Annual Electors Meeting
Minutes
7 March 2017
DISCLAIMER

The advice and information contained herein is given by and to the Council without liability for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

No responsibility whatsoever is implied or accepted by the Shire of Exmouth for any act, omission, statement or intimation occurring during the Council/Committee meetings or during formal/informal conversations with staff. The Shire of Exmouth disclaims any liability for any loss whatsoever and however caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation. Any person or legal entity who acts or fails to act in reliance upon any statement does so at the person’s or legal entity’s own risk.

In particular and without derogating in any way from the broader disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Exmouth during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Exmouth. The Shire of Exmouth warns that anyone who has an application lodged with the Shire of Exmouth must obtain and should only rely on written confirmation of the outcome of the application.

Signed at Exmouth

(K Woodward), Acting Chief Executive Officer Shire of Exmouth
INDEX OF MINUTES

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS ...........................................4
2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE ......................4
3. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS ...........................................5
4. RECEIVAL OF THE 2015/2016 ANNUAL REPORT .......................................................5
5. GENERAL BUSINESS ........................................................................................................5
6. CLOSURE OF MEETING ......................................................................................................6
ANNUAL ELECTORS MEETING MINUTES

Our Vision
To support and develop a vibrant, welcoming community that embraces its past, values its present and plans for a sustainable future

Our Purpose
To responsibly provide governance for the whole community in the best interest of current and future generations

Our Strategic Objectives
- To provide sustainable management of the organisation
- To consistently apply the principles of Good Governance
  - To communicate effectively
  - To promote socioeconomic development
  - To value our environment and heritage

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Commissioner declared the meeting open at 6.00pm and welcomed all present to the Annual Meeting of Electors.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

<table>
<thead>
<tr>
<th>Elector</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr I Fletcher AM JP</td>
<td>Commissioner</td>
</tr>
<tr>
<td>Mr K Woodward</td>
<td>Acting Chief Executive Officer</td>
</tr>
<tr>
<td>Mrs S O’Toole</td>
<td>Executive Manager Corporate Services</td>
</tr>
<tr>
<td>Mr R Kempe</td>
<td>Executive Manager Community Engagement</td>
</tr>
<tr>
<td>Mr R Manning</td>
<td>Executive Manager Health &amp; Building</td>
</tr>
<tr>
<td>Mr R Mhasho</td>
<td>Executive Manager Town Planning</td>
</tr>
<tr>
<td>Ms T Ryan</td>
<td>Minute Taker</td>
</tr>
</tbody>
</table>

**ELECTORS** 12

**APOLOGIES** St John Ambulance Exmouth

**LEAVE OF ABSENCE** Nil
3. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

That the Minutes of the Annual Meeting of Electors of the Shire of Exmouth held on 24 February 2016 be confirmed as a true and correct record of proceedings.

RESOLUTION

Res No: 13-0317

That the Minutes of the Annual Meeting of Electors of the Shire of Exmouth held on 24 February 2016 be confirmed as a true and correct record of proceedings.

MOVED: Rhassel Mhasho
SECONDED: Roge Kempe

4. RECEIVAL OF THE 2015/2016 ANNUAL REPORT


RESOLUTION

Res No: 14-0317


CARRIED 1/0

5. GENERAL BUSINESS

The Acting Chief Executive Officer Mr Keith Woodward gave a presentation (Attachment 1) on the Annual Report for 2015/2016 financial year including:

- Financial Overview
- Airport/Heliport Operations
- Community Engagement
- Paltridge Memorial Swimming Pool
- Capital Works & Major Projects
- Severe Weather Events
The Commissioner gave a presentation (Attachment 2) on the Shire of Exmouth including:

- His Personal History and Background Information
- Council Current Position
- Council Core Values
- Major Projects including the Ningaloo Centre
- Governance
- Strategic Community Reference Group
- Shire of Exmouth Looking Forward

6. CLOSURE OF MEETING

The Commissioner thanked everyone for their attendance and declared the meeting closed at 7.25 pm.
Annual Electors’ Meeting
7 March 2017

Keith Woodward
Acting Chief Executive Officer
Financial Overview

2015/16 Operating Revenue $13,187,072

- Rates: 24%
- Operating Grants, Subsidies & Contributions: 12%
- Fees and Charges: 14%
- Learmonth Airport Fees and Charges: 32%
- Interest Earnings: 2%
- Other Revenue: 16%

2015/16 Operating Revenue $13,187,072
In 2015/16 for every $100 the Shire of Exmouth spent:

- $1 for General Purpose Funding
- $3 for Governance
- $3 for Law, Order, Public Safety
- $2 for Health
- $1 for Education & Welfare
- $1 for Housing
- $11 for Community Amenities
- $24 for Recreation & Culture
- $49 for Transport
- $4 for Economic Services
- $1 for Other Property & Services
Airport/Heliport Operations

- On 17 February 2016, the State Government’s Department of Transport (DoT) fully deregulated the Perth-Learmonth air route which now allows for open completion on the route.

