



Agenda

Ordinary Council Meeting

21 March 2024

Notice of Meeting

Notice is hereby given that the next Ordinary Council Meeting of the Shire of Exmouth will be held on 21 March 2024, in the Mandu Function Room, Ningaloo Centre, 2 Truscott Crescent, Exmouth commencing at 4.00 pm.

A handwritten signature in black ink, appearing to be 'Ben Lewis', written in a cursive style.

Ben Lewis
CHIEF EXECUTIVE OFFICER

Disclaimer

The advice and information contained herein are given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note that this agenda contains recommendations which have not yet been adopted by Council.

No responsibility whatsoever is implied or accepted by the Shire of Exmouth for any act, omission, statement or intimation occurring during the Council/Committee meetings or during formal/informal conversations with staff. The Shire of Exmouth disclaims any liability for any loss whatsoever and however caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broader disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Exmouth during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Exmouth. The Shire of Exmouth warns that anyone who has an application lodged with the Shire of Exmouth must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attached to the decision made by the Shire of Exmouth in respect of the application.

SNAPSHOT

Strategic Community Plan 2023-2033



Your Choice. Our Future.

VISION

A globally recognised community of guardians for our unique environment and culture as we pursue innovations for sustainable growth.

GOALS

The goals are organised in five strategic pillars: Social, Natural Environment, Built Environment, Economy, and Governance and Leadership.

SOCIAL

Nurture a friendly, safe and inclusive community spirit.

- Improve local community and visitor experiences.
- Ensure a full suite of services to meet the needs of families and individuals at all ages and stages of life.
- Build community cohesion and connectedness.



GOVERNANCE & LEADERSHIP

Foster open, transparent & accountable leadership, working collaboratively & in partnership with our community & stakeholders.

- Forward-thinking leadership for efficient & sustainable operations.
- Continued focus on transparent, accountable leadership & community & stakeholder engagement.
- Council & administration plan & lead with good governance.



ECONOMY

Enhance a robust, resilient & diversified economy that champions innovation.

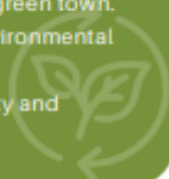
- Increase opportunities for smart and sustainable business ideas.
- Establish Exmouth as a vibrant, welcoming and environmentally aware destination.
- Promote Exmouth as a thriving economy based on its regional strength as a global environmental hotspot.



NATURAL ENVIRONMENT

Embrace natural sensitivities and promote positive change.

- Establish Exmouth as a clean and green town.
- Prepare Exmouth for changing environmental conditions.
- Increase awareness of sustainability and environmental issues.



BUILT ENVIRONMENT

Enable sustainable development and infrastructure that meets the needs of the community, visitors and industry.

- Infrastructure and assets are well-managed and maintained.
- Plan and cater for increased population growth.
- Revitalisation and expansion of airport services.



Disclosure of Interest Form

(Elected Members/Committee Members/Employees/Contractors)
Local Government Act 1995 (Section 5.65, 5.70, 5.71 & 5.71(B))

To: Chief Executive Officer

Name [Click here to enter text.](#)

Elected Member Committee Member Employee Contractor

Ordinary Council Meeting held on [Click here to enter text.](#)

Special Council Meeting held on [Click here to enter text.](#)

Committee Meeting held on [Click here to enter text.](#)

Other [Click here to enter text.](#)

Report No [Click here to enter text.](#)

Report Title [Click here to enter text.](#)

Type of Interest (*see overleaf for further information)

Proximity Financial Impartiality

Nature of Interest

[Click here to enter text.](#)

Extent of Interest (if intending to seek Council approval to be involved with debate and/or vote)

[Click here to enter text.](#)

Signed: _____ Date: [Click here to enter text.](#)

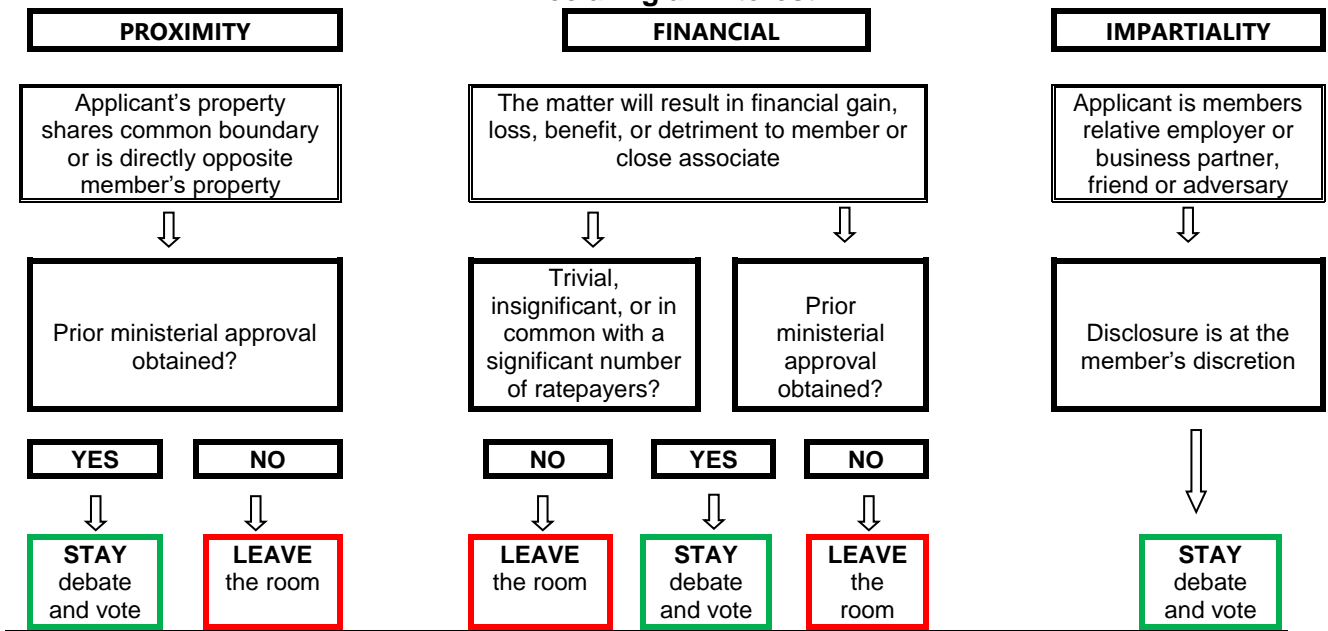
- **Note 1** - Elected Members/ Committee Members/Employees refer to the Disclosure of Interest Declaration card when disclosure is being read out at Council or Committee Meeting.
- **Note 2**: For Ordinary meetings of the Council, elected members and employees are requested to submit this completed form to the Chief Executive Officer prior to the meeting. Where this is not practicable, disclosure(s) must be given to the Chief Executive Officer prior to the matter being discussed.
- **Note 3**: Employees or Contractors disclosing an interest in any matter apart from at meetings, where there is a conflict of interest including disclosures required by s5.71 are required to submit this form to the CEO as soon as practicable.

