600
R106145	Fees - Permits	04-0219	Operating Revenue		11,000		2,008,600
E107450	Cemetery Grounds Mtce	04-0219	Non Cash Item	(1,011)			2,007,589
E107950	Administration Overheads	04-0219	Non Cash Item	(27)			2,007,562
E107990	Depreciation	04-0219	Non Cash Item	(9,591)			1,997,971
R107150	Fees - Burials	04-0219	Operating Revenue		295		1,998,266
E108903	Toilet Block Kennedy St Carpark	04-0219	Non Cash Item	(2,000)			1,996,266
E108904	Toilet Block Bonefish Carpark	04-0219	Non Cash Item	(1,178)			1,995,088
E108950	Administration Overheads	04-0219	Non Cash Item	(35)			1,995,053
E108990	Depreciation	04-0219	Non Cash Item	528			1,995,581
E110950	Administration Overheads	04-0219	Non Cash Item	(25)			1,995,556

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
E110990	Depreciation	04-0219	Non Cash Item	56,706			2,052,262
E111450	Shire Hall Bldg/Grounds Mtce	04-0219	Non Cash Item	(752)			2,051,510
E111950	Administration Overheads	04-0219	Non Cash Item	(15)			2,051,495
E111990	Depreciation	04-0219	Non Cash Item	(26,928)			2,024,567
R111175	Fees - Hire	04-0219	Operating Revenue			(5,300)	2,019,267
E119340	Salaries	04-0219	Operating Expenses		30,377		2,049,644
E119345	Superannuation	04-0219	Operating Expenses		9,479		2,059,123
E119351	Protective Clothing / Uniform - Aquarium	04-0219	Operating Expenses			(200)	2,058,923
E119355	Training	04-0219	Operating Expenses		2,000		2,060,923
E119391	Business Meetings & Travel	04-0219	Operating Expenses		2,500		2,063,423
E119392	Travel & Accomodation - Aquarium	04-0219	Operating Expenses			(1,000)	2,062,423
E119449	Maintenance Equipment - Aquarium	04-0219	Operating Expenses			(13,600)	2,048,823
E119451	Maintenance Equipment	04-0219	Operating Expenses			(10,000)	2,038,823
E119452	Ningaloo Centre - Building Maintenance	04-0219	Non Cash Item	38,100			2,076,923
E119453	Maintenance - Aquarium	04-0219	Operating Expenses			(1,000)	2,075,923
E119585	Consumables	04-0219	Operating Expenses			(20,000)	2,055,923
E119591	Minor Equipment	04-0219	Operating Expenses		10,000		2,065,923
E119621	Utilities - Aquarium	04-0219	Operating Expenses			(1,000)	2,064,923
E119670	Audit Fees	04-0219	Operating Expenses			(5,000)	2,059,923
E119694	Aquarium Operating Costs	04-0219	Non Cash Item	(2,100)		(1,000)	2,056,823
E119750	Exhibition Costs	04-0219	Operating Expenses		5,000		2,061,823
E119950	Administration Overheads	04-0219	Non Cash Item	11,251			2,073,074
E119952	Administration Overheads - Aquarium	04-0219	Non Cash Item	(515)			2,072,559
E119966	Staff Housing Allocated	04-0219	Non Cash Item	(12,764)			2,059,795
E119990	Depreciation	04-0219	Non Cash Item	304,273			2,364,068
R119251	Exhibition Revenue	04-0219	Operating Revenue			(115,000)	2,249,068
R119253	Hire Charges	04-0219	Operating Revenue			(34,000)	2,215,068
A119003	Ningaloo Centre Bldg (New)	04-0219	Capital Expenses			(18,000)	2,197,068
A119007	Furniture & Equipment (New)	04-0219	Capital Expenses			(25,000)	2,172,068
R119700	Grants (R4R)	04-0219	Operating Revenue		4,000		2,176,068
E112610	Insurance	04-0219	Operating Expenses		3,113		2,179,181
E112620	Utilities	04-0219	Operating Expenses		2,315		2,181,496
E112900	Rec Centre Grounds Mtce	04-0219	Operating Expenses	18,056	18,109		2,217,661
E112901	Rec Centre Bldg Mtce	04-0219	Operating Expenses	(5,592)		(2,952)	2,209,117
E112902	Other Clubs Grounds/Bldgs	04-0219	Operating Expenses	1,775	4,292		2,215,184
E112950	Administration Overheads	04-0219	Non Cash Item	6,419			2,221,603
E112990	Depreciation	04-0219	Non Cash Item	9,309			2,230,912
R112090	Reimbursement Utilities/Other	04-0219	Operating Revenue		1,500		2,232,412
R112175	Fees - Hire	04-0219	Operating Revenue			(2,500)	2,229,912
E113345	Superannuation	04-0219	Operating Expenses			(6,334)	2,223,578
E113350	Protective Clothing/Uniforms	04-0219	Operating Expenses			(1,500)	2,222,078
E113450	Bldg/Grounds Mtce	04-0219	Operating Expenses	555	881		2,223,514