- There were 85,990 RPT passengers for the 2015/16 financial year which represents a 0.34% increase (or 285 more passengers) on the previous financial year.

- 14,013 passengers travelled in and outbound through the Heliport in 2015/16 which was 2,125 less passengers than the previous financial year, down 13%.
Community Engagement

- Strengthened youth engagement by spearheading the establishment of the Exmouth Youth Alliance. The Alliance brings together key agencies to discuss and address youth issue, share information and knowledge and highlight opportunities for collaboration and resource sharing.

- In partnership with community groups and organisations, the Shire organised community commemorations and events including NAIDOC week, Australia Day, ANZAC Day, Remembrance Day, and Vietnam Veterans Day.

- In 2015-16 more than 200 people attended the Shire of Exmouth’s annual Australia Day breakfast and family fun day at the Paltridge Memorial Swimming Pool. About 700 people attended the Anzac Day Dawn Service.
Paltridge Memorial Swimming Pool

- Annual attendance figures have continued to bounce back following the opening of the Federal Park Water Spray Ground.

- Pool continues to be a focus of events and activities which is 2015/16 included; the Youth Action Exmouth Youth Wipeout night, Gascoyne Open Swimming Championships, PCYC pool parties, Virtual Rottnest Swim and Dive in Movies.

- Community Pool Revitalisation grant was used to upgrade the ageing chlorine gas dosing system.
Capital Works and Major Projects

- Planning officers worked with the Department of Housing (DoH) on the low wage, low skilled, seasonal and permanent workers housing project on Lefroy Street.

- Tantabiddi dredging project completed following the April 2014 floods.

- Light Industrial Area Reid Street floodway project completed.
Severe Weather Events

- Two severe weather events in the 2015/16 financial year.

- Severe Tropical Cyclone Olwyn was declared a natural disaster and was followed soon after by severe Tropical Cyclone Quang.

- Engineering, administration and airport staff were mobilised to assist in the recovery effort following Cyclone Olwyn.
  - Staff worked to remove hazards, clear roads, footpaths and public open space.
  - Central Business District was cleared of hazards within one day.
  - Reconstruction work on Yardie Creek Road continued into April.
Introduction

Commissioner Ian Fletcher AM JP

- Former CEO of City of Kalgoorlie Boulder.

- 45 years’ experience in private and public sectors including as executive chairman of the WA Regional Development Council.

- Appointed Commissioner by Her Excellency the Hon Kerry Sanderson AC, Governor of WA on 4 January, 2017 when Council was suspended.
Corruption and Crime Commission (CCC) Inquiry

- Acting CEO Keith Woodward appointed.
- Former Chief Executive Officer and Special Projects Manager dismissed.
- Final CCC report to be tabled in Parliament. This is expected to take place in March 2017.
Matters arising from CCC public hearings

- Probity Audit undertaken by DLGC.
- Gary Martin – matters referred to the Shire by the CCC.
- Belyea and Ticehurst - Airport operations.
- Moore Stephens – Ningaloo Centre sustainability.
- Review of Shire policy and procedures.

Local Government Act review of statutory documents

- 10 year Financial Plan.
- Corporate Business Plan
Core Values

The way forward

We will work to rebuild community trust by applying the following values:

- **Respect** - We will treat the community and visitors to the Shire with courtesy and respect diversity of opinion and the unique requirements of all people, cultures and groups.

- **Honesty** - We will act with honesty at all times.

- **Integrity** - We will be honest, accountable and responsive. Our decisions will be based on fact and clearly explained to provide transparency in the decision making process. We will do what we say we are going to do.

- **Excellence** – We will strive for excellence in everything that we do.
Major Projects

Ningaloo Centre

- Build will be completed on time and on budget.
- Operational costings completed end of March.
- WA Museum assistance in developing an operational plan.
Policy review, elected members and staff training

The Shire of Exmouth is working with the Western Australian Local Government Association to review Shire policies and delegations.

- Elected members to complete compulsory DLGC training by 30 June, 2017.

- New Alcohol Free Workplace Policy. This comes with an expected saving of $15,000 per annum.

- Code of Conduct education and training to ensure all staff are aware of their obligations as Shire officers.
Strategic Community Reference Group

➢ To provide advice to Council on matters of significant community interest and strategic initiatives as determined by Council

➢ Broad representation from key stakeholders including:
  ➢ Exmouth Chamber of Commerce and Industry
  ➢ Senior Citizens’ Association
  ➢ Defence
  ➢ Law and order
  ➢ Recreation and culture
  ➢ Health
50 Years Celebrations 15 – 17 September 2017

- Official opening of the Ningaloo Centre.
- 50 years since official opening of the Shire of Exmouth.
- 50 year anniversary Naval Communications Station Harold E Holt.

Key events aim to reflect Exmouth’s unique history, dynamic community and exciting future. These include:

- Military ball
- Float parade
- Projection art
- Memory room