

# SHIRE OF EXMOUTH



## *ORDINARY COUNCIL MEETING*

### *AGENDA*


*20<sup>th</sup> May 2010*

# NOTICE OF MEETING

Councillors:  
Please be advised the next

## Shire of Exmouth Ordinary Council Meeting

will be held on  
Thursday 20<sup>th</sup> May 2010  
Commencing at 3.00pm



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**Trevor Ruland**  
**Acting Chief Executive Officer**

**14<sup>th</sup> May 2010**

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The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council.

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# SHIRE OF EXMOUTH

## DISCLOSURE OF INTEREST

**To: Chief Executive Officer**

As required by Section 5.65(1)(a) of the Local Government Act 1995, I \_\_\_\_\_ hereby declare my interest in the following matters included on the Agenda paper for the Council/Committee meeting to be held on \_\_\_\_\_ (Date).

Item No.	Subject	Details of Interest	*Extent of Interest (see below)

\*Extent of Interest only has to be declared if the Councillor also requests to remain present at a meeting, preside, or participate in discussions or the decision making process (see item 6 below)

Councillor / Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

NB:

1. This notice must be given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter in which you have an interest is discussed, Section 5.65(2)(a) & (b).
2. It remains Councillor's responsibility to make further declarations to the Council if a matter arises during the course of a meeting and no previous declarations have been made.
3. It is a Councillor's responsibility to ensure that the interest is brought to the attention of the Council/Committee when the Agenda item arises and to ensure that it is recorded in the minutes.
4. It remains the Councillor's responsibility to ensure that he/she does not vote on a matter in which a declaration has been made, unless specifically entitled under the Local Government Act 1995. This responsibility also includes the recording of particulars in minutes to ensure they are correct when such minutes are being confirmed.
5. It is recommended that when previewing Agendas, Councillors mark Agendas with items on which an interest is to be declared and complete the declaration form at the same time.
6. Councillors may be allowed to remain at meetings at which they have declared an interest and may also be allowed to preside (if applicable) and participate in discussions and the decision making process upon the declared matter subject to strict compliance with the enabling provisions of the Local Government Act 1995 and appropriately recorded resolutions of the Council. Where Councillor's request consideration of such Council approval the affected Councillor must vacate the Council Chambers in the first instance whilst the Council discusses and decides upon the Councillor's application.
7. Local Governments are required to include in their codes of conduct certain provisions in relation to the disclosure of interests that are perceived to affect the impartiality of elected members or employees. It is the Councillor's responsibility to declare those matters where they perceive they may have an Impartiality Interest – however Councillor's are entitled to stay in the room, participate in the debate and vote on matters where they have declared an Impartiality Interest.

Remember: The responsibility to declare an interest rests with individual Councillors. If Councillor's are in any doubt seek legal opinion or, to be absolutely sure, simply declare in any case.

**Office Use Only:**

**Date/Initial**

1. Particulars of declaration given to the meeting

\_\_\_\_\_

2. Particulars recorded in the minutes

\_\_\_\_\_

Signed by the Chief Executive Officer

\_\_\_\_\_

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# ORDINARY COUNCIL MEETING AGENDA

## *Our Vision*

To support and develop a vibrant, welcoming community that embraces its past, values its present and plans for a sustainable future

## *Our Purpose*

To responsibly provide governance for the whole community in the best interest of current and future generations

## *Our Strategic Objectives*

- To provide sustainable management of the organisation
- To consistently apply the principles of Good Governance
  - To communicate effectively
  - To promote socioeconomic development
  - To value our environment and heritage

1. **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**
2. **RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**
3. **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
4. **PUBLIC QUESTIONS TIME**  
In accordance with section 5.24 of the Local Government Act 1995, a 15 minute public question time is made available to allow members of the public the opportunity of questioning Council on matters concerning them.

### **Council Consideration Towards Public**

When public questions necessitate resolutions of Council, out of courtesy and at the President discretion the matter is to be dealt with immediately to allow the public to observe the determination of the matter (obviates the need for the public to wait an undetermined period of time).

When a matter is listed on the Agenda and member/s of the public are in attendance to observe the determination of the matter, out of courtesy and at the discretion of the President the matter is to be brought forward on the agenda and dealt with immediately to allow the public to observe the determination of the matter (again this obviates the need for the public to wait an indeterminate period of time).

5. **APPLICATIONS FOR LEAVE OF ABSENCE**  
The Local Government Act 1995 (Section 2.25) provides that a Council may, by resolution, grant leave of absence to a member for Ordinary Council Meetings. A member who is absent, without first obtaining leave of the Council, throughout

three consecutive Ordinary meetings of the Council is disqualified from continuing his or her membership of the Council.

Disqualification from membership of the Council for failure to attend Ordinary Meetings of the Council will be avoided so long as the Council grants leave prior to the member being absent. The leave cannot be granted retrospectively. An apology for non attendance at a meeting is not an application for leave of absence.

**6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

That the Minutes of the Special Meeting of the Shire of Exmouth held on the 22 April 2010 and the Ordinary Meeting held on 22 April 2010 be confirmed as a true and correct record of proceedings subject to the following amendment:-

To amend COUNCIL DECISION - 1751 – item 9-1-1 by including paragraph 3 to read;

Moved Councillor Fitzgerald, seconded Councillor Winzer

*“3. Nominate Cr Fitzgerald as a Local Government Representative on the GDC board”.*

**7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

**8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

**9. REPORT OF COUNCILLORS**

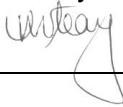
## 9. REPORT OF COUNCILLORS

### 9.1 Shire President

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#### 9.1.1 Shire Presidents Report

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Location:	Exmouth
Applicant:	Cr Veronica Fleay
File Reference:	4/60/19
Disclosure of Interest:	Nil
Date:	14 May 2010
Signature of Author:	

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#### **SUMMARY**

Following is a report on some of the activities, events and issues over the past month.

#### **BACKGROUND**

##### **Air Services**

Minister O'Brien has called for Request for Proposals from the Air Industry to open up the opportunity for two carriers to service Exmouth.

The below is an excerpt from an article in the West Aust;

*"Last year, Transport Minister Simon O'Brien rejected his department's recommendation for full deregulation to all destinations, with individual route licences where necessary, because of concerns that loss-making destinations such as Monkey Mia would see their services degraded significantly.*

*While Mr O'Brien does not want any degradation in service, industry observers say government subsidies will be essential.*

*"Ultimately we will be testing the market to see what it comes up with," Mr O'Brien said. "However, we will not accept any proposal which does not provide greater services for all West Australians."*

*Skywest and Skippers Aviation, which hold the two contracts, enjoy monopolies over the few profitable routes as a pay-off for maintaining less profitable services. Skywest operates 42 services a week to Geraldton using 46-seat Fokker 50 aircraft. Three of those services continue to Monkey Mia and Kalbarri, which account for just 500 and 100 passengers a month".*

Qantas executives were in Exmouth recently talking to Council and industry stakeholders and Virgin Blue officials are due to visit Exmouth this week.

The RFP process closes at the end of July - Exmouth will have to wait until then before knowing what the future may be for our air service.

##### **ANZAC**

It was great to see many turn out for the ANZAC ceremonies this year yet again, each year seems to be bigger than the last. The ANZAC parade was really spectacular with the 300 additional personnel, huge troop carriers and the fly over provided by Norwest Air works. Thanks to all involved, especially the RSL and Shire Staff for organising a very moving service.

##### **Ross St Mall**

On behalf of Council I would like to thank Roge & Lauren for organising a fantastic Community event to celebrate the opening of the New Mall. We were treated to some great local talent with many families enjoying the festivities. I have never seen so many small people & prams in the Mall at the same time!

**RDC Visit**

The Regional Development Council (consisting of the Chairs & CEO's of the 9 Development Commissions in WA) arrived in Exmouth on the 28th April. On arrival they were taken for a Glass Bottom boat tour from Tantabiddi with Alek Nowak. They were all very impressed and delighted with this opportunity to glimpse the Ningaloo Reef, we then took them on a quick tour of the Lighthouse, Bundegi and the town including the new Mall before returning to the Novotel to prepare for a working Dinner with the Minister for Regional Development, Brendon Grylls. The visit provided an excellent opportunity to showcase our town and to flag some of the significant projects that the Shire has been working towards including the Boat Harbour expansion, Limestone Loadout facility, Tantabiddi boat ramp, Ningaloo Research Centre and future growth needs to name a few.

**COMMENT**

Nil

**CONSULTATION**

Inform - in accordance with Council Policy 1.25.

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

Policy 1.25 – Communication and Consultation.

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

To consistently apply the Principles of Good Governance.

To Communicate Effectively

To promote Socioeconomic Development

To value our Environment and Heritage

**VOTING REQUIREMENTS**

Simple Majority

**COUNCILLOR'S RECOMMENDATION – 9.1.1**

***That the Shire of Exmouth receive the Shire Presidents Report for the month of May 2010.***

## 10. REPORTS OF OFFICER

### 10.1 Chief Executive Officer

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#### 10.1.1 Chief Executive Officer's General Report

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Location: Exmouth  
Applicant: Trevor Ruland  
File Reference: 4/60/11  
Disclosure of Interest: Nil  
Date: 14 May 2010  
Author: Acting Chief Executive Officer, T Ruland  
Signature of Author:



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#### **SUMMARY**

The following report contains a brief summary of significant activities, events or issues that were raised during the last month.

#### **BACKGROUND**

##### **Structural Reform**

Wrote to Minister for Local Government advising that Council had voted not to accept the Regional Transition Grouping that the Gascoyne Councils have been placed into, but that Council, as would Shark Bay and Carnarvon Councils be, prepared to work as a Collaborative Group. I was advised by phone on the 6<sup>th</sup> of May that the Minister would be making an announcement that day that he had agreed to our request. I have not seen that report but have received a letter from the Ministers office that the request was being forwarded to the local Government Advisory Board for comment. In discussion with the Carnarvon Council they were similarly advised.

My view is Council needs to be proactive in targeting areas where savings can be identified by resource sharing and highlighting those activities that may be carried out to best effect by one of our three Councils.

##### **Ningaloo Caravan Park**

Council has received the valuation from Locum Valuation Services on the Ningaloo Caravan and Holiday Resort. Discussions will be held with Mr John Mitchell in the coming days, I had hoped this would happen earlier but that was not achievable but may be able to have a late matter for consideration for the May meeting for decision by Council

##### **Shire of Exmouth Effluent Re-Use Agreement**

Council is currently operating without an Effluent Re-Use Agreement with the Water Corporation discussion on which has been in limbo for some eighteen months and is of some concern to Senior Staff.

Our Executive Manager Health Building Services wrote to the Water Corporation on the 21<sup>st</sup> December 2009, stating that the water quality produced by the treatment plant consistently failed to comply with Water Corporations own suggested quality standards and did not meet with DOH requirements. DOH also require that additional barriers be incorporated into the treatment train to ensure low exposure risk and that the Shire/Water Corporation Agreement includes agreed water quality parameters.

As a result of our contact with the Water Corporation a meeting was arranged to meet Mr Chris Neretlis in Carnarvon when attending The Regional Road Group and Gascoyne Ward meetings. Unfortunately nothing has been achieved by our contact I will be

contacting Mr Neretlis and advising him of our disappointment and have also written to the Minister inviting him to Exmouth to see our problems first hand and to also discuss the ultimate solution of the problem that being the relocation of the sewerage ponds.

**2010 Local Government Week Convention**

The 2010 Local Government Convention and Trade Exhibition will be held at the Perth Convention Exhibition Centre from Thursday 5<sup>th</sup> August to Saturday 7<sup>th</sup> August 2010.

A Notice of the WALGA Annual General Meeting to be held at the Perth Convention Exhibition Centre, Perth on Saturday 7 August 2009 together with General Information on the Convention Program(refer to **Attachment 1**).

Member Local Governments are entitled to be represented by two (2) voting delegates at the 2010 Annual General Meeting of the WA Local Government Association. The closing date for registration of voting delegates is COB Monday 14 July 2010.

**Local Government Elections**

On the 22 July 2010 the WA Electoral Commission (WAEC) will be coordinating the Local Government elections for the Shire of Exmouth.

An election timetable has been produced by the WAEC which refer to the various stages of the election process including the date nominations open (8 June 2010), the date nominations close (15 June 2010) and the date of the election (22 July 2010). Mal McCague has been appointed by the WAEC as the Returning Officer and will be coordinating local electoral activities. First-past-the-post voting will also apply to the counting.

**Meetings held by the CEO since the last Ordinary Council Meeting**

1. Friday 23<sup>rd</sup> April  
Attended Exmouth District High School Anzac Service with Shire President Cr. Fleay
2. Sunday 25<sup>th</sup> April  
Attended Anzac Dawn and morning service and witnessed the march through town and must congratulate those involved it was one of the best presented services both Kay and I have attended
3. Monday 10<sup>th</sup> May  
With Councillors Hansman and Stewart and executive Managers Corporate Services and Community Engagement met with Ian Gay and Adrian Boys to discuss the opening of the RPT flights into Learmonth
4. Thursday 13<sup>th</sup> May  
Attended meeting of Exmouth Maritime

**STRATEGIC PROJECTS STATUS REPORT MAY 2010**

Funding sources abbreviations:

CLGF = Country Local Government Fund (R4R)

GRGS = Gascoyne Regional Grants Scheme (R4R competitive pool)

RLCIP = Regional and Local Community Infrastructure Programme (Federal)

<b>PROJECT</b> Budget & Funding Sources	<b>STATUS</b>
<b>TOWNSCAPE ENHANCEMENT PLAN – STAGE 1 – ROSS ST MALL UPGRADE</b>	Horizon Power works to change-over to the new supply took longer than planned, due to a faulty joint. This meant they

<p>Total budget \$1,492,208</p> <p>GRGS Year 1 \$500,000</p> <p>CLGF Yr 1 \$240,000 Year 2 \$462,208</p> <p>Council Reserve \$160,000</p> <p>RLCIP Yr 1 \$100,000 Year 2 \$30,000</p>	<p>came back a week later to rectify it, as the necessary equipment had to be sourced.</p> <p>The path/garden bed alongside Sports Crazy hasn't been done yet due to the unavailability of the sub-contractors. It is planned to be finished by 14 May.</p> <p>The sub-contractors' defects lists are being supervised by the Strategic Projects Co-ordinator, and are nearly complete.</p> <p>Tactile buttons have been installed at the step into the car park near the newsagent shop, to better delineate the step.</p> <p>The official opening of the Mall was carried out by Vince Catania on 27 April and the community opening event was on 3 May.</p>
<p><b>TOWNSCAPE ENHANCEMENT PLAN – STAGES 2 to 5:</b></p> <p><b>Stage 2 THEW ST REALIGNMENT &amp; UPGRADE (\$1,157,000)</b></p> <p><b>Stage 3 KENNEDY ST &amp; CAR PARK UPGRADE (\$1,230,000)</b></p> <p><b>Stage 4 MAIDSTONE PED CROSSING, CAR PARK UPGRADES \$491,000</b></p> <p><b>Stage 5 EXTENSION OF THEW ST WEST TO LEARMONTH ST \$881,000</b></p> <p>Total budget \$3,759,000</p> <p>Funding may be available from the Department of Regional Development.</p>	<p>A funding submission (in the form of a Business Case) was made to the Department of Regional Development and Lands on 30 April for \$3,720,000 for the next four stages of the Townscape Enhancement Plan. This submission was made at the request of the Department.</p> <p>The locations of these stages are shown in column 1, and are subject to further refinement, including prioritisation, community consultation and input from the Townscape Committee and Council.</p>
<p><b>MULTI-PURPOSE COMMUNITY CENTRE</b></p> <p>Total Budget \$102,500</p> <p>GRGS \$100,000</p>	<p>This project is now completed by the Strategic Projects section and is now being progressed by the Executive Manager Community Engagement.</p>
<p><b>VLAMINGH HEAD LIGHTHOUSE</b></p> <p>Total Budget \$390,000</p> <p>GRGS \$350,000</p>	<p>Repainting the exterior of the lighthouse lantern (and the interior steps, floors and window sills etc) commenced 1 May and will take about 5 weeks. The scope of works has been extended, to include the repair of the worst areas of cracking in the cement render on the external wall of the lighthouse. It is cost-effective to do this work whilst the scaffolding is in place, even though an additional platform had to be erected, at a cost.</p> <p>The Request for Quotations for the World War II Heritage trail (which will result in the design and writing of interpretive signage at the lighthouse precinct) closes on 14 May.</p>
<p><b>YOUTH RECREATION &amp; SKATE PARK</b></p> <p>Total Budget \$165,000</p>	<p>A construction contract has been awarded to Concrete Skate Parks (Queensland) for stages 1 and 2.1 (the skate facility only) of the 3 stage project.</p>

CLGF \$150,000  Council 08/09 capex budget \$15,000	<p>Construction will commence 1 June and take about 8 weeks, with completion by 31 July 2010.</p> <p>The outcome of the funding submission to Lotterywest for \$426,000 for the youth recreation space (stage 2.2) will be known by late May; Lotterywest assessment officers have recommended to the Lotterywest board that a grant of \$426,000 be approved. The assessment officer has advised that it is <u>very likely that we will be granted \$426,000</u>, as it isn't often that the Board changes any officer recommendation. The Board's recommendation then goes to the Premier for approval, so we should find out about the outcome by 21 May.</p> <p>It is hoped that the submission is determined early enough so that stage 2.2 can be constructed immediately following stages 1 and 2.1 (if the contractor that is undertaking stages 1 and 2.1 is awarded the works).</p>
<b>RECREATION CENTRE MAJOR WORKS</b> Total \$90,000 CLGF \$50,000; Council \$40,000	Project completed.
<b>NEW FOOTPATHS</b> Total Budget \$50,000; CLGF \$50,000	This project is now completed by the Strategic Projects section and is now being progressed by the Engineering Services section. The proposed location of the new footpath is on the east side of Murat Road, between Welch Street and Madaffari Drive.
<b>BUNDEGI SHADE SHELTERS</b> Total Budget \$50,000 (CLGF)	This project is yet to be commenced, as the availability of funding is under review.
<b>MAINTENANCE WORKS – BUNDEGI TOILETS</b>  Total Budget \$65,000 (CLGF)	This project is yet to be commenced, as the availability of funding is under review.
<b>MAINTENANCE WORKS – FOOTPATH/KERBING MTCE</b> Total Budget \$100,000 (CLGF)	Following the identification by the Strategic Projects section of all damaged footpaths and kerbing throughout the town, complete with photographs and a database, this project is now being undertaken by the Engineering section, so that the works can be coordinated with other kerbing footpath works that are scheduled as part of Council's current budget.
<b>MAINTENANCE WORKS – BUNDEGI BOAT RAMP CAR PARK</b> Total Budget \$16,045 (CLGF)	Engineering section will manage these works, but this amount of funding is only a small proportion of the total cost of this project, as \$16,045 is the balance remaining after allocations to Bundegi beach shelters and toilets.
<b>GENERAL</b>	

### **Staff Changes**

Negotiations are commencing with a preferred candidate for Planning Officer

Interviews have been conducted and decision is pending on possible further resignations from EVC that may influence the placement of the persons interviewed.