CEO: _____ Signed: _____ Date: _____

OFFICE USE ONLY

Particulars recorded in Minutes Particulars recorded in Register

*** Declaring an Interest**



Local Government Act 1995 – Extract

s.5.60A - Financial Interest

A person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

s.5.60B – Proximity Interest

A person has a proximity interest in a matter if the matter concerns —

- (a) a proposed change to a planning scheme affecting land that adjoins the person's land; or
- (b) a proposed change to the zoning or use of land that adjoins the person's land; or
- (c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

5.65 - Members' interests in matters to be discussed at meetings to be disclosed.

(1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest:

(a) in a written notice given to the CEO before the meeting; or (b) at the meeting immediately before the matter is discussed. (Penalties apply).

(2) It is a defence to a prosecution under this section if the member proves that he or she did not know: (a) that he or she had an interest in the matter; or (b) that the matter in which he or she had an interest would be discussed at the meeting.

(3) This section does not apply to a person who is a member of a committee referred to in section 5.9(2)(f).

5.70 - Employees to disclose interests relating to advice or reports.

(1) In this section: 'employee' includes a person who, under a contract for services with the local government, provides advice or a report on a matter.

(2) An employee who has an interest in any matter in respect of which the employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when giving the advice or report.

(3) An employee who discloses an interest under this section must if required to do so by the council or committee, as the case may be, disclose the extent of the interest. (Penalties apply).

5.71 - Employees to disclose interests relating to delegated functions.

If, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and:

- (a) in the case of the CEO, must disclose to the mayor or president the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and (b) in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter. (Penalties apply)

5.71A. - CEOs to disclose interests relating to gifts in connection with advice or reports

(1) A CEO who has an interest relating to a gift in a matter in respect of which the CEO proposes to provide advice or a report, directly or indirectly, to the council or a committee must disclose the nature of the interest in a written notice given to the council.

(2) A CEO who makes a disclosure under subsection (1) must not provide the advice or report unless the CEO is allowed to do so under section 5.71B(2) or (6).

(3) A CEO who has an interest relating to a gift in a matter in respect of which another employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when the advice or report is provided.

Local Government (Administration) Regulations 1996 – Extract - In this clause and in accordance with Regulation 19AA "Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

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1. Declaration of Opening and Announcements

2. Attendance, Apologies and Approved Leave of Absence

Councillor J (Jackie) Brooks	Deputy Shire President
Councillor D (Darlene) Allston	
Councillor D (David) Gillespie	
Councillor T (Todd) Bennett	
Councillor K (Kristy) Devereux	
Mr Ben Lewis	Chief Executive Officer
Ms Michelle Head	Minute Taker

Approved Leave of Absence

Shire President M (Matthew) Niikkula

3. Response to Previous Public Questions Taken on Notice

Nil

4. Public Question Time

In accordance with section 5.24 of the *Local Government Act 1995*, a 15-minute public question time is made available to allow members of the public the opportunity of questioning Council on matters concerning them.

Council Consideration Towards Public

When public questions necessitate resolutions of Council, out of courtesy and at the Shire President's discretion the matter is to be dealt with immediately to allow the public to observe the determination of the matter (obviates the need for the public to wait an undetermined period of time).

When a matter is listed on the Agenda and member/s of the public are in attendance to observe the determination of the matter, out of courtesy and at the discretion of the Shire President the matter is to be brought forward on the agenda and dealt with immediately to allow the public to observe the determination of the matter (again this obviates the need for the public to wait an indeterminate period of time).

5. Declarations of Interest

Nil

6. Applications for Leave of Absence

The *Local Government Act 1995* (Section 2.25) provides that a Council may, by resolution, grant leave of absence to a member for Ordinary Council Meetings. A member who is absent, without first obtaining leave of the Council, throughout three consecutive Ordinary meetings of the Council is disqualified from continuing his or her membership of the Council.

Disqualification from membership of the Council for failure to attend Ordinary Meetings of the Council will be avoided so long as the Council grants leave prior to the member being absent. The leave cannot be granted retrospectively. An apology for non-attendance at a meeting is not an application for a leave of absence.

7. Confirmation of Minutes of Previous Meetings

That the Minutes and associated attachments of the Ordinary Council Meeting of the Shire of Exmouth held on 22 February 2024 be confirmed as a true and correct record of proceedings.

8. Announcements/ Reports of Elected Members

9. Announcements by the Presiding Person without Discussion

10. Petitions/ Deputation/Presentations/ Submissions

Nil

11. Matters Arising from Committees of Council

The Audit Committee meeting is scheduled to occur on the 19 March 2024.

The unconfirmed minutes of the Audit Committee meeting will be recommended to Council at this Ordinary Council Meeting.