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
E113585	General Consumables	04-0219	Operating Expenses			(4,000)	2,219,514
E113610	Insurance	04-0219	Operating Expenses		110		2,219,624
E113635	Licences	04-0219	Operating Expenses			(466)	2,219,158
E113950	Administration Overheads	04-0219	Non Cash Item	(1,839)			2,217,319
E113965	Staff Housing Allocated	04-0219	Non Cash Item	(2,060)			2,215,259
E113990	Depreciation	04-0219	Non Cash Item	(48,223)			2,167,036
R113175	Income - Pool Kiosk Sales	04-0219	Operating Revenue			(6,000)	2,161,036
R113180	Venue Hire - Pool	04-0219	Operating Revenue		4,000		2,165,036
R113190	Fees - Pool Admission	04-0219	Operating Revenue			(8,700)	2,156,336
R113191	Fees - Pool Season Pass	04-0219	Operating Revenue		4,700		2,161,036
R113192	Fees - Pool 10 Entry Pass	04-0219	Operating Revenue			(7,000)	2,154,036
R113195	Fees - Application for group or individual in Pool	04-0219	Operating Revenue			(2,000)	2,152,036
E114900	Cullen Park Grounds Maintenance	04-0219	Operating Expenses		760		2,152,796
E114901	Cycleway Maintenance	04-0219	Non Cash Item	8,476			2,161,272
E114902	Fall Street Park Maintenance	04-0219	Operating Expenses		2		2,161,274
E114903	Federation Park Maintenance	04-0219	Operating Expenses	22,652	19,000		2,202,926
E114904	Koobooroo Park Grounds Mtce	04-0219	Operating Expenses		7,721		2,210,647
E114908	Niblett Oval Grounds Mtce	04-0219	Non Cash Item	(500)			2,210,147
E114911	Sewerage Farm Mtce	04-0219	Operating Expenses			(42,093)	2,168,054
E114912	Snapper Loop Playground Mtce	04-0219	Operating Expenses	3,107	4,311		2,175,472
E114913	Super Lot B Gardens Mtce	04-0219	Operating Expenses		4,000		2,179,472
E114914	Z Force Memorial	04-0219	Operating Expenses	808	750		2,181,030
E114915	Super Lot A Gardens	04-0219	Operating Expenses	2,208	28,630		2,211,868
E114916	Payne/Maidstone St (War Memorial)	04-0219	Operating Expenses			(1,800)	2,210,068
E114917	Horwood Quays Mtce	04-0219	Operating Expenses		4,448		2,214,516
E114918	Water Spray Park	04-0219	Operating Expenses		16,130		2,230,646
E114919	Talanjee Oval Maintenance	04-0219	Operating Expenses	(15,000)		(14,000)	2,201,646
E114920	Crevalle Way Park	04-0219	Operating Expenses	(2,000)		(1,000)	2,198,646
E114950	Administration Overheads	04-0219	Non Cash Item	(2,199)			2,196,447
E114990	Depreciation	04-0219	Non Cash Item	83,509			2,279,956
A114101	Infrastructure (Renew)	04-0219	Capital Expenses	(22,000)		(160,000)	2,097,956
R114701	Reimbursements (Capital)	04-0219	Operating Revenue		150,000		2,247,956
E115635	Licences	04-0219	Operating Expenses		810		2,248,766
E115900	Bundegi Boat Ramp & Toilets	04-0219	Operating Expenses	14,540		(9,792)	2,253,514
E115901	Learmonth Jetty & Toilets	04-0219	Operating Expenses	(36)		(317)	2,253,161
E115902	Tantabiddi Boat Ramp & Toilets	04-0219	Non Cash Item	10,592			2,263,753
E115904	Toilets - Surf Beach	04-0219	Operating Expenses		900		2,264,653
E115905	Toilets - Wubiri Access Rd	04-0219	Operating Expenses			(1,350)	2,263,303
E115906	Town Beach & Toilets	04-0219	Operating Expenses	13,592	8,000		2,284,895
E115908	Beach Access Roads & Tracks	04-0219	Non Cash Item	7,161			2,292,056
E115950	Administration Overheads	04-0219	Non Cash Item	1,662			2,293,718
E115990	Depreciation	04-0219	Non Cash Item	19,923			2,313,641

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
E116450	Bldg/Grounds Mtce	04-0219	Operating Expenses	1,448	1,366		2,316,455
E116520	Book Replacement	04-0219	Operating Expenses			(1,400)	2,315,055
E116590	Printing & Stationery	04-0219	Operating Expenses			(1,000)	2,314,055
E116595	Postage and Freight	04-0219	Operating Expenses		500		2,314,555
E116610	Insurance	04-0219	Operating Expenses		278		2,314,833
E116620	Utilities	04-0219	Operating Expenses		7,000		2,321,833
E116950	Administration Overheads	04-0219	Non Cash Item	261			2,322,094
E116990	Depreciation	04-0219	Non Cash Item	(660)			2,321,434
R116091	Book Sales - Library	04-0219	Operating Revenue		1,600		2,323,034
R116185	Fees - Library	04-0219	Operating Revenue		300		2,323,334
R116187	Internet Revenue	04-0219	Operating Revenue		1,000		2,324,334
R116188	Faxing/Laminating	04-0219	Operating Revenue		1,300		2,325,634
R116189	Videoconferencing Income	04-0219	Operating Revenue			(100)	2,325,534
R116190	Meeting Room Fees	04-0219	Operating Revenue			(100)	2,325,434
E117637	Community Purpose Precinct	04-0219	Operating Expenses	(1,000)		(2,175)	2,322,259
E117950	Administration Overheads	04-0219	Non Cash Item	(212)			2,322,047
E117990	Depreciation	04-0219	Non Cash Item	9,978			2,332,025
R117190	EDHS Hard Courts Hire	04-0219	Operating Revenue			(5,000)	2,327,025
A117002	EDHS Hard Courts Equipment	04-0219	Capital Expenses		5,000		2,332,025
A117008	Bird Deterrent System & Signage	04-0219	Capital Expenses		22,000		2,354,025
A117008	EDHS Shed Upgrade	04-0219	Capital Expenses			(47,000)	2,307,025
E170340	Salaries	04-0219	Operating Expenses		25,032		2,332,057
E170345	Superannuation	04-0219	Operating Expenses			(8,184)	2,323,873
E170360	Subsidies	04-0219	Operating Expenses			(2,000)	2,321,873
E170505	Motor Vehicle Expenses	04-0219	Non Cash Item	(8,013)			2,313,860
E170630	IT Licences & Support	04-0219	Operating Expenses			(1,500)	2,312,360
E170749	Community Events	04-0219	Operating Expenses	(2,700)		(22,000)	2,287,660
E170950	Administration Overheads	04-0219	Non Cash Item	12,270			2,299,930
E170990	Depreciation	04-0219	Non Cash Item			(800)	2,299,130
R170187	Fees - Noticeboard	04-0219	Operating Revenue		4,000		2,303,130
R170188	Events Income	04-0219	Operating Revenue		350		2,303,480
R170270	Grants (DSR)	04-0219	Operating Revenue		15,000		2,318,480
R170281	Grants - Resource Companies	04-0219	Operating Expenses			(125,000)	2,193,480
R170000	Grants (Lotteries)	04-0219	Capital Revenue			(8,000)	2,185,480
E120950	Administration Overheads	04-0219	Non Cash Item	(2)			2,185,478
E121450	Footpath/Verge Mtce	04-0219	Operating Expenses	(106,560)	19,893		2,098,811
E121510	Verge Contribution	04-0219	Operating Expenses		5,000		2,103,811
E121950	Administration Overheads	04-0219	Non Cash Item	(19,180)			2,084,631
E121990	Depreciation	04-0219	Non Cash Item	(19,690)			2,064,941
E122450	Gravel Rural Mtce	04-0219	Operating Expenses		5,000		2,069,941
E122950	Administration Overheads	04-0219	Non Cash Item	(7)			2,069,934
E123450	Signs Maintenance	04-0219	Non Cash Item	4,034			2,073,968