Resignations have been received from Ken Burlow - Engineering Labourer, & Mitch Pedlar – Parks & Gardens Officer.

Craig Sawley will be replacing Ken Burlow as Engineering Labourer. He has been working at the Depot prior to his employment outsourced as Labour Hire. Craig will commence on Mon 17 May 2010.

Airport Security Officer vacancy closed on Friday 7 May 2010 and interviews were held on Thursday 13 May 2010.

Rikki Melvin will be transferred to Parks & Gardens Officer from Parks and Irrigation Officer.

New position soon to be advertised for a Parks and Irrigation Officer.

Public Amenities Waste Officer fixed term position due to expire on 30 July 2010 has been extended for a further 6 month term to expire 30 Jan 2011.

The preferred applicant for the advertised vacancy for (Job Share) Part-time, Senior Finance Officer has withdrawn stating personal reasons. The position is closed

#### **COMMENT**

Nil

#### **CONSULTATION**

Inform - in accordance with Council Policy 1.25.

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Policy 1.25 – Communication and Consultation.

#### **FINANCIAL IMPLICATIONS**

Nil.

#### **STRATEGIC IMPLICATIONS**

Strategic Objective 2 – To consistently apply the Principles of Good Governance.

Key Action 1 – To continue ethical and responsible decision making – Compliance with Statutory Processes.

Key Action 2 – To safeguard integrity and reporting – Rigorous Officers Reports.

#### **VOTING REQUIREMENTS**

Simple Majority

#### **OFFICER'S RECOMMENDATIONS – 10.1.1**

***That the Council of the Shire of Exmouth:***

- a. Receive the Chief Executive Officers Report for the month of May 2010;***
- b. Nominate Cr's \_\_\_\_\_ and \_\_\_\_\_ to be Council voting delegates at the 2010 WALGA AGM.***

## 10. REPORTS OF OFFICER

### 10.1 Chief Executive Officer

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#### 10.1.2 Exmouth Bus Charter

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Location: Exmouth  
Applicant: Trevor Ruland  
File Reference: 11/2/10  
Disclosure of Interest: Nil  
Date: 13 May 2010  
Author: Acting Chief Executive Officer, T Ruland  
Signature of Author:



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#### **SUMMARY**

This report deals with the Council's contract with Exmouth Bus Charters and the provision of a shuttle bus service to and from Learmonth Airport and the problems being encountered by the proprietor, Mr John Zanik, in the provision of that contract as a result of increased services and difficulties encountered with the RPT provider in having an adequate flow of information in relation to timetable changes dealing with both cancellation of flights and delays in both arrivals and departure made available..

#### **BACKGROUND**

Exmouth Bus Charters were awarded the contract to provide a shuttle bus service to and from the Learmonth Airport by Council in February 2009 for a three year period expiring 30<sup>th</sup> June 2012. Exmouth Bus Charters that his tender was predicated on the number of flights that were being encountered in early 2009 when his tender was put together. As a comparison the number of flights in March 2009 RPT was 40 and March 2010 were 59. Combined with the additional costs being incurred by the problems arising from no or late information regarding late or changed schedules.

Council provides a subsidy of \$6000.00 excluding GST for the provision of these services

#### **COMMENT**

Mr Zanik has a concern in the way he believes the number of flights have increased over the figures that were available at the time he calculated his contract price. The contract was commenced in February 2009. If you take the figures of February-April 2009 the total number of flights were 134, over the same 3 months for 2010 the flights were 159 an increase of 18.65%, however if you take the total flights from July through to April in 2008/09 and compare them with the figures at the same time for 2009/10 then there is a difference of 5 flights only.

I have written to Skywest in respect to changes to the schedules uncounted by Mr Zanik and they advised they are doing everything in their power to ensure that contact is made when contracts are changed.

There is no clause in the contract to allow for cost increases for Mr Zanik and there may be grounds to have a CPI index included in the contract.

#### **CONSULTATION**

Inform - in accordance with Council Policy 1.25.

#### **STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

Policy 1.25 – Communication and Consultation.

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

Nil


**VOTING REQUIREMENTS**

Simple Majority

<b>OFFICER'S RECOMMENDATION – 10.1.2</b>
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*That the Shire of Exmouth monitors the situation until 30<sup>th</sup> June 2010 and the CEO report back to the July Council Meeting once final flight numbers have been made available for 2010.*

**10. REPORTS OF OFFICERS****10.2 Executive Manager Corporate Services****10.2.1 General Report**

Location: Exmouth  
 Applicant: S O'Toole  
 File Reference: 4/60/14  
 Disclosure of Interest: Nil  
 Date: 11 May 2010  
 Author: Executive Manager Corporate Services, Sue O'Toole  
 Signature of Author:   
 Senior Officer: Acting Chief Executive Officer, Mr T Ruland

**SUMMARY**

The following report contains a brief summary of significant activities, events or issues that were raised during the month.

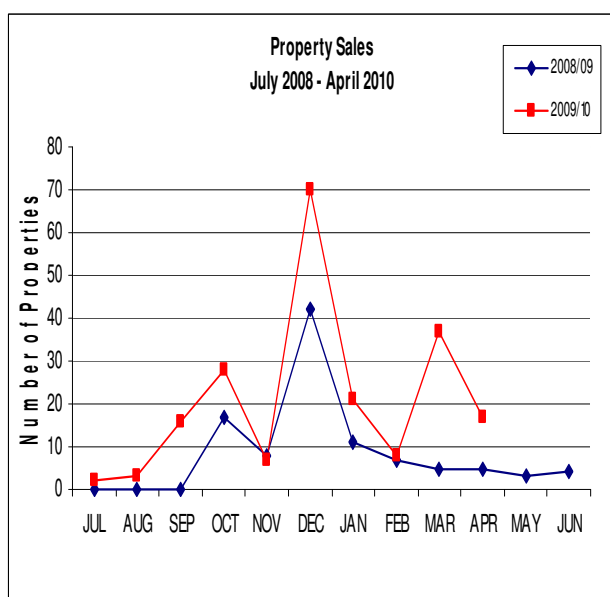
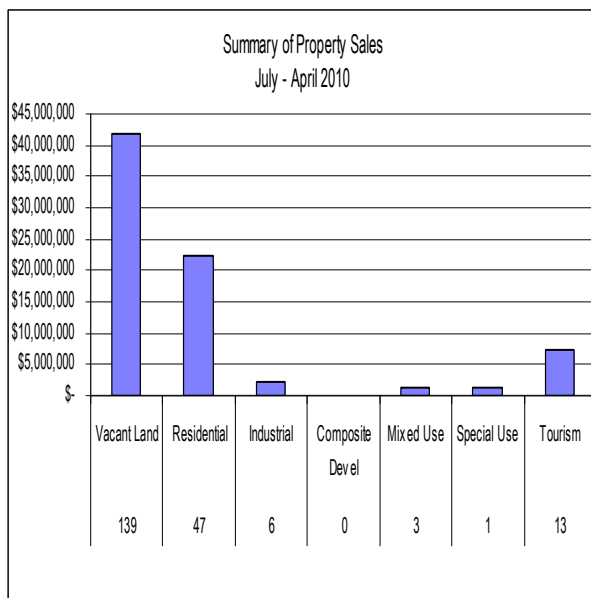
**BACKGROUND****Property Sales**

The following properties were sold during April 2010:

**2009/10 Summary of Property Sales**

Number Sold	Land Usage	Total Sales	Average Sale
139	Vacant Land	\$41,937,059	\$301,705
47	Residential	\$22,350,000	\$475,532
6	Industrial	\$2,211,000	\$368,500
0	Composite Devel	\$0	
3	Mixed Use	\$1,122,500	\$374,167
1	Special Use	\$1,170,000	\$1,170,000
13	Tourism	\$7,239,000	\$556,846
<b>209</b>		<b>\$76,029,559</b>	

Graphical overview of Sales:



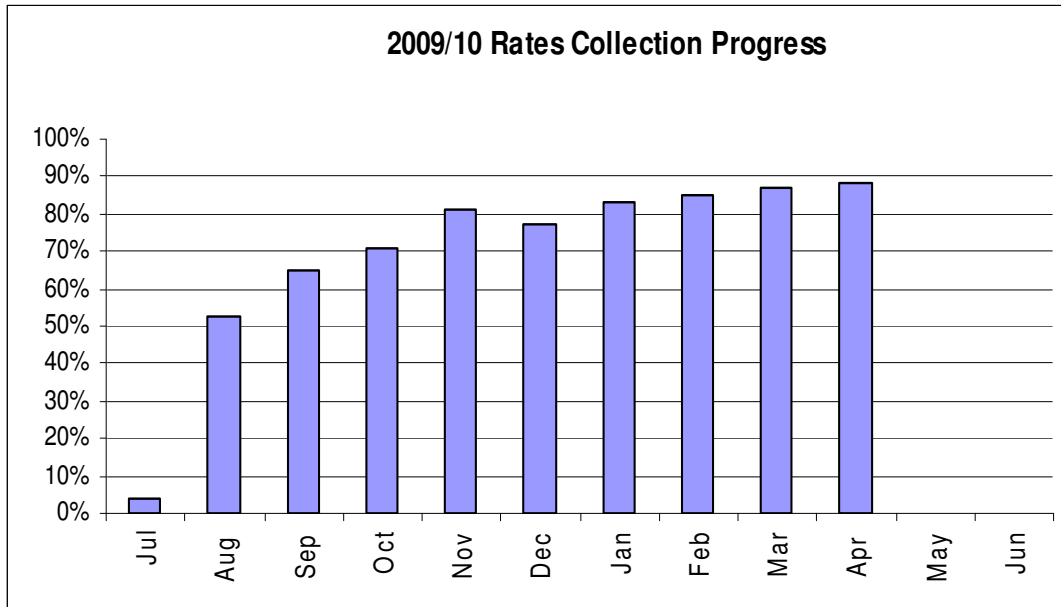
### Summary of Rates and Charges Collection

#### 2009/10 Rates Collection Analysis

	\$
Rates & Charges Levied 2009/10	2,992,922
Arrears 1 July 2009	112,099
Less Collections	(2,741,073)
<b>Sub Total Rates &amp; Charges Outstanding</b>	<b>363,948</b>
Less Pensioner Deferred Rates	(6,207)
<b>Total Rates Collectable</b>	<b>357,741</b>
<i>Actual % Collected to Date</i>	<i>88%</i>
Notices Sent	24/07/2009
Due Date	28/08/2009
Final Notice	16/09/2009

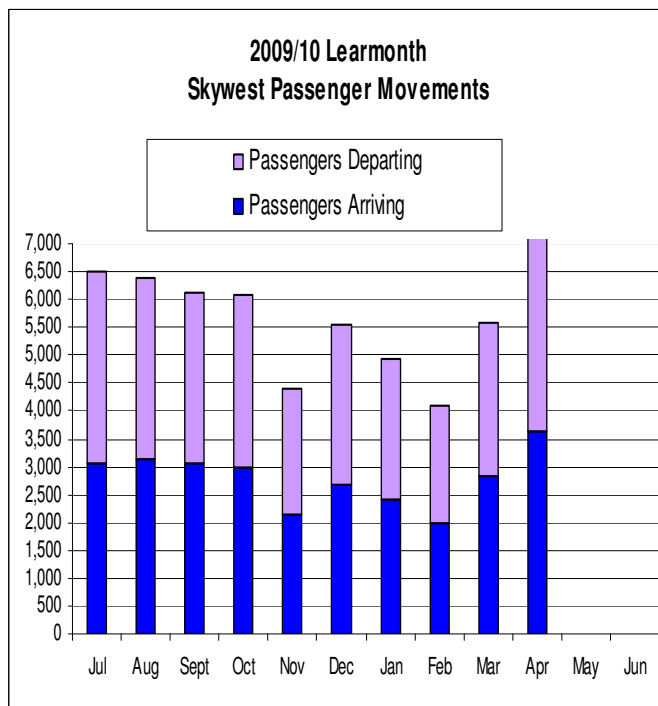
2009/10	\$	Accum \$	% Red'd
Jul	122,447	122,447	4%
Aug	1,509,063	1,631,510	53%

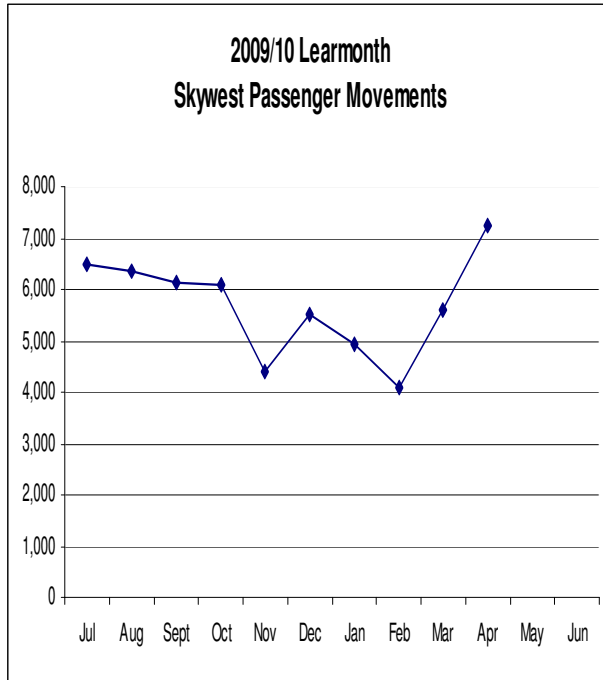
Sep	1,109,563	2,011,194	65%
Oct	185,507	2,196,701	71%
Nov	74,263	2,270,964	81%
Dec	123,624	2,394,588	77%
Jan	165,631	2,560,219	83%
Feb	81,877	2,642,096	85%
Mar	53,702	2,695,798	87%
Apr	45,275	2,741,073	88%



**Learmonth Airport**

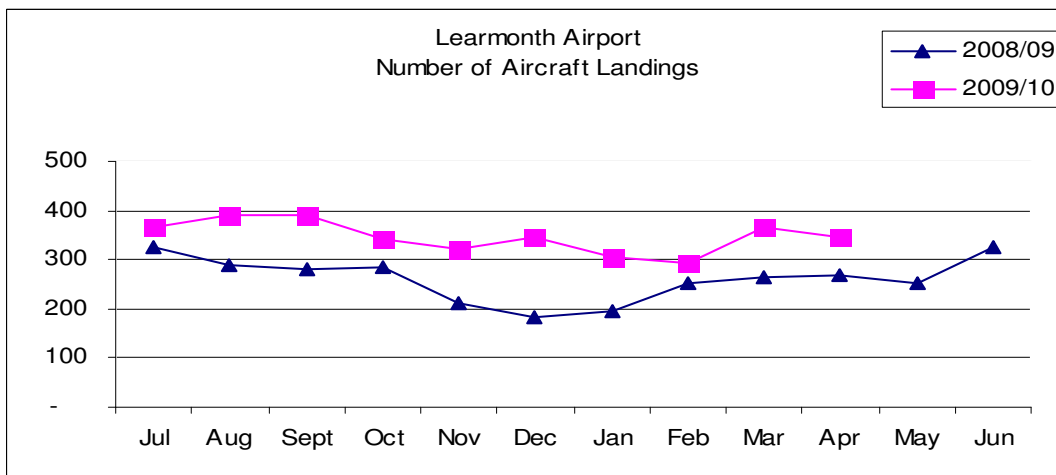
**Skywest Passenger Movements:**





2009/10	Passengers Arriving	Passengers Departing	Total
Jul	3,041	3,443	6,484
Aug	3,129	3,241	6,370
Sept	3,052	3,067	6,119
Oct	2,986	3,106	6,092
Nov	2,159	2,228	4,387
Dec	2,680	2,853	5,533
Jan	2,406	2,514	4,920
Feb	2,004	2,089	4,093
Mar	2,836	2,762	5,598
Apr	3,643	3,592	7,235
May			
Jun			
	<b>27,936</b>	<b>28,895</b>	<b>56,831</b>