12. Reports of Officers

EXECUTIVE SERVICES

12.1.1 AFFIXING COMMON SEAL UNDER DELEGATED AUTHORITY

File Reference	GV.AU.1
Reporting Officer	Coordinator Governance
Responsible Officer	Chief Executive Officer
Date of Report	6 March 2024
Applicant/Proponent	Nil
Disclosure of Interest	Nil
Attachment(s)	Nil

Purpose

1. To advise Council of the documents that have had the Shire of Exmouth common seal affixed under delegated authority since the last Ordinary Council meeting on the 22 February 2024.

Background

2. There have been three documents that have had the Shire's common seal affixed under delegated authority since the last Ordinary Council meeting.

Comment

3.

Document	Details	Parties
Instrument of Agreement	RFT09/2023 Supply and Lay of Concrete Paths and Pads	Shire of Exmouth and North West Cape Concrete.
Instrument of Agreement	RFT10/2023 Provision of Shoulder Grade Maintenance	Shire of Exmouth and Meck Civil Pty Ltd
Instrument of Agreement	Construction of Chlorine Gas Storage Facility	Shire of Exmouth and CJ Lord Building and Renovations.
Licence of Agreement	Portion of Lot 162 (7) Maidstone Crescent	Shire of Exmouth and Exmouth Toy Library
Licence of Agreement	Portion of Lot 162 (7) Maidstone Crescent	Shire of Exmouth and Exmouth Playgroup Association

Consultation

4. Nil

Statutory Environment

5. *Local Government Act 1995*, Part 9, Division 3, s9.49A (1)(2) Execution of Documents
 - (1) *A document is duly executed by a local government if —*
 - (a) *the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or*
 - (b) *it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.*
 - (2) *The common seal of a local government is not to be affixed to any document except as authorised by the local government.*
 - (3) *The common seal of the local government is to be affixed to a document in the presence of —*
 - (a) *the mayor or president; and*
 - (b) *the CEO,*

each of whom is to sign the document to attest that the common seal was so affixed.

Policy Implications

6. Nil

Financial Implications

7. Nil

Risk Management

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational) – That executed documents would be void if the common seal was not affixed in accordance with the requirements of the Local Government Act 1995	Almost Certain	Major	High	Council to endorse the use of the common seal

Risk Matrix

Consequence \ Likelihood	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (5)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Alternate Options

8. Nil

Strategic Alignment

9. This item is relevant to the Council’s approved Strategic Community Plan and Corporate Business Plan 2023 – 2033.

Governance & Leadership	<p>Foster open, transparent & accountable leadership, working collaboratively and in partnership with our community and stakeholders</p> <p>5.1 Forward-thinking leadership for efficient and sustainable operations</p> <p>5.2 Continued focus on transparent, accountable leadership and community stakeholder engagement</p> <p>5.3 Council and administration plan and lead with good governance</p>
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Voting Requirements

10. Simple Majority

Officers Recommendation		Item 12.1.1
That Council accept that the common seal has been affixed under delegated authority to the following documents:		
Document	Details	Parties
Instrument of Agreement	RFT09/2023 Supply and Lay of Concrete Paths and Pads	Shire of Exmouth and North West Cape Concrete.
Instrument of Agreement	RFT10/2023 Provision of Shoulder Grade Maintenance	Shire of Exmouth and Meck Civil Pty Ltd
Instrument of Agreement	Construction of Chlorine Gas Storage Facility	Shire of Exmouth and CJ Lord Building and Renovations.

Licence of Agreement	Portion of Lot 162 (7) Maidstone Crescent	Shire of Exmouth and Exmouth Toy Library
Licence of Agreement	Portion of Lot 162 (7) Maidstone Crescent	Shire of Exmouth and Exmouth Playgroup Association

OPERATIONS AND INFRASTRUCTURE SERVICES

12.2.1 GASCOYNE 2050 CYCLING STRATEGY

File Reference	GR.SL.24
Reporting Officer	Graduate Engineer
Responsible Officer	Chief Executive Officer
Date of Report	12 April 2024
Applicant/Proponent	NA
Disclosure of Interest	NA
Attachment(s)	1. Gascoyne 2050 Cycling Strategy

Purpose

1. Council is requested to endorse the principles of the Gascoyne 2050 Cycling Strategy and receive the proposed action plan for future budget and planning consideration.

Background

2. The Western Australian Bike Network (WABN) Plan 2014-2031 was developed by the Department of Transport and takes a whole of government approach to cycling with the vision of making WA a place where cycling is safe, connected, convenient and a widely accepted form of transport. The Department of Transport (DoT) identified the need for twelve long-term cycling strategies across WA, including eleven Regional 2050 Cycling Strategies, the Gascoyne 2050 Cycling Strategy been one of these.
3. Development of the Gascoyne 2050 Cycling Strategy began in mid-2022, including the Shires of Exmouth, Carnarvon, Shark Bay and Upper Gascoyne, all working collectively with DoT. The strategy identifies a shared long-term vision for cycling in the region and helps guide the delivery of safe and interconnected cycling networks, along with associated facilities and travel behaviour change initiatives. The strategy highlights opportunities to encourage cycling for transport, recreation and tourism across the region and proposes a network for each regional centre and its surrounds.
4. In addition to proposing networks for each regional centre, the strategy also contains a five-year action plan to prioritise the delivery of strategic infrastructure and guide funding through relevant DoT grant programs. These action plans are seen to be a plan to guide delivery rather than an enforced set of actions, recognising that priorities regularly change. As an aspirational plan and recognising the constraints that regional local governments are faced with regarding capital funding, other regional strategies have also been demonstrably effective in driving additional investment and funding opportunities outside of DoT programs.

