

	<b>SHIRE OF EXMOUTH</b> Learmonth Airport PO Box 21 Exmouth WA 6707 Tel: (08) 9949 1326 Mob: 0407 494 419	<b>Title: LEARMONTH AIRPORT</b> <b>Movement Request/Approval Form</b>	
		Form Code: APOPS-MR-FO-007	Approved: RAMS
		Administered: Aviation Services	Next review: 1 October 2023

**Operator Details**

Operator: .....	Application Date: .....
Contact Person: .....	Contact Position: .....
Phone: .....	Fax: .....
Mobile: .....	Email: .....

**Aircraft Details**

Aircraft Type: .....	Registration: .....	Call Sign: .....
MTOW: .....	ACN: .....	No. of Pax In: ..... No. of Pax Out: .....

**Proposed Movement Schedule** *Please use airport local time.*

Date & Time of Arrival: .....	Date & Time of Departure: .....
Origin Aerodrome: .....	Destination Aerodrome: .....
Type of Service: <small>(check applicable boxes)</small>	<input type="checkbox"/> General Aviation <input type="checkbox"/> Open Charter <input type="checkbox"/> Closed Charter <input type="checkbox"/> Tech Stop <input type="checkbox"/> Cyclone Down-Man <input type="checkbox"/> Cyclone Up-man <input type="checkbox"/> Medical Emergency <input type="checkbox"/> Other (specify below)

Additional Information:

**Ground Services**

It is the operators' responsibility to arrange Ground Handling, Check-In, Refuelling and Security Screening if any or all are required.

SERVICE	COMPANY	PHONE	MOBILE	EMAIL
Ground handling & check-in	Exmouth Aviation Services	08 9949 2398	0429 944 767	<a href="mailto:learmonthops@westnet.com.au">learmonthops@westnet.com.au</a>
Refuelling	World Fuel Learmonth	08 9949 1590	0417 955 167	<a href="mailto:learmonthrefuelling@hotmail.com">learmonthrefuelling@hotmail.com</a>
Security Screening	Shire of Exmouth	08 9949 1326	0407 494 419	<a href="mailto:aro@exmouth.wa.gov.au">aro@exmouth.wa.gov.au</a>

**Please note:** Once request is received, the Airport Manager/Aerodrome Reporting Officer must provide a confirmed approval before any flight operations are to take place.

**This request must be lodged no later than 24 hours prior to proposed date of aircraft movement. No exceptions.**

Return completed form to [aro@exmouth.wa.gov.au](mailto:aro@exmouth.wa.gov.au) or fax to 9949 1840. Any queries regarding this form or operations at Learmonth Airport, contact the On Duty ARO on 0407 494 419.

- \*ALL OPERATORS ARE EXPECTED TO HAVE READ AND UNDERSTOOD ERSA ENTRY FOR LEARMONTH AERODROME\*
- \*OPERATORS ARE RESPONSIBLE FOR CHECKING NOTAMS FOR UP TO DATE AERODROME INFORMATION\*
- \*ALL OPERATORS ARE TO COMPLY WITH NOISE ABATEMENT PROCEDURES AS OUTLINED IN ERSA\*
- \*PILOTS ARE RESPONSIBLE FOR ENSURING UNATTENDED AIRCRAFT ARE PROPERLY SECURED\*
- \*HIGH VISIBILITY CLOTHING/VEST MUST BE WORN AT ALL TIMES ON THE APRON\*
- \*LEARMONTH IS A SECURITY CONTROLLED AERODROME – ASIC MUST BE WORN AT ALL TIMES\***

APPROVED		APPROVED BY	SIGNATURE
YES	NO		

**\*\* THE AIRCRAFT OPERATOR AGREES TO PAY ALL FEES AND CHARGES INCURRED AT LEARMONTH \*\***

**OFFICE USE ONLY**

Pavement Concession Required (RWY)		Pavement Concession Required (TWY/APRON)		RAAF Approval Required/Received (Operational Deed Compliant)	
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