**Aircraft Landings:**

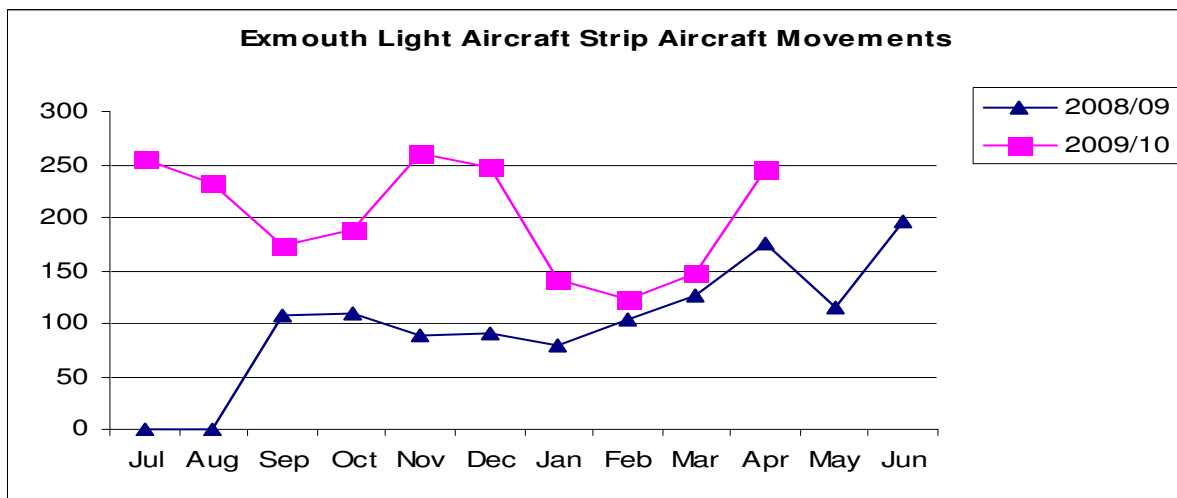


MONTH	Skywest	Bristow	Cobham	Norwest Airwork	RFDS	General Aviation	Total	Aircraft Landings	2008/09	2009/10
Jul	62	255	19	9	5	17	367	Jul	324	367
Aug	62	256	20	15	13	25	391	Aug	287	391
Sep	61	246	20	21	10	33	391	Sep	279	391
Oct	64	208	20	13	4	33	342	Oct	284	342
Nov	32	216	23	5	8	38	322	Nov	210	322
Dec	44	247	18	4	7	26	346	Dec	183	346
Jan	40	206	23	4	5	28	306	Jan	197	306
Feb	31	210	20	4	4	24	293	Feb	252	293
Mar	59	252	19	6	9	19	364	Mar	264	364
Apr	69	241	0	13	7	16	346	Apr	268	346
May							0	May	254	
Jun							0	Jun	324	
TOTAL	524	2337	182	94	72	259	3468	TOTAL	3,126	3,468

**Exmouth Light Aircraft Strip**

Landings:

MONTH	NORWEST AIRWORKS	BRISTOW	PETER LAKE	GAVIN PENFOLD	NINGALOO REEF DREAMING	GENERAL AVIATION	TOTAL MONTHLY
Jul-09	67	102	0	74		12	255
Aug-09	36	114	2	62		19	233
Sep-09	16	110	2	30		16	174
Oct-09	26	108	2	45		8	189
Nov-09	9	212	0	28		11	260
Dec-09	3	231	0	3		11	248
Jan-10	8	98	0	20		15	141
Feb-10	7	88	3	8		17	123
Mar-10	8	89	3	8	25	14	147
Apr-10	24	109		65	25	22	136
May-10							
Jun-10							
<b>TOTAL (YTD per airline)</b>	<b>204</b>	<b>1152</b>	<b>12</b>	<b>343</b>		<b>145</b>	<b>1906</b>



**Compliance & Emergency Services**

The following is a list of tasks/meetings that were completed/attended by the Compliance & Aviation Manager during April 2010:

- Pilbara District Operations Advisory Committee – discussed fire and UCL management.
- FESA ESL Levy/Grants 10/11 completed and forwarded to FESA Finance.
- Crime Prevention Committee Meeting

Below is a summary of ranger activities performed during April 2010.

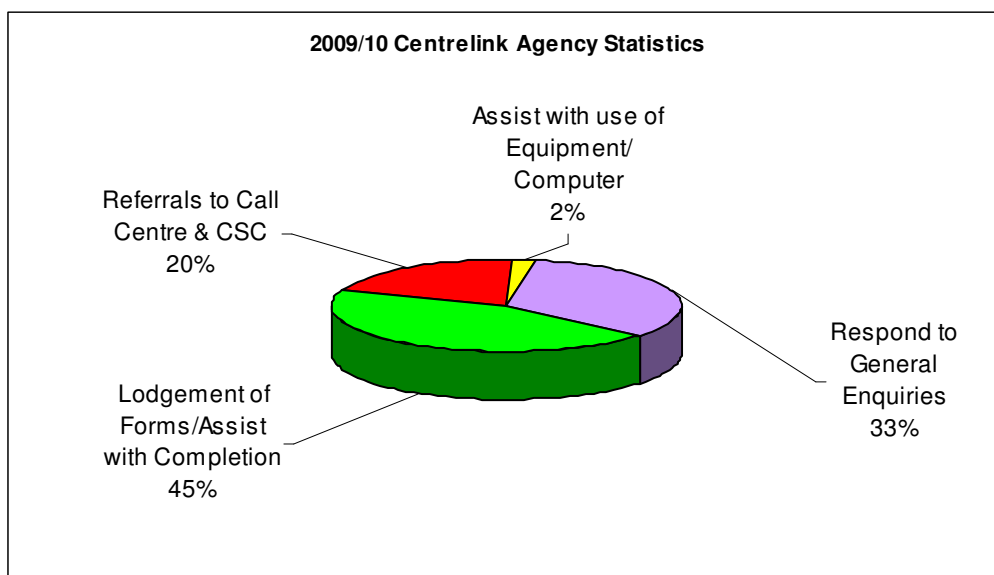
	<b>Dogs</b>	<b>Camping</b>	<b>Parking</b>	<b>Litter</b>	<b>Fire</b>	<b>Off Road</b>	<b>Other</b>
Warn/Caution	7	38	1	8	0	0	1
Infringement	4	0	0	0	0	0	0
Court	0	0	0	0	0	0	0
<b>MONTHLY TOTAL</b>	<b>11</b>	<b>38</b>	<b>1</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>0</b>
July – Mar Total	65	130	33	9	0	2	10
<b>YTD TOTALS</b>	<b>66</b>	<b>168</b>	<b>34</b>	<b>17</b>	<b>0</b>	<b>2</b>	<b>10</b>

- Littering has been targeted due to residents over filling their bins which results in rubbish littering the streets.
- The Ranger has increased patrols in the new Mall area and has been issuing verbal cautions to first-time offenders for non compliance.
- The Ranger prepared a notice that was provided to the school for insertion into their next Newsletter advising students and parents of the type of activities allowed in the Mall.

**Centrelink Agency**

Summary of Activities performed by Centrelink Agency to April 2010:

	Lodgement of Forms/Assist with Completion	Referrals to Call Centre & CSC	Assist with use of Equipment/Computer	Respond to General Enquiries	TOTAL
July 2009	326	161	18	314	819
Aug 2009	285	147	4	259	695
Sept 2009	244	101	12	165	522
Oct 2009	296	90	17	167	570
Nov 2009	293	126	15	243	677
Dec 2009	230	81	10	133	454
Jan 2010	193	101	13	147	454
Feb 2010	229	120	9	185	543
Mar 2010	225	112	12	152	501
Apr 2010	234	110	16	157	517
<b>TOTAL ACTIVITIES</b>	<b>2,555</b>	<b>1,149</b>	<b>126</b>	<b>1,922</b>	<b>5,752</b>



**COMMENT**

Nil

**CONSULTATION**

Inform - in accordance with Council Policy 1.25.

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

Policy 1.25 – Communication and Consultation.

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

Strategic Objective 1: To provide sustainable management of the organisation.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION – 10.2.1**

***That the Council of the Shire of Exmouth receive the Executive Manager Corporate Services Report for the month of May 2010.***

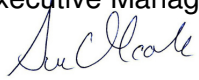
## 10. REPORTS OF OFFICERS

### 10.2 Executive Manager Corporate Services

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#### 10.2.2 Monthly Financial Statements Report 4/19/7

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Location:	Exmouth
Applicant:	S O'Toole
File Reference:	4/19/7
Disclosure of Interest:	Nil
Date:	12 May 2010
Author:	Executive Manager Corporate Services, Sue O'Toole
Signature of Author:	

Senior Officer: Acting Chief Executive Officer, Mr T Ruland

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#### **SUMMARY**

The provisions of the Local Government Act 1995 and associated Regulations require the Shire of Exmouth to produce a monthly financial management report for presentation to the Council. This report recommends that the Council accept the financial report and pass the accounts for payment.

#### **BACKGROUND**

The Shire's administration staff have prepared a monthly financial report for the period ended 30 April 2010. A copy of the Report is attached as **Attachment Item 1**. The complete list of accounts for payment are attached as **Attachment Item 2**.

#### **COMMENT**

Nil

#### **CONSULTATION**

Inform - in accordance with Council Policy 1.25.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

#### **POLICY IMPLICATIONS**

Policy 1.25 – Communication and Consultation.

#### **FINANCIAL IMPLICATIONS**

Nil

#### **STRATEGIC IMPLICATIONS**

Strategic Objective 1: To provide sustainable management of the organisation.

#### **VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION – 10.2.2**


- 1. That the monthly financial report for the period ended 30 April 2010 be accepted; and**
- 2. That the accounts as listed in the monthly financial report be received:**

***Municipal Fund ~ \$1,102,710.62 incorporating cheque numbers 10973 to 11103 inclusive and direct debits.***

***Trust Fund ~ \$0 incorporating cheque numbers 0 to 0 inclusive and direct debits.***

***Outstanding Creditors totalling ~ \$120,974.11.***

**10. REPORTS OF OFFICERS****10.3 Executive Manager Community Engagement****10.3.1 General Report**

Location:	Exmouth
Applicant:	R. Kempe
File Reference:	4/60/17
Disclosure of Interest:	Nil
Date:	29 April 2010
Author:	Executive Manager Community Engagement Rogé Kempe
Signature of Author:	
Senior Officer:	Acting Chief Executive Officer, Mr T Ruland

**SUMMARY**

The following report contains a brief summary of significant activities, events and issues that were raised during the last month.

**BACKGROUND****Visitor Centre**

Tourism numbers were down compared to April 2009. This seems to be a National trend and although it is always difficult to track down, it is assumed that the strength of the Australian dollar is supportive of more Australians travelling overseas for their holidays.

Statistics:

	<b>April 2010</b>	<b>April 2009</b>
Door statistics (no.)	11,422	16,518
General sales (gross)	\$262,00	\$288,000

**Staffing**

Interviews were conducted for the Visitor Centre assistant manager position and a new staff member will be employed soon. The visitor centre has a new staff member on board, Sam Cummins.

**Library/Telecentre****Exmouth Public Library & Telecentre (May 2010)**

<b>Particulars</b>	<b>April 2010</b>	April 2009
Door counter	<b>1482</b>	1284
Book issues	<b>845</b>	793
Book returns	<b>752</b>	772
Total book traffic	<b>1597</b>	1565

Activity in the Library and Telecentre for the month of April has increased with door figures rising by 198 compared to April 2009.

### Let's Read

*Let's Read* story and craft time remains popular on Mondays mornings increasing use of the Library facilities and promoting Early Literacy within the community.

"*Let's Read in the Tepee*" was well received by the children of community at the opening of the Ross St Mall on 3 May 2010.

### Telecentre

Dept of Regional Development & Lands has commissioned a review of all Telecentre/Community Resource Centres (CRC) in the state. The objectives of the review are to highlight future demand for CRC'S and identify opportunities for future growth, to help establish equity in the delivery of services provided by CRC's and to assist with future funding requirements for CRC's. Quantum Consulting were appointed to conduct these reviews and completed Exmouth's review last week. A copy of the report will be issued when completed.

### **Community Development**

#### Focus Region: Gascoyne Visioning Forum

The Gascoyne Development Commission and Country Arts WA hosted a workshop to explore creative and cultural development with a shared approach and strategy for the region. The EMCE and CDO of the Shire will attend the first workshops next Month and will report back to Council in the next OCM.

#### Club Development

The Community Development Officer is funded one day per week by the Department of Sport and Recreation to undertake club development work. The Shire's CDO attended a 2 day workshop in Perth which was a successful event and provided opportunities for networking and meeting representatives from State Sporting Associations. Examples of best practice were presented by the CDO's that have been in place since the first round of funding.

A first "sun-downer" event for clubs is being organised to see how all stakeholders in Exmouth can work together and how the CD program can best be rolled out.

### **ANZAC DAY 2010**

ANZAC Day 2010 was a well attended event with more people than last year attending the dawn service on Sunday 25 April. As in previous years, Shire staff assisted the Exmouth RSL with organising the services and the Shire President represented Council and the community through the laying of a wreath and a speech.

The morning service included about 250 RAAF personal parading through town and attending the service. Airplanes flew over at the start of the service and hymns and national anthems were sung by community members.

### **Opening of the Ross Street Mall**

The official opening of the Mall took place on Tuesday 27 April by Mr Vincent Catania MLA Member for North West unveiling a commemorative plaque, speeches by Mr Catania and the Shire President Ronnie Fleay. Also in attendance and talking about the early days of the shopping centre was Rosa Madaffari. She and her late husband opened the first shops in the mall and her family still operates shops in the mall today.

A very well attended community event was held in Ross Street Mall on Monday 3 May. This included various activities and demonstrations like face painting, henna body art,

circus artists, photographic exhibition, music performed by a local artist, free helium balloons and the local business community donated prizes.

### Community Safety & Crime Prevention (CS&CP) Committee -21 April

The CS&CP Committee met on 21 April. After an expression of interest period to attract community members, this Council Committee has the following members:

Cr Ross Winzer	Councillor – Shire of Exmouth
Cr Stuart Fitzgerald	Councillor – Shire of Exmouth
Rogé Kempe	EMCE- Shire of Exmouth
Dean Snashall	OIC, Exmouth Police
Brooke Collins	Community Representative
Garry King	Community Representative
Kevin Hughes	Compliance and Aviation Manager– Shire of Exmouth

Also in attendance for this meeting was Paula Austin, Community Engagement Officer – WA Police.

The main topic of the meeting was to identify priority project(s) identified in the Exmouth CS&CP Plan (refer **Attachment 1**). These priorities are eligible for grant funding through the Office of Crime Prevention to a maximum of \$20,000.

The Committee decided that a Youth focus is to be the priority for future funding and financial support for PCYC should be sought as follows:

\$10,000 towards payed PCYC Branch Manager position;

\$10,000 towards purchase of PCYC equipment to improve the Drop-in centre and youth related activities (including skate park opening event) that get young people involved.

The EMCE and Officer in Charge have prepared and submitted a grant application with OCP and are awaiting the outcome.

### Grant applications applied for - update

Officers submitted the following grant applications:

- Office of Crime prevention (\$ 20,000) –PCYC support; pending, outcome May 2010
- Royalties for Regions; planning for community centre (\$ 959,703) –pending, outcome expected June 2010.
- Landcorp; water playground; planning & development (\$ 250,00) –pending, outcome expected May 2010.
- Royalties for Regions; Hard Courts (\$976,900) – pending, outcome expected early June 2010.
- Lotterywest; Skate Park/Youth Space (\$ 426,000) –pending, outcome expected late May 2010.

### Shire Support provided

Council of the Shire of Exmouth provided the following support to community groups and clubs in April 2010:

- Letter of support re refund Skywest for Al Brockman and family (successful).
- Letter of support Greyhound WA
- Shire of Exmouth and Exmouth Cultural Arts Centre together host the show '3 Blokes & their Barbies', which will take place in the Shire Hall on 23 June 2010.