Comment

5. Endorsement of the Gascoyne 2050 Cycling Strategy does not commit Council nor State Government agencies to deliver all, or any part, of the Gascoyne 2050 Cycling Strategy within a particular timeframe – nor does endorsement commit any party(s) to fund any specific route or initiative within the Strategy. Council endorsement confirms support for local and State Government agencies to work together in delivering the aspirational Gascoyne 2050 Cycling Strategy over the longer term.
6. The Department of Transport seek this endorsement to demonstrate region-wide collaboration on a shared vision which will assist in leveraging and prioritising future funding. All DoT grants will be linked to the long-term strategy once endorsed.

7. The Gascoyne 2050 long-term cycle network should remain consistent over the medium term with a review of the overarching strategy to be undertaken every 8-10 years. Through this review new opportunities can be identified and incorporated into the revised document.
8. The strategic priorities listed within the strategy will be reviewed every five years to ensure current conditions are reflected and relevant projects are prioritised for funding.
9. Shire Officers are also developing an internal Active Transport Strategy and implementation plan to reflect the network identified in the Gascoyne 2050 Cycling Strategy. Given the built form infrastructure for cycling largely supports other modes of active transport (walking, scooters etc), it is appropriate and necessary that both of these strategies align.
10. The Shires Active Transport Strategy and implementation plan will be reviewed on a 3 yearly basis to address any potential changes in priority.

Consultation

11. WSP were procured by the Department of Transport to prepare the Gascoyne 2050 Cycling Strategy. Through the development of the strategy, WSP and DoT staff consulted extensively with each local government, relevant state government agencies and the general public across each regional centre. Internal working groups for each local government provided input and guided the development of the document. These working groups included diverse representatives across engineering, works, planning, community development, community safety, communications, sustainability, tourism, and economic development.
12. State agency consultation occurred with Departments of Local Government, Sport and Cultural Industries (DLGSC), Planning, Lands and Heritage (DPLH), Biodiversity, Conservation and Attractions (DBCA), Main Roads Western Australia (MRWA), Department of Water and Environmental Regulation (DWER) and Tourism WA.
13. Through site visits to each of the key centres within the region, WSP staff also conducted wide-spread public consultation by way of community drop-in sessions, surveys and through the My Say Transport engagement platform.

Statutory Environment

14. Nil.

Policy Implications

15. Nil

Financial Implications

16. Potential financial implications relate to the ability to obtain funding through relevant DoT grant programs in the future. If the strategy is not endorsed by Council, this may have implications on the Shires ability to leverage funding for projects associated with the strategy.

Risk Management

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Financial Missing funding opportunities to delivery new infrastructure	Almost Certain	Major	Extreme	Endorse the strategy for the Shire to be eligible to access relevant grants and funding opportunities
Reputational Negative perception towards Shire from both public and State agencies	Likely	Moderate	High	Endorse the strategy to maintain positive relations with both the public and relevant state agencies

Risk Matrix

Consequence Likelihood	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (5)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Alternate Options

17. Council may consider not endorsing the Gascoyne 2050 Cycling Strategy and accepting the risk that this may limit the Shires ability to leverage funding to deliver new infrastructure.

Strategic Alignment

18. This item is relevant to the Council’s approved Strategic Community Plan and Corporate Business Plan 2023 – 2033.

Social	<p>Nurture a friendly, safe and inclusive community spirit</p> <p>1.1 Improve local community and visitor experiences.</p> <p>1.2 Ensure a full suite of services to meet the needs of families and individuals at all ages and stages of life</p> <p>1.3 Building Community cohesion and connectedness</p>
Natural Environment	<p>Embrace natural sensitivities and promote positive change</p> <p>2.3 Increase awareness of sustainability and environmental issues</p>
Built Environment	<p>Enable sustainable development and infrastructure that meets the needs of the community, visitors and industry</p> <p>3.1 Infrastructure and assets are well-managed and maintained</p> <p>3.2 Plan and cater for increased population growth</p>
Economy	<p>Enhance a robust, resilient and diversified economy that champions innovation</p> <p>4.2 Establish Exmouth as a vibrant, welcoming and environmentally aware destination</p>
Governance & Leadership	<p>Foster open, transparent & accountable leadership, working collaboratively and in partnership with our community and stakeholders</p> <p>5.1 Forward-thinking leadership for efficient and sustainable operations</p> <p>5.2 Continued focus on transparent, accountable leadership and community stakeholder engagement</p> <p>5.3 Council and administration plan and lead with good governance</p>

Voting Requirements

19. Simple Majority

Officers Recommendation	Item 12.2.1
<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the principles of the Gascoyne 2050 Cycling Strategy; and 2. Receives the proposed Action Plan for future budget and planning considerations. 	

CORPORATE AND COMMERCIAL SERVICES

12.3.1 FINANCIAL STATEMENT FOR PERIOD ENDING 29 FEBRUARY 2024

File Reference	FM.FI.0
Reporting Officer	Manager Finance
Responsible Officer	As above
Date of Report	11 March 2024
Applicant/Proponent	Nil
Disclosure of Interest	Nil
Attachment(s)	1. Monthly Financial Report as at 29 February 2024

Purpose

1. That Council accepts the financial report for the financial period ending 29 February 2024.

Background

2. The provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* Regulation 34 requires a statement of financial activity be presented at ordinary meeting of council within 2 months of the period end date (refer Attachment 1).

Comment

3. As of 29 February 2024, the operating revenue is below budget by \$1,002,781 (7.17%). The variances mainly relate to the timing of overflow caravan park income, the financial assistance grant being paid in advance and the timing of reimbursements and higher than anticipated term deposit interest rates.
4. Operating expenditure is below budget by \$2,512,669 (17.32%). Variances are mainly due to the timing of maintenance and operational projects and the timing of aviation leases and community grants. Employee costs are tracking below budget as a result of vacancies.
5. The capital expenditure program is under way and is tracking under budget. Council has expended \$1,846,202 of the proposed capital budget of \$10.5m. The timing and milestone requirements also impact the proceeds from capital grants, subsidies and contributions, which are tracking below budget.
6. Rates were levied on 31 July 2023. Rates collected as of 29 February 2024 were 89.90%, compared to 87.20% for the same period last year.