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
E123950	Administration Overheads	04-0219	Non Cash Item	(19)			2,073,949
R123190	Signage Income	04-0219	Operating Revenue		3,000		2,076,949
E124450	Street Lighting Mtce	04-0219	Operating Expenses			(8,000)	2,068,949
E125450	Maintenance Roads/Town Sts	04-0219	Operating Expenses			(2,000)	2,066,949
E125670	Audit Fees	04-0219	Operating Expenses			(1,200)	2,065,749
E125950	Administration Overheads	04-0219	Non Cash Item	527			2,066,276
E125955	Streets/Rds/Bridges Maintenance	04-0219	Non Cash Item	(27,147)			2,039,129
E125990	Depreciation	04-0219	Non Cash Item	(210,440)			1,828,689
E126340	Salaries	04-0219	Operating Expenses		30,000		1,858,689
E126360	Subsidies	04-0219	Operating Expenses			(500)	1,858,189
E126449	Maintenance Airport Grounds	04-0219	Operating Expenses	1,304	11,230		1,870,723
E126450	Maintenance Building	04-0219	Operating Expenses	3,056	1,883		1,875,662
E126451	Maintenance Equipment	04-0219	Operating Expenses			(100)	1,875,562
E126505	Motor Vehicle Expenses	04-0219	Non Cash Item	(21,086)			1,854,476
E126591	Minor Equipment	04-0219	Operating Expenses			(1,000)	1,853,476
E126595	Postage & Freight	04-0219	Operating Expenses			(6,000)	1,847,476
E126610	Insurance	04-0219	Operating Expenses		2,264		1,849,740
E126620	Utilities	04-0219	Operating Expenses			(52,000)	1,797,740
E126950	Administration Overheads	04-0219	Non Cash Item	11,296			1,809,036
E126990	Depreciation	04-0219	Non Cash Item	148,863			1,957,899
R126180	Fees - Landings	04-0219	Operating Revenue		93,000		2,050,899
R126190	Fees - RPT Flights	04-0219	Operating Revenue		50,000		2,100,899
R126250	Leases & Rentals	04-0219	Operating Revenue			(16,000)	2,084,899
R126251	Public Parking - Airport	04-0219	Operating Revenue			(13,000)	2,071,899
E129340	Salaries - Heliport	04-0219	Operating Expenses		27,000		2,098,899
E129450	Heliport Building Maintenance	04-0219	Operating Expenses			(5,000)	2,093,899
E129585	General Consumables - Heliport	04-0219	Operating Expenses			(1,000)	2,092,899
E129620	Utilities - Heliport	04-0219	Operating Expenses			(200)	2,092,699
E129950	Administration Overheads	04-0219	Non Cash Item	9,586			2,102,285
E129990	Depreciation - Heliport	04-0219	Non Cash Item	(20,000)			2,082,285
E127340	Salaries	04-0219	Operating Expenses			(57,000)	2,025,285
E127345	Superannuation	04-0219	Operating Expenses			(6,000)	2,019,285
E127450	Aerodrome Grounds Mtce	04-0219	Operating Expenses	15,186	23,789		2,058,260
E127695	Legal Expenses	04-0219	Operating Expenses			(4,000)	2,054,260
E127950	Administration Overheads	04-0219	Non Cash Item	(15,937)			2,038,323
E127990	Depreciation	04-0219	Non Cash Item	(13,895)			2,024,428
R127180	Fees - Landing	04-0219	Operating Expenses			(35,000)	1,989,428
E128450	Depot Bldg & Grounds Maintenance	04-0219	Operating Expenses	8,438			1,997,866
E128620	Utilities	04-0219	Operating Expenses			(500)	1,997,366
E128950	Administration Overheads	04-0219	Non Cash Item	379			1,997,745
E128990	Depreciation	04-0219	Non Cash Item	(12,647)			1,985,098
E134450	Visitors Ctre Bldg/Grounds Mtce	04-0219	Operating Expenses	(500)		(3,535)	1,981,063

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
E134515	Vlamingh Head Lighthouse Mtce	04-0219	Operating Expenses	8,423	24,262		2,013,748
E134520	Overflow Caravan Park	04-0219	Operating Expenses		2,600		2,016,348
E134521	Camping Infringement Expenses	04-0219	Operating Expenses		1,000		2,017,348
E134560	Consultants	04-0219	Operating Expenses		1,000		2,018,348
E134568	Giant Prawn Sculpture	04-0219	Operating Expenses	703	766		2,019,817
E134610	Insurance	04-0219	Operating Expenses		30		2,019,847
E134775	Cruise Ship Initiatives	04-0219	Operating Expenses			(1,000)	2,018,847
E134900	Walk Trail Maintenance	04-0219	Operating Expenses	809	1,161		2,020,817
E134901	Entrance Statement	04-0219	Operating Expenses	504	1,630		2,022,951
E134950	Administration Overheads	04-0219	Non Cash Item	3,733			2,026,684
E134990	Depreciation	04-0219	Non Cash Item	9,199			2,035,883
R134095	Sale of Potable Water	04-0219	Operating Revenue			(5,000)	2,030,883
R134156	Camping Infringements	04-0219	Operating Revenue			(7,000)	2,023,883
R134158	Lease - Rental Digital Screen Advertising	04-0219	Operating Revenue			(9,500)	2,014,383
E135340	Salaries	04-0219	Operating Expenses		18,643		2,033,026
E135345	Superannuation	04-0219	Operating Expenses			(25,943)	2,007,083
E135350	Uniforms/Protective Clothing	04-0219	Operating Expenses			(800)	2,006,283
E135505	Motor Vehicle Expenses	04-0219	Non Cash Item	(20,000)			1,986,283
E135950	Administration Overheads	04-0219	Non Cash Item	6,283			1,992,566
E135965	Staff Housing Allocated	04-0219	Non Cash Item	(11,042)			1,981,524
R135140	Fees - Applications	04-0219	Operating Revenue			(5,000)	1,976,524
R141200	Fees - Private Works	04-0219	Operating Revenue			(1,500)	1,975,024
E143340	Salaries	04-0219	Operating Expenses		86,250		2,061,274
E143350	Protective Clothing/Uniforms	04-0219	Operating Expenses			(16,000)	2,045,274
E143505	Motor Vehicle Expenses	04-0219	Non Cash Item	(24,534)			2,020,740
E143585	General Consumables	04-0219	Operating Expenses			(5,000)	2,015,740
E143590	Printing & Stationery	04-0219	Operating Expenses		5,000		2,020,740
E143950	Administration Overheads	04-0219	Non Cash Item	27,225			2,047,965
E143956	LESS WOH ALLOCATED	04-0219	Non Cash Item	(57,528)			1,990,437
E143965	Staff Housing Allocated	04-0219	Non Cash Item	(14,966)			1,975,471
E143990	Depreciation	04-0219	Non Cash Item	(447)			1,975,024
E144340	Salaries	04-0219	Operating Expenses			(40,000)	1,935,024
E144450	Maintenance	04-0219	Operating Expenses	(5,000)			1,930,024
E144505	Motor Vehicle Expenses	04-0219	Operating Expenses	(12,000)			1,918,024
E144560	Consultants	04-0219	Operating Expenses		41,348		1,959,372
E144585	General Consumables	04-0219	Operating Expenses		14,000		1,973,372
E144640	Fuel & Oil	04-0219	Operating Expenses		53,000		2,026,372
E144950	Administration Overheads	04-0219	Non Cash Item	(10,356)			2,016,016
E144955	Internal Plant Maintenance	04-0219	Operating Expenses	14,276	13,204		2,043,496
E144956	LESS PLANT ALLOCATED	04-0219	Non Cash Item	328,161			2,371,657
E144990	Depreciation	04-0219	Non Cash Item	(396,633)			1,975,024
R144105	Reimbursements	04-0219	Operating Revenue		8,000		1,983,024