### Media and Community Information

Media information was prepared and published in the Northern Guardian, Shire Newsletters and other media on the following topics:

- Vlamingh Head Lighthouse painting commenced – press release & Notice
- Opening of Ross Street Mall – GWN News
- Opening of Ross Street Mall – press release
- Opening of Ross Street Mall – ABC radio announcement
- Exmouth Motor Cross Club – media information
- Council position on air services – press release

**COMMENT**

Nil

**CONSULTATION**

Inform - in accordance with Council Policy 1.25.

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

Policy 1.25 –Communication and Consultation.

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

**Strategic Objective 4:** To promote socioeconomic development

- Key Actions: 2. Promote culture, arts and recreation  
3. Support and manage tourism

**Strategic Objective: 3** - To communicate effectively

Key Action: all

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION – 10.3.1**

***That the Council of the Shire of Exmouth:-***

- 1. Receive the Executive Manager Community Engagement's Report for the month of May 2010.***

**10. REPORTS OF OFFICERS****10.4 Executive Manager Health & Building****10.4.1 General Report**

Location: Exmouth  
 Applicant: R M Manning  
 File Reference: 4/60/16  
 Disclosure of Interest: Nil  
 Date: 12 May 2010  
 Author: Executive Manager Health & Building, R M Manning

Signature of Author:



Senior Officer:

Acting Chief Executive Officer, Mr T Ruland

**SUMMARY**

The following report contains a brief summary of significant activities, events or issues that were raised during last month.

**BACKGROUND****Building Licence and Building Certificate Applications and Approvals**

Below is a summary of building licence and building certificate applications and approvals up to 11 May 2010.

<b>Building Applications</b>			
<b>Application No.</b>	<b>Date Received</b>	<b>Lot Description</b>	<b>Date Approval/ Comments</b>
BL142/09	14/12/09	Lot 300 Gnulli Court	03/05/10 – Awaiting information from application
<b>BC14/10</b>	<b>02/02/10</b>	<b>Lot 143 Hunt Street</b>	<b>Approved 12/05/10</b>
BL 22/10	09/02/10	Lot 398 Stokes Hughes Street	17/02/10 – Awaiting information from applicant
<b>BL32/10</b>	<b>08/03/10</b>	<b>Lot 134 Bluefin Cove</b>	<b>Approved 21/04/10</b>
<b>BL44/10</b>	<b>29/03/10</b>	<b>Lot 23 Nimitz Street</b>	<b>Approved 22/04/10</b>
<b>BL45/10</b>	<b>29/03/10</b>	<b>Lot 143 Snapper Loop</b>	<b>Approved 07/05/10</b>
<b>BL46/10</b>	<b>06/04/10</b>	<b>Lot 111 Bluefin Cove</b>	<b>Approved 20/04/10</b>
<b>BL47/10</b>	<b>06/04/10</b>	<b>Lot 113 Bluefin Cove</b>	<b>Approved 20/04/10</b>
<b>BL48/10</b>	<b>06/04/10</b>	<b>Lot 115 Bluefin Cove</b>	<b>Approved 20/04/10</b>
<b>BL49/10</b>	<b>06/04/10</b>	<b>Lot 117 Bluefin Cove</b>	<b>Approved 20/04/10</b>
<b>BL50/10</b>	<b>06/04/10</b>	<b>Lot 119 Bluefin Cove</b>	<b>Approved 20/04/10</b>
<b>BL51/10</b>	<b>06/04/10</b>	<b>Lot 121 Bluefin Cove</b>	<b>Approved 20/04/10</b>
<b>BL52/10</b>	<b>06/04/10</b>	<b>Lot 188 Cobia Close</b>	<b>Approved 20/04/10</b>
<b>BL53/10</b>	<b>06/04/10</b>	<b>Lot 190 Cobia Close</b>	<b>Approved 20/04/10</b>
<b>BL54/10</b>	<b>06/04/10</b>	<b>Lot 192 Cobia Close</b>	<b>Approved 20/04/10</b>
<b>BL55/10</b>	<b>06/04/10</b>	<b>Lot 193 Cobia Close</b>	<b>Approved 20/04/10</b>
<b>BL56/10</b>	<b>06/04/10</b>	<b>Lot 195 Cobia Close</b>	<b>Approved 20/04/10</b>
<b>BL57/10</b>	<b>06/04/10</b>	<b>Lot 197 Cobia Close</b>	<b>Approved 20/04/10</b>
<b>BL58/10</b>	<b>06/04/10</b>	<b>Lot 198 Cobia Close</b>	<b>Approved 20/04/10</b>
<b>BL60/10</b>	<b>09/04/10</b>	<b>Lot 296 Minilya Exmouth Road</b>	<b>Approved 30/04/10</b>
<b>BL62/10</b>	<b>09/04/10</b>	<b>Lot 118 Ingram Street</b>	<b>Approved 30/04/10</b>
<b>BL63/10</b>	<b>09/04/10</b>	<b>Lot 152 Griffin Way</b>	<b>Approved 27/04/10</b>
<b>BL64/10</b>	<b>13/04/10</b>	<b>Lot 109 Snapper Loop</b>	<b>Approved 07/05/10</b>
<b>BL65/10</b>	<b>15/04/10</b>	<b>Lot 53 Lockwood Street</b>	<b>Approved 20/04/10</b>
<b>BL66/10</b>	<b>15/04/10</b>	<b>Lot 59 Inggarda Drive</b>	<b>Approved 29/04/10</b>
<b>BL67/10</b>	<b>15/04/10</b>	<b>Lot 60 Inggarda Drive</b>	<b>Approved 29/04/10</b>
<b>BL68/10</b>	<b>15/04/10</b>	<b>Lot 62 Inggarda Drive</b>	<b>Approved 29/04/10</b>

BL69/10	15/04/10	Lot 64 Inggarda Drive	Approved 29/04/10
BL70/10	15/04/10	Lot 66 Inggarda Drive	Approved 29/04/10
BL71/10	15/04/10	Lot 72 Marina Quays	Approved 29/04/10
BL72/10	15/04/10	Lot 108 Sailfish Link	Approved 29/04/10
BL73/10	15/04/10	Lot 109 Sailfish Link	Approved 29/04/10
BL74/10	15/04/10	Lot 68 Inggarda Drive	Approved 29/04/10
BL75/10	21/04/10	Lot 326 Falls Street	Approved 29/04/10
BL76/10	21/04/10	Lot 318 Gnulli Court	Approved 30/04/10
BL77/10	22/04/10	Lot 73 Minilya Exmouth Rd	Awaiting information from applicant 11/05/10
BL78/10	21/04/10	Lot 142 Madaffari Drive	Processing
BL79/10	03/05/10	Lot 75 Grey Street	Approved 10/05/10
BL80/10	03/05/10	Lot 669 Nimitz Street	Approved 10/05/10
BL81/10	04/05/10	Lot 358 Kestrel Place	Approved 10/05/10
BL83/10	04/05/10	Lot 307 Gnulli Court	Awaiting information from applicant 07/05/10
BL84/10	06/05/10	Lot 118 Learmonth Street	Awaiting information from applicant 10/05/10

**Summary of Building Licence Applications**  
**2005 to Year to date 11 May 2010**

Year	No. Applications	Total Value of Works	No. Applications up 11 May 10	Value up to 11 May 10
2005	117	\$20,136,017.00	35	\$7,625,061.60
2006	148	\$23,758,341.45	53	\$1,630,717.00
2007	138	\$21,487,319.01	50	\$9,589,151.30
2008	140	\$23,065,372.40	44	\$3,873,931.40
2009	140	\$24,780,872.94	34	\$6,584,749.00
2010			84	\$8,973,236.00

**COMMENT**

**BUILDING**

New Building Act

The Building Commission have recently provided an update on the progress of the proposed new Building Act, Building Services (Registration) Act and Building Services (Administration & Dispute Resolution) Act (refer **Attachment 1**).

The last local government and industry consultancy on the proposed new Building Act was over 5 years ago. Prior to the above, the initial round of consultation was over 10 years ago. Notwithstanding the above it would appear that significant progress has been made and that the new Bills relating to the above may be presented to Parliament for debate in early 2011.

The Building Commission advises that *the primary objectives of the Building Bill are to provide for the effective control of building and demolition work as well as the proper use and necessary maintenance of buildings. A significant feature of the proposed Building Bill is to allow any appropriately qualified building surveyor, whether employed in a local government or engaged in private practice, to certify compliance with the building codes and standards.*

The Commission also advise that further consultation with stakeholders including local government will be scheduled.

### Current Major Development

Council may observe a significant increase in the number of Building License approvals issued this month. This was largely due to over twenty separate applications being submitted and approved for the construction of outer mooring piles to service individual lots within the Exmouth Marina Village Precinct B waterways.

### **ENVIRONMENTAL HEALTH**

Several complaints have been received regarding the odour coming from the Shire's ovals. This has been due to the breakdown of equipment within the wastewater for re-use scheme which has not enabled the normal operating procedures of watering between the hours of 2300 and 0300. Council's Engineering Services staff have been required to operate the system manually and this has meant watering in daylight hours.

The Engineering Works Supervisor has advised that the system is now fixed and watering can resume back to the original times. The complainants have been contacted and advised of the above.

### Food Safety

A new interactive online training program for food safety is now available via the Shire of Exmouth website. The free training is offered to anyone who wishes to update their skills and knowledge in food safety.

Letters are currently being sent to all food business proprietors encouraging them to have all their employees (including themselves) perform the online training. This may benefit food businesses financially as by demonstrating that all their employees are trained in food safety can assist to reduce their risk rating and hence their annual food business registration fee.

### Application from Yardie Homestead Caravan Park for Approval of 120 Overflow Sites

An application was received from Yardie Homestead Caravan Park requesting to increase their overflow sites from 20 to 120 from the 1<sup>st</sup> June until the 15<sup>th</sup> September 2010. A separate agenda item is included following this report.

### Sentinel Chickens & Mosquito Borne Diseases

The University of Western Australia's Sentinel Chicken Bleeding Program is continuing with monthly bleeding of chicken flocks. There are no new positive blood tests to report of Murray Valley Encephalitis, Kunjin Virus or other flaviviruses from the Exmouth flock.

### **Waste Management**

The development of the Landfill Environmental Management Plan (LEMP) for the Qualing Scarp Waste Management Facility is progressing. The consultant recently provided a second draft following initial consultation with Council officers. Due to only returning from annual leave on 12 May 2010 the Executive Manager Health & Building (EMHB) has not reviewed the latest draft at the time of preparing this report.

The current form of the Draft LEMP recommends at least one additional FTE based at the landfill site. Considering the budget implications of the above, the EMHB intends to review the current draft LEMP in consultation with the Executive Manager of Engineering Services and present it to Council ASAP.

### **Occupational Safety & Health**

Durack Institute of Technology has begun advertising, seeking interest for participation in Workplace OSH training.

**Paltridge Memorial Swimming Pool**

<b>April</b>	<b>2010</b>	<b>2009</b>	<b>2008</b>
Pool Users	2121	3902	2544

The 09/10 pool season is almost over. The pool will close to the public for the 09/10 season on Friday the 14<sup>th</sup> May. The lifeguard re-qualifications will be taking place at the pool on Saturday the 15<sup>th</sup> May. The pool will remain open for Scuba Instruction throughout the 'off season'.

All dive companies have had their staff approved for accessing the pool out of hours. They are aware that any new staff are required to be approved prior to accessing the pool.

Hayley Pines the new assistant pool manager has completed all her studies in record time and commenced her position as Assistant Swimming Pool Manager on 3<sup>rd</sup> May 2010. This has enabled the Swimming Pool Manager some well deserved relief after having kept the pool running all season without a full complement of staff.

**CONSULTATION**

Inform - in accordance with Council Policy 1.25.

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

Policy 1.25 – Communication and Consultation.

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

Strategic Objective: 2 - To consistently apply the Principles of Good Governance

- Key Actions 1. To continue ethical and responsible decision making

Strategic Objective: 3 - To communicate effectively

- Key Actions 1. To convey relevant information using appropriate communication channels

Strategic Objective 4: To promote socioeconomic development

- Key Actions 1. Manage land use development  
2. Promote culture, arts and recreation

Strategic Objective 5: To value our environment and heritage

- Key Actions 1. To develop and implement policies and statutory processes that ensure balanced decision making

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION – 10.4.1**

***That the Council of the Shire of Exmouth receive the Executive Manager Health & Building Report for the month of May 2010.***

## 10. REPORTS OF OFFICERS

### 10.4 Executive Manager Health & Building

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#### 10.4.2 Application to Alter Caravan Park Licence – Increase Overflow Numbers & Period

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Location: Yardie Homestead Caravan Park  
Lot 198 Yardie Creek Road, North West Cape


Applicant: J. Roscic of Yardie Homestead Caravan Park

File Reference: 5/1/4

Disclosure of Interest: Nil

Date: 7 April 2010

Author: Executive Manager Health & Building, R M Manning

Signature of Author: 

Senior Officer: Acting Chief Executive Officer, Mr T Ruland

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#### **SUMMARY**

This report recommends that the Council for the Shire of Exmouth approve an alteration of the Caravan Park License at Yardie Homestead Caravan Park by increasing the number of overflow sites from 20 to 120 for the standard peak period of 28 June 2010 to 30 August 2010 and permitting 20 overflow sites to operate over the peak shoulder periods 1 June to 27 June 2010 and 31 August to 15 September 2010; And that the approval be conditioned to comply with the Caravan Parks and Camping Grounds Act 1995 and Caravan Parks and Camping Grounds Regulations 1997.

#### **BACKGROUND**

The applicant seeks Council approval to modify Yardie Homestead Caravan Park's current licence under the Caravan Parks and Camping Grounds Act 1995 by increasing the number of overflow sites and overflow period as follows:-

##### From (ie current license)

20 overflow sites, available for use from 28 June to 30 August 2010;

##### To

120 overflow sites, available for use from 1<sup>st</sup> of June until the 15<sup>th</sup> of September.

The applicant writes:

*As a result of our discussions I have decided the best way to do this is to bring in 12 portable showers and 12 portable toilets*

*I am aware that we will need to incorporate drinking water points and fire extinguishers in this area.*

*To help us offset this substantial expense may we request that our overflow licence be extended to operate from the 1<sup>st</sup> of June through to the 15<sup>th</sup> of September?*

Caravan Parks and Camping Grounds within Western Australia are required to be licensed with the relevant local government authority. Currently Yardie Homestead Caravan Park has a licence issued under the Caravan Parks and Camping Grounds Act 1995 for the following number and types of sites;

- 113 short stay sites
- 10 camp sites
- 20 overflow sites

The Caravan Parks and Camping Grounds Act 1995 does not make provision for the Council to delegate authority to approve licenses. Approval of Caravan Park licences and any alterations thereto must therefore be done by the formally Council of the local authority.

### **COMMENT**

The Caravan Parks and Camping Grounds Act 1995 and its subordinate legislation prescribe the required infrastructure required to safely accommodate people within caravan parks and camping grounds. The regulations specify that for 120 camping sites the following ablution facilities are required:

- 4 male toilets and at least a 1800mm urinal, 6 female toilets
- 6 showers each sex
- 6 hand basin's each sex

In order to achieve compliance with minimum requirements of the Regulations other facilities that will need to be provided for this interim proposal include the following:-

- Access to sullage disposal and tap water (potable or non-potable : signage as appropriate) within 30m of every overflow site;
- All overflow sites to be within 90m of a potable water tap (as per Ministerial variation/exemption);
- Overflow sites not serviced by approved fire hose reels must be provided with fire extinguishers in accordance with Schedule 7, Clause 35 of the Regulations –ie 1/six sites; and
- Lighting to the overflow ablution facilities and the overflow area shall be in accordance with Schedule 7, Clause 32 of the Regulations and to the satisfaction of Council officers.

Information on the facilities intended for the overflow sites is provided at **Attachment 2**. The facilities that will be provided appear to be of a high quality and suitable to be used for extended periods of time. A site inspection by a Council officer has confirmed that all the proposed overflow sites would be within 90 metres of potable water and the ablution facilities. Taking the above into consideration, the Officer believes that the proposed 'five star' 12 portable showers and 12 portable toilets will be sufficient for the requested 120 overflow sites.

The showers are proposed to be connected to the facility's existing sewage system. The toilets have a 4000L liquid waste holding tank that will be pumped out by a local licensed liquid waste carrier on an as needed basis and disposed at the Shire's septage evaporation ponds located at the Qualing Scarp Waste Management Facility. Based on an assumption of average site occupancy of 3 campers per site, it is estimated that the waste tank will need to be pumped out every 4-5 days.

The proposal to discharge raw sewage ('black water') into the Qualing Scarp Septage Ponds may not be able to be supported given the limited capacity of the ponds and the nature of the waste to be disposed. The septage ponds are adequate for the discharge of waste from the monthly pump out of local restaurant grease traps and the occasional septic tank pump out. However, the standard use (above) plus the additional proposed load would most likely over load the two small ponds. In addition to the above, the septage ponds are not designed or intended to treat sewerage. They function as drying out ponds for grease traps and treated septic waste.