Consultation

7. Nil

Statutory Environment

8. Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.
9. In accordance with *Local Government (Financial Management) Regulations 1996* Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$25,000 or 10% whichever is greater. As this report is composed at a nature/type level, variance commentary considers the most significant items that comprise the variance.

Policy Implications

10. Nil

Financial Implications

11. Nil

Risk Management

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the financial activity statements as required by S6.4 of the LG Act 1995.	Rare	Insignificant	Very Low	That Council receives the financial activity statements as required by legislation.

Risk Matrix

Consequence \ Likelihood	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (5)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Alternate Options

12. Nil

Strategic Alignment

13. This item is relevant to the Council’s approved Strategic Community Plan and Corporate Business Plan 2023 – 2033.

Governance & Leadership	<p>Foster open, transparent & accountable leadership, working collaboratively and in partnership with our community and stakeholders</p> <p>5.1 Forward-thinking leadership for efficient and sustainable operations</p> <p>5.2 Continued focus on transparent, accountable leadership and community stakeholder engagement</p> <p>5.3 Council and administration plan and lead with good governance</p>
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Voting Requirements

14. Simple Majority

Officers Recommendation	Item 12.3.1
That Council RECEIVES the financial report for the financial period ending 29 February 2024.	

12.3.2 LIST OF ACCOUNTS FOR PERIOD ENDING 29 FEBRUARY 2024

File Reference	FM.FI.0
Reporting Officer	Manager Finance
Responsible Officer	As above
Date of Report	11 March 2024
Applicant/Proponent	Nil
Disclosure of Interest	Nil
Attachment(s)	1. List of Accounts for period ending 29 February 2024

Purpose

1. That Council receives payments made since the previous Ordinary Council Meeting.

Background

2. *Local Government (Financial Management) Regulations 1996*, Regulation 13 (3) requires a list of payments is to be presented at the next ordinary meeting of council.
3. It has been customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

Comment

4. Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement. (refer Attachment 1).

Payments

Municipal Fund totalling \$1,081,499.72
Incorporating cheques, direct debits, electronic payments and credit cards.

Trust Fund totalling \$NIL
Incorporating electronic payments.

Total Payments: \$1,081,499.72

Consultation

5. Nil

Statutory Environment

6. Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the Chief Executive Officer.

Policy Implications

7. CS001 (Procurement)
8. CS002 (Regional Price Preference Policy)
9. CS004 (Corporate Transaction Cards)
10. CS008 (Investments)
11. CS012 (Reserve Funds)

Financial Implications

12. Payments are made under delegated authority and are within defined and approved budgets.
 Payment is made within agreed trade terms and in a timely manner.

Risk Management

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the list of payments.	Rare	Insignificant	Very Low	That Council receives the list of payments as required by legislation.

Risk Matrix

Consequence \ Likelihood	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (5)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Alternate Options

13. Nil

Strategic Alignment

14. This item is relevant to the Council’s approved Strategic Community Plan and Corporate Business Plan 2023 – 2033.

Governance & Leadership	<p>Foster open, transparent & accountable leadership, working collaboratively and in partnership with our community and stakeholders</p> <p>5.1 Forward-thinking leadership for efficient and sustainable operations</p> <p>5.2 Continued focus on transparent, accountable leadership and community stakeholder engagement</p> <p>5.3 Council and administration plan and lead with good governance</p>
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Voting Requirements

15. Simple Majority

Officers Recommendation	Item 12.3.2
That Council RECEIVES the report of payments made from the Municipal and Trust bank accounts during the month of February 2024 (totalling \$1,081,499.72).	

12.3.3 2023/2024 BUDGET REVIEW

File Reference	FM.FI.0
Reporting Officer	Manager Finance
Responsible Officer	As above
Date of Report	29 February 2024
Applicant/Proponent	Nil
Disclosure of Interest	Nil
Attachment(s)	1. 2023/24 Budget Review

Purpose

1. That Council approve the proposed budget amendments following the 2023/24 Budget Review as per Attachment 1.

Background

2. A Local Government is required to carry out a review of its annual budget between 1 January and the last day of February in each financial year for that year in accordance to Section 33A of the *Local Government (Financial Management) Regulation 1996*. The review of an annual budget for a financial year must:
 - a. Consider the local government's financial performance in the period beginning 1 July and ending no earlier than 31 December in that financial year;
 - b. Consider the local government's financial position as at the date of the review; and
 - c. Review the outcomes for the end of that financial year that are forecast in the budget.
3. The review of an annual budget for a financial year must be submitted to the Council on or before 31 March in that financial year.

Comment

4. The original 2023/24 budget was adopted at the Ordinary Council Meeting held on 27 July 2023 which projected a surplus of \$722. The mid-year budget review resulted in a projected closing surplus of \$2,620,818.
5. This 2023/24 Budget Review figures include all budget amendments previously authorised by Council since the original budget was adopted.
6. The mid-year budget review has an improved operating surplus of \$1.5m moving from \$1.1m to a \$2.6m surplus.
7. Following a mid-year review by the Chief Executive Officer and Managers the following adjustments are being put to Council for consideration and adoption. These recommendations have taken into consideration the timing of movements as identified on 31 December 2023.

