

POSITION DESCRIPTION



Date: 4 April 2025

1. Position Identification

Title:	Engineering Labourer				
Position Number:	PE.RE.49	Level:	5	Agreement:	Shire of Exmouth Enterprise Agreement 2017
Department:	Operational and Infrastructure Services				
Section:	Engineering				
Location:	Exmouth, Western Australia				

2. Reporting Relationships

Reports to:	Coordinator Works
Direct Reports:	Nil

3. Value Statement

Embrace and promote the values of integrity, accountability, respect and innovation.

- **Integrity**
We act with care and diligence - making decisions that are honest, impartial, timely and based on all relevant information.
- **Accountability**
We use Shire resources in a responsible and accountable manner that ensures the efficient, effective and appropriate use of resources and information.
- **Respect**
We treat people with dignity, fairness and recognise their interests and rights.
- **Innovation**
We strive for continuous improvement, embrace change and challenge the status quo.

4. Role Purpose

Reporting to the relevant Supervisor within the Engineering team, the Engineering Labourer will be working within a team environment to ensure that the operations of the Engineering portfolio across the Shire of Exmouth is delivered in a safe and efficient manner.

5. Key Objectives

Operate and perform key functions of Engineering Labourer to a high standard under general direction of the Supervisor.

Work effectively in a team environment and in conjunction with all staff and supervisors.

Be responsible for the safe operation and maintenance of plant/equipment and vehicles used to perform the role.

6. Key Responsibilities

ENGINEERING SERVICES

Perform the key functions of Engineering Services, including but not limited to physical labouring activities associated with:

- Road surfaces, Footpaths and Kerbs reinstatement.
- Paving, Line marking and Bitumen works.
- Drainage.
- Fencing and Safety Barriers.
- Guide posts.
- Herbicide use.
- Tree management.
- Maintenance of parks, gardens, town street verges and recreation areas.

OTHER

Carry out mechanical pre-starts on all plant and equipment to an acceptable standard.

Any other duties consistent with the level of this position.

7. Risk Management and Workplace Health and Safety

Participate, contribute and demonstrate personal commitment to safe practice and environmental awareness that is compliant with Duty of Care requirements under the Work Health and Safety Act 2020 and relevant regulations and guidance notes.

Identify potential hazards and take appropriate action in accordance with policies and procedures.

8. Qualifications and Work Experience

Mandatory Requirements

- Hold a current national “C” class Western Australian driver’s licence (or be able to obtain within 3 months).
- Immunisation for Hepatitis A and B, Tetanus
- Valid permanent Australian Work Rights.

Essential Requirements

- Year 10 certificate or equivalent.
- A minimum of 2 years’ experience on a variety of plant and machinery used in civil construction, road maintenance and/or parks and gardens.
- Current Medium Rigid (‘MR’) class driver’s licence with the capacity and commitment to secure a Heavy Rigid (‘HR’) class.
- Competency tickets for light and heavy plant including but not limited to Front End Loader, Skid Steer Loader, Excavator, Roller, Grader, chainsaw, chemical application and handling and traffic management.
- Demonstrated experience in plant and equipment handling, in particular ride on lawn mower, brush cutter, tractor and slasher.
- Ability to obtain Blue Card or White Card (‘Safety Awareness Training Card’ accredited by WorkSafe).
- Ability to work within a team environment.
- Ability to demonstrate and support the values of the Shire of Exmouth.

Desirable Requirements

- Knowledge and understanding of general civil engineering activities undertaken by Local Government.
- Developed knowledge & experience of materials used for road construction and maintenance works.
- Highly developed precision trade skills using engineering materials, construction techniques, plant and machinery.
- Certificate in Horticulture or Landscaping.

Note: The requirements and responsibilities in this position description are a general guide only and are not all inclusive. The Position Description may be reviewed at any time based on operational requirements.