Owing to the above, the Executive Manager of Health & Building has had preliminary discussions with Mr Steve Grieve of Water Corporation (WC) (Geraldton) regarding the possibility of discharging the waste in to the WC town sewerage pond system. Early indications are that this may be possible subject to the waste not being stored for more

than 5 days (or lesser period if advised by Department of Environment and Conservation). There are a few procedural and technical matters to finalise in relation to the above. Should the Council support the officers recommendation, Council's Environmental Health Services will continue to coordinate the communications between YHCP, the local liquid waste carrier and WC to assist in the black water being able to be disposed of at the WC waste water treatment facility.

An inspection of the facility following the 2009 peak tourist season found evidence of occupation far in excess of the license and the evaporation ponds had reached capacity. It is apparent that the occupancy during the 2009 peak period was comparable to that being proposed by the application herewith. Inspection of the YHCP's waste effluent evaporation ponds at the above time found that in the ponds had almost reached capacity some time in the weeks prior to the visit. The proposal to have additional fixtures (ie showers) and additional sites over an extended overflow time period will most likely result in the production of waste water in excess of the capacity of the existing evaporation ponds.

Owing to the above and in order to apply some consistency and fairness in relation to the other licensed caravan parks and the standard overflow period, the officer recommends that the proposal be supported in a slightly modified form to that proposed. It is recommended to approve an extended overflow period but limited to 20 sites for the outside peak shoulder periods and allowing the 120 sites for the standard peak tourist period.

The officer's recommendation of support is on the basis that this is a once off / interim proposal and that a more permanent proposal will follow in the near future in relation to additional permanent infrastructure for future seasons.

The recommended revised licence including a site map indicating the location of the overflow area. (not to scale) is provided at **Attachment 3**.

### **CONSULTATION**

Inform - in accordance with Council Policy 1.25.

### **STATUTORY ENVIRONMENT**

Caravan Parks and Camping Grounds Act 1995

Caravan Parks and Camping Grounds Regulations 1997.

### **POLICY IMPLICATIONS**

Policy 1.25 – Communication and Consultation.

Policy 4.8 – Overflow Camping Grounds

### **FINANCIAL IMPLICATIONS**

Additional fees of:

- \$114.40 – Application to review licence.
- \$155 -100 overflow sites @ \$1.55 per site
- \$15.60 per 1000litres of liquid waste disposed.

### **STRATEGIC IMPLICATIONS**

Strategic Objective: 2 - To consistently apply the Principles of Good Governance

- Key Actions 1.To continue ethical and responsible decision making

Strategic Objective 4: To promote socioeconomic development

- Key Actions 1. Manage land use development  
3. Support and manage tourism

Strategic Objective 5: To value our environment and heritage

- Key Actions 1. To develop and implement policies and statutory processes that ensure balanced decision making

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION – 10.4.2**

1. ***That the Council for the Shire of Exmouth approve the re-issue a revised Caravan Park License for Yardie Homestead Caravan Park that provides overflow sites of 120 for the standard peak period of 28 June 2010 to 30 August 2010 and permitting 20 overflow sites to operate over the peak shoulder periods 1 June to 27 June 2010 and 31 August to 15 September 2010; subject to the following conditions;***
  - i) ***Sites shall only be allocated when all other sites are fully booked.***
  - ii) ***Access to sullage disposal and tap water (potable or non-potable : signage as appropriate) within 30m of every overflow site;***
  - iii) ***All overflow sites to be within 90m of a potable water tap (as per Ministerial variation/exemption);***
  - iv) ***Overflow sites not serviced by approved fire hose reels must be provided with fire extinguishers in accordance with Schedule 7, Clause 35 of the Regulations –ie one per six sites;***
  - v) ***Lighting to the overflow ablution facilities and the overflow area shall be in accordance with Schedule 7, Clause 32 of the Regulations and to the satisfaction of Council officers;***
  - vi) ***Provision shower, hand wash basin and toilet facilities to the satisfaction of Council officers IE “Five Star Super Twelve Showers and Two x Five Star Executive Toilets - 6 toilets, Male/female” – as proposed; or equivalent within 90 metres of all overflow sites; and***
  - vii) ***Sites are to be inspected and approved by Council Officers prior to use.***
2. ***That Yardie Homestead Caravan Park and the licensed liquid waste carrier contracted by Yardie Homestead Caravan Park comply with any requirement, direction and/or procedure and pay any fees imposed by the Water Corporation in relation to the disposal of liquid waste from the holding tank of the overflow site toilets into the Water Corporation’s Exmouth town site sewage infrastructure. And;***
3. ***Should it not be possible for the liquid waste to be disposed of into the Water Corporation’s Exmouth town site sewage infrastructure, Yardie Homestead Caravan Park will be required to reimburse the Shire of Exmouth for at least 50% of the cost of constructing an additional septage evaporation pond at the Qualing Scarp Waste Management Facility.***

**10. REPORTS OF OFFICERS****10.5 Executive Manager Town Planning****10.5.1 General Report**

Location: Exmouth  
 Applicant: Rhassel Mhasho  
 File Reference: 4/60/20  
 Disclosure of Interest: Nil  
 Date: 10 May 2010  
 Author: Executive Manager Town Planning, Rhassel Mhasho

Signature of Author:



Senior Officer:

Acting Chief Executive Officer, Mr T Ruland

**SUMMARY**

The following report contains a brief summary of significant activities, events or issues that were raised during last month.

**BACKGROUND**

The schedule below indicates the current status of planning applications lodged with the Shire of Exmouth.

**COMMENT****Planning Applications and Approvals**

Below is a summary of planning applications and approvals up to 12 May 2010.

Planning Applications			
Application No.	Date Received	Lot/Description	Date Approved/Comments
PA11/10	15/02/10	Lot 125 Falls Street	On hold
PA14/10	18/02/10	Lot 238 Carpenter Street	On hold
PA15/10	23/02/10	Lot 1271 Grayling Way	On hold
PA16/10	02/03/10	Lot 664 Stewart Street	On hold
PA17/10	02/03/10	Lot 75 Grey Street	On hold
PA18/10	03/03/10	Lot 497 Lyon Street	On hold
PA21/10	11/03/10	Lot 195 Grenadier Street	On hold
<b>PA22/10</b>	<b>12/03/10</b>	<b>Lot 169 Murat Road</b>	<b>MAY OCM</b>
PA24/10	18/03/10	Lot 92 Page Street	On hold
PA26/10	25/03/10	Location 73 Minilya Exmouth Road	01/04/10 – Awaiting RIDO approval
PA27/10	24/03/10	Lot 429 Madaffari Drive	On hold
PA28/10	25/03/10	Lot 3/12 Christie Street	On hold
PA29/10	25/03/10	Lot 4/12 Christie Street	On hold
PA30/10	30/03/10	Lot 927 Ningaloo Street	On hold
PA31/10	30/03/10	Lot 362 Kestrel Place	On hold
<b>PA32/10</b>	<b>9/04/10</b>	<b>Lot 149 Dugong Close</b>	<b>Approved 27/04/10</b>
<b>PA33/10</b>	<b>12/04/10</b>	<b>Lot 190 Snapper Loop</b>	<b>MAY OCM</b>
<b>PA34/10</b>	<b>12/04/10</b>	<b>Lot 317 Minilya-Exmouth Road</b>	<b>Approved 05/05/10</b>
PA35/10	12/04/10	Lot 362 Kestral Place	Awaiting additional information from applicant 03/05/10
PA36/10	12/04/10	Lot 389 Corella Court	On hold
PA37/10	12/04/10	Lot 309 Gnulli Court	On hold
PA38/10	15/04/10	Lot 365 Corella Court	On hold
PA39/10	20/04/10	Lot 1313 Tambor Drive	On hold
PA40/10	12/04/10	34 Learmonth Street	On hold
PA41/10	16/04/10	Lot 115 Tautog Street	On hold
PA42/10	12/04/10	Lot 505 Sargent Street	On hold

PA43/10	22/04/10	Lot 1213 Skipjack Circle	On hold
PA44/10	21/04/10	Lot 478 (1) Eurayle Street	On hold
PA45/10	21/04/10	Lot 478 (1A) Eurayle Street	On hold
<b>PA46/10</b>	<b>03/05/10</b>	<b>Lot 127 Young Street</b>	<b>Approved 07/05/10</b>
<b>PA47/10</b>	<b>03/05/10</b>	<b>Lot 169 Murat Road</b>	<b>MAY OCM</b>
PA48/10	04/05/10	Lot 120 Tautog Street	On hold
<b>PA49/10</b>	<b>06/05/10</b>	<b>Lot 893 Maley Street</b>	<b>Approved 07/05/10</b>
<b>PA50/10</b>	<b>07/05/10</b>	<b>Vlaminghead Lighthouse</b>	<b>MAY OCM</b>
<b>PA51/10</b>	<b>04/05/10</b>	<b>Lot 30 Pelias Street</b>	<b>MAY OCM</b>
<b>CV06/10</b>	<b>10/03/10</b>	<b>Lot 1286 Saury Place</b>	<b>MAY OCM</b>
<b>CV07/10</b>	<b>29/03/10</b>	<b>Lot 103 Snapper Loop</b>	<b>MAY OCM</b>
<b>CV08/10</b>	<b>19/04/10</b>	<b>Lot 497 Lyon Street</b>	<b>Neighbour consultation closes 31/05/10</b>
<b>CV09/10</b>	<b>27/04/10</b>	<b>Lot 781 Tonge Place</b>	<b>Neighbour consultation closes 20/05/10</b>
<b>CV10/10</b>	<b>3/05/10</b>	<b>Lot 105 Snapper Loop</b>	<b>Neighbour consultation closes 25/05/10</b>
<b>CV11/10</b>	<b>5/05/10</b>	<b>Lot 317 Minilya-Exmouth Rd</b>	<b>MAY OCM</b>
CV12/10	5/05/10	Lot 266 Christie Street	Neighbour consultation closes 27/05/10

### **Lot 900 Madaffari Drive Freehold Subdivision - Subdivision Refusal**

Council is notified that the mediation process between Sunrise Beach Resort Pty Limited and the Western Australian Planning Commission regarding the WAPC decision to refuse the freehold subdivision at Lot 900 Madaffari Drive was held on the 6<sup>th</sup> May 2010. The results of the mediation will be released to Council in due course.

### **Lots 11 & 12 Market Street Subdivision**

Council is notified that Ironbridge Holdings Pty Limited has appealed against the Western Australian Planning Commission's decision to refuse endorsement of the deposited plans for the freehold subdivision at Lot 11 & 12 Market Street. The appeal will be heard at the State Administrative Tribunal on the 27<sup>th</sup> & 28<sup>th</sup> May 2010.

The Executive Manager Town Planning and Executive Manager Engineering Services were asked to provide witness statements regarding the clearance of conditions. Clearances were issued by the Chief Executive Officer under delegation on the 22<sup>nd</sup> January 2010.

### **Lot 2 Turnor Place**

Clearance has been issued for all the relevant conditions regarding Lot 2 Turnor Place. Clearances were issued by the Chief Executive Officer under delegation on the 10<sup>th</sup> January 2010.

### **Holiday Accommodation**

Council, during the April 2010 OCM recommended to set aside for further investigation and determination all holiday accommodation applications until July. Letters regarding this decision were sent out, and a number of inquiries were received from stakeholders. The town planning department is busy with its investigations. A meeting with the relevant stakeholders will be held in due course.

It has also come to the department's attention that there are a number of residential properties being illegally used as holiday accommodation. With the help of other Council staff, investigations carried out reveal that two houses have been advertised for holiday accommodation without Council approval. Letters will be sent out to the owners of these holiday homes informing them about Council's Policy on holiday accommodation.

### **Draft Exmouth Townsite Structure Plan**

The Draft Exmouth Townsite Structure Plan is still with the WAPC for final approval. Council's planning department will expect to receive direction from WAPC in the coming months.

### **CONSULTATION**

Inform - in accordance with Council Policy 1.25.

**STATUTORY ENVIRONMENT**

Planning and Development Act 2005  
Shire of Exmouth Town Planning Scheme No 3

**POLICY IMPLICATIONS**

Policy 1.25 – Communication and Consultation.

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

Strategic Objective: 2 - To consistently apply the Principles of Good Governance

- Key Actions 1. To continue ethical and responsible decision making

Strategic Objective: 3 - To communicate effectively

- Key Actions 1. To convey relevant information using appropriate communication channels

Strategic Objective 4: To promote socioeconomic development

- Key Actions 1. Manage land use development  
2. Promote culture, arts and recreation  
3. Support and manage tourism

Strategic Objective 5: To value our environment and heritage

- Key Actions 1. To develop and implement policies and statutory processes that ensure balanced decision making

**VOTING REQUIREMENTS**

Simple Majority

<b>OFFICER'S RECOMMENDATION – 10.5.1</b>
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***That the Council of the Shire of Exmouth receive the Executive Manager Town Planning Report for the month of May 2010.***


## 10. REPORTS OF OFFICERS

### 10.5 Executive Manager Town Planning

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#### 10.5.2 Reserves Acceptance – UCL being Lyndon Location 77, Lots 73, 77, 91 and 170 on DP 56044, Exmouth Marina Village Precinct B

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Location: and 170	UCL being Lyndon Location 77, Lots 73, 77, 91 on DP 56044
Applicant:	State Land Services
File Reference:	46/22/1
Disclosure of Interest:	Nil
Date:	10 May 2010
Author:	Executive Manager Town Planning, Rhassel Mhasho
Signature of Author:	
Senior Officer:	Acting Chief Executive Officer, Mr T Ruland

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#### **SUMMARY**

The following report is presented to Council regarding a request received from State Land Services to accept management orders for the following allotments within the Exmouth Marina Village Precinct B subdivision:-

- Lot 73 for the purpose of "Waterway Management";
- Lots 77, 91 and 170 for "Public Recreation". and
- UCL being Lyndon Location 77 (refer **Attachment 1**).

It must be noted that these lots were ceded to the crown for these purposes subject to Section 152 of the *Planning and Development Act 2005*.

#### **BACKGROUND**

Council received a letter on the 12<sup>th</sup> April 2010 from State Land Services to find out whether the Council is willing to accept a Management Order for Lots 73, 77, 91,170 on DP 56044 and UCL being Lyndon Location 77.

#### **COMMENT**

In December 2009, Council sent a request to State Land Services to create a reserve for the purposes of a memorial site. The State Land Services has agreed to the creation of a reserve and also wants to know whether Council is willing to accept a management order. Council has always been responsible for the fixtures and memorial plaques erected on the site, UCL being Lyndon Location 77.

Regarding Lots 73, 77, 91,170 on DP 56044, Council Officers consulted the engineering services and were advised that the assets were in a condition which is suitable to accept.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995, Land Administration Act, State Government processes

#### **POLICY IMPLICATIONS**

Policy 1.25 – Communication and Consultation.

#### **FINANCIAL IMPLICATIONS**

Nil

## **STRATEGIC IMPLICATIONS**

Strategic Objective: 2 - To consistently apply the Principles of Good Governance

- Key Actions 1. To continue ethical and responsible decision making

Strategic Objective: 3 - To communicate effectively

- Key Actions 1. To convey relevant information using appropriate communication channels

Strategic Objective 4: To promote socioeconomic development

- Key Actions 1. Manage land use development  
2. Promote culture, arts and recreation  
3. Support and manage tourism

Strategic Objective 5: To value our environment and heritage

- Key Actions 1. To develop and implement policies and statutory processes that ensure balanced decision making

## **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER'S RECOMMENDATION – 10.5.2**

1. ***That the Council of the Shire of Exmouth resolve to respond to the Department of Regional Development and Lands that the abovementioned lots are in a satisfactory condition, and that Council is willing to accept management orders for Lot 73 on DP 56044 for the purpose of "Waterway Management"; and Lots 77, 91 and 170 on DP 56044 for "Public Recreation.***
2. ***That the Council of the Shire of Exmouth resolve to respond to the Department of Regional Development and Lands and that the Council is interested in having UCL being Lyndon Location 77 created as a Reserve for the purposes of a Memorial Site and is willing to have a management order issued.***

## 10. REPORTS OF OFFICERS

### 10.5 Executive Manager Town Planning

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#### 10.5.3 5 Steel Finger Jetties in Canal, adjacent to Lot 169 Murat Road, Exmouth Marina Village Precinct B

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Location: Lot 169 Murat Road, Exmouth Marina Village

Applicant: City and Suburban Group Pty Ltd  
File Reference: 2/28/169 - (PA47/10)  
Disclosure of Interest: Nil  
Date: 7 May 2010

Author: Executive Manager Town Planning, Rhassel Mhasho

Signature of Author: 

Senior Officer: Acting Chief Executive Officer, Mr T Ruland

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#### **SUMMARY**

This report recommends Council grant development approval for the development of 5 Steel finger jetties at Lot 169 Murat Road, Exmouth Marina Village Precinct B (refer ***Attachment 2***).