Statement of Budget Review for the period ended 31 December 2023

	Adopted Budget	Budget Amendment	Revised Budget
	\$	\$	\$
OPERATING ACTIVITIES			
Revenue from operating activities			
General rates	4,223,000	117,000	4,340,000
Rates excluding general rates	62,000	3,000	65,000
Grants, subsidies and contributions	2,380,000	(640,500)	1,739,500
Fees and charges	11,168,000	1,173,000	12,341,000
Interest revenue	292,000	185,000	477,000
Other revenue	400,000	44,500	444,500
	18,525,000	882,000	19,407,000
Expenditure from operating activities			
Employee costs	(8,529,000)	1,285,650	(7,243,350)
Materials and contracts	(6,408,000)	(597,550)	(7,005,550)
Utility charges	(940,000)	(15,000)	(955,000)
Depreciation	(3,683,000)	0	(3,683,000)
Finance costs	(98,000)	0	(98,000)
Insurance	(709,000)	(1,500)	(710,500)
Other expenditure	(690,000)	(10,000)	(700,000)
	(21,057,000)	661,600	(20,395,400)
Non-cash amounts excluded from operating activities	3,683,000	0	3,683,000
Amount attributable to operating activities	1,151,000	1,543,600	2,694,600
INVESTING ACTIVITIES			
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	4,662,000	(2,525,000)	2,137,000
Proceeds from disposal of assets	140,000	0	140,000
	4,802,000	(2,525,000)	2,277,000
Outflows from investing activities			
Payments for property, plant and equipment	(6,169,000)	3,567,000	(2,602,000)
Payments for construction of infrastructure	(4,320,000)	836,000	(3,484,000)
	(10,489,000)	4,403,000	(6,086,000)
Amount attributable to investing activities	(5,687,000)	1,878,000	(3,809,000)
FINANCING ACTIVITIES			
Inflows from financing activities			
Proceeds from new debentures	1,500,000	(1,500,000)	0
Transfer from reserves	2,953,000	87,500	3,040,500
Proceeds from community loans	38,000	0	38,000
	4,491,000	(1,412,500)	3,078,500
Outflows from financing activities			
Repayment of borrowings	(367,000)	0	(367,000)
Payments for principal portion of lease liabilities	(7,000)	0	(7,000)
Transfer to reserves	(3,779,000)	(3,000)	(3,782,000)
	(4,153,000)	(3,000)	(4,156,000)
Amount attributable to financing activities	338,000	(1,415,500)	(1,077,500)
MOVEMENT IN SURPLUS OR DEFICIT			
Surplus or deficit at the start of the financial year	4,198,722	613,996	4,812,718
Amount attributable to operating activities	1,151,000	1,543,600	2,694,600
Amount attributable to investing activities	(5,687,000)	1,878,000	(3,809,000)
Amount attributable to financing activities	338,000	(1,415,500)	(1,077,500)
Surplus or deficit after imposition of general rates	722	2,620,096	2,620,818

Operating Revenue Movements

8. The operating revenue has a proposed increase to the original budget of \$0.88m. This is predominantly because of increased fees and charges for aviation services (airport as well as heliport operations). The Visitor Centre expects increased merchandise sales, and the overflow caravan park expects an increase as a result of increased visitor numbers.
9. Interest rates have gone up since the original budget 2023/24 was adopted. Hence, there is an expected increase to interest earnings on investments, which mainly relates to reserve money invested in term deposits.
10. The general rate revenue has a proposed increase of \$120K as a result of increased building activity.
11. There is a significant decrease in operating grants, subsidies and contributions as a result of the early payment of the financial assistance grant at the end of the previous financial year.

Operating Expenditure Movements

12. The operating expenditure has a proposed decrease to the original budget of \$0.66m. The majority of this decrease is in employee costs and relates to the functional structure review and corresponding vacancies.
13. There is an increase to the operational costs for materials and contracts, mainly relating to various consultant services, assistance payments for the Melbourne flights, as well as increased Ningaloo Centre maintenance.

Non-Operating Revenue

14. Non-operating grants, subsidies and contributions are expected to decrease by \$2.5m due to a reduced capital expenditure program as outlined in attachment 1.

Capital Expenditure

15. Capital acquisitions have a proposed decrease of \$4.4m. These changes are:
 - \$10k decrease for the events trailer.
 - \$195k increase to Youth Precinct – Skate Park.
 - \$12K increase for a Main Distribution Board Upgrade at the Recreation Centre.
 - \$120k decrease for the Ningaloo Aquarium and Discovery Centre Interpretative Works upgrade.
 - \$25K decrease for the Ningaloo Aquarium and Discovery Centre Mangrove exhibit.
 - \$57K decrease for the Ningaloo Aquarium and Discovery Centre Workshop upgrade.
 - \$15K decrease for the Water Spray Park refurbishment.
 - \$15K decrease for the Chlorine Storage compound.
 - \$8K decrease for the Sentinel Chicken Pen upgrade.
 - \$100K decrease for the Asphalt overlay.
 - \$67K increase for the Bitumen Road reseals.
 - \$390K decrease for the Reid Street Asphalt overlay.
 - \$465K decrease for the Disaster Recovery Works.
 - \$8K increase for Portable Traffic lights.
 - \$120K decrease for Building renewals.
 - \$3.4m decrease for Heliport works.
 - \$100K decrease for the Light Pole replacement and Distribution board upgrade at the airport.
 - \$30K decrease for Aerodrome Airstrip upgrades.
 - \$200k increase for illegal camping prevention.
16. It is also proposed that Council amends the following reserve transfers:
 - \$3k increase for specified area rates.

- \$50k increase for interest earned on reserves.
- \$43.5k decrease for the sanitation projects.
- \$37k decrease for a tourism trainee within the financial year 2023/24.
- \$100K decrease for the light pole replacement and distribution board upgrade at the airport.
- \$268K increase for the Skate Park and Illegal camping project.

17. These proposed changes will increase the budgeted closing position for the 2023/24 financial year from a surplus of \$722 to a forecast surplus of \$2,620,818 and it is anticipated, as future expenditure and revenue expectations are refined and additional information is received, that this surplus may move.

Consultation

- 18. Shire of Exmouth Managers
- 19. Chief Executive Officer
- 20. Councillors

Statutory Environment

21. *Local Government (Financial Management) Regulation 1996*

Policy Implications

22. Nil

Financial Implications

23. The proposed adjustments will move the surplus to \$2,620,818.

Risk Management

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational/Performance That Council does not adopt the reviewed budget as set out in section 33A LG (Financial Management) Regulation 1996	Possible	Moderate	Medium	That Council adopts/amends the proposed budget review.

