

 SHIRE OF EXMOUTH Learmonth Airport PO Box 21 Exmouth WA 6707 Tel: (08) 9949 1326 Fax: (08) 9949 1840 Mob: 0407 494 419	Title: LEARMONTH AIRPORT Movement Request Form	
	Form Code: APOPS-MR-FO-007	Approved: SARO
	Administered: Aviation Services	Next review: 1 July 2020

Operator Details

Operator: _____ Application Date: _____
 Contact Person: _____ Contact Position: _____
 Phone: _____ Fax: _____
 Mobile: _____ Email: _____

Aircraft Details

Aircraft Type: _____ Registration: _____ Call Sign: _____
 MTOW: _____ ACN: _____ No. of Pax In: _____ No. of Pax Out: _____

Proposed Movement Schedule *Please use airport local time.*

Date & Time of Arrival: _____ Date & Time of Departure: _____
 Origin Aerodrome: _____ Destination Aerodrome: _____
 Type of Service: General Aviation Open Charter Closed Charter Tech Stop
(check applicable boxes)
 Cyclone Down-Man Cyclone Up-man Medical Emergency Other (Specify Below)
 Additional Information: _____

Ground Services

It is the operators' responsibility to arrange Ground Handling, Check-In, Refuelling and Security Screening if any or all are required. If you have arranged for these services, please note details in the table below so they may be confirmed.

SERVICE	COMPANY	PHONE	FAX	MOBILE	EMAIL
Ground Handling & Check-In	Exmouth Aviation Services	08 9949 2398	08 9949 1420	0429 944 767	learmonthops@westnet.com.au
Refuelling	Learmonth Refuelling	08 9949 1590	08 9949 1633	0417 955 167	learmonthrefuelling@hotmail.com
Security Screening	Shire of Exmouth	08 9949 1326	08 9949 1840	0407 494 419	aro@exmouth.wa.gov.au

SERVICE	CONFIRMATION DATE	SERVICE LIASION NAME	OPERATOR LIASION NAME
Ground Handling			
Check-In Desk			
Refuelling			
Security Screening			

Please note: This form is only a request to lodge a flight. Once the request is received, the Duty Aviation Reporting Officer must provide a confirmed approval note before any flight operations take place.

This request must be lodged no later than one (1) business days prior to proposed date of aircraft movement.

Return completed form to aro@exmouth.wa.gov.au or fax to 9949 1840. Any queries regarding this form or operations at Learmonth Airport, contact the Duty Reporting Officer on 0407 494 419.

**** THE AIRCRAFT OPERATOR AGREES TO PAY ALL FEES AND CHARGES INCURRED AT LEARMONTH ****

OFFICE USE ONLY

Pavement Concession Required (RWY)		Pavement Concession Required (TWY/APRON)		RAAF Approval Required/Received (Operational Deed Compliant)	
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