#### **BACKGROUND**

The applicant proposes to construct 5 steel finger jetties adjacent to Lot 169 Murat Road, Exmouth Marina Village Precinct B. The jetties are 7.5m long.

#### **COMMENT**

The Department of Transport (DoT) – formerly DPI - New Coastal Assets (DPI-NCA), gave Council powers to provide “broad development approval” for the jetty applications which have been lodged with Council. The term ‘broad approval’ is used; on the basis that no plans that are submitted (other than general location / site plans) will be endorsed. It has been discussed and agreed upon by Council’s Town Planning Department, Environmental Health and Building Department and the Department of Transport that the basic principles of the Exmouth Marina Village Boat Mooring Management Plan Standard Operating Procedures and Local Laws should form the basis of any approval, with the technical details regarding design and engineering of the proposed jetties being assessed by the DoT at the jetty license application stage.

- The proposed jetty will be within the designated mooring envelope.
- Development of a ‘jetty’ is ancillary to a dwelling (‘P’ use in a residential area), and commensurate to the intent of development within Precinct B.

The proposed jetties are within the designated mooring envelope and are recommended for Council approval.

#### **CONSULTATION**

Inform - in accordance with Council Policy 1.25.  
Department of Transport

### **STATUTORY ENVIRONMENT**

Town Planning Scheme No.3 and the following statutory policies adopted by Council under Part 9.6 of that Scheme:-

- Exmouth Marina Village Outline Development Plan (2001, 2003);
- Exmouth Marina Village Superlot B Modified Design Guidelines (April 2007);
- Exmouth Floodplain Management Strategy 07; and
- Exmouth Marina Village Canal Boat Mooring Management Plan and Standard Operating Procedures (BMMP & SOP's)

### **POLICY IMPLICATIONS**

Policy 1.25 – Communication and Consultation.

### **FINANCIAL IMPLICATIONS**

Nil

### **STRATEGIC IMPLICATIONS**

Strategic Objective: 2 - To consistently apply the Principles of Good Governance

- Key Actions 1. To continue ethical and responsible decision making

Strategic Objective: 3 - To communicate effectively

- Key Actions 1. To convey relevant information using appropriate communication channels

Strategic Objective 4: To promote socioeconomic development

- Key Actions 1. Manage land use development  
2. Promote culture, arts and recreation  
3. Support and manage tourism

### **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER'S RECOMMENDATION – 10.5.3**

***That the Council of the Shire of Exmouth grant approval for the development of 5 steel finger jetties adjacent to Lot 169 Murat Road, Exmouth Marina Village Precinct B subject to the following conditions:-***

- 1. The development being carried out to the satisfaction of Council Officers;***
- 2. The boat mooring and jetty being constructed wholly within the jetty and mooring envelopes for the subject lot;***
- 3. The jetty structure not putting a horizontal surcharge load on the canal wall;***
- 4. Mooring piles and associated envelope areas not being roofed or having structures built on, around, adjacent to, or within the approved jetty area;***
- 5. All structures being constructed to approved engineering standards, and in accordance with plans and specifications to the satisfaction of the Department of Transport;***
- 6. The obtaining of all relevant licenses (including a jetty license) from the Department of Transport, prior to obtaining a building license from Council;***
- 7. The jetty being designed and built in accordance with the Exmouth Marina Village Jetty Style Guide; and***

- 8. All proposed jetty designs are to be approved by the Department of Transport, with engineering plans and detail being in accordance with the Exmouth Marina Village Canal Boat Mooring Management Plan and Standard Operating Procedures.**


**FOOTNOTES**

- i) Prior to any construction, the applicant is required to obtain a building licence approval from the Shire of Exmouth.**
- ii) The approval granted is valid up to two years from the date of this approval. Should the use approved not substantially commence within this time, the approval will lapse.**
- iii) Refer to the Exmouth Marina Village Canal Boat Mooring Management Plan and Standard Operating Procedures.**
- iv) The approval granted is not to be construed as approval granted under the Local Government (Miscellaneous Provisions) Act 1960, Building Regulations 1989 or any other relevant statutory approval.**
- v) Should the applicant be aggrieved by this decision, a right of review may exist pursuant to the State Administrative Tribunal Act 2004. A request for review should be made within 28 days of notice of this decision to the State Administrative Tribunal.**

## 10. REPORTS OF OFFICERS

### 10.5 Executive Manager Town Planning

#### 10.5.4 Variation to the Residential Design Codes - Lot 1286 Saury Place, Exmouth

Location:	Lot 1286, Saury Place, Exmouth
Applicant:	Jarrold & Maria Atkinson
File Reference:	2/2/1286 (CV06/10)
Date:	23 April 2010
Disclosure of Interest:	Nil
Author:	Executive Manager Town Planning, Rhassel Mhasho
Signature of Author:	
Senior Officer:	Acting Chief Executive Officer, Mr T Ruland

#### **SUMMARY**

This report recommends Council approve a variation to the Residential Design Codes for an over-height outbuilding with a reduced setback upon Lot 1286 Saury Place, Exmouth.

#### **BACKGROUND**

The subject property is zoned Residential R17.5 under the Shire of Exmouth Town Planning Scheme No.3.

The applicant proposes an outbuilding on Lot 1286 Saury Place (refer **Attachment 3**). The applicant provides the following details:-

- 1m and 2m as the side setbacks
- Floor area of 90m<sup>2</sup>
- A wall height of 4m

The applicant is seeking dispensation for:

- 1m side setbacks in lieu of 1.5m as prescribed by the R-codes.
- Wall height of 4m in lieu of 2.4m

The supporting information provided by the applicant regarding the reduced setbacks is that variation will allow them room for storage purposes. The proposal complies with Planning Policy 6.7 "Outbuildings" regarding maximum wall height for gabled roofed structures and the maximum floor areas for outbuildings in residential areas.

#### **COMMENT**

The proposed variation can be assessed against the relevant performance criteria of the *Residential Design Codes of WA* (R-Codes 6.10.1) and the Shire Policy (6.7) 'Outbuildings'. The proposal complies with the Residential Design Codes regarding maximum floor area of outbuildings.

Regarding the reduced side setback, Tables 2a and 2b of the R-codes prescribe a distance of 1.5m for developments like these and 1m setback is allowed by the *Residential Design Codes of WA* (R-Codes 6.10.1) however, this requires neighbour consultation.

Comment on the proposed development was sought from the adjoining neighbours, no objections were received. The applicant did not provide information regarding the external colour of the garage. This is addressed through a condition of planning approval.

### **CONSULTATION**

Neighbouring Lots 1285 & 1284 Tambor Place and Lot 1287 Saury Place were sent copies of the proposal. No objections were raised.

### **STATUTORY ENVIRONMENT**

Planning and Development Act 2005  
Shire of Exmouth Town Planning Scheme No.3  
Residential Design Codes of WA

### **POLICY IMPLICATIONS**

Shire of Exmouth Planning Policy 6.7- Outbuildings  
Policy 1.25 – Communication and Consultation.

### **FINANCIAL IMPLICATIONS**

Nil

### **STRATEGIC IMPLICATIONS**

Strategic Objective: 2 - To consistently apply the Principles of Good Governance

- Key Actions 1.To continue ethical and responsible decision making

Strategic Objective: 3 - To communicate effectively

- Key Actions 1. To convey relevant information using appropriate communication channels

Strategic Objective 4: To promote socioeconomic development

- Key Actions 1. Manage land use development  
2. Promote culture, arts and recreation  
3. Support and manage tourism

### **VOTING REQUIREMENTS**

Simple Majority

<b>OFFICER'S RECOMMENDATION – 10.5.4</b>
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***That the Council of the Shire of Exmouth grant approval for a variation to the Residential Design Codes in relation to an over-height outbuilding with a reduced setback upon Lot 1286 Saury Place, subject to the following conditions:***

- 1. The development being carried out generally in accordance with the approved plan (CV/06/10) to the satisfaction of Council Officers;***
- 2. The external cladding of the outbuilding to be consistent with the Council Policy (6.2) – Colour Palette for Developments;***
- 3. A maximum wall height of 4m and side setback of 1m;and***
- 4. Storm water from the roof of the proposed outbuilding shall be collected and drained by guttering or another appropriate method, retained on the subject lot to the satisfaction of Council Officers.***

### **FOOTNOTES**

- i) Prior to any construction, the applicant is required to obtain a building licence approval from the Shire of Exmouth.***
- ii) The approval granted is valid up to two years of the date of this approval. Should the use approved not substantially commence within this time, the approval will lapse. The approval granted is valid up to two years of the date of this approval.***

**Should the use approved not substantially commence within this time, the approval will lapse.**

- iii) The approval granted is not to be construed as approval granted under the Local Government (Miscellaneous Provisions) Act 1960, Building Regulations 1989 or any other relevant statutory approval.**
- iv) Should the applicant be aggrieved by this decision, a right of review may exist pursuant to the State Administrative Tribunal Act 2004. A request for review should be made within 28 days of notice of this decision to the State Administrative Tribunal.**

## 10. REPORTS OF OFFICERS

### 10.5 Executive Manager Town Planning

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#### 10.5.5 Variation to the Residential Design Codes - Lot 103 Snapper Loop, Exmouth

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Location: Lot 103 Snapper Loop, Exmouth

Applicant: Adam Famlonga & Autumn Milner  
File Reference: 2/29/103 (CV07/10)  
Date: 23 April 2010

Disclosure of Interest: Nil  
Author: Executive Manager Town Planning, Rhassel Mhasho

Signature of Author: 

Senior Officer: Acting Chief Executive Officer, Mr T Ruland

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#### **SUMMARY**

This report recommends Council approve a variation to the Residential Design Codes for an over-height outbuilding (garage and carport) with a reduced setback upon Lot 103 Snapper Loop, Exmouth.

#### **BACKGROUND**

The subject property is zoned Residential R17.5 under the Shire of Exmouth Town Planning Scheme No.3.

The applicant proposes an outbuilding (garage and a carport) on the lot (refer **Attachment 4**). The applicant provides the following details:-

- 200mm as the side setbacks and 4.5m as front setback
- Floor area of 48m<sup>2</sup>
- A wall height of 2.6m

The applicant is seeking dispensation for:

- 0.2m side setbacks on one side in lieu of 1.5m as prescribed by the R-codes.
- Wall height of 2.6m in lieu of 2.4m
- 4.5m front setback in lieu of 6m

The supporting information provided by the applicant regarding the reduced setbacks is that variation will allow them room to store a large boat. The proposal complies with Planning Policy 6.7 "Outbuildings" regarding maximum wall height and floor areas for outbuildings.

#### **COMMENT**

The proposed variation can be assessed against the relevant performance criteria of the *Residential Design Codes of WA* (R-Codes 6.10.1) and the Shire Policy (6.7) 'Outbuildings'. The proposal complies with the Residential Design Codes regarding maximum floor area of outbuildings.

Regarding the reduced side setback, Tables 2a and 2b of the R-codes prescribe a distance of 1.5m for developments like these and 0.2m setback is allowed by the *Residential Design Codes of WA* (R-Codes 6.10.1) however, this requires neighbour consultation.

Comment on the proposed development was sought from the adjoining neighbours, no objections were received. The applicant did not provide information regarding the external colour of the garage. This is addressed through a condition of planning approval.

### **CONSULTATION**

Neighbouring Lots 104 & 102 Snapper Loop and Lot 1271 Skipjack Circle were sent copies of the proposal. No objections were raised.

### **STATUTORY ENVIRONMENT**

Planning and Development Act 2005  
Shire of Exmouth Town Planning Scheme No.3  
Residential Design Codes of WA

### **POLICY IMPLICATIONS**

Shire of Exmouth Planning Policy 6.7- Outbuildings  
Policy 1.25 – Communication and Consultation.

### **FINANCIAL IMPLICATIONS**

Nil

### **STRATEGIC IMPLICATIONS**

Strategic Objective: 2 - To consistently apply the Principles of Good Governance

- Key Actions 1.To continue ethical and responsible decision making

Strategic Objective: 3 - To communicate effectively

- Key Actions 1. To convey relevant information using appropriate communication channels

Strategic Objective 4: To promote socioeconomic development

- Key Actions 1. Manage land use development  
2. Promote culture, arts and recreation  
3. Support and manage tourism

### **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER'S RECOMMENDATION – 10.5.5**

***That the Council of the Shire of Exmouth grant approval for a variation to the Residential Design Codes in relation to an over-height outbuilding (garage and a carport) with a reduced setback upon Lot 103 Skipjack Circle, Exmouth, subject to the following conditions:***

- 1. The development being carried out generally in accordance with the approved plan (CV/07/10) to the satisfaction of Council Officers;***
- 2. The external cladding of the outbuilding to be consistent with the Council Policy (6.2) – Colour Palette for Developments;***
- 3. A maximum wall height of 2.6m and side setback of 0.2m;***
- 4. The front setback for the outbuilding shall be 4.5m;***
- 5. Storm water from the roof of the proposed outbuilding shall be collected and drained by guttering or another appropriate method, retained on the subject lot to the satisfaction of Council Officers; and***

- 6. Concrete footings on the boundaries shall not encroach beyond the limits of the site.**

**FOOTNOTES**

- i) Prior to any construction, the applicant is required to obtain a building licence approval from the Shire of Exmouth.**
- ii) The approval granted is valid up to two years of the date of this approval. Should the use approved not substantially commence within this time, the approval will lapse. The approval granted is valid up to two years of the date of this approval. Should the use approved not substantially commence within this time, the approval will lapse.**
- iii) The approval granted is not to be construed as approval granted under the Local Government (Miscellaneous Provisions) Act 1960, Building Regulations 1989 or any other relevant statutory approval.**
- iv) Should the applicant be aggrieved by this decision, a right of review may exist pursuant to the State Administrative Tribunal Act 2004. A request for review should be made within 28 days of notice of this decision to the State Administrative Tribunal.**


## 10. REPORTS OF OFFICERS

### 10.5 Executive Manager Town Planning

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#### 10.5.6 Over- sized outbuilding - Lot 317 Minilya Exmouth Road, Exmouth

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Location:	Lot 317 Minilya Exmouth, Exmouth
Applicant:	Exmouth Light Engineering
File Reference:	2/28/317 (CV11/10)
Date:	8 March 2010
Author:	Executive Manager Town Planning, Rhassel Mhasho
Signature of Author:	
Senior Officer:	Acting Chief Executive Officer, Mr T Ruland

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#### **SUMMARY**

This report recommends Council approve an over-sized outbuilding (shed) upon Lot 317 Minilya Exmouth Road, Exmouth.

#### **BACKGROUND**

The subject property is zoned Special Use-Wilderness Estate under the Shire of Exmouth Town Planning Scheme No.3.

The applicant proposes to build an over height outbuilding (garage) on the lot (refer **Attachment 5**). The applicant provides the following details:-

- 10m setback from the house
- Floor area of shed is 95m<sup>2</sup>
- A wall height of the shed is 5m

The applicant is seeking dispensation for:

- a wall height of 5m in lieu of 3.6m as prescribed by the Outbuilding Policy

#### **COMMENT**

The proposed variation can be assessed against the Town Planning Scheme No 3 and the Shire Policy (6.7) 'Outbuildings'.

The proposal complies with the relevant sections of the Town Planning Scheme No 3 but is inconsistent with the Shire Policy (6.7). The Outbuilding Policy specifies that;

*The outbuildings do not exceed the following maximum sizes for outbuildings in the respective zones;*

*Special Rural, Special Use - Wilderness Estate and Pastoral Zones – 150m<sup>2</sup> with a maximum wall height of 3.6m and a maximum gable roof height (or apex) of 4.5m measured from natural ground level;*

The wall height of the proposed shed is 5m. This is 1.4m more than the maximum area permitted by the Outbuilding Policy.

No comments on the proposed development were sought from the adjoining neighbours as Council officers were of the opinion that the proposed development was not going to affect the amenity of adjoining properties.

The applicant did not provide information regarding the external colour of the garage. This is addressed through a condition of planning approval. The officer recommends Council to approve the over height outbuilding as the size of the lot is large enough to accommodate the outbuilding.

### **CONSULTATION**

A letter was received from one of the neighbours with no objection raised.

### **STATUTORY ENVIRONMENT**

Planning and Development Act 2005  
Shire of Exmouth Town Planning Scheme No.3  
Residential Design Codes of WA

### **POLICY IMPLICATIONS**

Policy 1.25 – Communication and Consultation.