Risk Matrix

Consequence \ Likelihood	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (5)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Alternate Options

24. Council may determine to alter the proposed budget amendments in the 2023/24 Budget Review.

Strategic Alignment

25. This item is relevant to the Council’s approved Strategic Community Plan and Corporate Business Plan 2023 – 2033.

Governance & Leadership	<p>Foster open, transparent & accountable leadership, working collaboratively and in partnership with our community and stakeholders</p> <p>5.1 Forward-thinking leadership for efficient and sustainable operations</p>
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- 5.2 Continued focus on transparent, accountable leadership and community stakeholder engagement
- 5.3 Council and administration plan and lead with good governance

Voting Requirements

26. Absolute Majority

Officers Recommendation	Item 12.3.3
That Council APPROVE:	
1. Proposed budget amendments in the 2023/24 Budget Review as per Attachment 1; and	
2. Any end of year surplus to be directed into reserves for the preservation of assets and/or projects scheduled in the following financial years.	

12.3.4 APPOINTMENT OF BUSH FIRE CONTROL OFFICERS

File Reference	ES.AP.1
Reporting Officer	Manager Community and Emergency Services
Responsible Officer	As above
Date of Report	7 March 2024
Applicant/Proponent	Nil
Disclosure of Interest	Nil
Attachment(s)	Nil

Purpose

1. That Council appoint persons to the positions of Deputy Chief Bush Fire Control Officer and Bush Fire Control Officers.

Background

2. In accordance with the Bush Fire Act 1954 the local government may appoint individuals to be the Chief Bush Fire Control Officer, the Deputy Chief Bush Fire Control Officer and the Bush Fire Control Officers.
3. At the Ordinary Council meeting held on 27 July 2023 Council approved (Council resolution 04-0723) the following:

That Council:

1. *RESCIND Council Resolution No 08-1221 dated 16 December 2021, 12.2.1 Appointment of Bushfire Control Officers.*
2. *APPROVE the appointment of the following persons to the positions of Bush Fire Control Officer to undertake the full duties under Section 39 (1) (a – i) of the Bush Fire Act 1954:*

<i>Deputy Chief Bush Fire Officer</i>	<i>Colin Walker</i>
<i>Bush Fire Control Officer</i>	<i>Matthew Barry</i>

3. *APPROVE the appointment of the following persons to the position of Bush Fire Control Officer limited to the duties under Section 39 (1) (a – e) of the Bush Fire Act 1954 only:*

<i>Bush Fire Control Officer</i>	<i>Murray Swarbrick</i>
<i>Bush Fire Control Officer</i>	<i>Susan Koefler</i>
<i>Bush Fire Control Officer</i>	<i>Grace Williams</i>

Comment

4. The Shire of Exmouth has a Memorandum of Understanding with the Department of Fire and Emergency Services (DFES) under the *Bush Fires Act 1954* for management and control of bush fires and Emergency Services in the Pilbara.
5. Under this MOU the appointment and roles and responsibilities of the Chief Bush Fire Control Officer, the Deputy Chief Bush Fire Control Officer and Bush Fire Officers are specified.
6. The Emergency Services Commissioner appoints a person employed within the Department of Fire and Emergency Services to act as the Chief Bush Fire Control Officer in accordance with section 38A of the *Bush Fires Act 1954*.

7. The appointment of the Deputy Bush Fire Control Officer and the Bush Fire Control Officers is the responsibility of the Shire of Exmouth. The Role of Deputy is an appointment by the Shire in consultation with recommendations from DFES.
8. The appointment of the following persons to the position of Bush Fire Control Officer limited to the duties under Section 39(1)(a – e) of the *Bush Fire Act 1954* only are supported by the Chief Bush Fire Control Officer, DFES and the Shire of Exmouth:

Bush Fire Control Officer	Murray Swarbrick
Bush Fire Control Officer	Grace Williams
Bush Fire Control Officer	Tracey Cooper

9. The limitations placed by restricting authority to only sections (a-e) removes the necessity to take charge of a bushfire brigade at a fire while still authorising the officers to undertake firebreak inspections.

Consultation

10. Department of Fire and Emergency Services
11. Shire of Exmouth Volunteer Bush Fire Brigade
12. Shire of Exmouth Volunteer Fire and Rescue

Statutory Environment

13. *Bush Fires Act 1954*
 - Part IV, Division 1, Section 38 outlines Council’s process to appoint a Bush Fire Control Officer.
 - Section 38A – FES Commissioner may designate person employed in department as Chief Bush Fire Control Officer
14. Shire of Exmouth Bush Fire Brigades Local Law 2020.

Policy Implications

15. Nil

Financial Implications

16. Nil

Risk Management

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance - Reduced ability for the Shire to undertake its compliance obligations under the Bush Fire Act	Likely	Major	High	Reduced risk if there is a good pool of trained staff to be drawn upon for compliance duties.
Financial - Shire could be liable for insurance claims if compliance not undertaken	Possible	Major	High	Inspection and compliance will assist in reducing the spread of fire.
Environmental - Significant damage to flora and fauna from bush fires.	Likely	Major	High	Inspection and compliance will assist in reducing the spread of fire.
Reputational - Poor community perception if fires are proven to be from poor Shire management	Likely	Major	High	Continued compliance will assist in reducing the spread of fire and improve the Shires bush fire management operations

Risk Matrix

Consequence Likelihood	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
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Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (5)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Alternate Options

17. Council may choose the following alternative options:
- Amend the proposed nomination list, or
 - Reject the proposed nomination list

Strategic Alignment

18. This item is relevant to the Council’s approved Strategic Community Plan and Corporate Business Plan 2023 – 2033.

Natural Environment	Embrace natural sensitivities and promote positive change 2.2 Prepare Exmouth for changing environmental conditions
Built Environment	Enable sustainable development and infrastructure that meets the needs of the community, visitors and industry 3.1 Infrastructure and assets are well-managed and maintained
Governance & Leadership	Foster open, transparent & accountable leadership, working collaboratively and in partnership with our community and stakeholders 5.1 Forward-thinking leadership for efficient and sustainable operations

