

Shire of Exmouth

# NINGALOO TOURISM ADVISORY GROUP (NTAG) COMMITTEE MEETING

## MINUTES



21 October 2020

### CONFIRMATION OF MINUTES

I hereby certify that the Minutes and Attachments of the Ningaloo Tourism Advisory Committee Meeting held on the 21 October 2020 are a true and accurate record of the proceedings contained therein.

.....  
  
Chairperson

23/02/2021  
.....  
Dated

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# MINUTES

Our Vision To be a prosperous and sustainable community living in harmony with our natural environment.

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Our Purpose To responsibly provide governance for the whole community in the best interest of current and future generations.

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Our Strategic Objectives

- Diversify and grow our economy in a manner that provides year round employment opportunities
- To protect and value our unique natural and built environment as we grow our economy.
- To be a vibrant, passionate and safe community valuing our natural environment and unique heritage
- To provide open transparent, accountable leadership working in collaboration with our community.

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## 1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chief Executive Officer declared the meeting open at 9.00am.

Chief Executive Officer acknowledged the aboriginal people both past and present, as the traditional custodians of the land on which we meet.

## 2. RECORD OF ATTENDANCE AND APOLOGIES

### Council and Shire representatives

Councillor M (Mark) Lucas	NTAG Council Committee Member (voting)
Councillor H (Heather) Lake	Proxy NTAG Council Committee Member
Mr C (Cameron) Woods	Chief Executive Officer
Mr M (Matt) Bird	Executive Manager Commercial Community & Minute Taker

### Industry representatives (voting)

Mr D (Dean) Massie	General Manager Operations RAC Parks (proxy for T Pickworth)
Ms J (Jackie) Brooks	Past Chair Ningaloo Visitor Centre Management Committee
Ms D (Deborah) Ferguson	Past Committee member NVCMC
Ms S (Sonia) Beckwith	Co-owner Live Ningaloo

### Stakeholder representatives (non voting)

Ms L (Leah) Pearson	Acting District Manager DBCA
Mr D (David) O'Malley	CEO Australia's Coral Coast
Mr T (Tym) Duncanson	CEO Gascoyne Development Commission

### Invited

Mr T (Tony) McCann	Manager Operations & Projects Regional Services Department Transport
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**Observer**

Councillor A (Anne) McCarrol

**APOLOGIES**

Mr T (Tony) Pickworth

Executive General Manager Brand & Tourism RAC

Ms R (Renata) Lowe

Acting Executive Director Destination Development TWA

Mr D (David) Gillespie

President Exmouth Chamber Commerce & Industry (voting)

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

N/A

**4. DECLARATIONS OF INTEREST**

N/A

**5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

N/A

**6. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

N/A

**7. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

N/A

## 8. REPORTS OF OFFICERS

### 8.1 APPOINTMENT OF CHAIRPERSON, DEPUTY CHAIRPERSON AND REVISE TERMS OF REFERENCE

File Reference:	ED.PJ.58
Reporting Officer:	Executive Manager Commercial & Community
Responsible Officer:	Chief Executive Officer
Date of Report:	20 October 2020
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. OCM Minutes 26 September 2019 including Terms of Reference Ningaloo Tourism Advisory Group

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#### **PURPOSE**

That the Ningaloo Tourism Advisory Group (NTAG) as a Committee of Council:

- Elect a Chairperson and Deputy Chairperson; and
- Consider revising the NTAG Terms of Reference (TOR) to include a representative from the Department of Transport.

If approved both of the above to then seek endorsement from Council.

#### **BACKGROUND**

The *Local Government Act 1995* Section 5.8, 5.9 and 5.10 empowers Council to establish committees and elect persons to serve on those committees.

Council approved the establishment of the Ningaloo Tourism Advisory Group (NTAG) at the 26 September 2019 Ordinary Council Meeting (Attachment 1 OCM minutes including TOR).

A requirement of the NTAG is to elect a Chairperson and Deputy Chairperson from within the advisory group both for a two year period.

As stated in the TOR the Chairperson will be appointed from amongst the Advisory Group as elected by the voting members of the group and endorsed by Council.

The TOR also lists a number of stakeholder agencies to be invited to nominate a representative to participate on the NTAG. These agencies include the Department of Biodiversity Conservation and Attractions, Exmouth Chamber of Commerce and Industry, Australia's Coral Coast, Tourism WA, and the Gascoyne Development Commission.

Since drafting the TOR, it is the officer recommendation to also include a representative from the Department of Transport.

## COMMENT

A Chairperson and Deputy Chairperson are required to be elected from the NTAG and then endorsed by a resolution of Council.

The NTAG has been asked to consider and endorse the NTAG Terms of Reference. An officer recommendation is to revise the TOR to include a representative from the Department of Transport. This representation is considered essential to reflect the importance access issues and infrastructure (road, air and water) to and through the Ningaloo destination.

## CONSULTATION

Nil

## STATUTORY ENVIRONMENT

All Committees are established under provisions of Subdivision 2 – Committees and their meetings s 5.8 to 5.18 of the *Local Government Act 1995*.

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

## STRATEGIC IMPLICATIONS

This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018 - 2022.

Leadership: To provide open transparent, accountable leadership working in collaboration with our community.

4.1 To provide proactive, collaborative and transparent leadership

4.2 A local government that is respected and accountable.

## VOTING REQUIREMENTS

Absolute Majority

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## OFFICER'S RECOMMENDATION

That the Ningaloo Tourism Advisory Group Committee recommends to Council that it;

1. APPROVES the changes to the NTAG Terms of Reference to include a stakeholder representative for the Department of Transport, and
2. ENDORSES the nominations for Chairperson of *(name to be inserted)* and Deputy Chairperson *(name to be inserted)*.

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## NTAG COMMITTEE RESOLUTION

ITEM 8.1

**That the Ningaloo Tourism Advisory Group Committee recommends to Council that it;**

- 1. APPROVES the changes to the NTAG Terms of Reference to include a stakeholder representative for the Department of Transport, and**

- 2. ENDORSES the nominations for Chairperson of Cr Mark Lucas and Deputy Chairperson Jackie Brooks.**

**9. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**10. CLOSURE OF MEETING**

The Chairperson declared the meeting closed at 9.08am.