### **FINANCIAL IMPLICATIONS**

Nil

### **STRATEGIC IMPLICATIONS**

Strategic Objective: 2 - To consistently apply the Principles of Good Governance

- Key Actions 1.To continue ethical and responsible decision making

Strategic Objective: 3 - To communicate effectively

- Key Actions 1. To convey relevant information using appropriate communication channels

Strategic Objective 4: To promote socioeconomic development

- Key Actions 1. Manage land use development  
2. Promote culture, arts and recreation  
3. Support and manage tourism

### **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER'S RECOMMENDATION – 10.5.6**

***That the Council of the Shire of Exmouth grant planning approval for an over height outbuilding upon Lot 317 Minilya –Exmouth Road, Exmouth, subject to the following conditions:***

- 1. The development being carried out generally in accordance with the approved plans (CV0410) to the satisfaction of Council Officers;***
- 2. The development having external colours consistent with Council's Policy (6.2) Colour Palette for Developments (attached);***
- 3. A maximum wall height of the extension shall be 5m;***
- 4. Storm water being managed on site and/or discharged into the Shire's road drainage system in accordance with the Building Code of Australia, subject lot to the satisfaction of Council Officers; and***
- 5. The outbuilding shall not be used for habitable purposes.***

### **FOOTNOTES**

- i). Prior to any construction, the applicant is required to obtain a building licence approval from the Shire of Exmouth.***

- ii). The approval granted is valid up to two years of the date of this approval. Should the use approved not substantially commence within this time, the approval will lapse.**
- iii). The approval granted is not to be construed as approval granted under the Local Government (Miscellaneous Provisions) Act 1960, Building Regulations 1989 or any other relevant statutory approval.**
- iv). Should the applicant be aggrieved by this decision, a right of review may exist pursuant to the State Administrative Tribunal Act 2004. A request for review should be made within 28 days of notice of this decision to the State Administrative Tribunal.**

## 10. REPORTS OF OFFICERS

### 10.5 Executive Manager Town Planning

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#### 10.5.7 Installation of a Automatic Identification System - Vlamingh Head Lighthouse

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Location: Exmouth  
Applicant: Australian Maritime Safety Authority  
File Reference: 39/3/1 – (PA 50/10)  
Date: 11 June 2010  
Disclosure of Interest: Nil  
Author: Executive Manager Town Planning, Rhassel Mhasho

Signature of Author:



Senior Officer:

Acting Chief Executive Officer, Mr T Ruland

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#### **SUMMARY**

This report recommends that the Council of the Shire of Exmouth grant a 5 year term for the installation of an Automatic Identification System upon the Store within the Vlamingh Head Lighthouse Precinct (refer **Attachment 6**).

#### **BACKGROUND**

In May 2009, Council granted planning approval for the installation of a temporary automatic identification system upon the Store within the Vlamingh Head Lighthouse Precinct. The following was provided by the applicant as an overview of the importance of an AIS station at Vlamingh Head:

*"Shipping activity has been increasing significantly off the north-west coast of Australia, both at the major ports and offshore.*

*In order to manage the risk from increased shipping activity, AMSA, in conjunction with Western Australia's Department of Planning and Infrastructure (DPI), intends to take a more holistic approach to the safety of navigation, protection of the marine environment and emergency response. AMSA envisages the development of a regional maritime safety and environmental protection plan underpinned by a broad-based risk assessment including extensive stakeholder consultation.*

*The main west coast shipping route diverges off Point Cloates with one route for international shipping heading north, north east to Lombok Strait, and the other route for coastal shipping heading north east for north coast ports. This latter route currently passes about 10 nm off North-West Cape and, incidentally, Ningaloo Reef but may be forced closer inshore by resource developments.*

*There are six major off-shore LNG developments, either in place or under construction, off North West Cape. New facilities Stybarrow, Eskdale, Enfield, and Vincent are in production, Van Gogh almost complete, and Pyranees under development. The latter is in the centre of the coastal route and hence is of particular concern.*

*Each of these production facilities, generate their own new shipping traffic patterns.*

*It is probable that AMSA will have to introduce ship routing measures to direct shipping around these facilities. These measures will require endorsement by the International Maritime Organisation. Any submission to IMO will require detailed ship traffic statistics which we do not currently have.*

*An AIS station on Vlamingh Head will enable AMSA to acquire detailed traffic data off Ningaloo Reef to assess the change in shipping patterns as a result of development in the area."*

Condition 4 of the planning approval reads:

*The development shall be removed after 1 year from the date of this approval;*

The automatic identification system is due to be removed in May 2010. However, the applicant AMSA would like to keep the AIS base Station in-situ and operational for as long as they can and to that end seeks an extension to the removal date condition of PA33/09 to as far into the future as the Shire will allow.

#### **COMMENT**

The applicant's reasons for seeking the extension are that the installation and commissioning of the AIS took longer than anticipated and it was not operational until late March 2010.

The request by the applicant for a 5 year term is reasonable considering the importance of the data being collected and that the automatic identification system does not have any adverse impact on the Light house.

#### **CONSULTATION**

Inform - in accordance with Council Policy 1.25.

#### **STATUTORY ENVIRONMENT**

Shire of Exmouth Town Planning Scheme No 3  
Planning & Development Act 2005

#### **POLICY IMPLICATIONS**

Policy 1.25 – Communication and Consultation.

#### **FINANCIAL IMPLICATIONS**

Nil

#### **STRATEGIC IMPLICATIONS**

Strategic Objective: 2 - To consistently apply the Principles of Good Governance

- Key Actions 1. To continue ethical and responsible decision making

Strategic Objective: 3 - To communicate effectively

- Key Actions 1. To convey relevant information using appropriate communication channels

Strategic Objective 4: To promote socioeconomic development

- Key Actions 1. Manage land use development  
2. Promote culture, arts and recreation  
3. Support and manage tourism

Strategic Objective 5: To value our environment and heritage

- Key Actions 1. To develop and implement policies and statutory processes that ensure balanced decision making

#### **VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION – 10.5.7**

- 1. That the Council of the Shire of Exmouth grant a 5 year term for the Automatic Identification System upon the 'Store' within the Vlamingh Head Lighthouse Precinct.**
- 2. That the Council of the Shire of Exmouth charges an annual fee of **XX****

## 10. REPORTS OF OFFICERS

### 10.5 Executive Manager Town Planning


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#### 10.5.8 Grouped Housing Development – 15 units – Lot 190, (#20) Snapper Loop, Exmouth

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Location: Lot 190 (#20) Snapper Loop, Exmouth

Applicant: Urban and Rural Perspectives  
File Reference: 2/29/190 (PA33/10)  
Disclosure of Interest: Nil  
Date: 10 May 2010  
Author: Executive Manager Town Planning, Rhassel Mhasho

Signature of Author: 

Senior Officer: Acting Chief Executive Officer, Mr T Ruland

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#### **SUMMARY**

This report recommends Council grant conditional planning approval for fifteen (15) grouped dwellings at Lot 190 (#20) Snapper Loop, Exmouth (refer **Attachment 7**).

#### **BACKGROUND**

The subject property is zoned 'Residential R30' under the Shire of Exmouth Town Planning Scheme No. 3 ('the Scheme'). The site is 4669m<sup>2</sup>

The minimum lot size required for R30 is 270m<sup>2</sup> (exclusive use for each dwelling) and an average of 300m<sup>2</sup> (includes common property).

A brief description of the proposal is outlined below;

#### **Detailed description:**

- A total of nine (9) dwelling types are proposed throughout the development. All dwellings are one storey and vary in size from 141m<sup>2</sup> to 150m<sup>2</sup> (excl outdoor areas) and are proposed to have three bedrooms.

#### **COMMENT**

An application was received on the 9<sup>th</sup> April 2010 for 15 dwelling units on Lot 190 (#20) Snapper Loop, Exmouth ('the lot'). The applicant was requested to address a number of criteria including:-

- Policy 6.32 Skipjack Circle Estate Group Housing Site Design Guidelines (Draft).
- WAPC SPP 3.1 - Residential Design Codes (R-Codes).
- Local Laws Relating to Fencing.

The applicant has submitted additional information in the form of a letter dated 05/05/2010 and attached revised plans and is seeking variations on a number of aspects.

The amended plans and additional information has been assessed as follows;

#### **State Planning Policy 2.1 - Residential Design Codes**

The Residential Design Codes are produced by the Western Australian Planning Commission (WAPC) and have been adopted as a State Planning Policy to guide assessment of residential development throughout WA.

The 15 'units' are defined as a "Grouped Dwelling" under the Residential Design Codes of WA (R-Codes) as follows:

*"A dwelling that is one of a group of two or more dwellings on the same lot such that no dwelling is placed wholly or partly vertically above another, except where special conditions of landscape or topography dictate otherwise, and includes a dwelling on a survey strata with common property".*

The Residential Design Codes are divided into two sections consisting of 'deemed to comply' requirements, and 'performance criteria'. Compliance with the 'deemed to comply' requirements leads to a quicker approval process, however applicants can seek a performance based assessment against a specific 'performance criteria'.

The application generally complies with the Residential Design Codes as summarised in the tables below;

#### A. DENSITY

Description	'Deemed to comply' requirement	Provided	Officer Comment/ Assessment
Minimum Lot size	270m <sup>2</sup>	272 m <sup>2</sup>	Complies. The applicant has submitted a plan showing the minimum lot size.
Average Lot size	300m <sup>2</sup>	311m <sup>2</sup>	Complies

#### B. SETBACKS

Description	'Deemed to comply' requirement	Provided	Officer Comment/ Assessment
Front setback (primary street) – Rimau Way	4 metre average	2.7– 4.5 metres	Complies.
Secondary Street setback – Snapper Loop and internal communal street  Note: Under Table 1 of the R Codes Secondary Street includes communal street, private street & right of way as street.	1.5 metres	1 metre minimum to internal communal street, and 1.5 metres to Snapper Loop.	Complies.  A primary street is defined as ' <i>unless otherwise designated by the local government, the sole or principal public road that provides access to the major entry (front door) to that dwelling</i> '. The applicant noted that the primary street was Rimau way.
Setback to garages (behind front setback line) or 1.5 metres to a secondary street.	Ranges from 1.5 metres for secondary street and 4 metres for primary street	As per street setbacks.	Complies.
Side boundaries  Note: Side setbacks are applied to the common boundaries between survey strata lots.  Clause 6.3.1 (A1 iii) states " <i>Separate single, multiple or grouped dwelling buildings on the same site, setback from each other as though there were a boundary between them</i> ".	1 - 1.5 metres (depending on whether wall has major openings)	90.5 cm (unit 1) to 1.5 metres.	Non compliant. Variation to 'deemed to comply' requirements however, complies with performance criteria which discusses having adequate direct light to buildings.  The variations to the internal strata boundaries are minor and will not have any negative impact on the amenity as (1) they are 'side' areas for the units and not actively used as open space and (2) the R Codes allow for boundary walls for 2/3rds of the boundary behind the front setback line and this would have a greater visual impact.

**C. OPEN SPACE**

The development complies with the R Codes which require 45% of the site to be open space, and each dwelling to be provided with a 24m<sup>2</sup> courtyards (shown on plans).

**Relevant Draft Local Planning Policy - Policy 6.32 Skipjack Circle Estate Group Housing Site Design Guidelines (Draft)**

The Shire adopted Draft Local Planning Policy No 6.32 on the 15<sup>th</sup> of May 2008 for the purpose of advertising. Whilst Council may have regard for the Draft Policy requirements it should be noted that it is not statutory and is a guide only. Applications still have to be assessed on their individual merits.

Assessment in accordance with the Draft Policy is summarised below;

<b>Draft Policy Requirement</b>	<b>Officer Comment/assessment</b>
Group dwellings shall not exceed two stories. Roof loft areas are permitted with a pitch of 35 degrees.	Complies. Single storey development proposed.
Dwellings shall have elevations that address and have an outlook to the public open space (POS) and the perimeter road.	Complies - Units 1-7 have alfresco fronting the POS which will provide casual surveillance.
An internal road to service the dwellings fronting the public open space. Dwellings facing the street may have individual access to the street and a shared crossover is permissible.	Complies – the internal road allows for units to directly overlook and abut open space.
Buildings facing the POS shall have a minimum setback of 4 metres to the public open space for courtyards. First storey balconies overlooking the POS to have a minimum setback of 2 metres.	Non Compliant – 1.5m building setback proposed in lieu of 4 metres.  The background to the 4 metre POS setback is not known however there are benefits to having a lesser setback.  Casual surveillance between the dwellings and the POS should be encouraged and is a widely used design principle. The fencing proposed by the applicant allows for security, casual surveillance and interaction between the private open spaces areas with the public open space.
Buildings shall have a combination of at least two fascia materials and have colours that accord with the Council's colour palette.	Complies.  A colour schedule can be required as a condition of development.
Building elevations to the streetscape and POS shall include articulation.	Assessment of articulation and building design is subjective.
At least two car parking bays shall be provided per unit and at least two visitor bays be provided and may be located within the road verge. Car parking bays may be tandem and measure 5.5 metres x 2.7 metres.	Complies – all the units have a double carport and two visitors bays are provided on the road verge.
Rubbish bin collection areas to the west and east of the site for dwellings without a road frontage.	Complies. Units 1 and 7-15 have direct road frontage so place their bins outside their units. There is sufficient road frontage and verge to cater for bin areas for units 5 and 6, 2, 3, 4. Bin collection has to be from the

	verge – for any strata Council may require a notification on title to notify purchasers that they will have to take their bins to the street.
One satellite/television receiver to be mounted within the development and capable of being cabled to each dwelling.	Complies  The main consideration is visual therefore Council may consider dealing with this as a condition on the survey strata application as part of the management statement.
The development shall ensure that each dwelling shall have access to a grey water system for landscaping. Any surplus water may be discharged in the POS subject to Shire approval.	Complies. This is normally a health rather planning issue.  The Shires Health Officer has advised that the developer will have to lodge an 'Application to Construct or Install an Apparatus for the Treatment of Sewage'. This will need to be completed and submitted to the Shire of Exmouth to obtain approval to install the systems."
Each unit to be fitted with solar water heating and ceiling fans to all habitable rooms.	Complies. This is not a standard planning requirement and it is noted that energy efficiency is already dealt with under the BCA. This requirement extends beyond the BCA and Council needs to consider whether it is fair and reasonable.
Where the design guidelines are silent the R codes of Western Australia shall apply.	An R Code assessment is included separately in this report.

### **SUMMARY OF ISSUES AND RECOMMENDATION**

The assessment of architectural design and built form can be subjective as many people have different personal tastes, preferences and styles.

Notwithstanding the above, it is considered important that Council endeavour to achieve the best development outcome for the site and have regard for normal planning considerations such as encouraging dwellings to address street frontages, setbacks and the general policy requirements.

It should be noted that there has been improvement to the original design through the negotiation between Council Officers and the applicant. This has helped to achieve the best development outcome for the site.

### **CONSULTATION**

Inform - in accordance with Council Policy 1.25.

### **STATUTORY ENVIRONMENT**

Shire of Exmouth Town Planning Scheme No.3  
Planning and Development Act 2005

### **POLICY IMPLICATIONS**

Policy 1.25 – Communication and Consultation.  
Council Policy 6.25 Landscaping  
Policy 6.32 Skipjack Circle Estate Group Housing Site Design Guidelines (Draft)  
Local Laws Relating to Fencing  
WAPC SPP 3.1 Residential Design Codes

### **FINANCIAL IMPLICATIONS**

Nil

## **STRATEGIC IMPLICATIONS**

Strategic Objective: 2 - To consistently apply the Principles of Good Governance

- Key Actions 1. To continue ethical and responsible decision making

Strategic Objective: 3 - To communicate effectively

- Key Actions 1. To convey relevant information using appropriate communication channels

Strategic Objective 4: To promote socioeconomic development

- Key Actions 1. Manage land use development  
2. Promote culture, arts and recreation  
3. Support and manage tourism

## **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER'S RECOMMENDATION – 10.5.8**

***That the Council of the Shire of Exmouth grant planning approval for fifteen (15) dwellings upon Lot 190 Snapper Loop subject to the following conditions:-***

- 1. The development being carried out generally in accordance with the approved plans to the satisfaction of Council Officers;***
- 2. The development having external colours consistent with Council's Policy (6.2) Colour Palette for Developments (attached);***
- 3. External lighting being provided in parking areas and along pedestrian pathways to the satisfaction of Council Officers;***
- 4. The constructing of pedestrian access ways within the site to the satisfaction of Council Officers;***
- 5. All vehicle crossovers being suitably constructed and marked in accordance with Council Policy;***
- 6. External clothes drying facilities, rubbish bins and all service fittings and fixtures shall not be visible from public road;***
- 7. The parking area, driveways and points of ingress and egress being designed, constructed, drained and marked in accordance with the approved plans and thereafter maintained to the satisfaction of the Council Officers. These works being done as part of the building construction;***
- 8. Storm water being managed on site and/or discharged into the Shire's road drainage system in accordance with Council Policy, the Building Code of Australia and to the satisfaction of Council Officers;***
- 9. Submission and approval of a detailed landscaping and reticulation plan. Such plan to specify details of the vegetation to be provided and such details to be incorporated in the site plans and specifications submitted for a building licence approval, and the landscaping, as shown and approved, to be established within 60 days of the practical completion of the development and from then on maintained to the specification and satisfaction of the Shire of Exmouth. Such landscaping to be fully reticulated;***

- 11. Landscaping area being completed within two (2) months of occupation of the proposed development;**
- 12. The property/new building(s) not being occupied until an inspection has been carried out by a Council officer and that officer is satisfied the development has been completed in accordance with the approved drawings and conditions of Planning Consent and Building Licence; and**
- 13. Any variation from the approved plans and/or conditions contained herein will require a separate planning approval. Should your plans for a building licence differ from these plans, a building licence may not be issued until such time as fresh planning approval is granted.**

#### **FOOTNOTES**

- i) Prior to any construction, the applicant being required to obtain a building licence approval from the Shire of Exmouth.**
- ii) The developer will have to lodge an 'Application to Construct or Install an Apparatus for the Treatment of Sewage'. This will need to be completed and submitted to the Shire of Exmouth Health department to obtain approval to install the systems.**
- iii) The approval granted being valid for a period of two (2) years from the date of this approval. Should the use approved not substantially commence within this time, the approval will lapse.**
- iv) The approval granted is not to be construed as approval granted under the Local Government (Miscellaneous Provisions) Act 1960, Building Regulations 1989 or any other relevant statutory approval.**
- v) An applicant aggrieved by a decision of the Council in respect of the exercise of a discretionary power under the Scheme may appeal in accordance with the rules and regulations made pursuant to the Planning and Development Act 2005.**

**10. REPORTS OF OFFICERS****10.5 Executive Manager Town Planning****10.5.9 Signage – Lot 30 Pelias Street Exmouth**

Location: Lot 30 Pelias Street Exmouth  
 Applicant: Rebecca Edwards  
 File Reference: 2/2/30 (PA51/10)  
 Disclosure of Interest: Nil  
 Date: 11 May 2010  
 Author: Executive Manager Town Planning, Rhassel Mhasho

Signature of Author:



Senior Officer:

Acting Chief Executive Officer, Mr T Ruland

**SUMMARY**

This report recommends that the Council of the Shire of Exmouth grant planning for a wall sign, hoarding sign and a temporary banner sign on Lot 30, Pelias Street, Exmouth.

