



WESTERN AUSTRALIAN  
Electoral Commission  
LGE 028

Mr Ben Lewis  
Chief Executive Officer  
Shire of Exmouth  
PO Box 21  
EXMOUTH WA 6707

Dear Mr Lewis,

**Councillor vacancy - Local Government Extraordinary Election -  
Written Agreement**

I refer to an email dated 11 January 2024 in which you accept the Western Australian Electoral Commission's Cost Estimate for the 2024 Local Government Extraordinary Election and commit to take it to your next council meeting.

For the purposes of section 4.20(4) of the *Local Government Act 1995*, this letter constitutes my written agreement to be responsible for the conduct of the local government extraordinary election for the Shire of Exmouth **subject to** your Council passing the following two motions **(unchanged)**:

1. declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the extraordinary election; and
2. decide, in accordance with section 4.61 (2) of the *Local Government Act 1995* that the method of conducting the extraordinary election will be as a postal election.

For the Commission to conduct the extraordinary election as a postal election, your Council will then need to pass the above two motions **(unchanged)** by an absolute majority upon receipt of this letter.

Once the Council passes the abovementioned motions, please forward confirmation to the Commission to the email address below.

If you have further queries, please contact [lgelections@waec.wa.gov.au](mailto:lgelections@waec.wa.gov.au).

Yours sincerely,

A handwritten signature in black ink that reads 'R Kennedy'.

Robert Kennedy  
**ELECTORAL COMMISSIONER**

15 January 2024