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
R144110	Diesel Fuel Subsidy	04-0219	Operating Revenue		500		1,983,524
E145341	Salaries - HR	04-0219	Operating Expenses		14,127		1,997,651
E145366	Staff Relocation - HR	04-0219	Operating Expenses		18,000		2,015,651
E145368	Staff Recruitment - HR	04-0219	Operating Expenses		2,000		2,017,651
E145390	Reimbursements	04-0219	Operating Expenses			(2,000)	2,015,651
E145505	Motor Vehicle Expenses	04-0219	Non Cash Item	(6,515)			2,009,136
E145560	Consultants	04-0219	Operating Expenses			(10,000)	1,999,136
E145610	Insurance	04-0219	Operating Expenses		124,754		2,123,890
E145611	Workers Compensation Insurance - HR	04-0219	Operating Expenses			(104,296)	2,019,594
E145620	Utilities	04-0219	Operating Expenses		36,840		2,056,434
E145900	Admin Bldg/Grounds Mtce	04-0219	Operating Expenses	(8,000)		(8,000)	2,040,434
E145951	LESS AOH ALLOCATED	04-0219	Non Cash Item	(17,413)			2,023,021
E145965	Staff Housing Allocated	04-0219	Non Cash Item	(23,024)			1,999,997
E149990	Depreciation - Admin	04-0219	Non Cash Item	(16,473)			1,983,524
R145050	Reimbursements	04-0219	Operating Revenue		12,000		1,995,524
L145100	Trf to Reserve	04-0219	Capital Expenses			(325,000)	1,670,524
E146340	Gross Total Salaries and Wages	04-0219	Operating Expenses		70,340		1,740,864
E146341	Unallocated Salaries and Wages	04-0219	Operating Expenses			(149,000)	1,591,864
E146951	LESS SALS/WAGES ALLOCATED	04-0219	Operating Expenses		(70,340)		1,521,524
				(133,452)	1,537,069	(2,775,441)	

KEY INFORMATION

MONTHLY LIST OF PAYMENTS - May 2019

The following schedule of accounts have been paid under delegation by the CEO since the previous Council meeting. Checks have been carried out to verify prices, computations and costing.

Municipal Account:

Cheque numbers 13618-13625	-\$	38,516.07
Direct Debits and EFT Payments EFT14982- EFT15201	-\$	1,246,568.77
Credit Card Purchases	-\$	5,738.27
Total Municipal Account	-\$	1,290,823.11

Trust Account:

Cheque number 400870	-\$	200.00
EFT Payments EFT 14983, 14984, 15120, 15121, 15123-15125, 15194 - 15200	-\$	7,709.73
Total Trust Account	-\$	7,909.73

TOTAL PAYMENTS - May 2019 - \$ 1,298,732.84

Reference	Date	Name	Description	Municipal Account	Trust Account
13619	03/05/2019	TELSTRA CORPORATION	UTILITIES	-\$ 776.55	
13620	03/05/2019	WATER CORPORATION	UTILITIES	-\$ 700.44	
13621	16/05/2019	DEPARTMENT OF HEALTH	MEDICINES AND POISONS REGULATION BRANCH PERMIT	-\$ 125.00	
13622	16/05/2019	TELSTRA CORPORATION	UTILITIES	-\$ 69.95	
13626	27/05/2019	WESTNET PTY LTD	UTILITIES	-\$ 49.99	
13623	31/05/2019	PIVOTEL SATELLITE PTY LTD	UTILITIES	-\$ 31.00	
13624	31/05/2019	TELSTRA CORPORATION	UTILITIES	-\$ 839.00	
13625	31/05/2019	WATER CORPORATION	UTILITIES	-\$ 35,924.14	
400870	03/05/2019	CUSTOMER	BOND RETURN JURABI MEETING ROOM HIRE		-\$ 200.00
TOTAL CHEQUES				-\$ 38,516.07	-\$ 200.00

DD5013	01/05/2019	WESTNET PTY LTD	UTILITIES	-\$ 404.78	
DD5013	01/05/2019	WESTPAC BANKING CORPORATION	BANK FEES	-\$ 569.59	
DD5016	02/05/2019	AUSTRALIAN SUPERANNUATION	SUPERANNUATION WK 46	-\$ 605.39	
DD5025	08/05/2019	SUPERANNUATION	SUPERANNUATION WK 46	-\$ 46,425.60	
DD5042	22/05/2019	SUPERANNUATION	SUPERANNUATION WK 48	-\$ 40,088.03	
TOTAL DIRECT DEBIT PAYMENTS				-\$ 88,093.39	\$ -
EFT14982	01/05/2019	WESTERN AUSTRALIAN TREASURY CORP.	LOAN REPAYMENT	-\$ 24,998.14	
EFT14983	03/05/2019	CONSTRUCTION TRAINING FUND	BCITF LEVY FEES COLLECTED		-\$ 958.47
EFT14984	03/05/2019	SHIRE OF EXMOUTH	BCITF LEVY COMMISSION		-\$ 8.25
EFT14985	03/05/2019	AAA TRIPLE A ASPHALT	COLDMIX	-\$ 8,690.00	
EFT14986	03/05/2019	AMPAC DEBT RECOVERY	DEBT RECOVERY FEES	-\$ 5,013.44	
EFT14987	03/05/2019	ATOM SUPPLY / GERALDTON INDUSTRIAL SUPPLIES	WORKSHOP CONSUMABLES	-\$ 706.03	
EFT14988	03/05/2019	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY	LICENCE RENEWAL BROADCASTING	-\$ 45.00	
EFT14989	03/05/2019	AUSTRALIAN TAX OFFICE (PAYG)	PAYROLL DEDUCTIONS	-\$ 2,841.85	
EFT14990	03/05/2019	BAY BEANS PTY LTD	COFFEE BEANS	-\$ 300.86	
EFT14991	03/05/2019	BAYSIDE AUSTRALIA 2000	CERTIFIED APPLICATION FOR PERMIT CLASS ADJUSTMENT	-\$ 483.36	
EFT14992	03/05/2019	BCS INFRASTRUCTURE SUPPORT PTY LTD	QUARTERLY MAINTENANCE FEB TO APR 19	-\$ 4,011.88	
EFT14993	03/05/2019	BLACKWOODS (J.BLACKWOOD & SON PTY LTD)	SAFETY GLASSES	-\$ 466.49	
EFT14994	03/05/2019	BOYA EQUIPMENT	PARTS FOR EQUIPMENT	-\$ 181.29	
EFT14995	03/05/2019	BRAYCO GLOBAL PTY LTD	EDHS SHED REPAIRS	-\$ 849.00	
EFT14996	03/05/2019	BUCHER MUNICIPAL PTY LTD	PARTS FOR RUBBISH TRUCK	-\$ 63.36	
EFT14997	03/05/2019	CAPE HIDEAWAY SURF SHOP	VOUCHER FOR COMMUNITY PERCEPTION SURVEY	-\$ 50.00	
EFT14998	03/05/2019	CAPE WATER CART AND EXMOUTH LANDSCAPE SUPPLIES	WATER CARTING	-\$ 2,722.50	
EFT14999	03/05/2019	CHADSON ENGINEERING PTY LTD	CHLORINE TABLETS	-\$ 407.00	
EFT15000	03/05/2019	COCKBURN CEMENT LIMITED	CEMENT	-\$ 870.50	
EFT15001	03/05/2019	COMMON GROUND TRAILS PTY LTD	PROGRESS PAYMENT - STAGE TWO EXMOUTH MULTIPURPOSE BIKE FACILITY	-\$ 11,000.00	
EFT15002	03/05/2019	COVS AUTOMOTIVE, MINING & INDUSTRIAL SUPPLIES	PARTS FOR HILUX	-\$ 485.96	
EFT15003	03/05/2019	DEPARTMENT OF DEFENCE - TREASURY AND BANKING	POTABLE WATER	-\$ 136.40	
EFT15004	03/05/2019	DEPARTMENT OF TRANSPORT	BUNDEGI REEF JETTY LICENCE	-\$ 40.70	
EFT15005	03/05/2019	DEPARTMENT OF TRANSPORT - TRANSPORT CENTRE PERTH	ABANDONED VEHICLE SEARCH FEES	-\$ 13.60	
EFT15006	03/05/2019	ERA CONTRACTORS	ELECTRICAL WORKS	-\$ 10,941.66	