**BACKGROUND**

The subject property is zoned 'Mixed use' under the Shire of Exmouth Town Planning Scheme No. 3 ('the Scheme').

The applicant seeks Council to approve three signs; temporary banner sign, on the wall sign and a hoarding sign on the boundary on Pelias Street. A 'mock' photo of the proposed location and details of the signs can be viewed in **Attachment 8**.

The proposed dimensions of the sign are;

- on the wall- 3800mm (L) and 1000mm (W) with an area of 3.8m<sup>2</sup>
- hoarding sign-1200mm (W) and 1500 (H) with an area of 1.8m<sup>2</sup>
- Temporary banner sign -3000mm (L) and 800mm (W) with an area of 2.4m<sup>2</sup>

The applicant seeks Council to vary the Signs Policy 6.9 on '*on the wall sign*'. The other proposed signs are consistent with the Policy.

**COMMENT**

The Shire's Town Planning Scheme and the Signage Policy No 6.9 outline the permissible uses and development requirements upon the subject lot.

**Signage on the wall**

The proposed sign is regarded as on the wall sign. On the wall sign is defined in the Signs Policy 6.9 as;

*"an advertising sign, which is fixed to external part of a wall of the building and may feature projection of not more than 300mm out of the wall. Any projection shall have a minimum clearance of 2.4m from the ground and no part of a wall sign shall be above the lowest point of the eaves or ceiling of the building"*

The Policy set out conditions which applies to 'on the wall signs', these are;

- A wall sign located in the Industrial, Light Industrial and Mixed Use zone shall have a maximum combined area 20m<sup>2</sup> and a maximum individual sign size of 8m<sup>2</sup>.

- Wall signs are permitted for places of public worship, meeting and assembly halls provided only one sign is placed on each building and such signs shall not exceed 1.0m<sup>2</sup>.

The proposed dimensions of the proposed sign are 3800mm (L) and 1000mm (W) with an area of 3.8m<sup>2</sup> is not consistent with the Policy which requires wall signs not to exceed 1m<sup>2</sup> for places of public worship, meeting and assembly halls.

Considering that the church is situated in the mixed use zone where the maximum for wall sign can be 8m<sup>2</sup> and that the sign generally does meet the criteria set by the Policy which Council should use when considering new signage, which include (amongst other objectives):

- i) whether a new sign is compatible with any existing signs on the site;
- ii) whether a new sign complements or detracts from the dominant character of the surrounding landscape;
- iii) whether a new sign complements or detracts from the architectural style and character of the building, site or area; and
- iv) whether a new sign compromises surrounding land uses due to its size, design, location or the use of illumination or devices such as flashing or moving elements.

It is recommended that the sign be approved.

#### Hoarding signs

The proposed sign is regarded as on the hoarding signs. On the hoarding is defined in the Signs Policy 6.9 as;

*This is an advertising sign, which is fixed to a structure and which has one or more supports. The overall height (including supports) is less than the sign's width (horizontal dimension). Part of the sign must be greater than 1.2m above ground level*

The Policy set out conditions which applies to 'on hoarding signs', these are;

- A Hoarding sign shall have a maximum area of 10m<sup>2</sup> and be limited to a maximum of one such sign per street frontage of the lot
- Hoarding signs shall be subject of a Building Licence with appropriate structural engineering details
- A Hoarding sign shall not:
  - be less than 1.2m or greater than 2.5m from ground level and
  - be erected in the area between any building and the front boundary of a lot.

The proposed sign of 1.8m<sup>2</sup> is consistent with the criteria set by the Policy for hoarding signs and therefore recommended for approval.

#### Temporary banner sign

The proposed sign can be assessed against the Policy requirements for banner signs on areas prescribed by the Policy. The Signage Policy set out conditions which applies to 'temporary banner signs', these are;

*An application made pursuant to the above in relation to Public information signs of the type commonly referred to as 'Banner Signs', may be approved under delegation by the Chief Executive Officer subject to the sign being:*

- *In relation to a special event*
- *in relation to the following areas prescribed by Council; a) in the shopping centre car park on the bollards adjacent to the public ablution facilities and b) on Recreation Reserve 29066 on the bollards between Talanjee oval and Murat Road for community events and/or events upon the above reserve.*

- of an acceptable material and appearance following presentation of the banner at the administration office for assessment
- of lettering not less than 200mm high
- of a size that falls within the following ranges;

Height		Length
a) 0.5m – 1.2m	x	1.2m – 2.4m
b) 1.2m – 2.0m	x	1.2m – 2.4m
c) 1m	x	4.8m

The proposed temporary banner is consistent with the above policy requirements and is recommended for approval.

### **CONSULTATION**

Inform - in accordance with Council Policy 1.25.

### **STATUTORY ENVIRONMENT**

Planning and Development Act 2005  
Town Planning Scheme No. 3

### **POLICY IMPLICATIONS**

Policy 6.9 Advertising Sign Policy  
Policy 1.25 – Communication and Consultation.

### **FINANCIAL IMPLICATIONS**

Nil

### **STRATEGIC IMPLICATIONS**

Strategic Objective: 2 - To consistently apply the Principles of Good Governance

- Key Actions 1. To continue ethical and responsible decision making

Strategic Objective: 3 - To communicate effectively

- Key Actions 1. To convey relevant information using appropriate communication channels

Strategic Objective 4: To promote socioeconomic development

- Key Actions 1. Manage land use development  
2. Promote culture, arts and recreation

### **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER'S RECOMMENDATION – 10.5.9**

***That the Council of the Shire of Exmouth grant planning approval for a wall sign, hoarding sign and a temporary banner sign on Lot 30 Pelias Street, Exmouth subject to:***

- 1. The development being carried out in accordance with the approved plans to the satisfaction of Council Officers;***
- 2. The banner sign shall be removed from the building by 15 July 2010;***
- 3. The hoarding signs shall not be less than 1.2m or greater than 2.5m from ground level;***
- 4. The hoarding signs shall not be erected in the area between any building and the front boundary of a lot;***

5. **All future advertising signs according with Council's Town Planning Scheme 3, Schedule 5 –'exempted advertisements'; and**
6. **All advertising signs affixed to the building shall be below 5 metres from the ground level of the building.**

**FOOTNOTE**

- i). **Prior to any construction, the applicant is required to obtain a building licence approval from the Shire of Exmouth.**
- ii). **The approval granted is valid for a period of two (2) years from the date of this approval. Should the use approved not substantially commence within this time, the approval will lapse.**
- iii). **The approval granted is not to be construed as approval granted under the Local Government (Miscellaneous Provisions) Act 1960, Building Regulations 1989 or any other relevant statutory approval.**
- iv). **Should the applicant be aggrieved by this decision, a right of review may exist pursuant to the State Administrative Tribunal Act 2004. A request for review should be made within 28 days of notice of this decision to the State Administrative Tribunal.**

## 10. REPORTS OF OFFICERS

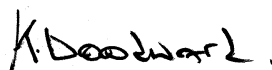
### 10.6 Executive Manager Engineering Services

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#### 10.6.1 General Report

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Location: Exmouth  
Applicant: K Woodward  
File Reference: 4/60/13  
Disclosure of Interest: Nil  
Date: 12 May 2010  
Author: Executive Manager Engineering Services, Keith Woodward  
Signature of Author:



Senior Officer: Acting Chief Executive Officer, Mr T Ruland

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#### **SUMMARY**

The following report provides a summary of activities or issues relating to projects.

#### **COMMENT**

1. Engineering Services Project Schedule 2009/2010
2. Exmouth Motorcycle Club and Exmouth Kart Club
3. Fish cleaning tables and centralised facilities
4. Shire pavers

#### **Engineering Services Project Schedule 2009/2010**

The Engineering Services Project Schedule 2009/2010 provides an overview of the project start and completion dates. It is important to note that staffing levels, contractor availability, private works and environmental conditions influence the project time frames.

Please refer to **Attachment 1**- Engineering Services Works Schedule 2009/2010.

#### **Exmouth Motorcycle Club and Exmouth Kart Club**

##### Exmouth Motor Cycle Club

Based on previous discussions with Council and the Exmouth Motor Cycle Club it will be recommended that Shire grant immediate temporary access to the area of land within the Shire Pindan Pit as identified on **Attachment 2**. Access accords with the land purpose which is Pindan Sand Pit and Recreation. The Exmouth Motorcycle Club has Public Liability Insurance which has been provided to the Shire.

The area of interest to the Exmouth Motor Cycle Club has been excavated and cleared creating land form which is conducive for a motocross track.

The Exmouth Motorcycle Club will need to apply for a Shire lease which will include the requirement for, survey public parking, public amenities and site access plans.

The Exmouth Motor Cycle Club will need to be aware that should the Shire of Exmouth identify a viable alternative motor cross track location, the Exmouth Motorcycle Club will be required to relocate within 5 years of the alternative site being available to occupy.

It will be recommended to Council that:

1. The Shire approves immediate temporary accesses to the area of land within the Shire Pindan Pit as highlighted on Attachment 1 for use by the Exmouth Motor Cycle Club.
2. The Exmouth Motor Cycle Club will set out the appropriated access and parking boundaries in conjunction with the Shire.
3. The Exmouth Motor Cycle Club is prohibited from entering the extraction quarry.
4. Free access to sand for the construction of the motor cross track to be approved.

#### Exmouth Kart Club

Based on discussions with Council and the Exmouth Kart Club it will be recommended that the existing Shire waste site have the Closeout Contour Plan designed to build a Kart Track. The Closeout Contour Plan is required under the Land Fill regulation when a waste site is closing down. The end use for the waste site land is limited; it can be either recreation or rehabilitation. It is envisaged that the implementation of the waste site Closeout Contour Plan will be underway within 3 years.

Council may wish to consider the existing Shire waste site and its potential to accommodate both Motor Cross and Kart Racing sports once land fill has stopped. The notion of shared facilities would be advantageous to both sports as funding applications generally are favourable to shared facilities. The location is easily accessible and the site has unrestricted views. The development would start 100 metres west set back from Murat Road. The site is in close proximity to power and water supply and partially fenced.

The Pindan Pit was investigated and it was generally concluded that the roads, power and water infrastructure development costs would be high potentially extending or delaying development. In addition the notion of shared facilities did not work at this location. Concerns were also raised regarding sand drift.

The Exmouth Kart Club concluded that the reserves vested for motor sports and gravel extraction on the Eastern side of Murat Road had limited development potential due to the undulation land form and size restrictions. In addition concerns were raised regarding sound distances to residential property.

It will be recommended to Council that:

1. Consideration to approve the future motor sports use at the Exmouth Waste Site
2. The 2010/2011 Shire budget includes \$15,000 to produce the Shire of Exmouth Quailing Scarp Waste Management Facility final contour and set out plans including the survey to include 2 sports facilities, motocross and kart racing. It should be noted that these costs may be off set by regional waste management funding

#### **Fish cleaning facilities**

The officer has discussed with Council the rationalisation of the fish cleaning tables. Through rearranging the fish cleaning service there is a potential to provide a similar service at a reduced cost and release labour hours for other maintenance services such as the town centre mall.

The annual hours and costs required to maintain the fish cleaning facilities and associated services are outlined **in Attachment 3**. It would be reasonable to expect that productivity gains associated with centralisation and alternative methods could be achieved when Attachment 3 works are reviewed and reprogrammed.

The fish cleaning facilities are serviced daily through the tourism season and every other day off season. The Tantabiddi and Bundegi fish cleaning facilities are outdated and require replacement. It is envisaged that a new facility could provide more efficient fish cleaning tables; waste management; trailer parking and lighting; pump-out facilities for sullage and boat washing facilities.

Grants are available through the Department of Transport “*Recreational Boating Facilities Scheme*” (RBFS) which is a State Government program. The program provides funds to improved boating infrastructure through joint funding arrangements. The scheme provides up to 50 per cent funding assistance (\$1 for \$1 basis) for major and minor works projects and up to 75 per cent funding assistance for strategic planning projects to Local Government authorities.

In addition to considering the location of the fish cleaning facility, conceptual designing was undertaken considering road construction off Murat Road providing greater access to the sporting present on the Eastern side of Murat Road. Basic conceptual design has been included as **Attachment 4**.

It will be recommended to Council that:

1. A conceptual fish cleaning facility design is formulated, costed and reported to Council.
2. The new fish cleaning station be located to the North of the dog pound.
3. The funding framework is developed via the Recreational Boating Facilities Scheme.

### **Shire Pavers**

Correspondence has been received from the Exmouth Anglican Church; the Exmouth Game Fishing Club and the Bowling Club regarding the donation of the second hand mall pavers. It is recommended that the pavers located at the Shire Works Depot be tendered for sale, excluding 400 m<sup>2</sup> of second-hand mall pavers for Shire works at the Lefroy Street units.

At the Shire Works Depot there is a stock of different type of pavers.

- Second hand mall pavers approximately 1020 m<sup>2</sup>
- Concrete footpath slabs 500mm x 500mm
- 15 pallets of assorted quantity, size and shape

It will be recommended to Council that:

1. Council authorise the tendering of the Shire pavers.

### **CONSULTATION**

Inform - in accordance with Council Policy 1.25.

### **STATUTORY ENVIRONMENT**

Nil

### **POLICY IMPLICATIONS**

Policy 1.25 – Communication and Consultation.

### **FINANCIAL IMPLICATIONS**

Engineering Services Project Schedule 2009/2010 as per 2009/2010 Adopted Budget.

### **STRATEGIC IMPLICATIONS**

Strategic Objectives: 1 - To provide Sustainable Management of the Organisation

**Strategic Objectives: 2 - To consistently apply the Principles of Good Governance**

### **VOTING REQUIREMENTS**

Simple Majority

Absolute Majority-Exmouth Motor Cycle Club waiving of Pindan Sand fees.

**OFFICER'S RECOMMENDATION – 10.6.1**

***That the Council of the Shire of Exmouth endorses the recommendations below:***

- 1. Receive the Engineering Services Project Schedule 2009/2010***
- 2. Exmouth Motor Cycle Club***
  - a. The Shire approves immediate temporary accesses to the area of land within the Shire Pindan Pit as highlighted on Attachment 1 for use by the Exmouth Motor Cycle Club.***
  - b. The Exmouth Motor Cycle Club will set out the appropriated access and parking boundaries in conjunction with the Shire.***
  - c. The Exmouth Motor Cycle Club is prohibited from entering the extraction quarry.***
  - d. Free access to sand for the construction of the motor cross track to be approved.***
- 3. Exmouth Kart Club***
  - a. Consideration to approve the future motor sports use at the Exmouth Waste Site***
  - b. The 2010/2011 Shire budget includes \$15,000 to produce the Shire of Exmouth Quailing Scarp Waste Management Facility final contour and set out plans including the survey to include 2 sports facilities, motocross and kart racing. It should be noted that these costs may be off by regional waste management funding***
- 4. Fish Cleaning Facilities***
  - a. A conceptual fish cleaning facility design is formulated, costed and reported to Council.***
  - b. The new fish cleaning station be located to the North of the Shire dog pound.***
  - c. The funding framework is developed via the Recreational Boating Facilities Scheme.***
- 5. Shire Pavers***
  - a. Council authorise the tendering of the Shire pavers.***

- 11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
  
- 12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**
  
- 13. MATTERS TO BE CONSIDERED BEHIND CLOSED DOORS**
  
- 14. CLOSURE OF MEETING**