Voting Requirements

19. Simple Majority

Officers Recommendation	Item 12.3.4
That Council:	
1. RESCIND Council Resolution No 04-0723 dated 27 July 2023, 12.2.1 Appointment of Bush Fire Control Officers.	
2. APPROVE the appointment of the Deputy Chief Bush Fire Control Officer and Bush Fire Control Officer to undertake the full duties under Section 39(1) (a – i) of the <i>Bush Fire Act 1954</i> as recommended by the Department of Fire and Emergency Services	
Deputy Chief Bush Fire Officer	
3. APPROVE the appointment of the following persons to the position of Bush Fire Control Officer limited to the duties under Section 39 (1) (a – e) of the <i>Bush Fire Act 1954</i> only:	
Bush Fire Control Officer	Murray Swarbrick
Bush Fire Control Officer	Grace Williams
Bush Fire Control Officer	Tracey Cooper

12.3.5 COMMUNITY SPORTING AND RECREATION FACILITIES FUND: CLUB LIGHTS PROGRAM – EXMOUTH BOWLING CLUB

File Reference	GS.PR.1
Reporting Officer	Manager Community and Emergency Services
Responsible Officer	As above
Date of Report	11 March 2024
Applicant/Proponent	Exmouth Bowling Club
Disclosure of Interest	Nil
Attachment(s)	1. Letter to Shire CNLP Grant 2024

Purpose

1. To support an application to the Department of Local Government, Sport and Cultural Industries (DLGSC) under the Club Night Lights Program (CNLP) to upgrade the Exmouth Bowling Club lights and rank the application as priority ranking of 1 and rate it as "A - Well planned and needed by municipality".

Background

2. DLGSC offers three grant rounds per annum through the CNLP, with local governments and community groups being eligible applicants. The CNLP can fund new lighting installations, or upgrades to existing lighting infrastructure, which will maintain or increase physical activity and participation.
3. CNLP have several requirements including the stipulation that all applications must be approved by the Council that governs the geographic area in which the grant will be expended, and that minutes must be provided endorsing the project for application. Applications close 31 March 2024.
4. In September 2022 Council assisted the Exmouth Bowling Club to fund the replacement of the bowling greens. Council contributed \$92,970 from the Community Development Fund and entered into an interest free loan with the Exmouth Bowling Club for a further \$92,970.

Comment

5. It is recommended to give the Exmouth Bowling Club project a priority ranking of 1 and rate it as "A - Well planned and needed by municipality".
6. In a letter dated 8 March the Exmouth Bowling Club has requested funding from the Shire for one-quarter of the project as per the following:
 - DLGSC \$86,083.95 (ex GST)
 - Shire of Exmouth \$43,041.97 (ex GST)
 - Exmouth Bowling Club \$43,041.97 (ex GST)
7. If the club is unsuccessful in obtaining the development bonus from DLGSC then the request would be for a one-third contribution:
 - DLGSC \$57,389.30 (ex GST)
 - Shire of Exmouth \$57,389.30 (ex GST)
 - Exmouth Bowling Club \$57,389.30 (ex GST)
8. The Bowling Club is extremely financial and sufficient funds to cover the cost of the entire project.
9. Council has previously used its reserve to fund community projects. The Community Development Fund Reserve is to be used for major community developed initiatives.

10. Council is struggling to fund the maintenance and upkeep of its own facilities and therefore the administration doesn't support funding the Bowling Club in this instance.

Consultation

11. Craig Vinci, Acting Regional Manager, Mid-West-Gascoyne DLGSC

Statutory Environment

12. Local Government Act 1995

Section 6.8 Expenditure from municipal fund not included in annual budget

(1) A local government is not to incur expenditure from the municipal fund for an additional purpose except where the expenditure – (b) is authorised in advance by resolution (Absolute majority required)

Policy Implications

13. Nil

Financial Implications

14. There will be no financial implication to Council should council resolve to support the priority ranking of the funding submission, but not provide Council funds.

15. Should Council resolve to fund the project, then there would be a cost implication to Council dependant on the approved funding from DLGSC

Risk Management

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational-Shire would be seen to be not supporting clubs.	Possible	Minor	Moderate	Support the application from the Bowls Club for the Club Night Lights Program
Financial-the project to upgrade the lights might not go ahead	Unlikely	Minor	Low	The club has the funds for the project to go ahead without council support

Risk Matrix

Consequence \ Likelihood	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (5)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Alternate Options

16. Council has the option not to priority rank the project thereby not support the funding application.

Strategic Alignment

17. This item is relevant to the Council's approved Strategic Community Plan and Corporate Business Plan 2023 – 2033.

- Social | **Nurture a friendly, safe and inclusive community spirit**
- 1.1 Improve local community and visitor experiences.

	1.2	Ensure a full suite of services to meet the needs of families and individuals at all ages and stages of life
	1.3	Building Community cohesion and connectedness
Built Environment		Enable sustainable development and infrastructure that meets the needs of the community, visitors and industry
	3.1	Infrastructure and assets are well-managed and maintained

Voting Requirements

18. Simple Majority

Officers Recommendation	Item 12.3.5
That Council;	
1. Approve an application to the Department of Local Government, Sport and Cultural Industries (DLGSC) under the Community Sporting and Recreation Facilities Fund (CSRFF) in the Community Night Lights Program to upgrade the Exmouth Bowling Club Lights and rank the application as priority ranking of 1 and rate it as "A - Well planned and needed by municipality", and	
2. Advise the Exmouth Bowling Club that Council will not provide funding toward the project.	

13. Elected Members Motions of which Previous Notice has Been Given

14. New Business of an Urgent nature introduced by Decision of Meeting

15. Matters to be considered Behind Closed Doors

16. Closure of Meeting