Reference	Date	Name	Description	Municipal Account	Trust Account
EFT15007	03/05/2019	EVERGLAZE PTY LTD	MATERIALS FOR SPRAY PARK	-\$ 4,162.95	
EFT15008	03/05/2019	EXMOUTH AUTO AND MARINE ELECTRICS	UHF RADIO	-\$ 200.00	
EFT15009	03/05/2019	EXMOUTH CIVIL PTY LTD	GRADE AND ROLL ACCESS ROAD	-\$ 4,290.00	
EFT15010	03/05/2019	EXMOUTH CONCRETE & EARTHMOVING CONTRACTORS	FREIGHT	-\$ 275.00	
EFT15011	03/05/2019	EXMOUTH FUEL SUPPLIES	FUEL	-\$ 229.40	
EFT15012	03/05/2019	EXMOUTH WHOLESALERS	DEPOT CONSUMABLES	-\$ 2,224.36	
EFT15013	03/05/2019	EXY PLUMBING & CONTRACTING	PLUMBING WORKS	-\$ 3,109.51	
EFT15014	03/05/2019	FUSION FABRICATION & MARINE	GALVANISED FORMWORK	-\$ 1,730.00	
EFT15015	03/05/2019	GASCOYNE OFFICE EQUIPMENT	PHOTOCOPIER SERVICE CONTRACTS	-\$ 2,666.14	
EFT15016	03/05/2019	GP & KP PANELLI REDSAND PRESSURE CLEANING	CLEAN MALL	-\$ 4,098.00	
EFT15017	03/05/2019	GREAT SOUTHERN FUEL SUPPLIES - GERALDTON	FUEL	-\$ 20,837.85	
EFT15018	03/05/2019	GROUND CONTROL AND GARDENS	PRUNE TREES	-\$ 110.00	
EFT15019	03/05/2019	HOME TIMBER AND HARDWARE	HARDWARE SUPPLIES FOR APRIL 2019	-\$ 766.65	
EFT15020	03/05/2019	HORIZON POWER - ACCOUNTS	DESIGN FEE FOR QUALING SCARP POWER INSTALLATION	-\$ 14,653.23	
EFT15021	03/05/2019	HT CLEANING SERVICES PTY LTD	SCHOOL HARD COURT CLEANING APRIL	-\$ 513.34	
EFT15022	03/05/2019	HTD SURVEYORS & PLANNERS	FIELD SURVEY	-\$ 1,463.00	
EFT15023	03/05/2019	INMARSAT AUSTRALIA PTY LTD	UTILITIES	-\$ 124.14	
EFT15024	03/05/2019	IXOM OPERATIONS PTY LTD	CHLORINE SERVICE FEE	-\$ 613.80	
EFT15025	03/05/2019	JASON SIGNSMAKERS	SIGNS	-\$ 126.50	
EFT15026	03/05/2019	KEY MEDIA PTY LTD	HR SEMINAR PERTH 2019	-\$ 1,100.00	
EFT15027	03/05/2019	LANDMARK PRODUCTS PTY LTD	BENCHES AND BIKE RACKS	-\$ 14,723.50	
EFT15028	03/05/2019	MAKINEX PTY LTD	DUAL PRESSURE WASHER	-\$ 5,076.50	
EFT15029	03/05/2019	MUMBY'S AUTO ELECTRICAL AND AIR CONDITIONING	BATTERY	-\$ 682.52	
EFT15030	03/05/2019	NETWORK POWER SOLUTIONS PTY LTD	REPAIRS TO AIRCONDITIONER	-\$ 400.00	
EFT15031	03/05/2019	NINGALOO COOKING STUDIO	CATERING COMMUNITY MOVIE NIGHT	-\$ 320.00	
EFT15032	03/05/2019	NORCAPE HANDY HIRE	LIGHTING TOWER	-\$ 440.00	
EFT15033	03/05/2019	NORTH WEST RELIEF LABOUR HIRE PTY LTD	TOWN BEACH TOILET LANDSCAPING	-\$ 3,201.00	
EFT15034	03/05/2019	OFFICEWORKS	STATIONERY	-\$ 1,997.25	
EFT15035	03/05/2019	PACIFIC BIOLOGICS PTY LTD	MOSQUITO LARVA MONITORING EQUIPMENT	-\$ 112.20	
EFT15036	03/05/2019	PATHWEST LABORATORY WA	PRE EMPLOYMENT SCREEN	-\$ 240.50	
EFT15037	03/05/2019	PUMPS AUSTRALIA PTY LTD	LIGHT EQUIPMENT PARTS	-\$ 334.40	
EFT15038	03/05/2019	ST JOHNS AMBULANCE	FIRST AID COURSE	-\$ 16.50	
EFT15039	03/05/2019	STIHL SHOP (CSP INDUSTRIES PTY LTD)	PROTECTIVE CLOTHING	-\$ 310.00	
EFT15040	03/05/2019	TALIS CONSULTANTS PTY LTD	REVIEW OF WASTE WATER SERVICES AND TENDER MANAGEMENT	-\$ 2,435.13	
EFT15041	03/05/2019	TENNANT AUSTRALIA PTY LTD	PARTS FOR EQUIPMENT	-\$ 497.25	
EFT15042	03/05/2019	TNT EXPRESS AUSTRALIA - ACCOUNTS	FREIGHT	-\$ 523.28	
EFT15043	03/05/2019	TOLL IPEC	FREIGHT	-\$ 351.76	
EFT15044	03/05/2019	TOTALLY WORKWEAR MIDLAND	STAFF UNIFORMS	-\$ 1,754.87	
EFT15045	03/05/2019	WALGA	WEBSITE REFRESH AND ADDITIONAL MODULES	-\$ 11,743.00	
EFT15046	03/05/2019	WEST COAST POLY PTY LTD	TANKS	-\$ 6,171.00	
EFT15047	03/05/2019	WESTRAC PTY LTD	PARTS FOR MINI EXCAVATOR	-\$ 102.97	
EFT15048	13/05/2019	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-\$ 225.99	
EFT15049	13/05/2019	AUSTRALIAN TAX OFFICE (PAYG)	PAYROLL DEDUCTIONS	-\$ 62,890.00	
EFT15050	13/05/2019	AUSTRALIAN TAXATION OFFICE	BAS STATEMENT APRIL 2019	-\$ 20,352.00	
EFT15051	13/05/2019	LOCAL GOVT RACING & CEMETERIES EMP UNION	PAYROLL DEDUCTIONS	-\$ 19.40	
EFT15052	16/05/2019	ADRIFT CAFE	CATERING FOR STATE RISK PROJECT MEETING	-\$ 320.00	
EFT15053	16/05/2019	AQUADEPOT IMPORTS	AQUARIUM SUPPLIES	-\$ 558.40	
EFT15054	16/05/2019	ARCUS WIRE GROUP PTY LTD	ARCUS ART WIRE	-\$ 490.38	
EFT15055	16/05/2019	AUSTRALIA POST	POSTAGE	-\$ 459.85	
EFT15056	16/05/2019	AUTOPRO/NINGALOO CAR BOAT HIRE	TYRES	-\$ 1,159.95	
EFT15057	16/05/2019	BOC LIMITED	OXYGEN SWAP AND REPLACE	-\$ 3.27	
EFT15058	16/05/2019	BOYA EQUIPMENT	EQUIPMENT PARTS	-\$ 2,275.71	
EFT15059	16/05/2019	CALTEX STARMART EXMOUTH	TYRES	-\$ 540.00	
EFT15060	16/05/2019	STAFF	ATTENDANCE OF LOCAL GOVERNMENT ECONOMIC DEVELOPMENT FRAMEWORK SEMINAR	-\$ 72.74	
EFT15061	16/05/2019	CAPRICORN EXTINGUISHER SERVICES.	AIRPORT FIRE EQUIPMENT SERVICE	-\$ 3,206.00	

Reference	Date	Name	Description	Municipal Account	Trust Account
EFT15062	16/05/2019	CLOCKWORK PRINT	STREET BANNERS	-\$ 4,067.80	
EFT15063	16/05/2019	CMCK CONSTRUCTIONS	EMERGENCY REPAIRS TO TANTABIDDI BOAT RAMP	-\$ 346.50	
EFT15064	16/05/2019	COCKBURN CEMENT LIMITED	CEMENT	-\$ 1,570.10	
EFT15065	16/05/2019	CROMMELINS OPERATIONS PTY LTD	EQUIPMENT PARTS	-\$ 108.35	
EFT15066	16/05/2019	DEPARTMENT OF TRANSPORT	YARDIE CREEK JETTY LICENCE RENEWAL	-\$ 41.40	
EFT15067	16/05/2019	DEPARTMENT OF TRANSPORT - TRANSPORT CENTRE PERTH	VEHICLE SEARCH FEES	-\$ 40.80	
EFT15068	16/05/2019	ERA CONTRACTORS	ELECTRICAL WORKS	-\$ 7,160.16	
EFT15069	16/05/2019	EXMOUTH AUTO AND MARINE ELECTRICS	MOTORVEHICLE REPAIRS	-\$ 438.00	
EFT15070	16/05/2019	EXMOUTH CHAMBER OF COMMERCE AND INDUSTRY	RESET GLOBAL PTY LTD WATER TESTING	-\$ 2,504.00	
EFT15071	16/05/2019	EXMOUTH CIVIL PTY LTD	GRADER AND ROLLER HIRE	-\$ 9,240.00	
EFT15072	16/05/2019	EXMOUTH DISTRICT HIGH SCHOOL.	SHARED COMMUNITY COURTS POWER APRIL 2019	-\$ 133.95	
EFT15073	16/05/2019	EXMOUTH IGA	CONSUMABLES FOR APRIL 2019	-\$ 502.18	
EFT15074	16/05/2019	EXMOUTH NEWSAGENCY & TOYWORLD	STATIONERY	-\$ 237.58	
EFT15075	16/05/2019	EXMOUTH VET CLINIC	MEDICATION FOR FISH	-\$ 136.85	
EFT15076	16/05/2019	EXMOUTH WHOLESALERS	SULFURIC ACID	-\$ 382.00	
EFT15077	16/05/2019	EXY PLUMBING & CONTRACTING	PLUMBING WORKS	-\$ 7,019.65	
EFT15078	16/05/2019	FROTH CRAFT BREWERY LITTLE PHETE PTY LTD	REIMBURSE PERMITS	-\$ 295.85	
EFT15079	16/05/2019	GOLDER ASSOCIATES PTY LTD	AERODROME ROAD RESEAL DESIGN FEE	-\$ 10,824.00	
EFT15080	16/05/2019	GRAMA BAZITA TOTAL FIRE SOLUTIONS GRAMA BAZITA SERVICE & MAINTENANCE PTY	FIRE SYSTEM MAINTENANCE APRIL 2019	-\$ 673.94	
EFT15081	16/05/2019	HOME TIMBER AND HARDWARE	HARDWARE SUPPLIES APRIL 2019	-\$ 2,523.35	
EFT15082	16/05/2019	HORIZON POWER - ACCOUNTS	UTILITIES	-\$ 14,540.14	
EFT15083	16/05/2019	HT CLEANING SERVICES PTY LTD	CLEANING OF NINGALOO CENTRE MAY 2019	-\$ 11,431.56	
EFT15084	16/05/2019	HTD SURVEYORS & PLANNERS	FIELD SURVEY	-\$ 1,111.00	
EFT15085	16/05/2019	INMARSAT AUSTRALIA PTY LTD	UTILITIES	-\$ 124.14	
EFT15086	16/05/2019	INSTRUMENT CHOICE	AQUARIUM SUPPLIES	-\$ 82.50	
EFT15087	16/05/2019	JEDSTER PTY LTD	TALANJEE OVAL SHED WORKS	-\$ 990.00	
EFT15088	16/05/2019	KCTT (KC TRAFFIC AND TRANSPORT PTY LTD)	ADDITIONAL ADMINISTRATION FOR FINAL WEEK OF CONSTRUCTION APRIL 2019 MURAT RD UPGRADE	-\$ 7,586.70	
EFT15089	16/05/2019	LANDGATE	RURAL UV GENERAL REVALUATIONS	-\$ 422.60	
EFT15090	16/05/2019	LIQUID OASIS PTY LTD	AQUARIUM SUPPLIES	-\$ 1,598.19	
EFT15091	16/05/2019	MARK'S SIGNS	HERON WAY SIGN CLEAN UP	-\$ 247.50	
EFT15092	16/05/2019	MARKETFORCE	ADVERTISING	-\$ 690.54	
EFT15093	16/05/2019	MERCHANDISING LIBRARIES	EQUIPMENT FOR LIBRARY	-\$ 443.86	
EFT15094	16/05/2019	MUMBY'S AUTO ELECTRICAL AND AIR CONDITIONING	BATTERY	-\$ 1,849.40	
EFT15095	16/05/2019	NETWORK POWER SOLUTIONS PTY LTD	AIRCONDITIONER REPAIRS AQUARIUM	-\$ 200.00	
EFT15096	16/05/2019	NGT LOGISTICS PTY LTD	FREIGHT	-\$ 725.31	
EFT15097	16/05/2019	NINGALOO BAKEHOUSE	SUPPLY CATERING FOR RISK PROJECT	-\$ 280.00	
EFT15098	16/05/2019	NINGALOO CARAVAN & HOLIDAY RESORT	WATER	-\$ 850.85	
EFT15099	16/05/2019	NINGALOO HARVEST IGA	CONSUMABLES APRIL 2019	-\$ 91.38	
EFT15100	16/05/2019	NORTH WEST RELIEF LABOUR HIRE PTY LTD	CONCRETE POUR	-\$ 4,559.50	
EFT15101	16/05/2019	NORWEST CRANE HIRE #2 PTY LTD	SKIP BIN HIRE	-\$ 2,217.60	
EFT15102	16/05/2019	OFFICEWORKS	STATIONERY	-\$ 1,247.00	
EFT15103	16/05/2019	PETALS IN HAND	FLOWERS FOR ANZAC DAY	-\$ 230.00	
EFT15104	16/05/2019	PHONOGRAPHIC PERFORMANCE COMPANY OF AUSTRALIA	PUBLIC EXHIBITION FEES	-\$ 614.26	
EFT15105	16/05/2019	PUMPS AUSTRALIA PTY LTD	PUMP REPAIRS	-\$ 2,073.50	
EFT15106	16/05/2019	R&L COURIERS	FREIGHT	-\$ 88.00	
EFT15107	16/05/2019	SCOPE BUSINESS IMAGING	SERVICE PLAN FOR PHOTOCOPIER	-\$ 1,676.16	
EFT15108	16/05/2019	SETON AUSTRALIA	STAFF SUPPLIES	-\$ 332.01	
EFT15109	16/05/2019	SIMS METAL MANAGEMENT (SIMS METAL WESTERN AUSTRALIA)	PAYMENT REIMBURSEMENT	-\$ 2,437.05	
EFT15110	16/05/2019	SKIPPER TRANSPORT PARTS	EQUIPMENT PARTS	-\$ 2,160.09	
EFT15111	16/05/2019	SPYKER BUSINESS SOLUTIONS	MONTHLY IT SUPPORT APRIL 2019 AND WHALESHARK FESTIVAL	-\$ 14,846.82	
EFT15112	16/05/2019	ST JOHNS AMBULANCE	CONSUMABLES	-\$ 527.00	
EFT15113	16/05/2019	SUN SOLUTIONS	TRANSLUCENT ROLLERBLINDS	-\$ 988.90	
EFT15114	16/05/2019	TACKLE WORLD EXMOUTH (BLUE WATER)	POOL SUPPLIES	-\$ 72.00	
EFT15115	16/05/2019	TADDEN PTY LTD	PLUMBING WORKS AT SPRAYPARK	-\$ 1,320.00	
EFT15116	16/05/2019	TENNANT AUSTRALIA PTY LTD	TANK COOLANT	-\$ 91.75	
EFT15117	16/05/2019	WALGA	LOCAL GOVERNMENT ECONOMIC DEVELOPMENT SEMINAR	-\$ 120.00	

Reference	Date	Name	Description	Municipal Account	Trust Account
EFT15118	16/05/2019	WESFARMERS KLEENHEAT GAS PTY LTD	GAS CYLINDER CHARGE WILLERSDORF ROAD	-\$ 227.70	
EFT15119	16/05/2019	WESTERN DIAGNOSTIC PATHOLOGY	PATHOLOGY TESTS	-\$ 845.24	
EFT15120	16/05/2019	SUBSEA 7 AUSTRALIA CONTRACTING PTY LTD	BOND RETURN FOR VENUE HIRE		-\$ 500.00
EFT15121	16/05/2019	TOURISM WESTERN AUSTRALIA	BOND REFUND HIRE OF MANDU MANDU		-\$ 500.00
EFT15122	17/05/2019	WESTERN AUSTRALIAN TREASURY CORP.	LOAN REPAYMENT	-\$ 7,768.00	
EFT15123	17/05/2019	CONSTRUCTION TRAINING FUND	BCITF LEVY PAYMENT		-\$ 51.21
EFT15124	17/05/2019	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BUILDING SERVICES LEVY COLLECTED APRIL 2019		-\$ 827.15
EFT15125	17/05/2019	SHIRE OF EXMOUTH	BSL COMMISSIONS COLLECTED FOR APRIL 2019		-\$ 28.25
EFT15126	29/05/2019	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-\$ 225.99	
EFT15127	29/05/2019	AUSTRALIAN TAX OFFICE (PAYG)	PAYROLL DEDUCTIONS	-\$ 58,095.36	
EFT15128	29/05/2019	CARNARVON MOTOR GROUP	2019 TOYOTA HILUX 4X2 2.4L DSL WORKMATE	-\$ 58,113.68	
EFT15129	29/05/2019	LIQUID OASIS PTY LTD	AQUARIUM TANKS	-\$ 6,334.91	
EFT15130	29/05/2019	LOCAL GOVT RACING & CEMETERIES EMP UNION	PAYROLL DEDUCTIONS	-\$ 19.40	
EFT15131	31/05/2019	ABCO PRODUCTS PTY LTD	WORKSHOP CONSUMABLES	-\$ 2,242.30	
EFT15132	31/05/2019	AMPAC DEBT RECOVERY	DEBT RECOVERY FOR RATES	-\$ 1,172.90	
EFT15133	31/05/2019	AQUA RESEARCH AND MONITORING SERVICES	SUPPLY VIDEO FOOTAGE FOR NINGALOO CENTRE DISPLAYS	-\$ 7,012.00	
EFT15134	31/05/2019	ARRAN BUTTLER SIGNS & DESIGNS	AIRPORT LIGHT BOX SIGN INSTALLATION	-\$ 1,500.00	
EFT15135	31/05/2019	ART HANGING SYSTEMS PTY LTD	MILA WALL EQUIPMENT FOR GALLERY	-\$ 11,244.41	
EFT15136	31/05/2019	ATOM SUPPLY / GERALDTON INDUSTRIAL SUPPLIES	WORKSHOP CONSUMABLES	-\$ 582.73	
EFT15137	31/05/2019	AUTOPRO/NINGALOO CAR BOAT HIRE	PARTS	-\$ 367.00	
EFT15138	31/05/2019	BOYA EQUIPMENT	MOWER PARTS	-\$ 647.38	
EFT15139	31/05/2019	BUNNINGS GROUP LIMITED	GARDEN SUPPLIES	-\$ 75.28	
EFT15140	31/05/2019	CAPE WATER CART AND EXMOUTH LANDSCAPE SUPPLIES	WATER CARTING	-\$ 1,452.00	
EFT15141	31/05/2019	CARNARVON MOTOR GROUP	EQUIPMENT PARTS	-\$ 1,582.86	
EFT15142	31/05/2019	CJ LORD BUILDING AND RENOVATION WA PTY LTD	AIRPORT FENCE	-\$ 4,867.50	
EFT15143	31/05/2019	DAIMLER TRUCKS PERTH	PARTS	-\$ 2,389.96	
EFT15144	31/05/2019	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	2018/19 ESL QUARTER 4 EMERGENCY SERVICES LEVY	-\$ 21,825.58	
EFT15145	31/05/2019	ECO ENVIRONMENTAL HOLDINGS PTY LTD	WATERRA POWERPACK RENTAL	-\$ 759.00	
EFT15146	31/05/2019	ENVIROLAB SERVICES WA PTY LTD	LANDFILL BORE MONITORING	-\$ 797.50	
EFT15147	31/05/2019	ENVIRONMENTAL HEALTH AUSTRALIA	IM ALERT FOOD SAFETY PROGRAM	-\$ 330.00	
EFT15148	31/05/2019	ERA CONTRACTORS	ELECTRICAL WORKS	-\$ 5,927.94	
EFT15149	31/05/2019	CUSTOMER	COMPOST BIN REBATE	-\$ 66.30	
EFT15150	31/05/2019	EXMOUTH CIVIL PTY LTD	TYRE REPAIRS TO CATERPILLAR	-\$ 627.00	
EFT15151	31/05/2019	EXMOUTH GYMNASIAC CLUB	2018/19 SHIRE OF EXMOUTH COMMUNITY & SPORTING GRANT	-\$ 1,500.00	
EFT15152	31/05/2019	EXMOUTH POLICE AND CITIZENS YOUTH CLUB (PCYC)	2018/19 SHIRE OF EXMOUTH COMMUNITY & SPORTING GRANT	-\$ 2,993.00	
EFT15153	31/05/2019	EXMOUTH WHOLESALERS	WORKSHOP CONSUMABLES	-\$ 1,380.56	
EFT15154	31/05/2019	EXMOUTH YACHT CLUB	2018/19 SHIRE OF EXMOUTH COMMUNITY & SPORTING GRANT	-\$ 1,500.00	
EFT15155	31/05/2019	EXPLOREX CARAVANS	DOOR HANDLE FOR DEPOT DEMOUNTABLE	-\$ 91.85	
EFT15156	31/05/2019	EXY PLUMBING & CONTRACTING	PLUMBING WORKS	-\$ 849.16	
EFT15157	31/05/2019	FUSION FABRICATION & MARINE	FRAMEWORK FOR AQUARIUMS	-\$ 5,962.00	
EFT15158	31/05/2019	GASCOYNE HAULAGE	FREIGHT	-\$ 3,630.00	
EFT15159	31/05/2019	GASCOYNE OFFICE EQUIPMENT	RICOH PHOTOCOPIER SERVICE CONTRACT	-\$ 1,855.72	
EFT15160	31/05/2019	HANSON CONSTRUCTION MATERIALS PTY LTD	AGGREGATE	-\$ 1,430.00	
EFT15161	31/05/2019	HOME TIMBER AND HARDWARE	GARDENING SUPPLIES	-\$ 38.50	
EFT15162	31/05/2019	HORIZON POWER - ACCOUNTS	UTILITIES	-\$ 50,100.45	
EFT15163	31/05/2019	JACKSON'S PLUMBING CONTRACTORS	PLUMBING WORKS	-\$ 154.00	
EFT15164	31/05/2019	STAFF	TRAVEL REIMBURSEMENTS FOR PAYG WORKSHOP	-\$ 104.71	
EFT15165	31/05/2019	JASON SIGNMAKERS	SIGNS	-\$ 652.38	
EFT15166	31/05/2019	STAFF	REIMBURSE EXPENSES INCURRED WHILST ATTENDING FINANCIAL MANAGEMENT WORKSHOP	-\$ 220.30	
EFT15167	31/05/2019	KCTT (KC TRAFFIC AND TRANSPORT PTY LTD)	PREPARATION OF RFT FOR THE EXMOUTH WEIGH BRIDGE TENDER	-\$ 1,031.25	
EFT15168	31/05/2019	STAFF	UTILITIES	-\$ 593.89	
EFT15169	31/05/2019	STAFF	CAR PARKING FOR TOWN PLANNER TO ATTEND ROWE GROUP MEETING PERTH	-\$ 7.27	
EFT15170	31/05/2019	MANTARAYS NINGALOO BEACH RESORT	ACCOMMODATION FOR GUEST SPEAKER SPORTS AWARDS	-\$ 716.00	
EFT15171	31/05/2019	NETWORK POWER SOLUTIONS PTY LTD	ELECTRICAL REPAIRS AND PROGRESS PAYMENT FOR REPLACEMENT OF AIRCONDITIONING AT AIRPORT	-\$ 34,329.20	
EFT15172	31/05/2019	NGT LOGISTICS PTY LTD	FREIGHT	-\$ 7,733.05	
EFT15173	31/05/2019	NINGALOO BAKEHOUSE	CATERING	-\$ 48.00	
EFT15174	31/05/2019	NINGALOO BUILDING AND RENOVATIONS	SPORTS STORAGE SHED UNDERCOVER COURTS RENOVATIONS	-\$ 40,843.96	
EFT15175	31/05/2019	NINGALOO COOKING STUDIO	SUPPLY CATERING FOR SPORTS AWARDS	-\$ 11,048.00	
EFT15176	31/05/2019	OFFICEWORKS	STATIONERY	-\$ 1,064.91	
EFT15177	31/05/2019	OUTBACK FLORAL DESIGNS	FLOWERS FOR SPORTS AWARDS TABLES	-\$ 720.00	

